



## Mt. San Antonio College

1100 N. Grand Ave. ■ Walnut, CA 91789 ■ 909.594.5611

### PROPOSED GIFTS AND DONATIONS TO MT. SAN ANTONIO COLLEGE

Gift Description (be specific, e.g. , brand names, function, model and year; attach extra page if needed):

---

---

---

Donor's Stipulated Value (District does not appraise or place a value on donated or gifted items):

\$ \_\_\_\_\_

Delivery to Campus? YES NO

Location of Item(s) \_\_\_\_\_

Is the Item Given with Conditions? YES NO

If Yes, list all Donor Conditions: \_\_\_\_\_

Attachment YES NO

Donor's Name \_\_\_\_\_ Date of Offer \_\_\_\_\_

Donor's Address \_\_\_\_\_

Phone ( ) \_\_\_\_\_

Signature of Donor \_\_\_\_\_

\*\*\*\*\*To be Completed by District\*\*\*\*\*

1. Department/Area Receiving Gift or Donation \_\_\_\_\_

2. How Will the Gift Benefit the District? \_\_\_\_\_

3. What will be the Cost of Receiving and Maintaining the Gift?

Delivery \_\_\_\_\_ Maintenance \_\_\_\_\_ Installation \_\_\_\_\_

Storage \_\_\_\_\_ Insurance \_\_\_\_\_ Other \_\_\_\_\_

4. Signature of Recommending Manager: \_\_\_\_\_

5. Board of Trustees Approval Date: \_\_\_\_\_

6. Effective date of receipt (If different from Board approval date): \_\_\_\_\_

#### BOARD OF TRUSTEES

Dr. Manuel Baca • Jay Chen • Judy Chen Haggerty, Esq. • Gary Chow • Robert F. Hidalgo • Peter Hidalgo • Laura Santos

10.2023

#### COLLEGE PRESIDENT/CEO

Dr. Martha Garcia