



Financial Aid Presentation Request Form

Once completed, email form to Desiree Marquez, Special Programs Supervisor, at dmarquez@mtsac.edu. Allow 3-4 weeks for processing.
Email response and/or confirmation will be sent to requestor.

REQUESTOR INFORMATION:

Name of Department/Program/School: _____

Name/Title of Requestor: _____

Contact Email: _____

Contact Phone: _____

TYPE OF PRESENTATION REQUEST (select one):

Financial Aid/Scholarship Overview

Financial Literacy Workshop

Mt. SAC Scholarship Program Application Overview (Available only for current Mt. SAC students.)

Mt. SAC Scholarship Program Personal Statement Overview (Available only for current Mt. SAC students.)

FAFSA 101/Filing Tips (Request when a computer lab is unavailable.)

FAFSA Hands-on Workshop (Computer lab(s) must be available on site. Available after mid-February 2016.)

PRESENTATION DETAILS:

Requested date: _____

Suggested Arrival Time: _____

Start Time: _____

End Time: _____

Computer/projector will be provided by requestor:

☐ Yes

☐ No

If requesting a hands-on workshop, computer station for each attendee is available:

☐ Yes

☐ No

LOCATION DETAILS (select one):

☐ On Mt. SAC's Campus

☐ Off-Campus (not at Mt. SAC)

Building: _____

Address: _____

ATTENDANCE DETAILS:

Estimated number of attendees: _____

Room(s): _____

☐ Students only

☐ Parents only

☐ Mixed crowd (parents and students)

☐ Other, please describe: _____

LANGUAGE PREFERENCE:

☐ English only

☐ English/Spanish (Will English and Spanish presentations be in separate rooms? ☐ Yes ☐ No)