

| <b>2025-2026</b><br><b>Work Study Online Timesheet Due Dates</b> |                      |                       |                           |                        |                                    |
|--|----------------------|-----------------------|---------------------------|------------------------|------------------------------------|
| Time Sheet<br>Month  | Available<br>Online  | Students<br>Submit By | Supervisors<br>Approve By | Managers<br>Approve By | Pay Date                           |
| July   | <del>7/14/2025</del> | <del>8/4/2025</del>   | <del>8/5/2025</del>       | <del>8/7/2025</del>    | <del>Friday, August 15, 2025</del> |
| August   | 8/14/2025            | 9/1/2025              | 9/3/2025                  | 9/8/2025               | Monday, September 15, 2025         |
| September  | 9/12/2025            | 10/1/2025             | 10/3/2025                 | 10/8/2025              | Wednesday, October 15, 2025        |
| October  | 10/14/2025           | 11/3/2025             | 11/5/2025                 | 11/7/2025              | Friday, November 14, 2025          |
| November   | 11/13/2025           | 12/1/2025             | 12/3/2025                 | 12/8/2025              | Monday, December 15, 2025          |
| December   | <b>12/1/2024</b>     | 1/1/2026              | 1/5/2026                  | 1/8/2026               | Thursday, January 15, 2026         |
| January  | 1/14/2026            | 2/2/2026              | 2/3/2026                  | 2/5/2026               | Thursday, February 12, 2026        |
| February   | 2/11/2026            | 3/2/2026              | 3/4/2026                  | 3/6/2026               | Friday, March 13, 2026             |
| March  | 3/12/2026            | 4/1/2026              | 4/3/2026                  | 4/8/2026               | Wednesday, April 15, 2026          |
| April  | 4/14/2026            | 5/1/2026              | 5/5/2026                  | 5/8/2026               | Friday, May 15, 2026               |
| May  | 5/14/2026            | 6/1/2026              | 6/3/2026                  | 6/8/2026               | Monday, June 15, 2026              |
| June   | <b>6/1/2026</b>      | 7/1/2026              | 7/3/2026                  | 7/8/2026               | Wednesday, July 15, 2026           |

Revised July 24, 2025