



**RETURN TO:**  
Mt. San Antonio College  
Financial Aid Office  
1100 N. Grand Avenue  
Walnut, CA 91789

**MT. SAN ANTONIO COLLEGE  
FINANCIAL AID OFFICE**

## 2017-2018 V1 INDEPENDENT VERIFICATION WORKSHEET

Your 2017-2018 financial aid was selected for review in a process called verification. You (and your spouse, if applicable) must complete this worksheet, attach any required documents, and submit to the Mt. SAC Financial Aid Office. You may be asked for additional information. If you have any questions about verification, contact the Financial Aid Office as soon as possible to avoid any delays. **Form must be completed in blue or black ink.**

### A. Independent Student's Information

Student's Last Name      Student's First Name      Student's M.I.      Student's Mt. SAC ID Number

### B. Family Information

List the people considered to be in your household.

Include:

- Yourself
- If applicable, your spouse (person to whom you are legally married) - If you are currently separated from your spouse, then do **NOT** list your spouse.
- Your children (**if you and your spouse will provide more than half of their support from July 1, 2017 through June 30, 2018**). Include all of your children who meet this standard, even if they do not live with you.
- Other dependents if they now live with you **AND** you and your spouse **provide more than half of their support and will continue to provide more than half of their support from July 1, 2017 through June 30, 2018.**

Write in the college name for any household member who will be attending college, at least half-time between July 1, 2017 and June 30, 2018 and will be enrolled in a degree or certificate program.

*If more space is needed, please attach a separate page with your name and Mt. SAC ID Number.*

First and Last Name of Household Member	Age	Relationship to Student	College/Trade School (if applicable)	Mt. SAC ID# (if applicable)	Will enroll in college at least half-time? (YES/NO)
		<i>Self</i>	<i>Mt. SAC</i>	<i>A#</i>	

**C. STUDENT Tax and Income Information** (Check appropriate boxes - Do NOT leave blank)

☐ **TAX FILER**

Complete this section if you (and your spouse, if applicable) **filed** a 2015 Federal Tax Return with the Internal Revenue Service (IRS). Check box that applies:

- ☐ Check here if **you used** the IRS Data Retrieval Tool (DRT) at [www.fafsa.gov](http://www.fafsa.gov). *Note: DRT is not available to CA Dream Act applicants.*
- ☐ Check here if **you are unable to** OR **choose not to** use the IRS Data Retrieval Tool (DRT) and you are submitting a complete copy of **2015 Tax Return Transcript** (Tax forms 1040A, 1040EZ and 1040 are not acceptable). See instructions on how to obtain IRS Tax Return Transcript on the Instructions Page.

☐ **NON-TAX FILER**

Complete this section if you (and your spouse, if applicable) **did not and were not required to file** a 2015 Federal Tax Return with the IRS. Check box that applies:

- ☐ Check here if you were not employed and had no income from work during 2015.
- ☐ Check here if you were employed in 2015 and list the name of all employers and amount earned below. Attach all copies of W-2 forms issued by your employer.

**List every employer even if they did not issue a W-2 form. If more space is needed, please attach a separate page.**

Employer's Name/Source of Income	2015 Student Earned	2015 Spouse Earned
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$

**D. Certification and Signature**

*By signing this worksheet, you certify that all information reported on this worksheet is complete and correct. If you purposely give false or misleading information, you may be fined, sentenced to jail, or both.*

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's Signature (Optional)

\_\_\_\_\_  
Date

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## INDEPENDENT VERIFICATION INSTRUCTIONS PAGE

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**TAX FILERS** - 2015 Internal Revenue Service (IRS) Tax Return Transcript may be obtained through the following options:

- Online Request: Go to the IRS Web site at [www.irs.gov](http://www.irs.gov). Under Tools, click on *Get a tax transcript > Get a Transcript ONLINE*. Be sure to request the “**IRS Tax Return Transcript**” and NOT the “IRS Tax Account Transcript” and select “**2015**” in the Tax Year field.
- Telephone Request: Call 1-800-908-9946
- Paper Request Form: IRS Form 4506T-EZ or IRS Form 4506-T

**NON-TAX FILERS** - If you worked in 2015 and did not file a 2015 IRS Tax Return, you must submit a copy of W-2 form(s) for each source of employment income received for 2015.

### IMPORTANT THINGS TO KNOW

- You may submit documents in person. We are located on the second floor of the Student Services building (9B).
- You may also submit via mail to:  
  
Mt. San Antonio College  
Financial Aid Office  
1100 N. Grand Avenue  
Walnut, CA 91789
- Verification deadline dates are available on the financial aid website at:  
<http://www.mtsac.edu/financialaid/resources/policies/verification.html>
- You may check the status of your financial aid by logging onto your Mt. SAC student portal
- Keep copies of all forms submitted

**DO NOT RETURN THE INSTRUCTIONS PAGE TO OUR OFFICE. IT IS FOR YOUR REFERENCE ONLY.**