



**RETURN TO:**  
Office of Financial Aid  
Mt. San Antonio College  
1100 N. Grand Ave  
Walnut, CA 91789

Student's Name: \_\_\_\_\_

Mt. SAC ID#: \_\_\_\_\_ Date: \_\_\_\_\_

## 2016-2017 STUDENTS CHANGE IN INCOME FORM

You may qualify for additional funding if you or your spouse had a reduction in income. Not all income reductions will result in an increase in the amount of your award. To have your eligibility re-evaluated, please complete both sections A and B.

All supporting documentation requested must be attached to this form to continue processing. **Important note:** For income adjustments on and after January 1, 2017, you will be required to submit copies of your 2016 Federal Tax Return and W-2's.

### SECTION A: THERE HAS BEEN A REDUCTION IN INCOME DUE TO THE FOLLOWING REASON(S):

☐ Loss of job for  
student or spouse

- **ATTACH** all of the following:
- Letter from employer showing the last date worked
  - Most recent pay stub showing year- to- date earnings
  - Unemployment benefit letter (EDD)
  - 2015 Federal Tax Return Transcript
  - 2015 W-2's
  - 2016 Federal Tax Return
  - 2016 W-2's

☐ Divorce

Date of Action:

☐ Separation

\_\_\_\_\_

- **ATTACH** all of the following:
- Supporting documentation (e.g. divorce papers, utility bill showing separate address [no cell phone bill], legal separation papers, etc.)
  - 2015 Federal Tax Return Transcript
  - 2015 W-2's
  - 2016 Federal Tax Return
  - 2016 W-2's

☐ Loss of Spouse

Date of Loss:

\_\_\_\_\_

- **ATTACH** all of the following:
- Supporting documentation (e.g. death certificate)
  - 2015 Federal Tax Return Transcript
  - 2015 W-2's
  - 2016 Federal Tax Return
  - 2016 W-2's

☐ Loss of Benefits

- **ATTACH** all of the following:
- Letter from agency with date of termination and total paid in 2015
  - 2015 Federal Tax Return Transcript
  - 2015 W-2's
  - 2016 Federal Tax Return
  - 2016 W-2's

Which Benefit (e.g. Social Security, TANF, etc.): \_\_\_\_\_

☐ Reduction of  
work hours

- **ATTACH** all of the following:
- Most recent pay stub showing year-to-date earning
  - 2015 Federal Tax Return Transcript
  - 2015 W-2's
  - 2016 Federal Tax Return
  - 2016 W-2's

Date reduction occurred: \_\_\_\_\_ Hourly pay rate: \$ \_\_\_\_\_ Hours worked per week: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Mt. SAC ID# \_\_\_\_\_

☐ Other

➤ **ATTACH** all of the following:

- Appropriate documentation which show dollar amount received
- 2015 Federal Tax Return Transcript
- 2015 W-2's
- 2016 Federal Tax Return
- 2016 W-2's

Please explain: \_\_\_\_\_  
\_\_\_\_\_

#### SECTION B: PROJECTED INCOME AND RESOURCES:

**DO NOT LEAVE BLANKS. Put Zero (0) if the answer is zero.**

\$\_\_\_\_\_ Student's earnings from January 1, 2016 to December 31, 2016.

\$\_\_\_\_\_ Spouse's earnings from January 1, 2016 to December 31, 2016.

\$\_\_\_\_\_ Unemployment benefits: **ATTACH** a copy of eligibility letter **even if no benefits were granted**.

\$\_\_\_\_\_ Other taxable income (e.g. spousal support, survivor benefits, pension, etc.). Specify type below and **ATTACH** appropriate documentation. **List type of other taxable income:**

\_\_\_\_\_

\$\_\_\_\_\_ Benefits: (e.g. Social Security, TANF, Worker's Comp, Disability) ATTACH copy(s) of eligibility payments.

\$\_\_\_\_\_ Other untaxed income: (e.g. child support, rental income, etc.). Specify below and **ATTACH** appropriate documentation. **List type of untaxed income:**

\_\_\_\_\_

#### SECTION C: REVIEW AND SIGN:

*My signature below certifies that this information is true. I authorize verification of this information by the Office of Financial Aid.*

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

#### For Office Use Only:

☐ Approved

☐ Denied

*\*Additional comments are posted on RHACOMM in Banner\**

\_\_\_\_\_  
FA Specialist Certification

\_\_\_\_\_  
Date