RETURN TO:
Mt. San Antonio College
Financial Aid Office
1100 N. Grand Avenue
Walnut, CA 91789

Mt. SAC
Mt. San Antonio College

2015-16 BUDGET INCREASE REQUEST FORM

Budget increases will be considered on an individual basis. The Financial Aid Office has the right to ask for additional documentation or deny any request that is made. Each student applying for an increase must be enrolled at least half time (6 credit hours), turn in a budget increase request form, and additional documentation.

_____   _____

Student's Last Name   Student's First Name   Student's M.I.   Student's Mt. SAC ID Number

_____   _____

Student's Home Phone Number (include area code)   Student's Email Address

Child Care Expenses

You have children in daycare while you are in class or at a school-related activity. You cannot include child care costs for when you are working.

Required Documentation: Signed statement from your child care provider verifying the monthly amount you pay. Also include a phone number that we can call to verify this information with the child care provider, if necessary.

Use the chart below for each child that you pay child care for when you are at an academically-related activity. This includes the time you are in class, at a school-related activity, studying, doing field work related to your class, or commuting to and from class.
Do NOT include hours you are working.

Name of Child	Age	Hourly child care rate	Total hours per week in child care while you're at an academically-related activity	OFFICE USE ONLY
Steven (example)	*4*	*$12.00*	*25*	

Are you married? ☐Yes ☐No   If yes, we will pro-rate your childcare based on the assumption that your spouse pays half as well.
Do you receive child care assistance? ☐Yes ☐No   (If yes, what amount per month $_____)

Computer Expenses (if required by program)

A <u>one-time</u> budget increase may be requested for the purchase of a computer for up to $2,000. In addition to the computer, you may include the cost of software, printers and scanners, but not warranty agreements or carrying cases. Devices that cannot be used for data processing (i.e. iPad, Kindle, etc.) will not be approved. You may be asked to provide a copy of the receipt showing you have purchased the computer.

Required Documentation: Copy of the cost estimate (an online printout from the place you will purchase the computer is sufficient), or a copy of your receipt if you already purchased the computer during the current academic year (August 2014–May 2016).

Have you previously had a budget increase for a computer at MtSAC? ☐Yes ☐No *If yes, you cannot request another budget increase.*
What is the total cost of the computer (less the rebate, if there is one)? $_____

> **The information provided on this form is true and complete. I understand that purposely giving false or misleading information may result in fines, penalties, and/or immediate repayment of aid. If my situation changes as it pertains to the areas for which I have requested an increase (i.e. housing, daycare, insurance, major), I agree to promptly inform Mt.SAC Financial Aid Office.**
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>
> **Student's Signature** _____   **Date** _____

> ### For Financial Aid Office Use Only
> 1) **Is student making SAP?   Yes   No**   2) **Have all the requirements been fulfilled?   Yes   No**
> 3) **How many credit hours have been completed?** _____   4) **Are there any relevant notes in RHACOMM? Yes   No**
>
> **FA Specialist** _____   **Date** _____