

☐ EOPS

☐ CARE

Mt. San Antonio College

EOPS/CARE Academic Progress Report

Due Date: October 15 – November 9, 2018

Monday-Thursday 8am-5pm, Friday 8am-4:30pm

Student: _____ **I.D. #:** _____

TO THE INSTRUCTOR:

The student named above is a participant in the EOPS/CARE Program. It is important that we know his/her progress in your class. This will assist us in evaluating the student's needs. We would appreciate the following information: grade-to-date, attendance, and additional comments you feel may assist us. If you have any questions, please call the EOPS office at ext. 4500.

TO THE STUDENT:

It is your responsibility to see that this form is completed by each of your instructors. Failure to turn in a progress report to the EOPS/CARE office will jeopardize your EOPS/CARE services. If you are an EOPS/CARE student and you receive 1 (one) grade below passing, you will be **required** to see an EOPS counselor. We recommend that you attempt to meet with your instructors during their scheduled office hours for completion of this form. Should your work-in-progress indicate any "D" or "F" grades, it is recommended that you consider taking the following steps:

1. Meet with your instructor to discuss steps to resolve and improve class performance
2. Request a tutor from EOPS

Date	Course	Grade-to-date	# Absences	Recommendation (Check all that apply)	Instructor's Signature
				☐ Keep up good work ☐ Tutoring ☐ Drop Class ☐ Turn-in Homework ☐ Other: _____	
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