

MT. SAN ANTONIO COLLEGE
DEPARTMENT OF ENGLISH, LITERATURE, AND JOURNALISM
ENGLISH 68 – PREPARATION FOR COLLEGE WRITING – 3036M
MTWR 10:30AM-1:20PM, 26A-3690

WINTER 2018

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Required Materials:

Satrapi, Marjane. *The Complete Persepolis*. New York: Pantheon, 2003.

You must have a **print** copy of this text with you in class beginning on_____.

It will also be helpful to have sticky notes, highlighters, correction fluid/tape, a mini-stapler, and a paper dictionary/thesaurus since no technology may be used during in-class writing.

Course Requirements:

1. Five Essays (two in-class and three take-home) (770 pts.)
2. Five Quizzes on Assigned Readings (125 pts.)
3. Five In-Class Activities (75 pts.)
4. Three Grammar Activities (30 pts.)

Purpose and Methods: This course intends to help you develop the writing and critical thinking skills you need to be successful in college-level academic classes. This class consists of significant reading, plenty of text-based writing in the form of take-home and in-class essays, group activities, and group discussion. MLA documentation practices will also be introduced.

Student Learning Outcomes: SLO 1: In response to one or more assigned texts, students will write a short expository essay. SLO 2: Students will punctuate a variety of sentence types.

Attendance: Because this is a short-term class, attendance is crucial. Missing any day this winter will mean missing vital information and, often, points towards your grade. Each student is allowed **three absences**. Any student who has more than three absences before the drop date will be dropped from the class. Due to its disruptive nature, lateness is highly discouraged. If you arrive late and miss roll call, please write your name on the board at some unobtrusive time during class so that I may change your absence to a tardy. Lateness of ½ hour or more is considered an absence as is leaving early without prior notification. The last day to drop the class without a “W” is _____. The last day to drop the class with a “W” is _____. If you decide this class does not meet your needs or you need to drop for any reason, it is your responsibility to do so by these dates. In the case of my absence, I will notify the class via Mt. SAC e-mail.

Mechanics: All take-home assignments must be typed and double-spaced in a standard 12-point font with 1" margins. Include your name, the date, the class name and time, and the assignment identification single-spaced at the upper right-hand corner of all assignments. Of course, careful editing of all assignments is expected. Excessive typos will significantly lower your grade. All essays must be submitted with a clean scoresheet attached to the front. Lastly, please do not submit any assignment that is printed two-sided.

Essays: Your essays are the most heavily-weighted assignments in this class. Together, your five essays make up 770 of the 1,000 points this class is worth. It is crucial that you turn in every essay since passing the class with a zero on any one essay will, most likely, result in failure of the class. English 68 requires that each student write 5,000 words total. In order for each student to meet this important requirement, any paper which does not meet the length requirements will be subject to a point deduction at my discretion.

Reading: Please bring the assigned reading to every class meeting. Substantial and careful reading is required for success in this course. You will read articles, a short story, and a graphic novel, all of which you will be expected to comment thoughtfully on in quizzes, in class discussions, and in your essays. To prepare you for the rigors on English 1A, some assignments will require you to make meaningful connections across two or more readings.

Quizzes: You will have five take-home quizzes on your reading assignments. Each quiz will be given to you before each reading assignment is due, and you will turn each one in at the beginning of class on the indicated dates. Quiz responses must be typed and double-spaced. Please number your answers, but you do not need to type the question unless you wish to do so. Attach the quiz questions to your responses and/or type each quiz question and follow with your answer. Because quizzes will be completed at home, the standards for your answers will be high. Responses which do not comment on specific points in the reading assignment, vague or irrelevant answers, or answers which do not discuss the relevant section of the reading will earn zero credit. In addition, most quiz questions require some form of opinion or analysis which goes beyond just summarizing. Don't hesitate to include your opinions on the ideas in each reading assignment. Each quiz is worth 25 points for a total of 125 points towards your course grade. Quizzes may not be submitted late without documentation of a medical emergency.

Revisions: Revisions will only be allowed in special circumstances which will be decided at my discretion.

In-Class and Grammar Activities: Because communication and the ability to work in a team are two of the top skills employers look for, a great deal of group work is designed into this course. You will participate in a variety of in-class activities in which you practice your critical thinking and/or technical skills in small groups. It is crucial that groups be lively, engaged in the task at hand, and ready to clearly communicate the group's conclusions. Many of these in-class activities will have point values attached. You must be present to work in a group in order to earn in-class activity points, and these points may not be made up at a later date. In-class and activity dates may be changed in order to accommodate our goals for any particular week. The grammar activities are not listed on the schedule, but be aware that three mini-grammar lessons and activities worth 10 points each will be given as needed throughout the winter session.

Tutoring: Tutoring services and opportunities to practice writing skills are available at the Writing Center and at the Learning Assistance Center (LAC). I highly recommend that you use these resources to get individual help on your essays.

Extra Credit: An opportunity for no more than 25 extra credit points will be offered.

Make-Ups and Late Work: If you are aware of an upcoming absence, you may submit work early so you do not lose points. Otherwise, a missed in-class assignment or missed due date will result in zero credit. If you will be absent but want to drop off an essay or quiz, you may leave it in my mailbox in the English Department. It is marked “Quintana-Mullane,” NOT “Mullane.” Dropped off assignments should still be submitted on time. You can also e-mail an assignment to a classmate who can submit it on time for you. Due dates are firm, and assignments are due at the beginning of class. Late work will not be accepted except in the case of a medical emergency. If you have a medical emergency (not a medical appointment), the assignment may be submitted late, along with a doctor’s note excusing you from class, upon your return to class for no grade penalty. Any essay may be submitted one class meeting late for a 25% grade penalty. Any paper submitted more than 10 minutes late on the due date will be considered late and will not be accepted until the next class meeting for a 25% grade penalty. While I encourage your questions and comments via e-mail, assignments will not be accepted electronically, and attachments will not be opened.

Plagiarism: Plagiarism is a serious academic offense and will not be tolerated. Any plagiarized assignment will receive zero credit, and the assignment, along with the student’s information, will be forwarded to the Office of Student Life for disciplinary action. Please see the college catalog for more information on Mt.SAC’s plagiarism policy.

Students With Disabilities: It is important that each student has an equal opportunity to succeed. If you have a documented disability, I welcome you to meet with me to discuss your accommodations. All accommodations must be recommended and utilized through DSP&S, which may be contacted at ext. 4290. Keep in mind that I will help any student with his/her accommodations to the best of my abilities, but, because these accommodations are a personal matter and I do not want to overstep my boundaries, I will not approach any student about his/her accommodations. Therefore, it is the student’s responsibility to pursue the use of his/her accommodations in a timely manner.

Progress Reports: If you need me to do a progress report, please give it to me at the beginning of class so I can arrange time to complete it for you.

Classroom Etiquette: Please silence all electronic devices and refrain from using them during class unless asked to do so. Also, please do not listen to music during class or in-class writing. You may eat and drink during class, but please throw trash away and clean up any crumbs or spills. If you prefer to take notes on your laptop, you must sit in the first two rows.

Grades: This class’ assignments are worth at total of 1,000 points. Here are the point increments for each letter grade.

1,000 – 900 points = A

899 – 800 points = B

799 – 700 points = C

699 – 600 points = D

599 points and below = F

TENTATIVE SCHEDULE

Here is a list of this winter's activities and assignments. This is your roadmap for the class, and you will be lost without it, so you will need to consult it frequently. Due dates and activities with point values attached are in bold. All readings must be done before the date they are listed here. This means reading must be done on your own before we discuss it as a class. For this reason, it is important to look a few days ahead so you are consistently prepared for class.

WEEK 1

M	1/8	Introduction to course
T	1/9	Discuss "Brainology"/ ICA #1 / Discuss In-Class Essay (ICE) #1
W	1/10	Discuss ICE #1/Bring prewriting and thesis statement
R	1/11	ICE #1 / Discuss Quiz #1/ Receive reading packet

WEEK 2

M	1/15	HOLIDAY
T	1/16	Quiz #1 Due / Discuss "Islands on the Moon"/ ICA # 2
W	1/17	Continue Discussion of "Islands on the Moon"/ Discuss THE #2
R	1/18	THE #2 Drafting/ Bring thesis and all progress

WEEK 3

M	1/22	Continue THE #2 Drafting/ Bring all progress/ Discuss MLA format
T	1/23	THE #2 Due / Introduction to <i>Persepolis</i> / Discuss Quiz #2
W	1/24	QUIZ #2 Due / Discuss <i>Persepolis</i> pp. 3-86/ ICA #3
R	1/25	Continue <i>Persepolis</i> discussion/ Discuss Quiz #3

WEEK 4

- M 1/29** **QUIZ #3 Due/** Discuss *Persepolis* pp. 87-153/ Discuss THE #3
- T 1/30** THE #3 Drafting/ Bring prewriting and thesis statement
- W 1/31** Continue THE #3 Drafting/ Bring all progress
- R 2/1** **THE #3 Due/** Discuss Kimberly A. Entholt & William Yule's
"Practitioner Review: Assessment and Treatment of Refugee Children and
Adolescents Who Have Experienced War-Related Trauma"/ Discuss Extra
Credit/ Discuss Quiz #4 and THE #4

WEEK 5

- M 2/5** **QUIZ #4 Due/**Discuss *Persepolis* pp. 154-245/ **ICA #4**
- T 2/6** **QUIZ #5 Due/** Discuss *Persepolis* pp. 246-341
- W 2/7** THE #4 Drafting/ Bring prewriting and thesis
- R 2/9** Continue THE #4 Drafting/ Bring all progress

WEEK 6

- M 2/12** **THE #4 Due/** Watch film
- T 2/13** Discuss film/ **ICA #5/** Discuss ICE #5 (Final Essay)
- W 2/14** **Extra Credit Due/** Outlining for ICE #5/ Bring prewriting and thesis
- R 2/15** **ICE #5**

POINTSHEET

Here is a list of all activities and assignments so you can keep track of your grade.

<u>ASSIGNMENT</u>	<u>POINTS POSSIBLE</u>	<u>POINTS EARNED</u>
ICE #1:	100 points	_____
THE #2:	150 points	_____
THE #3:	180 points	_____
THE #4:	220 points	_____
Quiz #1:	25 points	_____
Quiz #2:	25 points	_____
Quiz #3:	25 points	_____
Quiz #4:	25 points	_____
Quiz #5:	25 points	_____
ICA #1:	15 points	_____
ICA #2:	15 points	_____
ICA #3:	15 points	_____
ICA #4:	15 points	_____
ICA #5:	15 points	_____
GA #1:	10 points	_____
GA #2:	10 points	_____
GA #3:	10 points	_____
ICE #5 (Final Essay)	120 points	_____

TOTAL: _____ / 1,000

CORRECTION SYMBOLS

agr - Faulty agreement. 1) failure of the article to agree with the noun it modifies (*those kind, a criteria*); 2) failure of the verb to agree with its subject (*There was three books on the shelf.*) 3) failure of the pronoun to agree with its antecedent. That is, if the noun is singular, the pronoun must be singular. If the noun is plural, the pronoun must be plural. (*When a person commits a crime, they should be punished.*)

ap - You have either left out an apostrophe where one is needed or inserted one where one is not needed. (*My aunts hat. The dog lost it's collar*)

awk - Awkward sentence structure. See me if you do not understand why the sentence is awkward.

cap - You have either capitalized a word unnecessarily or failed to capitalize a word that should be capitalized.

coh - Coherence is lacking. The connections between sentences or paragraphs need to be clearer. The simplest method is to use transitional phrases such as, *nevertheless, on the other hand, in addition, etc.*

CS - Comma splice. A comma splice is the joining of two main clauses by a comma alone. (*I kept up with my assignments, I did well on the examination.*) There are three ways of punctuating two related main clauses: 1) I kept up with my assignments. I did well on the examination. (Two sentences.) 2) I kept up with my assignments; I did well on the examination. (Two main clauses joined by a semi-colon.) 3) I kept up with my assignments, and I did well on the examination. (Two main clauses joined by a coordinating conjunction and a comma before it.) The coordinating conjunctions are *and, but, for, so, nor, yet, and or*.

dev - The point you are making here should be developed more fully with illustrations, details, facts, figures, and so on.

DM - Dangling modifier. If a main clause is preceded by a descriptive (modifying) phrase, the clause should have as its subject the word that is being modified. The following sentences contain dangling modifiers: (*After climbing up the hill, the view was magnificent. Very much interested in mathematics, calculus was a course Nancy signed up for.*) The sentences may be revised in the following manner: *After climbing up the hill, we saw a magnificent view. Very much interested in mathematics, Nancy signed up for a calculus course.*

frag - Sentence fragment. You have punctuated as if it were a sentence a group of words that lacks a subject or verb or both, or you have punctuated a subordinate clause as if it were a sentence.

RO - Run On sentence. You have joined two main clauses without the punctuation required. Run On: (*I wanted to go to England last summer I did not have enough money.*) Correct: *I wanted to go to England last summer: I did not have enough money.* Also see CS.

No - No paragraph division here. Join this paragraph to the preceding one, since both paragraphs develop the same main idea.

- Begin a new paragraph here. You are shifting to a new idea.

P - Punctuation error. Either the punctuation here does not belong, or, if there is no punctuation, there should be.

ref - Reference unclear. This pronoun should have a clear antecedent.

T - You are using the wrong verb tense or awkwardly shifting tense.

W - Word choice. This word should be changed because it is either inaccurate or imprecise. Check your dictionary.

Wordy - Eliminate unnecessary words; strive for conciseness. Redundancy is one form of wordiness. In the phrases that follow, the underlined words are redundant-- that is, unnecessary: round circle, true fact, red in color, alongside of the curb.

- If a word or a portion of a word is circled, the word is misspelled. If a punctuation mark is circled, it is unnecessary.

// - Faulty parallel structure. As much as possible, express similar ideas in a parallel grammatical structure. The illustrations that follow will help you grasp this difficult but important concept. Not parallel: *Dancing and to watch television were her favorite activities.* Parallel: Dancing and watching television were her favorite activities. Not parallel: *The people I met were friendly, courteous, and they were honest.* Parallel: The people I met were friendly, courteous and honest.

MRT – Misread text. You have misunderstood some aspect of the text such as the plot or significance.

SCORESHEET EVALUATION

With each new essay assignment, you will receive a scoresheet or rubric which will indicate your individual performance on several specific components of a well-developed, clearly-organized, unified, and thoughtful essay. Your performance on each of these items will receive an individual assessment and an individual amount of points, all of which will be added up to total your score for the entire essay. Here is the assessment scale and what each individual mark on the scale means:

EE (Exceeds expectations, exhibits exceptional mastery of the skill)

ME (Meets expectations, exhibits above average competency regarding this skill)

AE (Approaching expectations, still working on the skill, exhibits average competency regarding this skill)

NYME (Not yet meeting expectations, not quite meeting minimum standards yet, continue working on this skill)

M (Missing, no attempt at this essay component is evident)