



# DISTANCE LEARNING COMMITTEE

## 2015-16

**PURPOSE:** The purpose of the Distance Learning Committee is to discuss, review, and evaluate distance learning modes of instruction, and recommend and promote best practices and new opportunities for distance learning and teaching.

**FUNCTION:** The Committee's functions are to+

- Evaluate and recommend approval of Distance Learning Course Amendment Forms
- Recommend policy changes pertaining to distance learning
- Evaluate and promote a variety of effective practices and standards for distance learning
- Provide a forum for sharing and collaboration among distance learning faculty by sponsoring informational meetings, discussions, and workshops pertaining to distance learning
- Facilitate the implementation and update to the Distance Learning Master Plan
- Coordinate with campus committees and other constituencies with regards to distance learning

### Agenda – February 23 2016

ITEM	DISCUSSION / COMMENTS
<b>Approval of DLC minutes: 12/8/15 meeting (5 min) - Mary</b>	
<b>Standing Items:</b>	
<b>Curriculum: EDC /C&amp;I (Mary)</b>	
<b>ITAC Report (Paul)</b>	
<b>FPDC Report (Mary/Sandra)</b>	
<b>Student Report (Melissa Chaidez)</b>	
<b>SPOT recertification recommendation (30 min) - Mary</b>	
<b>OEI Update –MOU Update (5 min) -- Meghan</b>	
<b>Canvas Review (winter Explore sessions &amp; surveys) – Next steps (30 min) – Michelle and all</b>	
<b>New SPOT 2.0 ready to go March 1 (10 min) - Sandra</b>	
<b>Flex Day – How it went (5 min) – Mary, Sandra, and Mike</b>	
<b>eLearning winter workshop dates Feb. 2-4 (5 min) – Mary and Sandra</b>	

**Next meeting: March 8, 2016**

**Spring 2016 semester dates –Feb. 23, Mar. 8, Mar. 22, Apr. 12, Apr. 26, May 10, May 24, No June mtg**

DLC Meetings - 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays at 1:05 – 2:35 PM in LTC – 261

DLC website: <http://www.mtsac.edu/instruction/learning/distlearn/>

DLC listserv: [dlc@mtsac.edu](mailto:dlc@mtsac.edu)

DLC group on Group Studio