



DISTANCE LEARNING COMMITTEE

2015-16

x	Ron Bean	x	Meghan Chen, co-chair		Will Daland	x	Michael Dowdle	x	Edwin Estes
	Richard Patterson	x	Mary Johnson, co-chair	x	Paul Kittle	x	Jeanne-Marie Velickovic	x	Sandra Weatherilt
x	Michelle Newhart	x	Jill Wilkerson		Student Rep Melissa Chaidez		Guest: Dave Dieckmeyer (IT)		

Minutes – December 8, 2015

ITEM	DISCUSSION / COMMENTS
Approval of DLC minutes: 11/24/15 meeting (5 min) - Mary	Minutes approved.
Standing Items:	
Curriculum: FIRE 2 and FIRE 13 Review EDC /C&I (Mary)	FIRE 2 and FIRE 13 –Fire Protection Organization approved with edits.
ITAC Report (Paul)	Still working on Technology master Plan Wireless Campus Project expanding
FPDC Report (Mary/Sandra)	No report – Mary attending Thursday 12/10
Student Report (Melissa Chaidez)	Not present
SPOT Changes (5 min) - Mary	Approved
SPOT recertification recommendation (5 min) - Mary	A meeting with Faculty Assoc. President Eric Kaljumagi has been scheduled on Dec. 9 as recommended from last meeting's discussion.
OEI Update -Single Point Of Contact (SPOC) Update (5 min) -- Meghan	Meghan provided an overview of what will be occurring in the upcoming Winter 2016 and Spring 2016 semesters <ul style="list-style-type: none"> - 2 OEI pilot courses will be taught in Winter 2016 with inclusion of the Net Tutor and Quest Program - In Spring 2016 the 3 OEI pilot courses will be taught using Canvas teaching our Mt. SAC Students OLSC to offer support to OEI faculty for moving their courses from Moodlerooms to Canvas and will assist in course development.
eLearning winter workshop dates Feb. 2-4 Draft Calendar (10 min) – Mary and Sandra	DRAFT of eLearning week offerings shared and request for suggestions or additions. Note - Three (3) Canvas Exploration workshops will be offered during eLearning Week to allow faculty the opportunity to explore since the recent Technology Survey showed faculty were not familiar with the Learning Management System

(LMS). The plan is to offer 3 modes of Canvas exploration:

1. Face-to-face workshops (eLearning Week)
2. Offering faculty to copy a current course to Canvas to explore. Paul Kittle answered the question posed from 11/24 minutes on requesting extension of the 3-week deletion cycle. The answer is that NO it cannot be done so it was suggested that we can use the PROD (production) site to copy courses if faculty would like to explore seeing their course in Canvas.
3. Self-paced Canvas training

Next meeting: Next semester, February 23, 2016

Spring 2016 semester dates –Feb. 23, Mar. 8, Mar. 22, Apr. 12, Apr. 26, May 10, May 24, No June mtg

DLC Meetings - 2nd and 4th Tuesdays at 1:05 – 2:35 PM in LTC – 261

DLC website: <http://www.mtsac.edu/instruction/learning/distlearn/>

DLC listserv: dlc@mtsac.edu

DLC group on Group Studio