



# DISTANCE LEARNING COMMITTEE

## 2015-16

x	Ron Bean	x	Meghan Chen, co-chair	x	Will Daland	x	Michael Dowdle	x	Edwin Estes
x	Richard Patterson	x	Mary Johnson, co-chair	x	Paul Kittle	x	Jeanne-Marie Velickovic	x	Sandra Weatherilt
x	Michelle Newhart	x	Jill Wilkerson	Student Rep: Bree Lizama			Guest: Dave Dieckmeyer (IT)		

### MINUTES – May 10, 2016

ITEM	DISCUSSION / COMMENTS
<b>Approval of DLC minutes: 4/26/16 meeting</b> (5 min) - Mary	Minutes approved with edits.
<b>Standing Items:</b>	
<b>Curriculum: EDC /C&amp;I</b> (Mary)	AP 4105 was distributed and discussed on May 5. Mary and Sandra attended. The AP is scheduled for the next AS meeting, May 19 as an ACTION item. Mary and Sandra will plan to attend.
<b>ITAC Report</b> (Paul)	Imaging update for records Wireless update – adding more wireless to exterior buildings Windows 10 rollout being considered. IT looking at ways to prevent shared files from sharing viruses
<b>FPDC Report</b> (Mary/Sandra)	No report
<b>Student Report</b> (Bree)	Sustainability fair today by the Science Building. Cash Management Fair Bldg 13 – Free Lunch.
<b>DLC Goals</b> (20 min) – Mary and all	Discussion on completed outcomes/accomplishments for the year. To be continued.
<b>OEI Update – A review of the mini-consortium - Memorandum of Understanding (MOU)</b> (5 min) -- Mary	Mary attended May 6 OEI Consortium meeting.
<b>Canvas LMS Recommendation Draft</b> (30 min) – Mary, Sandra, and Meghan	Will be discussed in C & I today. Any changes needed? Committee agreed to put forward as is.
<b>DL Student Success</b>	TABLED Ideas for raising the levels, including for disaggregated (special/at risk) student populations
<b>DL Classroom Evaluation</b>	TABLED Potential revisions?
<b>ELearning Week: Aug 2-4</b>	Focus will be on accreditation. OLSC is launching a “Get your DL Course Ready for Accreditation” in the summer to help faculty prepare Fall courses since Fall is likely the semester in which DL course will be visited for review by the ACCJC Team.

**Next meeting: May 24, 2016 (Last meeting of the semester!)**

**Spring 2016 semester dates –Feb. 23, Mar. 8, Mar. 22, Apr. 12, Apr. 26, May 10, May 24, No June mtg**

DLC Meetings - 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays at 1:05 – 2:35 PM in LTC – 261

DLC website: <http://www.mtsac.edu/instruction/learning/distlearn/>

DLC listserv: [dlc@mtsac.edu](mailto:dlc@mtsac.edu)

DLC group on Group Studio