



# DISTANCE LEARNING COMMITTEE

## 2015-16

X	Ron Bean		Meghan Chen, co-chair	X	Will Daland	X	Michael Dowdle	X	Edwin Estes
X	Richard Patterson	X	Mary Johnson, co-chair		Paul Kittle	X	Jeanne-Marie Velickovic	X	Sandra Weatherilt
X	Michelle Newhart	X	Jill Wilkerson	X	Student Rep: Bree Lizama		Guest: Dave Dieckmeyer (IT)		

### Minutes – April 12, 2016

ITEM	DISCUSSION / COMMENTS
<b>Approval of DLC minutes: 3/22/16 meeting (5 min) - Mary</b>	Minutes approved.
<b>Standing Items:</b>	
<b>Curriculum: EDC /C&amp;I (Mary)</b>	Recertification Recommendation was tabled for the next meeting. AP 4105 still being reviewed.
<b>ITAC Report (Paul)</b>	No report
<b>FPDC Report (Mary/Sandra)</b>	No report
<b>Student Report</b>	Bree Lizama is our new Student Representative. Welcome Bree! - Student elections taking place this week
<b>OEI Update – A review of the mini-consortium - Memorandum of Understanding (MOU) (5 min) -- Mary</b>	OEI Local Implementation team has been formed. OEI leads will be conducting a meeting with us and we are awaiting the date selected for the meeting. Sandra Weatherilt appointed as faculty representative.
<b>Potential Modification of Student Evaluation Form for DL classes (H.2.e) (30 min) – Mary and Sandra</b>	Modifications suggested and discussed. Mary and Sandra will meet with Eric Kalumaji from Faculty Association.
<b>Canvas LMS Recommendation (20 min) – Mary and Michelle</b>	Based on the research conducted by the OLSC, the DLC recommends to change our Learning Management System to Canvas. A formal recommendation is in the works.
<b>Requesting Proctorio volunteers – Online Proctoring software provided in the OEI pilot (5 min) - Mary</b>	<b>Question:</b> Would anyone be interested in testing this proctoring software using a no or low stakes assessment? Sandra, Mary and Michael volunteered.
<b>DLC Goals (20 min) – Mary and all</b>	Tabled

**Next meeting: April 26, 2016**

**Spring 2016 semester dates –Feb. 23, Mar. 8, Mar. 22, Apr. 12, Apr. 26, May 10, May 24, No June mtg**

DLC Meetings - 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays at 1:05 – 2:35 PM in LTC – 261

DLC website: <http://www.mtsac.edu/instruction/learning/distlearn/>

DLC listserv: [dlc@mtsac.edu](mailto:dlc@mtsac.edu)

DLC group on Group Studio