



# DISTANCE LEARNING COMMITTEE

## 2015-16

X	Ron Bean	X	Meghan Chen, co-chair	X	Will Daland	X	Michael Dowdle	X	Edwin Estes
X	Richard Patterson	X	Mary Johnson, co-chair	X	Paul Kittle	X	Jeanne-Marie Velickovic	X	Sandra Weatherilt
X	Michelle Newhart	X	Jill Wilkerson		Student Rep: VACANT			Guest: Dave Dieckmeyer (IT)	

### MINUTES – February 23 2016

ITEM	DISCUSSION / COMMENTS
<b>Approval of DLC minutes: 12/8/15 meeting (5 min) - Mary</b>	Michelle Sampat joined us as a guest. Minutes approved.
<b>Standing Items:</b>	
<b>Curriculum: EDC /C&amp;I (Mary)</b>	No report. Still working on the AP 4105
<b>ITAC Report (Paul)</b>	No report.
<b>FPDC Report (Mary/Sandra)</b>	No report.
<b>Student Report (Melissa Chaidez)</b>	Not present – no report
<b>SPOT recertification recommendation (30 min) - Mary</b>	The DLC agreed to put forward a recommendation for Distance Learning Faculty Re-Certification. Suggested changes included the following: “It is recommended that DL faculty complete a minimum of 4 hours of DL-related continuing education every five years.” The recommendation was voted with 10 members in favor and 2 opposed for mandatory recertification. The recommendation passed. Mary will bring recommendation with changes for final reading.
<b>OEI Update –MOU Update (5 min) -- Meghan</b>	Meghan provided an update on OEI.  <b>OEI Status Update</b> - our pilot participation in the Online Education Initiative: <ul style="list-style-type: none"> <li>• Three faculty members are teaching 6 classes using Canvas (ADJU 1 Paul Jefferson, PSYC 1A Michael Dowdle, and GEOG 2 Elizabeth Lobb).</li> <li>• All 6 classes' students were asked to take an online readiness module called the Quest Program.</li> <li>• All 6 classes will have access to NetTutor (an online tutoring service nearly 24x7 availability and tutors in subject areas that we do offer tutoring and ones that we don't offer tutoring right now.)</li> <li>• **All online and hybrid classes this spring are eligible to use NetTutor, for which faculty training and support will be provided.</li> <li>• All 6 classes will have access to Proctorio (an online exam proctoring tool), for which faculty training and support will be provided.</li> <li>• Five counselors will participate in Online Counseling Network training (Cynthia Burnett, Chan Ton, Jim</li> </ul>

	<p>Smith, Patricia Maestro, and Randy Wilson) and try out Cranium Cafe, an online counseling platform.</p> <ul style="list-style-type: none"> <li>The earliest semester in which our college's OEI courses may be accepting students from participating pilot colleges will be Fall 2017 or Spring 2018.</li> </ul>
<p><b>Canvas Review (winter Explore sessions &amp; surveys) – Next steps</b> (30 min) – Michelle and all</p>	<p>Michelle presented the Canvas Research Report. Additional Explore Canvas sessions will be offered as well as self-paced options during the first half of the semester. The DLC hopes to make a recommendation regarding Canvas to C&amp;I before the end of the semester.</p>
<p><b>New SPOT 2.0 ready to go March 1</b> (10 min) - Sandra</p>	<p><b>Tabled:</b> SPOT 2.0 scheduled to launch March 1. Sandra will show DLC members the new course layout at the next DLC</p>
<p><b>Flex Day – How it went</b> (5 min) – Mary, Sandra, and Mike</p>	<p>Michelle Pilati presented Myths and facts: Online Education Initiative and Canvas Adoption on 2/19 Spring Flex Day. The session was well attended.</p>
<p><b>eLearning winter workshop dates Feb. 2-4</b> (5 min) – Mary and Sandra</p>	<p><b>Tabled:</b></p>

**Next meeting: March 8, 2016**

**Spring 2016 semester dates –Feb. 23, Mar. 8, Mar. 22, Apr. 12, Apr. 26, May 10, May 24, No June mtg**

DLC Meetings - 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays at 1:05 – 2:35 PM in LTC – 261

DLC website: <http://www.mtsac.edu/instruction/learning/distlearn/>

DLC listserv: [dlc@mtsac.edu](mailto:dlc@mtsac.edu)

DLC group on Group Studio