



DISTANCE LEARNING COMMITTEE

2015-16

X	Ron Bean	X	Meghan Chen, co-chair	X	Will Daland	X	Michael Dowdle	X	Edwin Estes
X	Richard Patterson	X	Mary Johnson, co-chair	X	Paul Kittle		Jeanne-Marie Velickovic	X	Sandra Weatherilt
X	Michelle Newhart	X	Jill Wilkerson	X	Student Rep: Bree Lizama	X	Guest: Dave Dieckmeyer (IT)		

MINUTES – April 26, 2016

ITEM	DISCUSSION / COMMENTS
Approval of DLC minutes: 4/12/16 meeting (5 min) - Mary	Minutes approved with minor edits.
Standing Items:	
Curriculum: PSYC 5 EDC /C&I (Mary)	Approved with suggested changes. Mary will communicate with faculty author for the suggested revisions. Committee moved to approve with revisions.
ITAC Report (Paul)	No meeting
FPDC Report (Mary/Sandra)	No report
Student Report	Bree expressed her concerns about the Procorio System related to costs of webcam, students with disabilities concerns
OEI Update – A review of the mini-consortium - Memorandum of Understanding (MOU) (5 min) -- Mary	Next OEI Consortium face-to-face meeting will be May 6 in Sacramento – Mary will be attending
Potential Modification of Student Evaluation Form for DL classes (H.2.e) (10 min) – Mary and Sandra	Discussed student eval form.
Canvas LMS Recommendation Draft (30 min) – Mary, Sandra, and Meghan	Discussed at length the draft and provided insightful input to assure clarity. Committee agreed to do email approval of revised Canvas LMS Recommendation so Mary can take to C&I on May 10.
DLC Goals (20 min) – Mary and all	Tabled.

Next meeting: May 10, 2016

Spring 2016 semester dates –Feb. 23, Mar. 8, Mar. 22, Apr. 12, Apr. 26, May 10, May 24, No June mtg

DLC Meetings - 2nd and 4th Tuesdays at 1:05 – 2:35 PM in LTC – 261

DLC website: <http://www.mtsac.edu/instruction/learning/distlearn/>

DLC listserv: dlc@mtsac.edu

DLC group on Group Studio