

PURPOSE: The purpose of the Distance Learning Committee is to discuss, review, and evaluate distance learning modes of instruction, and recommend and promote best practices and new opportunities for distance learning and teaching.

FUNCTION: The Committee's functions are to

- Evaluate and recommend approval of Distance Learning Course Amendment Forms
- Recommend policy changes pertaining to distance learning
- Evaluate and promote a variety of effective practices and standards for distance learning
- Provide a forum for sharing and collaboration among distance learning faculty by sponsoring informational meetings, discussions, and workshops pertaining to distance learning
- Facilitate the implementation and update to the Distance Learning Master Plan
- Coordinate with the Faculty Professional Development Committee with regards to Distance Learning (request by Pres. Scroggins)

Agenda – November 25, 2014

ITEM	DISCUSSION / COMMENTS
Approval of DLC minutes: 10/2814 meeting (5 min) - Mary	
Standing Items:	
Curriculum: EDC /C&I (Mary)	
ITAC Report (Paul)	
FPDC Report (Mike)	
Student Report (Arianna)	
Student Usability / Faculty Focus Groups (30 min) – Mary, Sandra, Carol	
Moodlerooms Usage – Potential Plan (20 min) – Mary, Paul, and all	
OEI Grant – Updates to OEI as Tutoring Pilot and summary of our participation in the Academic & Student Success Planning Summit – Friday, November 21, 2014 (20 min) – Mary & Meghan	
DL Faculty Inquiry Group (FIG) (10 min) – Mary and Sandra	
Other :	

Next meeting: Dec 9 (our last meeting this semester)

Remaining meeting dates Fall 2014 semester –Dec 9

DLC Meetings - 2nd and 4th Tuesdays at 1:05 – 2:35 PM in LTC – 261

DLC website: <http://www.mtsac.edu/instruction/learning/distlearn/>

DLC listserv: dlc@mtsac.edu

DLC group on Group Studio