

PURPOSE: The purpose of the Distance Learning Committee is to discuss, review, and evaluate distance learning modes of instruction, and recommend and promote best practices and new opportunities for distance learning and teaching.

FUNCTION: The Committee's functions are to

- Evaluate and recommend approval of Distance Learning Course Amendment Forms
- Recommend policy changes pertaining to distance learning
- Evaluate and promote a variety of effective practices and standards for distance learning
- Provide a forum for sharing and collaboration among distance learning faculty by sponsoring informational meetings, discussions, and workshops pertaining to distance learning
- Facilitate the implementation and update to the Distance Learning Master Plan
- Coordinate with the Faculty Professional Development Committee with regards to Distance Learning (request by Pres. Scroggins)

Agenda – October 28, 2014

ITEM	DISCUSSION / COMMENTS
Approval of DLC minutes: 10/14/14 meeting (5 min) - Mary	
Standing Items:	
Curriculum: EDC /C&I (Mary)	
ITAC Report (Paul)	
FPDC Report (Mike)	
Student Report (Arianna)	
OEI Grant – Update (20 min) – Mary & Meghan	
Student Usability / Faculty Focus Groups (20 min) – Mary, Sandra, Carol, Meghan	
Moodlerooms Usage (20 min) – Mary, Paul, and all	
Differentiating Success and Retention by socio-economic status (10 min) Meghan	
DLC Goals for 2014-15 (10 min) – Mary and all	
Other :	

**Next meeting: Nov 25 (no meeting the 2nd week of November, as it is Veteran's Day!
Remaining meeting dates Fall 2014 semester – Oct 28, Nov 25, Dec 9 (Nov 11 is a holiday – so no DLC meeting)**

DLC Meetings - 2nd and 4th Tuesdays at 1:05 – 2:35 PM in LTC – 261

