



DISTANCE LEARNING COMMITTEE

2014-15

PURPOSE: The purpose of the Distance Learning Committee is to discuss, review, and evaluate distance learning modes of instruction, and recommend and promote best practices and new opportunities for distance learning and teaching.

FUNCTION: The Committee's functions are to

- Evaluate and recommend approval of Distance Learning Course Amendment Forms
- Recommend policy changes pertaining to distance learning
- Evaluate and promote a variety of effective practices and standards for distance learning
- Provide a forum for sharing and collaboration among distance learning faculty by sponsoring informational meetings, discussions, and workshops pertaining to distance learning
- Facilitate the implementation and update to the Distance Learning Master Plan
- Coordinate with the Faculty Professional Development Committee with regards to Distance Learning (request by Pres. Scroggins)

Agenda – September 9, 2014

| ITEM | DISCUSSION / COMMENTS |
|---|--|
| Welcome to our new student rep: Arianna Rivera | |
| Approval of DLC minutes: 8/25/14 meeting (5 min) - Mary | |
| Gap Analysis of ACCJC Standards and Mt. SAC Compliance (60 min) - all | |
| OEI Grant –we have a meeting on Wed, 9/10 for more details (10 min) - Meghan | |
| @one - Intro to Online Learning class (10 min) – Mary and Sandra | Should we try to form a SPOT refresher for faculty who are already DL certified? |
| Standing Items: | |
| Curriculum: EDC /C&I | |
| ITAC Report (Paul) | |
| FPDC Report (Mike) | |
| Other : | |

Next meeting : Sep 23

Remaining meeting dates Fall 2014 semester –Sep 23, Oct 14, Oct 28, Nov 25, Dec 9 (Nov 11 is a holiday – so no DLC meeting)

DLC Meetings - 2nd and 4th Tuesdays at 1:05 – 2:35 PM in LTC – 261

DLC website: <http://www.mtsac.edu/instruction/learning/distlearn/>

DLC listserv: dlc@mtsac.edu

DLC group on Group Studio