



DISTANCE LEARNING COMMITTEE

2014-15

PURPOSE: The purpose of the Distance Learning Committee is to discuss, review, and evaluate distance learning modes of instruction, and recommend and promote best practices and new opportunities for distance learning and teaching.

FUNCTION: The Committee's functions are to

- Evaluate and recommend approval of Distance Learning Course Amendment Forms
- Recommend policy changes pertaining to distance learning
- Evaluate and promote a variety of effective practices and standards for distance learning
- Provide a forum for sharing and collaboration among distance learning faculty by sponsoring informational meetings, discussions, and workshops pertaining to distance learning
- Facilitate the implementation and update to the Distance Learning Master Plan
- Coordinate with the Faculty Professional Development Committee with regards to Distance Learning (request by Pres. Scroggins)

Agenda – February 24, 2015

ITEM	DISCUSSION / COMMENTS
Approval of DLC minutes: 12/09/14 meeting (5 min) - Mary	
Standing Items:	
Curriculum: EDC /C&I (Mary) BUSL18	
ITAC Report (Paul)	
FPDC Report (Mike)	
Student Report (Arianna)	
Proctored exams for full online courses during finals (10 min) – Guest: Bailey Smith	
OEI Grant – Information on OEI Conference – Feb 19-20 in San Diego (10 min) – Mike	
Accreditation Institute – Information on institute – Feb 19-20 in San Mateo	
Moodlerooms Usage – Potential Plan (10 min) – Mary, Paul, and all	
DL Faculty Inquiry Group (FIG) (5 min) – Mary and Sandra	Should we consider pursuing this?
DLC Purpose, Function, and Membership changes? (5 min) – Mary	
DLC Goals (15 min) – Mary	
Other : Upcoming topics: DL Plan, AP 4105 updates	

Next meeting: none (our last meeting this semester)

Spring 2015 semester dates –Feb. 24, Mar. 10, Mar. 24, Apr. 14, Apr. 28, May 12, May 26, Jun. 9

DLC Meetings - 2nd and 4th Tuesdays at 1:05 – 2:35 PM in LTC – 261

DLC website: <http://www.mtsac.edu/instruction/learning/distlearn/>

DLC listserv: dlc@mtsac.edu

DLC group on Group Studio