



DISTANCE LEARNING COMMITTEE MINUTES FOR SEPTEMBER 9, 2014

Members Attending:

x	Ron Bean	x	Meghan Chen, co-chair	x	Will Daland	x	Michael Dowdle	x	Edwin Estes
x	Richard Patterson	x	Mary Johnson, co-chair	x	Paul Kittle	x	Jeanne-Marie Velickovic	x	Sandra Weatherilt
	Carol Webster	x	Jill Wilkerson	x	Student Rep: Arianna Rivera				

RECOMMENDATIONS

Recommendation	Rationale/Background

COURSE REVIEW

Course ID	Title	Submitted By	Action/Comments

MINUTES

Item	Discussion/Comments	Outcome
Approval of DLC minutes: 8/25/14 meeting	Minutes approved as is. No changes reported.	
Gap Analysis of ACCJC Standards and Mt. SAC Compliance	Active discussion on GAP. Notes taken and final edits will be brought back to the DLC at the next meeting for review before forwarding to the Accreditation Steering Committee.	
OEI Grant –We have a meeting on Wed, 9/10 for more details	Information only. Meghan Chen, Mary Johnson, Sandra Weatherilt, Robert Hughes and Bailey Smith will be attending a CCConfer meeting on Wednesday, September 10 from 3-4 pm with Jory Hadsell regarding the OEI project. The result of this meeting will be brought to the next DLC meeting.	
@one - Intro to Online Learning class	Mary and Sandra talked about their experience completing the 4-week @One online course Introduction to Online Learning. There is a plan to revamp and strengthen the current online training currently offered in Skills & Pedagogy for Online Teaching (SPOT). Committee agreed that the offering of a cohort may be beneficial to faculty who were DL certified many years ago or for any other faculty interested in “refreshing” their online teaching skills.	
Standing Items:		
EDC/C&I		
ITAC Report		
FPDC Report		
Next Meeting Dates	Sep 23	
DLC Meetings – 2nd and 4th Tuesdays at 1:05 – 2:35 P in LTC-261		
DLC website: http://www.mtsac.edu/instruction/learning/dlc/		
DLC listserv: dlc@mtsac.edu		
DLC group on Group Studio		

cc: Curriculum & Instruction

