



# DISTANCE LEARNING COMMITTEE

## 2014-15

x	Ron Bean		Meghan Chen, co-chair	x	Will Daland	x	Michael Dowdle	x	Edwin Estes
x	Richard Patterson	x	Mary Johnson, co-chair		Paul Kittle	x	Jeanne-Marie Velickovic	x	Sandra Weatherilt
x	Carol Webster	x	Jill Wilkerson		Student Rep Arianna Rivera				

### Minutes – December 9, 2014

Course ID	Title	Submitted By	Action/Comments

ITEM	DISCUSSION / COMMENTS
Approval of DLC minutes: 11/2514 meeting (5 min) - Mary	Minutes approved as presented
Standing Items:	
Curriculum: EDC /C&I (Mary)	
ITAC Report (Paul)	
FPDC Report (Mike)	
Student Report (Arianna)	
Moodlerooms Usage – Potential Plan (10 min) – Mary, Paul, and all	Request Paul Kittle to delete old Bb back-ups and request faculty copy their backups onto their hard drives and then delete their backups from within MR. Next semester we would look at a plan for determining future automatic deletes. (Consider current dept. rotation schedules)
OEI Grant – Updates to OEI as Tutoring Pilot and summary of our participation in the Academic & Student Success Planning Summit – Friday, November 21, 2014 (20 min) – Mary & Meghan	A question was raised regarding whether faculty developing their course for OEI inclusion stipend might be available. Mary will research this.
DL Faculty Inquiry Group (FIG) (10 min) – Mary and Sandra	Are submissions being accepted yet? Our FIG will link student training with future success in DL
DLC Purpose, Function, and Membership changes? (10 min) – Mary	No changes
DLC Goals (15 min) – Mary	Possible additions to our goals: Plan to send personal announcements /target messages via Portal and listservs. Recommend to faculty that they suggest students do DL Readiness Surveys
Other :	

Next meeting: none (our last meeting this semester)

Spring 2015 semester dates – **Feb. 24**, Mar. 10, Mar. 24, Apr. 14, Apr. 28, May 12, May 26, Jun. 9

DLC Meetings - 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays at 1:05 – 2:35 PM in LTC – 261

DLC website: <http://www.mtsac.edu/instruction/learning/distlearn/>

DLC listserv: [dlc@mtsac.edu](mailto:dlc@mtsac.edu)

DLC group on Group Studio