



DISTANCE LEARNING COMMITTEE

2013-14

PURPOSE: The purpose of the Distance Learning Committee is to discuss, review, and evaluate distance learning modes of instruction, and recommend and promote best practices and new opportunities for distance learning and teaching.

FUNCTION: The Committee's functions are to

- evaluate and recommend approval of Distance Learning Course Amendment Forms
- recommend policy changes pertaining to distance learning
- evaluate and promote a variety of effective practices and standards for distance learning
- provide a forum for sharing and collaboration among distance learning faculty by sponsoring informational meetings, discussions, and workshops pertaining to distance learning

Agenda – September 24, 2013

ITEM	DISCUSSION / COMMENTS
Approval of DLC minutes: 9/10/13 meeting (5 min) - Mary	
Draft recommendation on conducting DL review (15 min) – Mary and Meghan	
Draft of Revised DL Form (15 min) - Mary	
Membership / Function review and approval (10 min) – Mary	
Web Options for Faculty (15 min) - Carol	
Support a Mock Review for Accreditation? (20 min) – Mary & Meghan	
Summer events feedback: OTC Conference bootcamp	
Standing Items:	
Curriculum: EDC /C&I	
ITAC Report (Paul)	
FPDC Report (Mike)	
Other	

Next meeting Oct 8, 2013

Meeting dates Fall 2013 semester – Aug 27, Sep 10, Sep 24, Oct 8, Oct 22, Nov 12, Nov 26, Dec 10

DLC Meetings - 2nd and 4th Tuesdays at 1:05 – 2:35 PM in LTC – 261

DLC website: <http://www.mtsac.edu/instruction/learning/distlearn/>
 DLC listserv: dlc@mtsac.edu
 DLC group on Group Studio