



DISTANCE LEARNING COMMITTEE MINUTES FOR MAY 27, 2014

Members Attending:

X	Shanti Atashpoush	X	Meghan Chen, co-chair	X	Will Daland	X	Michael Dowdle	X	Edwin Estes
	Heather Kokorowski	X	Mary Johnson, co-chair	X	Paul Kittle	X	Jeanne-Marie Velickovic	X	Sandra Weatherilt
X	Carol Webster	X	Jill Wilkerson	X	Jose Collazo, Student Rep				

RECOMMENDATIONS

Recommendation	Rationale/Background

COURSE REVIEW

Course ID	Title	Submitted By	Action/Comments

MINUTES

Item	Discussion/Comments	Outcome
Approval of DLC Minutes: 5/13/14 meeting		Approved
Online Education Initiative (OEI) pilot study	Those colleges who wish to participate in the OEI pilot may complete an "Interest Survey" due June 3. Courses qualified to participate must be ADT (transferable) and CID courses. After discussion about the process, the committee agreed that we should apply for participation as a teaching (willing to offer and promote online classes to students throughout the state through the Online Education Consortium, OEC) and a home college (willing to encourage Mt. SAC students to take classes offered through the OEC in order to expedite the completion of an Associate Degree for Transfer at the Home College)	Mary will fill out and submit the Interest Survey to be submitted to the OEI representatives.
Announcement re: both Student and Faculty Satisfaction Surveys.	Title 5 regulations require colleges to report to the BOG regarding DE. The Chancellor's Office is planning to send out satisfaction surveys to DL students and DL faculty after spring semester has ended.	Information only

Gap Analysis of ACCJC Standards and Mt. SAC Compliance	Tabled to the next meeting	
Standing Items:		
Award to DLC	The DLC will be awarded the Academic Senate 10+1 Award to be presented at the Faculty Recognition Ceremony May 28, 2014. The Committee members are encouraged to attend and accept the award together.	Information only
Senate Report	Mike reported on the last Academic Senate meeting. There was discussion on the recommendation for a moratorium on out-of-state DL students. It will be voted on in the next AS meeting. The recommendation regarding adding hybrid courses was passed. Shanti commented that coding must be changed through IT in order to implement the changes.	Information only
EDC/C&I	Nothing to report	
ITAC Report	ITAC has been pushing membership this year to input future plans/PIE info that will require any kind of IT support, so that as the Information Technology Master Plan (ITMP) is put together in 2014-2015 (and ahead of accreditation) the IT dept. can anticipate as well as possible what they need to do in support of the campus. Last meeting, however, the GAP took up much of the meeting & the next meeting (last for this year) will be to try & finish the GAP document. Vic also hopes to announce the new Document Imaging vendor.	Information only
FPDC Report	Completion of POD predicted for October 2014. Flex planning will be moving to PDC and FPDC. A Summer reading for Kids program was announced and all are encouraged to donate K-6 books. Boxes to drop off donated books are located in the library and the LAC. Conference and Travel approval and budgeting will be coming back to PDC. The FPDC is seeking information on conference and travel needs from faculty to help plan the budget.	Information only
Next Meeting Dates	June 10, 2014	
DLC Meetings – 2nd and 4th Tuesdays at 1:05 – 2:35 P in LTC-261		
DLC website: http://www.mtsac.edu/instruction/learning/dlc/		
DLC listserv: dlc@mtsac.edu		
DLC group on Group Studio		

cc: Curriculum & Instruction