

# DISTANCE LEARNING COMMITTEE

## MINUTES FOR APRIL 22, 2014



**Members Attending:**

	Shanti Atashpoush	X	Meghan Chen, co-chair		Will Daland	X	Michael Dowdle	X	Edwin Estes
X	Heather Kokorowski	X	Mary Johnson, co-chair	X	Paul Kittle	X	Jeanne-Marie Velickovic	X	Sandra Weatherilt
X	Carol Webster	X	Jill Wilkerson	X	Jose Collazo, Student Rep				

### RECOMMENDATIONS

Recommendation	Rationale/Background

### COURSE REVIEW

Course ID	Title	Submitted By	Action/Comments

### MINUTES

Item	Discussion/Comments	Outcome
<b>Approval of DLC Minutes: April 8, 2014 meeting</b>		Approved
<b>Mock Review is completed.</b>	Thematic summaries of reviews were shared with the committee, showing overall results in the “general areas of strength” and “for improvement” sections. Jill mentioned a lack of accessibility with publisher materials. She also shared that Mt. SAC is getting a site license for the Kurzweil.	Information only.

<b>DLC Goals and Progress for Year-End Report</b>	A draft document of the Committee Goals and Progress Report 2013-2014 was shared with the committee.	Members were asked to review this document for the next meeting.
<b>Gap Analysis of ACCJC Standards and Mt. SAC Compliance</b>	Mary distributed a "Gap Analysis" worksheet, from the campus accreditation steering committee, to respond to Mt. SAC Distance Learning compliance to the ACCJC Standards. She will assign the various sections to individuals on the DLC. The deadline for getting these back to her are 4/29/2014. We will continue to work on this document next meeting.	The DLC is to review all of Standard 1 and focus on "Evidence" before the next DLC meeting. Mary will send an electronic version of the document to the DLC members with specific group assignments.
<b>Standing Items:</b>		
<b>EDC/C&amp;I</b>		
<b>ITAC Report</b>		
<b>FPDC Report</b>		
<b>Next Meeting Dates</b>	May 13, May 27, Jun 10	
<b>DLC Meetings – 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays at 1:05 – 2:35 P in LTC-261</b>		
<b>DLC website: <a href="http://www.mtsac.edu/instruction/learning/dlc/">http://www.mtsac.edu/instruction/learning/dlc/</a></b>		
<b>DLC listserv: <a href="mailto:dlc@mtsac.edu">dlc@mtsac.edu</a></b>		
<b>DLC group on Group Studio</b>		

cc: Curriculum & Instruction