



# DISTANCE LEARNING COMMITTEE

## 2012-13

**PURPOSE:** The purpose of the Distance Learning Committee is to discuss, review, and evaluate distance learning modes of instruction, and recommend and promote best practices and new opportunities for distance learning and teaching.

**FUNCTION:** The Committee's functions are to

- evaluate and recommend approval of Distance Learning Course Amendment Forms
- recommend policy changes pertaining to distance learning
- evaluate and promote a variety of effective practices and standards for distance learning
- provide a forum for sharing and collaboration among distance learning faculty by sponsoring informational meetings, discussions, and workshops pertaining to distance learning

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### Agenda – Nov 13, 2012

ITEM	DISCUSSION / COMMENTS
<b>Approval of DLC minutes: 10/23/12 meeting</b> (5 min) - Mary	Information
<b>DL Reg Compliance Survey</b> (5 min) Mary and Meghan	Can you find the survey. Don't forget to take it!
<b>Development of Distance Learning Plan</b> (60min) – Mary & Meghan	Close in on finalizing the plan matrix
<b>Standing Items:</b>	
<b>Curriculum: EDC /C&amp;I - LCOM 100 Amendment Form</b>	
<b>ITAC Report (Paul)</b>	
<b>FPDC Report (Carol)</b>	
<b>Other</b>	

**Next meeting Nov. 27, 2012**

**Remaining Meetings this semester –Nov. 27, Dec. 11**

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DLC Meetings - 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays at 1:05 – 2:35 PM in LTC – 261

DLC website: <http://www.mtsac.edu/instruction/learning/distlearn/>

DLC listserv: [dlc@mtsac.edu](mailto:dlc@mtsac.edu)

DLC group on Group Studio