



# DISTANCE LEARNING COMMITTEE

## 2012-13

**PURPOSE:** The purpose of the Distance Learning Committee is to discuss, review, and evaluate distance learning modes of instruction, and recommend and promote best practices and new opportunities for distance learning and teaching.

**FUNCTION:** The Committee's functions are to

- evaluate and recommend approval of Distance Learning Course Amendment Forms
- recommend policy changes pertaining to distance learning
- evaluate and promote a variety of effective practices and standards for distance learning
- provide a forum for sharing and collaboration among distance learning faculty by sponsoring informational meetings, discussions, and workshops pertaining to distance learning

### Agenda – Sep 11, 2012

ITEM	DISCUSSION / COMMENTS
<b>Approval of DLC minutes: 8/28/12 meeting</b> (5 min) - Mary	Information
<b>SPOT is updated for MR</b> (5 min) - Mike	Informational item for C & I – we have converted the Bb tasks over to MR tasks. Process is the same SPOT is primarily concerned with the pedagogy of DL teaching – content is the same, only the vehicle of delivery has been updated
<b>Development of Distance Learning Plan –</b> (60 min) – Mary & Meghan	Get into groups and work on our table...
<b>New DLC Goals for 2012-13</b> (10 min) Mary	
<b>Standing Items:</b>	
<b>Curriculum: EDC /C&amp;I -</b>	
<b>ITAC Report (Paul)</b>	
<b>FPDC Report (Carol)</b>	
<b>Other</b>	

**Next meeting Sep 25, 2012**

**Remaining Meetings this semester –Sep. 25, Oct. 9, Oct. 23, Nov. 13, Nov. 27, Dec. 11**

DLC Meetings - 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays at 1:05 – 2:35 PM in LTC – 261

DLC website: <http://www.mtsac.edu/instruction/learning/distlearn/>  
 DLC listserv: [dlc@mtsac.edu](mailto:dlc@mtsac.edu)  
 DLC group on Group Studio