



DISTANCE LEARNING COMMITTEE

2012-13

PURPOSE: The purpose of the Distance Learning Committee is to discuss, review, and evaluate distance learning modes of instruction, and recommend and promote best practices and new opportunities for distance learning and teaching.

FUNCTION: The Committee's functions are to

- evaluate and recommend approval of Distance Learning Course Amendment Forms
- recommend policy changes pertaining to distance learning
- evaluate and promote a variety of effective practices and standards for distance learning
- provide a forum for sharing and collaboration among distance learning faculty by sponsoring informational meetings, discussions, and workshops pertaining to distance learning

Agenda – June 11, 2013

ITEM	DISCUSSION / COMMENTS
Approval of DLC minutes: 5/28/13 meeting (5 min) - Mary	
DL Amendment Forms to review: LCOM100 revisited LIBR 1 ? (15 min) - Mary	
DLC Annual Report to AS (20 min) - Mary	
Annual Review of College Committees to PAC (10 min) - Mary	
When to conduct a regular review of DL Forms? (20 min) – Mary and Meghan	
Revise DL Form (15 min) - Mary	
Standing Items:	
Curriculum: EDC /C&I	
ITAC Report (Paul)	
FPDC Report (Carol)	
Other	

Next meeting Aug 27, 2013 (last meeting of spring semester)

Meeting dates Fall 2013 semester – Aug 27, Sep 10, Sep 24, Oct 8, Oct 22, Nov 12, Nov 26, Dec 10

DLC Meetings - 2nd and 4th Tuesdays at 1:05 – 2:35 PM in LTC – 261

DLC website: <http://www.mtsac.edu/instruction/learning/distlearn/>

DLC listserv: dlc@mtsac.edu

DLC group on Group Studio