



DISTANCE LEARNING COMMITTEE

2012-13

PURPOSE: The purpose of the Distance Learning Committee is to discuss, review, and evaluate distance learning modes of instruction, and recommend and promote best practices and new opportunities for distance learning and teaching.

FUNCTION: The Committee's functions are to

- evaluate and recommend approval of Distance Learning Course Amendment Forms
- recommend policy changes pertaining to distance learning
- evaluate and promote a variety of effective practices and standards for distance learning
- provide a forum for sharing and collaboration among distance learning faculty by sponsoring informational meetings, discussions, and workshops pertaining to distance learning

Agenda – May 28, 2013

ITEM	DISCUSSION / COMMENTS
Approval of DLC minutes: 5/14/13 meeting (5 min) - Mary	
DL Master Plan – changes requested by C & I (5 min) - Mary	
Draft of Summary – Fall 2012 Faculty Regulatory Compliance Survey (5 min) Meghan	Final copy – ready for sharing with campus?
DL Amendment Forms to review: LCOM100 (15 min) - Mary	
DLC Goals – Progress Made (20 min) - Mary	
Annual Review of College Committees (10 min) - Mary	
When to conduct a regular review of DL Forms? (20 min) – Mary and Meghan	
Revise DL Form (15 min) - Mary	
Reminders: Bootcamp – Save the dates: Aug 13-15 and Aug 20-22	
Standing Items:	
Curriculum: EDC /C&I	
ITAC Report (Paul)	
FPDC Report (Carol)	
Other	
Next meeting – At the “farm”	

Next meeting June 11, 2013 (last meeting of spring semester)

Remaining Meetings this semester – NONE

DLC Meetings - 2nd and 4th Tuesdays at 1:05 – 2:35 PM in LTC – 261

DLC website: <http://www.mtsac.edu/instruction/learning/distlearn/>

DLC listserv: dlc@mtsac.edu

DLC group on Group Studio