



DISTANCE LEARNING COMMITTEE

2012-13

PURPOSE: The purpose of the Distance Learning Committee is to discuss, review, and evaluate distance learning modes of instruction, and recommend and promote best practices and new opportunities for distance learning and teaching.

FUNCTION: The Committee's functions are to

- evaluate and recommend approval of Distance Learning Course Amendment Forms
- recommend policy changes pertaining to distance learning
- evaluate and promote a variety of effective practices and standards for distance learning
- provide a forum for sharing and collaboration among distance learning faculty by sponsoring informational meetings, discussions, and workshops pertaining to distance learning

Agenda – May. 14, 2013

ITEM	DISCUSSION / COMMENTS
Approval of DLC minutes: 4/23/13 meeting (5 min) - Mary	Information
Draft of Summary - Fall 2012 Faculty Regulatory Compliance Survey - Updated (5 min) - Mary	Should we post this summary?
Visit to IT Farm – June 11? (5 min) - Shanti	We could have our final meeting over in building 23
DL Amendment Forms to review: OCEA 10 (new DL course) (20 min) Mary	
ACCJC Substantive Changes, request for review (15 min) - Meghan	
State Authorization Application Process Update (15 min) - Meghan	
DLC Goals – Progress Made (25 min) - Mary	
Standing Items:	
Curriculum: EDC /C&I (Mary)	
ITAC Report (Paul)	
FPDC Report (Carol)	
Other	
Future Topics:	
When to conduct a regular review of DL Forms	
Revise DL Amendment Form?	

Next meeting May 28

Remaining Meetings this semester –5/28, 6/11 (if needed)

DLC Meetings - 2nd and 4th Tuesdays at 1:05 – 2:35 PM in LTC – 261

DLC website: <http://www.mtsac.edu/instruction/learning/distlearn/>

DLC listserv: dlc@mtsac.edu

DLC group on Group Studio