



## DISTANCE LEARNING COMMITTEE MINUTES FOR JUNE 11, 2013

**Members Attending:**

X	Shanti Atashpoush	X	Meghan Chen, co-chair	X	Will Daland	X	Mike Dowdle	X	Edwin Estes
X	Jean Garrett	X	Mary Johnson, co-chair		Paul Kittle	X	Rich Patterson	X	Sandra Weatherilt
X	Carol Webster		Jill Wilkerson		Melissa Candell, Student Rep	X	Loralyn Isomura, Recorder		

### RECOMMENDATIONS

Recommendation	Rationale/Background

### COURSE REVIEW

Course ID	Title	Submitted By	Action/Comments
LCOM100	Learning Communities: Interdisciplinary Connections	Lawrence Silva (2 <sup>nd</sup> Version)	<b>Approved.</b>
LIBR1	Information Resources and Research Methods	Debbie Distant	<b>Approved.</b>

### MINUTES

Item	Discussion/Comments	Outcome
<b>Server Room Tour by Vic Belinski</b>	Vic Belinski took DLC on a tour of the server room in building 23.	Information only.
<b>Approval of DLC Minutes: May 28, 2013</b>		<b>Approved.</b>
<b>DL Plan Approval Update</b>	Mary advised the DL Plan was approved at the Academic Senate level and will be forwarded to PAC for review in fall 2013.  Meghan commended the entire committee on a job well done in preparing and completing the current DL Plan.	Information only.
<b>DLC Annual Report to AS</b>	Success and retention data will be input when grades upload for spring 2013. "Student Representative" will be added as Melissa's title. Suggestions were made to remove any references to "Blackboard" and replace it with "Learning Management System" and "Course Studio." The committee agreed to remove Goal #4, referring to a faculty directory for distance learning faculty.	<b>Approved</b> , with suggested edits. Mary will forward to C&I for review at their first meeting in fall 2013.
<b>2013-14 DLC Meetings</b>	Mary reminded the committee of the first meeting in fall, August 27 <sup>th</sup> , will be during the first week of the semester. Discussion on the revision of the DL Amendment form will take place at the first meeting of fall 2013.	Information only.
<b>Moodlerooms Layout</b>	Carol provided a handout with snapshots of a few different layouts and formats in Moodlerooms to help address the issue of color contrasts and available features. The committee is asked to review the handout and discussion is tabled for the first meeting in fall 2013.	Information only.
<b>Standing Items:</b>		
<b>EDC/C&amp;I</b>	Due to additional changes made by the Learning Assistance Department, the DL Amendment form for LCOM100 was reviewed again.	LCOM 100 is <b>approved</b> .

	LIBR1	LIBR1 is <b>approved</b> , with suggested edits.
<b>ITAC Report</b>		
<b>FPDC Report</b>		
<b>Next Meeting Dates</b>	August 27, September 10, September 24	
<b>DLC Meetings – 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays at 1:05 – 2:35 P in LTC-261</b>		
<b>DLC website: <a href="http://www.mtsac.edu/instruction/learning/dlc/">http://www.mtsac.edu/instruction/learning/dlc/</a></b>		
<b>DLC listserv: <a href="mailto:dlc@mtsac.edu">dlc@mtsac.edu</a></b>		
<b>DLC group on Group Studio</b>		

cc: Curriculum & Instruction