



DISTANCE LEARNING COMMITTEE

MINUTES FOR MARCH 12, 2013

Members Attending:

X	Shanti Atashpoush	X	Meghan Chen, co-chair	X	Will Daland	X	Mike Dowdle	X	Edwin Estes
	Jean Garrett	X	Mary Johnson, co-chair	X	Paul Kittle	X	Rich Patterson	X	Sandra Weatherilt
X	Carol Webster	X	Jill Wilkerson	X	Melissa Candell, Student Rep	X	Loralyn Isomura, Recorder		

RECOMMENDATIONS

Recommendation	Rationale/Background

COURSE REVIEW

Course ID	Title	Action/Comments
CISP 11	Programming in Visual Basic	Approved , with minor edits.
CISP 14	Advanced Programming in Visual Basic	Approved , with minor edits.
CISP 21	Programming in Java	Approved , with minor edits.
CISP 24	Advanced Java Programming	Approved , with minor edits.
CISP 31	Programming in C++	Approved , with minor edits.
CISP 34	Advanced C++ Programming	Approved , with minor edits.
CISP 41	Programming in C#	Approved , with minor edits.
CISW 21	Secure Web Programming with ASP.NET	Approved , with minor edits.
CISW 24	Secure Server Side Web Programming	Approved , with minor edits.
CISS 23	Network Analysis, Intrusion Detection/Prevention Systems	Approved , with minor edits.
CISS 25	Network Security & Firewalls	Approved , with minor edits.
CISW 31	Secure Web Servers	Approved , with minor edits.

MINUTES

Item	Discussion/Comments	Outcome
Announcements	The committee congratulated the appointment of Sandra Weatherilt as the Assistant Distance Learning Coordinator for the Online Learning Support Center (OLSC), effective Fall 2013. We also recognized the reappointment of Mary Johnson as Distance Learning Coordinator for the OLSC. Mary also noted that she is on the listserv to receive EDC minutes, which will allow her to receive updates on the status of DL Amendment forms submitted.	Information only.
Approval of DLC Minutes: February 26, 2013		Minutes were approved , with minor formatting edit.
CIS DL Amendment Forms – Group 2	All forms being reviewed and approved today will have an effective course date of Summer 2013.	Mary will take the suggested changes back to the CIS Department and the finalized versions will be sent forward for signatures.
DL Plan Update	Mary requested the committee to review the most recent draft version of the DL Plan, emphasizing the need to confirm completion dates are accurate and/or may need to be adjusted accordingly. The committee will continue to review the plan at	Information only.

	the next meeting on Tuesday, March 26.	
Standing Items:		
EDC/C&I	No report.	
ITAC Report	No report.	
FPDC Report	No report.	
Next Meeting	March 26, 2013	
DLC Meetings – 2nd and 4th Tuesdays at 1:05 – 2:35 P in LTC-261		
DLC website: http://www.mtsac.edu/instruction/learning/dlc/		
DLC listserv: dlc@mtsac.edu		
DLC group on Group Studio		

cc: Curriculum & Instruction