



# DISTANCE LEARNING COMMITTEE

## MINUTES FOR FEBRUARY 26, 2013

**Members Attending:**

	Shanti Atashpoush	X	Meghan Chen, co-chair	X	Will Daland	X	Mike Dowdle	X	Edwin Estes
X	Jean Garrett	X	Mary Johnson, co-chair	X	Paul Kittle	X	Rich Patterson	X	Sandra Weatherilt
X	Carol Webster	X	Jill Wilkerson	X	Melissa Candell, Student Rep	X	Loralyn Isomura, Recorder		

### RECOMMENDATIONS

Recommendation	Rationale/Background

### COURSE REVIEW

Course ID	Title	Action/Comments
CISN 11	Telecommunications Networking	<b>Approved</b> , with minor edits.
CISN 21	Windows Operating System	<b>Approved</b> , with minor edits.
CISN 24	Window Server Network & Security Administration	<b>Approved</b> , with minor edits.
CISN 31	Linux Operating System	<b>Approved</b> , with minor edits.
CISN 34	Linux Networking & Security	<b>Approved</b> , with minor edits.
CISN 51	Cisco CCNA Networking & Routing	<b>Approved</b> , with minor edits.
CISS 13	Principles of Information Systems Security	<b>Approved</b> , with minor edits.
CISS 15	Operating Systems Security	<b>Approved</b> , with minor edits.
CISS 21	Network Vulnerabilities & Countermeasures	<b>Approved</b> , with minor edits.
CISS 23	Network Analysis, Intrusion Detection/Prevention Systems	<b>Approved</b> , with minor edits.
CISS 25	Network Security & Firewalls	<b>Approved</b> , with minor edits.
CISW 31	Secure Web Servers	<b>Approved</b> , with minor edits.

### MINUTES

Item	Discussion/Comments	Outcome
<b>Welcome to the New Semester: Spring 2013</b>	The committee welcomed new student representative Melissa Candell.	FYI
<b>Approval of DLC Minutes: December 11, 2012</b>		Minutes were <b>approved</b> , via email on 12/12/13.
<b>CIS DL Amendment Forms – Group 1</b>	<p>Mary provided a brief overview of DLC’s purpose and function to Melissa prior to reviewing the first group of revised CIS DL Amendment forms. Today’s meeting and the next two DLC meetings are expected to be focused on the CIS DL Amendment forms.</p> <p>CIS DL Amendment Forms, Group 1 includes: CISN 11, 21, 24, 31, 34, and 51, CISS 13, 15, 21, 23, and 25, and CISW 31. The major change to all these courses is that the lab component is being removed. The lab component will become its own course to be taken as a co-requisite with the specific lecture course.</p>	Mary will take the suggested changes back to the CIS Department and the finalized versions will be sent forward for signatures.

<b>Standing Items:</b>		
<b>EDC/C&amp;I</b>	No report.	
<b>ITAC Report</b>	Paul reported the path the DL Plan will go through until approval. After DLC finalizes the plan, it will be forwarded to Curriculum and Instruction Council (C&I), then Academic Senate (AS). If the plan affects the faculty contract, the plan will then be reviewed by PAC, then AMAC. If not, then the plan just goes to AMAC.  AP3740 is being sent back for revision again.	FYI.
<b>FPDC Report</b>	No report.	
<b>Next Meeting</b>	March 12, 2013	
<b>DLC Meetings – 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays at 1:05 – 2:35 P in LTC-261</b>		
<b>DLC website: <a href="http://www.mtsac.edu/instruction/learning/dlc/">http://www.mtsac.edu/instruction/learning/dlc/</a></b>		
<b>DLC listserv: <a href="mailto:dlc@mtsac.edu">dlc@mtsac.edu</a></b>		
<b>DLC group on Group Studio</b>		

cc: Curriculum & Instruction