



DISTANCE LEARNING COMMITTEE

MINUTES FOR MAY 13, 2008

Members Attending

X	Barry Andrews	X	Dwight Ayle	X	Terri Beam, co-chair	X	Meghan Chen
X	Deb Distante	X	Mary Johnson	X	Paul Kittle	X	Jim Smith
X	Kerry Stern, co-chair		Dale Vickers	X	Jill Wilkerson		Asma Raja

Guests: Shanti Atashpoush, Carol Webster

Item	Discussion/Comments	Outcome
Podcast Proposals	Terri has received two drafts of Podcast Proposals and is assisting faculty with revisions before final submissions. The deadline for proposals is May 23.	Terri will send another e-mail with the memo and podcast proposal application form to the faculty listserv. Proposals will be reviewed at the DLC meeting on May 27.
Pod Workshops	<p>Mary Johnson reported good attendance and considerable interest at the workshops titled "Introduction to Podcasting." Kerry attended the "RSS Feeds" workshop and said it was very interesting and recommended that DLC members attend next time it's offered. Terri noted that several people who registered for POD workshops this semester were no shows.</p> <p>Workshops are filling up for Boot camp week; they include Bb Basics, Bb Advanced (Communications, Gradebook, and Assessments), Introduction to Podcasting, Advanced Podcasting, and Copyright.</p>	Kerry will talk to Laura Martinez regarding registration for workshops.
Strategic Plan	Terri created a DL Committee wiki and placed the 2008 DL Strategic Plan on it. Assigned sections may now be edited on the wiki, and committee members can see the revisions instantly. The URL of this wiki is: http://dlcmte.pbwiki.com .	Committee began review and further editing on the wiki of the Curriculum and Teaching section of the Strategic Plan draft.
Other	SafeAssign (plagiarism checker) was suggested as an alternative to Turnitin at the Academic Senate.	Kerry will speak with Michelle Grimes-Hillman regarding what the DLC can do to help with the selection process.
Next Meeting	Tuesday, May 27; 1:05 – 2:35 p.m., LTC-261	It was decided this would be the last meeting of the Spring semester as the next meeting would have been during finals week.