



DISTANCE LEARNING COMMITTEE

MINUTES FOR MAY 9, 2006

Members Attending

X	Barry Andrews	X	Dwight Ayle	X	Terri Beam, co-chair	X	Sarah Daum
X	Deb Distante	X	Michelle Grimes-Hillman		Sheryl Hullings	X	Mary Johnson
	Paul Kittle	X	Kerry Stern, co-chair	X	Jill Wilkerson		Mike Acosta, student

Guests: Carol Webster

ITEM	DISCUSSION/COMMENTS	OUTCOME
DL Course Amendment Forms	<p>The following course amendment forms were reviewed:</p> <p>AHIS 1 submitted by Cristina Hernandez BIOL 5 submitted by Lynda Hoggan CISD 21 submitted by Shui-Lien Huang ENGL 1C submitted by Tamra Horton</p>	AHIS 1, BIOL 5, CISD 21, and ENGL 1C were approved for submission to the Educational Design Committee pending minor revisions. Terri Beam will contact the instructors regarding the changes.
Academic Senate Update	The Executive Board will be discussing committee processes. A Leadership Institute will be held June 22-24, and a Curriculum Institute is scheduled for mid July.	Information only.
SPOT and Blackboard Summer Workshops	A SPOT three-day intensive workshop for certification will be held on June 6, 8, and 13. Terri Beam has received a number of requests to hold an additional one during Summer Session 2. A second Blackboard training will be held on June 7 and 14.	A second intensive workshop for online certification and an evening training session for Blackboard will be considered.
Blackboard Update	The community and content systems will be loaded July 1.	Information only.
Other	<p>Only one faculty member who was scheduled to teach during the Summer Session had not passed certification.</p> <p>Kerry Stern has sent the Strategic Plan for Distance Learning, Spring 2006, to Curriculum & Instruction Council.</p> <p>Kerry thanked Distance Learning Committee members for their work and active participation throughout the year.</p>	<p>The situation has been resolved.</p> <p>Information only.</p> <p>Information only.</p>

Next Meeting: Tuesday, September 12, 2006
LTC-261, 1:05 – 2:35 p.m. (note new time)

Cc: Curriculum & Instruction Council