

Mt. San Antonio College

Year-End Report to Academic Senate, Spring 2023

Contact & Resources Information

Program: Distance Learning

Coordinator: Carol Impara, cimpara@mtsac.edu, ext. 6369; LTC 227

Committee: Distance Learning Committee (DLC)

Members: Romelia Salinas and Carol Impara, co-chairs

Michael Carr, Katie Datko, Matthew Dawood, Michael Dowdle, Luis Echeverria-Newberry, Hong Guo, Mike Hood, L.E. Foisia, Tammy Knott-Silva, Catherine McKee, John Norvell, Sonia Ortega, Sandra Weatherilt, and Laksh Kalra, student representative

Distance Learning Committee Home Page

<http://www.mtsac.edu/dlc/>

Distance Learning Program Home Page

<http://www.mtsac.edu/distancelearning/>

AP 4105 on Distance Learning

<http://www.mtsac.edu/governance/trustees/apbp/AP4105.pdf>

Distance Learning Program Faculty Resources Page

<http://www.mtsac.edu/distancelearning/faculty.html>

Distance Learning Program Student Resources Page

<http://www.mtsac.edu/distancelearning/student-home.html>

Skills and Pedagogy for Online Teaching (SPOT)

<http://www.mtsac.edu/distancelearning/spot.html/>

SPOT Equivalency (SPEQ)

https://www.mtsac.edu/distancelearning/spot_equiv_alency.html

SPOT Recertification Page

<https://www.mtsac.edu/distancelearning/spotrecert.html>

SPOT-Certified Faculty

<https://www.mtsac.edu/distancelearning/spot-faculty.html>

DL Amendment Forms

<https://www.mtsac.edu/dlc/dl-forms.html>

Approved DL Amendment Forms

<https://www.mtsac.edu/dlc/approveddlalpha.html>

California Virtual Campus at Mt. SAC

<https://www.mtsac.edu/distancelearning/cvc-exchange.html>

Faculty Center for Learning Technology Home Page

<http://www.mtsac.edu/fclt/>

Classroom Visitation Evaluations of Distance Learning Faculty – form H.4.c

Student Evaluations of Distance Learning Faculty – form H.2.e

Canvas

<https://mtsac.instructure.com/>

The DL Faculty Coordinator sits on the following committees/councils:

- FPDC
- C&I

Distance Learning Committee Purpose and Function

Purpose:

The purpose of the Distance Learning Committee is to discuss, review, and evaluate distance learning modes of instruction, and recommend and promote best practices and new opportunities for distance learning and teaching that foster equitable access and student success.

Function:

- Evaluate and recommend approval of Distance Learning Course Amendment forms.
- Recommend policies and processes pertaining to distance learning.
- Evaluate and promote a variety of effective practices, standards, and professional development for distance learning that foster student equity and success.
- Support sharing and collaboration among distance learning faculty by working with the Faculty Center for Learning Technology, Information Technology, Faculty Professional Development Council, and the Faculty Learning Activities Committee.
- Continue to develop the Distance Learning Plan.
- Coordinate with campus committees and other constituencies with regards to distance learning.
- Support accreditation processes.

Distance Learning Committee Goals 2022-23

Goal #1: Communicate to the campus community by maintaining an up-to-date website.

Links to College Goal # 6

Completed Outcomes/Accomplishments

Goal #2: Review/revise/approve Distance Learning Amendment Forms.

Links to College Goal # 6

Completed Outcomes/Accomplishments

As of May 3, 2023, the DLC approved **228** courses in the 2022-23 year.

Comparisons:

2021-2022 – DLC approved 265 courses

2020-2021—DLC approved 979 courses

2019-2020 – DLC approved 156 courses

2018-2019 – DLC approved 68 courses

2017-2018 – DLC approved 94 courses

2016-2017 – DLC approved 22 courses

2015-2016 – DLC approved 9 courses

Goal #3: Provide input, recommendations, and support for Mt. SAC's participation in the California Virtual Campus (CVC) Consortium, Course Exchange, and local Peer Online Course Review (POCR) team activities.

Links to College Goal # 2, 3

Completed Outcomes/Accomplishments

The Mt. SAC DL Program continued a SEAP grant to fund the local POCR (Peer Online Course Review) process, which certifies faculty courses as Quality Reviewed and aligned to the CVC Course Design Rubric. The DL Coordinator serves as POCR lead, and DLC members, SPOT reviewers, Instructional Designers, and Quality Reviewed faculty who have completed the required 40-hour training serve on the POCR team. The focus this year was on equity. The POCR team was given a presentation by Marcell Gillmore and decided to map similarities of CVC alignment and the Peralta Equity Rubric. A presentation on POCR efforts was given on May 12, 2023.

As of May 1, 2023, the POCR team certified 10 additional courses since last report. More courses are in the pipeline. The list of Quality Reviewed courses can be accessed at [Mt. SAC POCR Dashboard](https://app.smartsheet.com/b/publish?EQBCT=4c31217b5fb1438c8164c72d0d5a34c7)
<https://app.smartsheet.com/b/publish?EQBCT=4c31217b5fb1438c8164c72d0d5a34c7>

Goal #4: Provide guidance/input to Distance Learning Coordinators and Instruction on DL Amendment Forms as part of the curriculum process.

Links to College Goal # 6

Completed Outcomes/Accomplishments

More than 1,000 courses were newly approved for distance education during the pandemic. Since DL Forms are a part of curriculum, they need to be reviewed as part of the 5-year review process. In addition, the review process was updated so that the DL form is reviewed prior to EDC review.

The DLC responded to this significantly increased workload in two ways:

- Added two new faculty to the committee to help with reviews.
- Implemented a "consent" procedure for DL Forms that had been approved during the pandemic and had no significant modifications.

Despite these changes, the DL Form review load is significant. The DLC has created a sub workgroup to investigate how to streamline the form, update it to meet all regulatory requirements, and integrate it into WebCMS again without derailing the curriculum process.

Goal #5: Make recommendations for improving equity and success for diverse online learners based on various data sources, and make recommendations to address gaps in online support.

Links to College Goal # 1, 2, 3, 4

Completed Outcomes/Accomplishments

Retention by Method of Instruction Fall 2020 - Fall 2022

Term	Hybrid	Online	Standard
Fall 2020	95	78	100
Spring 2021	94	76	88
Fall 2021	81	84	84
Spring 2022	83	82	86
Fall 2022	N/A	N/A	N/A

Success by Method of Instruction: Fall 2020 – Fall 2022

Numbers reflect % of students earning a C or better in their courses. This data excludes EW.

Term	Hybrid	Online	Standard
Fall 2020	90	66	90
Spring 2021	90	65	90
Fall 2021	60	67	67
Spring 2022	62	65	73
Fall 2022	60	64	67

Success by Racial and Ethnic Group

Differences in success continue to differ by ethnicity with Asian American students continuing to demonstrate highest success in online courses, followed by White, Latinx, and African-American students.

Student Success Rates Online	Fall 2020	Spring 2021	Fall 2021	Spring 2022
Overall	66%	65%	67%	65%
African Americans	54%	52%	54%	48%
Asian Americans	81%	81%	83%	81%
Latinx	54%	57%	54%	51%
Caucasian/White	71%	66%	69%	70%

This data show that troubling discrepancies between ethnic and racial achievement continue online. The DL program planned online equity training to be presented May 12, 2023. These sessions will meet recertification hour requirements.

Goal #6: Review/recommend faculty training and processes for distance learning certifications.

Links to College Goal # 1, 3, 4, 6

Completed Outcomes/Accomplishments

SPOT (Skills and Pedagogy for Online Teaching)

SPOT continues as Mt. SAC's principal training for online teaching. It is an asynchronous, self-paced, direct-assessment course. The SPOT course and review process is overseen by the Assistant DL Coordinator.

- Since May 1, 2022, **81** faculty have been newly online certified.
 - Of these, 35 completed an @ONE course in lieu of SPOT.
 - 3 were certified by SPEQ (SPOT Equivalency), a streamlined process for faculty with approved training at neighboring community colleges which debuted April 2022.
- As of May 3, 2023, **870** faculty are certified to teach online at Mt. SAC.

Comparison to previous years:

2021 -- 2022: 298 faculty newly online certified

2020 – 2021: 211 faculty newly online certified

2019 – 2020: 45 faculty newly online certified

2018 – 2019: 49 faculty newly online certified

2017 – 2018: 29 faculty newly online certified

2016 – 2017: 20 faculty newly online certified

2015 – 2016: 10 faculty newly online certified

SPOT Recertification

- 36 faculty achieved recertification by the July 31, 2022 deadline.
- 16 of 38 faculty whose recertification deadline is July 31, 2023 have achieved recertification.

DLC approves SPOT recertification training. The following trainings were *newly* approved during 2022-2023.

- | | |
|--|---|
| <ul style="list-style-type: none"> • Course Design 101 for Regular Substantive Interaction • Canvas Modules 101 • Level Up your Modules Game with CidiLabs • Managing Content in Canvas: Strategies and Workflows for Efficiency • Equity, Access, and Instructional Technology • Accreditation Forum: Distance Learning and RSI • Sustainable Practices for Online Grading • Annotations with Perusal • Multimedia Discussions with Flip • Community-Building with Pronto | <ul style="list-style-type: none"> • Interactives with PlayPosit • Canvas Accessibility (Self-paced) • The ABCs of RSI (renamed Regular, Substantive Interaction for Equity and Inclusion) • Online Assessments and Emerging AI Platforms • Humanizing Part 2: Creating a Welcoming Course • Ain't No Distance Far Enough: Examining Online Equity Through Research Inquiries • Improving Equity in Your Online Course Through CVC Alignment: Best Practices |
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New Training Initiatives

Responding to faculty requests for a facilitated SPOT training, the Assistant Distance Learning Coordinator teamed with the director of Distance Learning and Instructional Technology, and Team Coco, a Community of Collaboration, to offer facilitated training last winter. Recognizing that Canvas facility is often the limiting factor in completing SPOT, the cohort was guided to complete Growing with

Canvas in November, then attend six optional sessions over Winter 2023 before submitting the course shell for review. Twelve faculty signed up for the cohort; seven completed the Growing with Canvas session; and none were SPOT certified. The conclusion is to put facilitated training on hold, but continue to offer Growing with Canvas for faculty who are interested.

A proposal for training for noncredit faculty participating in the High School Referral program was reviewed by the DLC and sent to an internal workgroup to hammer out the specifics.

Goal #7: Review and make recommendations to update policies and procedures as they pertain to Distance Learning, such as a Distance Learning Handbook.

Links to College Goal # 6

Completed Outcomes/Accomplishments

The DLC created *Recommendations for Merging Canvas Shells*, which was presented to Academic Senate in April 2023.

The DLC began work on a Distance Learning Handbook and is now about halfway through the process. AP 4105 was approved in Fall 2022 and is now On Base.

Goal #8: When requested by Faculty Association, make recommendations to address contract language related to Distance Learning.

Links to College Goal # 1, 3, 4, 6

Completed Outcomes/Accomplishments

The Distance Learning Coordinator and Assistant Distance Learning Coordinator met with Faculty Association representatives periodically.

Goal #9: Provide leadership and input on educational trends pertaining to Distance Learning, including policies related to equity and accessibility.

Links to College Goal # 1, 3, 6

Completed Outcomes/Accomplishments

The DL Coordinator sends messages to the DL Listserv and includes information items in Academic Senate reports to keep distance learning faculty up to date on trends. Topics this year included:

- An updated student technology resource
- A court case on proctoring software
- Accreditation forum updates
- Department of Education updates on Regular Substantive Interaction (RSI)

Goal #10: Provide leadership and guidance for the college's compliance with Accreditation Standards pertaining to Distance Learning.

Links to College Goals # 1, 6

Completed Outcomes/Accomplishments

- The DLC reviewed ISER standards that include distance education, i.e., II.A.2, II.A.3, II.A.4, II.A.7, II.B.1, II.B.4, III.C.1, for accuracy, missing information, and examples. Allie Frickert, an Accreditation Co-Coordinator, attended a meeting to get feedback. The DL Coordinator provided evidence of a new DL Amendment form and a list of CVC quality reviewed courses.
- The Distance Learning Coordinator updated a page on Distance Education for the ISER and supplied a sample online syllabus.
- The DL Coordinator co-created a presentation on RSI which was presented on Flex Day and as part of a fall Accreditation Forum.

Submitted by: Carol Impara, Distance Learning Faculty Coordinator