

Counseling Faculty Department Minutes (Approved)
September 7, 2016

Attendance:

	A. Bachor	X	M. Ngo	X	S. Mbuti	X	E. Reyes	X	C. Ton
X	M. B. Barrios	X	J. Lopez	X	R. Santacruz	X	L. Hernandez	X	N. Avila
X	J. Bradley	X	V. Greco	X	L. Muniz	X	B. Quinn	X	L. Trejo
X	C. Burnett	X	J. Hart		S. Nakamatsu		T. Rivas	X	E. Versace
X	S. Calzada	X	V. Garcia	X	S. Nassar		H. Sanchez		A. Wang
X	W. Daland	X	N. King	X	J. Pellitteri	X	J. Smith	X	R. Wilson
X	T. Engle	X	E. Lee	X	A. Perez	X	B. Somers		S. Wright
X	D. Felix	X	A. Lujan	X	J. Perez-Garcia	X	L. Soto	X	Ana Silvia Turcios
	D. Chavez		E. Hernandez	X	D. Basurto	X	N. Paredes		S. Mestas
X	J. Fowler	X	P. Maestro	X	S. Poulter	X	A. Thomas	X	B. Flamenno

Item	Agenda Topic	Discussion	Outcome
2.0	Consent Agenda	<ul style="list-style-type: none"> Approval of minutes 	<ul style="list-style-type: none"> Minutes from last meeting were moved to approve by the group. Approved
3.0	Chairperson's Report	<ul style="list-style-type: none"> Liaison Report (Antoine) Quick Questions (Financial Aid Appeals) (Silver): Not to be used for ed planning. Same day appointments, what's the current practice? Let the front counter know? or can we change it ourselves on SARS? 	<ul style="list-style-type: none"> Any changes let Antoine know if there are any changes to programs/counselor liaisons. Any concerns or questions you want to address with counseling, talk to Antoine and Silver, their available to all counselors. Recommendation: Let Kate know that counselors can change the reason code on SARS.
4.0	Senate Report	<ul style="list-style-type: none"> Academic Senate Report (Chan and Patricia) Gave Patricia a round of applause for stepping into Academic Senate 	<ul style="list-style-type: none"> Three items that we need to vote on: 1) Units to Contract Hour Relationship-call for vote: unanimously passes

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		<ul style="list-style-type: none"> • Putting on the Hits is in November before Thanksgiving. If you are interested in participating, let Joan Scholars know. • Kudos to Counseling faculty involved in hiring committees: Sara Mestas, Diana Felix, Jeremy Hart • Pride Center- located in 26A- LGBT Faculty Coordinator • Committee- Needs volunteers, Counselor - International Advising Committee • Pride Center- located in 26A- LGBT Faculty Coordinator • International Advising Committee-needs volunteers 	<ul style="list-style-type: none"> • 2) Faculty Development Committee- updated new membership information and language in terms of responsibilities (accreditation purposes) unanimously passes. • 3) Academic Senate Handbook: unanimously passes.
5.0	Faculty Association	<ul style="list-style-type: none"> • (Julie & Will) Julie gave a brief report and she sent the FA highlights via email on 9/6/16 • Salary advancement- there is an updated list of approved courses. • Uyen Mai- any feedback on the website- let her know. • FA- is asking if there is anything that needs to be negotiated to FA, let Eric know • Vote yes on prop 55. • Student evaluation task force- in need of volunteers. • Moving to online FA teaching survey. New faculty will still only go through the paper evaluation • AP on Social Media was passed. 	<ul style="list-style-type: none"> • Information

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6.0	Program Reports	<ul style="list-style-type: none"> • ACES- Diana Felix reported there is a total of 136 ACES Alumni that are completing their Bachelor's degrees and starting Masters programs. Had a successful Transfer Bridge summer experience for one week at UC Santa Barbara offering a six-week Geography 1 lecture and lab (100% success rate). • Bridge- had a successful summer program. Was nominated for the Excellencia in Education award. Anabel Perez, shared that this award is dedicated to the group-effort that has happened during the past years for the success of the Bridge Program. More information:http://www.edexcelencia.org/about • Dream- moved from 9D to 16C, planning an open house soon will keep us updated. Counseling 2 for Dream Students taught by Laura Muniz. Update Laura's email because Any questions email lmuniz@studentservices.edu • Noncredit- has 5 new counselors, have another one that they are hiring. 	<ul style="list-style-type: none"> • Information
7.0	Committee Reports	<ul style="list-style-type: none"> • Counseling Curriculum Meeting: Lead 55 and Coun 54- both courses are under review. Coun 2- have we submitted Area E courses? No, we haven't submitted that as an Area E. • Adjunct Screening Committee: the application will go out soon (next two weeks). How can we utilize the adjuncts- agenda at the retreat? Adjunct Training Committee: invite you to the training and it would be good. Friday, Sept 30th; 9 am -12 pm, October 21st and November 18th and December 9th, 2016; 9-12 pm. 	<ul style="list-style-type: none"> • Information

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		<ul style="list-style-type: none"> • Current Committees: Orientation Committee (Angel), Educational planning committee (Jim and Angel), Probation committee (Julie), Career Committee (Cynthia), Bullying Committee (Silver), Strategic Planning Committee (Chan), Marketing Committee (Alana) 	<ul style="list-style-type: none"> • An updated list of Counseling dept. committees will be compiled.
8.0	Articulation Reports	<ul style="list-style-type: none"> • (Jamaika) • Assist will be going through new update changes • CSU/UC coding on transcripts • Scribes not perfect- double check on MAP to assure that they are being counted correctly. 	<ul style="list-style-type: none"> • Information
9.0	Action	<ul style="list-style-type: none"> • Action: Vote on pursuing new counseling position. • Anabel Perez: Allowing special programs, like Bridge, the opportunity to submit a request for new FT counselors. The Bridge Program never filled the previous Title 5 counseling position previously held by Emmanuel Gabru. Additionally, there used to be 3 Counselors (Patricia, Lyssette, Gabru)- this will allow us to go back to our previous level of counseling support. Bridge Program is requesting 1 Counselor. • Discussion: Patricia: shared that the college wants Bridge to expand their services to more students, so support will be needed. • Silver: special programs should be allowed to submit requests for the counseling dept. for the dept. to consider moving the request 	<ul style="list-style-type: none"> • Counseling dept. unanimously voted to submit a request to hire 1 Counselor for the Bridge Program. Unanimously passes

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		<p>forward. Cynthia- the program is expanding and the need is there. It's a model program campus wide.</p> <ul style="list-style-type: none"> • Jamaika - suggested to submit a justification along with the request to clarify need, she's in support of the request. • Diana: is requesting the Counseling dept. to consider the position (ACES Counselor, Coordinator) to go through the faculty tenure process and be paid through Counseling SSSP funds. • Cynthia: how does the dept. support and move forward to making something like that happen? Antoine suggested to take this request to Academic Senate. 	
10.0	Discussion:	<ul style="list-style-type: none"> • Catalog survey: (Patricia)-decision to continue to change the catalog is not including counseling faculty. • Tenure Track Committee deadlines (Silver and Antione) Will meet this week and next week to go through tenure process for new students. • Pride Center and Honor Center:(Randy) Honor Acting Director- Heidi Lockhart- the flyer for the new position has gone out. Pride Center- direct result of the task force, the only community college that has a designated center for LBGTQ Center. • Mt. SAC Residency Requirements: Jamaika will email it out to dept. 	<ul style="list-style-type: none"> • Information • Announcement: if you are teaching a course, the SLO and outcomes were sent by Eddie Lee. Copy and paste the information to your syllabus. Start from the measureable objectives and paste them to the actual syllabus, Tom will be asking for them
11.0	Adjournment	<ul style="list-style-type: none"> • Adjournment: 2:55 pm 	