

Counseling Faculty Department Minutes (Approved)
March 2nd, 2016

Attendance:

X	A. Bachor	X	W. Fulbright-Dennis	X	S. Mbuti	X	E. Reyes	X	C. Ton
	J. Bradley		V. Greco	X	L. Muniz		B. Quinn		L. Trejo
X	C. Burnett		J. Hart	X	S. Nakamatsu		T. Rivas	X	E. Versace
X	S. Calzada	X	A. Hernandez		S. Nassar		H. Sanchez	X	A. Wang
X	W. Daland		N. King		J. Pellitteri	X	J. Smith	X	R. Wilson
	T. Engle	X	E. Lee	X	A. Perez	X	B. Somers		S. Wright
X	D. Felix		A. Lujan	X	J. Perez-Garcia	X	L. Soto		
	J. Fowler	X	P. Maestro		S. Poulter	X	A. Thomas		

Item	Agenda Topic	Discussion	Outcome
1.0	Call to Order	<ul style="list-style-type: none"> The meeting was called to order at 1:03 pm 	
2.0	Consent Agenda	<ul style="list-style-type: none"> Approval of minutes with no corrections needed. 	<ul style="list-style-type: none"> Minutes from Feb. 3rd, 2016 meeting were moved to approve by Emily. Approved
3.0	Chairperson's Report	<ul style="list-style-type: none"> Adjunct Evaluations: Wanda asked to turn in as completed. Question was raised if evaluations were required by contract-it is not. Meeting with Librarians will be March 23rd, 2016. Check email from Tom Options for Offices: Question went out for anyone wanting to move. Angel's office will be available. Counselors needed for committee and council. Call for full-time faculty to help with student e-mail tracking project during months of April and May 2016. Chan and Julie asking for vote for external hours program who need approval for research to do SESSI in classes 	

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4.0	Action Items	<ul style="list-style-type: none"> • None 	
5.0	Senate Report	<ul style="list-style-type: none"> • Earthquake drill March 17th, building will be notified. • Request made to have a counselor to be on Ed Design committee. • 	<ul style="list-style-type: none"> • Randy Wilson volunteered.
6.0	Faculty Association Report	<ul style="list-style-type: none"> • Many different items. Please refer to Julie's email: FA Highlights, March 1, 2016 for detailed information <ul style="list-style-type: none"> ➤ Mt. SAC employees social media ➤ Vaping prohibited ➤ College and FA committee vacancies ➤ Solar project built with Prop 39 Energy funds for CA Energy Commission ➤ Adjunct Faculty Retirement Workshop March 16, 2016 ➤ Puttin' on the Hits March 4th and 5th ➤ Joan Sholars in attendance for New Adjunct Counselor Training March 18, 2016 ➤ Petition in support of new faculty getting continuing contracts rather than just 1 year contracts being done in Florida ➤ Dual enrollment ➤ Volunteers needed to record e-mail 	

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		<p>with students April through May 2016</p> <ul style="list-style-type: none"> ➤ Budget Amendment passed ➤ Nominations for 2016-17 FA Executive Board ➤ Campus Police Issue postponed 	
7.0	Program Reports	<ul style="list-style-type: none"> • ACES: moved to building 9E, 3rd floor. 35 students from the program submitted applications to transfer. Diana will be taking 6 students to Washington to advocate for policy change. Ribbon cutting ceremony for the new building will be March 9th from 4-5pm. • VETS: Rehab program changes. Bernie reported on Chapter 33 and Chapter 31. See handout. Marc Smith is the VSOC (Vet Success On Campus) person for Mt. SAC. In Vet Center Wed/Thur. • DSPTS: reported 140 people were in attendance for the Annual Advisory Board • BRIDGE: Anabel reported that they moved in 9E. Will have an open house for Bridge in addition to ribbon cutting ceremony on March 9th and 10th from 9am-2pm. Light refreshments will be served. • Title V: Emily working on GE pathways • EOPS: nothing to report besides Lelaine Palos having baby boy on Feb 28th 2016 • INTERNATIONAL: Allen reported possibility of extended orientation overnight at CPP. Tea Time just for international students, flyers on the way. Conversation circles for all AMLA students 	

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8.0	Committee Reports	<ul style="list-style-type: none"> • New Adjunct Hires: 14 new adjuncts hired. Possible total number is 28 adjuncts • Cynthia brought up process of correcting adjunct-possible agenda item for next meeting. 	
9.0	Articulation Report	<ul style="list-style-type: none"> • Jamaica Fowler will be part time, working only on Tues/Thurs • Randy reported that UC San Diego is showing PHYS 6A for major prep 	
10.0	Discussion	<ul style="list-style-type: none"> • Scenarios: Alina: nothing to report • Student Portal Message: Eddie: portal message showing 'action required', rather than previous message of 'suggested action'. Requested that this be changed. Jim stated he had requested the change, it was changed, but then it was changed back. • Patricia brought up question about holds—soft or hard, and how we can get straight answer so we give correct information. • Taskforce-COUN Course Syllabi: Eddie stated that this is in the works from his taskforce to make sure SLOs were known • Counseling Department Shared Drive: Jim and Stacie worked on getting information into a counseling shared drive on the computer. (For counselors only.) Stacie 	<ul style="list-style-type: none"> • In wanting a voice as a department in the issue of holds and messages, a taskforce of Patricia, Silver and Jim was made. • Some counselors realized that they did not have access to this drive. Paper was passed around to make sure Stacie could identify the counselors who did not have

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		<p>asked to email her the material anyone wanted to add to this drive, and asked for suggestions about how to organize it.</p> <ul style="list-style-type: none"> • Just In Time (JIT) Advising Kit on How to Be Successful in Class was presented by Emily. Emily asked for approval of this kit. 	<p>access so she can give it to them.</p> <ul style="list-style-type: none"> • Approved this kit, so long as proper adjustments would be made to wording in the power point.
11.0	Adjournment	<ul style="list-style-type: none"> • Adjournment: 2:50pm 	

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