

Counseling Faculty Department Minutes (Approved)
May 6, 2015

Attendance:

	J. Bradley	X	W. Fulbright-Dennis	X	P. Maestro	X	S. Poulter	X	A. Thomas
X	C. Burnett	X	V. Greco		S. Mbuti	X	B. Quinn	X	C. Ton
	S. Calzada		J. Hart		L. Muniz	X	E. Reyes	X	L. Trejo
X	W. Daland		A. Hernandez	X	S. Nassar		T. Rivas	X	R. Wilson
X	T. Engle	X	N. King		J. Pellitteri		H. Sanchez	X	S. Wright
X	D. Felix	X	E. Lee	X	A. Perez	X	J. Smith		
X	J. Fowler		A. Lujan	X	J. Perez-Garcia	X	L. Soto		

Item	Agenda Topic	Discussion	Outcome
1.0	Consent Agenda <ul style="list-style-type: none"> • Approval of Minutes 	<ul style="list-style-type: none"> ▪ Approval of Minutes 	Approved
2.0	Chairperson's Report <ul style="list-style-type: none"> • Counseling Positions Update • Student Services Training (5/22/15) • June 3 Department Meeting • Other 	<ul style="list-style-type: none"> ▪ Moving forward with Title V and General Counseling positions ▪ Veteran's and International positions being pushed back...looking at start date of Fall 2015, not July 1 ▪ For Student Services training on May 22nd, let Tom know if schedule changes are needed ▪ Counselors requested an additional meeting for June 3rd ▪ Tom and Francisco will be looking at classrooms and see how much space is available. Be aware that they may be visiting your classroom while you are teaching. ▪ Please complete evaluations on your colleagues. The return rate for evaluations has not been good, but can be better 	<ul style="list-style-type: none"> ▪ Wanda thanked Counselors for volunteering for screening and selection committees

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		<ul style="list-style-type: none"> ▪ Nominations for chair position are still open until May 14. 	
3.0	Senate Report	Lina reported and minutes were sent through email	<ul style="list-style-type: none"> ▪ Congratulations to Randy being appointed to SP&S and recognized as an Educator of Distinction!
4.0	Faculty Association Report	<ul style="list-style-type: none"> • Julie reported and emailed highlights of the meeting • Let her know how we would like to receive FA communication • FA dues will remain the same 	
5.0	Program Reports	<ul style="list-style-type: none"> ▪ Bridge update: Selected Summer bridge class of 2015. Went through 380 applications, selected 525 out of almost 1000 applicants. May 16th is the welcome and registration event. Students must attend the welcome to participate in Bridge. There is also a parent information session that day. Summer Bridge: Discover Your Inner Hero theme. Still accepting applications for Math 50 and Math 51 for summer program. Please send any interested students to Bridge office ▪ STEM: Randy attended a STEM TPI grant information session. It's going to be great! Please send students that are STEM majors that want to be teachers, to Randy. There is still some space available. Should have finished a combination of 4 classes in science or math. Stipend available for the students that will be teaching with math and science summer boot camp sponsored by WVUSD, paid \$10/hr. UCI also has a 	

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		<p>program, education course they can take for free. Future opportunities for research available coming in the future.</p> <ul style="list-style-type: none"> ▪ Athletics Very busy with student success workshops, students and progress checks 286 athletes received negative comments or below a C on progress checks and they must attend the student success workshop or lose their priority registration. Basic classroom etiquette is being emphasized ▪ ACES: Have not heard from Department of Education yet. Will hopefully hear by early/mid June. Have 33 ACES students transferring this year. Overall 113 have graduated and transferred from ACES and some are in graduate programs now. ACES will have a summer experience program this year. Students will take a Geography class and lab, spend 5 weeks on campus and then transition to CSU Channel Islands to stay for one week as they wrap up their summer class. The class will be 4 units. Workshop on Financial Literacy was attended by 300 students in the fall. Due to the success of the workshop it will be offered again Thursday, May 21st. The title of the workshop is “Learn <i>Common Cents</i>”, and will focus on life after Mt. SAC. Highly encourage students in COUN 7 and any of our counseling courses to attend the workshop. Giving away free I pads. Online registration is required 	
6.0	Committee Reports	<ul style="list-style-type: none"> ▪ Counseling Curriculum Committee: Sent out COUN 5 course outline with modifications. Discussion on the proposed changes. Plan to submit COUN 5 for review next fall. COUN 99A is ready to go and has 	<ul style="list-style-type: none"> ✓ Discussion in meeting on placing advisory on READ 90. ✓ Move READ 90 outline forward with English 68 pre-req approved

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		<p>been approved by C&I. COUN 51 this summer assessing for SLO, COUN 54, COUN 1H, and COUN 99A need SLOs in the fall. Requesting to add Continuing Education committee member to the Counseling curriculum committee.</p> <ul style="list-style-type: none"> ▪ SLO: Institutional Level Outcomes (ILO), asking everyone to map their program level outcomes to the ILOs by the end of June. We will use what we have from SLOs and map out to ILO's and draft something by June, work on it through the summer to present during the fall semester. ▪ Career Task Force: Discussed how to address the Undecided student. We have constant waves of students hitting the threshold of 3 semesters of 15 semester units. Coming up with good ideas and continuing to meet. 	<p>unanimously.</p> <ul style="list-style-type: none"> ✓ Move COUN 5 outline forward with READ 90 advisory, passed 16 yay, 4 nay ✓ Submit current edition of Career Fitness textbook and Mt. SAC catalog to READ department for readability. ✓ Voted and approved to amend membership of Counseling Curriculum Committee to include a Continuing Education Counselor.
7.0	Articulation Report	<ul style="list-style-type: none"> ▪ Waiting on Chancellor's office for course approval of Architecture courses ▪ IB going on transcripts like AP exams ▪ Courses approved by CSU and IGETC sent out to us by email. ▪ READ 100 course being submitted for Critical Thinking area. ▪ CORS (Correctional Sciences) courses are inactive. In process of updating catalog. 	
8.0	Discussion <ul style="list-style-type: none"> ▪ Probation ▪ Major Codes 	<ul style="list-style-type: none"> ▪ Review feedback on Live Success (probation) workshop. Review numbers of dismissals. Review feedback on reinstatement workshops. P1 and P2 	

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		<p>interventions will be the same. Students who never went through an intervention in spring will have the last registration date. P1 students can complete the online workshop. However, we will not be adding live workshops to cater to the P2 students that did not complete the intervention in spring. It will be counselor discretion to decide to Z1 or Z2 the students since it was the student's choice not to attend the intervention in the spring. Handed out grid of "what to do" with the different probation situations. A letter is being sent out to returning students that left Mt. SAC on any type of probation or dismissal to catch them up front so that we can re-categorize them. Beginning to have students sign up for Probation workshops (level 2) online. If a student shows up more than 10 minutes late to a workshop, they are not allowed in. Front desk will not be sending students to the workshop late any longer. Julie made a chart for IT for them to understand how we use the probation codes, gave us a copy of this as well. IT has figured out how to assist students that are on probation but that are not really on probation (meeting 2.0) GPA...only the ones that are true mistakes. Send those students with their ID numbers to Julie.</p> <ul style="list-style-type: none"> ▪ Discussion about reinstating students after dismissal for 1 semester or 1 year. Asking why counseling made this decision and asking Julie to bring back to department. It was not a counseling decision although it went to SP&S from counseling. The President brought this to counseling and some members of counseling department approved it but not the department as a 	<ul style="list-style-type: none"> ▪ Jamaika is requesting that we bring this to the department as a discussion. It is going to board in May, but we can discuss and possibly revise the appeals process. Other campuses are not doing this, so would like to bring it back so that the department can vote on it.

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		<p>whole.</p> <ul style="list-style-type: none"> ▪ Jim brought issue of Transfer Major Codes in Banner are not being counted for SSSP funds. Students can change their major in the portal and there are transfer majors there, but they can not choose a transfer major when they apply in CCCApply. Discussion ensued based on questions Jim sent through email and brought to the meeting. 	<ul style="list-style-type: none"> ✓ Think about these issues and the students we serve and look at the larger picture. Does this seem right? It affects our day to day work and it is a professional matter. Others are making decisions and we need to have a position in this department. Bring this back at a later date for discussion. Tom will be attending a Region 8 meeting and survey what they are doing about this issue.
9.0	Information/Announcements	<ul style="list-style-type: none"> ▪ None 	