

Daily Timeline

Dear Parents,

Welcome to another summer of the College for Kids program. We're looking forward to a fantastic summer with exciting programs from Drama to Chemistry, Math and Computers. In order to start the summer off right, we want to provide you with a daily timeline and a reminder of some of the rules and procedures that will help the summer go smoothly.

Students are to be checked in at the tent in Pay Lot A., north of Building 12 you MUST sign in your child each day, and sign them out when you pick them up. Please do not drop off your child without signing them in. Students are to remain with their assigned proctor, who will walk them to their first class.

7:30 – 7:45 am = **Check-in.**

8:00 – 9:45 am = **First Class**

9:45 – 10:00 am = **Passing Time/Pick-up (with assigned proctor)**

10:00 – 11:45 am = **Second Class**

11:45 – 1:00 pm = **Lunch Time (supervised)**

Lunch will be held at the Campus Cafe located in Building 8 at the northwest end of the campus. You may pre purchase a lunch (see attached set menu) or bring a sack lunch. If you wish to purchase lunch, please indicate the days you wish lunch to be provided, make **check payable to Mt. San Antonio College Auxiliary Services and** return the request to the proctor at time of check-in, at the beginning of each 2 week session. We will have activities planned during lunch time for the student's entertainment.

1:00 – 2:45 pm = **Third Class**

2:45 – 3:00 pm = **Passing Time/Pick-up (with assigned proctor)**

3:00 – 4:45 pm = **Kids Klub**

4:45 – 5:00 pm = **Pick-up**

Students are to be picked up at the tent Pay Lot A. Only individuals listed on your Participant Release Form will be allowed to pick up your child.

5:00 pm = Late Pick-up. If you are late picking up your student, after 5:00 pm they will be escorted to the Community Education Division office in Building 40, Room 104. **A late fee of \$20 per each 15 minutes**, or any part thereof, will be assessed if this happens more than once.

What Students Can Bring

Lunch, paper, pens/pencils, sunscreen (please make sure that your child has put sunscreen on, or brings it with them to put on, it will be a hot summer) and water!

What Not To Bring

I-pods, music players, games, toys or trading cards are not allowed. Mt. SAC is not responsible for lost or stolen items.

Good Behavior is expected from all students and parents

- No wandering off – students are to be with a proctor at all times
- No profanity
- No loud voices
- No fighting

Thank you for participating in our College for Kids program. We hope the summer will be enjoyable for your child. If you have any questions, please feel free to contact the program coordinator at (909) 274-4220 or Paulo Madrigal at (909) 274-5234.

Sincerely,

Paulo Madrigal, Interim Director
Community and Career Education