

**Mt. SAC Continuing Education Employee Survey
2011**



In which Continuing Education Program are you primarily employed?

	What is your primary position in Continuing Education?				Response Totals
	Classified Staff	Faculty	Hourly Worker	Management	
Adult Basic Education	27.5% (11)	9.7% (10)	26.7% (12)	33.3% (2)	18.0% (35)
Adult Diploma	7.5% (3)	3.9% (4)	8.9% (4)	0.0% (0)	5.7% (11)
ESL	27.5% (11)	36.9% (38)	33.3% (15)	33.3% (2)	34.0% (66)
VESL	2.5% (1)	2.9% (3)	2.2% (1)	0.0% (0)	2.6% (5)
Division Office	15.0% (6)	0.0% (0)	2.2% (1)	33.3% (2)	4.6% (9)
High School Referral	2.5% (1)	4.9% (5)	2.2% (1)	0.0% (0)	3.6% (7)
Language Learning Center	5.0% (2)	1.9% (2)	13.3% (6)	0.0% (0)	5.2% (10)
Older Adult Program	2.5% (1)	28.2% (29)	2.2% (1)	0.0% (0)	16.0% (31)
Noncredit Health	7.5% (3)	1.0% (1)	0.0% (0)	0.0% (0)	2.1% (4)
Noncredit Vocational	2.5% (1)	10.7% (11)	4.4% (2)	0.0% (0)	7.2% (14)
WIN	0.0% (0)	0.0% (0)	4.4% (2)	0.0% (0)	1.0% (2)
answered question	40	103	45	6	194

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How long have you worked at Mt. SAC Continuing Education?					
	What is your primary position in Continuing Education?				
	Classified Staff	Faculty	Hourly Worker	Management	Response Totals
Less than 1 year	0.0% (0)	3.9% (4)	46.7% (21)	0.0% (0)	12.9% (25)
1-5 years	22.5% (9)	27.2% (28)	33.3% (15)	16.7% (1)	27.3% (53)
6-10 years	22.5% (9)	19.4% (20)	8.9% (4)	0.0% (0)	17.0% (33)
11-20 years	42.5% (17)	35.9% (37)	6.7% (3)	50.0% (3)	30.9% (60)
21 years or more	12.5% (5)	13.6% (14)	4.4% (2)	33.3% (2)	11.9% (23)
answered question	40	103	45	6	194
skipped question					0

What is the HIGHEST academic degree that you have completed?					
	What is your primary position in Continuing Education?				
	Classified Staff	Faculty	Hourly Worker	Management	Response Totals
GED or CHSPE	2.5% (1)	0.0% (0)	4.4% (2)	0.0% (0)	1.5% (3)
High School Diploma	22.5% (9)	3.9% (4)	44.4% (20)	0.0% (0)	17.0% (33)
Associate degree (A.A. or A.S.)	20.0% (8)	9.7% (10)	17.8% (8)	0.0% (0)	13.4% (26)
Bachelor's degree (B.A., B.S., B.D., etc.)	32.5% (13)	28.2% (29)	17.8% (8)	0.0% (0)	25.8% (50)
Master's degree (M.Ed., M.A., M.S., etc.)	20.0% (8)	56.3% (58)	13.3% (6)	50.0% (3)	38.7% (75)
Ph.D., Ed.D., D. Min.	0.0% (0)	1.9% (2)	0.0% (0)	50.0% (3)	2.6% (5)
M.D., D.O., D.D.S., D.V.M.	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)
J.D.	2.5% (1)	0.0% (0)	2.2% (1)	0.0% (0)	1.0% (2)
Other (please specify)	5 replies	6 replies	0 replies	0 replies	11
answered question	40	103	45	6	194
skipped question					0

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Ethnicity (Select all that apply)					
	What is your primary position in Continuing Education?				
	Classified Staff	Faculty	Hourly Worker	Management	Response Totals
American Indian / Alaskan Native	0.0% (0)	0.0% (0)	2.4% (1)	0.0% (0)	0.6% (1)
Asian	15.8% (6)	15.6% (15)	14.3% (6)	0.0% (0)	14.9% (27)
Black/African American	7.9% (3)	3.1% (3)	2.4% (1)	0.0% (0)	3.9% (7)
Filipino	0.0% (0)	0.0% (0)	2.4% (1)	0.0% (0)	0.6% (1)
Hispanic / Latino	42.1% (16)	16.7% (16)	52.4% (22)	40.0% (2)	30.9% (56)
Pacific Islander	0.0% (0)	0.0% (0)	4.8% (2)	0.0% (0)	1.1% (2)
White	36.8% (14)	68.8% (66)	35.7% (15)	60.0% (3)	54.1% (98)
Other (please specify)	1 reply	6 replies	2 replies	1 reply	10
answered question	38	96	42	5	181
skipped question					13

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What language(s) do you use in the workplace? (Select all that apply)					
	What is your primary position in Continuing Education?				
	Classified Staff	Faculty	Hourly Worker	Management	Response Totals
English	100.0% (40)	100.0% (103)	97.8% (44)	83.3% (5)	99.0% (192)
American Sign	0.0% (0)	0.0% (0)	0.0% (0)	16.7% (1)	0.5% (1)
Arabic	0.0% (0)	1.9% (2)	0.0% (0)	0.0% (0)	1.0% (2)
Armenian	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)
Cantonese	0.0% (0)	1.0% (1)	2.2% (1)	0.0% (0)	1.0% (2)
Farsi	0.0% (0)	1.0% (1)	0.0% (0)	0.0% (0)	0.5% (1)
Japanese	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)
Korean	0.0% (0)	1.0% (1)	0.0% (0)	0.0% (0)	0.5% (1)
Mandarin	5.0% (2)	2.9% (3)	2.2% (1)	0.0% (0)	3.1% (6)
Spanish	32.5% (13)	10.7% (11)	26.7% (12)	33.3% (2)	19.6% (38)
Tagalog	0.0% (0)	1.0% (1)	2.2% (1)	0.0% (0)	1.0% (2)
Vietnamese	0.0% (0)	1.9% (2)	2.2% (1)	0.0% (0)	1.5% (3)

Other (please specify)	2 replies	1 reply	1 reply	0 replies	4
answered question	40	103	45	6	194
skipped question					0

**Mt. SAC Continuing Education Employee Survey
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What is your employment status?					
	What is your primary position in Continuing Education?				
	Classified Staff	Faculty	Hourly Worker	Management	Response Totals
Full-time	50.0% (20)	6.8% (7)	0.0% (0)	100.0% (6)	17.0% (33)
Hourly / Temporary	2.5% (1)	63.1% (65)	100.0% (45)	0.0% (0)	57.2% (111)
Permanent Part-time	47.5% (19)	30.1% (31)	0.0% (0)	0.0% (0)	25.8% (50)
answered question	40	103	45	6	194
skipped question					0

**Mt. SAC Continuing Education Employee Survey
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Which communication tools do you use to receive or share information (Select all that apply)

	What is your primary position in Continuing Education?				Response Totals
	Classified Staff	Faculty	Hourly Worker	Management	
Bulletin boards/whiteboards	37.5% (15)	45.0% (45)	37.8% (17)	83.3% (5)	42.9% (82)
Email	97.5% (39)	95.0% (95)	95.6% (43)	100.0% (6)	95.8% (183)
Internal memos/flyers (campus mail)	52.5% (21)	50.0% (50)	35.6% (16)	100.0% (6)	48.7% (93)
Letters (U.S. Postal)	22.5% (9)	23.0% (23)	4.4% (2)	33.3% (2)	18.8% (36)
Meetings/workshops	60.0% (24)	69.0% (69)	46.7% (21)	100.0% (6)	62.8% (120)
Mt. SAC Portal (Banner/Luminus)	52.5% (21)	74.0% (74)	48.9% (22)	100.0% (6)	64.4% (123)
Mt. SAC website	45.0% (18)	58.0% (58)	40.0% (18)	83.3% (5)	51.8% (99)
Newsletters	30.0% (12)	39.0% (39)	22.2% (10)	66.7% (4)	34.0% (65)
Voicemail	62.5% (25)	49.0% (49)	26.7% (12)	83.3% (5)	47.6% (91)
Other (please specify)	0 replies	7 replies	0 replies	0 replies	7
answered question	40	100	45	6	191
skipped question					3

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Over the last two years communication has been improved.					
	What is your primary position in Continuing Education?				
	Classified Staff	Faculty	Hourly Worker	Management	Response Totals
Agree	82.5% (33)	78.0% (78)	64.4% (29)	100.0% (6)	76.4% (146)
Disagree	15.0% (6)	4.0% (4)	4.4% (2)	0.0% (0)	6.3% (12)
Uncertain	2.5% (1)	18.0% (18)	31.1% (14)	0.0% (0)	17.3% (33)
answered question	40	100	45	6	191
skipped question					3

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Over the past year I was satisfied with the amount of communication about						
		What is your primary position in Continuing Education?				
		Classified Staff	Faculty	Hourly Worker	Management	Response Totals
Major College issues	Agree	79.5% (31)	82.0% (82)	72.7% (32)	100.0% (6)	
	Disagree	2.6% (1)	2.0% (2)	6.8% (3)	0.0% (0)	
	Uncertain	17.9% (7)	16.0% (16)	20.5% (9)	0.0% (0)	
		39	100	44	6	189
Major Continuing Education issues	Agree	69.2% (27)	80.0% (80)	63.6% (28)	100.0% (6)	
	Disagree	7.7% (3)	6.0% (6)	18.2% (8)	0.0% (0)	
	Uncertain	23.1% (9)	14.0% (14)	18.2% (8)	0.0% (0)	
		39	100	44	6	189
Department/program policies and procedures	Agree	82.1% (32)	79.0% (79)	70.5% (31)	100.0% (6)	
	Disagree	12.8% (5)	3.0% (3)	9.1% (4)	0.0% (0)	
	Uncertain	5.1% (2)	18.0% (18)	20.5% (9)	0.0% (0)	
		39	100	44	6	189
Budget decisions affecting my work area	Agree	56.4% (22)	69.0% (69)	68.2% (30)	100.0% (6)	

	Disagree	20.5% (8)	9.0% (9)	11.4% (5)	0.0% (0)	
	Uncertain	23.1% (9)	22.0% (22)	20.5% (9)	0.0% (0)	
		39	100	44	6	189
	answered question	39	100	44	6	189
skipped question						5

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I have the opportunity to give input about issues affecting my work.

		What is your primary position in Continuing Education?				
		Classified Staff	Faculty	Hourly Worker	Management	Response Totals
Agree	82.1% (32)	77.0% (77)	65.9% (29)	100.0% (6)	76.2% (144)	
Disagree	12.8% (5)	8.0% (8)	11.4% (5)	0.0% (0)	9.5% (18)	
Uncertain	5.1% (2)	15.0% (15)	22.7% (10)	0.0% (0)	14.3% (27)	
answered question	39	100	44	6	189	
skipped question					5	

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I clearly understand the mission and values embraced by Mt. SAC / Continuing Education.					
	What is your primary position in Continuing Education?				
	Classified Staff	Faculty	Hourly Worker	Management	Response Totals
Agree	97.4% (38)	92.0% (92)	93.2% (41)	100.0% (6)	93.7% (177)
Disagree	2.6% (1)	1.0% (1)	2.3% (1)	0.0% (0)	1.6% (3)
Uncertain	0.0% (0)	7.0% (7)	4.5% (2)	0.0% (0)	4.8% (9)
answered question	39	100	44	6	189
skipped question					5

**Mt. SAC Continuing Education Employee Survey
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Mt. SAC's / Continuing Education's mission is central to all planning activities.					
	What is your primary position in Continuing Education?				
	Classified Staff	Faculty	Hourly Worker	Management	Response Totals
Agree	94.9% (37)	80.0% (80)	84.1% (37)	100.0% (6)	84.7% (160)
Disagree	2.6% (1)	3.0% (3)	2.3% (1)	0.0% (0)	2.6% (5)
Uncertain	2.6% (1)	17.0% (17)	13.6% (6)	0.0% (0)	12.7% (24)
answered question	39	100	44	6	189
skipped question					5

**Mt. SAC Continuing Education Employee Survey
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Over the past year, I was comfortable with my level of involvement in decisions that impacted...

		What is your primary position in Continuing Education?				
		Classified Staff	Faculty	Hourly Worker	Management	Response Totals
My work area	Agree	79.5% (31)	77.6% (76)	63.6% (28)	100.0% (6)	
	Disagree	7.7% (3)	8.2% (8)	11.4% (5)	0.0% (0)	
	Uncertain	12.8% (5)	14.3% (14)	25.0% (11)	0.0% (0)	
		39	98	44	6	187
Continuing Education	Agree	51.3% (20)	59.2% (58)	63.6% (28)	100.0% (6)	
	Disagree	15.4% (6)	10.2% (10)	6.8% (3)	0.0% (0)	
	Uncertain	33.3% (13)	30.6% (30)	29.5% (13)	0.0% (0)	
		39	98	44	6	187
answered question		39	98	44	6	187
skipped question						7

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How involved are you in...						
		What is your primary position in Continuing Education?				
		Classified Staff	Faculty	Hourly Worker	Management	Response Totals
Planning in your work area	Very involved	51.3% (20)	53.1% (52)	45.5% (20)	100.0% (6)	
	Somewhat involved	46.2% (18)	34.7% (34)	27.3% (12)	0.0% (0)	
	Not involved at all	2.6% (1)	12.2% (12)	27.3% (12)	0.0% (0)	
rating average		2.49 (39)	2.41 (98)	2.18 (44)	3.00 (6)	2.39 (187)
Evaluation in your work area	Very involved	38.5% (15)	48.0% (47)	38.6% (17)	100.0% (6)	
	Somewhat involved	48.7% (19)	38.8% (38)	29.5% (13)	0.0% (0)	
	Not involved at all	12.8% (5)	13.3% (13)	31.8% (14)	0.0% (0)	
rating average		2.26 (39)	2.35 (98)	2.07 (44)	3.00 (6)	2.28 (187)
answered question		39	98	44	6	187
skipped question						7

During the 2010-2011 school year I have participated in on-campus or off-campus professional development activities.

		What is your primary position in Continuing Education?				
		Classified Staff	Faculty	Hourly Worker	Management	Response Totals
Agree	46.2% (18)	79.6% (78)	39.5% (17)	100.0% (6)	64.0% (119)	
Disagree	53.8% (21)	20.4% (20)	60.5% (26)	0.0% (0)	36.0% (67)	
answered question	39	98	43	6	186	
skipped question					8	

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At the professional development activities I participated in, I was a(n)..... (Select all that apply)

		What is your primary position in Continuing Education?				
		Classified Staff	Faculty	Hourly Worker	Management	Response Totals
	Attendee	100.0% (19)	98.8% (79)	76.5% (13)	100.0% (6)	95.9% (117)
	Presenter	21.1% (4)	20.0% (16)	5.9% (1)	100.0% (6)	22.1% (27)
	Volunteer	5.3% (1)	13.8% (11)	23.5% (4)	33.3% (2)	14.8% (18)
answered question		19	80	17	6	122
skipped question						72

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The professional development I attended was offered in the following format. (Select all that apply)

	What is your primary position in Continuing Education?				Response Totals
	Classified Staff	Faculty	Hourly Worker	Management	
Within Continuing Education	44.4% (8)	42.9% (33)	58.8% (10)	83.3% (5)	47.5% (56)
By Mt. SAC Professional Development (POD)	55.6% (10)	44.2% (34)	35.3% (6)	100.0% (6)	47.5% (56)
A college/university course	5.6% (1)	9.1% (7)	23.5% (4)	16.7% (1)	11.0% (13)
By an external organization	61.1% (11)	44.2% (34)	47.1% (8)	83.3% (5)	49.2% (58)
FIG/Action Research	0.0% (0)	1.3% (1)	0.0% (0)	33.3% (2)	2.5% (3)
answered question	18	77	17	6	118
skipped question					76

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The professional development I attended was related to the following topic. (Select all that apply)

	What is your primary position in Continuing Education?				Response Totals
	Classified Staff	Faculty	Hourly Worker	Management	
Job Advancement (minimum qualifications)	0.0% (0)	6.5% (5)	11.8% (2)	16.7% (1)	6.8% (8)
Pedagogy (teaching and learning)	38.9% (7)	62.3% (48)	41.2% (7)	83.3% (5)	56.8% (67)
Personal enrichment	33.3% (6)	35.1% (27)	5.9% (1)	16.7% (1)	29.7% (35)
Policy and practice	27.8% (5)	26.0% (20)	29.4% (5)	66.7% (4)	28.8% (34)
Program improvement (ie WASC, use of data)	38.9% (7)	32.5% (25)	35.3% (6)	83.3% (5)	36.4% (43)
SLOs/Student Learning Goals	5.6% (1)	54.5% (42)	64.7% (11)	83.3% (5)	50.0% (59)
Tools/Skills (ie technology, Banner, Microsoft Office)	66.7% (12)	49.4% (38)	52.9% (9)	66.7% (4)	53.4% (63)
Other (please specify)	1 reply	5 replies	0 replies	1 reply	7
answered question	18	77	17	6	118
skipped question					76

I have applied the skills I have learned through professional development activities to improve my work activities or my work with students.

		What is your primary position in Continuing Education?				
		Classified Staff	Faculty	Hourly Worker	Management	Response Totals
Agree		83.3% (15)	96.1% (74)	100.0% (17)	100.0% (6)	94.9% (112)
Disagree		5.6% (1)	2.6% (2)	0.0% (0)	0.0% (0)	2.5% (3)
Uncertain		11.1% (2)	1.3% (1)	0.0% (0)	0.0% (0)	2.5% (3)
answered question		18	77	17	6	118
skipped question						76

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I am aware of where to refer students for counseling or advising services.

	What is your primary position in Continuing Education?				
	Classified Staff	Faculty	Hourly Worker	Management	Response Totals
Agree	92.3% (36)	90.6% (87)	95.3% (41)	100.0% (6)	92.4% (170)
Disagree	0.0% (0)	2.1% (2)	0.0% (0)	0.0% (0)	1.1% (2)
Uncertain	7.7% (3)	7.3% (7)	4.7% (2)	0.0% (0)	6.5% (12)
answered question	39	96	43	6	184
skipped question					10

I can describe how my work contributes to student success at Mt. SAC.

	What is your primary position in Continuing Education?				
	Classified Staff	Faculty	Hourly Worker	Management	Response Totals
Agree	97.4% (38)	97.9% (94)	100.0% (43)	100.0% (6)	98.4% (181)
Disagree	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)
Uncertain	2.6% (1)	2.1% (2)	0.0% (0)	0.0% (0)	1.6% (3)
answered question	39	96	43	6	184
skipped question					10

**Mt. SAC Continuing Education Employee Survey
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I receive enough information about the success of students in my program.

	What is your primary position in Continuing Education?				
	Classified Staff	Faculty	Hourly Worker	Management	Response Totals
Agree	61.5% (24)	74.0% (71)	69.8% (30)	83.3% (5)	70.7% (130)
Disagree	10.3% (4)	10.4% (10)	18.6% (8)	0.0% (0)	12.0% (22)
Uncertain	28.2% (11)	15.6% (15)	11.6% (5)	16.7% (1)	17.4% (32)
answered question	39	96	43	6	184
skipped question					10

**Mt. SAC Continuing Education Employee Survey
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I receive enough information about the success of students across the Division.					
	What is your primary position in Continuing Education?				
	Classified Staff	Faculty	Hourly Worker	Management	Response Totals
Agree	25.6% (10)	45.8% (44)	41.9% (18)	83.3% (5)	41.8% (77)
Disagree	35.9% (14)	19.8% (19)	23.3% (10)	16.7% (1)	23.9% (44)
Uncertain	38.5% (15)	34.4% (33)	34.9% (15)	0.0% (0)	34.2% (63)
answered question	39	96	43	6	184
skipped question					10