MEMORANDUM

Date:    July 24, 2017
To:      Citizens Oversight Committee
From:    Bill Scroggins, President/CEO
Subject: Meeting – August 3, 2017

Attached is the Agenda for the August 3, 2017, meeting of the Citizens Oversight Committee and Minutes from the May 4, 2017, meeting.

This month’s meeting will begin at 4:30 p.m., with a tour of the Business and Computer Technology Project.

We will have dinner at 5:30 p.m., and the actual meeting will begin at 6:00 p.m. If you plan to participate in the tour, please arrive at Founders Hall no later than 4:30 p.m.

Please call my office at 909.274.4250 to confirm your attendance for the meeting so we have an accurate dinner count.

Thank you!

WTS:cn

Attachment
MEETING OF THE CITIZENS OVERSIGHT COMMITTEE

Thursday, August 3, 2017
1100 North Grand Avenue, Founders Hall
Walnut, CA  91789

AGENDA

I. TOUR BUSINESS AND COMPUTER TECHNOLOGY PROJECT (4:30 p.m.)

II. DINNER (5:30 p.m.)

III. CALL TO ORDER (6:00 p.m.)
    Paul Maselbas, Committee Chair

IV. ELECTION OF NEW CHAIR/CO-CHAIR

V. APPROVAL OF MINUTES OF THE REGULAR MEETING OF MAY 4, 2017

VI. PUBLIC COMMENT
    At this time, the Citizens Oversight Committee will listen to communication from the public. Under provisions of the Brown Act, the Committee is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

VII. PRESIDENT’S REPORT
    Bill Scroggins

VIII. PARKING AND CIRCULATION MASTER PLAN
    Gary Nellesen

IX. PROGRESS REPORT ON MEASURE RR AND BAN PROJECTS
    Gary Nellesen

X. COMMITTEE COMMUNICATION

XI. ADJOURNMENT

Future Meetings:  November 2, 2017
February 1, 2018
May 3, 2018
I. TOUR
Prior to the start of the meeting, the following committee members toured the Business and Computer Technology Building, led by Gary Nellesen:

Robert Carter          Paul Maselbas
Chester Sasaki        Don Sachs

II. DINNER
Dinner was served at 5:30 p.m.

III. CALL TO ORDER
The regular meeting of the Mt. San Antonio College Citizens Oversight Committee was called to order at 6:00 p.m. by Paul Maselbas, Chair.

CITIZENS OVERSIGHT COMMITTEE MEMBERS PRESENT
Emmett Badar          Robert Carter
Paula Lantz           Paul Maselbas
Jonnatthan Ortez      Chester Sasaki
Alta Skinner

CITIZENS OVERSIGHT COMMITTEE MEMBERS ABSENT
Mario Barragan         Suzanne Gomez
Marc Hawkins           Andrew Jared
Judy Nieh              Brandy Turnbow

STAFF PRESENT
Bill Scroggins, President & CEO
Gary Nellesen, Director, Facilities, Planning, and Management
Brigitte Hebert, Executive Assistant, President’s Office
GUESTS PRESENT
Don Sachs, Special Assistant to the President

IV. INTRODUCTION OF NEW COMMITTEE MEMBER
Brandy Turnbow was approved by the Board of Trustees at their February meeting. However, she has not yet confirmed her participation on the Citizens Oversight Committee.

V. ELECTION OF NEW CHAIR/CO-CHAIR
This item was added in error and was removed from the Agenda.

VI. APPROVAL OF MINUTES
It was moved by Alta Skinner and seconded by Emmett Bader to approve the minutes of the February 2, 2017, meeting.

Ayes: Bader, Carter, Lantz, Maselbas, Ortez, Sasaki, Skinner
Noes: None
Abstained: None
Absent: Barragan, Gomez, Hawkins, Jared, Nieh, Turnbow
Motion carried.

VII. PUBLIC COMMENT
None.

VIII. MARKETING UPDATE/COMMUNICATION PLAN
Yen Mai, Director, Marketing and Communication, updated the Committee on the College's marketing and communication to the community.

IX. BUILDING ON EXCELLENCE – 2016 MEASURE R AND MEASURE RR CAMPUS IMPROVEMENT BOND REPORT TO THE COMMUNITY
Jill Dolan, Director, Public Affairs shared the newly published “Building on Excellence – 2016 Measure R and Measure RR Campus Improvement Bond Report to the Community” that was recently sent.
X. PRESIDENT’S REPORT

- Dr. Scroggins provided the committee an updated on the status of the Measure RR bond and the increase in our rating, which is attributed to good management and positive audits.

- The growth of the College is a good sign since we receive funding from our growth. Other community colleges have not been as successful. We serve over 59,000 students over the course of a year. Growth means more resources for the College.

- Dr. Scroggins mentioned that our English as a Second Language (ESL) Program is the largest non-credit program on campus. Also, the College partakes in a credit recovery summer program with local high schools. This extensive program consists of 1,500 students and not only helps students receive high school credit, but also creates a connection with the community and contributes towards our growth.

- Lastly, Dr. Scroggins informed the committee that the recent court ruling of the solar field provided us with detailed court directions on how to proceed with our environmental work.

XI. PROGRESS REPORT ON MEASURE RR AND BAN PROJECTS

- Gary Nellesen, Director, Facilities Planning and Management, reviewed and explained the spreadsheets provided in the Project Budget Report, dated May 2017, that showed the Measure RR and BAN budgets.

- Committee members were provided a copy of Mr. Nellesen’s report, and it may be found on the College’s website with these minutes.

XII. COMMITTEE MEMBER COMMUNICATION

- None.

XIII. ADJOURNMENT

The meeting adjourned at 7:01 p.m.

The next meeting will be held on Thursday, August 3, 2017, at 6:00 p.m., in Founders Hall.