Minutes for October 8, 2020

1:00 to 2:00 p.m.

Zoom - Join from PC, Mac, Linux, iOS or Android:
https://cccconfer.zoom.us/j/95698787829

Classified Senate			
X	Sandra Bollier	X	John Lewallen (President)
X	Reyna Casas	X	Laura Martinez
X	Diana E. Dzib (1st Vice President)		Diondre McBride
X	Ruben Flores	X	Gloria Munguia (Treasurer)
X	Yvette C. Garcia (2nd Vice President)	X	Caitlin Rodriguez
	Beverly Heasley		Sabrina Torres
X	Maria Hernandez Figueroa (Secretary)	X	Stephanie Vukojevic
X	Renu Katoch		

ITEM	DISCUSSION	NOTES
Call to Order *-1:03 pm*		
Approval of Minutes – *Approved by unanimous acclimation: Motioned by Dzib, Second by Martinez*		
President's Report (John Lewallen) – *No Report but John wanted to suggest the idea that we do a fun activity such as online bingo. Discussion ensued about logistics for online bingo for classified employees. An option to do this is on Fridays at noon.*		
Treasurer's Report (Gloria Munguia) – *The Office of the President will pay the $100 dues for 4CS. Discussion on gift cards for Halloween party ensued. Gloria is not certain if gift cards are allowable expenses. Sandra noted that CSEA is donating $200 towards the Halloween event for the Halloween event.*		
Governance Representative Reports	• **Campus Equity Committee (Marlene Espina)** – ***Report read by John from an email*** *- The committee met for the first time for this new academic term on Sept 8, 2020, 9:00-10:30am. There were new members added to the committee and introductions took place. The discussion from last June continued today and was related to the on-going work that took place over the summer months with the workgroup. Updates and alignments were made on APs 7121, 7122, 7124, 7127; all related to hiring practices and guidelines for the positions of faculty, classified, management, President/CEO, respectively. The updates are an effort to help reach the campus goal of creating a more equitable hiring process and increasing diversity into our campus community by updating the guidelines identified in the APs. The various groups (Faculty, CSEA, Confidential, Managers, Executive Management & President/CEO) impacted by these updates were provided a copy of the proposed changes and asked to provide input prior to presenting to the Board of Trustee (BOT) for approval and adoption. At the committee's next regularly scheduled meeting the final draft will be presented and prepared for submission to BOT. The Purpose, Function & Mission (PFM) committee membership information was discussed, and a recommendation was made to,* *A) Provide equity in the committee membership by increasing members (not faculty related) to meet the same level of faculty representation on this committee; where faculty out-weigh other constituent groups; or B) Reduce the number of faculty representatives to better align with representation from other groups on the committee. The faculty representatives for Academic Senate and FA were asked to bring it back to their respective groups for discussion, and to provide a response at the next CEDC regularly scheduled meeting. No additional items were discussed.* • **PDC & CPDC (Ruben Flores/Reyna Casas) -** *Committee has been working with Classified Senate and POD on the Halloween event and on the Classified Leadership*	

	Series. At the next meeting they will be reviewing and making recommendations for workshops for the next semester. John will suggest workshops addressing mental health. • **Voices (Ruben Flores/Reyna Casas)** – *Voices is continuing to do shout outs. They delivered the yard signs and trophies to the college champion award winners.* • **CSEA 262 (Sandra Bollier)** – *Still working on negotiations that the CSEA President will be reporting out. Sandra encouraged members to attend the CSEA October meeting.* • **CSEA 651** (**Ruben Flores)** – *Just filled the first VP and Treasurer positions on the E-board. They voted on a few TA's and side letters.* • **Students of Distinction (Gloria Munguia)** – *No report. The first meeting will be on October 21.* • **Accreditation Steering Committee (Diana Dzib)** *- No report.* • **Basic Needs Committee (Renu Katoch)** – *Next food pantry will be on October 21. Food pantries are held twice a month, first and third Wednesday of the month. The flow has been slower than usual. They handed out 230 bags as opposed to the previous times they handed out over 400. There are various reasons that this might be the case. They have to make an appointment, may have kids at home, they may have transportation issues, or we may need more advertising.*
Halloween Activities	• **Update (John Lewallen)** – *The committee has been working on an app that will help launch the Halloween activities online. CSEA 651 will be contributing $100. This will be a good addition to the $200 from CSEA 262.*
Engagement with Classified Employees during Stay-at-Home Order (ongoing Discussion)	• **Enhancing/updating our website** – *Originally there were no OmniUpdate trainings, but POD scheduled some trainings on October and September. We will start updating information on website, but we need to reach out to people for pictures from past activities.*
Good of the Senate	*1:46 pm*
Next Meeting	**Thursday, November 12, 2020 (1:00 – 2:00 PM)**
TOPICS FOR FUTURE MEETINGS	*Ideas for activities for classified employees: Online Bingo, Scavenger Hunt, Guess that Song*