# MINUTES for July 9, 2020

**1:00 to 2:00 p.m.**

***Zoom - Join from PC, Mac, Linux, iOS or Android:***
*https://cccconfer.zoom.us/j/95698787829*

| Classified Senate | | | |
|---|---|---|---|
| X | Sandra Bollier | X | John Lewallen (President) |
| X | Reyna Casas | | Laura Martinez |
| X | Diana E. Dzib (1st Vice President) | | Diondre McBride |
| X | Ruben Flores | X | Gloria Munguia (Treasurer) |
| | Yvette C. Garcia | | Caitlin Rodriguez |
| | Beverly Heasley | X | Sabrina Torres |
| X | Maria Hernandez Figueroa (Secretary) | X | Stephanie Vukojevic |
| X | Renu Katoch | | |

| ITEM | DISCUSSION |
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| **Call to Order** at 1:02 pm | |
| **Approval of Minutes** by acclimation | |
| **President's Report** John Lewallen discussed the previous Board meeting that he attended. The Faculty Association and the Academic Senate are working a work group to stem racism and create diversity. The direction taken is from an academic stance. John asked that they keep the Classified Senate informed and send us information. Public speakers are continuing to advocate for support for Latinx students and to increase educational opportunities for Mexican and Native American students. There is a call for El Centro to be staffed and supported by the District. | |
| **Treasurer's Report (Gloria Munguia)** – No Report – John noted that nothing should havechanged from the last month because no money was spent. | |
| **Governance Representative Reports** | • **Campus Equity Committee**-No Report. Maria Hernandez Figueroa volunteered to represent the Classified Senate on this governance committee. John underscored the importance of having a representative. It meets once per month for about one and a half hours, Sokha Song is the lead. Maria will email him for detailed information about meetings.<br>• **PDC & CPDC** (John Lewallen) – The online Classified Professional Development Day will be held on Friday, August 14, 2020, all-day, and it will berecorded. It will be the first Friday back from summer schedule.<br>• **Voices** (Ruben Flores) – Voices is wrapping up the College Champion Award. The winner will be displayed on CPD day. They received a good amount of nominations. There needs to be a second person nominate to this committee. Discussion followed if anybody remembered who was nominated the last meeting. John will send an email with questions to all Senators.<br>• **CSEA 262** (Sandra Bollier) – CSEA 262 is finalizing the holiday calendar and looking to secure Indigenous Peoples Day in September. Open enrollment has started. The process is based on the status quo. Members are not losing anything but also not gaining anything in terms of additional health benefits. The cost of Kaiser went up by 3 percent but will be covered in the negotiations. CSEA 262 is in discussions about many issues surrounding COVID-19. Negotiations are happening on the various situations that classified employees experience and working through all of the options. John asked if any discussions are happening surrounding the ventilation systems as they pertain to COVID-19. Sandra noted that none were happening but that she would bring it up at the next meeting. Discussion continued about leave when an employee tests positive for COVID-19 on the job. If an employee gets diagnosed while working, they are eligible for 14 days of sick leave in addition to their accrued leave. Discussions continued about the use of thermometers if we return to work on campus. Senators pointed out that it should be contracted out becauseof HIPPA laws and medical expertise. If a CSEA 262 |

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| | member is used to take temperatures, then it has to be negotiated in terms of added job duties.<br>• **CSEA 651** (Ruben Flores) – Noted that his report included a lot of what Sandra covered. CSEA 651 is working on who can perform specific duties such as cleaning. Regarding open enrollment, if an employee does not need changes, they do not have to do anything. The only annual process is with American Fidelity. He also did not hear a discussion about the ventilation system. John asked about the option of area air purifiers to filter allergens and germs. Ruben will take that back to discussions with CSEA 651.<br>• **Students of Distinction** (Gloria Munguia) – This was completed in June. No other report.<br>• **Accreditation Steering Committee** (Diana Dzib) – No report.<br>• **Basic Needs Committee** (Renu Katoch) – They met on Monday. Discussion followed about the Food Pantry. There will be one more in July and one in August. The number of students using this service has slowed down. There is a flyer, but it is on Instagram and not on the Basic Needs website. They also need more volunteers. Renu will email us the flyer. |
| **CS Election** | **2nd Vice President** – This topic was tabled until we have more Senators in attendance. A correction to the agenda was that Yvette Garcia was listed as 1st Vice President as well as Diana Dzib. Added to this was the need to clarify or elect a second Senator to the Voices committee |
| **Recognition of Classified Employees** | • **Service years recognition process (5, 10, 15, 20, 25, 30 and so on)**<br>CPD Day will include a slide show with names and categories of service years. John is working on the slide show. Certificates will probably be mailed out. Looking for options and for Senators to volunteer.<br>• **Possible selection of a Legacy Award**<br>The Classified Senate usually nominates an employee for a legacy award to recognize their efforts to make the college a better place. There were three nominations as follows:<br>o Gloria Munguia nominated Don Potter from DHH. He has been at Mt. SAC for over 10 years and has done amazing things for students.<br>o Renu Katoch nominated Gary Enke a faculty member.<br>o Sandra Bollier, John Lewallen, and Diana Dzib nominated Bill Rawlings who sits on the Board of Governors for the entire state, has been involved with CSEA 262 as a past president, and fought for medical benefits.<br><br>Voting Results:<br>Don Potter – 0 votes<br>Gary Enke – 0 votes<br>Bill Rawlings – 10 votes<br>John will budget out the expense of making a trophy and get it mailed to Bill Rawlings.<br>• **Volunteering to help with details for above recognitions** – Sandra noted that anything we can do to help that is positive is good. |
| **Engagement with Classified Employees during Stay-at-Home Order** | Discussion ensued about engaging with classified employees such as enhancing and updating our website, creating a photo gallery of past events, and creating an online news section for updates effecting classified employees. John asked that Senators think of ideas for fun and engagement. Anything that we can do for staff that is good for mental health during this time. |
| **2020-2021 Classified Senate Meeting Calendar** | **Determine Meeting Calendar for the 2020-2021**<br>Meetings happen every second Thursday at 1:00 pm. Maria will put together a calendar for the upcoming year. |
| **Good of the Senate** | Meeting adjourned at 2:04 pm |
| **Next Meeting** | **Thursday, August 13, 2020 (1:00 – 2:00 PM)** |
| TOPICS FOR FUTURE MEETINGS | Finalize the 2nd Vice President and Voices positions. |