

WHAT IS A CHILD DEVELOPMENT PERMIT?

A Child Development Permit is a certificate which confirms you have fulfilled specific education and experience requirements. It authorizes you to teach or supervise in a child development program. Child Development Permits are issued by the State of California Commission on Teacher Credentialing.

WHO NEEDS A CHILD DEVELOPMENT PERMIT?

You must hold a permit to be eligible to apply for positions as teacher, supervisor or director in subsidized centers funded by the Child Development Division of the California Department of Education. Other types of ECE programs may require permits as well. A permit is required to apply for high paying annual stipend programs such as the Investing in Early Educators Stipend Program. (The Early Educator Stipend Program is known to award qualifying participants over \$1000 per year.)

DOES MT. SAC OFFER HELP WITH FIRST-TIME AND UPGRADE PERMIT APPLICATIONS?

Yes! The Mt. SAC Child Development Department full-time faculty will review, verify and sign permit applications which expedites the application process. For first time permit applicants, the Child Development Training Consortium (CDTC) will reimburse \$51 of the on-time Live Scan fingerprint fee. The CDTC currently pays for the permit application (\$100) for the following:

- **Assistant** (first-time)
- **Associate Teacher** (first time & upgrade)
- **Teacher** (first-time, renewal & upgrade)
- **Upgrades** from one of the 3 lower level permits to Master Teacher, Site Supervisor & Program Director

WHEN SHOULD I APPLY FOR A FIRST-TIME CHILD DEVELOPMENT PERMIT?

You should apply as soon as you qualify for the Assistant Teacher or Associate Teacher permit level. The first time permit application takes the longest to be issued due to the Live Scan fingerprint processing. It takes the California Commission on Teacher Credentialing 6 weeks to 3 months to process and issue a first-time permit. Once you possess a lower level permit, you can easily upgrade to a higher level permit after you have completed the required qualifications.

WHAT DO I NEED TO DO TO APPLY FOR A FIRST-TIME PERMIT?

Pick up a first time or upgrade permit application from a classroom (Building 73) or faculty offices lobby (Building 73 Room 1801 Reception), **read all instructions** and **follow them carefully**. The permit application instructions provides specific instructions regarding completing the Live Scan service and obtaining official transcripts **prior** to visiting a full-time Child Development faculty member during his or her office hours to review, verify and sign your permit application.