ACCREDITATION

Mt. San Antonio College is reviewed and accredited by the Accrediting Commission for Community and Junior Colleges (ACCJC) of the Western Association of Schools and Colleges. This accreditation authorizes the College to offer courses that parallel the first two years of the curricula for state universities. The ACCJC can be contacted by phone at (405) 506-0234 or in writing at:

10 Commercial Boulevard, Suite 204
Novato, California 94949

Catalog Content Changes

Mt. San Antonio College has made every effort to ensure the accuracy of the information in this Catalog. Students and others should note that policies, rules, procedures, and regulations change and that these changes may alter the information in this publication. This Catalog is not intended to be a complete statement of policies, rules, procedures, and regulations. More current or complete information may be obtained from the appropriate administrative office.

The College reserves the right to change, without notice, any academic or other requirement, course offering, or course content contained in this Catalog.

The Catalog does not constitute a contract or terms of a contract between the student and the College.

Mt. San Antonio College
1100 North Grand Avenue
Walnut, California 91789

(909) 274-7500
TTY# (909) 594-3447
(Hearing Impaired)

Mt. San Antonio College (http://www.mtsac.edu)
Welcome to Mt. San Antonio College!

Your educational journey is one of the most important you will take in your lifetime. As you can see in the 2016-2017 College Catalog, we are your unwavering partner in success. This catalog is a compilation of courses, programs, support services, degree offerings, and transfer information that you will need to chart your course to academic success. All of this represents our commitment to provide you the finest education and support services.

In this catalog, you will find more than 200 degree and certificate programs, as well as a full range of basic skills and personal development courses. I encourage you to use the catalog as your planning resource guide to explore the vast scope of opportunities, services, and programs that Mt. SAC offers.

You will find a rich array of university transfer, career, and degree programs that can empower you with the knowledge and skills needed to succeed in a diverse and interconnected world. Be assured that our curriculum is in step with the fast-changing needs of today’s dynamic employment sectors.

To the many freshmen who will enter Mt. SAC this fall, and to all returning students, we welcome you with open arms and wish you much success as you now become a part of our legacy of excellence.

Dr. William T. Scroggins
President & CEO

Board of Trustees

Dr. Manuel Baca
Rosanne M. Bader
Judy Chen Haggerty, Esq.
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Dr. David K. Hall
Robert F. Hidalgo
Laura Santos
Elizabeth Santos, Student Trustee
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Calendar</td>
<td>6</td>
</tr>
<tr>
<td>The College</td>
<td>8</td>
</tr>
<tr>
<td>History</td>
<td>8</td>
</tr>
<tr>
<td>Mission, Vision and Values</td>
<td>8</td>
</tr>
<tr>
<td>College Organization</td>
<td>9</td>
</tr>
<tr>
<td>Student Success and Support Program</td>
<td>12</td>
</tr>
<tr>
<td>Admission and Registration</td>
<td>12</td>
</tr>
<tr>
<td>Application to the College</td>
<td>12</td>
</tr>
<tr>
<td>Concurrent Enrollment for K-12 Students</td>
<td>13</td>
</tr>
<tr>
<td>Evaluation of Other College Coursework</td>
<td>13</td>
</tr>
<tr>
<td>Acceptance of Domestic Coursework from Accredited Colleges &amp; Universities in the U.S.</td>
<td>13</td>
</tr>
<tr>
<td>Acceptance of International Coursework from Accredited Colleges &amp; Universities outside the U.S.</td>
<td>13</td>
</tr>
<tr>
<td>Articulation with High Schools, ROPs, and Adult Schools</td>
<td>13</td>
</tr>
<tr>
<td>Registration</td>
<td>14</td>
</tr>
<tr>
<td>Schedule of Classes</td>
<td>14</td>
</tr>
<tr>
<td>Enrollment Fees and Expenses</td>
<td>14</td>
</tr>
<tr>
<td>Student Representation Fee</td>
<td>14</td>
</tr>
<tr>
<td>Student Transportation Fee</td>
<td>14</td>
</tr>
<tr>
<td>Refund of Fees</td>
<td>14</td>
</tr>
<tr>
<td>Cancelled Classes</td>
<td>14</td>
</tr>
<tr>
<td>Student Obligations</td>
<td>14</td>
</tr>
<tr>
<td>Residency Guidelines</td>
<td>14</td>
</tr>
<tr>
<td>Residence Classification</td>
<td>15</td>
</tr>
<tr>
<td>Criteria for Determination of Legal Residence</td>
<td>15</td>
</tr>
<tr>
<td>Burden of Proof</td>
<td>15</td>
</tr>
<tr>
<td>Residence Classification Appeal</td>
<td>15</td>
</tr>
<tr>
<td>Admission of International Students</td>
<td>15</td>
</tr>
<tr>
<td>Assessment and Placement</td>
<td>16</td>
</tr>
<tr>
<td>Placement Tests</td>
<td>16</td>
</tr>
<tr>
<td>Test Information Sessions</td>
<td>16</td>
</tr>
<tr>
<td>Placement Test and Eligibility Time Limits</td>
<td>16</td>
</tr>
<tr>
<td>Test Scores and Placement from Other Colleges</td>
<td>16</td>
</tr>
<tr>
<td>Appeals Process</td>
<td>16</td>
</tr>
<tr>
<td>Counseling/Advisement</td>
<td>16</td>
</tr>
<tr>
<td>Orientation - Credit Students</td>
<td>17</td>
</tr>
<tr>
<td>Prerequisites, Corequisites, and Advisories</td>
<td>17</td>
</tr>
<tr>
<td>Challenging Prerequisites and Corequisites</td>
<td>17</td>
</tr>
<tr>
<td>Academic Policies and Requirements</td>
<td>19</td>
</tr>
<tr>
<td>Academic Freedom</td>
<td>19</td>
</tr>
<tr>
<td>Academic Standards</td>
<td>19</td>
</tr>
<tr>
<td>Probation and Dismissal</td>
<td>19</td>
</tr>
<tr>
<td>Clearing Probation</td>
<td>19</td>
</tr>
<tr>
<td>Probation and Dismissal Status</td>
<td>19</td>
</tr>
<tr>
<td>Appeal of Dismissal</td>
<td>19</td>
</tr>
<tr>
<td>Reinstatement after Dismissal</td>
<td>19</td>
</tr>
<tr>
<td>Attendance and Enrollment</td>
<td>20</td>
</tr>
<tr>
<td>Attendance</td>
<td>20</td>
</tr>
<tr>
<td>Auditing Courses</td>
<td>20</td>
</tr>
<tr>
<td>Student Unit Limits</td>
<td>21</td>
</tr>
<tr>
<td>100 Unit Appeal</td>
<td>21</td>
</tr>
<tr>
<td>Basic Skills limitations</td>
<td>20</td>
</tr>
<tr>
<td>Petitions for Exceptional Action</td>
<td>20</td>
</tr>
<tr>
<td>Definitions</td>
<td>20</td>
</tr>
<tr>
<td>Catalog Rights</td>
<td>20</td>
</tr>
<tr>
<td>Dropping Courses and Withdrawing from the College</td>
<td>21</td>
</tr>
<tr>
<td>Full 16-week courses</td>
<td>21</td>
</tr>
<tr>
<td>Intersessions and other short term classes</td>
<td>21</td>
</tr>
<tr>
<td>Repeatable Courses</td>
<td>21</td>
</tr>
<tr>
<td>Repeating Courses Previously Passed</td>
<td>21</td>
</tr>
<tr>
<td>Limitations on Repeating Courses</td>
<td>21</td>
</tr>
<tr>
<td>Credits and Grades</td>
<td>22</td>
</tr>
<tr>
<td>Definition of a Unit of Credit</td>
<td>22</td>
</tr>
<tr>
<td>Classification of Students</td>
<td>22</td>
</tr>
<tr>
<td>Grading System</td>
<td>22</td>
</tr>
<tr>
<td>Final Examinations</td>
<td>23</td>
</tr>
<tr>
<td>Pass/No Pass Grades</td>
<td>23</td>
</tr>
<tr>
<td>Credit for Extra Institutional Learning</td>
<td>23</td>
</tr>
<tr>
<td>General Policy Statement</td>
<td>24</td>
</tr>
<tr>
<td>Credit for Current License Holders</td>
<td>24</td>
</tr>
<tr>
<td>Credit for Military Training</td>
<td>24</td>
</tr>
<tr>
<td>Advanced placement Credits for Mt. SAC General Education Requirements for the Associate Degree</td>
<td>24</td>
</tr>
<tr>
<td>Credit by Examination</td>
<td>25</td>
</tr>
<tr>
<td>International Baccalaureate Credits for Mt. SAC General Education Requirements for the Associate Degree</td>
<td>29</td>
</tr>
<tr>
<td>Honors</td>
<td>30</td>
</tr>
<tr>
<td>Academic Honors</td>
<td>30</td>
</tr>
<tr>
<td>Graduation Honors</td>
<td>30</td>
</tr>
<tr>
<td>Honors Program</td>
<td>30</td>
</tr>
<tr>
<td>Alpha Gamma Sigma</td>
<td>30</td>
</tr>
<tr>
<td>Topic</td>
<td>Page</td>
</tr>
<tr>
<td>----------------------------------------------------------------------</td>
<td>------</td>
</tr>
<tr>
<td>English as a Second Language</td>
<td>346</td>
</tr>
<tr>
<td>VESL</td>
<td>347</td>
</tr>
<tr>
<td>Language Learning Center</td>
<td>347</td>
</tr>
<tr>
<td>Health Careers</td>
<td>347</td>
</tr>
<tr>
<td>How to Complete a Certificate</td>
<td>349</td>
</tr>
<tr>
<td>High School Equivalency/GED</td>
<td>348</td>
</tr>
<tr>
<td>High School Programs</td>
<td>349</td>
</tr>
<tr>
<td>Vocational Programs</td>
<td>349</td>
</tr>
<tr>
<td>Adult &amp; Continuing Ed. Programs A-Z Index</td>
<td>350</td>
</tr>
<tr>
<td>Adult &amp; Continuing Education Courses A-Z Index</td>
<td>366</td>
</tr>
<tr>
<td>College Policies and Notices</td>
<td>403</td>
</tr>
<tr>
<td>Accommodations and Academic Adjustments for Students with Disabilities</td>
<td>403</td>
</tr>
<tr>
<td>Alcohol and Other Drugs</td>
<td>403</td>
</tr>
<tr>
<td>Animals on Campus</td>
<td>403</td>
</tr>
<tr>
<td>Campus Disturbances</td>
<td>403</td>
</tr>
<tr>
<td>Campus Hours</td>
<td>403</td>
</tr>
<tr>
<td>Children on Campus</td>
<td>403</td>
</tr>
<tr>
<td>Classroom Visitors and Other Attendees</td>
<td>403</td>
</tr>
<tr>
<td>Dress Regulation</td>
<td>403</td>
</tr>
<tr>
<td>Eye Protection</td>
<td>403</td>
</tr>
<tr>
<td>Non-Discrimination Policy</td>
<td>403</td>
</tr>
<tr>
<td>Reserve Officer Training Corps (ROTC)</td>
<td>403</td>
</tr>
<tr>
<td>Sexual Harassment &amp; Sexual Violence</td>
<td>405</td>
</tr>
<tr>
<td>Smoking on Campus</td>
<td>404</td>
</tr>
<tr>
<td>Student Complaints/ Grievance Process</td>
<td>404</td>
</tr>
<tr>
<td>Traffic and Parking</td>
<td>404</td>
</tr>
<tr>
<td>Public Safety Department Statistical Crime Report</td>
<td>405</td>
</tr>
<tr>
<td>Student Academic Honesty</td>
<td>405</td>
</tr>
<tr>
<td>Cheating and Plagiarism</td>
<td>405</td>
</tr>
<tr>
<td>Notices</td>
<td>406</td>
</tr>
<tr>
<td>Equal Opportunity Statement</td>
<td>406</td>
</tr>
<tr>
<td>Open Enrollment</td>
<td>406</td>
</tr>
<tr>
<td>Public Safety</td>
<td>406</td>
</tr>
<tr>
<td>Emergency Procedures</td>
<td>406</td>
</tr>
<tr>
<td>Enforcement</td>
<td>406</td>
</tr>
<tr>
<td>Crime Prevention</td>
<td>406</td>
</tr>
<tr>
<td>Campus Emergency Phone System</td>
<td>406</td>
</tr>
<tr>
<td>Notice of Students’ Rights and Privacy Act</td>
<td>406</td>
</tr>
<tr>
<td>Access to Educational Records</td>
<td>406</td>
</tr>
<tr>
<td>The 1996 Solomon Amendment</td>
<td>406</td>
</tr>
<tr>
<td>Transfer of Information to Third Parties</td>
<td>407</td>
</tr>
<tr>
<td>Student Right-to-Know Transfer Rates</td>
<td>407</td>
</tr>
<tr>
<td>Standards of Conduct</td>
<td>407</td>
</tr>
<tr>
<td>Instructional Divisions</td>
<td>410</td>
</tr>
<tr>
<td>Arts Division</td>
<td>410</td>
</tr>
<tr>
<td>Business Division</td>
<td>410</td>
</tr>
<tr>
<td>Humanities and Social Sciences Division</td>
<td>410</td>
</tr>
<tr>
<td>Kinesiology, Athletics and Dance Division</td>
<td>410</td>
</tr>
<tr>
<td>Library and Learning Resources Division</td>
<td>410</td>
</tr>
<tr>
<td>Natural Sciences Division</td>
<td>411</td>
</tr>
<tr>
<td>School of Continuing Education</td>
<td>411</td>
</tr>
<tr>
<td>Technology and Health Division</td>
<td>411</td>
</tr>
<tr>
<td>Student Services Divisions</td>
<td>412</td>
</tr>
<tr>
<td>Student Services</td>
<td>412</td>
</tr>
<tr>
<td>Enrollment Management</td>
<td>412</td>
</tr>
<tr>
<td>Counseling</td>
<td>412</td>
</tr>
<tr>
<td>Disabled Students Programs and Services</td>
<td>413</td>
</tr>
<tr>
<td>College Faculty, Staff and Facilities</td>
<td>414</td>
</tr>
<tr>
<td>Faculty and Academic Administrators</td>
<td>415</td>
</tr>
<tr>
<td>Campus Map &amp; Facilities</td>
<td>432</td>
</tr>
<tr>
<td>Art Gallery</td>
<td>432</td>
</tr>
<tr>
<td>Athletic Facilities</td>
<td>432</td>
</tr>
<tr>
<td>Bookstore (SacBookRac)</td>
<td>432</td>
</tr>
<tr>
<td>Farm</td>
<td>432</td>
</tr>
<tr>
<td>Agricultural Science Building</td>
<td>432</td>
</tr>
<tr>
<td>Performing Arts Center</td>
<td>432</td>
</tr>
<tr>
<td>Randall Planetarium</td>
<td>433</td>
</tr>
<tr>
<td>Wellness Center</td>
<td>433</td>
</tr>
<tr>
<td>Wildlife Sanctuary</td>
<td>433</td>
</tr>
<tr>
<td>Child Development Center</td>
<td>432</td>
</tr>
<tr>
<td>Food Services</td>
<td>432</td>
</tr>
<tr>
<td>College Directory</td>
<td>435</td>
</tr>
<tr>
<td>Index</td>
<td>437</td>
</tr>
</tbody>
</table>
# COLLEGE CALENDAR

## 2016-17 College Calendar

### Summer Intersession 2016 — 6 Weeks

<table>
<thead>
<tr>
<th>College Calendar</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 20</td>
<td>2016 Summer Intersession begins</td>
</tr>
<tr>
<td>July 4</td>
<td>Independence Day (campus closed)</td>
</tr>
<tr>
<td>July 15</td>
<td>Registration begins for 2016 Fall Semester</td>
</tr>
<tr>
<td>July 31</td>
<td>2016 Summer Intersession ends</td>
</tr>
</tbody>
</table>

### Fall Semester 2016 — 16 Weeks

<table>
<thead>
<tr>
<th>College Calendar</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 29</td>
<td>2016 Fall Semester begins</td>
</tr>
<tr>
<td>September 5</td>
<td>Labor Day (campus closed)</td>
</tr>
<tr>
<td>September 9</td>
<td>Last day to change residency for 2016 Fall Semester</td>
</tr>
<tr>
<td>October 3</td>
<td>International Student Application Due for 2017 Spring Semester</td>
</tr>
<tr>
<td>October 7</td>
<td>Last day to petition for Fall Semester graduation</td>
</tr>
<tr>
<td>November 9</td>
<td>Registration begins for 2017 Winter Intersession</td>
</tr>
<tr>
<td>November 11</td>
<td>Veteran’s Day (campus closed)</td>
</tr>
<tr>
<td>November 24 - 27</td>
<td>Thanksgiving Recess (campus closed)</td>
</tr>
<tr>
<td>December 2</td>
<td>Last day to petition for Winter Intersession graduation</td>
</tr>
<tr>
<td>December 12 - 18</td>
<td>Final Exams (see <a href="http://www.mtsac.edu/schedule/calendar.html">http://www.mtsac.edu/schedule/calendar.html</a> for schedule)</td>
</tr>
<tr>
<td>December 18</td>
<td>2016 Fall Semester ends</td>
</tr>
<tr>
<td>December 19 - January 2</td>
<td>Winter Recess for Students</td>
</tr>
</tbody>
</table>

### Winter Intersession 2017 — 6 Weeks

<table>
<thead>
<tr>
<th>College Calendar</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 1, 2016</td>
<td>New Year’s Day (campus closed)</td>
</tr>
<tr>
<td>January 9</td>
<td>2017 Winter Intersession begins</td>
</tr>
<tr>
<td>January 11</td>
<td>Registration begins for 2017 Spring Semester</td>
</tr>
<tr>
<td>January 16</td>
<td>Martin Luther King, Jr. Day (campus closed)</td>
</tr>
<tr>
<td>February 17</td>
<td>Lincoln’s Birthday (campus closed)</td>
</tr>
<tr>
<td>February 19</td>
<td>2017 Winter Intersession ends</td>
</tr>
<tr>
<td>February 20</td>
<td>President’s Day (campus closed)</td>
</tr>
</tbody>
</table>

### Spring Semester 2017 — 16 Weeks

<table>
<thead>
<tr>
<th>College Calendar</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 27</td>
<td>2017 Spring Semester begins</td>
</tr>
<tr>
<td>March 31</td>
<td>Cesar Chavez Day Observed (campus closed)</td>
</tr>
<tr>
<td>April 3</td>
<td>International Student Application Due for 2017 Summer Intersession</td>
</tr>
<tr>
<td>May 10</td>
<td>Registration begins for 2017 Summer Intersession</td>
</tr>
<tr>
<td>May 29</td>
<td>Memorial Day (campus closed)</td>
</tr>
<tr>
<td>May 1</td>
<td>International Student Application Due for 2017 Fall Semester</td>
</tr>
<tr>
<td>June 12 - 18</td>
<td>Final Exams (see <a href="http://www.mtsac.edu/schedule/calendar.html">http://www.mtsac.edu/schedule/calendar.html</a> for schedule)</td>
</tr>
<tr>
<td>June 16</td>
<td>Commencement</td>
</tr>
<tr>
<td>June 18</td>
<td>2017 Spring Semester ends</td>
</tr>
</tbody>
</table>
THE COLLEGE
Mt. San Antonio College (Mt. SAC) is a public community college that offers a diversified educational program designed to prepare students for success in today's diverse economic, professional, technical and cultural sectors. The objectives of the education program are to:

• prepare students for transfer to baccalaureate-level colleges and universities;
• increase vocational competence resulting in usable and marketable occupational skills;
• provide a general education emphasizing basic skills and appreciation of our shared scientific, technological, historical and artistic heritage;
• promote continuing education and lifelong learning;
• assist the student through guidance to know and develop his/her abilities in relation to his/her potential; and
• provide community service and adult education.

The College offers courses of study through a semester system. Each semester, fall and spring, is 16 weeks in length, while summer and winter sessions are six weeks long. Many courses are offered in an accelerated mode.

History

The Mt. San Antonio Community College District was created in December, 1945, when voters of four local high school districts approved the formation of a community college district. Initially known as Eastern Los Angeles County Community College, the institution was later renamed Mt. San Antonio College after the most visible snow-capped mountain (popularly known as Mt. Baldy) in the distance behind the campus.

The 421-acre campus was originally part of the 48,000-acre La Puente Rancho. During World War II, the facility was converted into an Army hospital and later a Navy hospital.

Mt. SAC opened in the fall of 1946 with 635 students occupying a few Spanish-tiled buildings and temporary Navy barracks clustered below the San Jose Hills. Walnut, not yet an incorporated city, consisted of very little except dirt roads, cacti, and grasslands covered in the spring with wild mustard grass.

Not surprisingly, the growth of Mt. SAC has mirrored that of the local area. The College now serves the communities of Baldwin Park, Bassett, Charter Oak, Covina, Diamond Bar, the southern portion of Glendora, Hacienda Heights, City of Industry, Irwindale, La Puente, La Verne, Pomona, Rowland Heights, San Dimas, Valinda, Walnut, and West Covina.

Mt. SAC has emerged as a leader in education not only in the San Gabriel Valley, but in the state. It is California's largest, single-campus community college with a combined Credit, Continuing Education, and Community Service student enrollment of over 65,000. In 2015 Mt. SAC proudly celebrated 69 years of educational excellence. The College will continue to offer access to quality programs and services as well as provide an environment for educational excellence throughout the 21st Century.

Mission, Vision and Values

Mission

The mission of Mt. San Antonio College is to support all students in achieving their full educational potential in an environment of academic excellence. Specifically, the College is committed to providing quality education, services, and workforce training so that students become productive members of a diverse, sustainable, global society. The College pledges to prepare students for lifelong learning through the mastery of basic skills, the achievement of associate degrees and certificates, and the completion of career and transfer pathways. The College will carry out this commitment by providing an engaging and supportive teaching and learning environment for students of diverse origins, experiences, needs, abilities, and goals. The College is dedicated to serving our community through improving economic achievement, advancing civic engagement, enhancing personal well-being, promoting critical thinking, and enriching aesthetic and cultural experiences.

Vision

Mt. SAC strives to be regarded as one of the premier community colleges in the nation. We will be viewed as a leader in community college teaching, programs, and services.

As a premier community college, we will provide access to quality, focusing on student success within a climate of integrity and respect. We will earn this reputation by consistently exceeding the expectations of our students, our staff, and our community.

Core Values

• Integrity: We treat each other honestly, ethically, and responsibly in an atmosphere of trust.

• Diversity and Equity: We respect and welcome all differences, and we foster equal participation throughout the campus community.

• Community Building: We work in responsible partnerships through open communication, caring, and a cooperative spirit.

• Student Focus: We address the needs of students and the community in our planning and actions.

• Lifelong Learning: We promote the continuing pursuit of high educational goals through equal access to excellence in both teaching and support services.

• Positive Spirit: We work harmoniously, show compassion, and take pride in our work.
Mt. San Antonio College

COLLEGE ORGANIZATION

Board of Trustees

<table>
<thead>
<tr>
<th>College Organization</th>
<th>Name</th>
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<tbody>
<tr>
<td>President</td>
<td>Judy Chen Haggerty, Esq.</td>
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<tr>
<td>Vice President</td>
<td>Rosanne Bader</td>
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<tr>
<td>Clerk</td>
<td>Dr. Manuel Baca</td>
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<tr>
<td>Member</td>
<td>Jay Chen</td>
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<td>Member</td>
<td>Dr. David K. Hall</td>
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<td>Member</td>
<td>Robert F. Hidalgo</td>
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<tr>
<td>Student Trustee</td>
<td>Elizabeth Santos</td>
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<tr>
<td>College President &amp; CEO</td>
<td>Dr. William Scroggins</td>
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Administration

Administrative Services (909) 274-4230

<table>
<thead>
<tr>
<th>College Organization</th>
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<tbody>
<tr>
<td>Vice President, Administrative Services</td>
<td>Michael Gregoryk</td>
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<tr>
<td>Associate Vice President, Fiscal Services</td>
<td>Rosa Royce</td>
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<tr>
<td>Director, Accounting</td>
<td>Shelly Zahrt-Egbert</td>
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<tr>
<td>Director, Bookstore and Operations</td>
<td>Suzanne Luetjen</td>
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<tr>
<td>Manager, Bursar’s Office</td>
<td>Sheree Culross</td>
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<tr>
<td>Manager, Custodial Services</td>
<td>Ken McAlpin</td>
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<tr>
<td>Director, Facilities Planning and Management</td>
<td>Gary Nellesen</td>
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<tr>
<td>Assistant Director, Facilities Planning and Management</td>
<td>Bill Asher</td>
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<tr>
<td>Manager, Facilities Support Services</td>
<td>Becky Mitchell</td>
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<tr>
<td>Construction Project Manager</td>
<td>Roger Sneed</td>
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<tr>
<td>Director, Fiscal Services</td>
<td>Vacant</td>
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<tr>
<td>Interim Director, Grounds and Transportation</td>
<td>Ruben Avila Jr.</td>
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<tr>
<td>Director, Payroll</td>
<td>Richard Lee</td>
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<tr>
<td>Chief, Public Safety</td>
<td>David Wilson</td>
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<tr>
<td>Deputy Chief, Public Safety</td>
<td>Robert Wren</td>
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<tr>
<td>Director, Purchasing</td>
<td>Teresa Patterson</td>
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<tr>
<td>Director, Safety and Risk Management</td>
<td>Vacant</td>
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<tr>
<td>Director, Technical Services</td>
<td>William Eastham</td>
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Human Resources (909) 274-4225

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<th>College Organization</th>
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<tr>
<td>Vice President, Human Resources</td>
<td>Vacant</td>
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<tr>
<td>Director, Human Resources</td>
<td>Cynthia Hoover</td>
</tr>
<tr>
<td>Director, Equal Employment Opportunity</td>
<td>Traci Becerra</td>
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Information and Educational Technology (909) 274-4357

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<th>College Organization</th>
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<tbody>
<tr>
<td>Chief Technology Officer</td>
<td>Victor Belinski</td>
</tr>
<tr>
<td>Director, Enterprise Applications Systems</td>
<td>Robert Hughes</td>
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<tr>
<td>Director, Academic Technology and Infrastructure</td>
<td>Dale Vickers</td>
</tr>
<tr>
<td>Interim Assistant Director, Academic Technology and Infrastructure</td>
<td>Ron Bean</td>
</tr>
<tr>
<td>Manager, Data and Network Security</td>
<td>Chris Schroeder</td>
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President’s Office (909) 274-4121, (909) 274-4215

<table>
<thead>
<tr>
<th>College Organization</th>
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<tr>
<td>Director, Marketing &amp; Communication</td>
<td>Uyen Mai</td>
</tr>
<tr>
<td>Director, Public Affairs</td>
<td>Jill Dolan</td>
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<tr>
<td>Executive Director, Mt. SAC Foundation</td>
<td>Bill Lambert</td>
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Instruction (909) 274-4200

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<th>College Organization</th>
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<tr>
<td>Vice President, Instruction</td>
<td>Dr. Irene Malmgren</td>
</tr>
<tr>
<td>Executive Dean, Instructional Services</td>
<td>Dr. Joumana McGowan</td>
</tr>
<tr>
<td>Associate Dean, Instructional Services</td>
<td>Don Sciore</td>
</tr>
<tr>
<td>Dean, Arts Division</td>
<td>Dr. Sue Long</td>
</tr>
<tr>
<td>Associate Dean, Arts Division</td>
<td>Mark Lowentrot</td>
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<tr>
<td>Dean, Business Division</td>
<td>Jennifer Galbraith</td>
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<tr>
<td>Associate Dean, Business Division</td>
<td>Dr. Fawaz Al-Malood</td>
</tr>
<tr>
<td>Director, Child Development Center</td>
<td>Tamika Addison</td>
</tr>
<tr>
<td>Assistant Director, Child Development Center</td>
<td>Guadalupe Hernandez</td>
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<tr>
<td>Dean, Humanities and Social Sciences Division</td>
<td>James Jenkins</td>
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<tr>
<td>Associate Dean, Humanities and Social Sciences Division</td>
<td>Dr. Jeanne Marie Velickovic</td>
</tr>
<tr>
<td>Director, Writing Center</td>
<td>Dr. David Charbonneau</td>
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<tr>
<td>Dean, Kinesiology, Athletics and Dance Division</td>
<td>Joseph Jennum</td>
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<tr>
<td>Associate Dean, Kinesiology, Athletics and Dance Division</td>
<td>Debbie Cavion</td>
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<tr>
<td>Dean, Library and Learning Resources Division</td>
<td>Meghan M. Chen</td>
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<tr>
<td>Director, Learning Assistance Center</td>
<td>Bailey Smith</td>
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<tr>
<td>Dean, Natural Sciences Division</td>
<td>Matthew Judd</td>
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<tr>
<td>Associate Dean, Natural Sciences Division</td>
<td>Karelyn Hoover</td>
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<tr>
<td>Dean, Technology and Health Division</td>
<td>Jemma Blake-Judd</td>
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<tr>
<td>Associate Dean, Technology and Health Division</td>
<td>Sarah Plesetz</td>
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<td>College Organization</td>
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<tr>
<td>Dean, School of Continuing Education</td>
<td>Dr. Madelyn Arballo</td>
</tr>
<tr>
<td>Associate Dean, Career Education and Workforce Development</td>
<td>Dr. Tami Pearson</td>
</tr>
<tr>
<td>Director, Adult Education</td>
<td>Lesley Johnson</td>
</tr>
<tr>
<td>Assistant Director, Adult Basic Education</td>
<td>Omideh Sloan</td>
</tr>
<tr>
<td>Director, Community and Contract Education</td>
<td>Paulo Madrigal</td>
</tr>
<tr>
<td>Associate Dean, Continuing Education Programs and Services</td>
<td>Dr. Liza Becker</td>
</tr>
<tr>
<td>Director, English Language Learners</td>
<td>Jody Fernando</td>
</tr>
<tr>
<td>ESL Instructional Support Manager</td>
<td>Margaret Teske</td>
</tr>
<tr>
<td>Director, Grants</td>
<td>Adrienne Price</td>
</tr>
<tr>
<td>Director, Research and Institutional Effectiveness</td>
<td>Barbara McNeice-Stallard</td>
</tr>
<tr>
<td>Director, Honors</td>
<td>Vacant</td>
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**Student Services (909) 274-4505**

<table>
<thead>
<tr>
<th>College Organization</th>
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<tbody>
<tr>
<td>Vice President, Student Services</td>
<td>Dr. Audrey Yamagata-Noji</td>
</tr>
<tr>
<td>Dean, Counseling</td>
<td>Thomas Mauch</td>
</tr>
<tr>
<td>Associate Dean, Counseling</td>
<td>Dr. Francisco Dorame</td>
</tr>
<tr>
<td>Dean, Student Services</td>
<td>Carolyn Keys</td>
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<tr>
<td>Dean, Enrollment Management</td>
<td>Dr. George Bradshaw</td>
</tr>
<tr>
<td>Dean, Center of Excellence</td>
<td>Lori Sanchez</td>
</tr>
<tr>
<td>Assistant Director, Admissions and Records</td>
<td>Patricia Montoya</td>
</tr>
<tr>
<td>Director, Assessment and Matriculation</td>
<td>James Ocampo</td>
</tr>
<tr>
<td>Director, CalWORKS</td>
<td>Dr. Stephen Brown</td>
</tr>
<tr>
<td>Director, Career and Transfer Services</td>
<td>Ivan Pena</td>
</tr>
<tr>
<td>Dean, Disabled Student Programs and Services (DSP&amp;S)</td>
<td>Grace Hanson</td>
</tr>
<tr>
<td>Director, Deaf and Hard of Hearing Services</td>
<td>Don Potter</td>
</tr>
<tr>
<td>Director, Extended Opportunity Programs and Services (EOPS)</td>
<td>Irene Herrera</td>
</tr>
<tr>
<td>Director, Financial Aid</td>
<td>Dr. Chau Dao</td>
</tr>
<tr>
<td>Director, Health Services</td>
<td>Marguerite Whitford</td>
</tr>
<tr>
<td>Director, Student Life</td>
<td>Andrea Sims</td>
</tr>
<tr>
<td>Director, TRiO Program</td>
<td>Dr. Zolita Fisher</td>
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STUDENT SUCCESS AND SUPPORT PROGRAM
# Student Success and Support Program

Recognizing that student success is the responsibility of both the college and the student, the Student Success and Support Program was established to assure that students who attend a California Community College are given the best possible opportunity to succeed in accomplishing their academic goals. To accomplish this, the college will assure that appropriate services are provided to students to enhance their success. As a student, you must identify your academic goal and course of study as well as complete required core services including Assessment, Orientation and Educational Planning. Below are the important steps to follow to begin your academic career including information on the services you are required to participate in.

## Step 1 – Apply to Mt. SAC

Complete and submit a Mt. SAC Admission Application ([http://www.mtsac.edu/apply](http://www.mtsac.edu/apply)). Computers are available in the Student Services Center for your convenience. For further information, contact Admissions Office at (909) 274-4415 or visit Admissions ([http://www.mtsac.edu/admissions](http://www.mtsac.edu/admissions)) online.

## Step 2 – Apply for Financial Aid

Mt. SAC offers a variety of financial aid programs funded by federal and state agencies and private sources, including grants, fee waivers, work-study opportunities, scholarships, and loans. For further information, contact the Financial Aid Office at (909) 274-4450 or visit Financial Aid ([http://www.mtsac.edu/financialaid](http://www.mtsac.edu/financialaid)) online.

## Step 3 – Attend Placement Test Information Sessions

The sessions will prepare students to take the required placement tests and provide an opportunity for students to ask questions regarding the tests. For further information, contact the Assessment Center at (909) 274-4265 or visit Assessment ([http://www.mtsac.edu/assessment](http://www.mtsac.edu/assessment)) online.

## Step 4 – Get Assessed

Students attending Mt. San Antonio College are required to participate in assessment. The assessment and placement process has been established to enable all students an opportunity to be successful in their course work. For further information, contact the Assessment Center at (909) 274-4265 or visit Assessment ([http://www.mtsac.edu/assessment](http://www.mtsac.edu/assessment)) online.

## Step 5 – Attend New Student Orientation

At orientation, a counselor will review placement test scores and help you select your courses based on your test scores. Counselors will also review graduation and university transfer requirements. You will also create your Mountie Academic Plan (MAP). For further information, contact the Counseling Center at (909) 274-4380 or visit Counseling ([http://www.mtsac.edu/counseling/orientation.html](http://www.mtsac.edu/counseling/orientation.html)) online.

## Step 6 – Get Counseling

Counselors are available to help if you:

a. are undecided about your major or career goal,

b. need assistance in planning your educational and/or career goal,

c. need assistance in choosing a university or college for transfer, or

d. have personal problems that impact your college success.

For further information, contact the Counseling Center at (909) 274-4380 or visit Counseling ([http://www.mtsac.edu/counseling](http://www.mtsac.edu/counseling)) online.

## Step 7 – Register Online

Register online, based on your assigned registration date/time. Check your registration date on your portal account (MyPortal ([https://my.mtsac.edu](https://my.mtsac.edu))).

## Step 8 – Pay Fees

You can pay your fees online with a credit card (MasterCard, Visa, Discover, American Express) or in person at the Bursar’s Office (Lower Level – Bldg 4). For further information, contact the Bursar’s Office at (909) 274-4960 or visit Bursar’s Office ([http://www.mtsac.edu/bursars](http://www.mtsac.edu/bursars)) online.

## Admission and Registration

### Admissions

Any person possessing a high school diploma or its equivalent is eligible for admission to Mt. San Antonio College. Admission to Mt. San Antonio College includes the filing of an application for admission by the student and the filing of transcripts from high school or college(s). It is the student’s responsibility to request official transcripts from the last high school attended and any college(s) attended. Transcripts will be reviewed to determine eligibility for courses at Mt. SAC.

### Application to the College

All inquiries regarding admission to the college should be directed to the Admissions and Records Office. Admission is granted only by filing an application for admission using one of the following methods:

1. The application for admission of credit classes can be submitted online. To access the online application, visit the Mt. SAC Admissions ([http://www.mtsac.edu/admissions](http://www.mtsac.edu/admissions)) Website and click on the online application link at the top of the web page.

2. Assistance is available in English, Spanish, Vietnamese, Chinese and Sign Language. Information is also available in alternative formats (Braille, enlarged text, e-text, etc.).

## Concurrent Enrollment for K-12 Students (Special Admits)

The Special Admit program is designed for high school sophomores, juniors and seniors (10th, 11th and 12th grades) who would benefit from taking advanced scholastic or vocational work at Mt. San Antonio College. Students must meet the following criteria to participate in the Special Admit program:

1. Be recommended by their high school principal or counselor;

2. Be approved to participate by their parents/guardian;

3. Have a 3.0 cumulative high school grade point average or better to enroll in degree appropriate courses, or a 2.0 or better GPA for a vocational course;

4. Meet all course prerequisites and/or co-requisites;

5. Sophomores and juniors will only be allowed to enroll in a single course.

6. Seniors may enroll in two courses.
Special Admit application packets may be obtained in the Counseling Center (http://www.mtsac.edu/counseling/special_admit.html) or online.

A parent/guardian approval form allowing the student to participate must be submitted as part of the application process. Parents must acknowledge that their student will be instructed in an adult environment and that the student will be expected to conform to all college policies.

Students who have previously enrolled and who have dropped their courses and/or have not made satisfactory progress will not be allowed to continue their participation in the Special Admit program.

Highly-gifted students enrolled in grades 9 and earlier may be considered for limited enrollment. To participate, students must meet all of the same criteria required for 10th, 11th and 12th grade Special Admit students.

All high school students will be required to attend a Special Admit orientation prior to being accepted for admission.

College credit will be earned as a result of taking courses at Mt. San Antonio College and those grades will become part of the student’s permanent college record. High school credit may be possible at the discretion of the receiving high school. Students are advised to contact their high school counselor.

Only college level courses may be taken as part of the Special Admit program. Students needing to make up a high school deficiency can apply to participate in the High School Referral Program. For more information, contact the Continuing Education Center at (909) 274-4937.

Evaluation of Other College Coursework

Mt. San Antonio College reserves the right to evaluate work completed at other regionally accredited colleges and universities. Transfers with acceptable grades will be granted advanced standing insofar as the work corresponds with the curriculum of this institution or the lower-division work offered in accredited colleges or universities. Each applicant should file with Admissions and Records an official transcript of their records from all colleges and universities previously attended. For information regarding military credit, see Section 3 in this Catalog.

It is the student’s responsibility to request the evaluation of official transcripts from other colleges. Students will need to request an evaluation upon submission of their graduation petition. This may be accomplished by submitting a completed “Evaluation Request” form at Admissions and Records.

Students planning to use courses taken at other colleges for placement in Mt. San Antonio College courses who did not have transcripts sent to Admissions and Records must bring official copies of their transcripts prior to their registration appointment.

Transcripts submitted for admission become the property of Mt. San Antonio College and cannot be returned to the applicant or forwarded to other institutions.

Acceptance of Domestic Coursework from Accredited Colleges & Universities in the U.S.

The College will accept “degree appropriate” or “baccalaureate” level courses from accredited colleges and universities in the United States. These course units will, at a minimum, be granted “elective credit” status.

To determine General Education and/or Associate Degree equivalency and for granting of unit credit, the course must be easily identifiable as the same course taught at Mt. San Antonio College by a commonly used course prefix, title, and description. To be verified, sufficient information, including prerequisite information, must be available from the accredited college/university to substantiate granting course equivalency and course credit. The College reserves the right to deny acceptance of any course for the purpose of General Education, Associate Degree graduation requirements, or subject requirements. If denied, the student may petition for an in-depth evaluation but will be required to provide official course information from the institution of record or from the college/university catalog.

To determine “subject” requirements for an established vocational program, the course must be evaluated by a representative from the respective academic department in which the major resides. If the course is determined acceptable as a substitution for a required course in the program, the department representative will complete a “variance” form verifying this acceptance and complete the paperwork at Admissions and Records.

Acceptance of International Coursework from Accredited Colleges & Universities outside the U.S.

Mt. San Antonio College may accept for equivalence, general education and courses that meet other local graduation requirements, that have been successfully completed at institutions of higher education outside the United States from international college and universities where the primary language of instruction is other than English, provided substantial documentation exists for the equivalences to be determined. The exceptions to this are courses to meet Area A: Communications in the English language and the Reading Competency requirement. These requirements must be fulfilled at a regionally accredited institution of higher education within the United States.

Students completing coursework at international higher education institutions in which English was the language of instruction may submit a petition for special review to the Admission and Records office to determine the equivalence of coursework in Area A and the Reading Competency. Mathematics course credit will only be granted for coursework completed at the level of Intermediate Algebra or higher.

Official Transcripts must be accompanied by evaluation documents provided by an approved credential evaluation agency.

Articulation with High Schools, ROPs, and Adult Schools

Articulation Agreements with secondary schools (High Schools, Regional Occupational Programs and Adult Education) are established annually during the fall and are valid for the current school year. Articulation is a faculty driven process that rewards student achievement in the Career Technical Education courses taken at the secondary level. Credit by exam is the method used to award credit for students.

Students participating in these agreements must meet an exam requirement as stated in California Code of Regulations, Title 5. Students that successfully meet the exam requirement and supply the correct paperwork will be awarded a grade and units of credit. The credits will appear with a notation of “by exam” on a Mt. SAC transcript in the semester closest to the completion of their secondary course.

Articulation with secondary programs is a time sensitive process. Secondary students must complete the required paperwork and pass required exams at the completion of their secondary course. If a course sequence is required at the secondary level, the student must request the units at the completion of the course sequence. The required paperwork must be submitted by the instructor of record on the Articulation
Agreement within two months of course or sequence completion. Students may not seek college units retroactively.

Required paperwork includes:

- 2+2 Articulation Equivalency Form
- High School Transcript
- ROP/Adult Education Certificate of Completion

Forms are available from participating high school instructors. Secondary instructors submit all required paperwork to the Tech Prep office at Mt. San Antonio College. Articulation forms will be accepted from authorized secondary instructors only.

College credit issued by ROP and/or Adult Education centers will be accepted if the issuing program is accredited by the Accrediting Commission for Community and Junior Colleges (ACCJC) or the Senior College Commission, under the auspices of the Western Association of Schools and Colleges (WASC).

For more information on High Schools, ROPs, and Adult Schools, please contact the Career Pathways Articulation Office at (909) 274-5252.

Registration

Registration for classes is conducted online via the web at MyPortal (http://my.mtsac.edu). Students who enrolled in the previous semester or session preceding the enrollment term are eligible to register for classes. Students may check their date and time to register at MyPortal (http://my.mtsac.edu).

Schedule of Classes

The Mt. SAC Schedule of Classes, which indicates intended course offerings and teaching assignments for credit, noncredit and continuing education courses, is available on the Mt. SAC website at schedule of classes (http://www.mtsac.edu/schedule). The College reserves the right to cancel, reschedule or combine classes and to change professors where such action is deemed necessary.

Enrollment Fees and Expenses

Students are charged an enrollment fee of $46 per unit and a mandatory Health Services fee for each term at Mt. San Antonio College. A Student Representation fee and an optional Student Activities fee are collected for the purpose of providing Mt. SAC students the means to state their positions and viewpoints before city, county, district, and state government agencies. A student may choose not to pay the Student Representation Fee for political, religious, financial, or moral reasons. If a student chooses to opt-out of paying the fee for the stated reasons, then the student must:

1. visit the Student Life Office in Building 9C or online at associated students (http://as.mtsac.edu) to get the opt-out form;
2. complete the form and;
3. return it to the Bursar's Office prior to paying the college fees.

Student Transportation Fee

Effective Summer 2015, a mandatory transportation fee for the Foothill Transit Class Pass Program will be charged to full and part-time students. California Education Code Section 76361 authorizes the governing board to require students to pay a fee for the purposes of partially or fully recovering transportation costs incurred by Mt. SAC.

Refund of Fees

To be eligible for a refund, students must drop their classes by the refund deadline for that class. The deadline can be found on their Student Schedule/Receipt. If the student's class has been officially dropped, or cancelled by the College, the student will receive a refund. Please see the current Schedule of Classes for refund information.

- Military Refund: In the case of students who are members of an active or reserve military unit and who receive orders compelling a withdrawal from courses, the College shall, upon petition by the affected student, refund the parking fee, health fee, materials fee, student activities fee, entire enrollment fee and non-resident tuition fee unless academic credit is awarded.

Cancelled Classes

Classes may be cancelled at the discretion of the College. Students enrolled in such a class will be permitted to enroll in other open classes. Students who have a class or classes cancelled by the College because of low enrollment and have paid their fees for those classes will receive a refund.

Student Obligations

Mt. San Antonio College will withhold grades, transcripts, diplomas, and registration privileges, or any combination thereof, from any student or former student who fails to pay a valid financial obligation to the College (e.g., returned check, unpaid enrollment fees, unpaid loan, equipment breachage, etc.). The hold shall be released when the student satisfactorily meets the financial obligation. When an outstanding financial obligation owed to the College is sent to our collection agencies, Chancellor's Office Tax Offset Program, the collection cost incurred will be added to the original amount owed.

There is a processing fee of $25 for returned checks or stop payment of checks.

Any student having a disciplinary hold with the Student Life Office will not be allowed to transact College business until the hold is satisfied. (BP 5035, AP 5035)

Residency Guidelines

This statement is a general summary of the principal rules of residency and their exceptions and should not be construed as the actual expression of the laws used by the Mt. San Antonio College Admissions Officer for residency determination. Reference should be made to Chapter 1 (commencing with Section 68000) of Part 41 of Division 5 of the California Education Code, regulations of the Board of Governors of the California Community Colleges in Chapter 5 (commencing with Section
54000) of Division 6 of Title 5 of the California Code of Regulations, and the regulations and guidelines available in the Admissions and Records Office. Students wishing to change their residency must submit a Residency Reclassification form to the Admissions & Records Office prior to the deadline listed in the Schedule of Classes.

**Residence Classification**

Each person enrolled in or applying for admission to Mt. San Antonio College will, for purposes of admission and/or tuition, be classified as a “resident,” or a “nonresident.”

1. **Resident**: A “resident” is a person who is eligible to establish California residency for tuition purposes or who has resided within California for at least one year and who has established a legal residence in California prior to the residency determination date.

2. **Nonresident**: A “nonresident” student is one who has not resided in the State for more than one year prior to the residency determination date and who has not established legal residence or who is not eligible to establish California residency for tuition purposes.

**Criteria for Determination of Legal Residence**

To determine a person’s place of residence, reference is made to the following:

1. Every person has, by law, a residence.
2. Every person who is married or 18 years of age or older, and under no legal disability to do so, may establish residence.
3. In determining the place of residence, the following rules are to be observed:
   a. There can be only one residence.
   b. A residence is the place where one remains when not called elsewhere for labor or other special or temporary purposes, and to which that person returns in seasons of repose.
   c. A residence cannot be lost until another is gained.
   d. The residence can be established and/or changed only by the union of act and intent.
   e. A man or a woman may establish his or her residence. Thus, it is possible that a woman who is married to, and living with, her husband may have a residence separate from his. A woman’s residence shall not be derivative from that of her husband.
   f. The residence of the parent with whom an unmarried minor child maintains his/her place of abode is the residence of the unmarried minor child. When the minor lives with neither parent, his or her residence is that of the parent with whom he/she maintained his or her last place of abode; however, the minor may establish his or her own residence provided both parents are deceased and a legal guardian has not been appointed.
   g. The residence of an unmarried minor who has a living parent cannot be changed by his or her own act, by the appointment of a legal guardian, or by relinquishment of a parent’s right of control, unless the student qualifies for the self-supporting exception.

**Burden of Proof**

The burden of proof is on the student to clearly demonstrate both physical presence in California and intent to establish California residence.

**Residence Classification Appeal**

Any student, following a final decision on residency classification by the Admissions and Records Office, may make a written appeal to the Appeals Committee of Mt. San Antonio College within 30 calendar days of notification of final decision regarding classification.

**Admission of International Students**

Mt. San Antonio College encourages applications from students holding or attempting to obtain the F-1 Visa. The following items are required from international applicants:

- Mt. SAC Application for Admission
- International (F-1 Visa) Student Application
- Application processing fee of $50.00 (Must be paid in U.S. currency (check or money order) made payable to Mt. San Antonio College. Personal checks must have the accountholder’s name and address preprinted on them.)
- Confidential Financial support documents
- Qualifying score from one of the following College approved tests:
  1. TOEFL (minimum score of 133 on the computer-based test, or 450 on the paper-based test, or a score of 46 on the Internet-based test). Information regarding TOEFL may be obtained at www.toefl.org (http://www.toefl.org). If you are mailing your score directly, our institution code is “4494”.
  2. IELTS (overall band score of 4.5 or higher). Information regarding IELTS may be obtained at www.ielts.org (http://www.ielts.org).
  3. Mt. SAC’s AWE (Assessment of Written English) - Placement in AMLA 41W or higher. Information regarding the AWE may be obtained online (Assessment Test information (http://www.mtsac.edu/assessment/testinfo.html))

- Transcripts from high school and/or college attended
- TB (tuberculosis) test
- Proof of health insurance (prior to registration)

The following items are required for current F-1 Visa students transferring into Mt. SAC:

- Copy of I-20
- Copy of I-94
- Transfer form

The deadlines to apply for the school year are as follows:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Application Deadline</th>
<th>Classes Begin</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall Semester</td>
<td>First Monday of May</td>
<td>Late August</td>
</tr>
<tr>
<td>Summer Intersession</td>
<td>First Monday of March</td>
<td>Late June</td>
</tr>
<tr>
<td>Spring Semester</td>
<td>First Monday of October</td>
<td>Late February</td>
</tr>
</tbody>
</table>

F-1 Visa students can obtain all application materials from our College Website (International Students (http://www.mtsac.edu/international)). (http://www.mtsac.edu/international) TOEFL scores, IELTS scores, admission applications (both college and International Student Application), and all supporting materials must be received on or before the term deadlines listed above. Students will be required to take the Assessment of Written English (AWE) when they arrive at Mt. San Antonio College. Applications received after the deadline will be considered for the following semester. The application fee must accompany the admission application. (AP 5010)
Assessment and Placement

Students attending Mt. San Antonio College are required to participate in assessment. The assessment and placement process has been established to ensure all students an opportunity to achieve probable success in their course of study. In addition, the assessment process allows the faculty to instruct their courses at an appropriate level with the knowledge that students will be reasonably prepared. For more information, visit assessment (http://www.mtsac.edu/assessment) (http://www.mtsac.edu/assessment).

Placement Tests
Placement tests are required for appropriate course placement. Students take placement exams for Math, English, Chemistry and Reading courses. Advanced level math placement exams should be taken when applicable to the student's academic background and intended program of study.

Test Information Sessions
The sessions will prepare students to take the English and Math placement test and provide an opportunity for students to ask questions. The information sessions will also provide strategies and resources. For further information, contact the Assessment Center at (909) 274-4265 or visit assessment (http://www.mtsac.edu/assessment).

English Placement
The College utilizes the Assessment of Written English (AWE) to evaluate students' writing skills. Most students are required to have their English competency assessed prior to registration. Students will be given a writing prompt and the writing sample will be evaluated by at least two faculty members. Based on the faculty evaluation of the student's writing skills, they are placed in one of the following categories:

A. Eligible for English classes. Based on assessment results, students will be eligible for either ENGL 1A, ENGL 67, or LERN 81.
B. Eligible for AMLA writing courses (designed for students who are not fluent in the English language). Students may enroll in AMLA writing courses and continue enrolling in AMLA writing courses until they are eligible for ENGL 67 or ENGL 68.
C. Eligible for ESL (English as Second Language) classes. Students may enroll in ESL adult education courses each semester until eligible for AMLA courses; then enroll in AMLA courses each semester until they are eligible for ENGL 67 or ENGL 68.

Students in any of the categories listed above may enroll in other courses for which they are eligible. Students with limited English skills are not prohibited from enrolling in vocational courses.

Placement in English Composition Classes
Students are placed in Composition classes as a result of appropriate scores on the Mt. SAC Assessment of Written English or equivalent prerequisite courses successfully completed ("C" or better) at other colleges that fulfill the Mt. SAC prerequisite for the respective course. Students with appropriate scores will be placed in Freshman Composition 1A. Students needing additional developmental work will be placed in ENGL 68 (Preparation for College Writing) or in both ENGL 67 (Writing Fundamentals) and ENGL 68 (Preparation for College Writing) (NO CONCURRENT ENROLLMENT). Depending upon initial placement into English courses, students are eligible for Freshman Composition (ENGL 1A) upon successful completion of ENGL 67 (Writing Fundamentals) and ENGL 68 (Preparation for College Writing). Students are encouraged to complete Freshman Composition 1A as early in their college program as possible.

Math Placement
The College utilizes a selection of assessment instruments to place students into math courses. Students take one of the math placement exams commensurate with their most recent, successful completion of Pre-Algebra, Algebra, Intermediate Algebra or Pre-Calculus.

Reading Placement
The College utilizes the Degrees of Reading Power (DRP) reading test to assess student reading skills. Based on the results of the reading test, the student will be placed in an appropriate reading course. Please be advised that the reading competency requirement for graduation can be met by attaining eligibility for READ 100.

Chemistry Placement
The College utilizes the California Chemistry Diagnostic Test to determine student readiness for CHEM 50. Students who pass the chemistry placement test will not be required to take chemistry prior to enrolling in CHEM 50.

Retest Policy
Students may repeat a test once every three months. Under certain extenuating circumstances and with approval of the Director of Assessment and Matriculation, a test may be repeated prior to the three-month limit.

Placement Test and Eligibility Time Limits
Placement test scores are valid for two years from the date the test was taken. Eligibility based on test placement is not valid after the two-year period. Eligibility based on previous coursework does not expire.

Test Scores and Placement from Other Colleges
Math and reading test scores will be accepted from other colleges if that college uses the same test as Mt. SAC. Test scores from other college English tests are not accepted. Mt. SAC does not accept placement granted at other colleges.

Appeals Process
Students may appeal their English and/or Math placement if they can demonstrate alternate proof of course equivalency or competency. If extenuating circumstances exist that may affect course placement, students may seek consultation in the appropriate division office. Students should be prepared to present documentation such as high school or college transcripts, additional test results, or work experience.

Counseling/Advisement
Counseling Center services are provided to enrolled students who are in need of additional assistance regarding course selection, major selection, and transfer information and planning. Students are encouraged to meet with a counselor during their first semester of enrollment to develop an Educational Plan. The Educational Plan lists the courses needed to complete a specific major, as well as identifying graduation and/or transfer requirements in general education.

Students who are undecided about their major and/or career and educational goals, should make an appointment with a counselor. Career counseling services are available to students at no cost, to assist students in making the most appropriate choices about their future.
Exemption from Assessment, Orientation, and Counseling, Advising, or Education Plan Development

The goal of the Student Success and Support Program is to increase student access and success by providing core SSSP services, including (1) orientation, (2) assessment and placement, and (3) counseling, advising and other education planning services with the goal and declared course of study.

Exemptions from Student Success and Support Program

As part of the matriculation process, the following services are provided, which students may choose to request exemption. If you are requesting an exemption, please identify the basis for your request.

A student is exempt from assessment, orientation, and counseling, advising, or education plan development if the student has:

1. graduated with an Associate degree or higher from a regionally accredited institution. **Must provide a copy of transcripts as documentation of degree attainment.**
2. enrolled at the college for a reason other than career development or advancement, transfer, attainment of a degree or certificate of achievement, or completion of a basic skills or English as a Second Language course sequence.
3. earned 60 units or more from a regionally accredited institution. **Must provide a copy of transcripts as documentation of units earned from another institution.**
4. enrolled at Mt. SAC solely to take a course that is legally mandated for employment as defined in section 55000 or necessary in response to a significant change in industry or licensure standings.
5. enrolled as a special admit student pursuant to Education Code section 76001.

Orientation – Credit Students

Orientation is required for all new students who are enrolling in Mt. San Antonio College. Orientation includes information regarding college programs, services, procedures, student responsibilities, and other related information.

The College has determined the importance of an orientation to college as a factor in success. Prospective students are urged to make an appointment for orientation immediately after filing an application and taking the necessary placement tests.

Visit New Student Orientation (http://www.mtsac.edu/counseling/orientation.html).

Prerequisites, Corequisites, and Advisories

Mt. SAC faculty have established prerequisites, corequisites and advisories for courses. **If a student does not meet the prerequisite or corequisite requirements, the student will be blocked from enrolling in those courses.** Transcripts and grade report cards from other colleges used to determine whether pre or corequisites have been met must be evaluated prior to registration.

Prerequisite

Prerequisites to a course are those courses which must have been taken previously as preparation for the course. To enroll in a class that has a prerequisite, the required preparation must have been completed prior to enrolling in the course. In some instances, **English and Math prerequisites** may be met by attaining eligibility through assessment.

**All course prerequisites** listed must be completed with a grade of "C" or better, unless otherwise stated.

Corequisite

To enroll in a course that has a corequisite, the corequisite course must be taken concurrently. In some instances, a corequisite may have been taken previously.

Advisory

An advisory to a course is preparation which is highly recommended by faculty teaching the course. Although students may enroll in a course if they do not possess the advisory skills, they are encouraged to abide by an advisory whenever possible.

Challenging Prerequisites and Corequisites

In accordance with Title 5 Section 55003(p) and (q), Student Challenge of Prerequisites or Corequisites, students may challenge a prerequisite or corequisite for a course. A prerequisite or corequisite cannot be "waived," but students have the ability to demonstrate that they meet the prerequisite or corequisite on the following criteria, and course eligibility may be granted. The challenge must be based on at least one of the following specific grounds:

- The College will accept prerequisite or corequisite courses from regionally accredited colleges and universities in the United States. (The student will meet with the appropriate department chair)
- A student may request a prerequisite or corequisite variance to demonstrate that the student has the knowledge or ability equivalent to the prerequisite or corequisite for the course in question, but has not formally met the established prerequisite or corequisite. (The student will meet with the appropriate department chair)
- The prerequisite or corequisite course has not been made reasonably available, and waiting until the prerequisite or corequisite is offered will create an undue delay in meeting educational goals. (The student will meet with the Director of Assessment and Matriculation)
- The prerequisite or corequisite is being applied in a discriminatory manner. (The student will meet with the Director of Assessment and Matriculation)
- The prerequisite violates the provisions of the State Education Code. (The student will meet with the Director of Assessment and Matriculation)
ACADEMIC POLICIES AND REQUIREMENTS
ACADEMIC POLICIES AND REQUIREMENTS

For detailed information regarding Mt. San Antonio College Board of Trustees Policies (BP) and Administrative Procedures (AP), go to Board Policies & Administrative Procedures (http://www.mtsac.edu/governance/trustees/apbp).

Academic Freedom

It is the policy of Mt. San Antonio College to maintain and encourage freedom for its faculty, within the law, of inquiry, teaching and research, and the pursuit of knowledge. In the exercise of this right, the professor may discuss his/her subject or area of competence in the classroom, as well as other relevant matters, including controversial materials, so long as he/she distinguishes between personal opinions and what is contemporarily regarded as factual information by leading academicians in the discipline being discussed.

The professor shall use no material in any teaching assignment nor make any speech in order to incite students or others to unlawful acts or to create a clear and present danger to the students and/or the College and/or the community. Professors may not use the classroom to promote a particular religious belief. (BP 4030, AP 4030)

Academic Standards

Probation and Dismissal

There are two forms of probation: Academic Probation and Progress Probation.

Academic Probation

A student is placed on Academic Probation when the student has:

1. attempted at least 12 units, and
2. earned a cumulative grade point average (GPA) below 2.00.

Progress Probation

A student is placed on Progress Probation when the student has:

1. enrolled in a total of at least 12 units, and
2. the cumulative percentage of all units in which the student has enrolled for which entries of "W", "I" and "NP" are recorded reaches or exceeds fifty percent.

Upon recording of Academic or Progress Probation, a student shall have their registration restricted, be required to participate in a prescribed counseling intervention and be limited to enroll in a maximum of 12 units in subsequent semesters, and 4 units in a winter or summer session, while on probation. (BP 4250, AP 4250)

Clearing Probation

1. **Academic Probation** - The student shall be cleared from Academic Probation when the student’s cumulative grade point average is 2.0 or higher.

2. **Progress Probation** - The student shall be cleared from Progress Probation when the student’s cumulative percentage of units with “W”, “I” and “NP” drops below fifty percent. (BP 4250)

Probation and Dismissal Status

1. **Probation**
   a. Academic Probation - occurs at the end of that first semester in which the student has attempted at least 12 units and has earned a cumulative grade point average below 2.0, or
   b. Progress Probation - occurs at the end of that first semester in which the student has attempted at least 12 units and the cumulative percentage of all units in which the student has enrolled for which entries of "W", "I" and "NP" are recorded reaches or exceeds fifty percent.

2. **Continued Probation**
   a. Continued Academic Probation - occurs when the student in a second consecutive semester continues to have a cumulative grade point average below 2.0, or
   b. Continued Progress Probation - occurs when the student in a second consecutive semester continues to have a cumulative percentage of all units enrolled recorded as “W”, “I” and “NP” at fifty percent or higher.

3. **Dismissal** occurs after three consecutive semesters of Academic or Progress Probation. The student shall be dismissed for at least two semesters. If the student has enrolled in the subsequent term before the Dismissal status has been determined through the posting of the previous semester’s grades, the student shall be dropped from all classes.

For the purposes of this section, semesters shall be considered consecutive on the basis of the student’s enrollment, so long as the break in the student’s enrollment does not equal two primary terms or more.

Appeal of Dismissal

A student who is subject to dismissal may request an appeal of dismissal through the Counseling Department by the stated deadline prior to the beginning of the following semester. If approved, the student shall be required to participate in a prescribed counseling intervention and complete a contract, which shall include the number of units in which the student shall enroll. If the student chooses not to make the request, or the request is denied, the student shall be dismissed for at least two semesters.

Reinstatement after Dismissal

A dismissed student may request reinstatement through the Counseling Center after an interval of two semesters. Requests must be made no later than two weeks before the beginning of the Fall or Spring semesters only. Requests for reinstatement will not be allowed after the above stated deadline or for Winter and Summer terms. If approved, the reinstated student shall be required to participate in a prescribed counseling intervention and complete a contract for reinstatement, which shall include the number of units in which the student shall enroll.

A reinstated student shall remain on a probationary, reinstated status until clearance of probation and must see a counselor with an academic progress report for unit clearance prior to every registration period. A reinstated student shall also remain on contract until clearance of probation. Failure to comply with the terms and conditions of the contracts may result in subsequent dismissal. (BP 4250, AP 4255)
Attendance and Enrollment

Attendance

Students are expected to attend all class meetings. It is the students’ responsibility to know the attendance and absence policies of their professors.

Professors may take attendance at all class meetings. It is the responsibility of each professor to inform his/her classes of the attendance and absence policies at the beginning of each semester.

It is the student’s responsibility to officially drop a class whenever he or she determines that he or she can no longer attend the class. Failure to officially drop a class may result in a failing grade and/or a financial obligation to the college.

Professors may drop students from their class rolls through the last day of the tenth week of instruction of a regular semester for excessive absence as defined by the professor or at an earlier date for intersession or short-term classes.

Students on college-authorized field trips will not be penalized for absences incurred in other classes during the field trips (AP 4300).

Auditing Courses

Students may not audit courses at Mt. San Antonio College. All students must be officially enrolled in a course in order to attend that course.

Student Unit Limits

Students may enroll in a maximum of 18 units each semester and up to seven units each summer and winter session. Students who have completed a minimum of 15 college units in a given semester with a grade point average of at least 3.0 and have a minimum cumulative grade point average of at least 3.0 may petition for permission to enroll in units above the maximum.

Students are required to see a counselor as part of the petition process. Petitions are available in the Counseling Office, located on the upper level of the Student Services Center.

100 Unit Appeal

New state regulations (effective summer 2014) impact your registration date if you have earned more than 100 degree applicable units at Mt. SAC. If you have already surpassed or if you will have earned 100 or more degree applicable units when registration begins for any term (starting with summer 2014), you will be assigned a later registration date.

Students who have completed 100 or more degree applicable units may file an appeal with the Counseling Center to keep their original registration date for the following term. The 100 Unit Appeal form can be downloaded from the Counseling website (Over 100-Unit Appeal (http://www.mtsac.edu/counseling/forms.html)). There will be a deadline for submitting this form every term. The deadline date is advertised on the appeal form. Forms are also available at the Counseling Center Building 98, second floor.

If you wish to appeal to keep your original registration date for the next term, you must make an appointment to see a counselor or advisor to create an educational plan and to clarify what else is required for the appeal. You can make an appointment with a counselor or advisor online through the Counseling website above, in person or by calling (909) 274-4380.

Basic Skills Limitations

Students are limited to completing no more than 30 units of courses identified as “Pre-collegiate Basic Skills” while enrolled at Mt. SAC. Courses in this category include pre-collegiate basic skills courses in Math, English, Reading, and Learning Skills. Students enrolled in the American Language program and students with learning disabilities are exempted from this policy. Waivers to exceed the 30 unit limit are available to students who show significant progress and will be limited to a specified period of time and/or number of units. Students requesting this waiver must submit a Petition for Exceptional Action to the Board of Appeals. Petitions are available in the Counseling Center and in Admissions & Records. Students who reach 30 units of pre-collegiate basic skills courses and who are not ready to pursue degree applicable courses are subject to remedial dismissal. (BP 4220, AP 4222)

Petitions for Exceptional Action

Student Petitions for Exceptional Action forms are available from the Counseling Office and Admissions and Records Office in the Student Services Center. Students may complete these forms and submit them to Admissions and Records. Subsequent action on a petition will be taken either by the appropriate administrator or the Board of Appeals.

Definitions

Primary Term: A primary term is either the Fall or Spring semester. In contrast, both Winter and Summer intersessions are not considered to be primary terms.

Continuing Student:

• A continuing student is one who enrolls in at least one credit course and receives a grade (including a W) in any term during the academic year.
• A continuing student retains rights to follow graduation and/or certificate requirements for the year they entered or any catalog thereafter, as long as the student maintains in continuous enrollment.

Catalog Rights

• A student may use that initial catalog year or any subsequent catalog until the student petitions for graduation, if the student has remained in continuous attendance.
• Continuous attendance is enrollment and attendance in a class (past the census date) in one of the immediate prior two semesters.
• In order to maintain catalog rights at Mt. SAC, based on the initial semester of enrollment, a student may:
  1. Attend another regionally accredited post-secondary institution.
  2. Maintain “continuous attendance” at a regionally accredited post-secondary institution while away from Mt. SAC.
  3. Not be absent from Mt. SAC for four or more primary terms (two years).

Dropping Courses and Withdrawing from the College

It is the students’ responsibility to drop or withdraw from courses they no longer attend. Students should check their schedule/receipt, available on the “My Mt SAC” portal for information regarding key dates. Dates vary and are often course specific.
Full 16-week courses

For 16 week courses, students who drop a class, withdraw from the college, or are dropped from a class by the professor by the Sunday at the end of the second week of classes will not receive any mark or notation on their permanent academic record.

Students who drop a class, withdraw from the college, or are dropped by the professor beginning Monday of the third week of a 16 week class will receive a mark of "W" (Withdrawal) on their permanent record.

Professors may not drop students from a class and students may not drop themselves from any class or withdraw from the college after 60% of the class has elapsed. All students who are registered for a class after 60% of the class has elapsed shall receive an academic grade (A,B,C,D,F,PNP) or an Incomplete mark for the class.

A "W" Withdrawal mark shall not be assigned to any student enrolled after the last day to drop a class except in the case of an approved petition due to extenuating circumstances. A "W" Withdrawal remains a permanent part of a student's academic record.

Intersessions and other short term classes

For short term classes, students who drop a class, withdraw from college or are dropped from a class by the professor prior to the conclusion of the first 20% of the class will not receive any mark or notation on their permanent record.

Students who drop a class, withdraw from the college, or are dropped by the professor after 20% of the class has elapsed will receive a mark of "W" (Withdrawal) on their permanent record.

Professors may not drop students from a class and students may not drop themselves from any class or withdraw from the college after 60% of the class has elapsed. All students who are registered for a class after 60% of the class has elapsed shall receive an academic grade (A,B,C,D,F,PNP) or an Incomplete mark for the class.

A "W" Withdrawal mark shall not be assigned to any student enrolled after the last day to drop a class except in the case of an approved petition due to extenuating circumstances. A "W" Withdrawal remains a permanent part of a student's academic record.

Repeatable Courses

Certain courses may be taken more than once for credit. If the course is designated as repeatable, the course may be repeated for the number of times allowable.

The following types of courses may be repeatable:

1. Courses for which repetition is necessary to meet the major requirements of CSU or UC for completion of a Bachelor's degree.
2. Intercollegiate athletics courses in which student athletes are enrolled to participate in an organized competitive sport.
3. Intercollegiate academic or vocational competition courses that are designed specifically for non-athletic competitive events.

In some cases, a group of courses may carry a collective limitation on the number of allowed repetitions for that entire group/cluster of courses (for example, when a similar educational activity is offered in beginning and advanced course levels.) To determine whether a course is repeatable, refer to the Course Descriptions section in this Catalog.

Repeating Courses Previously Passed

Courses for which satisfactory grades of A, B, C, or Pass are received may not be repeated, according to current State regulations. Only upon extenuating circumstances will repetition in courses for which the student has satisfactorily passed be allowed. Students with extenuating circumstances may file a Petition for Exceptional Action form in the Admissions and Records Office. Students who repeat courses based on this provision will not earn additional units or grade points toward improving or changing the previous grade earned in the class or toward changing the overall grade point average.

Limitations on Repeating Courses

Students who have recorded a mark of W, D, F, No Credit or No Pass will only be allowed to repeat the same course two times, for a total maximum enrollment of three times. The student's permanent academic record will be annotated such that all course work that has been taken and forgiven or repeated will remain legible, insuring a true and complete academic history.

In cases in which the student's grade and/or withdrawal was the result of an extenuating circumstance, students may file a petition to repeat a class an additional time (whether the prior enrollment was due to a substandard grade or a withdrawal.) Extenuating circumstances are verified accidents, illnesses or other circumstances beyond the control of the student.
CREDITS AND GRADES

Definition of a Unit of Credit
The standard “unit” represents one hour in class recitation and two hours of outside preparation per week or its equivalent for one semester. By this definition, “unit” is synonymous with “semester lecture hour.” In laboratory work and certain activity courses such as kinesiology, choir, drafting, etc., a greater number of in class hours per week is required for each unit of credit. During intersessions, one unit of credit represents three hours of lecture per week.

Classification of Students
Students at Mt. San Antonio College are classified as follows:

<table>
<thead>
<tr>
<th>Classification of Students</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time</td>
<td>enrolled in 12 or more units in a fall or spring semester, or 4 or more units during a six-week summer or winter session</td>
</tr>
<tr>
<td>Part-time</td>
<td>enrolled in less than 12 units during the fall or spring semester or less than 4 units during a six-week session</td>
</tr>
<tr>
<td>Freshman</td>
<td>a student who has completed less than 30 units of credit</td>
</tr>
<tr>
<td>Sophomore</td>
<td>a student who has completed 30 units of credit or more</td>
</tr>
</tbody>
</table>

Grading System
Scholastic grades showing the academic achievement of students are issued at the end of each semester. Any student enrolled as of the first day of the fourth week in a full semester course for any semester shall receive one of the designated grading scale marks on his/her permanent records.

<table>
<thead>
<tr>
<th>Evaluative Symbol</th>
<th>Definition</th>
<th>Grade Point Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent</td>
<td>4</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>3</td>
</tr>
<tr>
<td>C</td>
<td>Satisfactory</td>
<td>2</td>
</tr>
<tr>
<td>D</td>
<td>Passing (less than satisfactory)</td>
<td>1</td>
</tr>
<tr>
<td>F</td>
<td>Failing</td>
<td>0</td>
</tr>
<tr>
<td>Pass</td>
<td>Passing (at least equivalent to a &quot;C&quot; grade. Units awarded are not counted in determining the student’s grade point average.)</td>
<td></td>
</tr>
<tr>
<td>NP</td>
<td>Not Passing (Equivalent to a &quot;D&quot; or &quot;F&quot; grade. No units awarded, and units are not counted in determining grade point average. No-Credit grades will be considered in probation and dismissal procedures.)</td>
<td></td>
</tr>
</tbody>
</table>

Incomplete
A student may request an Incomplete or the professor may initiate the petition on behalf of the student who is currently passing the class under the following circumstances: verifiable illness or emergency or verifiable work conflict. Incompletes may only be issued for requirements missed commencing the fourteenth (14) week of a regular semester class or after 85% of a short-term or summer or winter intersession class. Re-enrollment in the same course for purposes of making up the Incomplete is prohibited. The petition is subject to the approval of the professor. If granted, the student must complete all outstanding course requirements stipulated by the professor within one year, or the Incomplete will become a letter grade assigned by the professor.

<table>
<thead>
<tr>
<th>Grading System</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>IP - In Progress</td>
<td>The “IP” symbol shall be used to denote that the class extends beyond the normal end of an academic term. It indicates that work is “in progress,” but that assignment of a substantive grade must await its completion. The “IP” symbol shall remain on the student’s permanent record in order to satisfy enrollment documentation. The appropriate evaluative grade and unit credit shall be assigned and appear on the student’s record for the term in which the course is completed.</td>
</tr>
</tbody>
</table>
RD - Report Delayed

The "RD" symbol may be assigned only by the Admissions and Records Office. It is to be used when there is a delay in reporting the grade of a student due to circumstances beyond the control of the student. It is a temporary notation to be replaced by a permanent symbol as soon as possible. "RD" shall not be used in calculating grade point averages.

W - Withdrawal

Withdrawal from a class or classes shall be authorized through the last day of the 10th week of instruction of a regular semester-length class. No notation ("W" or other) shall be made on the academic record of the student who withdraws during the first three weeks of a regular semester-length class. Withdrawal between the first day of the 4th week and the last day of the 10th week of instruction shall be recorded as a "W" on the student's record. The "W" shall not be used in calculating grade point averages, but excessive "Ws" shall be used as factors in probation and dismissal procedures. Withdrawal from short term classes of less than semester length, but greater than six weeks, is authorized for a period of time through 60% of the course, and a mark of "W" shall be made on the student's academic record. No notation shall be made on the academic record of a student who withdraws from a short term class of less than semester length, but greater than six weeks, provided the student withdraws no later than the end of the first 20% of the course.

MW - Military Withdrawal

The "MW," military withdrawal, mark shall be assigned only for students who are members of an active or reserve military unit, and who receive orders compelling a withdrawal from courses. Upon verification of such order, this symbol may be assigned at any time after the period established by the governing board during which no notation is made for withdrawals. The "MW" shall not be counted in determining registration priority, progress probation, and dismissal calculations. A "W" previously incurred commencing January 1, 1990, and which meets the definition of "MW" may be changed to "MW." (AP 5013)

Final Examinations

A final examination shall be administered in all classes in compliance with the Final Exam Schedule prepared each term. If a student is unable to attend a scheduled final examination, he/she must contact his/her instructor to make other arrangements. A student who does not take a final examination and who does not qualify for an "Incomplete" (see Grading System-Incomplete), shall be assigned the grade "F" or "Zero" for the examination, and this grade shall be averaged in determining the final course grade.

Pass/No Pass Grades

Some courses offered at Mt. San Antonio College are available to students on two different grading options: letter grade (A, B, C, D, F) or Pass/No Pass (Pass = A, B, or C; NP = D, F). A few classes are offered for Pass/No Pass only. These courses are designed to encourage students to explore areas outside their major field of study in order to broaden and enrich their collegiate experience, and to afford an opportunity for departments to offer courses in which there is diminished emphasis on grades. The Pass/No Pass grading option is not available for General Education courses or for courses used to meet major requirements. In courses offering the grading option, students are automatically registered on a letter grade basis at the time of registration. If a change is desired, the student can make the change on their student portal or in person with a picture ID at the Admissions and Records Office in the Student Services Center. The grading option may not be changed at a later date. Students enrolled in short-term courses of less than semester length, but greater than six weeks, must determine their grading option no later than the end of the first 30% of the course or 30% of the required hours of instruction listed in the description for an open-entry/open-exit course. In any short-term course of less than six weeks, students must determine their grading option at the time of registration.

Credit toward graduation by using Pass/No Pass classes is limited to a maximum of 16 units (AP 4232). Courses taken for Pass/No Pass are not counted in calculating grade point average, or in determining eligibility for the Dean's List or President's List, but such courses are considered in progress probation and dismissal procedures.

Students are cautioned that upon transfer to baccalaureate institutions, "NP" grades typically are considered to be "F" grades. (BP 4230, AP 4232)

Credit for Extra Institutional Learning

Philosophical Basis

This policy of granting credit for extra-institutional learning is provided for students under special conditions in recognition of learning that has been attained outside the sponsorship of legally authorized and accredited post-secondary institutions. (AP 4285)
General Policy Statement
Credit for extra-institutional learning will be awarded to those students who have attained competency of subject matter through experiences outside of the sponsorship of legally authorized and accredited post-secondary institutions.

The College will accept the recommendations of the American Council on Education in reference to the Guide to the Evaluation of Educational Experiences in the Armed Services and the National Guide to College Credit for Workforce Training; The College Board in reference to its recommendation of Advanced Placement Examinations, and credit recommendations from other similar nationally recognized academic institutions, including Mt. San Antonio College’s policy for comprehensive examinations.

Policy Regulations
• Of the 60 units required for the Associate Degree, at least twenty-four (24) units must be earned in courses that contribute to the grade point average.
• Extra-institutional learning credit will normally not be evaluated unless the credit is necessary for graduation.
• Credit for non-collegiate courses will be awarded only for work applicable toward the Associate Degree. Credit may be granted for upper division courses the student has earned less than 60 units at the time the upper division work is attempted.
• To petition for extra-institutional learning credit, a student must have at least a 2.0 grade point average, not be on probation, and be in good standing.
• The permanent academic record shall be annotated in such a manner to insure that a true and complete history of extra-institutional learning credit has been granted.
• In cases where a student is seeking a degree/certificate from the College, all standard graduation and residency requirements apply and must be met by completing a minimum of 12 units earned from Mt. SAC courses.

Credit for Current License Holders
Mt. San Antonio College may grant units of credit toward an associate’s degree to current license holders in the following areas: Emergency Medical Technology (Paramedics), Psychiatric Technology, and Radiologic Technology. The total number of units granted will be equal to the current total unit requirement for the equivalent program certificate. License holders must meet the college’s residency requirements and complete an application to the college before the request for extra-institutional learning credit may be made. The application date will determine the catalog year.

The Department Chair from the appropriate program will validate the license and its currency. Admissions and Records will certify that the requirements have been met, grant the appropriate number of units, and apply extra-institutional learning credit toward the degree. (AP 4285)

Credit for Military Training
Mt. San Antonio College will grant four units of Baccalaureate level elective credits for military experience without regard to the field of service. Additional credit may be allowed for specific programs of training and credits earned through the United States Armed Forces Institute. (AP 4285)

Advanced Placement Credit for Mt. SAC General Education Requirements for the Associate Degree
Students who have a qualifying Advanced Placement (AP) test score (3 or above) may petition to utilize the results of their AP examinations to meet Mt SAC general education requirements in the areas identified in the Credit by Examination tab above.

Advanced Placement Examinations

<table>
<thead>
<tr>
<th>AP Examination</th>
<th>Score Needed/GE/ Equivalency</th>
<th>Mt.SAC GE Area</th>
<th>GE Units</th>
<th>Equivalent Mt.SAC Course</th>
<th>Degree Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art History</td>
<td>3</td>
<td>C1 or C2</td>
<td>3</td>
<td>AHIS 4 &amp; AHIS 5</td>
<td>6</td>
</tr>
<tr>
<td>Biology</td>
<td>3</td>
<td>B2</td>
<td>3</td>
<td>BIOL 1</td>
<td>6</td>
</tr>
<tr>
<td>Calculus AB</td>
<td>3/4</td>
<td>Math Competency</td>
<td>N/A</td>
<td>MATH 180</td>
<td>3</td>
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<tr>
<td>Calculus BC</td>
<td>3/3/4</td>
<td>Math Competency</td>
<td>N/A</td>
<td>MATH 180 or MATH 181</td>
<td>6</td>
</tr>
<tr>
<td>Chemistry</td>
<td>3</td>
<td>B1</td>
<td>3</td>
<td>None</td>
<td>6</td>
</tr>
<tr>
<td>Chinese Language and Culture</td>
<td>3</td>
<td>C2</td>
<td>3</td>
<td>CHIN 1 &amp; CHIN 2</td>
<td>6</td>
</tr>
<tr>
<td>Computer Science A</td>
<td>3</td>
<td>N/A</td>
<td>N/A</td>
<td>CSCI 145</td>
<td>3</td>
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<tr>
<td>Computer Science AB</td>
<td>3</td>
<td>N/A</td>
<td>N/A</td>
<td>None</td>
<td>6</td>
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<tr>
<td>English Language and Composition</td>
<td>3</td>
<td>A2</td>
<td>3</td>
<td>ENGL 1A</td>
<td>6</td>
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<tr>
<td>English Literature and Composition</td>
<td>3</td>
<td>A2 &amp; C2</td>
<td>6</td>
<td>ENGL 1A &amp; ENGL 1B</td>
<td>6</td>
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<tr>
<td>Environmental Science</td>
<td>3</td>
<td>B1</td>
<td>3</td>
<td>None</td>
<td>4</td>
</tr>
<tr>
<td>European History</td>
<td>3</td>
<td>C2 or D2</td>
<td>3</td>
<td>None</td>
<td>6</td>
</tr>
<tr>
<td>French Language and Culture</td>
<td>3</td>
<td>C2</td>
<td>3</td>
<td>FRCH 1 &amp; FRCH 2</td>
<td>6</td>
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<td>Course</td>
<td>Units</td>
<td>Code</td>
<td>Code</td>
<td>Code</td>
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<tr>
<td>French Literature</td>
<td>3</td>
<td>C2</td>
<td>3</td>
<td>FRCH 3</td>
<td>6</td>
</tr>
<tr>
<td>German Language and Culture</td>
<td>3</td>
<td>C2</td>
<td>3</td>
<td>GERM 1 &amp; GERM 2</td>
<td>6</td>
</tr>
<tr>
<td>Government and Politics: Comparative</td>
<td>3</td>
<td>D2</td>
<td>3</td>
<td>None</td>
<td>3</td>
</tr>
<tr>
<td>Government and Politics: US</td>
<td>3</td>
<td>D1</td>
<td>3</td>
<td>None</td>
<td>3</td>
</tr>
<tr>
<td>Human Geography</td>
<td>3</td>
<td>D2</td>
<td>3</td>
<td>GEOG 2</td>
<td>3</td>
</tr>
<tr>
<td>Italian Language and Culture</td>
<td>3</td>
<td>C2</td>
<td>3</td>
<td>ITAL 1 &amp; ITAL 2</td>
<td>6</td>
</tr>
<tr>
<td>Japanese Language and Culture</td>
<td>3</td>
<td>C2</td>
<td>3</td>
<td>JAPN 1 &amp; JAPN 2</td>
<td>6</td>
</tr>
<tr>
<td>Latin: Literature</td>
<td>3</td>
<td>C2</td>
<td>3</td>
<td>None</td>
<td>6</td>
</tr>
<tr>
<td>Latin: Vergil</td>
<td>3</td>
<td>C2</td>
<td>3</td>
<td>None</td>
<td>3</td>
</tr>
<tr>
<td>Macroeconomics</td>
<td>3/4</td>
<td>D2</td>
<td>3</td>
<td>BUSC 1A</td>
<td>3</td>
</tr>
<tr>
<td>Microeconomics</td>
<td>3/4</td>
<td>D2</td>
<td>3</td>
<td>BUSC 1B</td>
<td>3</td>
</tr>
<tr>
<td>Music Theory</td>
<td>3</td>
<td>C1</td>
<td>3</td>
<td>MUS 7</td>
<td>6</td>
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<tr>
<td>Physics B</td>
<td>3</td>
<td>B1</td>
<td>3</td>
<td>None</td>
<td>6</td>
</tr>
<tr>
<td>Physics C: Electricity and Magnetism</td>
<td>3</td>
<td>B1</td>
<td>3</td>
<td>None</td>
<td>4</td>
</tr>
<tr>
<td>Physics C: Mechanics</td>
<td>3</td>
<td>B1</td>
<td>3</td>
<td>None</td>
<td>4</td>
</tr>
<tr>
<td>Psychology</td>
<td>3</td>
<td>D2</td>
<td>3</td>
<td>PSYC 1A</td>
<td>3</td>
</tr>
<tr>
<td>Spanish Language</td>
<td>3</td>
<td>C2</td>
<td>3</td>
<td>SPAN 1 &amp; SPAN 2</td>
<td>6</td>
</tr>
<tr>
<td>Spanish Literature</td>
<td>3</td>
<td>C2</td>
<td>3</td>
<td>SPAN 3</td>
<td>6</td>
</tr>
<tr>
<td>Statistics</td>
<td>3</td>
<td>Math Competency</td>
<td>N/A</td>
<td>MATH 110</td>
<td>3</td>
</tr>
<tr>
<td>Studio Art - 2D</td>
<td>3</td>
<td>Math Competency</td>
<td>N/A</td>
<td>MATH 110</td>
<td>3</td>
</tr>
<tr>
<td>Studio Art - 3D</td>
<td>3</td>
<td>Math Competency</td>
<td>N/A</td>
<td>MATH 110</td>
<td>3</td>
</tr>
<tr>
<td>Studio Art - Drawing</td>
<td>3</td>
<td>Math Competency</td>
<td>N/A</td>
<td>MATH 110</td>
<td>3</td>
</tr>
<tr>
<td>United States History</td>
<td>3</td>
<td>C2 or D1</td>
<td>3</td>
<td>HIST 1</td>
<td>6</td>
</tr>
<tr>
<td>World History</td>
<td>3</td>
<td>C2 or D2</td>
<td>3</td>
<td>None</td>
<td>6</td>
</tr>
</tbody>
</table>

1 A score of 3 on the Calculus AB Advanced Placement Exam will earn a student three (3) degree applicable units, Math Competency and Eligibility for MATH 180.

Credit by Examination

The general philosophy of Mt. San Antonio College is that the interaction which takes place between the student and professor is of critical importance to the learning process. However, quality instruction places a premium on meeting individual student needs. Therefore, Mt. San Antonio College provides for Credit by Examination enabling the student to accelerate his/her educational program by providing opportunity to obtain credit in those fields in which he/she has already achieved proficiency independently or by informal means. (BP 4235, AP 4235)

Arts Division

Commercial & Entertainment Arts
- ARTC 100 Graphic Design I
- ARTC 200 Web Design
- PHOT 10 Basic Digital and Film Photography
- PHOT 20 Color Photography

Fine Arts
- ANIM 108 Principles of Animation
### Music

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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</thead>
<tbody>
<tr>
<td>MUS 2</td>
<td>Music Theory</td>
</tr>
<tr>
<td>MUS 5A</td>
<td>Musicianship - Ear Training and Sight Singing</td>
</tr>
<tr>
<td>MUS 7</td>
<td>Fundamentals of Music</td>
</tr>
<tr>
<td>MUS 17A</td>
<td>Elementary Piano</td>
</tr>
<tr>
<td>MUS 17B</td>
<td>Intermediate Piano</td>
</tr>
</tbody>
</table>

### Business Division

#### Accounting and Management

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 11</td>
<td>Fundamentals of Accounting</td>
</tr>
<tr>
<td>BUSA 68</td>
<td>Business Mathematics</td>
</tr>
<tr>
<td>BUSA 72</td>
<td>Bookkeeping - Accounting</td>
</tr>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
</tr>
<tr>
<td>BUSM 60</td>
<td>Human Relations in Business</td>
</tr>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
</tr>
<tr>
<td>BUSM 66</td>
<td>Small Business Management</td>
</tr>
</tbody>
</table>

#### Business Administration

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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</thead>
<tbody>
<tr>
<td>BUSO 5</td>
<td>Business English</td>
</tr>
<tr>
<td>BUSR 50</td>
<td>Real Estate Principles</td>
</tr>
</tbody>
</table>

#### Child Development

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>CHLD 5</td>
<td>Principles and Practices in Child Development Programs</td>
</tr>
<tr>
<td>CHLD 61</td>
<td>Language Arts and Art Media for Young Children</td>
</tr>
<tr>
<td>CHLD 64</td>
<td>Health, Safety and Nutrition of Children</td>
</tr>
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</table>

#### Computer Information Systems

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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</thead>
<tbody>
<tr>
<td>CISB 11</td>
<td>Computer Information Systems</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
</tr>
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</table>

#### Consumer Science & Design Technologies

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>FASH 10</td>
<td>Clothing Construction I</td>
</tr>
<tr>
<td>FCS 41</td>
<td>Life Management</td>
</tr>
<tr>
<td>NF 10</td>
<td>Nutrition for Personal Health and Wellness</td>
</tr>
<tr>
<td>HRM 51</td>
<td>Introduction to Hospitality</td>
</tr>
<tr>
<td>HRM 52</td>
<td>Food Safety and Sanitation</td>
</tr>
<tr>
<td>HRM 53</td>
<td>Dining Room Service Management</td>
</tr>
<tr>
<td>HRM 54</td>
<td>Basic Cooking Techniques</td>
</tr>
<tr>
<td>HRM 56</td>
<td>Hospitality Supervision</td>
</tr>
<tr>
<td>HRM 57</td>
<td>Hospitality Cost Control</td>
</tr>
<tr>
<td>HRM 61</td>
<td>Menu Planning</td>
</tr>
<tr>
<td>HRM 62</td>
<td>Event Planning and Catering</td>
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<tr>
<td>HRM 64</td>
<td>Hospitality Financial Accounting</td>
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<tr>
<td>HRM 66</td>
<td>Hospitality Law</td>
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<tr>
<td>HRM 70</td>
<td>Introduction to Lodging</td>
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<tr>
<td>HRM 81</td>
<td>Garde Manger</td>
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<tr>
<td>HRM 82</td>
<td>Baking and Pastry</td>
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<tr>
<td>HRM 83</td>
<td>International Cuisines</td>
</tr>
<tr>
<td>HRM 91</td>
<td>Hospitality Work Experience</td>
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#### Continuing Education

#### Adult Basic Education

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>BSHS ALG1</td>
<td>HS Algebra 1</td>
</tr>
<tr>
<td>BSHS BIO</td>
<td>High School Biology</td>
</tr>
<tr>
<td>BSHS USH</td>
<td>HS United States History</td>
</tr>
<tr>
<td>BSHS WHS</td>
<td>HS World History</td>
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### Humanities & Social Sciences Division

#### Sign Language/Interpreting
<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Description</th>
</tr>
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<tbody>
<tr>
<td>SIGN 101</td>
<td>American Sign Language 1</td>
<td></td>
</tr>
<tr>
<td>SIGN 102</td>
<td>American Sign Language 2</td>
<td></td>
</tr>
<tr>
<td>SIGN 103</td>
<td>American Sign Language 3</td>
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<td>SIGN 104</td>
<td>American Sign Language 4</td>
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<tr>
<td>SIGN 105</td>
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**Physical Education Division**

Physical Education & Wellness Programs

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>KIN 19</td>
<td>Introduction to Care/Prevention of Activity/Sports-Related Injuries</td>
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</table>

**Natural Sciences Division**

Agricultural Sciences

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGAN 1</td>
<td>Animal Science</td>
<td></td>
</tr>
<tr>
<td>AGLI 16</td>
<td>Horse Production and Management</td>
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<tr>
<td>AGOR 1</td>
<td>Horticultural Science</td>
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</tr>
<tr>
<td>AGOR 13</td>
<td>Landscape Design</td>
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Biological Sciences

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>BIOL 1</td>
<td>General Biology</td>
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**Technology and Health Division**

Aeronautics, Transportation

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Description</th>
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<tbody>
<tr>
<td>AERO 100</td>
<td>Primary Pilot Ground School</td>
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<tr>
<td>AERO 102</td>
<td>Aviation Weather</td>
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<tr>
<td>AERO 104</td>
<td>Federal Aviation Regulations</td>
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<tr>
<td>AERO 150</td>
<td>Commercial Pilot Ground School</td>
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<td>AERO 152</td>
<td>Air Transportation</td>
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<tr>
<td>AERO 252</td>
<td>Instrument Ground School</td>
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Air Conditioning, Welding, and Water Technology

<table>
<thead>
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<th>Course Title</th>
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<tbody>
<tr>
<td>AIRC 10</td>
<td>Technical Mathematics in Air Conditioning and Refrigeration</td>
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<tr>
<td>AIRC 11</td>
<td>Welding for Air Conditioning and Refrigeration</td>
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<td>AIRC 20</td>
<td>Refrigeration Fundamentals</td>
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<td>AIRC 25</td>
<td>Electrical Fundamentals for Air Conditioning and Refrigeration</td>
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<tr>
<td>WELD 40</td>
<td>Introduction to Welding</td>
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<tr>
<td>WELD 50</td>
<td>Oxyacetylene Welding</td>
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<tr>
<td>WELD 51</td>
<td>Basic Electric Arc Welding</td>
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<tr>
<td>WELD 53A</td>
<td>Welding Metallurgy</td>
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<tr>
<td>WELD 70A</td>
<td>Beginning Arc Welding</td>
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<td>WELD 70B</td>
<td>Intermediate Arc Welding</td>
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</tr>
<tr>
<td>WELD 70C</td>
<td>Certification for Welders</td>
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</tr>
</tbody>
</table>

Aircraft Maintenance Technician and Manufacturing Technology

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>MFG 11</td>
<td>Manufacturing Processes I</td>
<td></td>
</tr>
<tr>
<td>MFG 12</td>
<td>Manufacturing Processes II</td>
<td></td>
</tr>
<tr>
<td>MFG 38</td>
<td>MasterCAM I</td>
<td></td>
</tr>
<tr>
<td>MFG 38B</td>
<td>MasterCAM II</td>
<td></td>
</tr>
<tr>
<td>MFG 85</td>
<td>Manual Computerized Numerical Control (CNC) Programming</td>
<td></td>
</tr>
</tbody>
</table>

Architecture & Engineering Design Technology

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARCH 101</td>
<td>Design I - Elements of Design</td>
<td></td>
</tr>
<tr>
<td>ARCH 121</td>
<td>CADD and Digital Design Media Level I</td>
<td></td>
</tr>
<tr>
<td>ARCH 141</td>
<td>Design Drawing and Communication</td>
<td></td>
</tr>
<tr>
<td>ARCH 146</td>
<td>Architectural Drawings and Fabrications</td>
<td></td>
</tr>
<tr>
<td>EDT 16</td>
<td>Basic CAD and Computer Applications</td>
<td></td>
</tr>
<tr>
<td>INSP 17</td>
<td>Legal Aspects of Construction</td>
<td></td>
</tr>
<tr>
<td>INSP 67</td>
<td>Reading Construction Drawings</td>
<td></td>
</tr>
<tr>
<td>INSP 70</td>
<td>Elements of Construction</td>
<td></td>
</tr>
<tr>
<td>INSP 71</td>
<td>Construction Estimating</td>
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<tr>
<td>Course Code</td>
<td>Course Title</td>
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<tr>
<td>-------------</td>
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<td></td>
</tr>
<tr>
<td>CNET 50</td>
<td>PC Servicing</td>
<td></td>
</tr>
<tr>
<td>CNET 52</td>
<td>PC Operating Systems</td>
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<tr>
<td>CNET 54</td>
<td>PC Troubleshooting</td>
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<tr>
<td>CNET 60</td>
<td>A+ Certification Preparation</td>
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</tr>
<tr>
<td>CNET 62</td>
<td>Network+ Certification Preparation</td>
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<tr>
<td>ELEC 11</td>
<td>Technical Applications in Microcomputers</td>
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</tr>
<tr>
<td>ELEC 50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
<td></td>
</tr>
<tr>
<td>ELEC 50B</td>
<td>and Electronic Circuits (AC)</td>
<td></td>
</tr>
<tr>
<td>ELEC 51</td>
<td>Semiconductor Devices and Circuits</td>
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<tr>
<td>ELEC 56</td>
<td>Digital Electronics</td>
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<tr>
<td>ELEC 61</td>
<td>Electronic Assembly and Fabrication</td>
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<tr>
<td>ELEC 76</td>
<td>FCC General Radiotelephone Operator License Preparation</td>
<td></td>
</tr>
<tr>
<td>FIRE 1</td>
<td>Fire Protection Organization</td>
<td></td>
</tr>
<tr>
<td>FIRE 2</td>
<td>Fire Prevention Technology</td>
<td></td>
</tr>
<tr>
<td>FIRE 3</td>
<td>Fire Protection Equipment and Systems</td>
<td></td>
</tr>
<tr>
<td>FIRE 4</td>
<td>Building Construction for Fire Protection</td>
<td></td>
</tr>
<tr>
<td>FIRE 5</td>
<td>Fire Behavior and Combustion</td>
<td></td>
</tr>
<tr>
<td>FIRE 6</td>
<td>Hazardous Materials/ICS</td>
<td></td>
</tr>
<tr>
<td>FIRE 7</td>
<td>Fire Fighting Tactics and Strategy</td>
<td></td>
</tr>
<tr>
<td>FIRE 8</td>
<td>Fire Company Organization and Management</td>
<td></td>
</tr>
<tr>
<td>FIRE 9</td>
<td>Fire Hydraulics</td>
<td></td>
</tr>
<tr>
<td>FIRE 10</td>
<td>Arson and Fire Investigation</td>
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<tr>
<td>FIRE 11</td>
<td>Fire Apparatus and Equipment</td>
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<tr>
<td>IDE 120</td>
<td>Introduction to CAD</td>
<td></td>
</tr>
<tr>
<td>IDE 130</td>
<td>Shop Processes</td>
<td></td>
</tr>
<tr>
<td>IDE 220</td>
<td>Advanced CAD</td>
<td></td>
</tr>
<tr>
<td>IDE 230</td>
<td>Introduction to Mechanical Principles</td>
<td></td>
</tr>
<tr>
<td>AD 1</td>
<td>Alcohol/Drug Dependency</td>
<td></td>
</tr>
<tr>
<td>ADJU 1</td>
<td>The Administration of Justice System</td>
<td></td>
</tr>
<tr>
<td>ADJU 2</td>
<td>Principles and Procedures of the Justice System</td>
<td></td>
</tr>
<tr>
<td>ADJU 3</td>
<td>Concepts of Criminal Law</td>
<td></td>
</tr>
<tr>
<td>ADJU 4</td>
<td>Legal Aspects of Evidence</td>
<td></td>
</tr>
<tr>
<td>ADJU 5</td>
<td>Community Relations</td>
<td></td>
</tr>
<tr>
<td>ADJU 6</td>
<td>Concepts of Enforcement Services</td>
<td></td>
</tr>
<tr>
<td>ADJU 13</td>
<td>Concepts of Traffic Services</td>
<td></td>
</tr>
<tr>
<td>ADJU 20</td>
<td>Principles of Investigation</td>
<td></td>
</tr>
<tr>
<td>ADJU 38</td>
<td>Narcotics Investigation</td>
<td></td>
</tr>
<tr>
<td>ADJU 59</td>
<td>Gangs and Corrections</td>
<td></td>
</tr>
<tr>
<td>ADJU 68</td>
<td>Administration of Justice Report Writing</td>
<td></td>
</tr>
<tr>
<td>ADJU 74</td>
<td>Vice Control</td>
<td></td>
</tr>
<tr>
<td>CORS 10</td>
<td>Health Sciences Division</td>
<td></td>
</tr>
<tr>
<td>RESD 50</td>
<td>Theory and Principles of Respiratory Therapy</td>
<td></td>
</tr>
<tr>
<td>RESD 52</td>
<td>Pulmonary Anatomy and Physiology</td>
<td></td>
</tr>
<tr>
<td>RESD 53</td>
<td>Cardiopulmonary Pathophysiology</td>
<td></td>
</tr>
<tr>
<td>RESD 55</td>
<td>Adult Respiratory Intensive Care</td>
<td></td>
</tr>
<tr>
<td>RESD 57B</td>
<td>Special Procedures for Respiratory Care</td>
<td></td>
</tr>
</tbody>
</table>
Pursuant to Section 55050 of Title 5 of the California Code of Regulations, students at Mt. San Antonio College may apply for Credit by Examination and such unit credit may be granted subject to the following rules and regulations:

**Rules and Regulations**

1. Credit by Examination will be granted only for those courses which have been so designated by the departments.
2. Any grade received for Credit by Examination will be entered on the student’s permanent record with a notation of “Credit by Comprehensive Exam.”
3. A student may petition for Credit by Examination provided:
   a. The student has been registered at Mt. San Antonio College.
   b. The student has not already received credit nor is currently enrolled beyond six weeks in the same course or in a more advanced course (except for Advanced Placement Course Credit).
   c. The student has at least a 2.0 grade point average. This includes transfer/new students.
4. The student may obtain the petition for Credit by Examination from the Division Office.
5. The department will establish written guidelines by which the eligibility of a student to take such an examination is determined.
6. The Department will assign a grade depending on the results of the examination and submit the form “Petition for Credit by Examination” to Admissions and Records.
7. The student may not use Credit by Examination to satisfy the residency requirement for the degree.

A list of courses for Credit by Examination is available at each Division Office, the Instruction Office, and the Counseling Center.

**International Baccalaureate Credit for Mt. SAC General Education Requirements for the Associate Degree**

Students completing all or portions of the International Baccalaureate (IB) program at their high school may petition to utilize the results of their IB examinations to meet Mt SAC general education requirements in the areas identified in the table. Only IB Higher Level (HL) certificate examinations with scores of 5, 6 or 7 will be honored.

Students who have both a qualifying Advanced Placement (AP) test score (3 or above) and a qualifying IB certificate exam score (5 or above) in the same examination area, or who have completed a college level course for credit, will only have the first completion counted for credit.

<table>
<thead>
<tr>
<th>IB Higher Level Exam</th>
<th>Score Needed for Equivalency</th>
<th>Mt.SAC GE Area</th>
<th>Units of GE</th>
<th>Equivalent Mt.SAC Course</th>
<th>Degree Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>IB Biology</td>
<td>5</td>
<td>B2</td>
<td>3</td>
<td>BIOL 1</td>
<td>6</td>
</tr>
<tr>
<td>IB Chemistry</td>
<td>5</td>
<td>B1</td>
<td>3</td>
<td>None</td>
<td>6</td>
</tr>
<tr>
<td>IB Economics</td>
<td>5</td>
<td>D2</td>
<td>3</td>
<td>BUSC 1A</td>
<td>6</td>
</tr>
<tr>
<td>IB Geography</td>
<td>5</td>
<td>D2</td>
<td>3</td>
<td>GEOG 2</td>
<td>6</td>
</tr>
<tr>
<td>IB History (any region)</td>
<td>5</td>
<td>C2 or D2</td>
<td>3</td>
<td>None</td>
<td>6</td>
</tr>
<tr>
<td>IB Language A1 (English)</td>
<td>5</td>
<td>C2</td>
<td>3</td>
<td>None</td>
<td>6</td>
</tr>
<tr>
<td>IB Language A2 (Classical Languages)</td>
<td>5</td>
<td>C2</td>
<td>3</td>
<td>None</td>
<td>6</td>
</tr>
<tr>
<td>IB Mathematics</td>
<td>4/5</td>
<td>Math Competency</td>
<td>N/A</td>
<td>MATH 160/MATH 180</td>
<td>6</td>
</tr>
<tr>
<td>IB Physics</td>
<td>5</td>
<td>B1</td>
<td>3</td>
<td>None</td>
<td>6</td>
</tr>
<tr>
<td>IB Psychology</td>
<td>5</td>
<td>D2</td>
<td>3</td>
<td>PSYC 1A</td>
<td>3</td>
</tr>
<tr>
<td>IB Theatre Arts</td>
<td>5</td>
<td>C1</td>
<td>3</td>
<td>THTR 9</td>
<td>6</td>
</tr>
</tbody>
</table>
HONORS

Academic Honors

- **President’s List** - The President’s List is an honors list comprised of those students who have achieved a 3.50 or better grade point average in a minimum of twelve (12) letter-graded Associate Degree applicable units per semester at Mt. San Antonio College.

- **Dean’s List** - The Dean’s List is an honors list comprised of those students who have achieved between a 3.0 to 3.49 grade point average in a minimum of twelve (12) letter-graded Associate Degree applicable units per semester at Mt. San Antonio College.

Graduation Honors

- **Academic Distinction** - The “Academic Distinction Honor” designation is placed on the transcript and degree of the graduate who has achieved an overall grade point average (GPA) of 4.00.

- **Scholastic Honor** - The “Scholastic Honor” designation is placed on the transcript of the graduate who has achieved an overall grade point average (GPA) of 3.90 through 3.99.

- **With Honors** - The "With Honors" designation is placed on the transcripts and degree of the graduate who has achieved an overall grade point average (GPA) of 3.75 through 3.89.

Honors Program

**Building 26A-1680, (909) 274-4528**

Mt. San Antonio College offers an Honors Program for students who have demonstrated academic excellence. Honors courses are specially designed sections of transferable courses and, with a few exceptions, are part of the IGETC requirement list.

Completion of the Honors Program makes a student eligible for priority admission consideration from the following universities: UCLA, UC Irvine, Chapman University, Pitzer College and Pomona College. In addition to an enhanced curriculum for motivated students, Honors Program students receive library privileges at UC Irvine and UCLA and an Honors Certificate and medal upon honors certification.

Entrance Requirements

- **High School Students** — Eligibility for ENGL 1A; 3.5 GPA; letter of recommendation; short essay

- **Mt. San Antonio College Students** — Nine transferable units; Eligibility for ENGL 1A; 3.2 GPA, short essay, letter of recommendation (Waivers can be obtained through the Honors Program Office for highly motivated students with a competitive GPA, an in-progress grade report and professor recommendation.)

Requirements for “Honors Scholar” Designation

- Complete 15 units of honors courses with a minimum 3.2 GPA for honors certification
- Maintain a 3.2 GPA

Alpha Gamma Sigma

Mt. San Antonio College sponsors the Zeta Chapter of Alpha Gamma Sigma, the scholastic honorary organization for California Community Colleges. Full-time and part-time students are eligible for membership. Membership requires campus and community involvement (service hours).

There are three categories of membership eligibility. Only degree appropriate courses/units (those that grant credit for an Associate or Bachelor’s degree) may be used to establish eligibility for membership (Exception: Temporary Membership).

1. **Temporary**: (First college semester only) Must hold a California Scholastic Federation (CSF) Life Membership OR be a high school graduate with a cumulative grade point average of 3.5 or higher. This membership is intended as an introduction to Alpha Gamma Sigma and is not to be considered as an initial membership.

2. **Initial**: (First time membership) Must have completed 12 degree appropriate units in a maximum of three (3) semesters with a degree appropriate cumulative grade point average of 3.0 or higher.

3. **Continuing**: (Previous membership) Must have achieved for the previous semester a degree appropriate grade point average of 3.0 or higher OR have maintained a degree appropriate cumulative grade point average of 3.0 or higher.

Permanent membership in Alpha Gamma Sigma is an honorary lifetime AGS title for students who have completed 60 degree appropriate units; a minimum of 30 of the total 60 units must have been completed at Mt. SAC. A permanent membership application must be submitted by the graduation petition deadline. To apply students must: a) have a cumulative G.P.A of 3.25 or higher for 60 completed degree appropriate units and, b) complete a minimum of two semesters as an active or inactive member. Only permanent members receive recognition at graduation. Scholarships provided by the Zeta Chapter and the State Alpha Gamma Sigma Organization are available to actively involved members. Some baccalaureate granting institutions provide scholarships limited to Alpha Gamma Sigma members. Applications are available in Student Life, Building 9C. For further information and review of academic eligibility, students should consult an Alpha Gamma Sigma Officer or an Alpha Gamma Sigma Advisor.

Phi Theta Kappa

Mt. SAC sponsors the Alpha Omega Alpha Chapter of Phi Theta Kappa, an international scholastic honorary organization for two-year colleges. Eligibility for membership is established for the following:

1. Full and part-time students who have completed 12 appropriate degree units with a 3.5 grade point average at an accredited institution.

2. Students who have maintained a 3.5 grade point average while a member.

There are several advantages which accompany this honor, including recognition at graduation and access to scholarships offered to members by more than 700 U.S. colleges and universities. For further information and review of academic eligibility, students should consult a Counselor or a Phi Theta Kappa advisor. Applications are available in the Honors Program office in Building 26A-1680.

Records

Definition of Educational Records

Educational records consist of those files maintained by the following offices: Admissions and Records, Counseling, Assessment, Financial Aid, and those files maintained for individual students by departments.

Challenge of Educational Records

1. Any student may file a written request with the Records Officer of the District (Dean, Enrollment Management) to remove information
recorded in the student's records which is alleged to be: 1) inaccurate; 2) an unsubstantiated personal conclusion or inference; 3) a conclusion or inference outside of the observer's area of competence; or 4) not based on the personal observation of the named person with the time and place of the observation noted.

2. If the student is not satisfied with the determination made by the Dean, Enrollment Management, the student may utilize the existing college student grievance process. (AP 5045)

**Academic Renewal**

The Academic Renewal Policy is provided for students in specific circumstances where previously recorded substandard academic performance is not reflective of the student's present demonstrated ability. Academic renewal applies only to substandard coursework completed at Mt. SAC. Students with substandard coursework at other colleges/universities need to contact those institutions to see if they are eligible for academic renewal under the provisions of academic renewal of said institution.

A. A maximum of twenty-four units may be alleviated.

B. Since completion of the work to be disregarded, the student's cumulative grade point average for all units completed at the time of adjustment must be at least 3.0 for 18 semester units, 2.5 for 24 semester units, or 2.0 for 30 units. The cumulative grade point average may include coursework completed at Mt. San Antonio College and/or other accredited colleges or universities. Courses used to qualify for Academic Renewal which were completed at another college or university must be verified by official college transcripts.

C. A time period of at least two years must have elapsed since the end of the term of substandard work to be disregarded.

D. Academic renewal will apply only to substandard grades: D, F, and NP.

E. The permanent academic record shall be annotated in such a manner that all work remains legible, insuring a true and complete academic history.

F. Mt. San Antonio College does not guarantee that academic renewal will be honored by institutions outside of the District. This determination will be made by the transfer institution.

G. Students requesting academic renewal should meet with a counselor to file a petition. (BP 4240, AP 4240)

**Transcripts**

Official transcripts of work completed at Mt. San Antonio College may be ordered online through MyPortal (http://my.mtsac.edu) student portal. The first two requests for transcripts are free; subsequent standard transcript requests are $5.00 each. Unofficial/student copies of transcripts may be obtained at MyPortal (http://my.mtsac.edu) (AP 5040)

Further information regarding transcript services is available at Records and Graduation (http://www.mtsac.edu/records/student-records/transcripts.html)
STUDENT SERVICES AND
STUDENT LIFE
**STUDENT SERVICES AND STUDENT LIFE**

**Student Services**
Mt. San Antonio College provides a wide range of support services which are essential for success to assist a diverse student population in achieving their educational, career, personal and social goals.

**Admissions and Records**
Student Services Center, (909) 274-4415
Admissions (http://www.mtsac.edu/admissions)

Admissions and Records is usually the first office prospective students visit and the last office students visit before transferring or graduating. Some of the services provided:

1. **Admission**: All students must submit an application for admission in order to attend Mt. San Antonio College. The admission application generates a Permit to Register and establishes a historical student record for each student. Transcripts from other colleges must be submitted for prerequisite eligibility checks.

2. **Course Registration**: All registration is conducted online via the web at MyPortal (https://lpp5auth.mtsac.edu/cas/login?service=https%3A%2F%2Fmy.mtsac.edu%2Fc%2Fportal%2Flogin). Registration instructions can be found in the current Schedule of Classes or online at MyPortal (https://lpp5auth.mtsac.edu/cas/login?service=https%3A%2F%2Fmy.mtsac.edu%2Fc%2Fportal%2Flogin).

3. **Admissions and Records** is the official custodian of student records. This office maintains student demographic information such as name, address and Mt. SAC student identification number, student academic history, issues I-20's for International Students, processes Petitions for Exceptional Action, transcript and enrollment verification requests, graduation and certificate petitions and distributes diplomas and certificates.

4. **Admissions and Records** provides computers for student use located in the Student Services Building. These computers provide access to the student portal for students to print unofficial transcripts, final grades, and copies of the Permit to Register. All services are also available at MyPortal (https://lpp5auth.mtsac.edu/cas/login?service=https%3A%2F%2Fmy.mtsac.edu%2Fc%2Fportal%2Flogin). To use this service, students must have their Mt. SAC Student username.

**The Aspire Program**
Building 9D, (909) 274-6396
Aspire (http://www.mtsac.edu/aspire)

The Aspire Program is an academic student success program designed to enhance success among African-Americans and other students enrolled at Mt. San Antonio College. The program strives to achieve equity in academic success, access, retention, degree completion, and transfer.

The program aims to: develop a sense of community among African-American students, other students, faculty, staff and administrators; demonstrate culturally relevant connections between African-American students and the college; assist students in achieving academic success through progress monitoring, study groups, tutoring, counseling and advisement; and promote awareness of student services and leadership opportunities. The Aspire Learning Community classes provide a combination of English, Reading, Math and/or Counseling courses for students seeking a unique learning experience and a strong sense of community.

**Assessment Center**
Student Services Center, (909) 274-4265
Assessment Center (http://www.mtsac.edu/assessment)

Complete required English, Reading, and Math placement testing in the Assessment Center. Assistance in reviewing course placement is also provided.

**Bridge Program**
Building 9D, (909) 274-5392
Bridge (http://www.mtsac.edu/bridge)

The Bridge Program is a learning community designed to increase student academic and personal success through the structuring of a personalized learning environment.

Admission to the program is based on academic need. Students participating in Bridge are enrolled in linked classes that are taught in a cooperative environment between professors. In this group setting, students have an opportunity to learn about being successful college students and how to utilize college services. Students are supported by Bridge Program staff and counselors, financial aid advisors, as well as transfer and advising specialists.

The Bridge Program is the right choice for students who find themselves undecided on career choices, have apprehensions about the transition to college and would like to make new friends. Bridge students share particular educational goals, common interests and similar backgrounds.

As part of the Bridge Program, students can choose to be part of the Summer Bridge, English Bridge, Math Bridge and Reading Bridge.

**Bursar’s Office**
Building 4, Lower Level, (909) 274-4960
Bursar’s Office (http://www.mtsac.edu/bursars)

The Bursar’s Office is responsible for the collection of credit registration fees and other campus fees including parking permits, replacements, parking citation fees, enrollment verification and production cards. Student fees may be paid via the web at MyPortal (https://lpp5auth.mtsac.edu/cas/login?service=https%3A%2F%2Fmy.mtsac.edu%2Fc%2Fportal%2Flogin) or in person at the Bursar’s Office.

**CalWORKs**
Student Services Center, (909) 274-4755
CalWORKS (http://www.mtsac.edu/calworks)

The California Work Opportunities & Responsibility to Kids (CalWORKs) Program at Mt. SAC is designed to provide educational support for single or married parents who are recipients of Temporary Assistance to Needy Families (TANF) benefits. In order to receive services, students must receive TANF benefits for themselves. The CalWORKs Office assists students in meeting their Welfare to Work 32/35 hour participation requirements while achieving their personal and educational goals. A variety of support services are provided to facilitate students’ achievement of a degree or certificate.
• Education planning
• Counseling
• Case management
• Tutoring
• Personal development workshops
• Job development/placement assistance
• Advocacy
• Liaison between student and GAIN Services Workers and Eligibility Worker at County Office
• Payment for required books and supplies
• Work-study
• Childcare

Based upon adequate funding

For more information, visit CalWORKS (http://www.mtsac.edu/calworks).

CARE (Cooperative Agencies Resources for Education)

Student Services Center, (909) 274-4500
Cooperative Agencies Resource for Education (http://www.mtsac.edu/eops/care)

CARE is a supplemental program for EOPS students who are single head of household parents receiving TANF benefits. The program provides additional assistance to students who are:

• Eligible for EOPS
• Enrolled in at least 12 units upon acceptance
• Currently receiving AFDC/TANF assistance, with at least one child under 13 years of age
• At least 18 years old, single head of household
• Have applied for financial aid
• Pursuing a program at Mt. SAC which will lead to a certificate, degree or transfer

Students who believe they qualify for the program should visit the EOPS Office.

Career and Transfer Services

Student Services Center, (909) 274-4510

Career and Transfer Services helps students get from Mt. SAC to the next step in their educational journey whether that is a career or transfer to a four-year university. Career and Transfer Services provides a variety of activities, events and resources to help students transfer to universities, solidify career goals, sharpen job acquisition skills, and acquire part- and full-time employment.

Career Services include:
• Job and internship referrals
• Career fairs
• Career acquisition skills workshops
• Mock interview sessions
• 1-on-1 assistance with resume preparation, interviewing techniques, and general job search

While Mt. SAC graduates may return to Career and Transfer Services while still attending. For more information, please go to career services (http://www.mtsac.edu/careerservices)

Transfer Services include:
• Library of career and college guidebooks and university catalogs
• Workshops on transfer topics
• University representative visits and appointments
• College fairs
• University tours
• Walk-in transfer advising
• Computers for career and transfer research, applications and more!

For more information, please go to transfer services (http://transfer.mtsac.edu).

Counseling Center

Student Services Center, (909) 274-4380
Counseling (http://www.mtsac.edu/counseling)

Students can take advantage of educational planning, career exploration and decision-making, and other services offered through the Counseling Center. Counselors are available to assist students who:

• are undecided about a major or career direction;
• need information about career and transfer options;
• are having difficulty in courses;
• need assistance with personal problems.

It is highly recommended that students see a counselor during their first semester at Mt. SAC to develop a student educational plan.

Counselors and educational advisors can also provide:

• information on course selection and planning for degree or certificate completion;
• information about major and transfer requirements to CSU, UC and private universities;
• general information about the College.

Courses offered through counseling include

• Introduction to College
• College Success Strategies
• Career/Life Planning

Disabled Student Programs & Services (DSPS)

Student Services Center, (909) 274-4290
Disabled Student Programs & Services (http://www.mtsac.edu/dsps)

The DSPS office provides services to students who have professionally documented disabilities or medical conditions, and need services to successfully attend classes at Mt. SAC. Students who suspect they might have a disability are welcome to apply for services and an eligibility determination will be made.

To take advantage of the wide array of programs and services offered, written documentation of disability must be provided by a physician or appropriate professional; the disability must present a limitation to a successful education; the student must demonstrate the ability to benefit from higher education; and self-management skills (mobility, eating and using restrooms without assistance) must be adequate, unless a
personal care attendant is utilized. The College does not provide personal care attendants.

Participation in DSPS and all student disability-related information is confidential. Services offered are based on disability-related needs. Some of the services offered by DSPS:

- Access to a computer lab with assistive technology
- Sign language interpreters
- Notetakers in the classroom
- Tram service on campus
- Priority registration
- Classroom testing accommodations
- Disability-related counseling and advising
- Academic and career strategies classes
- Print material in alternate formats (i.e. Braille, e-text)

Students with a doctor’s verification which requires parking in zones designated as “handicapped parking,” must display on their vehicles a “Disabled Person” placard or “DP” license plate from the State of California Department of Motor Vehicles. Students with a current “Disabled Person” permit and placard or a “DP” license plate are not required to purchase a student parking permit and are allowed to park in any parking space designated as “handicapped parking,” any metered space (at no cost), or any time limited space (without having to observe the time limit specified). Students must ensure that the placard or license plate is displayed properly.

DSPS highly recommends that students visit the Department to determine if there are services that may be of assistance to them while attending Mt. San Antonio College.

Extended Opportunity Programs & Services (EOPS)

Student Services Center, (909) 274-4500
Extended Opportunity Programs & Services (http://www.mtsac.edu/eops)

Extended Opportunity Programs and Services (EOPS) provides access to higher education for students with academic and financial disadvantages. The services offered are:

- Counseling
- Educational Planning
- Instructional Development and Services
- Tutoring
- Book Service Program
- Financial Assistance

To be eligible for the EOOPS program, a student must:

- Be enrolled as a full-time student (12 units or more)
- Have fewer than 40 degree applicable units
- Qualify to receive a Board of Governors Enrollment Fee Waiver under Method A, B or 0 EFC
- Be educationally disadvantaged
- Be an emancipated Foster Youth

Ability to Benefit

Beginning on July 1, 2012, federal regulations will require all students applying for financial aid to have a high school diploma, GED or a certificate of high school proficiency. The Mt. SAC Assessment Center will no longer be offering the Ability To Benefit test to students. For further information regarding the federal government’s Ability To Benefit regulations, contact the Financial Aid Office. Note: This rule change does not prevent students without a high school diploma, GED or certificate of high school proficiency to attend classes at Mt. SAC. This only affects students eligibility to receive financial aid.

California Dream Act

The California Dream Act of 2011 consists of two bills, Assembly Bill 130 (AB 130), signed into law by Governor Jerry Brown on June 25, 2011; and Assembly Bill 131 (AB 131) signed into law by Governor Brown on October 8, 2011. As a result of the California Dream Act, those students who are eligible for the non-resident tuition exemption (under Assembly Bill 540, or AB 540), but who are ineligible for federal financial aid are now eligible to receive grants and scholarships from the State of California and institutional sources, such as Board of Governor’s Fee Waiver (BOG), Cal Grant, and/or institutional scholarships.

Under AB 540, a student who is without a valid immigration status may request exemption from paying nonresident tuition if the student:

- Attended a California high school for 3 or more years, AND
- Graduated from a California high school or passed the GED or California High School Proficiency Exam.

Students who wish to qualify as AB 540 students must complete and submit a California Nonresident Tuition Exemption Request (sometimes referred to as an AB 540 Affidavit) with required documentation to the Admissions and Records Office at Mt. SAC.

The California Student Aid Commission’s Dream Act Application (California Dream Act (https://dream.csac.ca.gov)) is used to determine the financial eligibility of students who meet the qualifications of AB 540, and who are without a valid immigration status. The application collects basic personal and income information to determine student eligibility for funding under AB 131. Apply between January 1 and March 2 of each year for priority consideration.

Students will need to complete the CA Dream Application every year to determine eligibility for state and institutional aid. Students should complete and submit Mt SAC’s AB 540 Affidavit (California Non-Resident Tuition Exemption Request form) in order to begin a review of eligibility under AB 540.

The International Student Center

Student Services Center, (909) 274-5032
International Student Center (http://www.mtsac.edu/international/student-center.html)

The International Student Center, located on the upper level of the Student Services Center (9B), is a place where F-1 students can connect with one another and the international community. Students will find comfortable spaces to network with friends, computer stations available for their academic needs as well as referrals to student services and resources. Students with questions related to the College or a personal need will find friendly staff available to assist.

International Student Programs

The International Student Center, located on the upper level of the Student Services Center (9B), is a place where F-1 students can connect with one another and the international community. Students will find comfortable spaces to network with friends, computer stations available for their academic needs as well as referrals to student services and
resources. Students with questions related to the College or a personal need will find friendly staff available to assist.

**Public Safety Escort Service**

(909) 274-4233
Public Safety (http://www.mtsac.edu/safety)

Mt. San Antonio College offers a Security Escort Service from 6:30 p.m. to 10:15 p.m., Monday - Thursday. Trained personnel will escort students safely to their car. Escorts are stationed at various locations on campus and can be identified by their yellow jackets and I.D. badges. Please refer to the map below to identify Escort locations. Students may also request a Security Escort by calling (909) 274-4233.

**Escort Location Map**

Campus escort locations are indicated on the map below with a white X.

**Student Health Services**

Building 67B, (909) 274-4400
Health Center (http://www.mtsac.edu/healthcenter)

Medical, chiropractic, personal counseling, nursing and health education services are provided. Additional services include laboratory tests, tuberculosis screening, limited prescription medication, immunizations, pregnancy testing and referrals. All credit students who are currently enrolled and attending classes are eligible. Part-time faculty are eligible for select services. Some fees may apply. Professional health services are provided primarily on an appointment basis. Same-day appointments are also available; call between 8:00 and 8:30 a.m. First aid services are provided for all students, employees and guests of the College.

**Veterans Resource Center (VRC)**

Building 9E, 1st Floor, (909) 274-4520
Veterans (http://www.mtsac.edu/veterans)

The Veterans Resource Center (VRC) establishes an innovative, collaborative effort to ease the transition for student Veterans to Mt. SAC. Student VRC services include: a student Veterans lounge; student Veteran computer stations; one-on-one FAFSA assistance; one-on-one scholarship research/essay assistance; DSPS Instructional Specialist; Educational/Career Counseling; one-on-one VA educational benefits assistance; one-on-one my.mtsac portal navigation assistance; and on and off-campus service referrals.

The VRC also provides assistance to Veterans and dependents seeking educational and/or vocational training under Title 38, United States Code. The College cooperates with the U.S. Department of Veterans Affairs (VA) and with the California Department of Rehabilitation in assisting Veterans with certification of benefit requests. The College maintains the Veterans Services Center to assist Veterans and/or dependents in all matters pertaining to Veterans educational benefits.

Veterans and dependents are required to comply with all applicable regulations that pertain to required attendance and progress that the student (Veteran or dependent) must meet in order to receive educational benefits under Title 38, United States Code. “W’s,” “NC” and “F” grades are considered punitive grades. Adds, Drops, Withdrawals, and last day of attendance must be reported at once. The law requires that educational assistance benefits to Veterans and other eligible persons be discontinued when the student ceases to make satisfactory progress toward completion of his or her training objective. Please refer to the Mt. San Antonio College Probation and Dismissal Policies in this Catalog. The Veteran or dependent has the responsibility to adhere to these standards of attendance and progress and to notify the Veterans Services Center of any change in status that would affect the collecting of Veterans educational benefits.

Veterans and/or dependents must submit a “Veteran’s Request for Active Educational Benefits” form each semester to the Veterans Services Center in order to request the continuance of VA educational benefits while attending Mt. SAC. Those eligible for priority registration consideration must submit a Discharge letter (DD Form 214 Member-4 or Service-2) to the Veterans Services Center. The VA requires all entering Veterans to be formally evaluated for military experience to prevent future interruption of educational benefits. All prior transcripts (College or Service) must be received and evaluated by the Mt. SAC Admissions and Records Office. Students must visit the Counseling Center for assistance in completing an educational plan.

For step-by-step instructions in claiming and utilizing educational benefits at Mt. SAC, Veterans and dependents should download the “Veterans Packet” and all required forms (Veterans (http://www.mtsac.edu/veterans)).

**Financial Aid**

Student Services Center, (909) 274-4450
Financial Aid (http://www.mtsac.edu/financialaid)

Financial aid is available for students to assist with the costs associated with attending college. Although the primary responsibility for meeting college costs rests with the student and his or her family, it is recognized that many families have limited resources and are unable to meet the cost of a college education. Most financial aid programs were established to provide assistance for students with documented financial need.

The College provides financial assistance in the form of grants, loans, scholarships, and part-time employment for students who meet financial aid program eligibility requirements. Student financial aid awards are contingent upon continued funding from Federal and State government agencies. Students eligible for financial aid typically receive a “package” of aid from one or more financial aid programs offered.

The Financial Aid Office, located on the upper level of the Student Services Center building, administers aid programs for eligible applicants. Eligibility criteria for financial aid programs are subject to frequent change. Students may apply for aid by filing a Free Application for Federal Student Aid (FAFSA) form. A FAFSA worksheet is available in the Financial Aid Office for students interested in filing online at www.fafsa.gov (http://www.fafsa.gov).

The information reported on the FAFSA may be verified by the Financial Aid Office using a parent’s and/or student’s federal income tax information. Other documents may also be requested such as a copy of the Social Security card, Alien Registration card (if applicable) or other types of documents needed to verify or resolve conflicting data.

Recipients of aid from Federal and State funded programs must be students enrolled in eligible programs of study for the purpose of obtaining a degree, an approved Title IV certificate, or transfer. In addition to financial need, other eligibility requirements for most Federal and State programs include:

1. Having a high school diploma or equivalent such as a GED.
2. Being a U.S. citizen or eligible non-citizen.
3. Maintaining satisfactory progress in accordance with the standards.
4. Not be in default on a federal loan or grant overpayment.
5. Be registered with the selective service, if required.
6. Have a valid social security number.

To be considered for financial aid, students must complete the Free Application for Federal Student Aid (FAFSA) each academic year. This application is available beginning in January for the following academic year. If a student is interested in a State of California Grant, the FAFSA and Cal Grant GPA verification form must be completed. The Cal Grant program deadline is March 2nd of each year. For students who miss this deadline, there is a second opportunity for community college students to apply for Cal Grants. The second deadline is September 2nd. Additional information and eligibility requirements are available at https://mygrantinfo.csac.ca.gov/logon.asp.

The FAFSA is the application for the following Federal and State programs:

- Board of Governors Fee Waiver (BOGW)
- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Federal Work-Study Program (FWS)
- Need-based scholarships
- State CAL Grants
- Chafee Grant (for Foster youth)
- Federal William D. Ford Direct Loan Program

Students who receive federal financial aid and do not attend any classes will be required to repay all of the funds they have received. Students who withdraw from all classes prior to completing more than 60% of the semester are subject to return of Title IV funds requirements, will have financial aid eligibility recalculated based on the percentage of the semester completed, and will be required to repay any unearned financial aid received. At Mt. SAC a student's withdrawal date is determined as follows:

1. the date the student officially notified the Admissions and Records Office of his or her intent to withdraw, or
2. the midpoint of the semester for a student who leaves without notifying the college, or
3. the student's last date of attendance at a documented academically-related activity, or
4. the date posted by the instructor indicating last day of attendance.

**Board of Governor's Fee Waiver (BOG)**

The California Community College Board of Governors Fee Waiver (BOGW) program is available to qualified California residents. The enrollment fee is waived, and the student is responsible for paying the additional fees assessed. There are three methods to qualify for a Board of Governors Fee Waiver: (1) Temporary Assistance for Needy Families (TANF), Supplemental Security Income (SSI), or General Relief recipient, or (2) Household size/family income, or (3) Financial need as determined by filing the Free Application for Federal Student Aid (FAFSA).

In addition to the three methods, there are special classifications that qualify for an enrollment fee waiver, which is subject to certification and/or documentation. Refer to the BOGW Fee Waiver application for a list of these classifications. To apply, go to http://www.cccapply.org/bogw_waiver/

Whether you want to move into a career or move on to a four-year university, California community colleges want to help you achieve your educational goals. The Board of Governors (BOG) Fee Waiver is available for eligible students at California community colleges, and will waive your per unit enrollment fee at any community college throughout the state.

Once you’ve qualified for the BOG Fee Waiver, it’s important to ensure that you’re meeting the academic and progress standards in order to avoid losing the fee waiver.

- **Academic — Sustain a GPA of 2.0 or higher**
  If your cumulative GPA falls below 2.0 for two consecutive primary terms (fall/spring semesters, or fall/winter/spring quarters), you may lose your fee waiver eligibility.

- **Progress — Complete more than 50% of your coursework**
  If the cumulative number of units you complete is not more than 50% in two consecutive primary terms (fall/spring semesters, or fall/winter/spring quarters), you may lose your fee waiver eligibility.

- **Combination of Academic and Progress Standards**
  Any combination of two consecutive terms of cumulative GPA below 2.0, and/or cumulative unit completion of not more than 50% may result in loss of fee waiver eligibility.

For further information regarding notification and appeal, please go to resources on the Mt. SAC Financial Aid web page (http://www.mtsac.edu/financialaid/resources/policies/board_of_governors_fee_waiver_loss.html).

In addition, the college administers a variety of scholarship programs. Information about the College Scholarship Program can be obtained in the Financial Aid Office (Scholarships [http://www.mtsac.edu/scholarships]).

**Student Life**

Student Life provides opportunities for participation in leadership programs, student government, student clubs, and other social, personal growth and development experiences.

**Associated Students (A.S.) Student Government**

Building 9C, (909) 274-4525
Associated Students (http://as.mtsac.edu)

Associated Students serves as the representative voice for students on all College issues and provides students with an opportunity to develop leadership skills. There are seven A.S. executive officer positions and sixteen A.S. Senate positions available to students interested in becoming involved in making a positive difference on campus. The Senate allocates monies to support various College programs, events, and services. There are also opportunities for students to serve on College-wide committees to influence College policies and decision making. The SacBookRac sells A.S. discounted amusement park and movie tickets. Associated Students meetings are held every Tuesday in the Student Center, Building 9C, Room 5, from 3:00 p.m. - 5:00 p.m.

**A.S. Student Activities Fee**

The Student Activities Fee is an $11 fee collected every Fall and Spring Semester to provide numerous programs and services on campus including book grants, scholarships, cultural programs, speakers, social activities, and discounted amusement park and movie tickets. This fee is optional. Waiving this fee will exclude the student from taking advantage
of these benefits. Students can waive this fee by visiting the Bursar’s Office. Refunds will only be issued during the first two weeks of the semester.

**Student Representation Fee**
The Student Representation Fee is a mandatory fee that is collected during fall and spring registration for the purpose of providing Mt. SAC students the means to state their positions and viewpoints before city, county, district, and state government agencies. A student may choose not to pay the Student Representation Fee for political, religious, financial, or moral reasons. If a student chooses to opt-out of paying the fee for the stated reasons, then the student must:

1. visit the Student Life Office in building 9C to get the opt-out form
2. complete the form and
3. return it to the Bursar’s Office prior to paying the college fees.

**Student Clubs and Organizations**
**Building 9C, (909) 274-4525**
More than 60 student clubs and organizations provide opportunities to make friends, enhance learning, build leadership skills and have fun. The Inter-Club Council (ICC) is comprised of one representative from each student club and meets regularly to discuss club activities and formulate procedures to better serve the campus community. Join-A-Club is a three-day event at the beginning of each semester for students to learn more about co-curricular campus involvement opportunities. A current listing of student clubs and organizations is available online (Clubs (http://www.mtsac.edu/clubs)).

**Student Life Office/Student Center**
**Building 9C, (909) 274-4525**
Student Life (http://www.mtsac.edu/studentlife)
The Student Life Office is responsible for student involvement and leadership programs and serves as the hub for student activities at Mt. SAC. Information regarding the LEAD (Leadership Education and Development) Program, student leadership conferences, volunteer opportunities and other involvement opportunities are available in the Student Life Office. This office also handles lost and found items, approves and enforces all on-campus postings, and assists in contacting students in emergency situations. The Associated Students (AS) offices are located here.

Students who are involved in co-curricular activities are encouraged to complete the Activities Transcript (available online), which complements their academic transcript and verifies the student’s involvement in service and leadership activities outside of the classroom.

The Director of Student Life serves to counsel and discipline students based upon the College’s Student Discipline Policy. Students are assisted in understanding their due process rights and grievance procedures. The office responds to disciplinary issues and advises faculty and staff on issues related to discipline. Students who have complaints regarding their final grades or their experiences on campus can receive assistance in the Student Life Office.

**Student Life Center**
**Building 9C, (909) 274- 5959**
The Student Life Center provides a relaxing area to lounge, watch TV, and play foosball, ping pong, a variety of board games, or video games. Students also have access to free wireless Internet. The Student Life Center creates an environment for students to socialize and connect with other students as well as serves as a meeting place for events, activities, clubs and student government. The Student Life Center is also the place to find information about off-campus housing.
LIBRARY AND LEARNING RESOURCES
The Language Learning Center (LLC) offers computer, web, and other media resources for students learning English as another language (ESL and AMLA) as well as those studying sign language (ASL) and foreign languages.

American Language (AMLA)

Building 66, Room 243, (909) 274-3432
AMLA Tutoring (http://www.mtsc.edu/aml)

AMLA Tutoring is for students in all American Language (credit ESL) classes. Tutors are certified teachers of English as a Second Language.

Distance Learning Program

(909) 274-5659

Distance Learning means taking classes that are conducted partially or entirely off-campus "at a distance." Students and professors communicate with each other using a variety of technologies.

Distance Learning (DL) courses have the same content and academic rigor as regular courses; the only difference is the delivery method. Students should expect to spend as much time, sometimes more depending on the subject matter, reading, writing, and studying for DL courses as they would in regular courses.

In addition, students who manage their time well, log into DL courses regularly, submit completed work on time, and meet course expectations would do well in any course, but especially in DL courses. Communicating with the professor in a timely manner when there are questions or problems is also critical to student success.

EOPS Tutoring

Building 6, Room 108
EOPS office (909) 274-4500
EOPS tutoring (909) 274-4690
EOPS Tutoring (http://www.mtsc.edu/eops)

EOPS tutoring is for students in the EOPS program, and assists students with all subjects. Tutoring is by appointment or drop-in.

Language Learning Center (LLC)

Building 6, Room 264 South Entrance, Upper Level, (909) 274-4580
Language Learning Center (http://www.mtsc.edu/llic)

The Language Learning Center (LLC) offers computer, web, and other media resources for students learning English as another language (ESL and AMLA) as well as those studying sign language (ASL) and foreign languages.

Learning Assistance Center

Building 6, South Entrance, Lower Level,
majors are presented. The STEM Center serves as a hub for activity related to STEM courses and career.

**Speech and Sign Success Center (SSSC)**

Building 26B, Room 1551, (909) 274-6297  
Speech and Sign Success Center (SSSC)

Sign Language and Speech students can access specially designed digital video recording rooms that include flat screen monitors for self-guided practice and skill development. For Sign students, the center has the video relay system (VRS) with special headsets for interpreters in training, as well as finger practice software. For Speech students, the center provides video libraries of speech examples and tools to create and manage visual aids. For both subject areas, individualized tutoring services are available. Drop-in sessions are welcomed, but appointments are highly encouraged.

**Tech Ed Resource Center (TERC)**

Building 18C, (909) 274-6118 or (909) 274-6121  
TERC Center (http://www.mtsac.edu/tech-health/terc)

The Tech Ed Resource Center offers basic math, text book reading, writing, and research methods assistance to all CTE students. Students are encouraged to drop in and work with instructors and tutors or study independently. For additional information please contact TERC at (909) 274-6121 or (909) 274-6122.

**Transfer Math Activities Resource Center (T-MARC)**

Building 61 - Room 1314, (909) 274-5389  
T-MARC Center (http://www.mtsac.edu/marc)

The T-MARC offers free math tutoring to Mt. SAC students currently enrolled in MATH 100 and above. A variety of resources for in-lab and take-home use are available.

**The Writing Center**

Building 26B - Room 1561A, (909) 274-5325  
Writing Center (http://www.mtsac.edu/writingcenter)

The Writing Center offers free services to all students. The Center provides one-on-one tutoring in writing for any course at the College. CRLA certified tutors and at least one English professor is present at all times. In addition, the Writing Center offers workshops to help students with common writing issues, such as sentence level errors, thesis statements, essay planning and organization, and beginning college research. The Center also houses a computer lab that is available for student use to work on papers, conduct library and internet research, and develop grammar and writing skills using self-directed educational software. Professional software is loaded on all the computers to allow students to create presentations. Printing (black and white or color), scanning and technical assistance is also available.

**WIN Program**

Building 45, Room 1430, (909) 274-4239  
WIN Program (http://mtsac.edu/continuinged/noncredit/abe/win.html)

The WIN Program is a tutorial center and study hall where student-athletes have the opportunity to complete homework assignments either individually, with a group, or with the assistance of a tutor. The program is specifically designed to prepare students to transfer to a four-year university and assist them in maintaining academic eligibility.

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**Work Experience Education**

**Student Qualifications**

Students participating in Work Experience Education must:

1. Have the approval of the assigned work experience professor.
2. Have an occupational or educational goal to which, in the opinion of the professor, the work experience chosen will contribute.
3. Pursue a planned program of work experience education based on written, measurable learning objectives which are directly related to the student's educational program and which, in the opinion of the professor, include new or expanded responsibilities or learning opportunities beyond those experienced during previous employment. Repetition of experiences in an ongoing job does not permit continued eligibility for the program.
4. Meet the following condition if self-employed: Identify a person who is approved by the professor to serve as a designated employer representative. This representative shall agree, in writing, to accept the following employer responsibilities:
   a. Assist the student in identifying new or expanded on-the-job learning objectives.
   b. Assist in the evaluation of the student's identified on-the-job learning objectives.
   c. Validate hours worked.

**Credits**

For the satisfactory completion of work experience education, the College will grant credit to a student in an amount not to exceed four (4) units per semester, with a maximum total of sixteen (16) units during the student's enrollment at the College. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester of supervised work is required for each one unit of credit.

The student must be, as verified by the supervising professor, enrolled in an occupational program directly related to the work experience assignment.

The student enrolled in the work experience education program shall assume and comply with the following responsibilities:

1. Unless otherwise determined, develop measurable learning objectives approved by the professor and work site supervisor.
2. If under the age of 18, obtain the written permission of their parents.
3. Faithfully discharge the duties of the on-the-job assignment.
4. Notify the professor of any work site problems or change in status of duties.
5. Try at all times to represent themselves and the College positively while at the work site.
6. If, prior to enrolling in work experience education, the student is already employed full time by the work site where the work experience will take place, the student must write a report concerning a learning objective that extended beyond the duties of the regular job.
DEGREES AND CERTIFICATES
WHAT ARE PROGRAMS OF STUDY LEADING TO A CERTIFICATE?

Mt. San Antonio College offers two different types of certificates for credit programs of study:

- **Skills Certificates** are certificates of less than 18 units in various occupational areas. Although the awarding of Skills Certificates is not noted on a student's official transcript, the student may apply for and receive a documentation certificate from the college that may be of value in documenting knowledge and skills to potential employers. In many cases, entry-level Skills Certificates may be part of a ladder-track of increasing levels of preparation in an occupational area, and courses used to complete them may form a core of requirements that are augmented as students pursue higher levels of proficiency toward a Certificate of Achievement.

- **Certificates of Achievement** are certificates of at least 18 units and awarded for completion of an approved program of study meeting requirements of the California Community College Chancellor's Office in terms of total unit values and other criteria. The possession of such a certificate is favorably recognized by business and industry and is frequently a requirement for professional advancement. The awarding of all Certificates of Achievement is noted on a student's official transcript.

**Note:** The unit requirement for Skills Certificates is below the number required for some forms of financial aid eligibility. Students should consult with the Financial Aid Office to determine whether a particular program of study qualifies for financial aid.

Students who desire help in planning for a vocation or profession, or to prepare for transfer to a four-year institution, should seek the advice of a counselor.

Requirements for all certificates include the following:

- At least 1/2 of the credits earned toward the certificate must be completed at Mt. San Antonio College
- A grade of “C” or better must be earned in each course to be applied to the certificate

Mt. San Antonio College also awards Certificates of Competency and Occupational Training Certificates of Completion for certain non-credit programs of study. Information on these certificates may be found in the Adult and Continuing Education section of this catalog.
WHAT ARE PROGRAMS OF STUDY LEADING TO AN ASSOCIATE DEGREE?

Mt. San Antonio College offers both Associate in Science (A.S.) and Associate in Arts (A.A.) degrees. In general, the Associate in Science degrees are two-year occupational degrees that prepare students for a variety of career and technical fields. The Associate in Arts degrees, while not intended specifically for transfer, are two-year degrees in Liberal Arts and Sciences that provide for broad exploration of a specific area of emphasis. In many cases and with appropriate academic advising, students obtaining the Associate in Arts degree will find that they have a solid foundation for further postsecondary study should they wish to transfer at a later date. The Associate in Arts for Transfer and Associate in Science for Transfer degrees are designed to provide students with a seamless transition for transfer with junior standing somewhere in the CSU system.

Mt. San Antonio College currently offers 89 Associate and Transfer Degrees. These programs of study appeal to a diversity of interests reflecting industry needs and career trends to provide students with the skills and knowledge needed to earn a degree, transfer to a four-year college/university or prepare for employment.

- **Transfer degrees** are Associate in Arts for Transfer degrees and Associate in Science for Transfer degrees.
- **Associate degrees** are Associate in Science degrees and Associate in Arts degrees in Liberal Arts and Sciences with Emphases.

Requirements for an Associate Degree

**Application for Graduation**

The Application for Graduation is the student's notification to Admissions and Records that he or she has completed all requirements and is eligible to receive a degree. The Application for Graduation form is available in the Admissions and Records office or online (Application for Graduation [http://www.mtsac.edu/records/documents/Application-for-Graduation-A-R-Grad-Petition-12-16-2014.pdf](http://www.mtsac.edu/records/documents/Application-for-Graduation-A-R-Grad-Petition-12-16-2014.pdf)). Students should meet with a Counselor to discuss their Education Plan prior to submitting the Application for Graduation.

All students intending to receive a degree must file an Application for Graduation with the Admissions and Records office and have on file all required documents and official transcripts. The deadline dates for submitting the Application for Graduation are as follows:

- **Fall**: deadline to apply for fall graduation is the end of the ninth week.
- **Winter**: deadline to apply for winter graduation is the end of the ninth week of the fall semester.
- **Spring**: deadline to apply for spring graduation is the end of the ninth week.
- **Summer**: deadline to apply for summer graduation is the end of the ninth week of the spring semester.

Students should check the Schedule of Classes in the Key Dates section for specific deadline dates for any given semester. Applications received after the deadline will be processed with the next graduation cycle. Students may apply for graduation one semester prior to completing all required coursework. Once the degree has been conferred, the degree will be posted to the student's academic record and will appear on the transcript. Students will also receive their diplomas in the mail thereafter.

If a student is denied graduation, he or she will be informed in writing.

Multiple Degrees

The Associate in Science degree shall be awarded to those graduates who majored in one of the occupational programs at Mt. San Antonio College. Students may be awarded both an Associate in Science degree and an Associate in Arts degree with the 60 units required for an Associate degree if they have met the requirements for both within the 60 units of earned credit. Each additional degree requires 18 units of course work beyond the 60 units required for the first degree(s), and must include the satisfactory completion of all the required courses in the additional major. Students awarded additional degrees must meet or complete the current general education requirements in effect at the time of re-entry.

Residency Requirement

The Residency Requirement for Mt. San Antonio College can be met in either of two ways:

1. 12 units in residence and enrollment in the last semester, or
2. 45 units in residence if the last semester is not at Mt. SAC.

General Education Philosophy Statement

General education is the distinguishing feature of higher education. It is a broadly-based core of humanistic knowledge and abilities, the acquisition of which is the distinctive characteristic of the educated person. General education courses emphasize the ability to reason, to examine issues from different perspectives, to challenge authority, and to communicate ideas logically and confidently. They instill open-mindedness, respect for differences among people, and knowledge of self. By exposing students to different fields of study, general education courses provide an understanding of the human condition and of human accomplishments and encourage a lifelong interest in learning. Together with other Mt. San Antonio College degree requirements, the general education component of the associate degree prepares students to:

- transfer to and function successfully in a baccalaureate degree-granting institution;
- enter the work force as a competent, productive citizen;
- live a richer, more rewarding life.

General education courses are not primarily skills-based, nor are they limited to, or more appropriate for, majors in a specialized field of study. Courses that fulfill general education requirements must:

1. Require post-secondary level skills in reading, writing, quantitative reasoning, and critical thinking.
2. Improve students’ abilities to:
   - communicate oral and written ideas effectively;
   - define problems, design solutions, critically analyze results;
   - use available media to access and retrieve reliable information for data gathering and research;
   - work effectively, both cooperatively and independently;
   - develop and question personal and societal values, make informed choices, and accept responsibility for their decisions;
   - function as active, responsible, ethical citizens;
   - acquire the curiosity and skills essential for lifelong learning.
3. Impart understanding, knowledge, and appreciation of:
Courses that fulfill general education requirements must fall into one of the content categories listed below:

A. Communication and Critical Thinking
B. Science and Math
C. Arts and Humanities
D. Social Sciences
E. Lifelong Understanding and Self-Development

Criteria for inclusion in each of the above categories are itemized below:

A. Communication and Critical Thinking
These courses emphasize both the content and form of communication. They teach students the relationship of language to logic, as well as how to analyze, criticize, and advocate ideas; to reason deductively and inductively; and to reach sound conclusions. Courses fulfilling this requirement:
- provide understanding of the psychological and social significance of communication;
- illustrate how communication operates in various situations;
- focus on communication from the rhetorical perspective: reasoning, advocacy, organization, accuracy, the discovery, critical evaluation, and reporting of information; reading, listening, speaking, and writing effectively;
- provide active participation and practice in written and oral communication.

B. Science and Mathematics
These courses impart knowledge about living and non-living systems, and mathematical concepts and quantitative reasoning with applications. Courses fulfilling this requirement:
- promote understanding and appreciation of the methodologies and tools of science;
- emphasize the influence of scientific knowledge on the development of civilization;
- impart appreciation and understanding of basic concepts, not just skills;
- offer specific inquiry into mathematical concepts, quantitative reasoning and application. (See Mt. SAC degree competency requirements.)

C. Humanities
These courses cultivate intellect, imagination, sensibility and sensitivity. They encourage students to respond subjectively as well as objectively and to develop a sense of the integrity of emotional and intellectual responses. Courses fulfilling this requirement:
- study great work of the human imagination;
- increase awareness and appreciation of the traditional humanistic disciplines such as art, dance, drama, literature, and music;
- impart an understanding of the interrelationship between creative art, the humanities, and the self;
- provide exposure to both Western and non-Western cultures;
- may include a foreign language course that contains a cultural component as opposed to a course that focuses solely on skills acquisition.

D. Social Sciences
These courses explore, at the micro and macro-level, the social, political, and economic institutions that underpin society. Courses fulfilling these requirements:
- promote understanding and appreciation of social, political, and economic institutions;
- probe the relationship between these institutions and human behavior;
- examine these institutions in both their historical and contemporary context;
- include the role of, and impact on, non-white ethnic minorities and women;
- include both Western and non-Western settings.

E. Lifelong Understanding and Self-Development
These courses facilitate an understanding of human beings as integrated physiological, social and psychological organisms. Courses fulfilling this requirement:
- provide selective consideration of human behavior, sexuality, nutrition, health, stress, implications of death and dying, and the relationship of people to the social and physical environment.

Institutional Level Outcomes (ILOs)
Institutional Level Outcomes (ILOs) are statements about the knowledge, skills, abilities, and attitudes that students are expected to develop as a result of their overall experiences with any aspect of the college, including courses, programs, departments, and services. All college personnel directly or indirectly impact the student experience including faculty, administrators, and staff. The College adopted four ILOs:

- Communication: Students effectively communicate with and respond to varied audiences in written, spoken or signed, and artistic forms.
- Critical Thinking: Students apply creative, computational, and analytical skills to identify and solve problems, analyze information, synthesize and evaluate ideas, and transform existing ideas into new forms.
- Information and Technology Literacy: Students will use resources and technologies to locate, evaluate, synthesize, and communicate information in various formats.
- Personal, Social, Civic, and Environmental Responsibility: Students demonstrate awareness and respect for personal, social, civic, and environmental responsibilities.

Program Level Outcomes (PLOs) and Student Learning Outcomes (SLOs) identify what students will know, think, or do as a result of completing programs and courses. Administrative Unit Objectives (AUOs) and Student Service Outcomes (SSOs) identify what students will know, think, or do as a result of interactions with operational and support services. General Education courses are assessed through the discipline-specific SLOs and the comprehensive ILOs. Outcomes mapping demonstrates the connections among the different levels of outcomes.

Program and Course Student Learning Outcomes (SLOs)
Program and course student learning outcomes are statements that define the knowledge, skills, and perspectives acquired by students who
satisfy program and course requirements. It is through the assessment of SLOs that the curriculum will be evaluated for improvements. SLOs will be assessed by faculty who teach courses and oversee programs. The SLOs can be found at SLO by Certificate/Degree/Discipline (http://www.mtsac.edu/instruction/outcomes/sloinfo.html).

Adapted from CSU Executive Order 595 and Title 5 Section 40405.1

A.A. and A.S. Degree Requirements

- **Unit Requirement:** Sixty (60) degree-appropriate units. A letter grade of "C" or better is required for each course required for graduation.

- **General Education Requirements:** At least 24 units are required which shall include courses in each of the General Education areas, A through E (see lists below). All courses must be completed with a grade of "C" or better.

- **Physical Well-Being Requirement:** Complete at least one of the physical education activity courses with the following prefixes: DNCE, KINA, KINF, KINI, KINL, KINS, KINX with a grade of "C" or better or "CR".

- **Reading Competency:** This requirement is met by attaining eligibility for READ 100. Eligibility for READ 100 can be acquired by completing one of the following with a grade of "C" or better.
  - 1. READ 90 Reading College Texts
     or
     AMLA 33R American Language Advanced Reading
     or
  - 2. By obtaining eligibility for READ 100 on the Reading Placement Test.

- **Math Competency:** This requirement is met by completing one of the following with a grade of "C" or better.
  - 1. MATH 71 Intermediate Algebra
     or
     MATH 71B Intermediate Algebra - Second Half
     or
     MATH 71X Practical Intermediate Algebra
     or
  - 2. Completing a more advanced college level mathematics course.
  - 3. Obtaining a satisfactory score on the Intermediate Algebra Competency Examination.

- **GPA Requirement:** A Mt. San Antonio College "degree" total grade point average, and "all college" total grade point average of 2.0.

- **Residency Requirement:** The residency requirement for Mt. San Antonio College can be met in either of two ways:
  - 1. 12 units in residence and enrollment in last semester, or
  - 2. 45 units in residence if the last semester is not at Mt. SAC.

**Additional Requirements for the Associate in Science Degree**

- Students must complete all required courses in an approved occupational major with a minimum grade of "C" in all courses.

**Additional Requirements for the Associate in Arts Degree**

- Students must complete a pattern of 18 or more units from the courses identified within a specific area of emphasis with a minimum grade of "C" in all courses.

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**Note:** All courses used for the A.A. degree majors may be double counted toward the Mt. San Antonio College General Education requirements.

**General Education Requirements for 2016-17**

**Area A: Communication in the English Language**

Choose one course from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 1A</td>
<td>Freshman Composition</td>
</tr>
<tr>
<td>ENGL 1AH</td>
<td>Freshman Composition - Honors</td>
</tr>
</tbody>
</table>

Choose one course from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPCH 1A</td>
<td>Public Speaking</td>
</tr>
<tr>
<td>SPCH 1AH</td>
<td>Public Speaking - Honors</td>
</tr>
<tr>
<td>SPCH 2</td>
<td>Fundamentals of Communication</td>
</tr>
<tr>
<td>SPCH 8</td>
<td>Professional and Organizational Speaking - Honors</td>
</tr>
<tr>
<td>SPCH 8H</td>
<td>Professional and Organizational Speaking - Honors</td>
</tr>
</tbody>
</table>

**Area B: The Physical Universe and Life**

Choose one course from the Physical Sciences or Life Sciences:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASTR 5</td>
<td>Introduction to Astronomy</td>
</tr>
<tr>
<td>ASTR 5H</td>
<td>Introduction to Astronomy - Honors</td>
</tr>
<tr>
<td>ASTR 5L</td>
<td>Astronomical Observing Laboratory</td>
</tr>
<tr>
<td>ASTR 7</td>
<td>Geology of the Solar System</td>
</tr>
<tr>
<td>ASTR 8</td>
<td>Introduction to Stars, Galaxies, and the Universe</td>
</tr>
<tr>
<td>CHEM 10</td>
<td>Chemistry for Allied Health Majors</td>
</tr>
<tr>
<td>CHEM 20</td>
<td>Introductory Organic and Biochemistry</td>
</tr>
<tr>
<td>CHEM 40</td>
<td>Introduction to General Chemistry</td>
</tr>
<tr>
<td>CHEM 50</td>
<td>General Chemistry I</td>
</tr>
<tr>
<td>CHEM 50H</td>
<td>General Chemistry I - Honors</td>
</tr>
<tr>
<td>CHEM 51</td>
<td>General Chemistry II</td>
</tr>
<tr>
<td>CHEM 51H</td>
<td>General Chemistry II - Honors</td>
</tr>
<tr>
<td>GEOG 1</td>
<td>Elements of Physical Geography</td>
</tr>
<tr>
<td>GEOG 1H</td>
<td>Elements of Physical Geography - Honors</td>
</tr>
<tr>
<td>GEOG 1L</td>
<td>Physical Geography Laboratory</td>
</tr>
<tr>
<td>GEOG 1LH</td>
<td>Physical Geography Laboratory - Honors</td>
</tr>
<tr>
<td>GEOL 1</td>
<td>Physical Geology</td>
</tr>
<tr>
<td>GEOL 7</td>
<td>Geology of California</td>
</tr>
<tr>
<td>GEOL 8</td>
<td>Earth Science</td>
</tr>
<tr>
<td>GEOL 8H</td>
<td>Earth Science - Honors</td>
</tr>
<tr>
<td>GEOL 8L</td>
<td>Earth Science Laboratory</td>
</tr>
<tr>
<td>GEOL 9</td>
<td>Environmental Geology</td>
</tr>
<tr>
<td>GEOL 10</td>
<td>Natural Disasters</td>
</tr>
<tr>
<td>METO 3</td>
<td>Weather and the Atmospheric Environment</td>
</tr>
<tr>
<td>METO 3L</td>
<td>Weather and Atmospheric Environment Laboratory</td>
</tr>
<tr>
<td>OCEA 10</td>
<td>Introduction to Oceanography</td>
</tr>
<tr>
<td>OCEA 10H</td>
<td>Introduction to Oceanography - Honors</td>
</tr>
<tr>
<td>OCEA 10L</td>
<td>Introduction to Oceanography Laboratory</td>
</tr>
<tr>
<td>PHSC 3</td>
<td>Energy Science</td>
</tr>
<tr>
<td>PHSC 9</td>
<td>Physical Science</td>
</tr>
<tr>
<td>PHYS 1</td>
<td>Physics</td>
</tr>
<tr>
<td>Code</td>
<td>Course Title</td>
</tr>
<tr>
<td>--------</td>
<td>--------------------------------------</td>
</tr>
<tr>
<td>PHYS 2AG</td>
<td>General Physics</td>
</tr>
<tr>
<td>PHYS 2BG</td>
<td>General Physics</td>
</tr>
<tr>
<td>PHYS 4A</td>
<td>Engineering Physics</td>
</tr>
<tr>
<td>PHYS 4B</td>
<td>Engineering Physics</td>
</tr>
<tr>
<td>PHYS 4C</td>
<td>Engineering Physics</td>
</tr>
<tr>
<td>PHYS 6A</td>
<td>General Physics with Calculus</td>
</tr>
<tr>
<td>PHYS 6B</td>
<td>General Physics with Calculus</td>
</tr>
</tbody>
</table>

**Life Sciences**

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGOR 1</td>
<td>Horticultural Science</td>
</tr>
<tr>
<td>ANAT 10A</td>
<td>Introductory Human Anatomy</td>
</tr>
<tr>
<td>ANAT 10B</td>
<td>Introductory Human Physiology</td>
</tr>
<tr>
<td>ANAT 35</td>
<td>Human Anatomy</td>
</tr>
<tr>
<td>ANAT 36</td>
<td>Human Physiology</td>
</tr>
<tr>
<td>ANTH 1</td>
<td>Biological Anthropology</td>
</tr>
<tr>
<td>ANTH 1H</td>
<td>Biological Anthropology - Honors</td>
</tr>
<tr>
<td>ANTH 1L</td>
<td>Biological Anthropology Laboratory</td>
</tr>
<tr>
<td>BIOL 1</td>
<td>General Biology</td>
</tr>
<tr>
<td>BIOL 2</td>
<td>Plant and Animal Biology</td>
</tr>
<tr>
<td>BIOL 3</td>
<td>Ecology and Field Biology</td>
</tr>
<tr>
<td>BIOL 4</td>
<td>Biology for Majors</td>
</tr>
<tr>
<td>BIOL 4H</td>
<td>Biology for Majors - Honors</td>
</tr>
<tr>
<td>BIOL 6</td>
<td>Humans and the Environment</td>
</tr>
<tr>
<td>BIOL 6L</td>
<td>Humans and the Environment Laboratory</td>
</tr>
<tr>
<td>BIOL 8</td>
<td>Cell and Molecular Biology</td>
</tr>
<tr>
<td>BIOL 17</td>
<td>Neurobiology and Behavior</td>
</tr>
<tr>
<td>BIOL 20</td>
<td>Marine Biology</td>
</tr>
<tr>
<td>BIOL 21</td>
<td>Marine Biology Laboratory</td>
</tr>
<tr>
<td>BIOL 25</td>
<td>Conservation Biology</td>
</tr>
<tr>
<td>BIOL 34</td>
<td>Fundamentals of Genetics</td>
</tr>
<tr>
<td>BIOL 34L</td>
<td>Fundamentals of Genetics Lab</td>
</tr>
<tr>
<td>MICR 1</td>
<td>Principles of Microbiology</td>
</tr>
<tr>
<td>MICR 22</td>
<td>Microbiology</td>
</tr>
<tr>
<td>PSYC 1B</td>
<td>Biological Psychology</td>
</tr>
</tbody>
</table>

**Area C: Arts and Humanities**

Choose two courses, with at least one from the Arts and one from Humanities:

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHIS 9</td>
<td>History of Asian Art and Architecture</td>
</tr>
<tr>
<td>AHIS 10</td>
<td>A History of Greek and Roman Art and Architecture</td>
</tr>
<tr>
<td>AHIS 11</td>
<td>History of African, Oceanic, and Native American Art</td>
</tr>
<tr>
<td>AHIS 12</td>
<td>History of Precolombian Art and Architecture</td>
</tr>
<tr>
<td>AHIS 12H</td>
<td>History of Precolombian Art and Architecture - Honors</td>
</tr>
<tr>
<td>AHIS 14</td>
<td>Rome: The Ancient City</td>
</tr>
<tr>
<td>AHIS 15</td>
<td>Culture and Art of Pompeii</td>
</tr>
<tr>
<td>ARCH 250</td>
<td>World Architecture I</td>
</tr>
<tr>
<td>ARCH 251</td>
<td>World Architecture II</td>
</tr>
<tr>
<td>ARTB 14</td>
<td>Basic Studio Arts</td>
</tr>
<tr>
<td>ARTD 15A</td>
<td>Drawing: Beginning</td>
</tr>
<tr>
<td>ARTD 20</td>
<td>Design: Two-Dimensional</td>
</tr>
<tr>
<td>ARTD 25A</td>
<td>Beginning Painting I</td>
</tr>
<tr>
<td>ARTG 20</td>
<td>Art, Artists and Society</td>
</tr>
<tr>
<td>ARTS 22</td>
<td>Design: Three-Dimensional</td>
</tr>
<tr>
<td>ARTS 30A</td>
<td>Ceramics: Beginning I</td>
</tr>
<tr>
<td>ARTS 40A</td>
<td>Sculpture: Beginning</td>
</tr>
<tr>
<td>DN-T 20</td>
<td>History and Appreciation of Dance</td>
</tr>
<tr>
<td>ID 14</td>
<td>History of Furniture and Decorative Arts</td>
</tr>
<tr>
<td>MUS 7</td>
<td>Fundamentals of Music</td>
</tr>
<tr>
<td>MUS 11A</td>
<td>Music Literature Survey</td>
</tr>
<tr>
<td>MUS 11B</td>
<td>Music Literature Survey</td>
</tr>
<tr>
<td>MUS 12</td>
<td>History of Jazz</td>
</tr>
<tr>
<td>MUS 13</td>
<td>Introduction to Music Appreciation</td>
</tr>
<tr>
<td>MUS 13H</td>
<td>Introduction to Music Appreciation - Honors</td>
</tr>
<tr>
<td>MUS 14A</td>
<td>World Music</td>
</tr>
<tr>
<td>MUS 14B</td>
<td>American Folk Music</td>
</tr>
<tr>
<td>MUS 15</td>
<td>Rock Music History and Appreciation</td>
</tr>
<tr>
<td>MUS 15H</td>
<td>Rock Music History and Appreciation - Honors</td>
</tr>
<tr>
<td>PHOT 15</td>
<td>History of Photography</td>
</tr>
<tr>
<td>SPCH 4</td>
<td>Performance of Literature</td>
</tr>
<tr>
<td>THTR 9</td>
<td>Introduction to Theater Arts</td>
</tr>
<tr>
<td>THTR 10</td>
<td>History of Theater Arts</td>
</tr>
<tr>
<td>THTR 11</td>
<td>Principles of Acting I</td>
</tr>
</tbody>
</table>

**Humanities**

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARAB 1</td>
<td>Elementary Arabic</td>
</tr>
<tr>
<td>ARAB 2</td>
<td>Continuing Elementary Arabic</td>
</tr>
<tr>
<td>CHIN 1</td>
<td>Elementary Chinese</td>
</tr>
<tr>
<td>CHIN 2</td>
<td>Continuing Elementary Chinese</td>
</tr>
<tr>
<td>CHIN 3</td>
<td>Intermediate Chinese</td>
</tr>
<tr>
<td>CHIN 4</td>
<td>Continuing Intermediate Chinese</td>
</tr>
<tr>
<td>ENGL 1B</td>
<td>English - Introduction to Literary Types</td>
</tr>
<tr>
<td>ENGL 1BH</td>
<td>English - Introduction to Literary Types - Honors</td>
</tr>
<tr>
<td>FRCH 1</td>
<td>Elementary French</td>
</tr>
<tr>
<td>FRCH 2</td>
<td>Continuing Elementary French</td>
</tr>
<tr>
<td>FRCH 3</td>
<td>Intermediate French</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
</tr>
<tr>
<td>-------------</td>
<td>--------------------------------------------------</td>
</tr>
<tr>
<td>FRCH 4</td>
<td>Continuing Intermediate French</td>
</tr>
<tr>
<td>FRCH 60</td>
<td>French Culture Through Cinema</td>
</tr>
<tr>
<td>GERM 1</td>
<td>Elementary German</td>
</tr>
<tr>
<td>GERM 2</td>
<td>Continuing Elementary German</td>
</tr>
<tr>
<td>GERM 3</td>
<td>Intermediate German</td>
</tr>
<tr>
<td>HIST 1</td>
<td>History of the United States ¹</td>
</tr>
<tr>
<td>HIST 3</td>
<td>World History: Prehistoric to Early Modern</td>
</tr>
<tr>
<td>HIST 3H</td>
<td>World History: Prehistoric to Early Modern - Honors ¹</td>
</tr>
<tr>
<td>HIST 4</td>
<td>World History: Early Modern to the Present</td>
</tr>
<tr>
<td>HIST 7</td>
<td>History of the United States to 1877</td>
</tr>
<tr>
<td>HIST 4H</td>
<td>World History: Early Modern to the Present - Honors ¹</td>
</tr>
<tr>
<td>HIST 8</td>
<td>History of the United States from 1865</td>
</tr>
<tr>
<td>HIST 7H</td>
<td>History of the United States to 1877 - Honors</td>
</tr>
<tr>
<td>HIST 8H</td>
<td>History of the United States from 1865 - Honors</td>
</tr>
<tr>
<td>HIST 10</td>
<td>History of Premodern Asia ¹</td>
</tr>
<tr>
<td>HIST 11</td>
<td>History of Modern Asia ¹</td>
</tr>
<tr>
<td>HIST 16</td>
<td>The Wild West - A History, 1800-1890 ¹</td>
</tr>
<tr>
<td>HIST 19</td>
<td>History of Mexico ¹</td>
</tr>
<tr>
<td>HIST 30</td>
<td>History of the African American 1619-1877</td>
</tr>
<tr>
<td>HIST 31</td>
<td>History of the African American ¹</td>
</tr>
<tr>
<td>HIST 35</td>
<td>History of Africa ¹</td>
</tr>
<tr>
<td>HIST 36</td>
<td>Women in American History ¹</td>
</tr>
<tr>
<td>HIST 39</td>
<td>California History ¹</td>
</tr>
<tr>
<td>HIST 40</td>
<td>History of the Mexican American ¹</td>
</tr>
<tr>
<td>HUMA 1</td>
<td>The Humanities</td>
</tr>
<tr>
<td>ITAL 1</td>
<td>Elementary Italian</td>
</tr>
<tr>
<td>ITAL 2</td>
<td>Continuing Elementary Italian</td>
</tr>
<tr>
<td>ITAL 3</td>
<td>Intermediate Italian</td>
</tr>
<tr>
<td>ITAL 4</td>
<td>Continuing Intermediate Italian</td>
</tr>
<tr>
<td>ITAL 60</td>
<td>Italian Culture Through Cinema</td>
</tr>
<tr>
<td>JAPN 1</td>
<td>Elementary Japanese</td>
</tr>
<tr>
<td>JAPN 2</td>
<td>Continuing Elementary Japanese</td>
</tr>
<tr>
<td>JAPN 3</td>
<td>Intermediate Japanese</td>
</tr>
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<td>JAPN 4</td>
<td>Continuing Intermediate Japanese</td>
</tr>
<tr>
<td>JAPN 5</td>
<td>Advanced Japanese</td>
</tr>
<tr>
<td>LATN 1</td>
<td>Elementary Latin</td>
</tr>
<tr>
<td>LATN 2</td>
<td>Continuing Elementary Latin</td>
</tr>
<tr>
<td>LIT 1</td>
<td>Early American Literature</td>
</tr>
<tr>
<td>LIT 2</td>
<td>Modern American Literature</td>
</tr>
<tr>
<td>LIT 3</td>
<td>Multicultural American Literature</td>
</tr>
<tr>
<td>LIT 6A</td>
<td>Survey of English Literature</td>
</tr>
<tr>
<td>LIT 6B</td>
<td>Survey of English Literature</td>
</tr>
<tr>
<td>LIT 10</td>
<td>Survey of Shakespeare</td>
</tr>
<tr>
<td>LIT 11A</td>
<td>World Literature to 1650</td>
</tr>
<tr>
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<td>LIT 14</td>
<td>Introduction to Modern Poetry</td>
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<td>LIT 15</td>
<td>Introduction to Cinema</td>
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<td>LIT 20</td>
<td>African American Literature</td>
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<td>LIT 25</td>
<td>Contemporary Mexican American Literature</td>
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<td>LIT 36</td>
<td>Introduction to Mythology</td>
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<td>LIT 40</td>
<td>Children's Literature</td>
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<td>LIT 46</td>
<td>The Bible As Literature: Old Testament</td>
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<tr>
<td>LIT 47</td>
<td>The Bible as Literature: New Testament</td>
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<td>Introduction to Philosophy - Honors</td>
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<td>PHIL 12H</td>
<td>Introduction to Ethics - Honors</td>
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<td>PHIL 15</td>
<td>Major World Religions</td>
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<td>PHIL 15H</td>
<td>Major World Religions - Honors</td>
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<td>PHIL 20AH</td>
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<td>History of Modern Philosophy</td>
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<td>PHIL 20BH</td>
<td>History of Modern Philosophy - Honors</td>
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<td>Political Theory I - Ancient to Contemporary</td>
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<tr>
<td>POLI 7</td>
<td>Political Theory II - Early Modern to</td>
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<td>SIGN 102</td>
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<td>American Sign Language 3</td>
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<td>SIGN 104</td>
<td>American Sign Language 4</td>
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<td>SIGN 202</td>
<td>American Deaf Culture</td>
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<td>SPAN 1</td>
<td>Elementary Spanish</td>
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<td>Continuing Intermediate Spanish</td>
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<td>SPAN 11</td>
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<tr>
<td>SPAN 12</td>
<td>Continuing Spanish for the Spanish Speaking</td>
</tr>
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1 Courses may not be double counted to satisfy more than one area, even if a course is listed in more than one area.

### Area D: Social, Political and Economic Institutions

Choose one course from the following ³

<table>
<thead>
<tr>
<th>Course Code</th>
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<tr>
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<td>History of the United States ¹</td>
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<tr>
<td>HIST 7</td>
<td>History of the United States to 1877 ¹</td>
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<td>History of the United States to 1877 - Honors</td>
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<td>HIST 8</td>
<td>History of the United States from 1865 ¹</td>
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<td>History of the United States from 1865 - Honors</td>
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<tr>
<td>HIST 30</td>
<td>History of the African American 1619-1877</td>
</tr>
<tr>
<td>HIST 31</td>
<td>History of the African American ¹</td>
</tr>
<tr>
<td>HIST 36</td>
<td>Women in American History ¹</td>
</tr>
<tr>
<td>HIST 40</td>
<td>History of the Mexican American ¹</td>
</tr>
<tr>
<td>POLI 1</td>
<td>Political Science</td>
</tr>
<tr>
<td>POLI 1H</td>
<td>Political Science - Honors</td>
</tr>
<tr>
<td>POLI 25</td>
<td>Latino Politics in the United States</td>
</tr>
<tr>
<td>POLI 35</td>
<td>African American Politics</td>
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</table>
### Elective Courses

Choose one course from the following  

<table>
<thead>
<tr>
<th>Course Code</th>
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<tbody>
<tr>
<td>AGAG 1</td>
<td>Food Production, Land Use and Politics - A Global Perspective</td>
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<td>ANTH 3</td>
<td>Archaeology</td>
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<tr>
<td>ANTH 4</td>
<td>Archaeology</td>
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<tr>
<td>ANTH 5</td>
<td>Principles of Cultural Anthropology</td>
</tr>
<tr>
<td>ANTH 22</td>
<td>General Cultural Anthropology</td>
</tr>
<tr>
<td>ANTH 30</td>
<td>The Native American</td>
</tr>
<tr>
<td>BUSC 1A</td>
<td>Principles of Economics - Macroeconomics</td>
</tr>
<tr>
<td>BUSC 1AH</td>
<td>Principles of Economics - Macroeconomics - Honors</td>
</tr>
<tr>
<td>BUSC 1B</td>
<td>Principles of Economics - Microeconomics</td>
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<tr>
<td>BUSC 1BH</td>
<td>Principles of Economics - Microeconomics - Honors</td>
</tr>
<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
</tr>
<tr>
<td>CHLD 10</td>
<td>Child Growth and Lifespan Development</td>
</tr>
<tr>
<td>CHLD 10H</td>
<td>Child Growth and Lifespan Development - Honors</td>
</tr>
<tr>
<td>CHLD 11</td>
<td>Child and Adolescent Development</td>
</tr>
<tr>
<td>FASH 14</td>
<td>Dress, Culture, and Identity</td>
</tr>
<tr>
<td>GEOG 2</td>
<td>Human Geography</td>
</tr>
<tr>
<td>GEOG 2H</td>
<td>Human Geography - Honors</td>
</tr>
<tr>
<td>GEOG 5</td>
<td>World Regional Geography</td>
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<td>GEOG 8</td>
<td>The Urban World</td>
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<tr>
<td>GEOG 30</td>
<td>Geography of California</td>
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<td>GEOG 30H</td>
<td>Geography of California - Honors</td>
</tr>
<tr>
<td>HIST 3</td>
<td>World History: Prehistoric to Early Modern</td>
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<tr>
<td>HIST 3H</td>
<td>World History: Prehistoric to Early Modern - Honors</td>
</tr>
<tr>
<td>HIST 4</td>
<td>World History: Early Modern to the Present</td>
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<tr>
<td>HIST 4H</td>
<td>World History: Early Modern to the Present - Honors</td>
</tr>
<tr>
<td>HIST 10</td>
<td>History of Premodern Asia</td>
</tr>
<tr>
<td>HIST 16</td>
<td>The Wild West - A History, 1800-1890</td>
</tr>
<tr>
<td>HIST 11</td>
<td>History of Modern Asia</td>
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<tr>
<td>HIST 19</td>
<td>History of Mexico</td>
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<td>HIST 35</td>
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<td>HIST 39</td>
<td>California History</td>
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<td>HIST 44</td>
<td>History of Native Americans</td>
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<td>JOUR 100</td>
<td>Introduction to Mass Media</td>
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<tr>
<td>JOUR 107</td>
<td>Race, Culture, Sex, and Mass Media Images</td>
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<td>POLI 2</td>
<td>Comparative Politics</td>
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<td>Political Theory I - Ancient to Contemporary</td>
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<td>POLI 7</td>
<td>Political Theory II - Early Modern to Contemporary</td>
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<tr>
<td>POLI 9</td>
<td>Introduction to International Relations</td>
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<td>POLI 10</td>
<td>Environmental Politics</td>
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<td>Introduction to Psychology</td>
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<td>PSYC 1AH</td>
<td>Introduction to Psychology - Honors</td>
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<tr>
<td>PSYC 14</td>
<td>Developmental Psychology</td>
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<tr>
<td>PSYC 15</td>
<td>Introduction to Child Psychology</td>
</tr>
<tr>
<td>PSYC 19</td>
<td>Abnormal Psychology</td>
</tr>
<tr>
<td>PSYC 25</td>
<td>The Psychology of Women</td>
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<td>R-TV 01</td>
<td>Introduction to Electronic Media</td>
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<td>SOC 1</td>
<td>Sociology</td>
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<td>SOC 1H</td>
<td>Sociology - Honors</td>
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<tr>
<td>SOC 2</td>
<td>Contemporary Social Problems</td>
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<tr>
<td>SOC 2H</td>
<td>Contemporary Social Problems - Honors</td>
</tr>
<tr>
<td>SOC 4</td>
<td>Introduction to Gerontology</td>
</tr>
<tr>
<td>SOC 5</td>
<td>Introduction to Criminology</td>
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<td>SOC 5H</td>
<td>Introduction to Criminology - Honors</td>
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<tr>
<td>SOC 14</td>
<td>Marriage and the Family</td>
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<td>SOC 14H</td>
<td>Marriage and the Family - Honors</td>
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<td>SOC 15</td>
<td>Child Development</td>
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<tr>
<td>SOC 20</td>
<td>Sociology of Ethnic Relations</td>
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<tr>
<td>SOC 20H</td>
<td>Sociology of Ethnic Relations - Honors</td>
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<tr>
<td>SPCH 7</td>
<td>Intercultural Communication</td>
</tr>
<tr>
<td>SPCH 7H</td>
<td>Intercultural Communication - Honors</td>
</tr>
<tr>
<td>SPCH 26</td>
<td>Interpersonal Communication</td>
</tr>
<tr>
<td>SPCH 26H</td>
<td>Interpersonal Communication - Honors</td>
</tr>
<tr>
<td>SPCH 30</td>
<td>Gateway to Communication Studies</td>
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### Area E: Lifelong Understanding and Self-Development

Choose one course from the following  

<table>
<thead>
<tr>
<th>Course Code</th>
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<td>AD 3</td>
<td>Chemical Dependency, Intervention, Treatment and Recovery</td>
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<tr>
<td>BIOL 5</td>
<td>Contemporary Health Issues</td>
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<tr>
<td>BIOL 13</td>
<td>Human Reproduction, Development and Aging</td>
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<tr>
<td>BIOL 15</td>
<td>Human Sexuality</td>
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<td>Human Sexuality - Honors</td>
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<tr>
<td>BIOL 24</td>
<td>Introduction to Public Health</td>
</tr>
<tr>
<td>CHLD 10</td>
<td>Child Growth and Lifespan Development</td>
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<tr>
<td>CHLD 10H</td>
<td>Child Growth and Lifespan Development - Honors</td>
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<tr>
<td>CHLD 11</td>
<td>Child and Adolescent Development</td>
</tr>
<tr>
<td>COUN 5</td>
<td>Career and Life Planning</td>
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<tr>
<td>FCS 41</td>
<td>Life Management</td>
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<tr>
<td>KIN 34</td>
<td>Fitness for Living</td>
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<tr>
<td>LEAD 55</td>
<td>Exploring Leadership</td>
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<tr>
<td>NF 10</td>
<td>Nutrition for Personal Health and Wellness</td>
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<td>NF 12</td>
<td>Sports Nutrition</td>
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<tr>
<td>NF 25</td>
<td>Introduction to Nutrition Science</td>
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<td>NF 25H</td>
<td>Introduction to Nutrition Science - Honors</td>
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<td>NF 28</td>
<td>Cultural and Ethnic Foods</td>
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<td>PSYC 14</td>
<td>Developmental Psychology</td>
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<td>PSYC 15</td>
<td>Introduction to Child Psychology</td>
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<tr>
<td>PSYC 25</td>
<td>The Psychology of Women</td>
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<td>PSYC 26</td>
<td>Psychology of Sexuality</td>
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<td>PSYC 33</td>
<td>Psychology for Effective Living</td>
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<tr>
<td>SOC 15</td>
<td>Child Development</td>
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What are Programs of Study Leading to an Associate Degree?

<table>
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<th>Course Code</th>
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<tbody>
<tr>
<td>SPCH 26</td>
<td>Interpersonal Communication</td>
</tr>
<tr>
<td>SPCH 26H</td>
<td>Interpersonal Communication - Honors</td>
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1 Courses may not be double counted to satisfy more than one area, even if a course is listed in more than one area.
<table>
<thead>
<tr>
<th>Course</th>
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</thead>
<tbody>
<tr>
<td>Horse Ranch Management – Level I</td>
<td>96</td>
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<tr>
<td>Horse Ranch Management – Level II</td>
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<tr>
<td>Horticulture Science</td>
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<tr>
<td>Hospitality: Event Planning and Catering</td>
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<td>Hospitality: Food Services</td>
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<td>Hospitality: Hospitality Management – Level I</td>
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<td>Hospitality: Hospitality Management – Level II</td>
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<tr>
<td>Hospitality: Restaurant Management – Level I</td>
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<tr>
<td>Hospitality: Restaurant Management – Level II</td>
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<tr>
<td>Industrial Design Engineering – Level II</td>
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<td>Industrial Design Engineering – Level III</td>
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<td>Infant/Toddler Development</td>
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<tr>
<td>Information and Operating Systems Security</td>
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<td>Interior Design – Level I</td>
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<tr>
<td>Interior Design – Level II</td>
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<tr>
<td>Interior Design – Level III</td>
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<td>Interior Design Kitchen and Bath Specialization</td>
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</tr>
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<td>Interior Landscaping</td>
<td>103</td>
</tr>
<tr>
<td>Introduction to Computer Information Technology</td>
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<td>iOS Programming</td>
<td>104</td>
</tr>
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<td>Landscape and Park Maintenance</td>
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<td>Landscape Construction</td>
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<td>Landscape Design – Level I</td>
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<td>Landscape Design – Level II</td>
<td>105</td>
</tr>
<tr>
<td>Landscape Design Equipment Technology</td>
<td>106</td>
</tr>
<tr>
<td>Landscape Irrigation</td>
<td>106</td>
</tr>
<tr>
<td>Livestock Production Management</td>
<td>106</td>
</tr>
<tr>
<td>LVN 30-Unit Option – Career Mobility Track</td>
<td>106</td>
</tr>
<tr>
<td>Machine Operator</td>
<td>108</td>
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<td>Mammography</td>
<td>108</td>
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<td>Manufacturing Technology</td>
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<td>Marketing Management</td>
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</tr>
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<td>112</td>
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<td>Nutrition</td>
<td>112</td>
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<td>Pet Science</td>
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<td>113</td>
</tr>
<tr>
<td>Photography – Level II</td>
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<tr>
<td>Photography – Level III</td>
<td>113</td>
</tr>
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<td>Photography Digital Technician</td>
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<td>Pilates Professional Teacher Training: Mat and Reformer</td>
<td>114</td>
</tr>
<tr>
<td>Pilates Professional Teacher Training: Cadillac, Chair, Auxiliary</td>
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</tr>
<tr>
<td>Programming in C++</td>
<td>115</td>
</tr>
<tr>
<td>Programming in Visual Basic</td>
<td>115</td>
</tr>
<tr>
<td>Public Works/Landscape Management</td>
<td>116</td>
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<tr>
<td>Radio Broadcasting: Behind-the-Scenes</td>
<td>116</td>
</tr>
<tr>
<td>Radio Broadcasting: Behind-the-Scenes – Level I</td>
<td>116</td>
</tr>
<tr>
<td>Radio Broadcasting: On-Air</td>
<td>117</td>
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<td>Radio Broadcasting: On-Air – Level I</td>
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</tr>
<tr>
<td>Real Estate Broker Certificate</td>
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<tr>
<td>Real Estate Sales</td>
<td>117</td>
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<tr>
<td>School Age Child – Specialization</td>
<td>118</td>
</tr>
<tr>
<td>Sign Language/Interpreting</td>
<td>119</td>
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<td>Sports Turf Management</td>
<td>119</td>
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<td>Television Crew</td>
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<td>Tree Care and Maintenance</td>
<td>120</td>
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<tr>
<td>Web Design</td>
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<td>Welder – Automotive Welding, Cutting &amp; Modification</td>
<td>120</td>
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<tr>
<td>Welder – Gas Tungsten Arc Welding</td>
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<tr>
<td>Welder – Licensed</td>
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<tr>
<td>Welding</td>
<td>121</td>
</tr>
<tr>
<td>Welding – Semiautomatic Arc Welding</td>
<td>122</td>
</tr>
</tbody>
</table>
Accounting
Business Division
Certificate L0374
The Accounting Certificate provides basic accounting skills combined with in-depth training in a variety of accounting concepts, preparing the student for entry-level positions and/or professional advancement in a wide selection of accounting jobs. These jobs include general accounting, cost accounting, payroll, inventory management, asset management, accounts receivable, accounts payable, budgets and forecast, financial analysis, etc.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Analyze and record transactions, using a journal and a ledger, of varying degrees of difficulty including adjusting, and closing entries.
• Interpret accounting statements.
• Explain the role of the managerial accountant and describe the uses of managerial accounting information.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
BUSA 7 Principles of Accounting - Financial 5
BUSA 8 Principles of Accounting - Managerial 5
BUSA 21 Cost Accounting 3-4.5
or BUSA 58 Federal Income Tax Law
BUSA 52 Intermediate Accounting 3
BUSA 75 Using Microcomputers in Financial Accounting 1
BUSA 76 Using Microcomputers in Managerial Accounting 1
BUSM 20 Principles of Business 3
Total Units 21-22.5

Accounting - Bookkeeping
Business Division
Certificate E0504
The Accounting - Bookkeeping Certificate provides basic accounting skills and knowledge, preparing the student for entry-level positions as an accounting clerk in areas such as bookkeeping, accounts receivable, accounts payable, inventory tracing/reporting, bank reconciliation, expense reporting, and account analysis.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Explain the concept of double-entry accounting within the categories of asset, liability, owner’s equity, revenue and expense account.
• Use computerized accounting software to process accounting transactions.
• Analyze business transactions, and journalize and post transactions to ledger accounts.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
BUSA 7 Principles of Accounting - Financial 5
or BUSA 72 Bookkeeping - Accounting
BUSA 75 Using Microcomputers in Financial Accounting 1
BUSA 76 Using Microcomputers in Managerial Accounting 1
or BUSA 68 Business Mathematics 1-3
Total Units 7-9

Accounting - Computerized
Business Division
Certificate L0503
The Accounting - Computerized Certificate provides basic accounting skills and knowledge combined with additional training in computer applications common to the accounting industry. This certificate program prepares the student for an entry-level position as an accounting clerk that requires computer skills in areas such as utilization of accounting software, accounts receivable, accounts payable, inventory tracing/reporting, bank reconciliation, expense reporting and account analysis.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Analyze and record transactions, using a journal and a ledger, of varying degrees of difficulty including adjusting, and closing entries.
• Interpret accounting statements.
• Explain the role of the managerial accountant and describe the uses of managerial accounting information.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Students will be able to:

• Process collections from customers and update accounts receivable.
• Prepare financial statements.
• Solve managerial accounting problems with Excel software.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
### Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 7</td>
<td>Principles of Accounting - Financial</td>
<td>5</td>
</tr>
<tr>
<td>or BUSA 72</td>
<td>Bookkeeping - Accounting</td>
<td></td>
</tr>
<tr>
<td>BUSA 75</td>
<td>Using Microcomputers in Financial Accounting</td>
<td>1</td>
</tr>
<tr>
<td>BUSA 76</td>
<td>Using Microcomputers in Managerial Accounting</td>
<td>1.5</td>
</tr>
<tr>
<td>or BUSA 68</td>
<td>Business Mathematics</td>
<td></td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
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</table>

Choose a minimum of 7.5 units from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISB 11</td>
<td>Computer Information Systems</td>
<td></td>
</tr>
<tr>
<td>CISB 16</td>
<td>Macintosh Applications</td>
<td></td>
</tr>
<tr>
<td>CISB 21</td>
<td>Microsoft Excel</td>
<td></td>
</tr>
<tr>
<td>CISB 31</td>
<td>Microsoft Word</td>
<td></td>
</tr>
<tr>
<td>CISB 51</td>
<td>Microsoft PowerPoint</td>
<td></td>
</tr>
<tr>
<td>CISD 11</td>
<td>Database Management - Microsoft Access &amp; 11L Database Management - Microsoft Access Laboratory</td>
<td></td>
</tr>
<tr>
<td>CISS 11</td>
<td>Practical Computer Security</td>
<td></td>
</tr>
</tbody>
</table>

**Total Units**: 18-20

### Accounting - Managerial

**Business Division Certificate L0533**

The Accounting - Managerial Certificate provides basic accounting skills and knowledge combined with specialized training in managerial accounting, preparing the student for entry-level positions in accounting and/or professional advancement in their current accounting jobs. Students completing this certificate will be able to perform duties in the areas of cost analysis, variance analysis, budget preparation, expense reporting, account analysis, and preparation of various internal reports to assist management in their decision making.

**Program Learning Outcomes**

Upon successful completion of this program, a student will be able to:

- Explain the role of the managerial accountant and describe the uses of managerial accounting information.
- Distinguish between product and period costs and explain which of these costs are shown on the balance sheet and which costs are shown on the income statement.
- Describe a job order cost accounting system and explain how manufacturing costs flow through the inventory accounts of the balance sheet and move onto the income statement.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 7</td>
<td>Principles of Accounting - Financial</td>
<td>5</td>
</tr>
<tr>
<td>BUSA 8</td>
<td>Principles of Accounting - Managerial</td>
<td>5</td>
</tr>
<tr>
<td>BUSA 21</td>
<td>Cost Accounting</td>
<td>4.5</td>
</tr>
<tr>
<td>BUSA 52</td>
<td>Intermediate Accounting</td>
<td>3</td>
</tr>
<tr>
<td>or BUSA 58</td>
<td>Federal Income Tax Law</td>
<td></td>
</tr>
<tr>
<td>BUSA 76</td>
<td>Using Microcomputers in Managerial Accounting</td>
<td>1</td>
</tr>
</tbody>
</table>

**Total Units**: 18.5

### Accounting - Payroll

**Business Division Certificate E0505**

The Accounting - Payroll Certificate provides basic accounting skills and knowledge combined with specialized training in payroll, preparing the student for entry-level clerical positions within the payroll segment of accounting. Common duties performed include payroll tax reporting, payroll accounting systems maintenance, and posting payroll transactions to journals/ledgers.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 7</td>
<td>Principles of Accounting - Financial</td>
<td>5</td>
</tr>
<tr>
<td>BUSA 72</td>
<td>Bookkeeping - Accounting</td>
<td></td>
</tr>
<tr>
<td>BUSA 70</td>
<td>Payroll and Tax Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BUSA 75</td>
<td>Using Microcomputers in Financial Accounting</td>
<td>1</td>
</tr>
</tbody>
</table>

**Total Units**: 18

### Accounting - Financial Planning

**Business Division Certificate L0599**

The Accounting - Financial Planning Certificate provides basic accounting skills and knowledge combined with specialized training in financial planning, preparing the student for entry-level positions and/or professional advancement in their current accounting jobs. Students completing this certificate will be able to assist companies within the areas of budget analysis, tax reporting, financial and investment planning and analysis.

**Program Learning Outcomes**

Upon successful completion of this program, a student will be able to:

- Utilize accounting information including financial statements to perform financial statement analysis.
- Develop a personal definition of financial success.
- Know how to evaluate their own personal spending patterns and create my own personal budgets.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 7</td>
<td>Principles of Accounting - Financial</td>
<td>5</td>
</tr>
<tr>
<td>BUSA 8</td>
<td>Principles of Accounting - Managerial</td>
<td>5</td>
</tr>
<tr>
<td>BUSA 58</td>
<td>Federal Income Tax Law</td>
<td>3</td>
</tr>
<tr>
<td>BUSA 71</td>
<td>Personal Financial Planning</td>
<td>3</td>
</tr>
<tr>
<td>BUSA 75</td>
<td>Using Microcomputers in Financial Accounting</td>
<td>1</td>
</tr>
<tr>
<td>BUSA 76</td>
<td>Using Microcomputers in Managerial Accounting</td>
<td>1</td>
</tr>
</tbody>
</table>

**Total Units**: 18

### Accounting - Payroll

**Business Division Certificate E0505**

The Accounting - Payroll Certificate provides basic accounting skills and knowledge combined with specialized training in payroll, preparing the student for entry-level clerical positions within the payroll segment of accounting. Common duties performed include payroll tax reporting, payroll accounting systems maintenance, and posting payroll transactions to journals/ledgers.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

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<tr>
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<tbody>
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<tr>
<td>BUSA 70</td>
<td>Payroll and Tax Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BUSA 75</td>
<td>Using Microcomputers in Financial Accounting</td>
<td>1</td>
</tr>
</tbody>
</table>

**Total Units**: 18
Administration of Justice
Technology and Health Division
Certificate T0406

The Certificate in Administration of Justice program is intended to prepare students for entry-level employment following graduation. The courses emphasize the modern role of law enforcement and corrections within the criminal justice systems. Written and oral communication skills are a consistent focus. Entry-level employment opportunities available after completion of this program may include law enforcement as peace officers, corrections officers, custodial officers, non-sworn security and investigations, other non-sworn positions in law enforcement and public service.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Demonstrate the principals involved in documenting the investigation of criminal activity.
• Identify and apply legal precedents in field work.
• Demonstrate familiarity with the social factors related to police interaction with communities.
• Demonstrate understanding of how criminal codes are used and how statutory law is practically applied.
• Demonstrate the ability to use technology and other resources to research social and legal aspects of the criminal justice system.
• Demonstrate the ability to present information in diverse circumstances, with various cultures and communities, involving public and media issues.
• Understand professional skills related to court testimony, interview, interrogation, and law enforcement nomenclature.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>ADJU 1</th>
<th>The Administration of Justice System</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADJU 2</td>
<td>Principles and Procedures of the Justice System</td>
</tr>
<tr>
<td>ADJU 3</td>
<td>Concepts of Criminal Law</td>
</tr>
<tr>
<td>ADJU 4</td>
<td>Legal Aspects of Evidence</td>
</tr>
<tr>
<td>ADJU 5</td>
<td>Community Relations</td>
</tr>
<tr>
<td>ADJU 68</td>
<td>Administration of Justice Report Writing</td>
</tr>
</tbody>
</table>

Choose four from the following:

| ADJU 6 | Concepts of Enforcement Services |
| ADJU 9 | Introduction to Homeland Security |
| ADJU 10 | Introduction to Correctional Sciences |
| ADJU 13 | Concepts of Traffic Services |
| ADJU 20 | Principles of Investigation |
| ADJU 38 | Narcotics Investigation |
| ADJU 59 | Gangs and Corrections |
| ADJU 74 | Vice Control |

Total Units 30

Administrative Assistant - Level I

Business Division
Certificate E0516

The Level I Certificate prepares students for entry-level clerical positions where keyboarding and basic office skills are the primary functions.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Touch type effectively.
• Effectively use formulas and functions in worksheets.
• Use Microsoft Word to create professional looking reports.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>CISB 10</th>
<th>Office Skills</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
</tr>
<tr>
<td>CISB 31</td>
<td>Microsoft Word</td>
</tr>
</tbody>
</table>

Total Units 9.5

Administrative Assistant - Level II

Business Division
Certificate L0594

The Level II Certificate prepares students for clerical positions where, in addition to general office skills, written communication and advanced word processing skills are needed.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Touch type effectively.
• Effectively use formulas and functions in worksheets.
• Use Microsoft Word to create professional looking reports.
• Be proficient in the use of a word processing software application.
• Demonstrate the ability to keyboard at the rate of at least 40 words per minute on a 5-minute timed writing with 5 errors or less.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

Completion of the Administrative Assistant - Level I coursework 9.5

PLUS

| CISB 10 | Office Skills |

Total Units 18.5

Administrative Assistant - Level I Coursework

| CISB 10 | Office Skills |

Total Units 3
Administrative Assistant - Level III

Business Division
Certificate L0382
The Level III Certificate prepares students for administrative assistant positions where a variety of skills are needed.

Program Level Outcomes
Upon successful completion of this program, a student will be able to:

• Touch type effectively.
• Effectively use formulas and functions in worksheets.
• Use Microsoft Word to create professional looking reports.
• Design and create visual presentations utilizing desktop presentation software (i.e. Power Point).
• Demonstrate ability to effectively produce a variety of professional-looking business publications (at least five) i.e. newsletter, flyer, brochure, letterhead, business card, event program, etc.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
Completion of the Administrative Assistant - Level I coursework 9.5
PLUS
Completion of the Administrative Assistant - Level II coursework 9
PLUS
Completion of the Administrative Assistant - Level III coursework 7-8.5
Total Units 25.5-27

Air Conditioning and Refrigeration
Technology and Health Division
Certificate T0909
This program is designed to prepare the student for employment in the broad field of air conditioning, heating, and refrigeration. It leads to occupations in design, manufacturing, operation, sales, distribution, installation, maintenance, and repair. Students desiring a Bachelor's Degree (transfer program) should consult with an advisor to discuss transferability of courses.

Program Learning Outcome
Upon successful completion of this program, a student will be able to:

• Properly handle refrigerants based on Section 608 of the clean air act.
• Evaluate, troubleshoot, and modify the electrical, mechanical and air side operation of an air conditioning or refrigeration system.
• Perform a residential heat load calculation, select the equipment, and size the ductwork based on ACCA's Manual J8 and Manual D.
• Select equipment and components for commercial refrigeration systems.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
AIRC 10 Technical Mathematics in Air Conditioning and Refrigeration 2
AIRC 11 Welding for Air Conditioning and Refrigeration 2
AIRC 12 Air Conditioning Codes and Standards 3
AIRC 20 Refrigeration Fundamentals 4
AIRC 25 Electrical Fundamentals for Air Conditioning and Refrigeration 5
AIRC 26 Gas Heating Fundamentals 2
AIRC 30 Heat Load Calculations and Design 4
AIRC 31 Commercial Electrical for Air Conditioning and Refrigeration 4
AIRC 32A Air Properties and Measurement 1.5
AIRC 34 Advanced Mechanical Refrigeration 4
Total Units 31.5

Aircraft Powerplant Maintenance Technology - Day
Technology and Health Division
Certificate T0982
This program prepares students to enter employment as a certified powerplant technician in the aircraft maintenance industry. Training is given in the overhaul of various powerplants and their components. Completion of this program leads to an Associate in Science Degree or a Certificate. Excellent opportunities for employment exist in this area of training. Certain administrative, quality control, and flight personnel careers require the applicant to hold a valid A & P Certificate.

This program offers a day or evening program option. The only difference between the two options is the course numbering and time required to complete the program. Day program courses AIRM 65A and AIRM 65B are equivalent to evening program courses AIRM 95A, AIRM 95B, AIRM 96A, AIRM 96B, AIRM 97A, AIRM 97B, AIRM 98A, and AIRM 98B. Day program courses AIRM 66A and AIRM 66B are equivalent to evening program courses AIRM 90A, AIRM 90B, AIRM 91A, AIRM 91B, AIRM 92A, AIRM 92B, AIRM 93A, and AIRM 93B.

Successful completion of this program enables students to take the FAA examination in General and Powerplant. Passing the General Exam plus the Airframe and/or Powerplant Exam provides certification as an Aircraft Maintenance Technician which is required for employment in this field.

Students desiring a Bachelor’s Degree (transfer program) should consult with an advisor to discuss transferability of courses.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Connect learned theory with real-world problems and develop a logical solution to the problem.
- Locate, interpret and apply technical data from industry manuals and apply that technical data to a maintenance situation.
- Determine several possible solutions for dealing with a given situation and then decide which solution(s) are ethical and which are not.
- Demonstrate proper use of aircraft repair equipment.
- Apply knowledge of aeronautics, aircraft maintenance, and aviation regulations.
- Inspect an aircraft/aircraft component and determine if the unit conforms to industry established standards.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Recommended Electives
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIRM 74</td>
<td>Aircraft Maintenance Technology - Work</td>
<td>2</td>
</tr>
<tr>
<td>AIRM 80</td>
<td>Laboratory Studies in Aircraft Maintenance Technology</td>
<td>0.5</td>
</tr>
<tr>
<td>PHYS 1</td>
<td>Physics</td>
<td>4</td>
</tr>
</tbody>
</table>

The Aircraft Powerplant Maintenance Technology program is accredited by the Federal Aviation Administration (FAA).

Contact:
Federal Aviation Administration (FAA) 800 Independence Avenue, SW Washington, DC 20591 1(800) 835-5322 www.faa.gov (http://www.faa.gov)

Aircraft Powerplant Maintenance Technology - Evening

Certificate T0952
This program prepares students to enter employment as a certified powerplant technician in the aircraft maintenance industry. Training is given in the overhaul of various powerplants and their components. Completion of this program leads to an Associate in Science Degree or a Certificate. Excellent opportunities for employment exist in this area of training. Certain administrative, quality control, and flight personnel careers require the applicant to hold a valid A & P Certificate.

This program offers a day or evening program option. The only difference between the two options is the course numbering and time required to complete the program. Day program courses AIRM 65A and AIRM 65B are equivalent to evening program courses AIRM 95A, AIRM 95B, AIRM 96A, AIRM 96B, AIRM 97A, AIRM 97B, AIRM 98A, and AIRM 98B. Day program courses AIRM 66A and AIRM 66B are equivalent to evening program courses AIRM 90A, AIRM 90B, AIRM 91A, AIRM 91B, AIRM 92A, AIRM 92B, AIRM 93A, and AIRM 93B.

Successful completion of this program enables students to take the FAA examination in General and Powerplant. Passing the General Exam plus the Airframe and/or Powerplant Exam provides certification as an Aircraft Maintenance Technician which is required for employment in this field.

Students desiring a Bachelor’s Degree (transfer program) should consult with an advisor to discuss transferability of courses.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Connect learned theory with real-world problems and develop a logical solution to the problem.
- Locate, interpret and apply technical data from industry manuals and apply that technical data to a maintenance situation.
- Determine several possible solutions for dealing with a given situation and then decide which solution(s) are ethical and which are not.
- Demonstrate proper use of aircraft repair equipment.
- Apply knowledge of aeronautics, aircraft maintenance, and aviation regulations.
- Inspect an aircraft/aircraft component and determine if the unit conforms to industry established standards.
Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

**Core Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIRM 70A</td>
<td>Aircraft Maintenance Electricity and Electronics</td>
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<tr>
<td>AIRM 70B</td>
<td>Aircraft Maintenance Electricity and Electronics</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 71</td>
<td>Aviation Maintenance Science</td>
<td>6</td>
</tr>
<tr>
<td>AIRM 72</td>
<td>Aircraft Materials and Processes</td>
<td>1.5</td>
</tr>
<tr>
<td>AIRM 73</td>
<td>Aircraft Welding</td>
<td>1.5</td>
</tr>
<tr>
<td>AIRM 95A</td>
<td>Aircraft Powerplant Maintenance Technology</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 95B</td>
<td>Aircraft Powerplant Maintenance Technology: Reciprocating Engines</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 96A</td>
<td>Aircraft Powerplant Maintenance Technology: Turbine Engines</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 96B</td>
<td>Aircraft Powerplant Maintenance Technology: Propellers</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 97A</td>
<td>Aircraft Powerplant Maintenance Technology: Instrumentation</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 97B</td>
<td>Aircraft Powerplant Maintenance Technology: Fuel Meter Systems</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 98A</td>
<td>Aircraft Powerplant Maintenance Technology: Ignition Systems</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 98B</td>
<td>Aircraft Powerplant Maintenance Technology: Lubricating Systems</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 39

**Recommended Electives**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIRM 74</td>
<td>Aircraft Maintenance Technology - Work Experience</td>
<td>2</td>
</tr>
<tr>
<td>AIRM 80</td>
<td>Laboratory Studies in Aircraft Maintenance Technology</td>
<td>0.5</td>
</tr>
<tr>
<td>PHYS 1</td>
<td>Physics</td>
<td>4</td>
</tr>
</tbody>
</table>

The Aircraft Powerplant Maintenance Technology program is accredited by the Federal Aviation Administration (FAA).

**Contact:**
Federal Aviation Administration (FAA) 800 Independence Avenue, SW Washington, DC 20591 1(800) 835-5322 www.faa.gov (http://www.faa.gov)

**Airframe Maintenance Technology - Day**

**Technology and Health Division Certificate T0991**

This program prepares students to enter employment as a certified airframe technician in the aircraft maintenance industry. Training is given in the overhaul of various airframes and their components. Completion of this program leads to an Associate in Science Degree or a Certificate. Excellent opportunities for employment exist in this area of training. Certain administrative, quality control, and flight personnel careers require the applicant to hold a valid A & P Certificate.

This program offers a day or evening program option. The only difference between the two options is the course numbering and time required to complete the program. Day program courses AIRM 66A and AIRM 66B are equivalent to evening program courses AIRM 90A, AIRM 90B, AIRM 91A, AIRM 91B, AIRM 92A, AIRM 92B, AIRM 93A, and AIRM 93B.

Successful completion of this program enables students to take the FAA examinations in Airframe and General. Passing the General Exam plus the Airframe and/or Powerplant Exam provides certification as an Aircraft Maintenance Technician which is required for employment in this field. Students desiring a Bachelor's Degree (transfer program) should consult with an advisor to discuss transferability of courses.

**Program Learning Outcomes**

**Upon successful completion of this program, a student will be able to:**

- Connect learned theory with real-world problems and develop a logical solution to the problem.
- Locate, interpret and apply technical data from industry manuals and apply that technical data to a maintenance situation.
- Determine several possible solutions for dealing with a given situation and then decide which solution(s) are ethical and which are not.
- Demonstrate proper use of aircraft repair equipment.
- Apply knowledge of aeronautics, aircraft maintenance, and aviation regulations.
- Inspect an aircraft/aircraft component and determine if the unit conforms to industry established standards.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

**Core Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIRM 66A</td>
<td>Aircraft Airframe Maintenance Structures</td>
<td>13</td>
</tr>
<tr>
<td>AIRM 66B</td>
<td>Airframe Maintenance Technology</td>
<td>13</td>
</tr>
<tr>
<td>AIRM 70A</td>
<td>Aircraft Maintenance Electricity and Electronics</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 70B</td>
<td>Aircraft Maintenance Electricity and Electronics</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 71</td>
<td>Aviation Maintenance Science</td>
<td>6</td>
</tr>
<tr>
<td>AIRM 72</td>
<td>Aircraft Materials and Processes</td>
<td>1.5</td>
</tr>
<tr>
<td>AIRM 73</td>
<td>Aircraft Welding</td>
<td>1.5</td>
</tr>
</tbody>
</table>

Total Units 41

**Recommended Electives**

<table>
<thead>
<tr>
<th>Course</th>
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<td>Aircraft Maintenance Technology - Work Experience</td>
<td>2</td>
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<tr>
<td>AIRM 80</td>
<td>Laboratory Studies in Aircraft Maintenance Technology</td>
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<td>Physics</td>
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</tbody>
</table>

The Airframe Maintenance Technology program is accredited by the Federal Aviation Administration (FAA).

**Contact:**
Federal Aviation Administration (FAA) 800 Independence Avenue, SW Washington, DC 20591 1(800) 835-5322 www.faa.gov (http://www.faa.gov)
Airframe Maintenance Technology - Evening

Technology and Health Division
Certificate T0981

This program prepares students to enter employment as a certified airframe technician in the aircraft maintenance industry. Training is given in the overhaul of various airframes and their components. Completion of this program leads to an Associate in Science Degree or a Certificate. Excellent opportunities for employment exist in this area of training. Certain administrative, quality control, and flight personnel careers require the applicant to hold a valid A & P Certificate.

This program offers a day or evening program option. The only difference between the two options is the course numbering and time required to complete the program. Day program courses AIRM 66A and AIRM 66B are equivalent to evening program courses AIRM 90A, AIRM 90B, AIRM 91A, AIRM 91B, AIRM 92A, AIRM 92B, AIRM 93A, and AIRM 93B.

Successful completion of this program enables students to take the FAA examinations in Airframe and General. Passing the General Exam plus the Airframe and/or Powerplant Exam provides certification as an Aircraft Maintenance Technician which is required for employment in this field. Students desiring a Bachelor's Degree (transfer program) should consult with an advisor to discuss transferability of courses.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Connect learned theory with real-world problems and develop a logical solution to the problem.
- Locate, interpret and apply technical data from industry manuals and apply that technical data to a maintenance situation.
- Determine several possible solutions for dealing with a given situation and then decide which solution(s) are ethical and which are not.
- Demonstrate proper use of aircraft repair equipment.
- Apply knowledge of aeronautics, aircraft maintenance, and aviation regulations.
- Inspect an aircraft/aircraft component and determine if the unit conforms to industry established standards.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>AIRM 70A</th>
<th>Aircraft Maintenance Electricity and Electronics</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIRM 70B</td>
<td>Aircraft Maintenance Electricity and Electronics</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>AIRM 71</td>
<td>Aviation Maintenance Science</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>AIRM 72</td>
<td>Aircraft Materials and Processes</td>
<td>1.5</td>
<td></td>
</tr>
<tr>
<td>AIRM 73</td>
<td>Aircraft Welding</td>
<td>1.5</td>
<td></td>
</tr>
<tr>
<td>AIRM 90A</td>
<td>Airframe Maintenance Technology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>AIRM 90B</td>
<td>Airframe Maintenance Technology: Structure and Design</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>AIRM 91A</td>
<td>Airframe Maintenance Technology</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Recommended Electives</th>
<th>AIRM 91B</th>
<th>Airframe Maintenance Technology: Aluminum Repair</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIRM 92A</td>
<td>Airframe Maintenance Technology: Hydraulics &amp; Pneu</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>AIRM 92B</td>
<td>Airframe Maintenance Systems 2</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>AIRM 93A</td>
<td>Airframe Maintenance Technology: Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>AIRM 93B</td>
<td>Airframe Maintenance Technology: Fire Suppression</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Total Units: 39

The Airframe Maintenance Technology program is accredited by the Federal Aviation Administration (FAA).

Contact:
Federal Aviation Administration (FAA) 800 Independence Avenue, SW Washington, DC 20591 1(800) 835-5322 www.faa.gov (http://www.faa.gov)

Alcohol/Drug Counseling

Technology and Health Division
Certificate T2101

Upon completion of the required courses with a grade of “C” or better, a Certificate in Alcohol/Drug Studies will be awarded by the Technology and Health Division.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Be technically competent to safely practice as an entry-level alcohol & drug counselor.
- Demonstrate an understanding of ethical & legal requirements for alcohol & drug counselors.
- Demonstrate the ability to develop and achieve entry-level professional goals.
- Demonstrate the ability to develop and achieve entry-level professional goals.
- Demonstrate competency in basic counseling skills commensurate with an entry level practitioner in the addictions counseling field.
- Demonstrate the ability to assess, intervene, and refer clients with co-occurring mental health and substance abuse disorder to appropriate resources.
- Students completing the certificate/associates degree program will demonstrate the ability to prepare and develop professional treatment plans and other clinical documentation.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

| AD 1 | Alcohol/Drug Dependency | 3 |
| AD 2 | Physiological Effects of Alcohol/Drugs | 3 |
English Language Skills

Although proficiency in English is not a criterion for admission, students are encouraged to be able to speak, write and read English to complete classes successfully and to ensure safety for themselves and others.

The Alcohol and Drug Counseling program is accredited by the California Association for Alcohol/Drug Educators.

Contact:
California Association for Alcohol/Drug Educators 5230 Clark Avenue, Suite 3 Lakewood, CA 90712 (707) 722-2331 www.caade.org (http://www.caade.org)

Android Programming

Business Division
Certificate E0407

This curriculum is designed for returning CIS professionals with several years experience or current students who have completed several CIS courses. The Android Programming certificate will give students skills that are necessary to obtain jobs in the area of mobile programming, that is used more and more in industry. Students will learn different software packages for developing Android applications as well as general programming skills.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

• create an application for an Android phone.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISP 10</td>
<td>Principles of Object-Oriented Design</td>
<td>2.5</td>
</tr>
<tr>
<td>CISP 21</td>
<td>Programming in Java</td>
<td>3</td>
</tr>
<tr>
<td>CISP 21L</td>
<td>Programming in Java Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISP 52</td>
<td>Mobile Device Programming</td>
<td>3</td>
</tr>
<tr>
<td>CISP 52L</td>
<td>Mobile Device Programming Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISP 54</td>
<td>Programming for Android Devices</td>
<td>3</td>
</tr>
<tr>
<td>CISP 54L</td>
<td>Android Programming Laboratory</td>
<td>0.5</td>
</tr>
</tbody>
</table>

Total Units 13

Animal Science Fundamentals

Natural Sciences Division
Certificate E0360

This certificate program is designed for students to acquire basic knowledge in the fundamentals of Animal Science. This can be utilized to gain entry level employment on farms, ranches and in agricultural sales and services. It is also the first step in the pathway to a career in becoming an educator in Agricultural Sciences. All courses are applicable for degree requirements.

Program Learning Outcomes

Upon successful completion of this program, a student will:

• be able to explain the historical and current economic importance of the livestock and pet animal industries.
Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

- **AGAN 1** Animal Science 3
- **AGAN 2** Animal Nutrition 3
- **AGAN 51** Animal Handling and Restraint 3
- **AGAN 94** Animal Breeding 3
- **AGLI 96** Animal Sanitation and Disease Control 3

**Total Units** 15

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**Animation – 3D and CG Gaming**

_Arts Division_

**Certificate T0302**

The Animation – 3D and CG Gaming Certificate provides training in 3D animation including character modeling, character rigging, lighting, texture, environment and visual effects that lead to creative careers in film, television and the video game industry.

The Animation Program offers an integrated/interdisciplinary approach to prepare students to meet current and future job market demands. The student will be given a balanced blend of art and technology-based skills which are essential for today’s careers in animation.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- create a digital animation portfolio demonstrating skills necessary for employment in their chosen career.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

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**Required Courses**

**Core Courses**

- **ANIM 101A** Drawing - Gesture and Figure 3
- **ANIM 104** Drawing Fundamentals 3
- **ANIM 108** Principles of Animation 3
- **ANIM 115** Storyboarding 3
- **ANIM 116** Character Development 1.5
- **ANIM 130** Introduction to 3D Modeling 3
- **ANIM 131** Introduction to Gaming 3
- **ANIM 132** Intermediate 3D Modeling 3
- **ANIM 136** Animation Environment and Level Design 3
- **ANIM 145** Advanced 3D Modeling 3
- **ANIM 148** Demo Reel 3
- **ARTC 100** Graphic Design I 3

**Required Electives**

Choose one from the following:

- **ANIM 146** Advanced 3-D Animation 3
- **ANIM 149** 3-D Character Rigging 3

**Total Units** 37.5

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**Recommended Electives**

- **ANIM 109** Advanced Principles of Animation 3
- **ANIM 137A** Work Experience in New Digital Media 1
- **ANIM 172** Motion Graphics, Compositing and Visual Effects 3
- **ANIM 175** Digital Animation 3
- **ARTC 290** Portfolio 3
- **ARTD 17A** Drawing: Life 3
- **ARTD 20** Design: Two-Dimensional 3
- **PHOT 10** Basic Digital and Film Photography 3

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**Animation - Game & Interactive Multimedia Design I**

_Arts Division_

**Certificate E0339**

This multi-level certificate program offers skills needed for creative careers that integrate animation with gaming, video, audio, graphics, and special effects for the Web, broadcast, film, presentation, or mobile content. The Animation - Game & Interactive Multimedia Level I Certificate offers an early exit point of 12 Units and provides the skills necessary for entry-level employment as a junior web animator or animation designer, 2D Game Design Assistant, or junior game designer.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- successfully create a traditional game representative of their skills necessary for their chosen gaming genre.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

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**Required Courses**

- **ANIM 100** Digital Paint and Ink 3 or **ARTC 100** Graphic Design I 3
- **ANIM 131** Introduction to Gaming 3
- **ANIM 172** Motion Graphics, Compositing and Visual Effects 3
- **ANIM 175** Digital Animation 3

**Total Units** 12

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**Recommended Elective**

- **ANIM 137A** Work Experience in New Digital Media 1

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**Animation – Game & Interactive Multimedia Design II**

_Arts Division_

**Certificate L0340**

This multi-level certificate program offers skills needed for creative careers that integrate animation with gaming, video, audio, graphics, and special effects for the Web, broadcast, film, presentation, or mobile content. The Animation - Game & Interactive Multimedia Design Level II certificate provides additional expertise for employment opportunities in areas of game design, digital animation, motion graphics, and special effects.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- create a traditional game representative of their skills necessary for their chosen gaming genre.
• successfully create a digital portfolio representative of their skills necessary for their chosen career.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
Completion of Animation - Game & Interactive Multimedia Design - Level I coursework

PLUS
Completion of Animation - Game & Interactive Multimedia Design - Level II coursework

Total Units 21

Animation - Game & Interactive Multimedia Design - Level I Coursework

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANIM 100</td>
<td>Digital Paint and Ink Graphic Design I</td>
<td>3</td>
</tr>
<tr>
<td>or ARTC 100</td>
<td>Graphic Design I</td>
<td></td>
</tr>
<tr>
<td>ANIM 131</td>
<td>Introduction to Gaming</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 172</td>
<td>Motion Graphics, Compositing and Visual Effects</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 175</td>
<td>Digital Animation</td>
<td>3</td>
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</tbody>
</table>

Total Units 12

Animation - Game & Interactive Multimedia Design - Level II Coursework

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANIM 141</td>
<td>2D Game Level Design</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 148</td>
<td>Demo Reel</td>
<td>3</td>
</tr>
<tr>
<td>or ARTC 290</td>
<td>Portfolio</td>
<td></td>
</tr>
<tr>
<td>ANIM 151</td>
<td>Game Prototype Production</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 9

Recommended Elective

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANIM 137A</td>
<td>Work Experience in New Digital Media</td>
<td>1</td>
</tr>
</tbody>
</table>

Animation - Tradigital Level I

Arts Division
Certificate E0337
This multi-level certificate program provides skills based on the principles of storytelling and animation using both traditional and digital media. These skills lead to employment opportunities as animators, character designers, and storyboard artists for television, film, Web, mobile media, and gaming. The Animation - Tradigital Level I Certificate offers an early exit point of 15 Units and provides the skills necessary for entry-level employment in the areas of production assistant or junior storyboard artist.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• successfully create a story board animatic representative of their chosen entertainment field.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
Completion of the Animation - Tradigital - Level I coursework 15

PLUS
Completion of the Animation - Tradigital - Level II coursework 9

Total Units 24

Animation - Tradigital Level I Coursework

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>ANIM 101A</td>
<td>Drawing - Gesture and Figure</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 108</td>
<td>Principles of Animation</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 111A</td>
<td>Animal Drawing</td>
<td>1.5</td>
</tr>
<tr>
<td>ANIM 115</td>
<td>Storyboarding</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 116</td>
<td>Character Development</td>
<td>1.5</td>
</tr>
<tr>
<td>ANIM 104</td>
<td>Drawing Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>or ARTD 15A</td>
<td>Drawing: Beginning</td>
<td></td>
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</table>

Total Units 15

Animation - Tradigital - Level II Coursework

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANIM 175</td>
<td>Digital Animation</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 100</td>
<td>Digital Paint and Ink</td>
<td></td>
</tr>
<tr>
<td>or ARTC 100</td>
<td>Graphic Design I</td>
<td></td>
</tr>
<tr>
<td>ARTC 290</td>
<td>Portfolio</td>
<td>3</td>
</tr>
<tr>
<td>or ANIM 148</td>
<td>Demo Reel</td>
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</tbody>
</table>

Total Units 9
Recommended Electives
ANIM 137A Work Experience in New Digital Media 1
ARTD 17A Drawing: Life 3
ARTD 16 Drawing: Perspective 3

Architectural Design Concentration Level I
Technology and Health Division
Certificate L0384
This multi-level certificate program prepares students to enter the field of architecture and related areas. The student is provided with an option of direct employment in the field or preparation for transfer to the professional school of architecture. The Level I certificate provides a broad overview of the fundamental skills essential to the field, suitable for entry-level employment as an office assistant.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
ARCH 101 Design I - Elements of Design 4
ARCH 102 Design II - Architectural Design 4
ARCH 121 CADD and Digital Design Media Level I 4
ARCH 122 Architectural Presentations 4
ARCH 141 Design Drawing and Communication 4
Total Units 20

Specific Information
Students receiving financial aid need to declare the level III certificate as their goal to meet Financial Aid requirements.

Architectural Design Concentration Level II
Technology and Health Division
Certificate T0385
This Level II Design Concentration Certificate focuses upon studio design, drawing, and presentation skills, including model-making, sketching and computer applications. The student will prepare a portfolio of creative design assignments. The Level II Design Concentration Certificate prepares students for employment as a design assistant or presentation specialist.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Be employed or actively seeking employment in the field or a related field.
• Be technically competent.
• Incorporate basic principles of layout and typography in architectural presentations.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
Completion of the Architectural Design Concentration - Level I coursework 20
PLUS
Completion of the Architectural Design Concentration - Level II coursework 11
Total Units 31

Architectural Design Concentration - Level II Coursework
ARCH 142 Architectural Materials and Specifications 4
ARCH 201 Design III - Environmental Design 4
ARCH 250 World Architecture I 3
Total Units 11

Architectural Design Concentration Level III
Technology and Health Division
Certificate T0386
The Level III Design Concentration Certificate provides additional expertise in portfolio development and professional practice. The Level III Design Concentration Certificate prepares students for employment as an intermediate design assistant or presentation specialist.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Be employed or actively seeking employment in the field or a related field.
• Be technically competent.
• Present and evaluate the pros and cons of particular design alternative solution.
• Synthesize preliminary design alternatives into one well-presented final architectural design solution.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
Completion of the Architectural Design Concentration - Level I coursework 20
PLUS
Completion of the Architectural Design Concentration - Level II coursework 11
PLUS
Completion of the Architectural Design Concentration - Level III coursework 10
Total Units 41
Architectural Technology Concentration - Level I Coursework
ARCH 101  Design I - Elements of Design  4
ARCH 102  Design II - Architectural Design  4
ARCH 121  CADD and Digital Design Media Level I  4
ARCH 122  Architectural Presentations  4
ARCH 141  Design Drawing and Communication  4
Total Units  20

Architectural Design Concentration - Level II Coursework
ARCH 142  Architectural Materials and Specifications  4
ARCH 201  Design III - Environmental Design  4
ARCH 250  World Architecture I  3
Total Units  11

Architectural Design Concentration - Level III Courses
ARCH 202  Design IV - Advanced Project  4
ARCH 221  Architectural Illustration  3
ARCH 251  World Architecture II  3
Total Units  10

Architectural Technology Concentration Level I
Technology and Health Division
Certificate L0388
This Level I Technology Concentration Certificate focuses upon the preparation of architectural construction documents, with emphasis on computer-aided design (CAD) applications. Regulatory requirements and an overview of construction practices are also included. The student will prepare a portfolio of CAD documentation, including 2-D and 3-D projections. The Level I Technology Concentration Certificate prepares students for employment as a beginning CAD draftsman or production specialist.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:
- Be employed or actively seeking employment in the field or a related field.
- Be technically competent.
- Successfully execute orthographic and 3D drawing projections.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
Completion of the Architecture Foundational Skills Certificate coursework  12

PLUS
Completion of the Architectural Technology Concentration - Level I coursework  16

Total Units  28

Architecture Foundational Skills Certificate Coursework
ARCH 101  Design I - Elements of Design  4
ARCH 121  CADD and Digital Design Media Level I  4

Total Units  12

Architectural Technology Concentration - Level I Coursework
ARCH 142  Architectural Materials and Specifications  4
ARCH 145  Building and Zoning Codes  3
ARCH 147  Architectural CAD and BIM  3
ARCH 247  Architectural CAD Working Drawings  3
INSP 70  Elements of Construction  3
Total Units  16

Architectural Technology Concentration Level II
Technology and Health Division
Certificate T0389
The Level II Technology Concentration Certificate provides additional expertise in advanced CAD applications and professional practice. The Level II Technology Concentration Certificate prepares students for employment as an intermediate CAD operator or production specialist.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:
- Be employed or actively seeking employment in the field or a related field.
- Be technically competent.
- Successfully execute orthographic and 3D drawing projections.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
Completion of the Architecture Foundational Skills Certificate coursework  12

PLUS
Completion of the Architectural Technology Concentration - Level I coursework  16

PLUS
Completion of the Architectural Technology Concentration - Level II coursework  9

Total Units  37

Architecture Foundational Skills Certificate Coursework
ARCH 101  Design I - Elements of Design  4
ARCH 121  CADD and Digital Design Media Level I  4
ARCH 141  Design Drawing and Communication  4

Total Units  12

Architectural Technology Concentration - Level I Coursework
ARCH 142  Architectural Materials and Specifications  4
ARCH 145  Building and Zoning Codes  3
ARCH 147  Architectural CAD and BIM  3
ARCH 247  Architectural CAD Working Drawings  3
INSP 70  Elements of Construction  3
Total Units  16
Architecture Foundational Skills

Technology and Health Division
Certificate E0387
This multi-level certificate program prepares students to enter the field of architecture and related areas. The student is provided with an option of direct employment in the field or preparation for transfer to a professional school of architecture. The Architecture Foundational Skills certificate provides a basic overview of the fundamental skills essential to the field, suitable for entry-level employment as an office assistant.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARCH 101</td>
<td>Design I - Elements of Design</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 141</td>
<td>Design Drawing and Communication</td>
<td>4</td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>12</td>
</tr>
</tbody>
</table>

Athletic Trainer Aide I

Kinesiology & Athletics Division
Certificate E0802
The Athletic Trainer Aide I Certificate provides minimal experience necessary to assist High School Athletic Trainers and Athletic Health Care Providers in the community. Students desiring a Bachelor's Degree (transfer program) should consult with an advisor to discuss transferability of courses.

Program Learning Objectives
Upon successful completion of this program, a student will be able to:

- Identify daily tasks of operating an athletic training room, pre and post practice, and pre and post competition.
- Create athletic injury documentation in hard copy format and on computerized injury tracking systems.
- Recognize injuries and conditions to be treated that require protection of the health care provider, the patient and the health care facility.
- Apply the HOPS (History, Observation, Palpation, and Special Tests) procedure during injury evaluation, under the supervision of a certified athletic trainer.
- Provide acute and sub-acute care for athletic injuries and condition, including, but not limited to modalities, manual therapy and therapeutic exercise.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>KIN 3</td>
<td>First Aid and CPR</td>
<td>3</td>
</tr>
<tr>
<td>or KIN 5</td>
<td>Advanced First Aid/CPR/Emergency Response</td>
<td></td>
</tr>
<tr>
<td>KIN 19</td>
<td>Introduction to Care/Prevention of Activity/ Sports -Related Injuries</td>
<td>3</td>
</tr>
<tr>
<td>KIN 34</td>
<td>Fitness for Living</td>
<td>3</td>
</tr>
<tr>
<td>KIN 92</td>
<td>Work Experience - Athletic Training</td>
<td>2-3</td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>11-12</td>
</tr>
</tbody>
</table>

Building Automation

Technology and Health Division
Certificate T0309
This program is designed to prepare the student for a career in the fields of Building Automation, Energy Management, and Green Building Technologies. Students desiring a Bachelor's Degree (transfer program) should consult with an advisor to discuss transferability of courses.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Identify the startup and operational sequence of a chiller plant.
- Understand the purpose and function of chiller plant economizers.
- Demonstrate the use and application of controlled devices.
- Develop programming strategies for a chiller plant.
- Evaluate the energy usage of a multi-story commercial building.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIRC 20</td>
<td>Refrigeration Fundamentals</td>
<td>4</td>
</tr>
<tr>
<td>AIRC 25</td>
<td>Electrical Fundamentals for Air Conditioning and Refrigeration</td>
<td>5</td>
</tr>
<tr>
<td>AIRC 31</td>
<td>Commercial Electrical for Air Conditioning and Refrigeration</td>
<td>4</td>
</tr>
<tr>
<td>AIRC 34</td>
<td>Advanced Mechanical Refrigeration</td>
<td>4</td>
</tr>
<tr>
<td>AIRC 61</td>
<td>Building Automation Fundamentals</td>
<td>2.5</td>
</tr>
<tr>
<td>AIRC 65</td>
<td>Building Automation Networks and Programming</td>
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</tr>
<tr>
<td>AIRC 67</td>
<td>Energy Management</td>
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<tr>
<td>ELEC 11</td>
<td>Technical Applications in Microcomputers</td>
<td>3</td>
</tr>
<tr>
<td>CISW 41</td>
<td>XML Secure Programming</td>
<td>3</td>
</tr>
<tr>
<td>CNET 56</td>
<td>Computer Networks</td>
<td>4</td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>36.5</td>
</tr>
</tbody>
</table>

Business: Human Resource Management - Level I

Business Division
Certificate E0531
This introductory certificate exposes students to the business world and the role of human resources. Students become familiar with various approaches to business organization and the strategic nature of human resources. This certificate may aid the student's search for an entry-level job in the business world.
Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- List and explain the foundations upon which business is built and the economic challenges facing the United States.
- Apply management concepts and functions.
- Explain theory and practical application of Equal Employment Opportunity current employment laws.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 62</td>
<td>Human Resource Management</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Total Units</strong></td>
<td><strong>9</strong></td>
</tr>
</tbody>
</table>

Special Information

Students receiving financial aid need to declare the Level III Certificate as their goal to meet Financial Aid requirements.

Business: Human Resource Management - Level II

Business Division
Certificate L0534

This certificate builds upon the Level I Certificate to provide students with specific knowledge of human resource management functions. HR law, compensations systems, and an understanding of human motivation provide the student with a solid foundation from which to build a career in human resources.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Define organizational culture, socialization and mentoring.
- Compose an appropriate, effective letter presenting good news, bad news, sales, or persuasive content.
- Analyze social perception.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

Completion of the Business: Human Resource Management - Level I coursework

Total Units 9

Business: Human Resource Management - Level II Coursework

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 62</td>
<td>Human Resource Management</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Total Units</strong></td>
<td><strong>9</strong></td>
</tr>
</tbody>
</table>

Business: Human Resource Management - Level III

Business Division
Certificate L0535

Students completing the Level III Certificate will have knowledge and practical experience in business communications and computer use. Successful completion of this certificate prepares students to handle the increasing diversity and complexity of modern human resource management. Completing the advanced certificate will help those working in the human resource field to prepare for professional certification by the Human Resource Certification Institute.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Identify payroll records required by the employer in preparation for filing tax forms for Social Security, federal and state income tax, state disability benefits, and federal and state unemployment.
- Calculate wages and withholding amounts in payroll problems.
- Assemble payroll record keeping requirements for employers under current state and federal laws.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

Completion of the Business: Human Resource Management - Level I coursework

Total Units 9

PLUS

Completion of the Business: Human Resource Management - Level II coursework

Total Units 9

PLUS

Completion of the Business: Human Resource Management - Level III coursework

Total Units 6.5

Total Units 24.5

Business: Human Resource Management - Level I Coursework

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 62</td>
<td>Human Resource Management</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Total Units</strong></td>
<td><strong>9</strong></td>
</tr>
</tbody>
</table>
Business: Human Resource Management - Level II
Coursework

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>ANTH 22</td>
<td>General Cultural Anthropology</td>
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</tr>
<tr>
<td>BUSM 60</td>
<td>Human Relations in Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSO 25</td>
<td>Business Communications</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total Units**: 9

Business: Human Resource Management - Level III
Coursework

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>BUSA 70</td>
<td>Payroll and Tax Accounting</td>
<td>3</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
</tbody>
</table>

**Total Units**: 6.5

**Special Information**

Students receiving financial aid need to declare the Level III Certificate as their goal to meet Financial Aid requirements.

Business: International - Level I

**Business Division Certificate E0527**

This specialized business certificate is intended to prepare the student to work in the unique and dynamic environment of international business. This program also prepares the student as a business management generalist for companies conducting international trade. This program will afford career opportunities for entry-level employment in international sales and marketing.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- Identify how governments influence trade.
- List and explain the foundations upon which business is built and the economic challenges facing the United States.
- Have developed a working knowledge of marketing terminology.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 51</td>
<td>Principles of International Business</td>
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</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total Units**: 9

**Special Information**

Students receiving financial aid need to declare the Level III Certificate as their goal to meet Financial Aid requirements.

Business: International - Level II

**Business Division Certificate L0597**

In the Business: International - Level II Certificate students will learn methods and approaches to managing the complexities of doing business in an international environment. Students acquire both theoretical knowledge and practical skills related to managing and marketing within the global arena. Students active in the workforce will acquire new skills that are highly desirable in a fast-paced dynamic global environment, with an emphasis on the small business perspective.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- Apply management concepts and functions.
- Describe business planning for small business.
- Discuss the legal forms of business ownership.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

Completion of the Business: International - Level I coursework PLUS

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 66</td>
<td>Small Business Management</td>
<td>3</td>
</tr>
<tr>
<td>Choose one from the following:</td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>CHIN 1</td>
<td>Elementary Chinese</td>
<td></td>
</tr>
<tr>
<td>FRCH 1</td>
<td>Elementary French</td>
<td></td>
</tr>
<tr>
<td>GERM 1</td>
<td>Elementary German</td>
<td></td>
</tr>
<tr>
<td>ITAL 1</td>
<td>Elementary Italian</td>
<td></td>
</tr>
<tr>
<td>JAPN 1</td>
<td>Elementary Japanese</td>
<td></td>
</tr>
<tr>
<td>SPAN 1</td>
<td>Elementary Spanish</td>
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</tbody>
</table>

**Total Units**: 10

**Special Information**

Students receiving financial aid need to declare the Level III Certificate as their goal to meet Financial Aid requirements.

Business: International - Level III

**Business Division Certificate L0528**

Upon completion of the Business: International Level III Certificate, students will have acquired the specific skills needed to successfully complete international business transactions. Students will gain a practical, hands-on perspective of how to compete in a global system of conflicting laws, regulations, and requirements.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- Explain how a small business can prepare to conduct export operations.
- Define key international trade documentation requirements.
• Describe types of international trade transportation intermediaries.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
Completion of the Business: International - Level I coursework 9
PLUS
Completion of the Business: International - Level II coursework 10
PLUS
Completion of the Business: International - Level III coursework 9
Total Units 28

Business: International - Level I Coursework
BUSM 20 Principles of Business 3
BUSM 51 Principles of International Business 3
BUSS 36 Principles of Marketing 3
Total Units 9

Business: International - Level II Coursework
BUSM 61 Business Organization and Management 3
BUSM 66 Small Business Management 3
Choose one from the following: 4
CHIN 1 Elementary Chinese
FRCH 1 Elementary French
GERM 1 Elementary German
ITAL 1 Elementary Italian
JAPN 1 Elementary Japanese
SPAN 1 Elementary Spanish
Total Units 9

Business: International - Level III Coursework
BUSL 20 International Business Law 3
BUSM 50 World Culture: A Business Perspective 3
or ANTH 22 General Cultural Anthropology
BUSM 52 Principles of Exporting and Importing 3
Total Units 9

Recommended Electives
BUSM 81 Work Experience in Business 1-4
BUSM 85 Special Issues in Business 2
BUSS 85 Special Issues in Marketing 2

Business: Management - Level I

Business Division
Certificate E0525
The Business Management - Level I Certificate is designed to introduce the student to the role of management in business. Management is the efficient use of human and capital resources to accomplish organizational objectives. Students will be exposed to the terms, trends, organizational structure, and opportunities inherent in business management. Upon completion of the Business: Management - Level I Certificate students may qualify for an entry-level management position in California's diverse economy.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:
• List and explain the foundations upon which business is built and the economic challenges facing the United States.
• Apply management concepts and functions.
• Have developed a working knowledge of marketing terminology.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
Completion of the Business: Management - Level I coursework 9
PLUS
Completion of the Business: Management - Level II coursework 9.5
Total Units 18.5

Business: Management - Level I Coursework
BUSM 20 Principles of Business 3
BUSM 61 Business Organization and Management 3
Special Information
Students receiving financial aid need to declare the Level II or Level III Certificate as their goal to meet Financial Aid requirements.

Business: Management - Level III

Business Division
Certificate T0526

Upon completion of the Business: Management - Level III Certificate, students will have built a foundation of management strategies and practices which will enable them to prosper in an ever-changing business environment. Students will have a strategic perspective of production, marketing, accounting, international business and human resources. Completion of the Business: Management - Level III Certificate will lead to new opportunities and provide students with a solid foundation upon which to build a management career.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

• Describe the basic accounting system and how it is used to serve business needs.
• Define and outline the key principles of continuous quality management.
• Identify how governments influence trade.

Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 7</td>
<td>Principles of Accounting - Financial</td>
<td>5</td>
</tr>
<tr>
<td>BUSM 10</td>
<td>Principles of Continuous Quality Improvement</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 51</td>
<td>Principles of International Business</td>
<td>3</td>
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</tbody>
</table>

Total Units 11

Special Information
Students receiving financial aid need to declare the Level II or Level III Certificate as their goal to meet Financial Aid requirements.

Business: Retail Management - Level I

Business Division
Certificate E0500

This introductory certificate exposes students to the business world and the role of retail distribution. Students become familiar with careers in retail management, as well as the latest trends in this fast changing field. This certificate may aid the student's search for an entry-level job in retail management.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

• Compose an appropriate, effective letter presenting good news, bad news, sales, or persuasive content.
• Use informative and sales letters to convey information and influence people favorably.
• Develop and deliver a 3-5 minute presentation on a business related topic.

Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSO 25</td>
<td>Business Communications</td>
<td>3</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
<tr>
<td>FASH 62</td>
<td>Retail Buying and Merchandising</td>
<td>3</td>
</tr>
<tr>
<td>or BUSS 50</td>
<td>Retail Store Management and Merchandising</td>
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</tr>
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</table>

Total Units 9.5

Special Information
Students receiving financial aid need to declare the Level II or Level III Certificate as their goal to meet Financial Aid requirements.

Business: Retail Management - Level II

Business Division
Certificate L0591

This intermediate certificate builds upon the Level I Certificate to expose students to the various functions of managers in retail positions. Fundamentals of business organization, retail marketing and staffing...
provides the student a solid foundation from which to build a career in retail management.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- Apply management concepts and functions.
- Explain theory and practical application of Equal Employment Opportunity current employment laws.
- Have developed a working knowledge of marketing terminology.

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of the Retail Management - Level I coursework</td>
<td>9.5</td>
</tr>
<tr>
<td>Completion of the Retail Management - Level II coursework</td>
<td>12</td>
</tr>
<tr>
<td>Total Units</td>
<td>21.5</td>
</tr>
</tbody>
</table>

#### Business: Retail Management - Level I Coursework

- **BUSO 25** Business Communications 3
- **BUSS 50** Retail Store Management and Merchandising 3
- **or FASH 62** Retail Buying and Merchandising 3
- **CISB 15** Microcomputer Applications 3.5

Total Units 9.5

#### Business: Retail Management - Level II Coursework

- **BUSA 11** Fundamentals of Accounting 3
- **BUSM 61** Business Organization and Management 3
- **BUSM 62** Human Resource Management 3
- **BUSS 36** Principles of Marketing 3

Total Units 12

### Special Information

Students receiving financial aid need to declare the Level III Certificate as their goal to meet Financial Aid requirements.

### Business: Retail Management - Level III

**Business Division Certificate T0521**

Students completing the advanced Level III Certificate will have knowledge and practical experience in business communication, leadership and financial controls. Successful completion of this certificate prepares students to handle the increasing diversity and complexity of modern retail management.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- Describe the basic accounting system and how it is used to serve business needs.
- Define organizational culture, socialization and mentoring.
- Apply communication skills in simulated business situations such as conferences and business groups.

### Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of the Retail Management - Level I coursework</td>
<td>9.5</td>
</tr>
<tr>
<td>Completion of the Retail Management - Level II coursework</td>
<td>12</td>
</tr>
<tr>
<td>Completion of the Retail Management - Level III coursework</td>
<td>11</td>
</tr>
<tr>
<td>Total Units</td>
<td>32.5</td>
</tr>
</tbody>
</table>

#### Business: Retail Management - Level I Coursework

- **BUSO 25** Business Communications 3
- **BUSS 50** Retail Store Management and Merchandising 3
- **or FASH 62** Retail Buying and Merchandising 3
- **CISB 15** Microcomputer Applications 3.5

Total Units 9.5

#### Business: Retail Management - Level II Coursework

- **BUSA 11** Fundamentals of Accounting 3
- **BUSM 61** Business Organization and Management 3
- **BUSM 62** Human Resource Management 3
- **BUSS 36** Principles of Marketing 3

Total Units 12

### Business: Small Business Management - Level I

**Business Division Certificate E0529**

Small Business has been described as the engine of change within the economy. The Business: Small Business Management - Level I Certificate exposes students to the fundamentals of managing and planning a small business. Upon completion students may qualify for an entry-level management position in a small business. Entrepreneurs may use this certificate as a means to plan and develop new business ventures.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- List and explain the foundations upon which business is built and the economic challenges facing the United States.
- Have developed a working knowledge of marketing terminology.
- Describe business planning for small business.
Review Student Learning Outcomes (SLOs) [here](http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 66</td>
<td>Small Business Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
<td></td>
<td><strong>9</strong></td>
</tr>
</tbody>
</table>

### Special Information

Students receiving financial aid need to declare the Level II Certificate as their goal to meet Financial Aid requirements.

### Business: Small Business Management - Level II

#### Business Division

Certificate L0588

The Business: Small Business Management - Level II Certificate provides students with practical small business tools. This certificate focuses on issues such as motivation, teamwork, and leadership skills that lead to enhanced productivity through the development of people. Completion of this certificate will lead to new career opportunities for those currently employed in the small business arena.

#### Program Learning Outcomes

*Upon successful completion of this program, a student will be able to:*

- Define organizational culture, socialization and mentoring.
- Apply management concepts and functions.
- Explain theory and practical application of Equal Employment Opportunity current employment laws.

Review Student Learning Outcomes (SLOs) [here](http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 66</td>
<td>Small Business Management</td>
<td>3</td>
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<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
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</tr>
<tr>
<td><strong>Total Units</strong></td>
<td></td>
<td><strong>9</strong></td>
</tr>
</tbody>
</table>

### Business: Small Business Management - Level III

#### Program Learning Outcomes

*Upon successful completion of this program, a student will be able to:*

- I am able to describe the basic accounting system and how it is used to serve business needs.
- I am able to define and outline the key principles of continuous quality management.
- I am able to contrast quality management theory and previous management thought.

Review Student Learning Outcomes (SLOs) [here](http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 66</td>
<td>Small Business Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
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<td><strong>9</strong></td>
</tr>
</tbody>
</table>

### Business: Small Business Management - Level I Coursework

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 66</td>
<td>Small Business Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
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### Business: Small Business Management - Level II Coursework

<table>
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<th>Course Title</th>
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</thead>
<tbody>
<tr>
<td>BUSM 60</td>
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<td>3</td>
</tr>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 62</td>
<td>Human Resource Management</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
<td></td>
<td><strong>9</strong></td>
</tr>
</tbody>
</table>

### Business: Small Business Management - Level III Coursework

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 7</td>
<td>Principles of Accounting - Financial</td>
<td>5</td>
</tr>
<tr>
<td>BUSM 10</td>
<td>Principles of Continuous Quality Improvement</td>
<td>3</td>
</tr>
</tbody>
</table>
Upon successful completion of this program, a student will:

- Be grounded in Child Development knowledge (theory) and use their understanding of young children and their needs to create environments that are healthy, respectful, supportive and challenging for each child.
- Understand that successful programs depend upon partnerships with children’s families and communities. They use this understanding to create respectful, reciprocal relationships that support and empower families and to involve all families in their children’s development and learning.
- Understand theoretical and practical implications of oppression and privilege as they apply to young children, families, programs, classrooms and teaching. Various classroom strategies are employed.

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 5</td>
<td>Principles and Practices in Child Development Programs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 6</td>
<td>Introduction to Child Development Curriculum</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 10</td>
<td>Child Growth and Lifespan Development</td>
<td>3</td>
</tr>
<tr>
<td>or CHLD 10H</td>
<td>Child Growth and Lifespan Development-Honors</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 64</td>
<td>Health, Safety and Nutrition of Children</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 68</td>
<td>Children With Special Needs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 84</td>
<td>Guidance and Discipline in Child Development Settings</td>
<td>1</td>
</tr>
<tr>
<td>Choose three from the following:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHLD 61</td>
<td>Language Arts and Art Media for Young Children</td>
<td></td>
</tr>
<tr>
<td>CHLD 62</td>
<td>Music and Motor Development for Young Children</td>
<td></td>
</tr>
<tr>
<td>CHLD 63</td>
<td>Creative Sciencing and Math for Young Children</td>
<td></td>
</tr>
<tr>
<td>CHLD 73</td>
<td>Infant/Toddler Care and Development</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 50</td>
<td>Teaching in a Diverse Society</td>
<td>3</td>
</tr>
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<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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<tbody>
<tr>
<td>CHLD 71A</td>
<td>Administration of Child Development Programs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 71B</td>
<td>Management/Marketing/Personnel for ECD Programs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 75</td>
<td>Supervising Adults in Early Childhood Settings</td>
<td>2</td>
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Choose four units from the following:  

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 66</td>
<td>Small Business Management</td>
<td>4</td>
</tr>
<tr>
<td>CHLD 72</td>
<td>Teacher, Parent, and Child Relationships</td>
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<tr>
<td>CHLD 73</td>
<td>Infant/Toddler Care and Development</td>
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<td>CHLD 82</td>
<td>Advocacy in Child Development</td>
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<tr>
<td>CHLD 83</td>
<td>Current Issues in Child Development</td>
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</table>

Total Units: 43

1. Students must provide documentation of influenza, pertussis (TDap), and measles immunization, as well as TB clearance, as required by SB792 prior to being permitted to enroll in this class. Instructions on submitting documentation are available at Child Development Center ([http://www.mtsac.edu/cdc/immunization](http://www.mtsac.edu/cdc/immunization)).

2. Note: Your unit selection should not include any course you have previously taken.

### Program Learning Outcomes

Upon successful completion of this program, a student will:

- Understand and use a wide array of developmentally appropriate approaches, instructional strategies, and tools to connect with children and families and positively influence each child’s development and learning.
- Be able to evaluate Early care and Education Program regulations, standards, policies according to Title 22 California.
- Be grounded in Child Development knowledge (theory) and use their understanding of young children and their needs to create environments that are healthy, respectful, supportive and challenging for each child.
- Understand that child observation, documentation and other forms of assessment are central to the practices of all early childhood professionals. Students use systematic observations, documentation, and other effective assessment strategies to positively influence the development of every child.
- Understand that successful programs depend upon partnerships with children’s families and communities. They use this understanding to create respectful, reciprocal relationships that support and empower families and to involve all families in their children’s development and learning.
Upon successful completion of this program, a student will:

- Understand the importance of developmental domains and academic content areas. Students use their knowledge and other resources to design, implement, and evaluate meaningful challenging curricula and environments that promote comprehensive developmental learning outcomes for every child.
- Be able to identify and conduct themselves as members of the early childhood profession. They know ethical guidelines and other professional standards related to early childhood practices. They are life-long, collaborative learners who continue to broaden their knowledge and skills, remain informed about child development issues, and are informed advocates for sound educational practices and policies.
- Be able to apply effective guidance and interaction strategies that support all children's social learning, identity and self-confidence.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 5</td>
<td>Principles and Practices in Child</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Development Programs</td>
<td></td>
</tr>
<tr>
<td>CHLD 6</td>
<td>Introduction to Child Development</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 11</td>
<td>Child and Adolescent Development</td>
<td>3</td>
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<tr>
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</table>

1. Students must provide documentation of influenza, pertussis (TDap), and measles immunization, as well as TB clearance, as required by SB792 prior to being permitted to enroll in this class. Instructions on submitting documentation are available at Child Development Center (http://www.mtsac.edu/cdc/immunization).

### Children's Program: General - Level II

#### Business Division

**Certificate L0412**

The Children's Program Certificate: General Level II enhances the student's knowledge beyond Level I, providing additional skills and knowledge working with children. This certificate focuses on safe and healthy environments, working appropriately with children with special needs and the use of appropriate discipline techniques. Completion may lead to salary increase based on Units earned.

### Program Learning Outcomes

**Upon successful completion of this program, a student will:**

- Understand and use a wide array of developmentally appropriate approaches, instructional strategies, and tools to connect with children and families and positively influence each child's development and learning.
- Be able to evaluate Early Care and Education Program regulations, standards, policies according to Title 22 California.
- Be grounded in Child Development knowledge (theory) and use their understanding of young children and their needs to create environments that are healthy, respectful, supportive and challenging for each child.
- Understand that child observation, documentation and other forms of assessment are central to the practices of all early childhood professionals. Students use systematic observations, documentation, and other effective assessment strategies to positively influence the development of every child.
- Understand that successful programs depend upon partnerships with children's families and communities. They use this understanding to create respectful, reciprocal relationship that support and empower families and to involve all families in their children's development and learning.
- Understand the importance of developmental domains and academic content areas. Students use their knowledge and other resources to design, implement, and evaluate meaningful curriculum.
- Be able to identify and conduct themselves as members of the early childhood profession. They know ethical guidelines and other professional standards related to early childhood education.
- Be able to apply effective guidance and interaction strategies that support all children's social learning, identity and self-confidence.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

### Required Courses

**Completion of the Children's Program Certificate: General - Level I coursework**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 5</td>
<td>Principles and Practices in Child</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Development Programs</td>
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</tr>
<tr>
<td>CHLD 6</td>
<td>Introduction to Child Development</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 11</td>
<td>Child and Adolescent Development</td>
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<tr>
<td></td>
<td><strong>Total Units</strong></td>
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</tbody>
</table>

1. Students must provide documentation of influenza, pertussis (TDap), and measles immunization, as well as TB clearance, as required by SB792 prior to being permitted to enroll in this class. Instructions on submitting documentation are available at Child Development Center (http://www.mtsac.edu/cdc/immunization).

### Children's Program Certificate: General - Level I Coursework

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 5</td>
<td>Principles and Practices in Child</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Development Programs</td>
<td></td>
</tr>
<tr>
<td>CHLD 6</td>
<td>Introduction to Child Development</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 11</td>
<td>Child and Adolescent Development</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Total Units</strong></td>
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</tr>
</tbody>
</table>

### Children's Program Certificate: General - Level II Coursework

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>CHLD 64</td>
<td>Health, Safety and Nutrition of Children</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 68</td>
<td>Children With Special Needs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 84</td>
<td>Guidance and Discipline in Child</td>
<td>1</td>
</tr>
<tr>
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<tr>
<td></td>
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</table>

1. Students must provide documentation of influenza, pertussis (TDap), and measles immunization, as well as TB clearance, as required by SB792 prior to being permitted to enroll in this class. Instructions on submitting documentation are available at Child Development Center (http://www.mtsac.edu/cdc/immunization).

### Children's Program: General - Level III

#### Business Division

**Certificate L0409**

The Children's Program Certificate: General Level III increases skills in planning for children by focusing on different areas of curriculum. With 175 days of experience and the completion of 16 specific G.E.
Units in Areas A, B, C and D, this certificate meets the Title 5 education requirements for a fully qualified teacher.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will:*

- Understand and use a wide array of developmentally appropriate approaches, instructional strategies, and tools to connect with children and families and positively influence each child’s development and learning.
- Be able to evaluate Early care and Education Program regulations, standards, policies according to Title 22 California.
- Be grounded in Child Development knowledge (theory) and use their understanding of young children and their needs to create environments that are healthy, respectful, supportive and challenging for each child.
- Understand that child observation, documentation and other forms of assessment are central to the practices of all early childhood professionals. Students use systematic observations, documentation, and other effective assessment strategies to positively influence the development of every child.
- Understand that successful programs depend upon partnerships with children’s families and communities. They use this understanding to create respectful, reciprocal relationship that support and empower families and to involve all families in their children’s development and learning.
- Understand the importance of developmental domains and academic content areas. Students use their knowledge and other resources to design, implement, and evaluate meaningful curriculum.
- Be able to identify and conduct themselves as members of the early childhood profession. They know ethical guidelines and other professional standards related to early childhood education. They are life-long, collaborative learners who continue to broaden their knowledge and skills, remain informed about child development issues, and are informed advocates for sound educational practices and policies.
- Be able to apply effective guidance and interaction strategies that support all children’s social learning, identity and self-confidence.

Review Student Learning Outcomes (SLOs) [here](http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

**Completion of the Children’s Program Certificate: General - Level I coursework**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 5</td>
<td>Principles and Practices in Child Development Programs ¹</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 6</td>
<td>Introduction to Child Development Curriculum</td>
<td>3</td>
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</tbody>
</table>

Total Units: 28

**Children’s Program Certificate: General - Level II coursework**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 64</td>
<td>Health, Safety and Nutrition of Children</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 68</td>
<td>Children With Special Needs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 84</td>
<td>Guidance and Discipline in Child Development Settings</td>
<td>1</td>
</tr>
</tbody>
</table>

Total Units: 7

**Children’s Program Certificate: General - Level III Courses**

Choose three from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 50</td>
<td>Teaching in a Diverse Society</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 61</td>
<td>Language Arts and Art Media for Young Children</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 62</td>
<td>Music and Motor Development for Young Children</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 63</td>
<td>Creative Sciencing and Math for Young Children</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 73</td>
<td>Infant/Toddler Care and Development ¹</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units: 9

¹ Students must provide documentation of influenza, pertussis (Tdap), and measles immunization, as well as TB clearance, as required by SB792 prior to being permitted to enroll in this class. Instructions on submitting documentation are available at Child Development Center [here](http://www.mtsac.edu/cdc/immunization).

**Children’s Program: Teaching**

**Business Division**

**Certificate T0405**

The Children’s Program Certificate: Teaching specialization is designed for the student who desires knowledge about Early Childhood Development and skills for teaching young children. This certificate contains two laboratory and one fieldwork component emphasizing working with children. This certificate exceeds Title 22 education requirements for fully qualified teachers. With 175 days of experience and the completion of 16 specified G.E. Areas A, B, C, and D, this certificate meets Title 5 education requirements for a fully qualified teacher.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will:*

- Understand and use a wide array of developmentally appropriate approaches, instructional strategies, and tools to connect with children and families and positively influence each child’s development and learning.
- Be able to evaluate Early care and Education Program regulations, standards, policies according to Title 22 California.
- Be grounded in Child Development knowledge (theory) and use their understanding of young children and their needs to create environments that are healthy, respectful, supportive and challenging for each child.
- Understand that child observation, documentation and other forms of assessment are central to the practices of all early childhood professionals. Students use systematic observations, documentation, and other effective assessment strategies to positively influence the development of every child.
• Understand the importance of developmental domains and academic content areas. Students use their knowledge and other resources to design, implement, and evaluate meaningful challenging curricula and environments that promotes comprehensive developmental learning outcomes for every child.

• Understand that successful programs depend upon partnerships with children’s families and communities. They use this understanding to create respectful, reciprocal relationships that support and empower families and to involve all families in their children’s development and learning.

• Acquire strategies and developmentally appropriate techniques for effective teaching and classroom management.

• Understand theoretical and practical implications of oppression and privilege as they apply to young children, families, programs, classrooms and teaching. Various classroom strategies to deal with bias are developed.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

Core Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
<td>3</td>
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<tr>
<td>CHLD 5</td>
<td>Principles and Practices in Child Development Programs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 6</td>
<td>Introduction to Child Development Curriculum</td>
<td>3</td>
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<tr>
<td>CHLD 11</td>
<td>Child and Adolescent Development</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 50</td>
<td>Teaching in a Diverse Society</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 64</td>
<td>Health, Safety and Nutrition of Children</td>
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<td>CHLD 66</td>
<td>Early Childhood Development Observation and Assessment</td>
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<td>CHLD 66L</td>
<td>Early Childhood Development Observation and Assessment Laboratory</td>
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<td>CHLD 67</td>
<td>Early Childhood Education Practicum</td>
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<td>CHLD 67L</td>
<td>Early Childhood Education Practicum Laboratory</td>
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<td>CHLD 68</td>
<td>Children With Special Needs</td>
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<tr>
<td>CHLD 69</td>
<td>Early Childhood Development Field Work Seminar</td>
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<td>CHLD 75</td>
<td>Supervising Adults in Early Childhood Settings</td>
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<td>CHLD 84</td>
<td>Guidance and Discipline in Child Development Settings</td>
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<tr>
<td>CHLD 91</td>
<td>Early Childhood Development Field Work</td>
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</table>

Required Electives

Choose two from the following: 6

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>CHLD 51</td>
<td>Early Literacy in Child Development</td>
<td></td>
</tr>
<tr>
<td>CHLD 61</td>
<td>Language Arts and Art Media for Young Children</td>
<td></td>
</tr>
<tr>
<td>CHLD 62</td>
<td>Music and Motor Development for Young Children</td>
<td></td>
</tr>
<tr>
<td>CHLD 63</td>
<td>Creative Sciencing and Math for Young Children</td>
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</tbody>
</table>

Total Units 39

1 Students must provide documentation of influenza, pertussis (TDap), and measles immunization, as well as TB clearance, as required by SB792 prior to being permitted to enroll in this class. Instructions on submitting documentation are available at Child Development Center (http://www.mtsac.edu/cdc/immunization).

CIS Professional Certificate in C++ Programming

Business Division
Certificate E0714

The CIS Professional Certificate in C++ Programming prepares students for a career in computer programming. It is intended for returning CIS professionals with several years of experience or current students who have completed several CIS courses. Emphasis is placed on object-oriented programming, database programming and developing a graphical user interface. Students will demonstrate the ability to create business-oriented applications using both the C++ and Visual C++ programming languages; demonstrate effective object-oriented design techniques; write effective program documentation, and demonstrate program troubleshooting skills. Opportunities available after the completion of this certificate include programming for standalone applications, games and databases.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

• Create event-driven program, using Windows Forms.
• Connect C++ program to the database and incorporate SQL statements into C++ code.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>CISP 10</td>
<td>Principles of Object-Oriented Design</td>
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<tr>
<td>CISP 31</td>
<td>Programming in C++</td>
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<tr>
<td>CISP 31L</td>
<td>Programming in C++ Laboratory</td>
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<tr>
<td>CISP 34</td>
<td>Advanced C++ Programming</td>
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<tr>
<td>CISP 34L</td>
<td>Advanced C++ Programming Laboratory</td>
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Choose one from the following sequences: 3.5

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>CISD 11</td>
<td>Database Management - Microsoft Access Laboratory</td>
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</tr>
<tr>
<td>CISD 21</td>
<td>Database Management - Microsoft SQL Server Laboratory</td>
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</tr>
<tr>
<td>CISD 31</td>
<td>Database Management - Oracle Laboratory</td>
<td></td>
</tr>
</tbody>
</table>

Total Units 13

CIS Professional Certificate in Excel and Access

Business Division
Certificate E0370
This certificate in Excel and Access is designed to prepare students for working with Microsoft Excel and Access in a business environment. The certificate offers a balanced set of classes that prepares students for using advanced features of both Excel and Access needed by industry. Emphasis is placed on Excel functions as well as Access’ relational database techniques. Within Excel, students create a variety of workbooks, utilizing charts, PivotTables, various functions, macros, lists and tables. With Access, students create a variety of objects, including tables, queries, forms, reports and macros, as well as VBA programming. In the VBA for Excel and Access, VBA is used in both Excel and Access to program advanced functionality that may be needed within these applications. Much attention is paid to design principles, including normalization, securing databases, and other current topics in the database field. Students will demonstrate understanding of the topics via projects using various real-world workbooks and databases. Opportunities available after the completion of this certificate include, but are not limited to, administrative aides, database administrators, designers and developers, and database systems analysts. In addition, courses help prepare students to take the Microsoft MOS certification exam in Excel and Access.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Apply appropriate Visual Basic for Application code (VBA) to update Access table data.
- Use embedded SQL statements within VBA procedures to create and run ad hoc queries for users.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>CISB 21</td>
<td>Microsoft Excel</td>
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<tr>
<td>CISD 11L</td>
<td>Database Management - Microsoft Access Laboratory</td>
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<td>CISD 14</td>
<td>VBA for Excel and Access</td>
<td>3</td>
</tr>
<tr>
<td>CISD 14L</td>
<td>VBA for Excel and Access Lab</td>
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<tr>
<td>CISD 40</td>
<td>Database Design</td>
<td>3</td>
</tr>
<tr>
<td>Total Units</td>
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<td>13</td>
</tr>
</tbody>
</table>

CIS Professional Certificate in Java Programming

Business Division
Certificate E0700

The Java programming certificate is designed to prepare students for a career in computer programming. The certificate offers a balanced set of classes that provides students with client, server, and database programming skills required by industry. Emphasis is placed on object-oriented programming applications Web-based applets configuring an Apache Tomcat servlet, implementing JavaServer Pages, JavaBeans, and NetBeans for reusable software components. Students will demonstrate the ability to design and implement a Java application that will contain the front end user interface and back end database. Opportunities available after the completion of this certificate include programming for systems, mobile devices, device drivers and software engineering.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Develop a dynamic web page programming Java Server Pages.
- Create an object oriented program that will use remote method invocation using the Java programming Language.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISP 10</td>
<td>Principles of Object-Oriented Design</td>
<td>2.5</td>
</tr>
<tr>
<td>CISP 21</td>
<td>Programming in Java</td>
<td>3</td>
</tr>
<tr>
<td>CISP 21L</td>
<td>Programming in Java Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISP 24</td>
<td>Advanced Java Programming</td>
<td>3</td>
</tr>
<tr>
<td>CISP 24L</td>
<td>Advanced Java Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>Choose one from the following sequences:</td>
<td>3.5</td>
<td></td>
</tr>
<tr>
<td>CISD 11</td>
<td>Database Management - Microsoft Access</td>
<td></td>
</tr>
<tr>
<td>&amp; 11L</td>
<td>Database Management - Microsoft Access Laboratory</td>
<td></td>
</tr>
<tr>
<td>CISD 21</td>
<td>Database Management - Microsoft SQL Server</td>
<td></td>
</tr>
<tr>
<td>&amp; 21L</td>
<td>Database Management - Microsoft SQL Server Laboratory</td>
<td></td>
</tr>
<tr>
<td>CISD 31</td>
<td>Database Management - Oracle</td>
<td></td>
</tr>
<tr>
<td>&amp; 31L</td>
<td>Database Management - Oracle Laboratory</td>
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</tr>
<tr>
<td>Total Units</td>
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<td>13</td>
</tr>
</tbody>
</table>

CIS Professional Certificate in LINUX

Business Division
Certificate E0796

The CIS Certificate in Linux prepares students to install, manage, program and troubleshoot Linux operating systems. The certificate offers a balanced set of classes that prepares students to create and operate Linux workstations, servers and networks used by industry. Emphasis is placed on configuring a Linux distribution to create workstations with client applications; email, file, FTP, DNS and other servers; and routers, firewalls and other network services. Special attention is given to security concepts and tools and their implementation in a Linux system. Students will also learn to configure and install an Apache web server in a Linux system to access a MySQL database using PHP programs. Opportunities available after the completion of this certificate include system or network administration, web server, and database programmers. The certificate covers the major topics of an industry standard certification exam for Linux.

Program Learning Outcomes
Upon successful completion of this program, a student will:

- Know how to install a SAMBA server in a Linux computer.
- Know how to install an Apache web server in a Linux computer and access its web pages from another computer.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
Required Courses

CISN 31  Linux Operating System  3
CISN 31L Linux Operating System Laboratory  0.5
CISN 34  Linux Networking and Security  3
CISN 34L Linux Networking and Security Laboratory  0.5
CISW 31  Secure Web Servers  3
CISW 31L Secure Web Servers Laboratory  0.5

Total Units  10.5

CIS Professional Certificate in Network Security

Business Division
Certificate E0721

The CIS Professional Certificate in Network Security program is designed to prepare students for a career in the computer network security industry. The certificate offers a balanced set of classes that prepare students to design, implement, and manage the heterogeneous network infrastructure. The security management courses emphasize firewall security appliances, network protocol analysis, Linux network, Snort intrusion detection, intrusion prevention, and vulnerability management. Students will acquire the skills to utilize network protocol analyzers, to troubleshoot network problems, deploy intrusion prevention systems, configure firewall security appliances and Virtual Private Network (VPN), and assess network vulnerabilities and implement countermeasures. Individual courses will help students prepare for industry certification exams such as Certified Ethical Hacker (CEH), Cisco Firewall Specialist, and Cisco IPS Specialist. Opportunities available upon completion of this certificate include entry-level and mid-management positions in Network Administration.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

• Configure and install a firewall.
• Implement a secured translation for service hosting through firewall.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

CISN 51  Linux Operating System  3
CISN 51L Linux Operating System Laboratory  0.5
CISN 34  Linux Networking and Security  3
CISN 34L Linux Networking and Security Laboratory  0.5
CISW 31  Secure Web Servers  3
CISW 31L Secure Web Servers Laboratory  0.5

Total Units  14

CIS Professional Certificate in Object-Oriented Design & Programming

Business Division
Certificate E0723

The CIS Professional Certificate in Object-Oriented Design and Programming prepares students for a career in computer programming. The certificate offers a balanced set of classes that provides students with the skills to design and develop business applications using the Unified Modeling Language (UML) and an object-oriented programming language. Students will demonstrate the ability to design and implement business environment applications that will contain the front end user interface and back end database. Students in this program select...
CIS Professional Certificate in SQL

Business Division
Certificate E0730
The SQL Server certificate is designed to prepare students for a career in database administration using SQL Server. The certificate offers a balanced set of classes that provides students skills in database design, data retrieval and database programming. Emphasis is placed on building databases; retrieving data; creating and maintaining database objects; writing stored procedures, functions and triggers for reusable software components. Students will demonstrate the ability to view and update databases and develop programs to automate database functions. Opportunities available after the completion of this certificate include SQL Server report writer, SQL Server developer and software engineer.

Program Learning Objectives
Upon successful completion of this program, a student will be able to:

• Apply normalization rules to database design.
• Create E-R (Entity Relationship) and UML (Unified Modeling Language) diagrams for a given database scenario.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISP 10</td>
<td>Principles of Object-Oriented Design</td>
<td>2.5</td>
</tr>
<tr>
<td>CISP 11</td>
<td>Programming in Visual Basic</td>
<td></td>
</tr>
<tr>
<td>CISP 11L</td>
<td>Programming in Visual Basic Laboratory</td>
<td></td>
</tr>
<tr>
<td>CISP 14</td>
<td>Advanced Visual Basic</td>
<td></td>
</tr>
<tr>
<td>CISP 14L</td>
<td>Advanced Visual Basic.NET Laboratory</td>
<td></td>
</tr>
<tr>
<td>CISP 21</td>
<td>Programming in Java</td>
<td></td>
</tr>
<tr>
<td>CISP 21L</td>
<td>Programming in Java Laboratory</td>
<td></td>
</tr>
<tr>
<td>CISP 24</td>
<td>Advanced Java Programming</td>
<td></td>
</tr>
<tr>
<td>CISP 24L</td>
<td>Advanced Java Laboratory</td>
<td></td>
</tr>
<tr>
<td>CISP 31</td>
<td>Programming in C++</td>
<td></td>
</tr>
<tr>
<td>CISP 31L</td>
<td>Programming in C++ Laboratory</td>
<td></td>
</tr>
<tr>
<td>CISP 34</td>
<td>Advanced C++ Programming</td>
<td></td>
</tr>
<tr>
<td>CISP 34L</td>
<td>Advanced C++ Programming Laboratory</td>
<td></td>
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<tr>
<td>Total Units</td>
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<td>9.5</td>
</tr>
</tbody>
</table>

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

CIS Professional Certificate in Telecommunications

Business Division
Certificate E0718
The CIS Professional Certificate in Telecommunications program is designed to prepare students for a career in the computer networking industry. The certificate offers a balanced set of classes that prepare students to design, implement and manage the heterogeneous corporate network. The network administration courses emphasize network operating systems, network infrastructure and data communications. Students will acquire the skills to install and administer a Windows network, Virtualization, Active Directory, group policy, file system security, DNS, DHCP, Cisco routers, switches, network infrastructure, access control list, Virtual LAN (VLAN) and VLAN routing. Individual courses will assist students in preparing for industry certification exams such as Network+, Microsoft MCITP and Cisco CCNA. Opportunities available upon completion of the certificate program include entry-level and mid-management positions in Network Administration.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Configure and setup static routing.
• Able to implement VLAN and VLAN routing.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISN 11</td>
<td>Telecommunications/Networking</td>
<td>3</td>
</tr>
<tr>
<td>CISN 11L</td>
<td>Telecommunications/Networking Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISN 24</td>
<td>Window Server Network and Security Administration</td>
<td>3</td>
</tr>
<tr>
<td>CISN 24L</td>
<td>Window Server Network and Security Administration Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISN 51</td>
<td>Cisco CCNA Networking and Routing</td>
<td>3</td>
</tr>
<tr>
<td>CISN 51L</td>
<td>Cisco CCNA Networking and Routing Laboratory</td>
<td>0.5</td>
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<tr>
<td>Total Units</td>
<td></td>
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</tbody>
</table>

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
CIS Professional Certificate in Visual Basic Programming

Business Division
Certificate E0719

The CIS Professional Certificate in Visual Basic Programming is designed to prepare students for a career in computer programming. The certificate offers a balanced set of classes that provides students client, server and database programming skills required by industry. Emphasis is placed on object-oriented programming applications, web based applications and implementing ASP.NET, ADO.NET and .NET Framework for reusable software components. Students will demonstrate the ability to design and implement a Visual Basic application that contains the client interface, the server implementation and the database. Opportunities available after the completion of this certificate include web programming or web and database server administration.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Update a SQL Server database.
- Display data from related database tables.
- Create a web site that accesses data from a database.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISP 10</td>
<td>Principles of Object-Oriented Design</td>
<td>2.5</td>
</tr>
<tr>
<td>CISP 11</td>
<td>Programming in Visual Basic</td>
<td>3</td>
</tr>
<tr>
<td>CISP 11L</td>
<td>Programming in Visual Basic Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISP 14</td>
<td>Advanced Visual Basic .NET</td>
<td>3</td>
</tr>
<tr>
<td>CISP 14L</td>
<td>Advanced Visual Basic.NET Laboratory</td>
<td>0.5</td>
</tr>
</tbody>
</table>

Choose one from the following combinations: 3.5

- CISD 11 & 11L: Database Management - Microsoft Access and Database Management - Microsoft Access Laboratory
- CISD 21 & 21L: Database Management - Microsoft SQL Server and Database Management - Microsoft SQL Server Laboratory
- CISD 31 & 31L: Database Management - Oracle and Database Management - Oracle Laboratory

Total Units: 13

CIS Professional Certificate in Web Programming

Business Division
Certificate E0713

The CIS Professional Certificate in Web Programming provides students the programming skills to create effective web pages and web sites. The certificate offers a balanced set of classes that prepares students to design, debug and implement both client-side and server-side web programs. Emphasis is placed on acquiring programming skills in various web programming, scripting or markup languages such as JavaScript, HTML, DHTML, XHTML, XML, CSS, ASP.NET, AJAX, SQL and Perl. Students will also learn to configure and install an Apache web server in a Linux or Windows system and access a MySQL database using PHP programs. Opportunities available after the completion of this certificate include web programming or web and database server administration.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Know how to install and configure a secure web server.
- Know how to access a database from a program in a web server.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISW 17</td>
<td>HTML, CSS &amp; JavaScript Programming</td>
<td>3</td>
</tr>
<tr>
<td>CISW 31</td>
<td>Secure Web Servers</td>
<td>3</td>
</tr>
<tr>
<td>CISW 31L</td>
<td>Secure Web Servers Laboratory</td>
<td>0.5</td>
</tr>
</tbody>
</table>

Choose one of the following combinations: 3.5

- CISW 21 & 21L: Secure Web Programming with ASP.NET and Secure Web Programming with ASP.NET Laboratory
- CISW 24 & 24L: Secure Server Side Web Programming and Secure Server Side Web Programming Laboratory

Total Units: 10

CIS Professional Certificate in Windows Operating System Administration

Business Division
Certificate E0720

The CIS Professional Certificate in Windows Operating System Administration is designed for returning CIS professionals with several years of experience or current students who have completed several CIS courses. This certificate will prepare students for technical support jobs for companies using Windows operating systems. The certificate will provide students the skills to install, manage/administer and troubleshoot Microsoft Windows workstations and Microsoft server operating systems. The courses in this certificate cover the major topics of industry standard certification exams. Opportunities available upon completion of the certificate program include entry-level and mid-level help desk and Windows Administrative positions.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Configure and install Windows Active Directory.
- Implement Windows file system security.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISN 21</td>
<td>Windows Operating System</td>
<td>3</td>
</tr>
<tr>
<td>CISN 24</td>
<td>Windows Server Network and Security Administration</td>
<td>3</td>
</tr>
</tbody>
</table>

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
Coaching

Kinesiology, Athletics and Dance Division
Certificate E0804
This certificate program is intended to prepare students for employment as high school (walk-on) coaches, but is appropriate for coaches at various levels.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Develop and apply their coaching philosophy.
• Create practice plans using the 5 components of fitness.
• Communicate and apply their knowledge and understanding of the "rules of game" in their chosen sport.
• Create full season training curriculum using short and long-term goal setting.
• Demonstrate effective communication skills and interpersonal skills with their athletes, parents, other coaches and co-workers, officials, community members and the media.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>KIN 13</td>
<td>Sports Officiating</td>
<td>3</td>
</tr>
<tr>
<td>KIN 34</td>
<td>Fitness for Living</td>
<td>3</td>
</tr>
<tr>
<td>KIN 44</td>
<td>Theory of Coaching</td>
<td>3</td>
</tr>
<tr>
<td>KIN 81</td>
<td>Work Experience for Coaching</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>11</td>
</tr>
</tbody>
</table>

Exit Requirement: First Aid and CPR Certification

Computed Tomography

Technology and Health Division
Certificate E0397
The Computed Tomography (CT) program at Mt. SAC is a two semester certificate program open to Technologists who possess a valid California Certified Radiologic Technologist (CRT) license and are certified and registered by the American Registry of Radiologic Technologists (ARRT) in one of the following supporting disciplines: Radiologic Technology, Nuclear Medicine Technology Certification Board (or NMTCB), or Radiation Therapy. The program provides a complete educational experience for registered Radiologic Technologists (RT’s) who wish to expand their skills into the study in the theory and practice of CT. Students will have the opportunity to learn and develop competence in patient care, communication skills, critical thinking, and technical skills that will prepare the student to become a competent entry level CT Technologist.

The program curriculum is designed to meet the CT educational and clinical training requirements set forth by the ARRT. The educational standards established by the American Society of Radiologic Technologists (ASRT) are also incorporated into the curriculum. Educational activities include lecture, discussions, group activities, and hands-on clinical training at a clinical site.

Clinical training will be conducted at affiliated healthcare institutions and there is no guarantee the student will be placed close to home. Hours for clinical training are arranged with the clinical site (days and times will vary depending on the site). No arrangements for part time status are available. Applicants will be required to complete a background check, physical, and provide proof of immunizations during the admissions process. Upon successful completion of the program, the student will receive a Certificate of Completion from Mt. San Antonio College. Technologist certified and registered by ARRT in the appropriate disciplines will be eligible to sit for the ARRT Computed Tomography certification examination.

Program Learning Outcomes
Upon successful completion of this program, a student will:

• develop workforce readiness skills
• apply accurate positioning skills and provide appropriate patient care
• select optimal technical factors
• utilize appropriate radiation protection and ALARA principles
• demonstrate academic and technical competence as an entry-level CT Technologists
• communicate effectively with patients, clinical staff, and peers
• demonstrate effective written and verbal communication skills in didactic and clinical settings
• use critical thinking skills in both routine and non-routine clinical situations
• adapt standard procedures for non-routine patients
• analyze images to determine diagnostic quality and make modifications as needed
• exhibit professional work ethic, behavior, and attitude
• abide by the ASRT Code of Ethics
• use professional judgment when working with patients and others
• identify the advantage of belonging to professional organizations
• understand the need for continued professional development and growth
• participate in professional development activities
• pass the ARRT certification exam in CT
• secure employment as a CT Technologist within one year of program completion

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>RAD 7A</td>
<td>Computed Tomography Clinical Experience</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>2</td>
</tr>
</tbody>
</table>
**Admission Process**

In addition to meeting Mt. San Antonio College's academic standards for admission, applicants must be in good standing and satisfy the following requirements:

1. Apply to Mt. San Antonio College and be accepted as a student.
   - Students transferring from other colleges must have their official transcript sent to Mt. SAC’s Admissions and Records Office.
2. Complete and submit a Mt. SAC Computed Tomography Program Application to the Technology and Health Division Office Bldg. 28/101E, (909) 274-4750. All applications are dated upon receipt.
   - Applicants must be Certified and Registered by the ARRT in Radiologic Technology, Nuclear Medicine, or Radiation Therapy. Provide a copy of current ARRT certification with application.
   - Applicants must have a current California Radiologic Technology (CRT) Certificate. Provide a copy of current CRT certification with application.
   - Applicants must possess a valid Social Security Card. This is a licensed profession, and a valid Social Security Number is required to obtain national licensure.
3. Be certified in Cardiopulmonary Resuscitation (CPR). CPR certification must be maintained throughout the program. Provide a copy of current CPR certification with application.
   - CPR level required for the program: American Heart Association: BLS Healthcare Provider, valid 2 years
4. Complete health physical, required tests, and immunizations prior to program admission. Provide documentation of completion.
   - Physical examination forms are provided with provisional admission letter and are also available in the Technology and Health Division in Building 28A, Room 101E.
   - Applicants must have a drug test prior to program admission
   - Applicants will be given instruction on drug testing procedures upon provisional admission to the program and are responsible for the cost of the drug test.
   - Drug testing is offered at the Student Health Center at Mt. SAC.
   - If an applicant is denied access by a clinical site due to drug screening results, and as such, cannot meet program requirements, the applicant will not be admitted into the program
5. Acceptable background check: All applicants will be required to complete a background check prior to program admission (a valid Social Security number is required to complete this process). The clinical affiliate determines whether an applicant can participate in the clinical rotation based upon the results of the background check.
   - Applicants will be given information on how to complete the background check process upon provisional admission to the program.
   - Background check is to be completed at www.castlebranch.com (https://www.castlebranch.com)
   - Background checks will be reviewed by the applicant’s clinical affiliate. Upon review, if the applicant is deemed unacceptable for clinical placement, the program will not pursue an alternate clinical placement. If an applicant is denied access by a clinical site because of the background check, and as a result, cannot meet program requirements, the applicant will not be admitted into the program. The clinical rotation site decision is final.
6. Complete all other clinical site requirements if applicable and submit documentation
7. California Venipuncture Certification is highly recommended. Submit copy of certification if applicable.
8. Attend a mandatory orientation meeting with the Radiologic Technology Department. You will be contacted with date and time of orientation once you have been provisionally admitted.

**Selection**

Selection of applicants is lottery based. Applications are put into a pool and selected through a computerized, random process. Those who are not admitted each term are not placed on a waitlist. Applicants can reapply the following year.

**Program Completion Requirements**

All students in the Computed Tomography Program MUST complete all the course requirements before a certificate documenting completion will be awarded. This certificate documents completion of the education and clinical requirements to apply for the CT registry exam through the ARRT.

**Working Environment**

- May be exposed to infectious and contagious disease, without prior notification
- Regularly exposed to the risk of blood borne diseases
- Exposed to hazardous agent, body fluids and wastes
- Exposed to odorous chemicals and specimens
- Subject to hazards of flammable, explosive gases
- Subject to burns and cuts
- Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
- Handle emergency or crisis situations
- Subject to many interruptions
Required Skills and Physical Abilities

1. Transport, move, lift, or transfer patients from a wheelchair or gurney to an x-ray table or to a patient bed.
2. Lift arms above the head to move the x-ray tube assembly.
3. Move, adjust, and manipulate portable and fluoroscopic equipment according to established procedures and standards of speed and accuracy while conducting radiographic examinations.
4. Maneuver well enough to physically protect himself or herself from injury caused by patients exhibiting aggressive behaviors.
5. Physically place patients in the proper positions for the examination according to established procedures and standards of speed and accuracy.
6. Rapidly respond to situations involving the health and safety of patients, providing physical and emotional support to the patient during radiographic procedures, providing basic first aid and emergency care in the absence of or until a physician arrives.
7. Function adequately under stressful situations related to technical and procedural standards of patient care situations.
8. Hear well enough (average 30 decibels for both ears) to respond to directions or calls for help from individuals remote from the location of the student.
9. Speak English clearly enough to explain and direct procedural information to patients, and to communicate with physicians, technical staff, and faculty.
10. Calculate and select proper technical exposure factors according to the individual needs of the patient’s condition and requirements of the procedure with speed and accuracy.
11. View and evaluate the recorded images of a radiograph for the purpose of identifying proper patient positioning, accurate procedural sequencing, proper exposure (and/or “s” number), and other established technical qualities.

English Language Skills

Although proficiency in English is not a criterion for admission into the Radiologic Technology Program, students must be able to speak, write and read English to ensure patient safety and to complete classes successfully.

Computer and Networking Technology - Level I

Technology and Health Division
Certificate L0795

The Computer and Networking Technology Level I and II certificate programs prepare students to become computer and networking service technicians. Courses required for the Level I certificate provide foundations in basic electricity and electronics, operating systems, computer service and troubleshooting, and preparation for the A+ certification examination sponsored by CompTIA and offered at testing centers throughout the country. Level I certificate students learn to install, configure, maintain, troubleshoot, and repair computers and networks. With further preparation leading to the Level II certificate, students will ready themselves for the CompTIA Network+, Server+, and Security+ certification tests. These industry certifications are recognized worldwide as benchmarks for the computer and networking technician. Further, students will have requisite skills upon which to seek additional I.T. certifications available for the computer and networking fields.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Apply knowledge of fundamental electronics principles, including voltage, current, and signal levels, to the analysis and troubleshooting of computers and data-communications networks.
- Apply knowledge of computers and their components to the development and implementation of interconnected systems of computers.
- Apply knowledge of computer technology, with an emphasis on hardware, to the development and deployment of complete computer networks.
- Demonstrate an understanding of the physical and logical characteristics needed to support and secure network and server environments.
- Function effectively as a member of a technical team including documenting work, writing clearly and appropriately in an Information Technology context, respecting user data, and considering the ethical consequences of decisions.
- Articulate knowledge of the CompTIA certification processes, including potential exam content, philosophy, and test taking and study strategies.

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNET 50</td>
<td>PC Servicing</td>
<td>4</td>
</tr>
<tr>
<td>CNET 52</td>
<td>PC Operating Systems</td>
<td>4</td>
</tr>
<tr>
<td>CNET 54</td>
<td>PC Troubleshooting</td>
<td>4</td>
</tr>
<tr>
<td>CNET 60</td>
<td>A+ Certification Preparation</td>
<td>2</td>
</tr>
<tr>
<td>ELEC 11</td>
<td>Technical Applications in Microcomputers</td>
<td>3-3.5</td>
</tr>
<tr>
<td>or CISC 15</td>
<td>Microcomputer Applications</td>
<td></td>
</tr>
<tr>
<td>ELEC 50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 50B</td>
<td>Electronic Circuits (AC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 56</td>
<td>Digital Electronics</td>
<td>4</td>
</tr>
</tbody>
</table>

Total Units 29-29.5

Computer and Networking Technology - Level II

Technology and Health Division
Certificate T0726

The Computer and Networking Technology Level I and II certificate programs prepare students to become computer and networking service technicians. Courses required for the Level I certificate provide foundations in basic electricity and electronics, operating systems, computer service and troubleshooting, and preparation for the A+ certification examination sponsored by CompTIA and offered at testing centers throughout the country. In addition to the Level I certificate requirements, students seeking the Level II certificate cover computer networks, servers, and customer relations, and will take preparatory courses for the CompTIA Network+, Server+, and Security+ certification exams. These industry certifications are recognized worldwide as benchmarks for the computer and networking technician. Further,
students will have requisite skills upon which to seek additional I.T. certifications available for the computer and networking fields.

**Program Learning Outcomes**

Upon successful completion of this program, a student will be able to:

- Apply knowledge of fundamental electronics principles, including voltage, current, and signal levels, to the analysis and troubleshooting of computers and data-communications networks.
- Apply knowledge of computers and their components to the development and implementation of interconnected systems of computers.
- Apply knowledge of computer technology, with an emphasis on hardware, to the development and deployment of complete computer networks.
- Demonstrate an understanding of the physical and logical characteristics needed to support and secure network and server environments.
- Function effectively as a member of a technical team including documenting work, writing clearly and appropriately in an Information Technology context, respecting user data, and considering the ethical consequences of decisions.
- Articulate knowledge of the CompTIA certification processes, including potential exam content, philosophy, and test taking and study strategies.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

Completion of the Computer and Networking Technology - Level I coursework

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>TECH 60</td>
<td>Computer Networks</td>
<td>4</td>
</tr>
<tr>
<td>CNET 62</td>
<td>Network+ Certification Preparation</td>
<td>2</td>
</tr>
<tr>
<td>CNET 64</td>
<td>Server+ Certification Preparation</td>
<td>2</td>
</tr>
<tr>
<td>CNET 66</td>
<td>Security+ Certification Preparation</td>
<td>2</td>
</tr>
<tr>
<td>TECH 60</td>
<td>Customer Relations for the Technician</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td><strong>Total Units</strong></td>
<td><strong>41-41.5</strong></td>
</tr>
</tbody>
</table>

**Computer Systems Technology**

**Technology and Health Division**

Certificate L0924

In addition to courses in electronics fundamentals, the Computer Systems Technology certificate encompasses advanced coursework in computer systems circuitry, including microcontrollers and microprocessors. This advanced certificate is one of three available for students who do not complete all second-year systems courses at once, or who complete them one at a time. Two other certificate programs are also available: a one-year certificate in Electronics Technology, and a two-year certificate having the same title as the A.S. degree. A.S. degree recipients are automatically eligible to receive, without further examination, a 3rd class Technician License from the National Association of Radio and Telecommunications Engineers (N.A.R.T.E.), while students completing certificate programs are automatically eligible for the N.A.R.T.E. 4th Class Technician license.

**Program Learning Outcomes**

Upon successful completion of this program, a student will:

- be able to employ polar and/or rectangular notation to determine the magnitude and phase shift of an unknown circuit parameter (voltage, current, impedance, and/or power).
- demonstrate proper use of electronic test equipment and associate measurement results with circuit behaviors in the laboratory.
- quantitatively determine unknown electrical parameters from given or measured values and use these results to assess or troubleshoot faults in circuit and system operation.
- communicate, both verbally and in writing, knowledge of electrical concepts and their application to the observed behaviors of circuits and systems.
- in advanced courses, connect concepts learned in introductory courses to more general principles applicable in the employment context.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Recommended Electives**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELEC 51</td>
<td>Semiconductor Devices and Circuits</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 74</td>
<td>Microcontroller Systems</td>
<td>4</td>
</tr>
<tr>
<td>EST 54</td>
<td>Cabling and Wiring Standards</td>
<td>4</td>
</tr>
</tbody>
</table>

**Construction Inspection**

Technology and Health Division
Certificate L0920
This program is intended to prepare students for employment following completion of courses. Students desiring a Bachelor's Degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Be technically competent.
- Be employed or seeking employment in the field or a related field.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
- ARCH 142 Architectural Materials and Specifications 4
- ARCH 145 Building and Zoning Codes 3
- INSP 17 Legal Aspects of Construction 3
- INSP 70 Elements of Construction 3
- INSP 71 Construction Estimating 3
- INSP 87 Fundamentals of Construction Inspection 3
- MATH 51 Elementary Algebra 4

Total Units 23

Recommended Electives
- ARCH 141 Design Drawing and Communication 4
- ARCH 146 Architectural Drawings and Fabrications 3
- EDT 26 Civil Engineering Technology and CAD 3
- INSP 67 Reading Construction Drawings 3
- FCS 41 Life Management 3
- FCS 80 Personal Financial Planning 3
- BUSO 25 Business Communications 3
- BUSO 26 Oral Communications for Business 3

Total Units 15

Culinary Arts
Business Division
Certificate E0373
The program prepares students for entry level career opportunities in restaurants, catering, hotels, theme parks and other food service businesses. Students gain practical training in the use of commercial equipment and acquire the skills necessary to be successful in the field of culinary arts such as: knife skills, food production, presentation, menu development, portion control, and nutrition. Students who successfully complete the requirements for this certificate will also earn the Food Protection Manager Certification from the National Restaurant Association upon passing the ServSafe Exam.

Program Learning Outcomes:
Upon successful completion of this program, a student will be able to:

- Plan a food production schedule and assemble the tools, equipment, and ingredients required to produce a recipe in an organized and efficient manner.
- Recipe knowledge, accuracy and execution: Follow recipe procedures to produce food at the appropriate temperature, consistency, texture, flavor, and in a timely manner.
- Determine the presence of foodborne-illness outbreak.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
- HRM 52 Food Safety and Sanitation 1.5
- HRM 54 Basic Cooking Techniques 3
- HRM 81 Garde Manger 3
- HRM 82 Baking and Pastry 3
- HRM 83 International Cuisines 3
- Choose one course from the following: 3
  - NF 10 Nutrition for Personal Health and Wellness
  - NF 20 Principles of Food with Laboratory
  - NF 25 Introduction to Nutrition Science
    or NF 25H Introduction to Nutrition Science - Honors

Total Units 16.5

Dance Teacher
Kinesiology and Athletics Division
Certificate L0355
The Dance Teacher Certificate is intended to prepare students for careers as dance instructors in private dance studios, recreation centers, and K-12 dance programs. Focus is on the genres of Ballet, Jazz and Modern Dance with pedagogical principles that can be applied to other dance forms. This certificate may aid the student’s search for an entry-level job in the dance teaching world.

Required Courses
- FCS 41 Life Management 3
- FCS 80 Personal Financial Planning 3
- or BUSA 71 Personal Financial Planning

Total Units 3
Program Learning Objectives

Upon successful completion of this program, a students will be able to:

• Teach creative and technical dance skills using correct body alignment, muscle coordination and dance terminology of various dance genres.
• Present a comprehensive job portfolio that includes a cover letter, resume, sample lesson plans, teaching analogies and a reel of choreography.
• Develop an articulate, original choreographic voice by expressing themselves creatively through the production of dance composition and performance.
• Attain an intermediate level of proficiency in contemporary dance techniques.
• Acquire a broad understanding and appreciation of historical and cultural values expressed through dance.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>DN-T 20</td>
<td>History and Appreciation of Dance</td>
<td>3</td>
</tr>
<tr>
<td>DN-T 38</td>
<td>Dance Teaching Methods</td>
<td>3</td>
</tr>
<tr>
<td>DNCE 2B</td>
<td>Ballet II</td>
<td>1</td>
</tr>
<tr>
<td>DNCE 4</td>
<td>Choreography</td>
<td>0.5</td>
</tr>
<tr>
<td>DNCE 11A</td>
<td>Social Dance Forms I</td>
<td>1</td>
</tr>
<tr>
<td>DNCE 12B</td>
<td>Modern II</td>
<td>1</td>
</tr>
<tr>
<td>DNCE 14B</td>
<td>Jazz II</td>
<td>1</td>
</tr>
<tr>
<td>DNCE 18A</td>
<td>Tap I</td>
<td>0.5</td>
</tr>
<tr>
<td>DNCE 24</td>
<td>Dance Production</td>
<td>1.5</td>
</tr>
<tr>
<td>DNCE 32</td>
<td>Commercial Dance</td>
<td>0.5</td>
</tr>
<tr>
<td>DNCE 33</td>
<td>Improvisation</td>
<td>0.5</td>
</tr>
<tr>
<td>DNCE 34</td>
<td>Dance Directives</td>
<td>0.5</td>
</tr>
<tr>
<td>DNCE 35</td>
<td>Repertory</td>
<td>2</td>
</tr>
<tr>
<td>DNCE 39A</td>
<td>Alignment and Correctives I</td>
<td>0.5</td>
</tr>
<tr>
<td>KIN 24</td>
<td>Applied Kinesiology</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>18.5</td>
</tr>
</tbody>
</table>

1 0.5-1 unit course; 1 unit required

Domestic Violence Certification

Technology and Health Division
Certificate O0366

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AD 4</td>
<td>Issues in Domestic Violence</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>3</td>
</tr>
</tbody>
</table>

Electronic Assembly and Fabrication

Technology and Health Division
Certificate E0929
The Electronic Assembly and Fabrication Certificate is intended to prepare students to enter the electronics field as assembly and fabrication technicians. The program provides a series of courses to meet the needs of industry in assembly, soldering/de-soldering skills and fabrication for both through-hole and surface mount devices (SMD). Included are skills for various types of cabling and connections.

Electronic fundamentals (test instruments, basic electrical measurements, color-codes, schematic symbols, device outlines, etc.) are provided in the introductory courses. Complete surface mount technology
(SMT) skills are taught with a culmination in the IPC7711/IPC7721 rework and repair of electronic assemblies certification. Recertification is required every two years.

**Program Learning Outcomes**

*Upon successful completion of this course, a student will be able to:*

- design, fabricate, and populate a through-hole circuit board.
- communicate, both verbally and in writing, knowledge of electrical concepts and their application to the observed behaviors of circuits and systems.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELEC 50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 50B</td>
<td>Electronic Circuits (AC)</td>
<td>4</td>
</tr>
<tr>
<td>or EST 50</td>
<td>Electrical Fundamentals for Cable Installations</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 61</td>
<td>Electronic Assembly and Fabrication</td>
<td>2</td>
</tr>
</tbody>
</table>

Total Units: 13

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**Electronic Systems Technology - Level I**

*Technology and Health Division Certificate E0990*

This is a fast-track certificate program within the fields of information and electronic technology. These fields are growing at rapid rates. The program provides job skills in the areas of low voltage cable and wire installations used in the telephone industry, computer networks (business and home), home theater, home automation, and home security systems (integrated home systems). Typical job titles in these areas are data or cable technician, low-voltage wiring technician, home theater installer, consumer electronics service technician and security system installer. The program prepares the student for the California State Contractors C-7 Low Voltage Systems license. The program encompasses a total of 29-29.5 Units comprising two levels of certification. The Level I certification (15-15.5 Units) develops skills in electrical fundamentals, fabrication techniques, cabling and wiring standards for voice, video and data, and basic computer skills in word processing, spreadsheets, database and the Internet. Level II certification (14 Units) adds customer relations and advanced skills in the installation, calibration, setup, maintenance, and troubleshooting of home theater systems, home automation, and home security systems. A course on preparing for the C-7 license or troubleshooting digital TV with LCD, plasma and DLP video displays is included.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELEC 11</td>
<td>Technical Applications in Microcomputers</td>
<td>3-3.5</td>
</tr>
<tr>
<td>or CISB 15</td>
<td>Microcomputer Applications</td>
<td></td>
</tr>
<tr>
<td>EST 50</td>
<td>Electrical Fundamentals for Cable Installations</td>
<td>4</td>
</tr>
</tbody>
</table>

Total Units: 13

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**Electronic Systems Technology - Level II**

*Technology and Health Division Certificate L0928*

The Level II certification (14 Units) adds customer relations skills and the installation, calibration, setup maintenance and troubleshooting of home theater, home automation, and home security systems. Either a course on preparing for the C-7 license or troubleshooting digital TV with LCD, plasma and DLP video displays is included.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>EST 56</td>
<td>Home Theater, Home Integration, &amp; Home Security Systems</td>
<td>4</td>
</tr>
<tr>
<td>EST 62</td>
<td>Electronic Troubleshooting - I</td>
<td>4</td>
</tr>
<tr>
<td>EST 64</td>
<td>Electronic Troubleshooting - II</td>
<td>4</td>
</tr>
<tr>
<td>TECH 60</td>
<td>Customer Relations for the Technician</td>
<td>2</td>
</tr>
</tbody>
</table>

Total Units: 14

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**Recommended Electives**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELEC 61</td>
<td>Electronic Assembly and Fabrication</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 62</td>
<td>Advanced Surface Mount Assembly and Rework</td>
<td>2</td>
</tr>
</tbody>
</table>

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**Electronics and Computer - Engineering Technology**

*Technology and Health Division Certificate T0906*
The Electronics and Computer Engineering Technology (ECET) certificate program prepares individuals either for initial employment or for enhancement of existing skills in the electronics field, or for transfer into B.S. programs in Electronics Technology or Industrial Technology offered in the CSU system. Required courses for the certificate — many of which articulate directly to their equivalents at the CSUs are the same as for the ECET A.S. degree program except for the college General Education requirement. In addition to exposing students to core topics such as components and circuits, the program includes coursework in advanced areas including microcontrollers and interfacing, communications, and industrial electronic controls. Nearly all laboratories have new, state-of-the-art equipment to provide students with quality, hands-on learning experiences.

Students completing the ECET certificate program possess ample skills to make them versatile employees. Typical technician-level job classifications include field service technician, field engineer, computer service technician, customer service technician, communications technician, maintenance technician, and electronics technician. All students completing the certificate program are automatically eligible to receive, without further examination, the 4th class technician license from the National Association of Radio and Telecommunications Engineers (N.A.R.T.E.).

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Apply knowledge of electronic principles to the areas of communications, industrial electronics, and microcontrollers.
- Demonstrate proper use of electronic test equipment and associate measurement results with circuit behaviors in the laboratory.
- Quantitatively determine unknown electrical parameters from given or measured values and use these results to assess or troubleshoot faults in circuit and system operation.
- Communicate, both verbally and in writing, knowledge of electrical concepts and their application to the observed behaviors of circuits and systems.
- In advanced courses, connect concepts learned in introductory courses to more general principles applicable in the employment context.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELEC 11</td>
<td>Technical Applications in Microcomputers</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 12</td>
<td>Computer Simulation and Troubleshooting</td>
<td>2</td>
</tr>
<tr>
<td>ELEC 50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 50B</td>
<td>Electronic Circuits - AC (AC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 51</td>
<td>Semiconductor Devices and Circuits</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 53</td>
<td>Communications Systems</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 54A</td>
<td>Industrial Electronics</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 54B</td>
<td>Industrial Electronic Systems</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 55</td>
<td>Microwave Communications</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 56</td>
<td>Digital Electronics</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 61</td>
<td>Electronic Assembly and Fabrication</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 74</td>
<td>Microcontroller Systems</td>
<td>4</td>
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</tbody>
</table>

**Total Units:** 45

### Recommended Electives

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISP 11</td>
<td>Programming in Visual Basic</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 62</td>
<td>Advanced Surface Mount Assembly and Rework</td>
<td>2</td>
</tr>
<tr>
<td>ELEC 76</td>
<td>FCC General Radiotelephone Operator License Preparation</td>
<td>2</td>
</tr>
<tr>
<td>PHYS 2AG</td>
<td>General Physics</td>
<td>4</td>
</tr>
</tbody>
</table>

### Electronics Communications

**Technology and Health Division Certificate T0904**

In addition to courses in electronics fundamentals, the Electronics Communications certificate program encompasses the study of both wire-based and wireless forms of analog and digital communications systems. Among the topics covered are amplitude and frequency modulation, multiplexing, antennas, transmission lines, and radio-wave propagation, as well as microwave systems, including radar and satellite operations.

This advanced certificate is one of three available for students who do not complete all second-year systems courses at once, or who complete them one at a time. Two other certificate programs are also available: a one-year certificate in Electronics Technology, and a two-year certificate having the same title as the A.S. degree. A.S. degree recipients are automatically eligible to receive, without further examination, a 3rd class Technician License from the National Association of Radio and Telecommunications Engineers (N.A.R.T.E.), while students completing certificate programs are automatically eligible for the N.A.R.T.E. 4th Class Technician license.

Program Learning Outcomes

Upon successful completion of this program, a student will:

- be able to employ polar and/or rectangular notation to determine the magnitude and phase shift of an unknown circuit parameter (voltage, current, impedance, and/or power).
- demonstrate proper use of electronic test equipment and associate measurement results with circuit behaviors in the laboratory.
- quantitatively determine unknown electrical parameters from given or measured values and use these results to assess or troubleshoot faults in circuit and system operation.
- communicate, both verbally and in writing, knowledge of electrical concepts and their application to the observed behaviors of circuits and systems.
- in advanced courses, connect concepts learned in introductory courses to more general principles applicable in the employment context.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELEC 11</td>
<td>Technical Applications in Microcomputers</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 12</td>
<td>Computer Simulation and Troubleshooting</td>
<td>2</td>
</tr>
<tr>
<td>ELEC 50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
<td>4</td>
</tr>
</tbody>
</table>
Electronics Technology

Technology and Health Division
Certificate L0905
This one-year program covers the fundamentals of electronics technology. These core courses provide the necessary skills for those seeking entry-level employment as electronics technicians without areas of specialization. Also included is a course in customer-relations training.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• employ polar and/or rectangular notation to determine the magnitude and phase shift of an unknown circuit parameter (voltage, current, impedance, and/or power).
• demonstrate proper use of electronic test equipment and associate measurement results with circuit behaviors in the laboratory.
• quantitatively determine unknown electrical parameters from given or measured values and use these results to assess or troubleshoot faults in circuit and system operation.
• communicate, both verbally and in writing, knowledge of electrical concepts and their application to the observed behaviors of circuits and systems.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>TECH 60</td>
<td>Customer Relations for the Technician</td>
<td>2</td>
</tr>
<tr>
<td>ELEC 76</td>
<td>FCC General Radiotelephone Operator License Preparation</td>
<td>2</td>
</tr>
<tr>
<td>ELEC 51</td>
<td>Semiconductor Devices and Circuits</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 53</td>
<td>Communications Systems</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 55</td>
<td>Microwave Communications</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 56</td>
<td>Digital Electronics</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 61</td>
<td>Electronic Assembly and Fabrication</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units: 36

Electronics: Industrial Systems

Technology and Health Division
Certificate T0908
In addition to courses in electronics fundamentals, the Industrial Systems curriculum encompasses advanced coursework in industrial electronics, including electronic devices for industrial and motor controls. The curriculum culminates in the study of programmable logic controls (PLCs) using the Allen-Bradley series of PLCs running Windows ladder logic software.

This advanced certificate is one of three available for students who do not complete all second-year systems courses at once, or who complete them one at a time. Two other certificate programs are also available: a one-year certificate in Electronics Technology, and a two-year certificate having the same title as the A.S. degree. A.S. degree recipients are automatically eligible to receive, without further examination, a 3rd class Technician License from the National Association of Radio and Telecommunications Engineers (N.A.R.T.E.), while students completing certificate programs are automatically eligible for the N.A.R.T.E. 4th Class Technician license.

Program Learning Outcomes
Upon successful completion of this program, a student will:

• be able to employ polar and/or rectangular notation to determine the magnitude and phase shift of an unknown circuit parameter (voltage, current, impedance, and/or power).
• demonstrate proper use of electronic test equipment and associate measurement results with circuit behaviors in the laboratory.
• quantitatively determine unknown electrical parameters from given or measured values and use these results to assess or troubleshoot faults in circuit and system operation.
• communicate, both verbally and in writing, knowledge of electrical concepts and their application to the observed behaviors of circuits and systems.
• in advanced courses, connect concepts learned in introductory courses to more general principles applicable in the employment context.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELEC 12</td>
<td>Computer Simulation and Troubleshooting</td>
<td>2</td>
</tr>
<tr>
<td>ELEC 50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 50B</td>
<td>Electronic Circuits (AC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 51</td>
<td>Semiconductor Devices and Circuits</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 54A</td>
<td>Industrial Electronics</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 54B</td>
<td>Industrial Electronic Systems</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 56</td>
<td>Digital Electronics</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 61</td>
<td>Electronic Assembly and Fabrication</td>
<td>3</td>
</tr>
<tr>
<td>TECH 60</td>
<td>Customer Relations for the Technician</td>
<td>2</td>
</tr>
</tbody>
</table>

Total Units: 33

Emergency Medical Technician - Paramedic (EMT-P)

Technology and Health Division
Certificate T1281
This Paramedic Program is accredited by CAAHEP (Committee on Accreditation of Allied Health Education Programs) and approved by the Los Angeles County Department of Health Services as meeting and exceeding the minimum standards as specified in Title 22 of the California Code of Regulations and the federal Department of Transportation national standard curriculum. It is designed to train paramedics to work on ambulances and in the fire service.

The Emergency Medical Technician-Paramedic (EMT-P) is an individual who is educated and trained during an intensive (32-hours per week) didactic program lasting 16 weeks. This is followed by five (5) weeks of Clinical Internship in a hospital (40-hours per week), and then eight (8)
weeks of Field Externship as a practicing Paramedic under the guidance and supervision of a Paramedic Field Preceptor.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- Demonstrate competence in the assessment, diagnosis and treatment of both medical and trauma patients in accordance with the EMT level Scope of Practice.
- Be employable and seek employment in the field of a related field.
- Demonstrate EMT basic skills competency at a certification level.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMS 10</td>
<td>Anatomy and Physiology for Paramedics</td>
<td>3.5</td>
</tr>
<tr>
<td>EMS 20</td>
<td>Emergency Cardiac Care for Paramedics</td>
<td>2</td>
</tr>
<tr>
<td>EMS 30</td>
<td>Pharmacology for Paramedics</td>
<td>3</td>
</tr>
<tr>
<td>EMS 40</td>
<td>Cardiology for Paramedics</td>
<td>3</td>
</tr>
<tr>
<td>EMS 50</td>
<td>Paramedic Skills Competency</td>
<td>5.5</td>
</tr>
<tr>
<td>EMS 60</td>
<td>EMS Theory for Paramedics</td>
<td>9</td>
</tr>
<tr>
<td>EMS 70</td>
<td>Paramedic Clinical Internship</td>
<td>4</td>
</tr>
<tr>
<td>EMS 80</td>
<td>Paramedic Field Externship</td>
<td>10</td>
</tr>
</tbody>
</table>

**Total Units**: 40

**Recommended Electives**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADJU 1</td>
<td>The Administration of Justice System</td>
</tr>
<tr>
<td>FIRE 1</td>
<td>Fire Protection Organization</td>
</tr>
<tr>
<td>PSYC 1A or PSYC 1AH</td>
<td>Introduction to Psychology - Honors</td>
</tr>
<tr>
<td>SOC 1 or SOC 1H</td>
<td>Sociology - Honors</td>
</tr>
</tbody>
</table>

The Emergency Medical Services faculty recommend that you complement your studies with selected elective courses chosen from the list above. You should meet with a professor of Emergency Medical Services to help you determine which of those electives would best suit your career plans.

**Special Information**

To remain in the program, students must maintain a grade of “C” (80%) or better in all courses, per state regulations. Before starting clinical rotations, students must pass a criminal background check. Upon successful completion of the required courses, students are granted a certificate documenting completion of the Medical Technician - Paramedic (EMT-P) program. Students are then eligible for licensure by taking and passing both the National Registry Exam and County Paramedic accreditation exam.

**EMT Program Readmission Policy**

If the student fails any of the co-requisite courses, EMS 10 (http://catalog.mtsac.edu/archive/2016-2017/search/?P=EMS%201) - EMS 60 (http://catalog.mtsac.edu/archive/2016-2017/search/?P=EMS%2060), he/she will be dropped from the program. If the student wishes to repeat the program, a Success Plan and Contract will be developed with the faculty to increase the student’s chances of success prior to re-entry. If the student withdraws or is dismissed from the program a second time, he/she will not be allowed to reenter the Paramedic Program at Mt. SAC.

**Application Requirements**

In addition to meeting Mt. San Antonio College academic standards for admission, applicants must be in good standing and satisfy the following requirements:

1. Be an EMT-I currently certified in California.
2. Submit a letter on official stationery from a recognized EMS agency verifying completion of six (6) months of pre-hospital field experience as an EMT-I (approximately 1,200 hours) within the last 2 years.
3. File a College application and be accepted as a student at Mt. San Antonio College.
4. Submit an application for the Paramedic Program to the Health Science Programs Office (909) 274-7500, Ext. 4750. All applications are dated upon receipt in the Health Science Programs Office. The Paramedic Program begins three (3) times per year, in August, January and May and runs for 29 weeks.
5. Take the Assessment of Written English, Math Placement test, and Degrees of Reading Power tests at least 10 working days before the start of the pre-courses EMS 1 (http://catalog.mtsac.edu/archive/2016-2017/search/?P=EMS%201) and EMS 2 (http://catalog.mtsac.edu/archive/2016-2017/search/?P=EMS%202). Placement examinations will be individually assessed to determine eligibility for the pre-courses. The placement tests are administered by the Assessment Center in the Student Services Center.
7. Forward two (2) official transcripts of all coursework completed (high school, EMT-I, Fire Science, and other than Mt. San Antonio College courses). One transcript must be sent to the Health Science Programs Office; the other to the Admissions and Records Office. For students who possess a college degree, the English placement examination is not required. However, it will be necessary for students to obtain two (2) official copies of the college transcript showing the degree issued. One official transcript must be sent to the Health Science Programs Office; the other to the Admissions and Records Office. **Note**: If the course(s) were taken and/or the degree obtained at Mt. San Antonio College, it is not necessary to request transcripts.

**Example:**

Mt. San Antonio College
Health Careers Resource Center, Bldg. 67B, Room 250
1100 North Grand Avenue
Walnut, CA 91789-1399.

8. A physical examination, proof of certain immunizations and a criminal background check are required of all candidates after acceptance to the program and before entrance into the clinical setting. Forms and information will be provided upon acceptance into the program. In addition, drug testing may be required as part of the physical examination and/or requested by the college or one of its agents.

All applicants are expected to meet the essential functions for success in the paramedic program.
Emergency Medical Technician EMT 90

Physical Demands
- Perform prolonged, extensive, or considerable standing/walking, lifting, positioning, pushing, and or transferring patients
- Possess the ability to perform fine motor movements with hands and fingers
- Possess the ability for extremely heavy effort (lift and carry at least 125 pounds)
- Perform considerable reaching, stooping, bending, kneeling, and crouching

Sensory Demands
- Color vision: ability to distinguish and identify colors (may be corrected with adaptive devices)
- Distance vision: ability to see clearly 20 feet or more
- Depth perception: ability to judge distance and space relationships
- Near vision: ability to see clearly 20 inches or less
- Hearing: able to recognize a full range of tones

Working Environment
- May be exposed to infectious and contagious disease, without prior notification
- Regularly exposed to the risk of blood borne diseases
- Exposed to hazardous agents, body fluids and wastes
- Exposed to odorous chemicals and specimens
- Subject to hazards of flammable, explosive gases
- Subject to burns and cuts
- Handle emergency or crisis situations
- Subject to many interruptions
- Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
- Requires decisions/actions related to end of life issues
- Exposed to products containing latex

English Language Skills
Although proficiency in English is not a criterion for admission into the EMT-P program, students are encouraged to be able to speak, write and read English to complete classes successfully and ensure safety for themselves and others.

The Emergency Medical Technician - Paramedic program is accredited by the Committee on Accreditation of Allied Health Education Programs (CAAHEP).

Contact:
Committee on Accreditation of Allied Health Education Programs (CAAHEP) 1361 Park Street Clearwater, Florida 33756 (727) 210-2350 www.caahep.org (http://www.caahep.org)

Emergency Medical Technician EMT 90

Technology and Health Division
Certificate E0378
Approved by the Los Angeles County and State Departments of Health. Emphasizes the development of skills to recognize symptoms of illnesses and injuries as well as the proper procedures of pre-hospital emergency care. Awards an EMT Course Completion Certificate necessary for many jobs in emergency care and is prerequisite for entry into a Paramedic program or most fire department jobs.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMT 90</td>
<td>Emergency Medical Technician</td>
<td>8</td>
</tr>
<tr>
<td>EMT 90-A</td>
<td>Introduction to EMS System</td>
<td>2</td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>10</td>
</tr>
</tbody>
</table>

Special Information
To remain in the program, student must maintain a grade of “C” or better in the course. EMT 90-A is a mandatory pre-requisite to EMT 90.

Completion of the required course, which includes both written and practical qualifying examinations, will award the student an EMT Course Completion Certificate. Students are then eligible for certification by taking and passing the National Registry EMT certifying exam. This course is a prerequisite for the Paramedic Program and is required by most fire departments before the student may be hired as a firefighter.

Application Requirements
1. Applicant must be 18 years of age upon entrance into the course.
2. High school graduate or equivalent.
3. File a College application and be accepted as a student at Mt. San Antonio College.
4. A physical examination, proof of certain immunizations, current certification in CPR, and a criminal background check are required of all students prior to entrance into the clinical setting. Forms and information will be provided upon entry into the course.

Selection Procedure
The course is open to all students who meet the application requirements. All applicants are required to meet the Essential Functions in the Emergency Medical Technician Program.

Physical Demands
- Perform prolonged, extensive, or considerable standing/walking, lifting, positioning, pushing, and or transferring patients
- Possess the ability to perform fine motor movements with hands and fingers
- Possess the ability for extremely heavy effort (lift and carry at least 125 pounds)
- Perform considerable reaching, stooping, bending, kneeling, and crouching

Sensory Demands
- Color vision: ability to distinguish and identify colors (may be corrected with adaptive devices)
- Distance vision: ability to see clearly 20 feet or more
- Depth perception: ability to judge distance and space relationships
- Near vision: ability to see clearly 20 inches or less
- Hearing: able to recognize a full range of tones

Working Environment
- May be exposed to infectious and contagious disease, without prior notification
- Regularly exposed to the risk of blood borne diseases
• Exposed to odorous chemicals and specimens
• Subject to hazards of flammable, explosive gases
• Subject to burns and cuts
• Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
• Handle emergency or crisis situations
• Subject to many interruptions
• Requires decisions/actions related to end of life issues
• Exposed to products containing latex

English Language Skills
Although proficiency in English is not a criterion for admission into the EMT program, students must be able to speak, write and read English to ensure patient safety and to complete classes successfully.

The Emergency Medical Technician EMT 90 program is accredited by the Committee on Accreditation of Allied Health Education Programs (CAAHEP).

Contact:
Committee on Accreditation of Allied Health Education Programs (CAAHEP) 1361 Park Street Clearwater, Florida 33756 (727)210-2350
www.caahep.org

Emergency Medical Technician EMT 95

Technology and Health Division
Certificate E0367
Approved by the Los Angeles County and State Departments of Health. Emphasizes the development of skills to recognize symptoms of illnesses and injuries as well as the proper procedures of pre-hospital emergency care. Awards an EMT Course Completion Certificate necessary for many jobs in emergency care and is prerequisite for entry into a Paramedic program or most fire department jobs.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Total Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMT 95</td>
<td>8</td>
</tr>
</tbody>
</table>

Special Information
To remain in the program, student must maintain a grade of “C” or better in the course.

Completion of the required course, which includes both written and practical qualifying examinations, will award the student an EMT Course Completion Certificate. Students are then eligible for certification by taking and passing the National Registry EMT certifying exam. This course is a prerequisite for the Paramedic Program and is required by most fire departments before the student may be hired as a firefighter.

Application Requirements
1. Applicant must be 18 years of age upon entrance into the course.
2. High school graduate or equivalent.
3. File a College application and be accepted as a student at Mt. San Antonio College.
4. A physical examination including drug screen, proof of certain immunizations, current certification in CPR, and a criminal background check are required of all students prior to entrance into the clinical setting. Forms and information will be provided upon entry into the course.

Selection Procedure
The course is open to all students who meet the application requirements. All applicants are required to meet the Essential Functions in the Emergency Medical Technician Program.

Physical Demands
• Perform prolonged, extensive, or considerable standing/walking, lifting, positioning, pushing, and or transferring patients
• Possess the ability to perform fine motor movements with hands and fingers
• Possess the ability for extremely heavy effort (lift and carry at least 125 pounds)
• Perform considerable reaching, stooping, bending, kneeling, and crouching

Sensory Demands
• Color vision: ability to distinguish and identify colors (may be corrected with adaptive devices)
• Distance vision: ability to see clearly 20 feet or more
• Depth perception: ability to judge distance and space relationships
• Near vision: ability to see clearly 20 inches or less
• Hearing: able to recognize a full range of tones

Working Environment
• May be exposed to infectious and contagious disease, without prior notification
• Regularly exposed to the risk of blood borne diseases
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• Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
• Handle emergency or crisis situations
• Subject to many interruptions
• Requires decisions/actions related to end of life issues
• Exposed to products containing latex

English Language Skills
Although proficiency in English is not a criterion for admission into the EMT program, students must be able to speak, write and read English to ensure patient safety and to complete classes successfully.

The Emergency Medical Technician EMT 95 program is accredited by the Committee on Accreditation of Allied Health Education Programs (CAAHEP).
FAA Aircraft Dispatcher

Technology and Health Division
Certificate E0408
Mt. San Antonio College maintains a Federal Aviation Administration (FAA) approved Aircraft Dispatcher (AD) Program. This program prepares students to enter employment as a certified aircraft dispatcher in the airline industry, air-medical industry, corporate aircraft operators, and aviation weather service companies. Completion of this program leads to a Certificate. Successful completion of this program enables students to take the FAA written, oral, and practical tests for the FAA Aircraft Dispatcher Certificate.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
AERO 254 Aircraft Dispatcher Operations 4
AERO 258 Multi-Engine Turbine Aircraft Operations 3
Total Units 7

Fashion Design - Level I

Business Division
Certificate L1397
The Fashion Design Level I Certificate consists of basic apparel design courses that prepare students for entry level work in the fields of apparel manufacturing, production, and technical design. Upon completion of the certificate, students will have a basic understanding of clothing construction and patternmaking. In addition, students will develop CAD skills for technical drawing and computerized patternmaking.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Demonstrate understanding of the fashion industry trend research process.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
FASH 10 Clothing Construction I 3
FASH 12 Clothing Construction II 3
FASH 17 Textiles 3
FASH 21 Patternmaking I 3
FASH 24 Fashion Patternmaking by Computer 3
FASH 25 Fashion Computer-Assisted Drawing 3
Total Units 18

Fashion Design - Level II

Business Division
Certificate L0377
The Fashion Design: Level II Certificate builds upon the Level I Certificate to provide students with intermediate skills that will enhance their Fashion Design careers. Students will have a strategic view of historic costume research, and textile attributes and characteristics. Students will be exposed to additional categories and classifications of apparel and will further research and design products for divergent target markets. Students will prepare professional portfolios to strengthen career perspectives. Completion of the Fashion Design: Level II Certificate will lead to new opportunities and provide students with a solid foundation upon which to build a career.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Demonstrate their understanding of the fashion industry trend research process.

• Create apparel patterns using CAD patternmaking industry software pursuant to apparel industry standards.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
Completion of the Fashion Design - Level I coursework 18
PLUS
Completion of the Fashion Design - Level II coursework 6
Total Units 24

Fashion Design - Level I Coursework
FASH 10 Clothing Construction I 3
FASH 12 Clothing Construction II 3
FASH 17 Textiles 3
FASH 21  Patternmaking I  3
FASH 24  Fashion Patternmaking by Computer  3
FASH 25  Fashion Computer-Assisted Drawing  3
Total Units  18

Fashion Design - Level II Coursework
FASH 22  Fashion Design By Draping  3
FASH 23  Patternmaking II  3
Total Units  6

Fashion Merchandising - Level I
Business Division
Certificate L0314
The certificate in Fashion Merchandising offers students courses specializing in apparel retailing, advertising, textiles, and CAD technical drawing. The courses emphasize the business of fashion, wholesale merchandise planning, apparel technology, retailing, and fashion branding targeting specific markets. Upon completion of the certificate, students will be able to develop marketing strategies, create promotional campaigns, understand the buying process, and analyze retail businesses.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Demonstrate their understanding of the fashion industry trend research process.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
FASH 8  Introduction to Fashion  3
FASH 10  Clothing Construction I  3
FASH 15  Aesthetic Design in Fashion  3
FASH 17  Textiles  3
FASH 25  Fashion Computer-Assisted Drawing  3
FASH 30  Fashion Design and Product Development I  3
Total Units  18

Fashion Merchandising - Level II Coursework
FASH 8  Introduction to Fashion  3
FASH 10  Clothing Construction I  3
FASH 15  Aesthetic Design in Fashion  3
FASH 17  Textiles  3
FASH 25  Fashion Computer-Assisted Drawing  3
FASH 30  Fashion Design and Product Development I  3
Total Units  18

Fashion Merchandising - Level II
Business Division
Certificate L1303
The Fashion Merchandising Level II Certificate is designated to build upon the Fashion Merchandising Level I Certificate to provide students with proven business and management tools that will increase their practical understanding of merchandising and marketing. Students will be exposed to projects and visual display simulations that will enhance their merchandising and management career potential.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Demonstrate their understanding of the fashion industry trend research process.

• Analyze the marketing and promotional techniques of fashion and apparel companies.

Recommended Elective
FASH 81  Work Experience in Fashion Merchandising and Retail  1

Fire Officer Certification
Technology and Health Division
Certificate E0381
The Fire Officer Certificate is intended for in-service firefighters preparing for promotion. It meets the prerequisite educational requirements for fire officer promotional exams.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
FIRE 100  Company Officer 2C: Fire Inspections and Investigations  1.5
FIRE 101  Company Officer 2D All Risk Command Operations  1.5
FIRE 102  Company Officer 2B General Administrative Functions  1
FIRE 103  Company Officer 2E : Wildland Incident Operations  1.5
FIRE 104  Instructional Methodology  1.5
FIRE 107  Company Officer 2A: Human Resource Management for Company Officers  1.5
Upon successful completion of this program, a student will be able to:

**Program Learning Outcomes**

- Define fire department organization, culture, and methods of communication of entry level fire department personnel.
- Analyze and assess firefighter hazards, and demonstrate safe practices by using minimum standard safety procedures.
- Demonstrate knowledge of fire prevention efforts and a resulting reduction of life and property loss.
- Demonstrate knowledge of strategy and tactics required for the proper selection and safe use of firefighting methods, techniques, tools, and equipment.
- Identify fire chemistry and behavior for the purpose of predicting fire dynamics and flame spread characteristics.
- Identify components of built-in and portable fire protection systems and alarm and notification deives.
- Demonstrate knowledge of the 5 basic types of construction. Identify the components and hazards related to each type.
- Demonstrate knowledge of Leadership and Management concepts as they relate to emergency and non-emergency situations.

Review Student Learning Outcomes (SLOs) [here](http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRE 108</td>
<td>ICS 300: Advance Incident Command</td>
<td>1</td>
</tr>
</tbody>
</table>

The Fire Officer Certification program is a Regionally Accredited Training Program (ARTP). The Office of the State Fire Marshall (OSFM) has a responsibility for accreditation of ARTP’s throughout the State of California. An ARTP shall provide the following delivery components:

1. California Fire Service Training and Education System (CFSTES) 2. California Fire Service Training and Education Program (FSTEP) 3. Fire Incident Command Certification System (CICCS) 4. California Community College Chancellor’s Office Standard Fire Technology Degree Core Program

**Contact:**
Office of the State Fire Marshall 1131 S. Street Sacramento, CA 95811 (916) 445-8200 [www.osfm.fire.ca.gov](http://www.osfm.fire.ca.gov)

**Fire Technology**

**Technology and Health Division**

**Certificate L2105**

The Fire Science Certificate has been developed to offer pre-employment education for the undergraduate who desires to enter the field of fire science. It also provides the employed firefighter an opportunity for a professional education. Students intending to pursue a Bachelor’s Degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses.

**Program Learning Outcomes**

**Upon successful completion of this program, a student will be able to:**

- Define fire protection organization, culture, and methods of communication of entry level fire protection personnel.
- Analyze and assess firefighter hazards, and demonstrate safe practices by using minimum standard safety procedures.
- Demonstrate knowledge of fire preventions efforts and a resulting reduction of life and property loss.
- Demonstrate knowledge of strategy and tactics required for the proper selection and safe use of firefighting methods, techniques, tools, and equipment.
- Identify fire chemistry and behavior for the purpose of predicting fire dynamics and flame spread characteristics.
- Identify components of built-in and portable fire protection systems and alarm and notification deives.
- Demonstrate knowledge of the 5 basic types of construction. Identify the components and hazards related to each type.
- Demonstrate knowledge of Leadership and Management concepts as they relate to emergency and non-emergency situations.

Review Student Learning Outcomes (SLOs) [here](http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRE 1</td>
<td>Fire Protection Organization</td>
<td>3</td>
</tr>
<tr>
<td>FIRE 2</td>
<td>Fire Prevention Technology</td>
<td>3</td>
</tr>
<tr>
<td>FIRE 3</td>
<td>Fire Protection Equipment and Systems</td>
<td>3</td>
</tr>
<tr>
<td>FIRE 4</td>
<td>Building Construction for Fire Protection</td>
<td>3</td>
</tr>
<tr>
<td>FIRE 5</td>
<td>Fire Behavior and Combustion</td>
<td>3</td>
</tr>
<tr>
<td>FIRE 13</td>
<td>Principles of Fire and Emergency Services Safety and Survival</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose two courses from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRE 6</td>
<td>Hazardous Materials/ICS</td>
</tr>
<tr>
<td>FIRE 7</td>
<td>Fire Fighting Tactics and Strategy</td>
</tr>
<tr>
<td>FIRE 8</td>
<td>Fire Company Organization and Management</td>
</tr>
<tr>
<td>FIRE 9</td>
<td>Fire Hydraulics</td>
</tr>
<tr>
<td>FIRE 10</td>
<td>Arson and Fire Investigation</td>
</tr>
<tr>
<td>FIRE 11</td>
<td>Fire Apparatus and Equipment</td>
</tr>
<tr>
<td>FIRE 12</td>
<td>Wildland Fire Control</td>
</tr>
<tr>
<td>FIRE 86</td>
<td>Basic Fire Academy</td>
</tr>
<tr>
<td>KINF 53</td>
<td>Physical Training for the Basic Fire Academy</td>
</tr>
</tbody>
</table>

Total Units: 23.5-37

The Fire Technology program is a Regionally Accredited Training Program (ARTP). The Office of the State Fire Marshall (OSFM) has a responsibility for accreditation of ARTP’s throughout the State of California. An ARTP shall provide the following delivery components:

1. California Fire Service Training and Education System (CFSTES) 2. California Fire Service Training and Education Program (FSTEP) 3. Fire Incident Command Certification System (CICCS) 4. California Community College Chancellor’s Office Standard Fire Technology Degree Core Program

**Contact:**
Office of the State Fire Marshall 1131 S. Street Sacramento, CA 95811 (916) 445-8200 [www.osfm.fire.ca.gov](http://www.osfm.fire.ca.gov)

**Fitness Specialist/Personal Trainer**

**Kinesiology, Athletics and Dance Division**

**Certificate E0808**

The Fitness Specialist/Personal Trainer Certificate prepares students for careers as personal trainers, health/fitness professionals in corporate fitness facilities, wellness centers and public/private health clubs. The Fitness Specialist/Personal Trainer Certificate curriculum is designed to prepare students who wish to take exams offered by the American Council on Exercise (ACE), the American College of Sports Medicine (ACSM) and other nationally recognized organizations. Technical skills necessary for implementation of a safe, effective and motivational physical fitness program are presented.

**Program Learning Outcomes**

**Upon successful completion of this program, a student will be able to:**

- Design a 6-12 month exercise program based on clients current fitness level and abilities and their current fitness goals.
- Demonstrate a knowledge of the structure and function of exercising muscle.
- Demonstrate a working knowledge and practical application of General principles of training as applied to, Resistance training programs, Aerobic and anaerobic power training programs.
- Demonstrate the ability to assess muscular strength, aerobic fitness anaerobic power using safe and accepted protocols.
- Describe primary functions and movement patterns of muscles joints during specific exercises in order to give appropriate feedback as to the proper execution of an exercise.
- Use appropriate verbal and nonverbal communication to coach and motivate individuals in their exercise program.
• Describe basic nutrition concepts as they relate to performance, sport and a healthy lifestyle.
• Demonstrate the ability to monitor client’s safety in a gym environment and respond to potential risks and or hazards.
• Demonstrate a knowledge of ethical and legal issues faced by a personal trainer.
• Demonstrate a knowledge of various types of cardiovascular disease and the pathology it has on the body. Understand how exercise can be used to prevent a disease and obesity to better quality of life for an individual.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>KIN 15</td>
<td>Administration of Fitness Programs</td>
<td>2</td>
</tr>
<tr>
<td>KIN 24</td>
<td>Applied Kinesiology</td>
<td>2</td>
</tr>
<tr>
<td>KIN 38</td>
<td>Physiology of Exercise for Fitness</td>
<td>3</td>
</tr>
<tr>
<td>KIN 39</td>
<td>Techniques of Fitness Testing</td>
<td>2</td>
</tr>
<tr>
<td>KIN 40</td>
<td>Techniques of Strength Training and Conditioning</td>
<td>3</td>
</tr>
<tr>
<td>KIN 85</td>
<td>Fitness Specialist Internship</td>
<td>1</td>
</tr>
</tbody>
</table>

Choose one course from the following: 3 units
- NF 10 Nutrition for Personal Health and Wellness
- NF 12 Sports Nutrition
- NF 25 Introduction to Nutrition Science
- or NF 25H Introduction to Nutrition Science - Honors

**Total Units**: 16

### Recommended Elective

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>DNCE 39A</td>
<td>Alignment and Correctives I</td>
<td>0.5</td>
</tr>
<tr>
<td>KINF 25</td>
<td>Core Performance and Foundation Movement</td>
<td>1-2</td>
</tr>
</tbody>
</table>

**Total Units**: 16

### Gallery Design/Operation and Art Profession

**Arts Division**

**Certificate E1020**

This certificate is designed to provide students with the necessary theoretical and practical knowledge and skills to display an esthetically and conceptually effective art exhibition. Students will acquire the knowledge of various/diverse artistic media and develop a career-oriented artistic perspective.

**Program Learning Outcomes**

*Upon the successful completion of this program, a student will be able to:*

- Have completed the foundation courses of the major which are the aesthetic base needed for transfer into bachelors programs or independent work as an artist.
- Will be able to apply critical thinking skills to original work.
- Be able to apply the elements and principles of design to original art work.
- Be able to apply visual arts concepts that are basic to many forms and fields of art and design in visual, oral, and written communication.

- Be able to analyze historical, contemporary, peer, and personal visual artwork that range in modes of artistic expression.
- Be able to demonstrate in oral, written and studio work familiarity with the history of western art.
- Be proficient in a variety of visual art techniques and tools using them to explore a range of subjects, media, styles and formats.
- Create independent original work in the area of their focus demonstrating basic professional practices.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTG 20</td>
<td>Art, Artists and Society</td>
<td>3</td>
</tr>
<tr>
<td>ARTG 21A</td>
<td>Introduction to Exhibition Production</td>
<td>3</td>
</tr>
<tr>
<td>ARTG 21B</td>
<td>Intermediate Exhibition Production</td>
<td>3</td>
</tr>
<tr>
<td>ARTG 22A</td>
<td>Exhibition Design and Art Gallery Operation Work Experience</td>
<td>2</td>
</tr>
<tr>
<td>ARTC 100</td>
<td>Graphic Design I</td>
<td>3</td>
</tr>
<tr>
<td>AHIS 5</td>
<td>History of Western Art: Renaissance Through Modern</td>
<td>3</td>
</tr>
<tr>
<td>or AHIS 6</td>
<td>History of Modern Art</td>
<td></td>
</tr>
</tbody>
</table>

**Total Units**: 17

1 Course to be taken twice - once as an off-campus experience and once as an on-campus experience (2 Units)

### Game Programming Development

**Business Division**

**Certificate E0380**

This curriculum is designed for returning CIS professionals with several years experience or current students who have completed several CIS courses. This certificate will give students skills that are necessary to obtain jobs in game programming. Students will learn different software packages for developing games as well as general programming skills.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- use OPENGL to animate objects in a program.
- use OPENGL to add light and textures to a program.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISP 10</td>
<td>Principles of Object-Oriented Design</td>
<td>2.5</td>
</tr>
<tr>
<td>CISP 31</td>
<td>Programming in C++</td>
<td>3</td>
</tr>
<tr>
<td>CISP 31L</td>
<td>Programming in C++ Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISP 61</td>
<td>Introduction to Game Programming</td>
<td>3</td>
</tr>
<tr>
<td>CISP 61L</td>
<td>Introduction to Game Programming Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISP 62</td>
<td>Introduction to OpenGL</td>
<td>3</td>
</tr>
<tr>
<td>CISP 62L</td>
<td>Introduction to OpenGL Laboratory</td>
<td>0.5</td>
</tr>
</tbody>
</table>

**Total Units**: 13
Graphic Design Level I
Arts Division
Certificate E0341
This multi-level certificate program is designed to prepare students for careers in the Graphic Design field of Communication Art. Students are given creative design and technology skills necessary to develop successful graphic design for print, web, and other media. This Graphic Design Level I certificate offers the essential skills required for entry-level employment opportunities as a production or layout artist, interface or content designer, publication artist, print advertising artist, or desktop publisher. The production software reflects industry standards and course content is driven by industry needs.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>ARTC 100</td>
<td>Graphic Design I</td>
<td>3</td>
</tr>
<tr>
<td>ARTC 120</td>
<td>Graphic Design II</td>
<td>3</td>
</tr>
<tr>
<td>ARTC 140</td>
<td>Graphic Design III</td>
<td>3</td>
</tr>
<tr>
<td>ARTC 200</td>
<td>Web Design</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 5</td>
<td>Digital Cameras and Composition</td>
<td>1</td>
</tr>
<tr>
<td>ARTD 20</td>
<td>Design: Two-Dimensional</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>16</td>
</tr>
</tbody>
</table>

Graphic Design Level II
Arts Division
Certificate T0369
This multi-level certificate program is designed to prepare students for careers in the Graphic Design field of Communication Art. Students are given a balanced blend of creative, design, and technology skills necessary to develop successful graphic design for print, web, and other media channels. This Graphic Design Level II certificate offers additional expertise necessary for employment opportunities in the field of Graphic Design. The production software reflects industry standards and course content is driven by industry needs.

Program Learning Outcomes:
Upon successful completion of this program, a student will be able to:

- Research and interpret information necessary to develop an effective message(s) and strategy for a commercial art assignment.
- Develop and communicate creative, visual solutions for a commercial art assignment.
- Design commercial art products that effectively utilize principles and elements of design.
- Select and use appropriate, industry standard tools and technology to produce commercial art products.
- Present their commercial art products, explaining and defending their strategic choices, creative ideas and design decisions.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

Completion of the Graphic Design Level I coursework 16

PLUS

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTC 160</td>
<td>Typography</td>
<td>3</td>
</tr>
<tr>
<td>ARTC 290</td>
<td>Portfolio</td>
<td>3</td>
</tr>
<tr>
<td>ARTC 220</td>
<td>Graphic Design IV</td>
<td>3</td>
</tr>
<tr>
<td>ARTC 272</td>
<td>Motion Graphics, Compositing and Visual Effects</td>
<td>3</td>
</tr>
<tr>
<td>ARTC 280</td>
<td>Commercial Art Studio</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>18</td>
</tr>
</tbody>
</table>

Horse Ranch Management - Level I
Natural Sciences Division
Certificate E0361
This certificate program is designed to give students basic skills for employment on horse ranches and in agriculture sales and services. All courses are applicable for degree requirements in Horse Ranch Management and Livestock Management.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGAN 2</td>
<td>Animal Nutrition</td>
<td>3</td>
</tr>
<tr>
<td>AGLI 16</td>
<td>Horse Production and Management</td>
<td>4</td>
</tr>
<tr>
<td>AGLI 18</td>
<td>Horse Ranch Management</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>11</td>
</tr>
</tbody>
</table>

Horse Ranch Management - Level II
Natural Sciences Division
Certificate L0376
The Horse Ranch Management - Level II certificate will provide students with intermediate skills that will lead to a career in the equine industry.
These courses will concentrate on care and maintenance, basic anatomy and physiology of horses, and breeding procedures. This certificate may aid in the student's search for an entry level position at a horse facility.

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

**Required Courses**

Completion of the Horse Ranch Management - Level I coursework 11

PLUS

Completion of the Horse Ranch Management - Level II coursework 7

Total Units 18

Horse Ranch Management - Level I coursework

- AGAN 2 Animal Nutrition 3
- AGLI 16 Horse Production and Management 4
- AGLI 18 Horse Ranch Management 4

Total Units 11

Horse Ranch Management - Level II coursework

- AGAG 59 Work Experience in Agriculture 1
- AGAN 94 Animal Breeding 3
- AGLI 96 Animal Sanitation and Disease Control 3

Total Units 7

**Horticulture Science**

**Natural Sciences Division**

**Certificate L0394**

This certificate is designed to give students basic knowledge and skills pertaining to horticulture science.

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

**Required Courses**

- AGOR 1 Horticultural Science 3
- AGOR 24 Integrated Pest Management 3
- AGOR 29 Ornamental Plants - Herbaceous 3
- AGOR 30 Ornamental Plants - Trees and Woody Shrubs 3
- AGOR 39 Turf Grass Production and Management 3
- AGOR 50 Soil Science and Management 3

Total Units 18

**Hospitality: Event Planning and Catering**

**Business Division**

**Certificate E0379**

The Catering Certificate prepares students for entry-level positions in catering companies, banquet facilities, hotels, convention centers, fair grounds and event planning companies. Students gain practical and management training in: food safety and sanitation, food production, menu development, developing catering business plans, client meeting techniques, contract creation and banquet event order development.

Students who successfully complete the requirements for this certificate will also earn the Food Protection Manager Certification from the National Restaurant Association upon passing the ServSafe Exam.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- Develop a business plan for a catering business and understand the enormity of planning for and opening a small business.
- Plan a food production schedule and assemble the tools, equipment, and ingredients required to produce a recipe in an organized and efficient manner.
- Analyze the popularity and profitability of a menu.
- Meet with prospective clients and plan all elements of a special event.

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

**Required Courses**

- HRM 52 Food Safety and Sanitation 1.5
- HRM 54 Basic Cooking Techniques 3
- HRM 61 Menu Planning 3
- HRM 62 Event Planning and Catering 3

Total Units 10.5

**Hospitality: Food Services**

**Business Division**

**Certificate E1390**

This certificate prepares the holder to enter the food service field as a skilled food service worker in either food preparation or service.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- Utilize acquired classroom knowledge and skills to explore job opportunities in the hospitality industry and develop a career portfolio.
- Identify and Determine the presence of foodborne-illnesses causing outbreaks.
- Differentiate between the various styles of service including: American (Pre-plated), English (Family), Russian (Platter), French (Gueridon).

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

**Required Courses**

- HRM 51 Introduction to Hospitality 3
- HRM 52 Food Safety and Sanitation 1.5
- HRM 53 Dining Room Service Management 3

Total Units 7.5

**Hospitality: Hospitality Management - Level I**

**Business Division**

**Certificate E1332**
The Hospitality: Hospitality Management - Level I Certificate prepares students for entry-level positions in the hospitality industry. Students receive training in dining room service management and lodging operations. Students who successfully complete the requirements for this certificate will also be required to complete a minimum of 60 non-paid or 75 paid hours of work experience in the hospitality industry.

Program Learning Outcomes:

Upon successful completion of this program, a student will be able to:

• Utilize acquired classroom knowledge and skills to explore job opportunities in the hospitality industry and develop a career portfolio.
• Differentiate between the various styles of service including: American (Pre-plated), English (Family), Russian (Platter), French (Gueridon).
• Identify staffing needs for a hotel Front Desk based on occupancy, level of activity, and budget constraints.
• Establish room rates based on desired profits using the Hubbart formula.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRM 51</td>
<td>Introduction to Hospitality</td>
<td>3</td>
</tr>
<tr>
<td>HRM 53</td>
<td>Dining Room Service Management</td>
<td>3</td>
</tr>
<tr>
<td>HRM 70</td>
<td>Introduction to Lodging</td>
<td>3</td>
</tr>
<tr>
<td>HRM 91</td>
<td>Hospitality Work Experience</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>Units</strong></td>
<td><strong>10</strong></td>
</tr>
</tbody>
</table>

Hospitality: Hospitality Management - Level II

Business Division
Certificate L1325

The Hospitality Management - Level II Certificate prepares students for mid-level or Manager-In-Training positions in the hospitality industry. Students gain practical and management training in: dining room service management, supervision, financial accounting, lodging management, and hospitality law. Students who successfully complete the requirements for this certificate will also be required to complete a minimum of 60 non-paid or 75 paid hours of work experience in the hospitality industry.

Program Learning Outcomes:

Upon successful completion of this program, a student will be able to:

• Conduct an employee: interview, performance evaluation, and apply effective discipline techniques.
• Develop an Income (P&L) Statement for a hospitality operation.
• Analyze a civil case related to the hospitality industry and determine the facts, elements of negligence, possible consequences and outcomes.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRM 56</td>
<td>Hospitality Supervision</td>
<td>3</td>
</tr>
<tr>
<td>HRM 64</td>
<td>Hospitality Financial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>HRM 66</td>
<td>Hospitality Law</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>Units</strong></td>
<td><strong>9</strong></td>
</tr>
</tbody>
</table>

Hospitality: Restaurant Management - Level I

Business Division
Certificate E1333

The Hospitality: Restaurant Management - Level I Certificate prepares the holder for an entry-level position within a restaurant.

Program Learning Outcomes:

Upon successful completion of this program, a student will be able to:

• Utilize acquired classroom knowledge and skills to explore job opportunities in the hospitality industry and develop a career portfolio.
• Identify and Determine the presence of foodborne-illnesses causing outbreaks.
• Differentiate between the various styles of service including: American (Pre-plated), English (Family), Russian (Platter), French (Gueridon).
• Identify staffing needs for a hotel Front Desk based on occupancy, level of activity, and budget constraints.
• Establish room rates based on desired profits using the Hubbart formula.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRM 51</td>
<td>Introduction to Hospitality</td>
<td>3</td>
</tr>
<tr>
<td>HRM 52</td>
<td>Food Safety and Sanitation</td>
<td>1.5</td>
</tr>
<tr>
<td>HRM 53</td>
<td>Dining Room Service Management</td>
<td>3</td>
</tr>
<tr>
<td>HRM 91</td>
<td>Hospitality Work Experience</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td><strong>Total Units</strong></td>
<td><strong>8.5</strong></td>
</tr>
</tbody>
</table>

Hospitality: Restaurant Management - Level II

Business Division
Certificate E0343

The Restaurant Management - Level II Certificate prepares students for mid-level or Manager-In-Training positions in restaurants, catering, hotel food and beverage outlets, theme parks and other food service businesses. Students gain practical and management training in: food safety and sanitation, food production, dining room service management, menu development and cost volume analysis. Students who successfully complete the requirements for this certificate will also earn the Food Protection Manager Certification from the National Restaurant Association upon passing the ServSafe Exam.

Program Learning Outcomes:

Upon successful completion of this program, a student will be able to:

- Utilize acquired classroom knowledge and skills to explore job opportunities in the hospitality industry and develop a career portfolio.
- Identify and Determine the presence of foodborne-illnesses causing outbreaks.
- Differentiate between the various styles of service including: American (Pre-plated), English (Family), Russian (Platter), French (Gueridon).
- Develop measurable skill-based learning objectives, which student will attain at the end of their work experience period.
- Plan a food production schedule and assemble the tools, equipment, and ingredients required to produce a recipe in an organized and efficient manner.
- Analyze the popularity and profitability of a menu.
- Conduct break-even analysis on a food & beverage facility and conduct cost volume analysis to determine number of customers required to attain desired profits.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

Completion of the Hospitality: Restaurant Management - Level I coursework 8.5
PLUS
Completion of the Hospitality: Restaurant Management - Level II coursework 9

Total Units 17.5

Hospitality: Restaurant Management - Level I Coursework

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRM 91</td>
<td>Hospitality Work Experience</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td><strong>Total Units</strong></td>
<td><strong>8.5</strong></td>
</tr>
</tbody>
</table>

Industrial Design Engineering - Level I

Technology and Health Division
Certificate L0327

This program is designed to prepare the student for a career in a wide range of industries including product and industrial design firms and fabrication and manufacturing companies. Students are introduced to product development from design through prototyping and fabrication for manufacturing. Portfolio or prototype development is required on each of the semester levels.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>IDE 110</td>
<td>Design Foundation-Visual Literacy</td>
<td>3</td>
</tr>
<tr>
<td>IDE 120</td>
<td>Introduction to CAD</td>
<td>3</td>
</tr>
<tr>
<td>IDE 130</td>
<td>Shop Processes</td>
<td>3</td>
</tr>
<tr>
<td>IDE 150</td>
<td>Design Foundations</td>
<td>3</td>
</tr>
<tr>
<td>IDE 160</td>
<td>Intermediate CAD</td>
<td>3</td>
</tr>
<tr>
<td>IDE 170</td>
<td>Introduction to Prototyping</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Total Units</strong></td>
<td><strong>18</strong></td>
</tr>
</tbody>
</table>

Recommended Electives

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELEC 50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 81</td>
<td>Laboratory Studies in Electronics Technology</td>
<td>1-2</td>
</tr>
<tr>
<td>MATH 51</td>
<td>Elementary Algebra</td>
<td>4</td>
</tr>
<tr>
<td>PHYS 1</td>
<td>Physics</td>
<td>4</td>
</tr>
<tr>
<td>WELD 30</td>
<td>Metal Sculpture</td>
<td>2</td>
</tr>
<tr>
<td>WELD 40</td>
<td>Introduction to Welding</td>
<td>2</td>
</tr>
</tbody>
</table>

Industrial Design Engineering - Level II

Technology and Health Division
Certificate L0329

This program is designed to prepare the student for a career in a wide range of industries including product and industrial design firms and fabrication and manufacturing companies. Students are introduced to product development from design through prototyping and fabrication for manufacturing. Portfolio or prototype development is required on each of the semester levels.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
Required Courses
Completion of the Industrial Design Engineering - Level I coursework 18
PLUS
Completion of the Industrial Design Engineering - Level II coursework 9
Total Units 27

Industrial Design Engineering - Level I Coursework
IDE 110 Design Foundation-Visual Literacy 3
IDE 120 Introduction to CAD 3
IDE 130 Shop Processes 3
IDE 150 Design Foundations 3
IDE 160 Intermediate CAD 3
IDE 170 Introduction to Prototyping 3
Total Units 18

Industrial Design Engineering - Level II Coursework
IDE 210 Advanced Media 3
IDE 220 Advanced CAD 3
IDE 230 Introduction to Mechanical Principles 3
Total Units 9

Industrial Design Engineering - Level III Coursework
IDE 250 Product Design and Viability 6
IDE 270 Manufacturing Processes and Materials 3
Total Units 9

Recommended Electives
ELEC 50A Electronic Circuits - Direct Current (DC) 4
ELEC 81 Laboratory Studies in Electronics Technology 1-2
MATH 51 Elementary Algebra 4
PHYS 1 Physics 4
WELD 30 Metal Sculpture 2
WELD 40 Introduction to Welding 2

Industrial Design Engineering - Level III
Technology and Health Division
Certificate T0328
This program is designed to prepare the student for a career in a wide range of industries including product and industrial design firms and fabrication and manufacturing companies. Students are introduced to product development from design through prototyping and fabrication for manufacturing. Portfolio or prototype development is required on each of the semester levels. In the Level Three certificate, this will culminate in a final "senior project," which is a portfolio that includes two and three-dimensional design, documentation (accountability measures), presentation, and fabrication. This project will demonstrate the student's mastery of the concepts and methodologies learned during the program.

Recommended Electives
ELEC 50A Electronic Circuits - Direct Current (DC) 4
ELEC 81 Laboratory Studies in Electronics Technology 1-2
MATH 51 Elementary Algebra 4
PHYS 1 Physics 4
WELD 30 Metal Sculpture 2
WELD 40 Introduction to Welding 2

Infant/Toddler Development
Business Division
Certificate T1318
The Infant/Toddler Certificate provides specialized skills and knowledge for working with infants and toddlers. This certificate exceeds Title 22 requirements for a fully qualified teacher of infants/toddlers by including the specified 3 Units related to infant care. With 350 days of experience, the completion of 16 specified G.E. Units in Areas A, B, C, and D and 2 adult supervision Units; this certificate meets Title 5 education requirements for the Master Teacher Level Permit. This permit authorizes the holder to provide service in the care, development and instruction of children and serve as a coordinator of curriculum and staff development.

Program Learning Outcomes
Upon successful completion of this program, a student will:

- Be grounded in Child Development knowledge (theory) and use their understanding of young children and their needs to create environments that are healthy, respectful, supportive and challenging for each child.
• Understand that successful programs depend upon partnerships with children’s families and communities. They use this understanding to create respectful, reciprocal relationships that support and empower families and to involve all families in their children’s development and learning.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 5</td>
<td>Principles and Practices in Child Development Programs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 6</td>
<td>Introduction to Child Development Curriculum</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 11</td>
<td>Child and Adolescent Development</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 73</td>
<td>Infant/Toddler Care and Development</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 85</td>
<td>Infants At Risk</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 50</td>
<td>Teaching in a Diverse Society</td>
<td></td>
</tr>
<tr>
<td>CHLD 61</td>
<td>Language Arts and Art Media for Young Children</td>
<td></td>
</tr>
<tr>
<td>CHLD 62</td>
<td>Music and Motor Development for Young Children</td>
<td></td>
</tr>
<tr>
<td>CHLD 64</td>
<td>Health, Safety and Nutrition of Children</td>
<td></td>
</tr>
<tr>
<td>CHLD 72</td>
<td>Teacher, Parent, and Child Relationships</td>
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</tr>
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</table>

Total Units: 30

Choose four from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 50</td>
<td>Teaching in a Diverse Society</td>
<td></td>
</tr>
<tr>
<td>CHLD 61</td>
<td>Language Arts and Art Media for Young Children</td>
<td></td>
</tr>
<tr>
<td>CHLD 62</td>
<td>Music and Motor Development for Young Children</td>
<td></td>
</tr>
<tr>
<td>CHLD 64</td>
<td>Health, Safety and Nutrition of Children</td>
<td></td>
</tr>
<tr>
<td>CHLD 72</td>
<td>Teacher, Parent, and Child Relationships</td>
<td></td>
</tr>
</tbody>
</table>

Total Units: 12

1 Students must provide documentation of influenza, pertussis (TDap), and measles immunization, as well as TB clearance, as required by SB792 prior to being permitted to enroll in this class. Instructions on submitting documentation are available at Child Development Center (http://www.mtsac.edu/cdc/immunization).

Information and Operating Systems Security

Business Division
Certificate E0731

The Information and Operating Systems Security certificate provides students the skills to analyze security risks to a computer network and select and deploy countermeasures to reduce the network’s exposure to such risks. The certificate offers a balanced set of classes that provides students the skills to identify network threats and protect the system against them. Students will demonstrate the ability to create a secure computer system and utilize security tools to protect it from security threats. Although this certificate, by itself, may not qualify a student for a career in network security, it would ideally complement other network security certificates and/or degrees within the CIS program.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

• strengthen security of any operating system by installing Firewall.
• install safe and secure wireless network using computers with different operating systems (Windows, Mac etc.).

Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISS 11</td>
<td>Practical Computer Security</td>
<td>2</td>
</tr>
<tr>
<td>CISS 13</td>
<td>Principles of Information Systems Security</td>
<td>4</td>
</tr>
<tr>
<td>CISS 15</td>
<td>Operating Systems Security</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units: 9

Interior Design - Level I

Business Division
Certificate E0364

Interior Design - Level I Certificate is designed to prepare students with a broad overview and solid foundation in the area of interior design and related fields. This certificate may lead to new opportunities and provide students with the groundwork upon which to build a career.

Program Learning Outcomes

Upon successful completion of this program, a student will:

• successfully use critical thinking in the utilization of materials in a space.
• accurately specify materials based on use.
• successfully demonstrate craftsmanship skills in the presentation of materials.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ID 10</td>
<td>Introduction to Interior Design</td>
<td>2</td>
</tr>
<tr>
<td>ID 10L</td>
<td>Introduction to Interior Design Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>ID 12</td>
<td>Materials and Products for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>ID 14</td>
<td>History of Furniture and Decorative Arts</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units: 9

The Interior Design program is accredited by the Interior Design – National Kitchen and Bath Association NKBA.

Contact:
Interior Design – National Kitchen and Bath Association NKBA 687 Willow Grove St Hackettstown, NJ 07847 1(800) 843-6522 https://www.nkba.org/educators/college/accreditation.aspx

Interior Design - Level II

Business Division
Certificate T0304

The Interior Design - Level II Certificate builds upon the Level I coursework to provide students with intermediate skills that will lead to a career in interior design. There is a focus on design process including drawing and presentations skills, model-making, sketching, computer applications, and the planning of space and studio design. Students will prepare professional portfolios to strengthen career perspectives. This certificate may aid in the student's search for an entry-level position as an assistant to a designer, library coordinator, or sales personnel for interior design products.
Program Learning Outcomes

Upon successful completion of this program, a student will:

- successfully design a space based on a concept.
- successfully meet program requirements.
- successfully demonstrate craftsmanship skills in the presentation of a space.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

Completion of the Interior Design - Level I coursework 9
PLUS
Completion of the Interior Design - Level II coursework 24
Total Units 33

Interior Design - Level I coursework

ID 10 Introduction to Interior Design 2
ID 10L Introduction to Interior Design Laboratory 1
ID 12 Materials and Products for Interior Design 3
ID 14 History of Furniture and Decorative Arts 3
Total Units 9

Interior Design - Level II coursework

ID 20 Color and Design Theory I 3
ID 21 Color and Design Theory II 3
ID 22 Design Drawing for Interior Design 3
ID 23 Computer Aided Drawing for Interior Design I 3
ID 25 Space Planning for Interior Design I 3
ID 26 Space Planning for Interior Design II 3
ID 27 Rapid Visualization 3
ID 29 Interior Design Studio I 3
Total Units 9

Recommended Electives

ID 50 Interior Design Specialized Studio 3
ID 99 Special Projects in Interior Design 1-3

The Interior Design program is accredited by the Interior Design – National Kitchen and Bath Association NKBA.

Contact:

Interior Design - Level III

Business Division
Certificate T0305

The Interior Design: Level III Certificate builds upon the Level II coursework to provide students with advanced skills that will enhance their Interior Design careers. There is a focus on building systems, lighting, advanced computer applications, business practices and studio design. Students will prepare professional portfolios to strengthen career perspectives. This certificate may aid in the student’s search for an intermediate position as an assistant to a designer, library coordinator, or a specialization in the field of interior design.

Program Learning Outcomes

Upon successful completion of this program, a student will:

- successfully design a space based on a concept.
- successfully meet program requirements.
- successfully demonstrate craftsmanship skills in the presentation of a space.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

Completion of the Interior Design - Level I coursework 9
PLUS
Completion of the Interior Design - Level II coursework 24
PLUS
Completion of the Interior Design - Level III coursework 17
Total Units 50

Interior Design - Level I coursework

ID 10 Introduction to Interior Design 2
ID 10L Introduction to Interior Design Laboratory 1
ID 12 Materials and Products for Interior Design 3
ID 14 History of Furniture and Decorative Arts 3
Total Units 9

Interior Design - Level II coursework

ID 20 Color and Design Theory I 3
ID 21 Color and Design Theory II 3
ID 22 Design Drawing for Interior Design 3
ID 23 Computer Aided Drawing for Interior Design I 3
ID 25 Space Planning for Interior Design I 3
ID 26 Space Planning for Interior Design II 3
ID 27 Rapid Visualization 3
ID 29 Interior Design Studio I 3
Total Units 9

Interior Design - Level III coursework

ID 31 Building Systems for Interior Design 3
ID 32 Lighting Design and Theory for Interior Design 3
ID 34 Computer Aided Drawing for Interior Design II 3
ID 36 or ID 37 Portfolio Development for Interior Design Business Practices for Interior Design 3
ID 38 Internship in Interior Design 2
ID 39 Interior Design Studio II 3
Total Units 17
The Interior Design program is accredited by the Interior Design – National Kitchen and Bath Association NKBA.

Contact:
Interior Design – National Kitchen and Bath Association NKBA 687 Willow Grove St Hackettstown, NJ 07847 1(800) 843-6522 https://www.nkba.org/educators/college/accreditation.aspx

**Interior Design Kitchen and Bath Specialization**

**Business Division**
Certificate T0306

The Kitchen and Bath Specialization coursework builds upon the Level III Certificate to provide students with specialized skills in the area of Kitchen and Bath Design and is accredited by the national Kitchen and Bath Association. Students will strengthen career perspectives and develop work to incorporate into a professional portfolio. This certificate may aid in the student’s search for an intermediate position as an assistant to a Kitchen and Bath Designer. Students completing this certificate and meeting the eligibility requirements will qualify to sit for the academic portion of the Certified Kitchen Designer (CKD) and Certified Bath Designer (CBD) upon graduation to earn the Associate Kitchen and Bath Designer (AKBD) designation.

**Program Learning Outcomes**

**Upon successful completion of this program, a student will:**

- Successfully design a kitchen based NKBA standards.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ID 10</td>
<td>Introduction to Interior Design</td>
<td>2</td>
</tr>
<tr>
<td>ID 10L</td>
<td>Introduction to Interior Design Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>ID 12</td>
<td>Materials and Products for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>ID 14</td>
<td>History of Furniture and Decorative Arts</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 9

**Interior Design - Level I coursework**

ID 23 Computer Aided Drawing for Interior Design I 3
ID 25 Space Planning for Interior Design I 3
ID 26 Space Planning for Interior Design II 3
ID 27 Rapid Visualization 3
ID 29 Interior Design Studio I 3

Total Units 24

**Interior Design - Level III coursework**

ID 31 Building Systems for Interior Design 3
ID 32 Lighting Design and Theory for Interior Design 3
ID 34 Computer Aided Drawing for Interior Design II 3
ID 36 Portfolio Development for Interior Design 3
or ID 37 Business Practices for Interior Design
ID 38 Internship in Interior Design 2
ID 39 Interior Design Studio II 3

Total Units 17

**Kitchen and Bath Specialization coursework**

ID 40 Kitchen and Bath Studio I 3
ID 41 Kitchen and Bath Studio II 3
ID 48 Internship in Kitchen and Bath 3

Total Units 9

**Recommended Electives**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ID 50</td>
<td>Interior Design Specialized Studio</td>
<td>3</td>
</tr>
<tr>
<td>ID 99</td>
<td>Special Projects in Interior Design</td>
<td>1-3</td>
</tr>
</tbody>
</table>

The Interior Design Kitchen and Bath Specialization program is accredited by the Interior Design – National Kitchen and Bath Association NKBA.

Contact:
Interior Design – National Kitchen and Bath Association NKBA 687 Willow Grove St Hackettstown, NJ 07847 1(800) 843-6522 https://www.nkba.org/educators/college/accreditation.aspx

**Interior Landscaping**

**Natural Sciences Division**
Certificate L0106

This certificate program is designed to give students basic skills in the design, installation, and maintenance of interior plants that are used in residences, offices, hotels, malls, restaurants, and other locations. All courses are applicable for degree requirements in Ornamental Horticulture, Parks and Sports Turf Management, and Integrated Pest Management.

**Program Learning Outcomes**

**Upon successful completion of this program, a student will be able to:**

- demonstrate professional conduct in the industry.
- demonstrate competency in one on one customer relations.
- give a professional quality oral presentation.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
Introduction to Computer Information Technology

Business Division
Certificate E0712

The Introduction to Computer Information Technology certificate is designed to prepare students for careers that require the understanding and use of computer technology. The certificate offers a balanced set of classes that enables students to become proficient with business software such as Word, Excel and Access; implement security techniques to protect computer systems from malware, maintain a computer using utility programs, and create web sites. Emphasis is placed on developing formatted documents using spreadsheets to enter, calculate and graph data; using a database to store and retrieve data and to create forms, reports and queries; protecting a computer’s hardware and software, and using HTML and web page editors to create and publish multimedia web sites. Students will demonstrate the ability to use software to solve business problems and create commercial web sites. Although the completion of this certificate may not qualify a student for a job in the computer industry, it would complement a degree such as business or engineering that requires computer skills.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGOR 1</td>
<td>Horticultural Science</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 15</td>
<td>Interior Landscaping</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 24</td>
<td>Integrated Pest Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 29</td>
<td>Ornamental Plants - Herbaceous</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 32</td>
<td>Landscaping and Nursery Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 64</td>
<td>Irrigation - Drip and Low Volume</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 18

Program Learning Objectives

Upon successful completion of this program, a student will:

- Know the four primary operations of a computer and the hardware that performs these operations.
- Be able to define the following internet terms: Internet, World Wide Web, browser, IP address, URL.
- Be able to identify five ways to protect a computer from harmful attacks.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
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<tbody>
<tr>
<td>CISB 11</td>
<td>Computer Information Systems</td>
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</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
</tbody>
</table>

Total Units 7

iOS Programming

Business Division
Certificate E0410

This curriculum is designed for returning CIS professionals with several years experience or current students who have completed CIS courses. The iOS Programming certificate will give students skills that are necessary to obtain jobs in the area of mobile programming, that is used more and more in the industry. Students will learn different software packages for developing iOS applications as well as general programming skills.

Program Learning Objectives

Upon successful completion of this program, a student will be able to:

- create an application for an iOS phone.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISP 10</td>
<td>Principles of Object-Oriented Design</td>
<td>2.5</td>
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<tr>
<td>CISP 31</td>
<td>Programming in C++</td>
<td>3</td>
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<td>CISP 31L</td>
<td>Programming in C++ Laboratory</td>
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<tr>
<td>CISP 52</td>
<td>Mobile Device Programming</td>
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</tr>
<tr>
<td>CISP 52L</td>
<td>Mobile Device Programming Laboratory</td>
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<tr>
<td>CISP 53</td>
<td>iOS Programming</td>
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</tr>
<tr>
<td>CISP 53L</td>
<td>iOS Programming Laboratory</td>
<td>0.5</td>
</tr>
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</table>

Total Units 13

Landscape and Park Maintenance

Natural Sciences Division
Certificate L0357

This certificate program is designed to give students basic skills in the maintenance and landscape of parks. All courses are applicable for degree requirements in Ornamental Horticulture, Parks and Sports Turf Management, and Integrated Pest Management.

Program Learning Objectives

Upon successful completion of this program, a student will be able to:

- formulate and implement a complete Integrated Pest Management program for a specific site.
- demonstrate professional conduct in the industry.
- give a professional quality oral presentation.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGOR 1</td>
<td>Horticultural Science</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 24</td>
<td>Integrated Pest Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 30</td>
<td>Ornamental Plants - Trees and Woody Shrub</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 51</td>
<td>Tractor and Landscape Equipment Operations</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 63</td>
<td>Irrigation Systems Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 75</td>
<td>Urban Arboriculture</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 18

Landscape Construction

Natural Sciences Division
Certificate L0393

This certificate is designed to give students the necessary skills to be proficient in landscape construction. Students will learn about irrigation
systems, construction fundamentals and hardscape applications as well as landscape contract law.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGOR 51</td>
<td>Tractor and Landscape Equipment Operations</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 62</td>
<td>Irrigation Principles and Design</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 63</td>
<td>Irrigation Systems Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 71</td>
<td>Construction Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 72</td>
<td>Landscape Hardscape Applications</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 73</td>
<td>Landscaping Laws, Contracting, and Estimating</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 18

**Landscape Design - Level I**

**Natural Sciences Division**

**Certificate L0368**

This certificate program is designed to give students basic skills needed as a landscape designer. All courses are applicable for degrees in Ornamental Horticulture, Parks and Sports Turf Management, and Integrated Pest Management.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- evaluate a site and develop a functional design that meets client criteria.
- identify and correctly use the proper tool needed for landscape projects.
- explain the binomial method of plant nomenclature.
- give a professional quality oral presentation.
- evaluate the soil conditions at an existing site and make specific recommendations for the immediate and long-term correction of all problems.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

- Completion of the Landscape Design - Level I coursework 18
- PLUS
- Landscape Design - Level II coursework 18

Total Units 36

**Landscape Design - Level I Coursework**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGOR 1</td>
<td>Horticultural Science</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 13</td>
<td>Landscape Design</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 29</td>
<td>Ornamental Plants - Herbaceous</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 30</td>
<td>Ornamental Plants - Trees and Woody Shrubs</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 50</td>
<td>Soil Science and Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 71</td>
<td>Construction Fundamentals</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 18

**Landscape Design - Level II**

**Natural Sciences Division**

**Certificate T0396**

This certificate is designed to give students advanced skills in landscape design, including computer aided drafting and advanced horticultural knowledge. Landscape Design I Certificate requirements must be met prior to obtaining this certificate. The courses in Landscape Design II are designed to enable students to prepare for exciting careers in the essential and diverse horticulture profession. Careers in nursery management, retail garden centers, landscape design, installation and maintenance, arboretum and botanic gardens, arboriculture, interior landscaping, education, and research are just some options. This certificate is part of the comprehensive agricultural sciences program. The program is unique in that most courses provide hands-on experience and are designed to give the student a combination of practical skills and technical knowledge.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- evaluate a site and develop a functional design that meets client criteria.
- identify and correctly use the proper tool needed for landscape projects.
- explain the binomial method of plant nomenclature.
- give a professional quality oral presentation.
- evaluate the soil conditions at an existing site and make specific recommendations for the immediate and long-term correction of all problems.
- make a professional landscape design presentation to a customer.
- be technically proficient at computer aided design (cad).

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

- Completion of the Landscape Design - Level I coursework 18
- PLUS
- Landscape Design - Level II coursework 18

Total Units 36

**Landscape Design - Level II Coursework**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGOR 14</td>
<td>Advanced Landscape Design</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 24</td>
<td>Integrated Pest Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 51</td>
<td>Tractor and Landscape Equipment Operations</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 62</td>
<td>Irrigation Principles and Design</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 72</td>
<td>Landscape Hardscape Applications</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 73</td>
<td>Landscaping Laws, Contracting, and Estimating</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 18
Landscape Equipment Technology

Natural Sciences Division
Certificate L0358
This certificate program is designed to give students basic skills to seek employment in equipment repair at golf courses, rental yards, and small equipment repair shops. All courses are applicable to the Equipment Technology Degree.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• learn engine disassembly, evaluation of components, and reassembly of small air-cooled gasoline engine.
• demonstrate professional conduct in the industry.
• give a professional quality oral presentation.

Required Courses
AGOR 52 Hydraulics 3
AGOR 53 Small Engine Repair I 3
AGOR 54 Small Engine Repair II 3
AGOR 55 Diesel Engine Repair 3
AGOR 56 Engine Diagnostics 3
AGOR 57 Power Train Repair 3
Total Units 18

Landscape Irrigation

Natural Sciences Division
Certificate L0110
This certificate program is designed to give students basic skills in irrigation design, repair, installation, water management, and troubleshooting. A student could seek employment with a landscape contractor, schools, parks, and cities. All courses are applicable for degree requirements in Ornamental Horticulture, Parks and Sports, Turf Management, and Integrated Pest Management.

Required Courses
AGOR 1 Horticultural Science 3
AGOR 51 Tractor and Landscape Equipment Operations 3
AGOR 62 Irrigation Principles and Design 3
AGOR 63 Irrigation Systems Management 3
AGOR 64 Irrigation - Drip and Low Volume 3
AGOR 71 Construction Fundamentals 3
Total Units 18

Livestock Production Management

Natural Sciences Division
Certificate E0363
This certificate program is designed to give students basic skills in livestock production management for employment opportunities on farms, ranches, and agriculture sales and services. All courses are applicable for degree requirements.

Program Learning Outcomes
Upon successful completion of this course, a student will:

• be technically proficient.
• be able to design a comprehensive production/business plan for various livestock species.
• address animals welfare requirement when designing and implementing a livestock management system.

Required Courses
AGLI 14 Swine Production 3
AGLI 17 Sheep Production 3
AGLI 30 Beef Production 3
AGLI 34 Livestock Judging and Selection 2
AGLI 97 Artificial Insemination of Livestock 2
Total Units 13

LVN 30-Unit Option – Career Mobility Track

Technology and Health Division
Certificate E1202
In keeping with Section 1429 of the Board of Registered Nursing Rules and Regulations, completion of this certificate program entitles the student to apply for examination for licensure as a Registered Nurse in the State of California. This option is specifically designed for California licensees. Other states do not have this provision in their laws; therefore, endorsement for licensure may not be granted.

A certificate of completion is awarded at the end of the course of study. The student who elects to complete the 30-Unit Option track is not a graduate of the Associate in Science Degree Nursing Program at Mt. San Antonio College. Individuals who complete this track are not eligible to return to the college at a later date to complete a degree in nursing. LVN applicants must declare their educational goal at the time of application (30-Unit or Associate Degree). This decision is not subject to change at a later date.

Program Learning Outcomes
Upon successful completion of this program, a student will:

• be technically competent
• be employed or seeking employment in the field or a related field
• demonstrate effective geriatric patient education for a neurological / endocrine patient.

Prerequisite Courses
Human Anatomy, including a laboratory component. 4
Human Physiology, including a laboratory component. 4
Microbiology, including a laboratory component. 4
Once eligibility has been established and the Admission Assessment Test appointment for certifying readiness to enter into the Nursing program. Students must complete all course prerequisites prior to requesting an appointment with a counselor or educational advisor to verify their eligibility to enter the Nursing program.

Students applying for admission to the Nursing Program are required to bring the following information to their eligibility appointment:

- Official transcripts of all college work completed at all colleges.
- If the prerequisite courses were completed at another college, a course description and a copy of the course syllabus.
- Students completing college coursework outside of the United States will need to have their transcripts evaluated by an approved international transcript evaluation agency and must bring the final evaluation to their appointment (students may be able to obtain a list of agencies from the Admissions & Records Office).
- Due to specific college deadlines for International Student applications, please inform the Counseling/Educational Advisor that this applies to you.
- All students will need to bring official proof of high school graduation, GED, or college graduation from an accredited institution in the United States.

Students should also be aware that once they have been admitted to the Nursing program and before beginning the clinical portion of the program, they will need to be able to pass both a criminal background check, including a screening by the Office of Inspector General for welfare or Social Security fraud, as well as testing negative for drug use.

ALL APPLICANTS ARE REQUIRED TO MEET THE ESSENTIAL FUNCTIONS FOR SUCCESS IN THE NURSING PROGRAM.

### Physical Demands

- Perform prolonged, extensive, or considerable standing/walking, lifting positioning, pushing, and/or transferring patients
- Possess the ability to perform fine motor movements with hands and fingers
- Possess the ability for extremely heavy effort (lift/carry 50 lbs. or more)
- Perform considerable reaching, stooping, bending, kneeling, and crouching

### Sensory Demands

(may be corrected with adaptive device)

- Color vision: ability to distinguish and identify colors
- Distance vision: ability to see clearly 20 feet or more
- Depth perception: ability to judge distance and space relationships
- Near vision: ability to see clearly 20 inches or less
- Hearing: able to recognize a full range of tones

### Working Environment

- May be exposed to infectious and contagious disease, without prior notification
- Regularly exposed to the risk of blood borne diseases
- Exposed to hazardous agents, body fluids and wastes
- Exposed to odorous chemicals and specimens
- Subject to hazards of flammable, explosive gases
- Subject to burns and cuts
- Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
- Handle emergency or crisis situations
- Subject to many interruptions
- Requires judgment/action which could result in death of a patient
- Exposed to products containing latex

### Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 5</td>
<td>Psychiatric Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS 8</td>
<td>Medical-Surgical Nursing: Circulation and Oxygenation</td>
<td>5</td>
</tr>
<tr>
<td>NURS 9</td>
<td>Leadership in Nursing</td>
<td>1</td>
</tr>
<tr>
<td>NURS 10</td>
<td>Medical-Surgical Nursing: Integration/Regulation</td>
<td>4</td>
</tr>
<tr>
<td>NURS 11</td>
<td>Preceptorship in Nursing</td>
<td>2</td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>15</td>
</tr>
</tbody>
</table>

1. PSYC 1A must be completed prior to entrance into NURS 5.

### Selection Process

Students applying for admission to the Nursing Program are required to see either a counselor or educational advisor to verify their eligibility to enter the Nursing program.

### Procedure

Students must complete all course prerequisites prior to requesting an appointment for certifying readiness to enter into the Nursing program. Once eligibility has been established and the Admission Assessment Test has been passed, students will enter on a first come first served basis.

1. Once a student has completed all course prerequisites, they may request an appointment with a counselor or educational advisor.

2. Students who have completed coursework at other colleges must bring the following information to their eligibility appointment:
   a. Official transcripts of all college work completed at all colleges.
   b. If the prerequisite courses were completed at another college, a course description and a copy of the course syllabus.
   c. Students completing college coursework outside of the United States will need to have their transcripts evaluated by an
**English Language Skills**
Although proficiency in English is not a criterion for admission into the Nursing program, students must be able to speak, write and read English to ensure patient safety and to complete classes successfully.

**REGARDING LICENSURE**
The California Board of Registered Nursing (BRN) protects the consumer by screening applicants for licensure in order to identify potentially unsafe practitioners. The BRN may deny applications for interim permits, temporary licenses, and permanent licensure, if the applicant has been found guilty of dishonesty, fraud or deceit, felon y child abuse, sex offender crimes, acts involving narcotics, dangerous drugs or devices, assault and/or battery, and other crimes. Applicants who have questions regarding limitations related to licensure, should contact the California Board of Registered Nursing at (916) 322-3350 or access its website at www.rn.ca.gov (http://www.rn.ca.gov).

**Machine Operator**

**Technology and Health Division**

**Certificate E0956**

This certificate provides a foundation of basic skills for employment in a variety of entry-level manufacturing positions.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MFG 10</td>
<td>Mathematics and Blueprint Reading for Manufacturing</td>
<td>3</td>
</tr>
<tr>
<td>MFG 11</td>
<td>Manufacturing Processes I</td>
<td>2</td>
</tr>
<tr>
<td>MFG 12</td>
<td>Manufacturing Processes II</td>
<td>2</td>
</tr>
<tr>
<td>MFG 38</td>
<td>MasterCAM I</td>
<td>2</td>
</tr>
<tr>
<td>MFG 85</td>
<td>Manual Computerized Numerical Control (CNC) Programming</td>
<td>2</td>
</tr>
</tbody>
</table>

**Total Units** 11

**Mammography**

**Technology and Health Division**

**Certificate E0398**

The Mammography certificate program at Mt. SAC is a two semester certificate program available to current Mt. SAC Radiologic Technology (RT) program students. The program provides a complete educational experience for those RT students who wish to expand their skills into the study in the theory and practice of mammography. Students will have the opportunity to learn and develop competence in patient care, communication skills, critical thinking, and technical skills that will prepare the student to become a competent entry level Mammographer. The program curriculum is designed to meet the mammography educational training requirements set forth by the FDA Mammography Quality Standards Act (MQSA), the California Department of Public Health Services- Radiologic Health Branch (RHB), and the American Registry of Radiologic Technologists (ARRT). The educational standards established by the American Society of Radiologic Technologists (ASRT) are also incorporated into the curriculum. Educational activities include lecture, laboratory activities, and hands-on clinical training at a clinical site.

The program includes:

- MQSA and RHB 40 hours of documented training specific to mammography requirement
- ARRT 16 hour structured education requirement
- Eight hours of digital mammography training
- MQSA hands-on clinical experience requirements (25 supervised mammograms)
- Course work in breast anatomy/physiology, patient care, mammography procedures, positioning, compression, interventional procedures, imaging of patients with breast implants, pathology, image evaluation, instrumentation, technique, physics, and quality assurance/quality control

All didactic courses will be offered on campus. Clinical training will be conducted at affiliated healthcare institutions (days and times will vary depending on clinical education site).

Upon completion of the program, the student receives a certificate of completion from Mt. San Antonio College. Current Diagnostic CA Radiologic Technologists (CRT's) will be eligible to sit for the CA state certification in Mammographic Radiologic Technology examination. In addition, the program will prepare the student for the ARRT Mammography certification exam.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will:*

- develop workforce readiness skills
- apply accurate positioning skills and provide appropriate patient care
- select optimal technical factors
- utilize appropriate radiation protection and ALARA principles
- demonstrate academic and technical competence as an entry-level Mammographer
- communicate effectively with patients, clinical staff and peers
- demonstrate effective written and verbal communication skills in didactic and clinical settings
- use critical thinking skills in both routine and non-routine clinical situations
- adapt standard procedures for non-routine patients
- analyze images to determine diagnostic quality and make modifications as needed
- exhibit professional work ethic, behavior and attitude
- abide by the ASRT code of ethics
- provide compassionate patient care
- use professional judgment when working with patients and others
- identify the advantage of belonging to professional organizations
- understand the need for continued professional development and growth
- participate in professional development activities
- pass the California state certification exam in Mammographic Radiologic Technology
- secure employment as a Mammographer within one year of program completion
Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>RAD 3C</td>
<td>Clinical Experience 3C</td>
<td>7.5</td>
</tr>
<tr>
<td>RAD 4</td>
<td>Clinical Experience 4</td>
<td>4.5</td>
</tr>
<tr>
<td>RAD 40</td>
<td>Mammography Principles and Procedures</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
<td></td>
<td><strong>15</strong></td>
</tr>
</tbody>
</table>

**Admission Requirements**

The Mammography Certificate Program has special admission requirements and limited enrollment. Applicants are responsible for ensuring that all admission requirements below are met, and all documents are submitted on time.

1. Applicant must be currently enrolled as a second year student in Mt. SAC’s Radiologic Technology (RT) Program.
   - If a student withdraws from the RT program for any reason, the student cannot continue in the Mammography program. State law forbids clinical practice in mammography for students who are not currently enrolled in a Diagnostic RT program.

2. Complete and submit a Mammography Program Application. Applications are available on the Mt. SAC Mammography Program website and in the Technology & Health Division Office, Bldg 28A, Room 101E.

3. Provide a current copy of Cardiopulmonary Resuscitation (CPR) certification with program application
   - CPR card must be American Heart Association: BLS Healthcare Provider, valid 2 years
   - Students must maintain current CPR certification throughout program

4. Submit a copy of RT competency ruler providing evidence of the following with application:
   - Competency in 30/40 mandatory procedures
   - Competency in 4/9 elective procedures

5. Complete all other clinical site requirements if applicable and submit documentation

6. Deliver your completed application, copy of CPR card, copy of RT ruler, and clinical requirements to the Technology & Health Division Office, Bldg 28A Room 101E or the Radiologic Technology Department, Bldg 67A Room 127A by application deadline. Only complete applications will be considered.

7. Attend a mandatory orientation meeting with the Radiologic Technology Department. You will be contacted with date and time of orientation once you have been admitted.

**Selection**

Selection of applicants is based upon the completion of admission requirements and the date of application. Only completed applications will be considered for admission.

**Program Completion Requirements**

All students in the Mammography Program MUST complete all the program course requirements before a certificate documenting completion will be awarded. Applicants must follow program curriculum as defined at the time of acceptance to the program. Once the graduate is certified as a Diagnostic CRT, the graduate will be eligible to sit for the CA state certification in Mammographic Radiologic Technology examination. In addition, the program will prepare the student for the ARRT Mammography certification exam.

**Working environment**

- May be exposed to infectious and contagious disease, without prior notification
- Regularly exposed to the risk of blood borne diseases
- Exposed to hazardous agent, body fluids and wastes
- Exposed to odorous chemicals and specimens
- Subject to hazards of flammable, explosive gases
- Subject to burns and cuts
- Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
- May be required to handle emergency or crisis situations
- Subject to many interruptions
- Requires decisions/actions critical to patient safety
- Exposed to products containing latex

**Required Skills and Physical Abilities**

1. Transport, move, lift, or transfer patients from a wheelchair or gurney to a patient bed.
2. Lift arms above the head to move the x-ray tube assembly.
3. Move, adjust, and manipulate portable and fluoroscopic equipment according to established procedures and standards of speed and accuracy while conducting radiographic examinations.
4. Maneuver well enough to physically protect himself or herself from injury caused by patients exhibiting aggressive behaviors.
5. Physically place patients in the proper positions for the examination according to established procedures and standards of speed and accuracy.
6. Rapidly respond to situations involving the health and safety of patients, providing physical and emotional support to the patient during radiographic procedures, providing basic first aid and emergency care in the absence of or until a physician arrives.
7. Function adequately under stressful situations related to technical and procedural standards of patient care situations.
8. Hear well enough (average 30 decibels for both ears) to respond to directions or calls for help from individuals remote from the location of the student.
9. Speak English clearly enough to explain and direct procedural information to patients, and to communicate with physicians, technical staff, and faculty.
10. Calculate and select proper technical exposure factors according to the individual needs of the patient’s condition and requirements of the procedure with speed and accuracy.
11. View and evaluate the recorded images of a radiograph for the purpose of identifying proper patient positioning, accurate procedural
sequencing, proper exposure (and/or “s” number), and other established technical qualities.

**English Language Skills**

Although proficiency in English is not a criterion for admission into the Radiologic Technology Program, students must be able to speak, write and read English to ensure patient safety and to complete classes successfully.

**Manufacturing Technology**

**Technology and Health Division**

**Certificate T0918**

The primary purpose of this program is to emphasize the manipulative skills required to enter the field of machine metal worker, machine operator, production machinist, mechanical technician, or machinist.

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDT 16</td>
<td>Basic CAD and Computer Applications</td>
<td>4</td>
</tr>
<tr>
<td>EDT 18</td>
<td>Engineering CAD Applications</td>
<td>4</td>
</tr>
<tr>
<td>MFG 10</td>
<td>Mathematics and Blueprint Reading for Manufacturing</td>
<td>3</td>
</tr>
<tr>
<td>MFG 11</td>
<td>Manufacturing Processes I</td>
<td>2</td>
</tr>
<tr>
<td>MFG 12</td>
<td>Manufacturing Processes II</td>
<td>2</td>
</tr>
<tr>
<td>MFG 38</td>
<td>MasterCAM I</td>
<td>2</td>
</tr>
<tr>
<td>MFG 38B</td>
<td>MasterCAM II</td>
<td>2</td>
</tr>
<tr>
<td>MFG 85</td>
<td>Manual Computerized Numerical Control (CNC) Programming</td>
<td>2</td>
</tr>
<tr>
<td>WELD 40</td>
<td>Introduction to Welding</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td><strong>Total Units</strong></td>
<td><strong>23</strong></td>
</tr>
</tbody>
</table>

**Marketing Management**

**Business Division**

**Certificate L0510**

Students completing this Marketing Management certificate will have gained practical world business knowledge and experience. In addition, completers of the certificate will have learned to use some of the latest business computer software.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- List and explain the foundations upon which business is built and the economic challenges facing the United States.
- List the characteristics of a successful salesperson.
- Have developed a working knowledge of marketing terminology.

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 35</td>
<td>Professional Selling</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 50</td>
<td>Retail Store Management and Merchandising</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 79</td>
<td>Work Experience in Marketing Management</td>
<td>1</td>
</tr>
<tr>
<td>BUSS 85</td>
<td>Special Issues in Marketing</td>
<td>2</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
<tr>
<td></td>
<td><strong>Total Units</strong></td>
<td><strong>21.5</strong></td>
</tr>
</tbody>
</table>

**MasterCAM**

**Technology and Health Division**

**Certificate E0927**

This certificate provides a strong background in MasterCAM 2-D, 3-D, and Solids packages along with the necessary machine shop theory and practice to input sound functional data into the CAD/CAM system.

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MFG 11</td>
<td>Manufacturing Processes I</td>
<td>2</td>
</tr>
<tr>
<td>MFG 38</td>
<td>MasterCAM I</td>
<td>2</td>
</tr>
<tr>
<td>MFG 38B</td>
<td>MasterCAM II</td>
<td>2</td>
</tr>
<tr>
<td>MFG 85</td>
<td>Manual Computerized Numerical Control (CNC) Programming</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td><strong>Total Units</strong></td>
<td><strong>8</strong></td>
</tr>
</tbody>
</table>

**Mental Health Technology - Psychiatric Technician**

**Technology and Health Division**

**Certificate T1279**

Upon completion of the required courses, a Certificate in Psychiatric Technician will be awarded. In addition, it prepares the student to take the California State Board Examination for Psychiatric Technicians.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- Demonstrate the ability to provide client care, within scope of practice, to safely practice as an entry-level licensed psychiatric technician.
- Demonstrate nursing skills, within scope of practice, to safely practice as an entry-level licensed psychiatric technician.
- Demonstrate the ability to successfully intervene at all levels of client escalation/de-escalation, within scope of practice, to safely practice as an entry-level licensed psychiatric technician.
- Demonstrate the ability to support client efforts to achieve and maintain optimal mental health, within scope of practice, to successfully practice as an entry-level licensed psychiatric technician.
- Demonstrate the ability to safely administer medications, with scope of practice, to safely practice as an entry-level licensed psychiatric technician.
- Demonstrate the ability to participate in all areas of treatment plan development, within scope of practice, to safely practice as an entry-level licensed psychiatric technician.
• Demonstrate the ability to develop and achieve entry-level professional goals.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MENT 40</td>
<td>Introduction to Interviewing and Counseling</td>
<td>3</td>
</tr>
<tr>
<td>MENT 56</td>
<td>Medical-Surgical Nursing for Psychiatric Technicians</td>
<td>9</td>
</tr>
<tr>
<td>MENT 56L</td>
<td>Medical-Surgical Clinical Experience</td>
<td>4</td>
</tr>
<tr>
<td>MENT 58D</td>
<td>Advanced Medical-Surgical Nursing and Pharmacology for PT</td>
<td>4</td>
</tr>
<tr>
<td>MENT 58L</td>
<td>Advanced Medical-Surgical Nursing for Psychiatric Technicians Clinical</td>
<td>1.5</td>
</tr>
<tr>
<td>MENT 70</td>
<td>Introduction to Psychiatric Technology</td>
<td>1.5</td>
</tr>
<tr>
<td>MENT 70L</td>
<td>Introduction to Psychiatric Technology Clinical Technicians</td>
<td>2</td>
</tr>
<tr>
<td>MENT 72</td>
<td>Nursing Care of the Developmentally Disabled Person</td>
<td>7</td>
</tr>
<tr>
<td>MENT 72L</td>
<td>Nursing Care of the Developmentally Disabled Person - Clinical</td>
<td>5.5</td>
</tr>
<tr>
<td>MENT 73L</td>
<td>Psychiatric Nursing for Psychiatric Technicians Clinical</td>
<td>5.5</td>
</tr>
<tr>
<td>MENT 73T</td>
<td>Psychiatric Nursing for Psychiatric Technicians</td>
<td>6</td>
</tr>
<tr>
<td>PSYC 1A</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>or PSYC 1AH</td>
<td>Introduction to Psychology - Honors</td>
<td></td>
</tr>
</tbody>
</table>

**Total Units** 52

### Special Information

To remain in the program, students must maintain a "C" or better grade in all courses. The student will qualify to take the California State Board Examination upon completion of all the above courses.

### Entrance Requirements

In addition to meeting Mt. San Antonio College's academic standards for admission, applicants must be in good standing and satisfy the following requirements:

1. Be a high school graduate or equivalent. (All students who have taken coursework outside of the United States must have their transcript evaluated. Foreign transcripts will not be accepted without the evaluation.)
2. Be 18 years of age.
3. File a college application and be accepted as a student at Mt. San Antonio College.
4. Submit an application for the Mental Health/Psychiatric Technician Program to the Health Careers Resource Center (909) 274-4788. All applications are dated upon receipt in the Health Careers Resource Center. A program begins each fall and spring semester.
5. Take the required English Placement Test (AWE). Eligibility for ENGL 68 (http://catalog.mtsac.edu/archive/2016-2017/search/?P=ENGL%2068) is advised. If you have already taken a college placement exam within the past two years at another school, arrange to have your test scores forwarded to the Health Careers Resource Center. (If you were tested at Mt. San Antonio College, the office will obtain the test scores as long as an “Application for Admission” is on file with the Admissions and Records Office.) Testing is administered by the Assessment Center, located in the Student Services Center. Arrangements should be made with them to schedule a day and time to take the English Placement Test, if required. The Assessment Center is open Monday through Friday. You may contact them at (909) 274-7500, ext. 4265.
6. Forward two official transcripts of all coursework completed (high school, nursing school, and other than Mt. San Antonio college courses.) One transcript must be sent to the Health Careers Resource Center and the other to the Admissions and Records Office. NOTE: Concerning Entrance Requirements ‘e’ and ‘f’, if the courses were taken and/or the degree obtained at Mt. San Antonio College, it is not necessary to request transcripts. Indicate in the mailing address the program for which your transcript is being sent to the Health Careers Resource Center.

**EXAMPLE:**
Mt. San Antonio College
Health Careers Resource Center, Bldg. 67A, Room 250
Psychiatric Technician Program
1100 North Grand Avenue
Walnut, CA 91789-1399

1. A physical examination, including specific immunizations, and consent/disclaimer for Hepatitis A/B vaccine is required of all candidates prior to beginning classes. Students must provide proof that he/she does not have tuberculosis. These requirements are in accordance with the healthcare agency policy that insure that students are in good health and free from communicable disease and able to perform their training functions. Drug testing may also be required as part of this physical examination. Proof of high school graduation and malpractice insurance are required of all candidates upon acceptance.
2. Certain convictions may prevent a candidate from being licensed as a Psychiatric Technician.
3. All students will be required to pass a background check prior to entering the clinical education phase.

### Selection Procedure

In determining eligibility of an applicant, consideration will be given to satisfactory scores on the English Placement Test. The College will make every effort to notify the applicant of acceptance by mail no less than two months prior to the beginning of a program. All applicants are required to meet the Essential Functions for Success in the Mental Health Technology - Psychiatric Technician Program.

### Physical Demands

- Perform prolonged, extensive, or considerable standing/walking, lifting, positioning, pushing, and/or transferring patients
- Possess the ability to perform fine motor movements with hands and fingers
- Possess the ability for extremely heavy effort (lift and carry at least 125 pounds)
• Perform considerable reaching, stooping, bending, kneeling and crouching

Sensory Demands
• Color vision: ability to distinguish and identify colors (may be corrected with adaptive device)
• Distance vision: ability to see clearly 20 feet or more
• Depth perception: ability to judge distance and space relationships
• Near vision: ability to see clearly 20 inches or less
• Hearing: able to recognize a full range of tones

Working Environment
• May be exposed to infectious and contagious disease, without prior notification
• Regularly exposed to the risk of blood borne diseases
• Exposed to a hazardous agents, body fluids and wastes
• Exposed to odorous chemicals and specimens
• Subject to hazards of flammable, explosive gases
• Subject to burns and cuts
• Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
• Handle emergency or crisis situations
• Subject to many interruptions
• Requires decisions/actions related to end of life issues
• Exposure to products containing latex

English Language Skills
Although proficiency in English is not a criterion for admission into the Mental Health Technology - Psychiatric Technician program, students must be able to speak, write and read English to complete classes successfully and to ensure patient safety. The Mental Health Technology - Psychiatric Technician program is accredited by the Board of Vocational Nursing and Psychiatric Technicians.

Contact:
Board of Vocational Nursing and Psychiatric Technicians, Suite 205 2535 Capital Oaks Drive Sacramento, CA 95833 (916) 263-7800 bvnpt@dca.ca.gov

Microcomputer Productivity Software
Business Division
Certificate E0336
The Microcomputer Productivity Software certificate is designed to prepare students for careers that require extensive knowledge of business-related productivity software. The certificate offers a balanced set of classes that enables students to maintain and troubleshoot a Windows operating system, learn advanced features of Excel, Access and PowerPoint software; and create commercial Web sites. Emphasis is placed on customizing, optimizing and securing a Windows-based computer; developing spreadsheet pivot tables and macros; using Access to create and maintain database tables, forms, reports and queries; creating and manipulating PowerPoint slide shows with multimedia content; and using HTML and web page editors to create and publish Web sites. Students will demonstrate the ability to use software to store and retrieve data, solve business problems and create commercial Web sites. Opportunities available after the completion of this certificate include systems analyst, administrative assistant and office manager.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:
• Properly configure Microsoft’s operating system to stay secure while interacting with internetworks.
• Effectively use the printer configuration utility to install and test a printing device.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
<tr>
<td>CISB 21</td>
<td>Microsoft Excel</td>
<td>3</td>
</tr>
<tr>
<td>CISB 51</td>
<td>Microsoft PowerPoint</td>
<td>3</td>
</tr>
<tr>
<td>CID 11</td>
<td>Database Management - Microsoft Access</td>
<td>3</td>
</tr>
<tr>
<td>CID 11L</td>
<td>Database Management - Microsoft Access</td>
<td>0.5</td>
</tr>
<tr>
<td>CISN 21</td>
<td>Windows Operating System</td>
<td>3</td>
</tr>
<tr>
<td>Total Units</td>
<td>16</td>
<td></td>
</tr>
</tbody>
</table>

Nursery Management
Natural Sciences Division
Certificate L0107
This certificate program is designed to give students basic skills in production and marketing of plants and dry goods in the wholesale and retail nursery industry. All courses are applicable for degree requirements in Ornamental Horticulture, Park and Sports Turf Management, Equipment Technology, and Integrated Pest Management.

Program Learning Outcomes
Upon successful completion of this program, a student will:
• Be able to demonstrate professional conduct.
• Be technically proficient.
• Be able to give a professional quality oral presentation.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGOR 1</td>
<td>Horticultural Science</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 2</td>
<td>Plant Propagation/Greenhouse Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 29</td>
<td>Ornamental Plants - Herbaceous</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 32</td>
<td>Landscaping and Nursery Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 50</td>
<td>Soil Science and Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 64</td>
<td>Irrigation - Drip and Low Volume</td>
<td>3</td>
</tr>
<tr>
<td>Total Units</td>
<td>18</td>
<td></td>
</tr>
</tbody>
</table>

Nutrition
Business Division
Certificate E0353
This certificate is designed to give students basic knowledge and skills in nutrition science, food science, food preparation, and food safety and sanitation. These core courses provide the necessary skills for those seeking entry-level employment as nutrition assistants or dietary service workers in hospital or school food service or with community agencies such as The Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) and Head Start.

**Program Learning Outcomes**
*Upon successful completion of this program, a student will:*

- Demonstrate proficiency in practical skills, such as using kitchen equipment and appropriate technology properly.
- Be able to use acquired knowledge and skills to evaluate potential transfer and internship sites.

Review Student Learning Outcomes (SLOs) [here](http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRM 52</td>
<td>Food Safety and Sanitation</td>
<td>1.5</td>
</tr>
<tr>
<td>NF 1</td>
<td>Introduction to Nutrition as a Career</td>
<td>1.5</td>
</tr>
<tr>
<td>NF 20</td>
<td>Principles of Food with Laboratory</td>
<td>3</td>
</tr>
<tr>
<td>NF 25</td>
<td>Introduction to Nutrition Science</td>
<td>3</td>
</tr>
<tr>
<td>or NF 25H</td>
<td>Introduction to Nutrition Science - Honors</td>
<td></td>
</tr>
</tbody>
</table>

Total Units: 9

**Recommended Elective**

NF 91 Work Experience in Nutrition and Dietetics 1-3

---

**Park Management**

**Natural Sciences Division**

Certificate L0365

This certificate program is designed to give students skills required for entry level positions in park management. Emphasis is placed on positions that are at the city and county level. All courses are applicable for degree requirements.

Review Student Learning Outcomes (SLOs) [here](http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>AGOR 4</td>
<td>Park Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 5</td>
<td>Park Facilities</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 51</td>
<td>Tractor and Landscape Equipment Operations</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 62</td>
<td>Irrigation Principles and Design</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 63</td>
<td>Irrigation Systems Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 75</td>
<td>Urban Arboriculture</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units: 18

---

**Pet Science**

**Natural Sciences Division**

Certificate T0104

This certificate program is designed to give students basic skills in production and marketing of pets at the wholesale and retail level. All courses are applicable for degree requirements.

**Program Learning Outcomes**
*Upon successful completion of this program, a student will:*

- Be able to identify the common species & breeds of livestock.
- Be able to identify common breeds of small animals.
- Be able to address animal welfare requirements when designing and implementing an animal management system.

Review Student Learning Outcomes (SLOs) [here](http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGAN 1</td>
<td>Animal Science</td>
<td>3</td>
</tr>
<tr>
<td>AGAN 2</td>
<td>Animal Nutrition</td>
<td>3</td>
</tr>
<tr>
<td>AGAN 51</td>
<td>Animal Handling and Restraint</td>
<td>3</td>
</tr>
<tr>
<td>AGAN 94</td>
<td>Animal Breeding</td>
<td>3</td>
</tr>
<tr>
<td>AGLI 96</td>
<td>Animal Sanitation and Disease Control</td>
<td>3</td>
</tr>
<tr>
<td>AGPE 70</td>
<td>Pet Shop Management</td>
<td>3</td>
</tr>
<tr>
<td>AGPE 71</td>
<td>Canine Management</td>
<td>3</td>
</tr>
<tr>
<td>AGPE 72</td>
<td>Feline Management</td>
<td>3</td>
</tr>
<tr>
<td>AGPE 73</td>
<td>Tropical and Coldwater Fish Management</td>
<td>2</td>
</tr>
<tr>
<td>AGPE 74</td>
<td>Reptile Management</td>
<td>2</td>
</tr>
<tr>
<td>AGPE 76</td>
<td>Aviculture - Cage and Aviary Birds</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 66</td>
<td>Small Business Management</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units: 34

---

**Photography - Level I**

**Arts Division**

Certificate L0348

This multi-level certificate program is designed to prepare students for employment in the field of photography. The Photography Level I offers the core skills necessary for employment as an entry-level Photography Assistant.

Review Student Learning Outcomes (SLOs) [here](http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTC 100</td>
<td>Graphic Design I</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 10</td>
<td>Basic Digital and Film Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 11</td>
<td>Intermediate Photography</td>
<td>4</td>
</tr>
<tr>
<td>PHOT 14</td>
<td>Commercial Lighting</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 12</td>
<td>Photographic Alternatives</td>
<td></td>
</tr>
<tr>
<td>PHOT 16</td>
<td>Fashion Photography</td>
<td></td>
</tr>
<tr>
<td>PHOT 18</td>
<td>Portraiture and Wedding Photography</td>
<td></td>
</tr>
<tr>
<td>PHOT 20</td>
<td>Color Photography</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units: 19

---

**Photography - Level II**

**Arts Division**

Certificate T0349

This multi-level certificate program is designed to prepare students for employment in the field of photography. This Photography Level II
This certificate program is designed to give students specific skills to prepare them for employment in the commercial photographic industry as a digital technician, digital assistant, digital imaging specialist, or photography assistant.

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTC 100</td>
<td>Graphic Design I</td>
<td>3</td>
</tr>
<tr>
<td>or PHOT 9</td>
<td>Digital Image Editing for Photographers</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 10</td>
<td>Basic Digital and Film Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 11</td>
<td>Intermediate Photography</td>
<td>4</td>
</tr>
<tr>
<td>PHOT 14</td>
<td>Commercial Lighting</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Photography - Level II Coursework

Choose one from the following:

- PHOT 12 | Photographic Alternatives | 3 |
- PHOT 16 | Fashion Photography | 3 |
- PHOT 18 | Portraiture and Wedding Photography | 3 |
- PHOT 20 | Color Photography | 3 |

#### Total Units

16

### Recommended Elective

- PHOT 29 | Studio Business Practices for Commercial Artists | 3 |

### Pilates Professional Teacher Training: Mat and Reformer

**Kinesiology, Athletics and Dance Division**

**Certificate E0315**

The Pilates Professional Teacher Training Certificate prepares students for careers as Pilate instructors/trainers in professional Pilates studios, dance studios, corporate fitness facilities, wellness centers, public/private health clubs and private training in a home studio. The certificate curriculum meets the standards of the Pilates Method Alliance and includes lecture, self-study, and teaching hours. Phase I covers Pilates theory and the Mat and Reformer repertoire of exercises.

#### Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Develop a portfolio of lesson plans, a teaching resume and a personal Pilates brand.
- Teach, with attention to alignment, Pilates exercises while incorporating the Pilates concepts and principles.
- Develop a logue of the Pilates mat and Reformer exercises that includes muscular analysis, objectives, cueing and modifications (approximately 150 exercises).

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>DN-T 27</td>
<td>Theory and Principles of Pilates</td>
<td>3</td>
</tr>
<tr>
<td>DN-T 28</td>
<td>Functional Anatomy for Pilates</td>
<td>2</td>
</tr>
<tr>
<td>DN-T 29</td>
<td>Teaching Pilates Mat Repertoire</td>
<td>1.5</td>
</tr>
<tr>
<td>DN-T 30</td>
<td>Teaching Pilates Reformer Repertoire</td>
<td>1.5</td>
</tr>
<tr>
<td>DN-T 31</td>
<td>Pilates Teaching-Mat and Reformer</td>
<td>3</td>
</tr>
<tr>
<td>KIN 24</td>
<td>Applied Kinesiology</td>
<td>2</td>
</tr>
</tbody>
</table>
Choosing two courses. Must take 1 unit from each course selected

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>DNCE 39A</td>
<td>Alignment and Correctives I</td>
<td>0.5</td>
</tr>
<tr>
<td>DNCE 41</td>
<td>Pilates I</td>
<td>1</td>
</tr>
<tr>
<td>DNCE 40</td>
<td>Conditioning Through Dance</td>
<td>2</td>
</tr>
<tr>
<td>DNCE 42</td>
<td>Pilates II</td>
<td>1</td>
</tr>
<tr>
<td>DNCE 43</td>
<td>Pilates III</td>
<td>1</td>
</tr>
</tbody>
</table>

**Total Units:** 16.5

---

### Pilates Professional Teacher Training: Cadillac, Chair, Auxiliary

**Kinesiology, Athletics and Dance Division**

**Certificate E0399**

The certificate prepares students for careers as Pilates instructors/trainers in professional Pilates studios, dance studios, corporate fitness facilities, wellness centers, public/private health clubs and private training in a home studio. The curriculum meets the industry standards for a comprehensive Pilates teacher training technique course. The program covers Pilates theory, anatomy, pedagogy and the exercise repertoire for the Mat, Reformer, Cadillac, Wunda Chair, Barrels, Ped-a-Pul and accessory equipment. The certificate includes lecture, self-study and practice teaching hours and after completing the certificate, students will be qualified to teach all levels of the Pilates exercise repertoire in Mat and apparatus, including special populations and remedial programs.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>DNCE 39A</td>
<td>Alignment and Correctives I</td>
<td>0.5</td>
</tr>
<tr>
<td>DN-T 27</td>
<td>Theory and Principles of Pilates</td>
<td>3</td>
</tr>
<tr>
<td>DN-T 28</td>
<td>Functional Anatomy for Pilates</td>
<td>2</td>
</tr>
<tr>
<td>DN-T 29</td>
<td>Teaching Pilates Mat Repertoire</td>
<td>1.5</td>
</tr>
<tr>
<td>DN-T 30</td>
<td>Teaching Pilates Reformer Repertoire</td>
<td>1.5</td>
</tr>
<tr>
<td>DN-T 32</td>
<td>Teaching Pilates Cadillac and Wunda Chair</td>
<td>1.5</td>
</tr>
<tr>
<td>DN-T 33</td>
<td>Teaching Pilates Ped-a-Pul, Barrels and</td>
<td>1.5</td>
</tr>
<tr>
<td>DN-T 34</td>
<td>Pilates Teaching-Cadillac, Wunda Chair &amp;</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Auxiliary Equipment Repertoire</td>
<td></td>
</tr>
</tbody>
</table>

Choose two courses. Must take 1 unit from each course selected

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>DNCE 41</td>
<td>Pilates I</td>
<td>1</td>
</tr>
<tr>
<td>DNCE 42</td>
<td>Pilates II</td>
<td>1</td>
</tr>
<tr>
<td>DNCE 43</td>
<td>Pilates III</td>
<td>1</td>
</tr>
</tbody>
</table>

**Total Units:** 20.5

---

### Programming In C++

**Business Division**

**Certificate L0794**

The Programming in C++ Certificate prepares students for a career in computer programming. The certificate offers a balanced set of classes that provides students the skills to create business-oriented applications in C++, maintain a Microsoft Access database, and learn the tools and techniques required of a systems analyst. Emphasis is placed on object-oriented programming techniques, creating database tables, forms, reports and queries, and implementing a computer system using the system development life cycle methodology. Students will demonstrate the ability to create business applications, write effective program documentation, demonstrate program troubleshooting skills, and build a computer system using the steps of the system development life cycle. Career opportunities after the completion of this certificate include programmer and systems analyst.

**Program Learning Outcomes**

Upon successful completion of this program, a student will be able to:

- Create event-driven program, using Windows Forms.
- Connect C++ program to the database and incorporate SQL statements into C++ code.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISP 31</td>
<td>Programming in C++</td>
<td>3</td>
</tr>
<tr>
<td>CISP 31L</td>
<td>Programming in C++ Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISP 34</td>
<td>Advanced C++ Programming</td>
<td>3</td>
</tr>
<tr>
<td>CISP 34L</td>
<td>Advanced C++ Programming Laboratory</td>
<td>0.5</td>
</tr>
</tbody>
</table>

**Total Units:** 20.5

---

### Programming In Visual Basic

**Business Division**

**Certificate E0335**

The Programming in Visual Basic Certificate is designed to prepare students for a career in computer programming. The certificate offers a balanced set of classes that provides students the client, server and database programming skills required by industry. Emphasis is placed on object-oriented programming applications, web based applications, and implementing ASP.NET, ADO.NET and .NET Framework for reusable software components. Students will demonstrate the ability to design and implement a Visual Basic application that contains the client interface, the server implementation and the database. Opportunities available after the completion of this certificate include programming for systems, mobile applications, integration of systems and web applications.

**Program Learning Outcomes**

Upon successful completion of this program, a student will be able to:

- Display data from related database tables.
- Update a SQL Server database.
- Create a web site that accesses data from a database.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
Public Works/Landscape Management

Natural Sciences Division
Certificate B0120
This program is a partnership between Mt. San Antonio College and Citrus College, with course requirements that must be taken at each college (courses in Public Works are offered through Citrus, while horticulture/landscape courses are offered at Mt. SAC). Upon completion of the requirements, students may apply for and receive a Certificate of Achievement from either of the two colleges.

Program Learning Outcomes
Upon successful completion of this program, a student will:

• be able to give a professional quality oral presentation.

Required Courses
Offered at Citrus College:
PUB 150 Public Works I 3
PUB 158 Municipal and Urban Tree Care 3
Offered at Mt. San Antonio College:
AGOR 1 Horticultural Science 3
AGOR 39 Turf Grass Production and Management 3
Total Units 12

Radio Broadcasting: Behind-the-Screens

Arts Division
Certificate L0391
The Radio Broadcasting Behind-the-Screens Certificate of Achievement provides expertise in a variety of behind-the-scenes specialties. Students gain practical hands-on-experience in the broadcasting industry through an off-campus internship at a radio station, production studio or other broadcasting facility.

Required Courses
R-TV 01 Introduction to Electronic Media 3
R-TV 09 Broadcast Sales and Promotion 3
R-TV 10 Radio Programming and Producer Techniques 3
R-TV 101 Work Experience in Broadcast Entertainment 1

Radio Broadcasting: Behind-the-Screens - Level I

Arts Division
Certificate E0372
This multi-level certificate program prepares students to enter the field of broadcasting in a behind-the-scenes capacity. The Level I Radio Broadcasting Behind-the-Screens Certificate provides an overview of the fundamental skills essential to the field as well as the business and legal aspects of the industry.

Program Learning Outcomes
Upon successful completion of this program, a student will:

• feel they have the skills required to either transfer to a 4-year program or obtain an entry-level behind-the-scenes job in the entertainment industry.

Required Courses
R-TV 01 Introduction to Electronic Media 3
R-TV 09 Broadcast Sales and Promotion 3
R-TV 10 Radio Programming and Producer Techniques 3
Radio Broadcasting: On-Air
Arts Division
Certificate L0402
The Radio Broadcasting On-Air Certificate of Achievement provides additional expertise in a selected variety of on-air specialties. Students gain practical hands-on experience in the industry through an off-campus internship at a station, studio or other broadcasting facility.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>R-TV 01</td>
<td>Introduction to Electronic Media</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 02</td>
<td>On-Air Personality Development</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 05</td>
<td>Radio-TV Newswriting</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 07A</td>
<td>Beginning Commercial Voice-Overs</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 11A</td>
<td>Beginning Radio Production</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 15</td>
<td>Broadcast Law and Business Practices</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 96A</td>
<td>Campus Radio Station Lab: Studio Procedures and Equipment Operations</td>
<td>1</td>
</tr>
<tr>
<td>R-TV 96B</td>
<td>Campus Radio Station Lab: Disc Jockey &amp; News Anchor/Reporter Skills</td>
<td>1</td>
</tr>
<tr>
<td>R-TV 96C</td>
<td>Campus Radio Station Lab: Hosting and Management Skills</td>
<td>1</td>
</tr>
<tr>
<td>R-TV 97A</td>
<td>Radio/Entertainment Industry Seminar</td>
<td>1</td>
</tr>
<tr>
<td>R-TV 97B</td>
<td>Radio/Entertainment Industry Work Experience</td>
<td>1</td>
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</table>

Choose 3 units from the following: 3-3.5

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>R-TV 03</td>
<td>Sportscasting and Reporting</td>
<td></td>
</tr>
<tr>
<td>R-TV 04</td>
<td>Broadcast News Field Reporting</td>
<td></td>
</tr>
<tr>
<td>R-TV 06</td>
<td>Broadcast Traffic Reporting</td>
<td></td>
</tr>
<tr>
<td>R-TV 09</td>
<td>Broadcast Sales and Promotion</td>
<td></td>
</tr>
<tr>
<td>R-TV 10</td>
<td>Radio Programming and Producer Techniques</td>
<td></td>
</tr>
<tr>
<td>R-TV 11B</td>
<td>Advanced Radio Production</td>
<td></td>
</tr>
<tr>
<td>R-TV 17</td>
<td>Internet Radio and Podcasting</td>
<td></td>
</tr>
<tr>
<td>R-TV 31</td>
<td>History of Radio DJs</td>
<td></td>
</tr>
<tr>
<td>R-TV 32</td>
<td>Radio - TV Internet Applications</td>
<td></td>
</tr>
<tr>
<td>R-TV 35</td>
<td>Pop Culture in the Media</td>
<td></td>
</tr>
<tr>
<td>R-TV 99</td>
<td>Radio/TV Special Projects</td>
<td></td>
</tr>
<tr>
<td>R-TV 101</td>
<td>Work Experience in Broadcast Entertainment</td>
<td></td>
</tr>
</tbody>
</table>

Total Units 26

Radio Broadcasting: On-Air - Level I
Arts Division
Certificate E0371
This multi-level certificate program prepares students to enter the field of on-air radio broadcasting and related areas. The Level I Radio Broadcasting On-Air Certificate provides an overview of fundamental skills essential to the field as well as the business and legal aspects of the industry.

Program Learning Outcomes
Upon successful completion of this program, a student will:
- feel they have the skills required to either transfer to a 4-year program or obtain an entry-level behind-the-scenes job in the entertainment industry.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>R-TV 01</td>
<td>Introduction to Electronic Media</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 02</td>
<td>On-Air Personality Development</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 05</td>
<td>Radio-TV Newswriting</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 11A</td>
<td>Beginning Radio Production</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 15</td>
<td>Broadcast Law and Business Practices</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 15

Real Estate Broker Certificate
Business Division
Certificate L0352
Prior to taking the California Real Estate Broker's License Exam, the applicant must have completed five (5) required courses: BUSR 51, BUSR 52, BUSR 53, BUSR 81 and either BUSR 55 or BUSA 11. In addition, the applicant must take three (3) additional courses approved by the California Department of Real Estate: BUSR 50, BUSR 57, BUSR 59, BUSR 60, BUSR 62, BUSR 76, BUSL 18, PLGL 40, BUSR 55 if not taken in the mandatory category above or BUSA 11 if not taken in the mandatory category above for a total of eight (8) courses. The Real Estate Broker Certificate contains all eight courses necessary to satisfy the educational requirements to take the California Real Estate Broker Examination.

Program Learning Outcomes
Upon successful completion of this program, a student will:
- Have the requisite knowledge to pass the California Real Estate Brokers Exam.
- Meet or exceed the state average for success or passage on the state licensing exam.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSR 51</td>
<td>Legal Aspects of Real Estate</td>
<td>3</td>
</tr>
<tr>
<td>BUSR 52</td>
<td>Real Estate Practice</td>
<td>3</td>
</tr>
<tr>
<td>BUSR 53</td>
<td>Real Estate Finance</td>
<td>3</td>
</tr>
<tr>
<td>BUSR 55</td>
<td>Real Estate Economics</td>
<td>3</td>
</tr>
<tr>
<td>BUSR 81</td>
<td>Appraisal: Principles and Procedures</td>
<td>3</td>
</tr>
<tr>
<td>BUSA 11</td>
<td>Fundamentals of Accounting</td>
<td>3</td>
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</tbody>
</table>

Choose one from the following: 3-3.5

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSL 18</td>
<td>Business Law</td>
<td></td>
</tr>
<tr>
<td>or BUSL 18B</td>
<td>Business Law - Honors</td>
<td></td>
</tr>
<tr>
<td>BUSR 50</td>
<td>Real Estate Principles</td>
<td></td>
</tr>
</tbody>
</table>

Choose three courses from the following: 9

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSR 55</td>
<td>Real Estate Economics</td>
<td></td>
</tr>
<tr>
<td>BUSR 81</td>
<td>Appraisal: Principles and Procedures</td>
<td></td>
</tr>
<tr>
<td>BUSA 11</td>
<td>Fundamentals of Accounting</td>
<td></td>
</tr>
</tbody>
</table>
Required Courses

Upon successful completion of this program, a student will:

Program Learning Outcomes

Salesperson's Examination. The Real Estate Sales Certificate includes these three mandated:

Prior to taking the California Real Estate Salespersons Examination, an applicant must complete three (3) college level courses specified by the California Department of Real Estate. Two of these classes are mandated: BUSR 50 and BUSR 52. The third class may be any real estate or real estate related course specified by The California Department of Real Estate. The Real Estate Sales Certificate includes these three classes for a total of 9 units needed to apply for the California Real Estate Salesperson’s Examination.

Program Learning Outcomes

Upon successful completion of this program, a student will:

• Have the requisite knowledge to pass the California Real Estate Sales Exam.
• Meet or exceed the state average for success or passage on the state licensing exam.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

BUSR 50 Real Estate Principles 3
BUSR 52 Real Estate Practice 3

Choose one course from the following: 3-5

BUSR 55 Real Estate Economics
BUSR 57 Income Tax Aspects of Real Estate Investments

Total Units 21-21.5

Real Estate Sales

Business Division
Certificate E0342

Prior to taking the California Real Estate Salespersons Examination, an applicant must complete three (3) college level courses specified by the California Department of Real Estate. Two of these classes are mandated: BUSR 50 and BUSR 52. The third class may be any real estate or real estate related course specified by The California Department of Real Estate. The Real Estate Sales Certificate includes these three classes for a total of 9 units needed to apply for the California Real Estate Salesperson’s Examination.

Program Learning Outcomes

Upon successful completion of this program, a student will:

• Use a wide array of developmentally appropriate approaches within the school-age care setting and understand the effects on the social, emotional, physical, cognitive and cultural development, of the school age child.
• Be able to evaluate School Age Program regulations, standards, and policies.
• Understand and use a wide array of developmentally appropriate approaches, instructional strategies, and tools to connect with school age children and support their school assignments.
• Analyze principles of human development theories as they specifically relate to the school-age child's growth and development.
• Understand the importance of developmental domains and academic content areas. Students will use their knowledge and other resources to design, implement, and evaluate schools age activities and curriculum.
• Be grounded in Child Development knowledge (theory) and use their understanding of young children and their needs to create environments that are healthy, respectful, supportive and challenging for each school age child.
• Be able to explore and evaluate community support services and agencies that are available to families, develop referral skills that help children and families access empowering community resources and analyze effective advocacy skills that establish effectual public policies pertaining to children and families.
• Understand theoretical and practical implications of oppression and privilege as they apply to young children, families, programs, classrooms and teaching. Various classroom strategies.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

Core Courses

CHLD 1 Child, Family, School and Community 3
CHLD 5 Principles and Practices in Child Development Programs 3

CHLD 6 Introduction to Child Development Curriculum 3

Choose one from the following: 3

CHLD 10 Child Growth and Lifespan Development
CHLD 10H Child Growth and Lifespan Development-Honors

CHLD 11 Child and Adolescent Development
CHLD 50 Teaching in a Diverse Society 3

CHLD 51 Early Literacy in Child Development 3

Total Units 9-11

School Age Child - Specialization

Business Division
Certificate T1314

The School Age Child-Specialization Certificate provides specialized skills and knowledge for working with school age children. This certificate exceeds the Title 22 requirements for a fully qualified teacher in school age programs. This skill set also prepares the student for positions as elementary tutors or classroom aides in public school districts.

Program Learning Outcomes

Upon successful completion of this program, a student will:

• Understand theoretical and practical implications of oppression and privilege as they apply to young children, families, programs, classrooms and teaching. Various classroom strategies.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

Core Courses

CHLD 1 Child, Family, School and Community 3
CHLD 5 Principles and Practices in Child Development Programs 3

CHLD 6 Introduction to Child Development Curriculum 3

Choose one from the following: 3

CHLD 10 Child Growth and Lifespan Development
CHLD 10H Child Growth and Lifespan Development-Honors

CHLD 11 Child and Adolescent Development
CHLD 50 Teaching in a Diverse Society 3

CHLD 51 Early Literacy in Child Development 3

Total Units 9-11
Upon successful completion of this program, a student will be able to:

- Apply Demand Control Schema (DC-S) Theory to the field of Sign Language Interpreting.
- Given a English narrative, successfully give a functional equivalent message in ASL in a simultaneous mode.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

### Required Courses

#### Core Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIGN 105</td>
<td>American Sign Language 5</td>
<td>4</td>
</tr>
<tr>
<td>SIGN 188</td>
<td>Fingerspelling</td>
<td>2</td>
</tr>
<tr>
<td>SIGN 201</td>
<td>Introduction to Deaf Studies</td>
<td>3</td>
</tr>
<tr>
<td>SIGN 202</td>
<td>American Deaf Culture</td>
<td>3</td>
</tr>
<tr>
<td>SIGN 210</td>
<td>American Sign Language Structure</td>
<td>3</td>
</tr>
<tr>
<td>SIGN 220</td>
<td>Translation: American Sign Language/English</td>
<td>3</td>
</tr>
<tr>
<td>SIGN 223</td>
<td>Principles of Interpreting</td>
<td>3</td>
</tr>
<tr>
<td>SIGN 225</td>
<td>Ethical Decision Making for Interpreters</td>
<td>2</td>
</tr>
<tr>
<td>SIGN 227</td>
<td>Cognitive Processing for Interpreters</td>
<td>4</td>
</tr>
<tr>
<td>SIGN 231</td>
<td>Interpreting</td>
<td>4</td>
</tr>
<tr>
<td>SIGN 232</td>
<td>Advanced Interpreting</td>
<td>4</td>
</tr>
<tr>
<td>SIGN 239</td>
<td>Applied Interpreting</td>
<td>2</td>
</tr>
</tbody>
</table>

#### Required Electives

Choose three courses from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIGN 240</td>
<td>Vocabulary Building for Interpreters</td>
<td></td>
</tr>
<tr>
<td>SIGN 250</td>
<td>Interpreting with Classifiers</td>
<td></td>
</tr>
<tr>
<td>SIGN 260</td>
<td>Video Interpreting</td>
<td></td>
</tr>
<tr>
<td>SIGN 299</td>
<td>Special Projects in Sign Language/Interpreting</td>
<td></td>
</tr>
</tbody>
</table>

Total Units: 42-42.5

### Sports Turf Management

#### Natural Sciences Division

Certificate L0112

This certificate program is designed to provide skills required for students interested in employment at golf courses, race tracks, athletic fields and stadiums, and other high use turf areas. All courses are applicable for degree requirements in Ornamental Horticulture, Park and Sports Turf Management, Equipment Technology, and Integrated Pest Management.

#### Program Learning Outcomes

**Upon successful completion of this program, a student will:**

- Be able to formulate and propose an all-inclusive management program for a sports turf area.
- Demonstrate professional conduct in the industry.
- Be able to give a professional quality oral presentation.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

#### Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGOR 24</td>
<td>Integrated Pest Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 39</td>
<td>Turf Grass Production and Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 40</td>
<td>Sports Turf Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 50</td>
<td>Soil Science and Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 62</td>
<td>Irrigation Principles and Design</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 63</td>
<td>Irrigation Systems Management</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units: 18
Television Crew

Arts Division
Certificate L0354
The Certificate of Achievement in Television Crew will provide students with experience in a variety of production roles and technologies. This course of study is designed to prepare students for entry level jobs in a variety of areas.

Program Learning Outcomes
Upon successful completion of this program, a student will:

• Feel that they have an increased possession of the skills required for entry-level work in the entertainment industry.
• Function in three types of production: Narrative (film-style), TV Studio, and live Remote Multicamera production in any role.
• Use communication, artistic and technical skills to collaboratively create programs as part of a team in any role, from writer to editor.
• Use Avid Media Composer to the level necessary for an editing internship.
• Present an ePortfolio containing video and written work to prospective employers, universities and scholarship committees.
• Apply aesthetic and technical skills in telling a story visually.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
R-TV 19A  Beginning Video Production  3
Choose 16 units from the following:  16
R-TV 19B  Advanced Video Production
R-TV 20  Television News Production
R-TV 21  Remote Multicamera Production
R-TV 22  Editing for Film and Television
R-TV 23  Reality Show Production
R-TV 100  Work Experience in Film and Television

Total Units  19

Web Design

Arts Division
Certificate L0618
This program is designed to provide students with a combination of design and technical skills necessary for entry-level employment as a Web page designer.

Program Learning Outcomes:
Upon successful completion of this program, a student will be able to:

• Research and interpret information necessary to develop an effective message(s) and strategy for a commercial art assignment.
• Develop and communicate creative, visual solutions for a commercial art assignment.
• Design commercial art products that effectively utilize principles and elements of design.
• Select and use appropriate, industry standard tools and technology to produce commercial art products.
• Present their commercial art products, explaining and defending their strategic choices, creative ideas and design decisions.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
ANIM 172  Motion Graphics, Compositing and Visual Effects  3
ARTC 100  Graphic Design I  3
ARTC 120  Graphic Design II  3
ARTC 160  Typography  3
ARTC 200  Web Design  3
ARTC 220  Graphic Design IV  3
ARTD 20  Design: Two-Dimensional  3

Total Units  21

Tree Care and Maintenance

Natural Sciences Division
Certificate L0111
This certificate program is designed to give students basic skills in the repair and maintenance of trees. All courses are applicable for degree requirements in Ornamental Horticulture, Park and Sports Turf Management, Equipment Technology, and Integrated Pest Management.

Program Learning Outcomes
Upon successful completion of this program, a student will:

• Be able to identify common landscape trees and woody shrubs.
• Demonstrate professional conduct in the industry.
• Be able to give a professional quality oral presentation.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
AGOR 1  Horticultural Science  3
AGOR 24  Integrated Pest Management  3
AGOR 30  Ornamental Plants - Trees and Woody Shrubs  3
AGOR 50  Soil Science and Management  3
AGOR 51  Tractor and Landscape Equipment Operations  3
AGOR 75  Urban Arboriculture  3

Total Units  18

Welder - Automotive Welding, Cutting & Modification

Technology and Health Division
Certificate T0931
Prepares students for entry-level employment as a licensed welder with additional skills development and theory in automotive welding, cutting and modification. Coursework prepares students for industry licensing with emphasis on competencies required for certification in structural steel welding and specialty skills in automotive welding.
### Program Learning Outcomes

**Upon successful completion of this program, a student will:**

- be employed or seeking employment in the field or a related field.
- be technically competent.
- be able to perform the required practical projects used in GMAW welding and cutting.

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>WELD 40</td>
<td>Introduction to Welding</td>
<td>2</td>
</tr>
<tr>
<td>WELD 50</td>
<td>Oxyacetylene Welding</td>
<td>2</td>
</tr>
<tr>
<td>WELD 51</td>
<td>Basic Electric Arc Welding</td>
<td>2</td>
</tr>
<tr>
<td>WELD 53A</td>
<td>Welding Metallurgy</td>
<td>3</td>
</tr>
<tr>
<td>WELD 60</td>
<td>Print Reading and Computations for Welders</td>
<td>3</td>
</tr>
<tr>
<td>WELD 70A</td>
<td>Beginning Arc Welding</td>
<td>3</td>
</tr>
<tr>
<td>WELD 70B</td>
<td>Intermediate Arc Welding</td>
<td>3</td>
</tr>
<tr>
<td>WELD 70C</td>
<td>Certification for Welders</td>
<td>3</td>
</tr>
<tr>
<td>WELD 80</td>
<td>Construction Fabrication and Welding</td>
<td>3</td>
</tr>
<tr>
<td>WELD 81</td>
<td>Pipe and Tube Welding</td>
<td>3</td>
</tr>
<tr>
<td>WELD 90A</td>
<td>Gas Tungsten Arc Welding</td>
<td>3</td>
</tr>
<tr>
<td>WELD 90B</td>
<td>Intermediate Arc Welding</td>
<td>3</td>
</tr>
<tr>
<td>WELD 90C</td>
<td>Certification for Welders</td>
<td>3</td>
</tr>
<tr>
<td>WELD 80</td>
<td>Construction Fabrication and Welding</td>
<td>3</td>
</tr>
<tr>
<td>WELD 81</td>
<td>Pipe and Tube Welding</td>
<td>3</td>
</tr>
<tr>
<td>WELD 91</td>
<td>Automotive Welding, Cutting and Modification</td>
<td>1</td>
</tr>
</tbody>
</table>

**Total Units:** 28

1. Note: Any higher level welding courses may be substituted for WELD 40.

### Welder - Licensed

**Technology and Health Division**  
**Certificate L0930**

This program is designed to prepare students for entry-level employment in the broad field of welding, including manufacturing construction, fabrication and repair. Through theoretical and hand-on skills coursework students prepare for industry licensing with an understanding of current guidelines and standards. Particular emphasis is placed on those competencies required for certification in structural steel welding. Course sequences can be modified to reflect industry experience or other individual needs.

**Program Learning Outcomes**

**Upon successful completion of this program, a student will be able to:**

- Be technically competent.
- Be employed or seeking employment in their area or a related area.
- Identify print views, lines and dimensioning methods.

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>WELD 40</td>
<td>Introduction to Welding</td>
<td>2</td>
</tr>
<tr>
<td>WELD 50</td>
<td>Oxyacetylene Welding</td>
<td>2</td>
</tr>
<tr>
<td>WELD 51</td>
<td>Basic Electric Arc Welding</td>
<td>2</td>
</tr>
<tr>
<td>WELD 53A</td>
<td>Welding Metallurgy</td>
<td>3</td>
</tr>
<tr>
<td>WELD 60</td>
<td>Print Reading and Computations for Welders</td>
<td>3</td>
</tr>
<tr>
<td>WELD 70A</td>
<td>Beginning Arc Welding</td>
<td>3</td>
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<tr>
<td>WELD 70B</td>
<td>Intermediate Arc Welding</td>
<td>3</td>
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<tr>
<td>WELD 70C</td>
<td>Certification for Welders</td>
<td>3</td>
</tr>
<tr>
<td>WELD 80</td>
<td>Construction Fabrication and Welding</td>
<td>3</td>
</tr>
<tr>
<td>WELD 81</td>
<td>Pipe and Tube Welding</td>
<td>3</td>
</tr>
<tr>
<td>WELD 90A</td>
<td>Gas Tungsten Arc Welding</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total Units:** 27

1. Note: Any higher level welding courses may be substituted for WELD 40.

### Welding

**Technology and Health Division**  
**Certificate E0919**

This program is designed to prepare the student for employment in the broad field of welding and
1. leads to occupations in manufacturing and repair; and
2. helps prepare the student for positions in supervision.

Courses in the welding curriculum prepare students for welding certificates. The College is a testing agency for the City of Los Angeles, and is authorized to administer the performance test for the Structural Welding certificate. There is a $50 charge for students and $60 for nonstudents to take this test. Topics of the written portion of the test which is administered by the City are reviewed in various welding courses offered by the College.

Program Learning Outcomes

Upon successful completion of this program, a student will:

- Be prepared to pass the Los Angeles City Structural Steel Exam.
- Be employed or seeking employment in their area or a related area.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>WELD 40</td>
<td>Introduction to Welding</td>
<td>2</td>
</tr>
<tr>
<td>WELD 70A</td>
<td>Beginning Arc Welding</td>
<td>3</td>
</tr>
<tr>
<td>WELD 70B</td>
<td>Intermediate Arc Welding</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>8</td>
</tr>
</tbody>
</table>

Note: Any higher level welding courses may be substituted for WELD 70A.

Recommended Electives

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>WELD 60</td>
<td>Print Reading and Computations for Welders</td>
<td>3</td>
</tr>
<tr>
<td>WELD 70C</td>
<td>Certification for Welders</td>
<td>3</td>
</tr>
</tbody>
</table>

Welding – Semiautomatic Arc Welding

Technology and Health Division
Certificate T0933

Prepares students for entry-level employment as a licensed welder with additional skills development and theory in semiautomatic ARC welding. Coursework prepares students for industry licensing with emphasis on competencies required for certification in structural steel welding and specialty skills in semiautomatic ARC welding.

Program Learning Outcomes

- Students will be employed or seeking employment in the area of study or a related area.
- Students will be technically competent.
- Students will demonstrate safe operation of welding equipment.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>WELD 40</td>
<td>Introduction to Welding</td>
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<tr>
<td>WELD 50</td>
<td>Oxyacetylene Welding</td>
<td>2</td>
</tr>
<tr>
<td>WELD 51</td>
<td>Basic Electric Arc Welding</td>
<td>2</td>
</tr>
<tr>
<td>WELD 53A</td>
<td>Welding Metallurgy</td>
<td>3</td>
</tr>
</tbody>
</table>
Associate Degrees

A
Accounting ................................................................. 124
Administration of Justice .............................................. 124
Administrative Assistant ............................................... 124
Agri-Technology .......................................................... 125
Air Conditioning and Refrigeration ................................. 125
Airframe and Aircraft Powerplant Maintenance Technology – Day 126
Airframe and Aircraft Powerplant Maintenance Technology – Evening 127
Alcohol/Drug Counseling .............................................. 127
Animation ..................................................................... 128
Applied Laboratory Science Technology (ALST) ................. 129
Architectural Design Concentration .................................. 129
Architectural Technology Concentration ........................... 130
Aviation Science ............................................................ 130

B
Building Automation .................................................. 130
Business: Management .................................................. 131
Business: Retail Management .......................................... 131

C
Child Development ..................................................... 131
Commercial Flight ......................................................... 132
Computer – Database Management Systems ........................ 133
Computer and Networking Technology ............................ 133
Computer Network Administration and Security Management 134
Computer Programming ................................................ 135
Construction Inspection .................................................. 135

E
Educational Paraprofessional (Instructional Assistant) ......... 136
Educational Paraprofessional (Instructional Assistant) ......... 136
Emergency Medical Services ............................................ 137
Equipment Technology .................................................... 138

F
Fashion Design and Technologies ..................................... 139
Fashion Merchandising ................................................... 139
Fire Technology .............................................................. 139

G
General Business .......................................................... 140
Graphic Design .............................................................. 140

H
Histologic Technician Training ........................................ 141
Horse Ranch Management .............................................. 141
Hospitality and Restaurant Management ........................ 142
Human Resource Management ........................................ 142

I
Industrial Design Engineering ........................................ 143
Integrated Pest Management .......................................... 143
Interior Design .............................................................. 144
Interior Design – Kitchen and Bath .................................. 144
International Business ................................................... 145

L
Licensed Vocational Nurse to RN .................................... 145
Livestock Management ................................................... 147

M
Manufacturing Technology ............................................ 148
Marketing Management .................................................. 148
Mental Health Technology – Psychiatric Technician ............ 148

N
Nursing ................................................................. 150

O
Ornamental Horticulture ............................................... 153

P
Paralegal/Legal Assistant ............................................... 153
Park and Sports Turf Management ................................ 154
Pet Science ................................................................. 155
Photography ................................................................. 155
Psychiatric Technician to RN .......................................... 156

R
Radio Broadcasting: Behind the Scenes .......................... 158
Radio Broadcasting: On the Air ...................................... 158
Radiologic Technology ................................................... 159
Real Estate ................................................................. 161
Registered Veterinary Technology ..................................... 161
Respiratory Therapy ....................................................... 162

S
Sign Language/Interpreting .......................................... 164
Small Business Management ........................................... 164

T
Television Production ..................................................... 165

W
Welding ................................................................. 165
Accounting, AS

Business Division
Degree S0502
The Accounting Program provides many opportunities for students to design a plan for their individual goals through certificate and degree achievements. The associate degree in accounting is intended to prepare students for employment following graduation. The student will learn basic accounting skills combined with an in-depth training in a variety of accounting concepts, preparing the student for entry-level positions, professional advancement in their current job or transfer to a university to pursue a bachelor's degree in accounting.

Earning an Accounting Associate of Science degree will provide the knowledge and skills necessary for accounting jobs in general accounting, cost accounting, payroll, inventory management, asset management, accounts receivable, accounts payable, budgets and forecasting, financial analysis, etc. Students who wish to transfer and obtain a bachelor's degree should consult with a counselor or adviser to discuss transferability of courses.

Required Courses

- BUSA 7 Principles of Accounting - Financial 5
- BUSA 8 Principles of Accounting - Managerial 5
- BUSA 21 Cost Accounting 3-4.5
- BUSA 58 Federal Income Tax Law
- BUSA 87 Intermediate Accounting 3
- BUSA 57 Using Microcomputers in Financial Accounting 1
- BUSA 56 Using Microcomputers in Managerial Accounting 1
- BUSA 50 Principles of Business 3

Total Units 21-22.5

Administration of Justice, AS

Technology and Health Division
Degree S0404
The A.S. Degree in Administration of Justice program is intended to prepare students for entry-level employment following graduation. Students desiring a bachelor's degree (transfer program) should consult with a counselor or adviser to discuss transfer of courses. The courses emphasize the modern role of law enforcement and corrections within the criminal justice systems. Written and oral communication skills are a consistent focus. Entry-level employment opportunities available after completion of this program may include law enforcement as peace officers, corrections officers, custodial officers, non-sworn security and investigations, other non-sworn positions in law enforcement and public service.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Demonstrate the principals involved in documenting the investigation of criminal activity.
- Identify and apply legal precedents in field work.
- Demonstrate familiarity with the social factors related to police interaction with communities.
- Demonstrate understanding of how criminal codes are used and how statutory law is practically applied.
- Demonstrate the ability to use technology and other resources to research social and legal aspects of the criminal justice system.
- Demonstrate the ability to present information in diverse circumstances, with various cultures and communities, involving public and media issues.
- Understand professional skills related to court testimony, interview, interrogation, and law enforcement nomenclature.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

- ADJU 1 The Administration of Justice System 3
- ADJU 2 Principles and Procedures of the Justice System 3
- ADJU 3 Concepts of Criminal Law 3
- ADJU 4 Legal Aspects of Evidence 3
- ADJU 5 Community Relations 3
- ADJU 68 Administration of Justice Report Writing 3

Choose four from the following: 12

- ADJU 6 Concepts of Enforcement Services
- ADJU 10 Introduction to Correctional Sciences
- ADJU 13 Concepts of Traffic Services
- ADJU 20 Principles of Investigation
- ADJU 38 Narcotics Investigation
- ADJU 59 Gangs and Corrections
- ADJU 74 Vice Control
- SOC 1 Sociology
- SOC 1H Sociology - Honors
- SOC 5 Introduction to Criminology
- SOC 5H Introduction to Criminology - Honors

Total Units 30

Administrative Assistant, AS

Business Division
Degree S0514
This program is intended to prepare students for employment following graduation as administrative assistants, executive assistants, office managers, or other clerical and support staff. Training in a variety of computer and clerical skills is emphasized. Students desiring a bachelor's degree (transfer program) should consult with a counselor or adviser to discuss transferability of courses.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Create and present a visual slide presentation to include text, graphic objects, design theme, slide transition, and object animation.
• Create a document in which text, paragraphs, and layout are formatted effectively and efficiently using word processing software (Word).

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSO 25</td>
<td>Business Communications</td>
<td>3</td>
</tr>
<tr>
<td>BUSO 26</td>
<td>Oral Communications for Business</td>
<td>3</td>
</tr>
<tr>
<td>CISB 10</td>
<td>Office Skills</td>
<td>3</td>
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<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
<tr>
<td>CISB 16</td>
<td>Macintosh Applications</td>
<td>2</td>
</tr>
<tr>
<td>CISB 21</td>
<td>Microsoft Excel</td>
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<tr>
<td>CISB 31</td>
<td>Microsoft Word</td>
<td>3</td>
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<tr>
<td>CISB 51</td>
<td>Microsoft PowerPoint</td>
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Choose one from the following: 2-3.5

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>CISD 11</td>
<td>Database Management - Microsoft Access and Database Management - Microsoft Access Laboratory</td>
<td></td>
</tr>
<tr>
<td>CISN 21</td>
<td>Windows Operating System</td>
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<tr>
<td>CISS 11</td>
<td>Practical Computer Security</td>
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<tr>
<td>CISW 15</td>
<td>Web Site Development</td>
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</tbody>
</table>

Total Units 25.5-27

**Agri-Technology, AS**

Natural Sciences Division

**Degree S0101**

The program of courses in Agriculture is designed to enable students to prepare for a career in this essential and diverse profession. The department offers a comprehensive Agricultural Sciences program and is unique in that most courses provide hands-on experiences designed to give the students a combination of practical skills and technical knowledge.

The following programs list all courses needed to satisfy major requirements. Students may obtain certificates upon completion of required courses listed. Additional courses needed for completion of the Degree are listed in this catalog. It is recommended that all students consult with the department chairperson, faculty advisor, or counselor to file an educational plan.

These programs are intended to prepare students for employment following graduation. Students desiring a bachelor's degree should consult with the department chairperson, counselor or advisor to discuss transferability of courses. The curriculum is flexible in nature to allow for previous experience and specialization in a given area of agriculture and agricultural business.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- Be able to demonstrate an understanding of the interdependence of world agriculture systems.
- Demonstrate professional conduct in the industry.
- Be able to give a professional quality oral presentation.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGAG 1</td>
<td>Food Production, Land Use and Politics - A Global Perspective</td>
<td>3</td>
</tr>
<tr>
<td>AGAG 91</td>
<td>Agricultural Calculations</td>
<td>3</td>
</tr>
<tr>
<td>AGAN 1</td>
<td>Animal Science</td>
<td>3</td>
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<tr>
<td>ÁGOR 1</td>
<td>Horticultural Science</td>
<td>3</td>
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<tr>
<td>ÁGOR 32</td>
<td>Landscaping and Nursery Management</td>
<td>3</td>
</tr>
<tr>
<td>ÁGOR 56</td>
<td>Engine Diagnostics</td>
<td>3</td>
</tr>
<tr>
<td>ÁGOR 71</td>
<td>Construction Fundamentals</td>
<td>3</td>
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</tbody>
</table>

Choose three from the following: 9-10

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<thead>
<tr>
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</thead>
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<tr>
<td>ÁGLI 14</td>
<td>Swine Production</td>
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<tr>
<td>ÁGLI 16</td>
<td>Horse Production and Management</td>
<td></td>
</tr>
<tr>
<td>ÁGLI 17</td>
<td>Sheep Production</td>
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<tr>
<td>ÁGLI 30</td>
<td>Beef Production</td>
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<tr>
<td>ÁGLI 24</td>
<td>Integrated Pest Management</td>
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</tr>
<tr>
<td>ÁGLI 62</td>
<td>Irrigation Principles and Design</td>
<td></td>
</tr>
<tr>
<td>ÁGPE 70</td>
<td>Pet Shop Management</td>
<td></td>
</tr>
<tr>
<td>ÁGPE 71</td>
<td>Canine Management</td>
<td></td>
</tr>
</tbody>
</table>

Total Units 30-31

**Air Conditioning and Refrigeration, AS**

Technology and Health Division

**Degree S0909**

The Air Conditioning and Refrigeration (AIRO) Degree Program prepares students for entry level employment or for advancement of existing skills/knowledge without requiring any prior knowledge or experience. In addition to exposing students to core topics such as mechanical and electrical fundamentals, the Program includes coursework in heat loads, advanced electrical and mechanical, welding, math, codes and standards, and air properties. Hands-on labs throughout the program expose students to a cross-section of systems and equipment used in the industry.

The Program is designed to prepare the student for employment in the broad field of air conditioning, heating, and refrigeration and leads to occupations in design, manufacturing, operation, sales, distribution, installation, maintenance, repairs and controls. There are no prerequisites and/or enrollment limitations.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- Properly handle refrigerants based on Section 608 of the clean air act.
- Evaluate, troubleshoot, and modify the electrical, mechanical and air side operation of an air conditioning or refrigeration system.
- Perform a residential heat load calculation, select the equipment, and size the ductwork based on ACCA’s Manual J8 and Manual D.
- Select equipment and components for commercial refrigeration systems.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIRC 10</td>
<td>Technical Mathematics in Air Conditioning and Refrigeration</td>
<td>2</td>
</tr>
<tr>
<td>AIRC 11</td>
<td>Welding for Air Conditioning and Refrigeration</td>
<td>2</td>
</tr>
<tr>
<td>AIRC 12</td>
<td>Air Conditioning Codes and Standards</td>
<td>3</td>
</tr>
<tr>
<td>AIRC 20</td>
<td>Refrigeration Fundamentals</td>
<td>4</td>
</tr>
<tr>
<td>AIRC 25</td>
<td>Electrical Fundamentals for Air Conditioning and Refrigeration</td>
<td>5</td>
</tr>
<tr>
<td>AIRC 26</td>
<td>Gas Heating Fundamentals</td>
<td>2</td>
</tr>
<tr>
<td>AIRC 30</td>
<td>Heat Load Calculations and Design</td>
<td>4</td>
</tr>
<tr>
<td>AIRC 31</td>
<td>Commercial Electrical for Air Conditioning and Refrigeration</td>
<td>4</td>
</tr>
<tr>
<td>AIRC 32A</td>
<td>Air Properties and Measurement</td>
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<tr>
<td>AIRC 34</td>
<td>Advanced Mechanical Refrigeration</td>
<td>4</td>
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<td>Total Units</td>
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<td>31.5</td>
</tr>
</tbody>
</table>

The Air Conditioning and Refrigeration program is accredited by the Partnership for Air-Conditioning, Heating, Refrigeration Accreditation (PAHRA).

Contact:
Partnership for Air-Conditioning, Heating, Refrigeration Accreditation (PAHRA)
2111 Wilson Blvd., Suite 500
Arlington, VA 22201-3001
(703) 524-8800

Contact:
Warren Lupson (AHRI)
Wanda Wilkinson (AHRI)

Airframe and Aircraft Powerplant Maintenance Technology - Day, AS

Technology and Health Division
Degree S0911

This program prepares students to enter employment as a certified airframe and powerplant technician in the aircraft maintenance industry. Training is given in the overhaul of various airframes and powerplants and their components. Completion of this program leads to an Associate in Science degree. Two state-awarded certificates are also available upon successful completion of this program - one certificate in Airframe Maintenance Technology and one certificate in Aircraft Powerplant Maintenance Technology. Excellent opportunities for employment exist in this area of training. Certain administrative, quality control, and flight personnel careers require the applicant to hold a valid A & P Certificate.

This program offers a day or evening program option. The only difference between the two options is the course numbering and time required to complete the program. Day program courses AIRM 65A and AIRM 65B are equivalent to evening program courses AIRM 95A, AIRM 95B, AIRM 96A, AIRM 96B, AIRM 97A, AIRM 97B, AIRM 98A, and AIRM 98B. Day program courses AIRM 66A and AIRM 66B are equivalent to evening program courses AIRM 90A, AIRM 90B, AIRM 91A, AIRM 91B, AIRM 92A, AIRM 92B, AIRM 93A, and AIRM 93B. The evening program courses are offered in 9-week modules.

Successful completion of this program enables students to take the FAA examinations in Airframe, General, and Powerplant. Passing the General Exam plus the Airframe and/or Powerplant Exam provides certification as an Aircraft Maintenance Technician, which is required for employment in this field. Students desiring a bachelor's degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Connect learned theory with real-world problems and develop a logical solution to the problem.
- Locate, interpret and apply technical data from industry manuals and apply that technical data to a maintenance situation.
- Determine several possible solutions for dealing with a given situation and then decide which solution(s) are ethical and which are not.
- Demonstrate proper use of aircraft repair equipment.
- Apply knowledge of aeronautics, aircraft maintenance, and aviation regulations.
- Inspect an aircraft/aircraft component and determine if the unit conforms to industry established standards.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>AIRM 65A</td>
<td>Aircraft Powerplant Maintenance Technology</td>
<td>13</td>
</tr>
<tr>
<td>AIRM 65B</td>
<td>Aircraft Powerplant Maintenance Technology: Reciprocating &amp; Turbine</td>
<td>13</td>
</tr>
<tr>
<td>AIRM 66A</td>
<td>Aircraft Airframe Maintenance Structures</td>
<td>13</td>
</tr>
<tr>
<td>AIRM 66B</td>
<td>Airframe Maintenance Technology</td>
<td>13</td>
</tr>
<tr>
<td>AIRM 70A</td>
<td>Aircraft Maintenance Electricity and Electronics</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 70B</td>
<td>Aircraft Maintenance Electricity and Electronics</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 71</td>
<td>Aviation Maintenance Science</td>
<td>6</td>
</tr>
<tr>
<td>AIRM 72</td>
<td>Aircraft Materials and Processes</td>
<td>1.5</td>
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<tr>
<td>AIRM 73</td>
<td>Aircraft Welding</td>
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Recommended Electives

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<tbody>
<tr>
<td>AIRM 74</td>
<td>Aircraft Maintenance Technology - Work Experience</td>
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</tr>
<tr>
<td>AIRM 80</td>
<td>Laboratory Studies in Aircraft Maintenance Technology</td>
<td>0.5</td>
</tr>
<tr>
<td>PHYS 1</td>
<td>Physics</td>
<td>4</td>
</tr>
</tbody>
</table>

The Airframe and Aircraft Powerplant Maintenance Technology program is accredited by the Federal Aviation Administration (FAA).

Contact:
Federal Aviation Administration (FAA)
800 Independence Avenue, SW
Washington, DC 20591
1(800) 835-5322
www.faa.gov
Airframe and Aircraft Powerplant Maintenance Technology - Evening, AS

Technology and Health Division
Degree S0951

This program prepares students to enter employment as a certified airframe and powerplant technician in the aircraft maintenance industry. Training is given in the overhaul of various airframes and powerplants and their components. Completion of this program leads to an Associate in Science degree. Two state-awarded certificates are also available upon successful completion of this program - one certificate in Airframe Maintenance Technology and one certificate in Aircraft Powerplant Maintenance Technology. Excellent opportunities for employment exist in this area of training. Certain administrative, quality control, and flight personnel careers require the applicant to hold a valid A & P Certificate.

This program offers a day or evening program option. The only difference between the two options is the course numbering and time required to complete the program. Day program courses AIRM 66A and AIRM 66B are equivalent to evening program courses AIRM 95A, AIRM 95B, AIRM 96A, AIRM 96B, AIRM 97A, AIRM 97B, AIRM 98A, and AIRM 98B. Day program courses AIRM 66B and AIRM 66B are equivalent to evening program courses AIRM 99A, AIRM 99B, AIRM 91A, AIRM 91B, AIRM 92A, AIRM 92B, AIRM 93A, and AIRM 93B. The evening program courses are offered in 9-week modules.

Successful completion of this program enables students to take the FAA examinations in Airframe, General, and Powerplant. Passing the General Exam plus the Airframe and/or Powerplant Exam provides certification as an Aircraft Maintenance Technician, which is required for employment in this field. Students desiring a bachelor's degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Connect learned theory with real-world problems and develop a logical solution to the problem.
• Locate, interpret and apply technical data from industry manuals and apply that technical data to a maintenance situation.
• Determine several possible solutions for dealing with a given situation and then decide which solution(s) are ethical and which are not.
• Demonstrate proper use of aircraft repair equipment.
• Apply knowledge of aeronautics, aircraft maintenance, and aviation regulations.
• Inspect an aircraft/aircraft component and determine if the unit conforms to industry established standards.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Recommended Electives
AIRM 74 Aircraft Maintenance Technology - Work Experience 2
AIRM 80 Laboratory Studies in Aircraft Maintenance Technology 0.5
PHYS 1 Physics 4

The Airframe and Aircraft Powerplant Maintenance Technology program is accredited by the Federal Aviation Administration (FAA).

Contact:
Federal Aviation Administration (FAA) 800 Independence Avenue, SW Washington, DC 20591 1(800) 835-5322 www.faa.gov (http://www.faa.gov)

Alcohol/Drug Counseling, AS

Technology and Health Division
Degree S2101

In this program the student integrates theory and practical experience in developing skills necessary to work with the alcohol and drug abuse population as well as families and employers of chemically-dependent persons. The curriculum is designed to meet the credentialing requirements of the California Association of Alcohol/Drug Educators.
Students who complete this option qualify for employment in a variety of chemical-dependent settings.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Be technically competent to safely practice as an entry-level alcohol & drug counselor.
- Demonstrate an understanding of ethical & legal requirements for alcohol & drug counselors.
- Demonstrate the ability to develop and achieve entry-level professional goals.
- Demonstrate the ability to develop and achieve entry-level professional goals.
- Demonstrate competency in basic counseling skills commensurate with an entry level practitioner in the addictions counseling field.
- Demonstrate the ability to assess, intervene, and refer clients with co-occurring mental health and substance abuse disorder to appropriate resources.
- Students completing the certificate/associates degree program will demonstrate the ability to prepare and develop professional treatment plans and other clinical documentation.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AD 1</td>
<td>Alcohol/Drug Dependency</td>
<td>3</td>
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<tr>
<td>AD 2</td>
<td>Physiological Effects of Alcohol/Drugs</td>
<td>3</td>
</tr>
<tr>
<td>AD 3</td>
<td>Chemical Dependency: Intervention,</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Treatment and Recovery</td>
<td></td>
</tr>
<tr>
<td>AD 4</td>
<td>Issues in Domestic Violence</td>
<td>3</td>
</tr>
<tr>
<td>AD 5</td>
<td>Chemical Dependency: Prevention and</td>
<td>1.5</td>
</tr>
<tr>
<td></td>
<td>Education</td>
<td></td>
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<tr>
<td>AD 6</td>
<td>Dual Diagnosis</td>
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Skill Courses

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<tr>
<td>AD 8</td>
<td>Group Process and Leadership</td>
<td>3</td>
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<tr>
<td>AD 9</td>
<td>Family Counseling</td>
<td>3</td>
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<tr>
<td>AD 10</td>
<td>Client Record and Documentation</td>
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<tr>
<td>AD 11</td>
<td>Techniques of Intervention and Referral</td>
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Field Work Courses

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<td>AD 14</td>
<td>Advanced Internship/Seminar</td>
<td>4</td>
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</tbody>
</table>

Select two from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Child Growth and Lifespan Development</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>or CHLD 10H: Child Growth and Lifespan Development - Honors</td>
<td></td>
</tr>
<tr>
<td>PSYC 1A</td>
<td>Introduction to Psychology</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>or PSYC 1A: Introduction to Psychology - Honors</td>
<td></td>
</tr>
<tr>
<td>PSYC 19</td>
<td>Abnormal Psychology</td>
<td></td>
</tr>
<tr>
<td>SOC 1</td>
<td>Sociology</td>
<td></td>
</tr>
<tr>
<td></td>
<td>or SOC 1H: Sociology - Honors</td>
<td></td>
</tr>
<tr>
<td>SOC 14</td>
<td>Marriage and the Family</td>
<td></td>
</tr>
<tr>
<td>SOC 15</td>
<td>Child Development</td>
<td></td>
</tr>
</tbody>
</table>

Total Units 41

Eligibility Requirements

- File a College application and be accepted as a student at Mt. San Antonio College.

Selection Procedures

- All classes are open to all students who meet admission requirements and course prerequisites.

Special Instructions

1. Restricted Electives must be taken prior to enrollment in Field Experience
2. Restricted Electives can be taken in conjunction with core and skills courses
3. Refer to Schedule of Credit Classes for sequence of courses
4. For questions, call the division office at (909) 274-7500, ext.4750

Working Environment

- May be exposed to infectious and contagious disease, without prior notification
- May be exposed to the risk of blood borne diseases
- Exposed to hazardous agents, body fluids and wastes
- Exposed to odorous chemicals and specimens
- Subject to hazards of flammable, explosive gases
- Subject to burns and cuts
- Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
- Handle emergency or crisis situations
- Subject to many interruptions
- Requires decisions/actions related to end of life issues
- Exposed to products containing latex
- Exposed to highly charged emotional environment which can be stressful intense

English Language Skills

Although proficiency in English is not a criterion for admission, students are encouraged to be able to speak, write and read English to complete classes successfully and to ensure safety for themselves and others.

The Alcohol and Drug Counseling program is accredited by the California Association for Alcohol/Drug Educators.

Contact:
California Association for Alcohol/Drug Educators 5230 Clark Avenue, Suite 3 Lakewood, CA 90712 (707) 722-2331 www.caade.org (http://www.caade.org)

Animation, AS

Arts Division
Degree S1006

The Animation Program offers an integrated/interdisciplinary approach to prepare students to meet current and future job market demands. The student will be given a balanced blend of art and technology-based skills essential for today's careers in animation. The program offers both an A.S. degree and certificates. Course content is driven by industry needs in order to provide the student with the best possible preparation for a career in animation or for transfer to an institution of higher learning. This Animation AS Degree provides expertise leading to employment
opportunities as junior animators, character designers, storyboard artists, 3D modelers and game designers.

Program Learning Outcomes
Upon successful completion of this program, a student will:

• Be able to plan, produce, collaborate on, and create 2D art and animation assets for use in games and animation productions.
• Be able to plan, produce, collaborate on, and create 3D models of objects and environments that can be used in games, and animation productions.
• Be able to plan, develop, and collaborate on storyboards for short animation and game productions.
• Be able to design, collaborate on, work with external developers and produce board games, and digital games.
• Create a portfolio demonstrating a clear understanding of selecting and organizing to present their art portfolio to animation and game studios.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
Core Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANIM 100</td>
<td>Digital Paint and Ink</td>
<td>3</td>
</tr>
<tr>
<td>or ARTC 100</td>
<td>Graphic Design I</td>
<td></td>
</tr>
<tr>
<td>ANIM 101A</td>
<td>Drawing - Gesture and Figure</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 104</td>
<td>Drawing Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>or ARTD 15A</td>
<td>Drawing: Beginning</td>
<td></td>
</tr>
<tr>
<td>ANIM 108</td>
<td>Principles of Animation</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 115</td>
<td>Storyboarding</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 116</td>
<td>Character Development</td>
<td>1.5</td>
</tr>
<tr>
<td>ANIM 130</td>
<td>Introduction to 3D Modeling</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 131</td>
<td>Introduction to Gaming</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 148</td>
<td>Demo Reel</td>
<td>3</td>
</tr>
<tr>
<td>or ARTC 290</td>
<td>Portfolio</td>
<td></td>
</tr>
<tr>
<td>ARTD 17A</td>
<td>Drawing: Life</td>
<td>3</td>
</tr>
</tbody>
</table>

Required Electives
Choose one from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANIM 109</td>
<td>Advanced Principles of Animation</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 132</td>
<td>Intermediate 3D Modeling</td>
<td></td>
</tr>
<tr>
<td>ANIM 141</td>
<td>2D Game Level Design</td>
<td></td>
</tr>
<tr>
<td>ANIM 151</td>
<td>Game Prototype Production</td>
<td></td>
</tr>
<tr>
<td>ANIM 172</td>
<td>Motion Graphics, Compositing and Visual Effects</td>
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<tr>
<td>ANIM 175</td>
<td>Digital Animation</td>
<td></td>
</tr>
<tr>
<td>ARTD 16</td>
<td>Drawing: Perspective</td>
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</table>

Total Units 31.5

Recommended Electives

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHIS 4</td>
<td>History of Western Art: Prehistoric Through Gothic</td>
<td>3</td>
</tr>
<tr>
<td>AHIS 4H</td>
<td>History of Western Art: Prehistoric Through Gothic - Honors</td>
<td></td>
</tr>
<tr>
<td>AHIS 5</td>
<td>History of Western Art: Renaissance Through Modern</td>
<td>3</td>
</tr>
</tbody>
</table>

Applied Laboratory Science Technology (ALST), AS
Natural Sciences Division
Degree S0307
This program provides theoretical and technical training to prepare students for employment as entry-level chemical technicians in fields such as chemical quality control, chemical process control, analytical chemistry, water quality, and research and development. The program includes a broad-based overview of workforce options and emphasizes development of analytical skills, instrument proficiency, critical thinking, and troubleshooting of experimental designs and outcomes.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• use critical thinking to analyze and solve problems.
• troubleshoot experimental designs and outcomes.
• perform entry-level chemical technician duties such as chemical quality control, chemical process control, water quality and R&D.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 10</td>
<td>Principles of Continuous Quality Improvement</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 20</td>
<td>Introductory Organic and Biochemistry</td>
<td>5</td>
</tr>
<tr>
<td>CHEM 50</td>
<td>General Chemistry I</td>
<td>5</td>
</tr>
<tr>
<td>or CHEM 50H</td>
<td>General Chemistry I - Honors</td>
<td></td>
</tr>
<tr>
<td>CHEM 51</td>
<td>General Chemistry II</td>
<td>5</td>
</tr>
<tr>
<td>Choose six or seven units from the following:</td>
<td>6-7</td>
<td></td>
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<tr>
<td>MICR 22</td>
<td>Microbiology</td>
<td></td>
</tr>
<tr>
<td>PHIL 12</td>
<td>Introduction to Ethics</td>
<td></td>
</tr>
<tr>
<td>or PHIL 12H</td>
<td>Introduction to Ethics - Honors</td>
<td></td>
</tr>
<tr>
<td>SPCH 26</td>
<td>Interpersonal Communication</td>
<td></td>
</tr>
<tr>
<td>or SPCH 26H</td>
<td>Interpersonal Communication - Honors</td>
<td></td>
</tr>
</tbody>
</table>

Total Units 24-25

Architectural Design Concentration, AS
Technology and Health Division
Degree S0390
This program prepares students to enter the field of architecture and related areas. The student is provided with an option of direct employment into the field or preparation for transfer to a professional school of architecture. The Design Concentration focuses upon studio-based design projects, drawing, and presentation skills. The student will develop a portfolio of work relevant to their concentration.
Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Successfully transfer to a four year university in a related major.
- Be employed or actively seeking employment in the field or in a related area.
- Present and evaluate the pros and cons of particular architectural design alternative solutions.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARCH 101</td>
<td>Design I - Elements of Design</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 102</td>
<td>Design II - Architectural Design</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 121</td>
<td>CADD and Digital Design Media Level I</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 122</td>
<td>Architectural Presentations</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 141</td>
<td>Design Drawing and Communication</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 142</td>
<td>Architectural Materials and Specifications</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 201</td>
<td>Design III - Environmental Design</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 202</td>
<td>Design IV - Advanced Project</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 221</td>
<td>Architectural Illustration</td>
<td>3</td>
</tr>
<tr>
<td>ARCH 222</td>
<td>Advanced Digital Design, Illustration and Animation</td>
<td>3</td>
</tr>
<tr>
<td>ARCH 250</td>
<td>World Architecture I</td>
<td>3</td>
</tr>
<tr>
<td>ARCH 251</td>
<td>World Architecture II</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units: 44

An advanced MATH course and PHYS 2AG typically are required for transfer to a professional school of architecture. Verify all requirements with the transfer institution.

Architecture Technology Concentration, AS

Technology and Health Division

Degree S0392

This program prepares students to enter the field of architecture and related areas. The student is provided with an option of direct employment into the field or preparation for transfer to a professional school of architecture. The Technology Concentration focuses upon building and construction technology, documentation, codes, and computer applications. Current technology and computer (CAD) skills are integrated into the program.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Be employed or actively seeking employment in the field or in a related field.
- Create design development and working drawing sets reflecting refined job skills in architectural CAD.
- Transfer to a 4-year university in a related major.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Aviation Science, AS

Technology and Health Division

Degree S0910

This curriculum meets the requirements of the Federal Aviation Administration Air Traffic Collegiate Training Initiative (AT-CTI). Under an educational partnership agreement with the FAA, this CTI program prepares students for broad-based aviation careers. Students completing this CTI program may be recommended by the college for hiring by the FAA as air traffic controllers. There are no prerequisites or enrollment limitations.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

Core Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AERO 100</td>
<td>Primary Pilot Ground School</td>
<td>4</td>
</tr>
<tr>
<td>AERO 102</td>
<td>Aviation Weather</td>
<td>3</td>
</tr>
<tr>
<td>AERO 104</td>
<td>Federal Aviation Regulations</td>
<td>2</td>
</tr>
<tr>
<td>AERO 152</td>
<td>Air Transportation</td>
<td>3</td>
</tr>
<tr>
<td>AERO 200</td>
<td>Aviation Safety and Human Factors</td>
<td>3</td>
</tr>
<tr>
<td>AERO 250</td>
<td>Navigation</td>
<td>3</td>
</tr>
<tr>
<td>AERO 252</td>
<td>Instrument Ground School</td>
<td>3</td>
</tr>
<tr>
<td>AIRT 151</td>
<td>Aircraft Recognition and Performance</td>
<td>3</td>
</tr>
<tr>
<td>AIRT 201</td>
<td>Terminal Air Traffic Control</td>
<td>3</td>
</tr>
<tr>
<td>AIRT 203</td>
<td>Enroute Air Traffic Control</td>
<td>3</td>
</tr>
<tr>
<td>AIRT 251</td>
<td>Air Traffic Control Team Skills</td>
<td>1.5</td>
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</table>

Total Units: 31.5

Recommended Electives

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AERO 150</td>
<td>Commercial Pilot Ground School</td>
<td>3</td>
</tr>
<tr>
<td>AERO 202</td>
<td>Aircraft and Engines</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 60</td>
<td>Human Relations in Business</td>
<td>3</td>
</tr>
</tbody>
</table>

Building Automation, AS

Technology and Health Division
**Degree S0308**

This program is designed to prepare the student for a career in the fields of Building Automation, Energy Management, and Green Building Technologies. Students desiring a bachelor’s degree (transfer program) should consult with an advisor to discuss transferability of courses.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

• Identify the startup and operational sequence of a chiller plant.
• Understand the purpose and function of chiller plant economizers.
• Demonstrate the use and application of controlled devices.
• Develop programming strategies for a chiller plant.
• Evaluate the energy usage of a multi-story commercial building.

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIRC 20</td>
<td>Refrigeration Fundamentals</td>
<td>4</td>
</tr>
<tr>
<td>AIRC 25</td>
<td>Electrical Fundamentals for Air Conditioning and Refrigeration</td>
<td>5</td>
</tr>
<tr>
<td>AIRC 31</td>
<td>Commercial Electrical for Air Conditioning and Refrigeration</td>
<td>4</td>
</tr>
<tr>
<td>AIRC 34</td>
<td>Advanced Mechanical Refrigeration</td>
<td>4</td>
</tr>
<tr>
<td>AIRC 61</td>
<td>Building Automation Fundamentals</td>
<td>2.5</td>
</tr>
<tr>
<td>AIRC 65</td>
<td>Building Automation Networks and Programming</td>
<td>3</td>
</tr>
<tr>
<td>AIRC 67</td>
<td>Energy Management</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 11</td>
<td>Technical Applications in Microcomputers</td>
<td>3</td>
</tr>
<tr>
<td>CISW 41</td>
<td>XML Secure Programming</td>
<td>3</td>
</tr>
<tr>
<td>CNET 56</td>
<td>Computer Networks</td>
<td>4</td>
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</table>

**Total Units** 36.5

**Recommended Electives**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 51</td>
<td>Principles of International Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 60</td>
<td>Human Relations in Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 62</td>
<td>Human Resource Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
</tbody>
</table>

**Business: Management, AS**

*Business Division*

**Degree S0509**

This program exposes students to the business world and the role of retail distribution. Students become familiar with careers in retail management as well as the latest trends in this fast changing field. Completion of this program aids the student’s search for an entry-level job in retail management.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

• Define organizational culture, socialization and mentoring.
• Apply management concepts and functions.
• Explain theory and practical application of Equal Employment Opportunity current employment laws.

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 7</td>
<td>Principles of Accounting - Financial</td>
<td>5</td>
</tr>
<tr>
<td>BUSA 11</td>
<td>Fundamentals of Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 51</td>
<td>Principles of International Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 60</td>
<td>Human Relations in Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 62</td>
<td>Human Resource Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 25</td>
<td>Business Communications</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 26</td>
<td>Oral Communications for Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
<tr>
<td>FASH 62</td>
<td>Retail Buying and Merchandising</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 10</td>
<td>Principles of Continuous Quality Improvement</td>
<td>3</td>
</tr>
<tr>
<td>or BUSS 50</td>
<td>Retail Store Management and Merchandising</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total Units** 32.5

**Business: Retail Management, AS**

*Business Division*

**Degree S0509**

This program exposes students to the business world and the role of retail distribution. Students become familiar with careers in retail management as well as the latest trends in this fast changing field. Completion of this program aids the student’s search for an entry-level job in retail management.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

• Define organizational culture, socialization and mentoring.
• Apply management concepts and functions.
• Explain theory and practical application of Equal Employment Opportunity current employment laws.

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 7</td>
<td>Principles of Accounting - Financial</td>
<td>5</td>
</tr>
<tr>
<td>or BUSA 72</td>
<td>Bookkeeping - Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BUSA 11</td>
<td>Fundamentals of Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 60</td>
<td>Human Relations in Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 62</td>
<td>Human Resource Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 25</td>
<td>Business Communications</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 26</td>
<td>Oral Communications for Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
<tr>
<td>FASH 62</td>
<td>Retail Buying and Merchandising</td>
<td>3</td>
</tr>
<tr>
<td>or BUSS 50</td>
<td>Retail Store Management and Merchandising</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total Units** 32.5

**Child Development, AS**

*Business Division*

**Degree S1315**

This program provides a theoretical framework and practical experience developing skills necessary to work directly in preschool classrooms. Graduates can be employed at the teacher or master teacher level. The program develops students’ skills and abilities in observation and
assessing, planning and executing activities, and classroom management based on developmentally appropriate practices. Degree requirements exceed the identified eight (8) courses for transfer by requiring additional practical experience and curriculum courses.

Program Learning Outcomes

Upon successful completion of this program, a student will:

- Understand and use a wide array of developmentally appropriate approaches, instructional strategies, and tools to connect with children and families and positively influence each child's development and learning.
- Be able to evaluate Early Care and Education Program regulations, standards, policies according to Title 22 California.
- Be grounded in Child Development knowledge/theory and use their understanding of young children and their needs to create environments that are healthy, respectful, supportive and challenging for each child.
- Understand that successful programs depend upon partnerships with children's families and communities. They use this understanding to create respectful, reciprocal relationships that support and empower families and to involve all families in their children's development and learning.
- Understand that child observation, documentation and other forms of assessment are central to the practices of all early childhood professionals. Students use systematic observations, documentation, and other effective assessment strategies to positively influence the development of every child.
- Understand the importance of developmental domains and academic content areas. Students use their knowledge and other resources to design, implement, and evaluate meaningful challenging curriculum.
- Be able to identify and conduct themselves as members of the early childhood profession. They know ethical guidelines and other professional standards related to early childhood education. They know ethical guidelines and other professional standards related to early childhood education.
- Be able to apply effective guidance and interaction strategies that support all children's social learning, identity and self-confidence.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 5</td>
<td>Principles and Practices in Child Development Programs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 6</td>
<td>Introduction to Child Development Curriculum</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 11</td>
<td>Child and Adolescent Development</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 64</td>
<td>Health, Safety and Nutrition of Children</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 66</td>
<td>Early Childhood Development Observation and Assessment</td>
<td>2</td>
</tr>
<tr>
<td>CHLD 66L</td>
<td>Early Childhood Development Observation and Assessment Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>CHLD 67</td>
<td>Early Childhood Education Practicum</td>
<td>2</td>
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<tr>
<td>CHLD 67L</td>
<td>Early Childhood Education Practicum Laboratory</td>
<td>1</td>
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<tr>
<td>CHLD 68</td>
<td>Children With Special Needs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 69</td>
<td>Early Childhood Development Field Work Seminar</td>
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</tr>
<tr>
<td>CHLD 84</td>
<td>Guidance and Discipline in Child Development Settings</td>
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<tr>
<td>CHLD 91</td>
<td>Early Childhood Development Field Work</td>
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Total Units: 28

Recommended Electives

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<tbody>
<tr>
<td>CHLD 50</td>
<td>Teaching in a Diverse Society</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 51</td>
<td>Early Literacy in Child Development</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 61</td>
<td>Language Arts and Art Media for Young Children</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 62</td>
<td>Music and Motor Development for Young Children</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 63</td>
<td>Creative Sciencing and Math for Young Children</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 71A</td>
<td>Administration of Child Development Programs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 71B</td>
<td>Management/Marketing/Personnel for ECD Programs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 72</td>
<td>Teacher, Parent, and Child Relationships</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 73</td>
<td>Infant/Toddler Care and Development</td>
<td>3</td>
</tr>
</tbody>
</table>

Note: These courses are acceptable for the Child Development requirements leading to the Child Development Permit.

1 Students must provide documentation of influenza, pertussis (TDap), and measles immunization, as well as TB clearance, as required by SB792 prior to being permitted to enroll in this class. Instructions on submitting documentation are available at Child Development Center (http://www.mtsac.edu/cdc/immunization).

Commercial Flight, AS

Technology and Health Division

Degree S0912

The Commercial Flight curriculum prepares students for careers as aircraft pilots as well as related ground occupations in aviation. Students have the opportunity for optional flight training with commensurate college credit. The pilot license is not required for graduation but it is desirable for career advancement.

This program prepares students for military and civilian aviation careers through transfer programs to bachelor’s degree aviation curricula throughout the nation. With concurrent flight training, students may achieve the commercial pilot certificate and instrument rating simultaneously with the A.S. degree.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Recognize and comprehend terms and vocabulary associated with piloting and air traffic control; early federal legislation that was influential in shaping the aviation industry; the function of government in regulating the aviation industry; airline economics and demand; and career planning skills and resources.
- Recognize and comprehend physiology limitations humans experience in flight; comprehend the skills, techniques, and procedures of advanced crew resource management (ACRM), and applying ACRM principles in problem-solving scenarios; analyze
also concentrates in SQL development. In addition, the degree covers Basic for Applications) programming is covered. The enterprise level properties to help ensure the security of data. In addition, VBA (Visual for the dissemination of information from the database and setting tables, querying needed information, creating additional objects needed used in relational database management systems, including creating databases required by industry. Emphasis is placed on current techniques students to work with both small and enterprise-level computer systems. The degree offers a balanced catalog of classes that prepares designed to prepare students for careers in database management systems.

The A.S. Degree in Database Management Systems is a two-year program

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>AIRT 151</td>
<td>Aircraft Recognition and Performance</td>
<td>3</td>
</tr>
<tr>
<td>AERO 100</td>
<td>Primary Pilot Ground School</td>
<td>4</td>
</tr>
<tr>
<td>AERO 102</td>
<td>Aviation Weather</td>
<td>3</td>
</tr>
<tr>
<td>AERO 104</td>
<td>Federal Aviation Regulations</td>
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<tr>
<td>AERO 150</td>
<td>Commercial Pilot Ground School</td>
<td>3</td>
</tr>
<tr>
<td>AERO 152</td>
<td>Air Transportation</td>
<td>3</td>
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<tr>
<td>AERO 200</td>
<td>Aviation Safety and Human Factors</td>
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<tr>
<td>AERO 202</td>
<td>Aircraft and Engines</td>
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<td>Navigation</td>
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<td>Instrument Ground School</td>
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<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3-5</td>
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<tr>
<td>BUSM 31</td>
<td>Linux Operating System</td>
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<tr>
<td>CISM 11</td>
<td>Systems Analysis and Design</td>
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</tr>
<tr>
<td>CISM 14</td>
<td>Database Management - Microsoft Access Laboratory</td>
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</tr>
<tr>
<td>CISM 21</td>
<td>Computer Information Systems</td>
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<td>Database Management - Microsoft Access Laboratory</td>
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<td>CISM 31</td>
<td>Database Management - Oracle</td>
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<table>
<thead>
<tr>
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<th>Course Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>CISD 11</td>
<td>Database Management - Microsoft Access Laboratory</td>
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<tr>
<td>CISD 14</td>
<td>VBA for Excel and Access</td>
<td>3.5</td>
</tr>
<tr>
<td>CISD 21</td>
<td>Database Management - Microsoft SQL Server</td>
<td>4</td>
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<td>CISN 21</td>
<td>Database Management - Oracle</td>
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<th>Required Courses</th>
<th>Core Courses</th>
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<td>CISM 21</td>
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<td></td>
<td>CISM 31</td>
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<td>CISD 11</td>
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<td>CISD 14</td>
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<td>CISD 21</td>
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<table>
<thead>
<tr>
<th>Recommended Electives</th>
<th>Course Code</th>
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<tr>
<td></td>
<td>AERO 200</td>
<td>Aviation Safety and Human Factors</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>AERO 202</td>
<td>Aircraft and Engines</td>
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</tr>
<tr>
<td></td>
<td>AERO 250</td>
<td>Navigation</td>
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</tr>
<tr>
<td></td>
<td>AERO 252</td>
<td>Instrument Ground School</td>
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<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3-5</td>
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<tr>
<td></td>
<td>BUSM 31</td>
<td>Linux Operating System</td>
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<tr>
<td></td>
<td>CISM 21</td>
<td>Database Management - Oracle</td>
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</table>

<table>
<thead>
<tr>
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</thead>
</table>

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/softinfo.html) for this program.

Note: The Commercial Flight faculty recommend that students complement their studies with selected elective courses chosen from the list above. Students should meet with a professor of commercial flight to help them determine which electives would best suit their career plans.

## Computer - Database Management Systems, AS

### Business Division

**Degree S0706**

The A.S. Degree in Database Management Systems is a two-year program designed to prepare students for careers in database management systems. The degree offers a balanced catalog of classes that prepares students to work with both small and enterprise-level computer databases required by industry. Emphasis is placed on current techniques used in relational database management systems, including creating and maintaining table data, setting appropriate relationships between tables, querying needed information, creating additional objects needed for the dissemination of information from the database and setting properties to help ensure the security of data. In addition, VBA (Visual Basic for Applications) programming is covered. The enterprise level also concentrates in SQL development. In addition, the degree covers the theory of database design, including normalization and other current database topics. Students wishing a bachelor's degree (transfer program) should meet with a counselor or advisor to discuss transferability of courses. Opportunities that are available after completion of this degree include, but are not limited to, database administrators, designers and developers, and database systems analysts.

### Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Apply normalization rules to database design.
- Create a program using script and stored procedure.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/softinfo.html) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>CISB 11</td>
<td>Computer Information Systems</td>
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</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
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<tr>
<td>CISD 40</td>
<td>Database Design</td>
<td>3</td>
</tr>
<tr>
<td>CISM 11</td>
<td>Systems Analysis and Design</td>
<td>3.5</td>
</tr>
</tbody>
</table>

Choose one from the following:

- **CISN 21** Windows Operating System 3-3.5
- **CISN 31** Linux Operating System & 31L
- **CISD 11** Database Management - Microsoft Access & 11L
- **CISD 14** VBA for Excel and Access & 14L
- **CISD 21** Database Management - Microsoft SQL Server & 21L
- **CISD 31** Database Management - Oracle & 31L

Choose two lecture-lab combinations from the following:

- **CISD 11** Database Management - Microsoft Access and Database Management - Microsoft Access Laboratory
- **CISD 14** VBA for Excel and Access and VBA for Excel and Access Lab
- **CISD 21** Database Management - Microsoft SQL Server and Database Management - Microsoft SQL Server Laboratory
- **CISD 31** Database Management - Oracle and Database Management - Oracle Laboratory

<table>
<thead>
<tr>
<th>Total Units</th>
<th>26.5-29</th>
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</thead>
</table>

### Computer and Networking Technology, AS

### Technology and Health Division

**Degree S0725**

The Computer and Networking Technology program prepares students to become computer and networking service technicians. The program provides foundations in basic electricity and electronics, operating systems, computer service and troubleshooting, and customer relations, as well as more advanced training in networks, servers, and security. Students learn to install, configure, maintain, troubleshoot, and repair computers and networks. Students will become fully prepared to take the A+, Network+, Server+, and Security+ certification tests sponsored by CompTIA and offered at testing centers throughout the country. These industry certifications are recognized worldwide as benchmarks for the computer and networking technician. Further, students will have
requisite skills upon which to seek additional I.T. certifications available for the computer and networking fields. Two certificate programs in Computer and Networking Technology are also available. Please see the “Certificates” section of the college catalog for descriptions and course requirements.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Apply knowledge of fundamental electronics principles, including voltage, current, and signal levels, to the analysis and troubleshooting of computers and data-communications networks.
- Apply knowledge of computers and their components to the development and implementation of interconnected systems of computers.
- Apply knowledge of computer technology, with an emphasis on hardware, to the development and deployment of complete computer networks.
- Demonstrate an understanding of the physical and logical characteristics needed to support and secure network and server environments.
- Function effectively as a member of a technical team including documenting work, writing clearly and appropriately in an Information Technology context, respecting user data, and considering the ethical consequences of decisions.
- Articulate knowledge of the CompTIA certification processes, including potential exam content, philosophy, and test taking and study strategies.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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</tr>
</thead>
<tbody>
<tr>
<td>CNET 50</td>
<td>PC Servicing</td>
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</tr>
<tr>
<td>CNET 52</td>
<td>PC Operating Systems</td>
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</tr>
<tr>
<td>CNET 54</td>
<td>PC Troubleshooting</td>
<td>4</td>
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<tr>
<td>CNET 56</td>
<td>Computer Networks</td>
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<tr>
<td>CNET 58</td>
<td>Server Systems</td>
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<tr>
<td>CNET 60</td>
<td>A+ Certification Preparation</td>
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<tr>
<td>CNET 62</td>
<td>Network+ Certification Preparation</td>
<td>2</td>
</tr>
<tr>
<td>CNET 64</td>
<td>Server+ Certification Preparation</td>
<td>2</td>
</tr>
<tr>
<td>CNET 66</td>
<td>Security+ Certification Preparation</td>
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<tr>
<td>ELEC 11</td>
<td>Technical Applications in Microcomputers</td>
<td>3-3.5</td>
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<tr>
<td>or CISB 15</td>
<td>Microcomputer Applications</td>
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<tr>
<td>ELEC 50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
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<td>ELEC 50B</td>
<td>Electronic Circuits (AC)</td>
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<td>ELEC 56</td>
<td>Digital Electronics</td>
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<td>TECH 60</td>
<td>Customer Relations for the Technician</td>
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**Recommended Electives**

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<tbody>
<tr>
<td>ELEC 51</td>
<td>Semiconductor Devices and Circuits</td>
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</tr>
<tr>
<td>ELEC 74</td>
<td>Microcontroller Systems</td>
<td>4</td>
</tr>
</tbody>
</table>

**Computer Network Administration and Security Management, AS**

**Business Division**

**Degree S0701**

Computer Network Administration and Security Management is a two-year program leading to the Associate in Science (A.S.) degree. It prepares individuals for employment in the computer/information technology field in such areas as network administrator and security management administrator.

The curriculum is intended to help students develop skills to design, administer and manage the heterogeneous corporate network with security emphasis. The courses examine and illustrate network security with various industry-leading network operating systems. Individual courses will assist students in preparing for related industry certification exams.

The main objective of the degree is to prepare students for employment following graduation. Students wishing a bachelor's degree should meet with a counselor or advisor for choices to transfer to available CSU joint degree programs.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Configure and install a firewall.
- Implement a secured translation for service hosting through firewall.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISN 11</td>
<td>Telecommunications/Networking</td>
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</tr>
<tr>
<td>CISN 11L</td>
<td>Telecommunications/Networking Laboratory</td>
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<td>CISN 24</td>
<td>Window Server Network and Security Administration</td>
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<td>CISN 24L</td>
<td>Window Server Network and Security Administration Laboratory</td>
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<tr>
<td>CISN 51</td>
<td>Cisco CCNA Networking and Routing</td>
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<td>CISN 51L</td>
<td>Cisco CCNA Networking and Routing Laboratory</td>
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<tr>
<td>CISS 21</td>
<td>Network Vulnerabilities and Countermeasures</td>
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</tr>
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<td>Network Vulnerabilities and Countermeasures Laboratory</td>
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<tr>
<td>CISS 23</td>
<td>Network Analysis, Intrusion Detection/ Prevention Systems</td>
<td>3</td>
</tr>
<tr>
<td>CISS 23L</td>
<td>Network Analysis, Intrusion Detection/ Prevention Systems Laboratory</td>
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<tr>
<td>CISS 25</td>
<td>Network Security and Firewalls</td>
<td>3</td>
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<tr>
<td>CISS 25L</td>
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<tr>
<td>CISS 29</td>
<td>CNASM Service Learning</td>
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</tbody>
</table>

**Required Electives**

Choose one lecture or one combination lecture/lab course from the following: 1-4
**Computer Programming, AS**

**Business Division**

**Degree S7302**

The A.S. Degree in Computer Programming is designed to prepare students for a career in computer programming. The degree offers a balanced set of classes that provides students with client, server and database programming skills required by the industry. Emphasis is placed on object-oriented programming applications, configuring servers, creating and navigating databases, and reusable software components. Students will demonstrate the ability to design and implement business environment applications that will contain the front end user interface and back end database. Student in this program select one of the following three programming language concentrations: C++, Visual Basic.NET or Java. Career opportunities available after the completion of this degree include programming for systems, mobile devices, device drivers and software engineering. Students wishing a bachelor's degree (transfer program) should meet with a counselor or advisor to discuss transferability of courses.

**Program Learning Outcomes**

Upon successful completion of this program, a student will be able to:

- Display data from related database tables.
- Update a SQL Server database.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISB 11 Computer Information Systems</td>
<td>3.5</td>
</tr>
<tr>
<td>CISB 15 Microcomputer Applications</td>
<td>3.5</td>
</tr>
<tr>
<td>CISM 11 Systems Analysis and Design</td>
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<td>Choose one from the following:</td>
<td>3-3.5</td>
</tr>
<tr>
<td>CISN 21 Windows Operating System</td>
<td></td>
</tr>
</tbody>
</table>

| CISN 31 Linux Operating System and Linux Operating System Laboratory | 2.5 |
| CISP 10 Principles of Object-Oriented Design                     | 2.5 |
| BUSM 20 Principles of Business                                    | 3-5 |
| or BUSA 7 Principles of Accounting - Financial                   |       |

Choose one from the following combinations:

| CISD 11 Database Management - Microsoft Access and Database Management - Microsoft Access Laboratory | 3.5 |
| CISD 21 Database Management - Microsoft SQL Server and Database Management - Microsoft SQL Server Laboratory |     |
| CISD 31 Database Management - Oracle and Database Management - Oracle Laboratory |       |

**Required Electives**

Choose one of the following concentrations:

- **C++**
  - CISP 31 Programming in C++
  - CISP 31L Programming in C++ Laboratory
  - CISP 34 Advanced C++ Programming
  - CISP 34L Advanced C++ Programming Laboratory

- **Visual Basic**
  - CISP 11 Programming in Visual Basic
  - CISP 11L Programming in Visual Basic Laboratory
  - CISP 14 Advanced Visual Basic .NET
  - CISP 14L Advanced Visual Basic.NET Laboratory

- **Java**
  - CISP 21 Programming in Java
  - CISP 21L Programming in Java Laboratory
  - CISP 24 Advanced Java Programming
  - CISP 24L Advanced Java Laboratory

**Total Units**

23-26

**Construction Inspection, AS**

**Technology and Health Division**

**Degree S0920**

This program is intended to prepare students for employment following graduation. Students desiring a Bachelor’s Degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses.

**Program Learning Outcomes**

Upon successful completion of this program, a student will be able to:

- Be technically competent.
- Be employed or seeking employment in the field or a related field.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Required Courses</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARCH 142 Architectural Materials and Specifications</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 145 Building and Zoning Codes</td>
<td>3</td>
</tr>
<tr>
<td>INSP 17 Legal Aspects of Construction</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total Units**

29.5-32
The Electronics and Computer Engineering Technology (ECET) certificate program prepares individuals either for initial employment or for enhancement of existing skills in the electronics field, or for transfer into B.S. programs in Electronics Technology or Industrial Technology offered in the CSU system. Required courses for the certificate — many of which articulate directly to their equivalents at the CSUs are the same as for the ECET A.S. degree program except for the college General Education requirement. In addition to exposing students to core topics such as components and circuits, the program includes coursework in advanced areas including microcontrollers and interfacing, communications, and industrial electronic controls. Nearly all laboratories have new, state-of-the-art equipment to provide students with quality, hands-on learning experiences.

Students completing the ECET certificate program possess ample skills to make them versatile employees. Typical technician-level job classifications include field service technician, field engineer, computer service technician, customer service technician, communications technician, maintenance technician, and electronics technician. All students completing the certificate program are automatically eligible to receive, without further examination, the 4th class technician license from the National Association of Radio and Telecommunications Engineers (N.A.R.T.E.).

### Program Learning Outcomes

**Upon successful completion of this program, a student will be able to:**

- Demonstrate an understanding of fundamental concepts of electrical and electronic principles, and their application to the observed behaviors of circuits and systems.
- Quantitatively determine unknown electrical parameters from given or measured values and use these results to assess or troubleshoot faults in circuit and system operation.
- Communicate, both verbally and in writing, knowledge of electrical concepts and their application to the observed behaviors of circuits and systems.
- Apply knowledge of electronic principles to the areas of communications, industrial electronics, and microcontrollers.
- Identify a variety of effective teaching strategies.
- Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

### Required Courses

#### Core Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
<td>3</td>
</tr>
<tr>
<td>CCHL 10</td>
<td>Child Growth and Lifespan Development</td>
<td>3</td>
</tr>
<tr>
<td>CCHL 10H</td>
<td>Child Growth and Lifespan Development-Honors</td>
<td></td>
</tr>
<tr>
<td>CHLD 11</td>
<td>Child and Adolescent Development</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 14</td>
<td>Developmental Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 15</td>
<td>Introduction to Child Psychology</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 68</td>
<td>Children With Special Needs</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 10</td>
<td>Introduction to Education</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 16</td>
<td>Aspects and Issues in Teaching</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Required Electives

Choose one course from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 51</td>
<td>Early Literacy in Child Development</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 64</td>
<td>Health, Safety and Nutrition of Children</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 81</td>
<td>Language Acquisition</td>
<td>3</td>
</tr>
<tr>
<td>KIN 3</td>
<td>First Aid and CPR</td>
<td>3</td>
</tr>
<tr>
<td>LIT 40</td>
<td>Children’s Literature</td>
<td>3</td>
</tr>
</tbody>
</table>

| Total Units | 18 |

### Recommended Electives

Choose one course from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARCH 141</td>
<td>Design Drawing and Communication</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 146</td>
<td>Architectural Drawings and Fabrications</td>
<td>3</td>
</tr>
<tr>
<td>INSP 67</td>
<td>Reading Construction Drawings</td>
<td>3</td>
</tr>
</tbody>
</table>

| Total Units | 19 |

### Educational Paraprofessional (Instructional Assistant), AS

#### Business Division

Degree S0375

This degree program prepares paraprofessionals to work with children in a variety of ways that enhance learning. Graduates will be able to assist classroom teachers in working with K-12 students, including students with special needs. This associate degree certifies that paraprofessionals are "highly qualified" as specified by federal legislation.

### Program Learning Outcomes

**Upon successful completion of this program, a student will be able to:**

- Identify a variety of effective teaching strategies.
- Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

### Required Courses

#### Core Courses

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#### Required Electives

Choose one course from the following:

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<td>3</td>
</tr>
<tr>
<td>ENGL 81</td>
<td>Language Acquisition</td>
<td>3</td>
</tr>
<tr>
<td>KIN 3</td>
<td>First Aid and CPR</td>
<td>3</td>
</tr>
<tr>
<td>LIT 40</td>
<td>Children’s Literature</td>
<td>3</td>
</tr>
</tbody>
</table>

| Total Units | 18 |

### Recommended Courses

#### Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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</tr>
</thead>
<tbody>
<tr>
<td>ELEC 11</td>
<td>Technical Applications in Microcomputers</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 12</td>
<td>Computer Simulation and Troubleshooting</td>
<td>2</td>
</tr>
<tr>
<td>ELEC 50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 50B</td>
<td>Electronic Circuits (AC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 51</td>
<td>Semiconductor Devices and Circuits</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 53</td>
<td>Communications Systems</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 54A</td>
<td>Industrial Electronics</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 54B</td>
<td>Industrial Electronic Systems</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 55</td>
<td>Microwave Communications</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 56</td>
<td>Digital Electronics</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 61</td>
<td>Electronic Assembly and Fabrication</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 74</td>
<td>Microcontroller Systems</td>
<td>4</td>
</tr>
</tbody>
</table>

| Total Units | 19 |

### Electronics and Computer Engineering Technology, AS

#### Technology and Health Division

Degree S0906
Upon successful completion of this program, a student will be able to:

- Demonstrate competence in the following areas: patient assessment skills, scene management, knowledge of the laws governing Paramedic scope of practice, knowledge of the functions of cells, tissues, organs and organ systems as they relate to paramedic practices and patient care, the ability to utilize appropriate communications skills and demeanor with patients, family members, and field/hospital staff as well as display assertiveness in emergency situations as evidenced by proper assessment and selection of interventions.
- Demonstrate competence in the assessment and treatment of the following: Cardiovascular emergencies, Neurological emergencies, Respiratory emergencies, Abdominal emergencies, Diabetic emergencies, Endocrine/renal emergencies, Behavioral emergencies, Traumatic emergencies, Environmental emergencies, Obstetrical emergencies and Pediatric emergencies.
- Be employable-seeking employment in the field of paramedicine or a related field.
- Have demonstrated skills competency to State & National standards.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMS 10</td>
<td>Anatomy and Physiology for Paramedics</td>
<td>3.5</td>
</tr>
<tr>
<td>EMS 20</td>
<td>Emergency Cardiac Care for Paramedics</td>
<td>2</td>
</tr>
<tr>
<td>EMS 30</td>
<td>Pharmacology for Paramedics</td>
<td>3</td>
</tr>
<tr>
<td>EMS 40</td>
<td>Cardiology for Paramedics</td>
<td>3</td>
</tr>
<tr>
<td>EMS 50</td>
<td>Paramedic Skills Competency</td>
<td>5.5</td>
</tr>
</tbody>
</table>

### Recommended Electives

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISP 11</td>
<td>Programming in Visual Basic</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 62</td>
<td>Advanced Surface Mount Assembly and Rework</td>
<td>2</td>
</tr>
<tr>
<td>ELEC 76</td>
<td>FCC General Radiotelephone Operator License Preparation</td>
<td>2</td>
</tr>
<tr>
<td>PHYS 2AG</td>
<td>General Physics</td>
<td>4</td>
</tr>
</tbody>
</table>

### Emergency Medical Services, AS

#### Technology and Health Division

**Degree S1210**

Students who complete the required courses listed below for the Emergency Medical Technician-Paramedic (EMT-P) Certificate and who also complete the graduation requirements of Mt. San Antonio College will be awarded the Degree in Emergency Medical Services.

This Paramedic Program is accredited by CAAHEP (Committee on Accreditation of Allied Health Education Programs) and approved by the Los Angeles County Department of Health Services as meeting and exceeding the minimum standards as specified in Title 22 of the California Code of Regulations and the federal Department of Transportation national standard curriculum. It is designed to train paramedics to work on ambulances and in the fire service.

#### Program Learning Outcomes

**Upon successful completion of this program, a student will be able to:**

- Demonstrate competence in the following areas: patient assessment skills, scene management, knowledge of the laws governing Paramedic scope of practice, knowledge of the functions of cells, tissues, organs and organ systems as they relate to paramedic practices and patient care, the ability to utilize appropriate communications skills and demeanor with patients, family members, and field/hospital staff as well as display assertiveness in emergency situations as evidenced by proper assessment and selection of interventions.
- Demonstrate competence in the assessment and treatment of the following: Cardiovascular emergencies, Neurological emergencies, Respiratory emergencies, Abdominal emergencies, Diabetic emergencies, Endocrine/renal emergencies, Behavioral emergencies, Traumatic emergencies, Environmental emergencies, Obstetrical emergencies and Pediatric emergencies.
- Be employable-seeking employment in the field of paramedicine or a related field.
- Have demonstrated skills competency to State & National standards.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

#### Paramedic Program Readmission Policy

If the student fails any of the corequisite courses, EMS 10 (http://catalog.mtsac.edu/archive/2016-2017/search/?P=EMS%201) and EMS 20 (http://catalog.mtsac.edu/archive/2016-2017/search/?P=EMS%202), he/she will be dropped from the program. If the student wishes to repeat the program, a Success Plan and Contract will be developed with the faculty to increase the student’s chances of success prior to re-entry. If the student withdraws or is dismissed from the program a second time, he/she will not be allowed to reenter the Paramedic Program at Mt. SAC.

#### Application Requirements

In addition to meeting Mt. San Antonio College academic standards for admission, applicants must be in good standing and satisfy the following requirements:

1. Be an EMT-I currently certified in California.
2. Submit a letter on official stationery from a recognized EMS agency verifying completion of six (6) months of pre-hospital field experience as an EMT-I (approximately 1,200 hours) within the last two years.
3. File a college application and be accepted as a student at Mt. San Antonio College.
4. Submit an application for the Paramedic Program to the Health Careers Resource Center, (909)274-4788. All applications are dated upon receipt in the Technology and Health Division Office. The Paramedic Program begins two times per year and runs for 29 weeks.
5. Take the Assessment of Written English, Math Placement test, and Degrees of Reading Power tests at least ten working days before the start of the pre-course EMS 1 (http://catalog.mtsac.edu/archive/2016-2017/search/?P=EMS%201) and EMS 2 (http://catalog.mtsac.edu/archive/2016-2017/search/?P=EMS%202). Placement examinations will be individually assessed to determine eligibility for the pre-courses. The placement tests are administered by the Assessment Center in the Student Services Center.

7. Forward two official transcripts of all coursework completed (high school, EMT-I, Fire Science, and other than Mt. San Antonio College courses). One transcript must be sent to the Health Careers Resource Center, the other to the Admissions and Records Office. Note: If the course(s) were taken and/or the degree obtained at Mt. San Antonio College, it is not necessary to request transcripts. Indicate in the mailing address the program for which transcripts are being sent to the Health Careers Resource Center.

Example:
Mt. San Antonio College
Health Careers Resource Center, Bldg. 67B, Room 250
Paramedic Program
1100 North Grand Avenue
Walnut, CA 91789-1399

8. A physical examination, proof of certain immunizations, and a criminal background check are required of all candidates after acceptance to the program and before entrance into the clinical setting. Forms and information will be provided upon acceptance into the program. In addition, drug testing may be required as part of the physical examination and/or requested by the college or one of its agents.

All applicants are expected to meet the essential functions for success in the paramedic program.

Physical Demands
- Perform prolonged, extensive, or considerable standing/walking, lifting, positioning, pushing, and or transferring patients
- Possess the ability to perform fine motor movements with hands and fingers
- Possess the ability for extremely heavy effort (lift and carry at least 125 pounds)
- Perform considerable reaching, stooping, bending, kneeling, and crouching

Sensory Demands
- Color vision: ability to distinguish and identify colors (may be corrected with adaptive devices)
- Distance vision: ability to see clearly 20 feet or more
- Depth perception: ability to judge distance and space relationships
- Near vision: ability to see clearly 20 inches or less
- Hearing: able to recognize a full range of tones

Working Environment
- May be exposed to infectious and contagious disease, without prior notification
- Regularly exposed to the risk of blood borne diseases
- Exposed to hazardous agents, body fluids and wastes
- Exposed to odorous chemicals and specimens
- Subject to hazards of flammable, explosive gases
- Subject to burns and cuts
- Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
- Handle emergency or crisis situations
- Subject to many interruptions
- Requires decisions/actions related to end of life issues
- Exposed to products containing latex

English Language Skills
Although proficiency in English is not a criterion for admission into the EMS program, students must be able to speak, write and read English to ensure patient safety and to complete classes successfully.

The Emergency Medical Services program is accredited by the Committee on Accreditation of Allied Health Education Programs (CAAHEP).

Contact:
Committee on Accreditation of Allied Health Education Programs (CAAHEP) 1361 Park Street Clearwater, Florida 33756 (727)210-2350 www.caahep.org (http://www.caahep.org)

Equipment Technology, AS

Natural Sciences Division
Degree S0118
The courses in equipment technology are designed to enable students to prepare for a career in this essential and diverse profession. This degree is part of our comprehensive Agricultural Sciences program. Our program is unique in that most courses provide hands-on experience and are designed to give the student a combination of practical skills and technical knowledge. Students who intend to transfer should meet with a counselor or advisor to check the lower division requirements in the catalog of the college or university which they will attend and also the semester and year in which courses are offered.

This program is intended to prepare students to become technicians for entry level positions or skills enhancement in the operation, service, maintenance and repair of industrial and agricultural power equipment.

Listed below are the courses needed to satisfy major requirements. It is recommended that students consult with the department chairperson, counselor or advisor to file an educational plan. For additional information, call the Agricultural Sciences Department, ext. 4540 or visit the Mt. SAC Web site at Agricultural Sciences. (http://www.mtsac.edu/agriculture)

Program Learning Outcomes
Upon successful completion of this program, a student will:
- Be able to demonstrate fundamentals of operating tractors and equipment covered in class.
- Demonstrate professional conduct in the industry.
- Be able to give a professional quality oral presentation.
- Be proficient in engine disassembly, evaluation of components, and reassembly of small air-cooled gasoline engine.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGAG 1</td>
<td>Food Production, Land Use and Politics - A</td>
<td>3</td>
</tr>
<tr>
<td>AGAG 59</td>
<td>Work Experience in Agriculture</td>
<td>1-4</td>
</tr>
<tr>
<td>AGOR 51</td>
<td>Tractor and Landscape Equipment Operations</td>
<td>3</td>
</tr>
</tbody>
</table>
### Fashion Design and Technologies, AS

**Business Division**

Degree S1320

The Fashion Design and Technologies Degree consists of apparel design courses that prepare students for careers in apparel manufacturing, production, and technical design. This program emphasizes technology used in the apparel industry and technical design. Upon completion of the program, students will be proficient in technical drawing, computer patternmaking, and apparel related software. Students will gain hands-on experience in using industry related software and develop advanced technical design and production skills.

**Student Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- Create an apparel collection including textile designs and flats (technical drawings) pursuant to apparel industry standards.
- Demonstrate their understanding of the fashion industry trend research process.

Review Student Learning Outcomes (SLOs) [here](http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>FASH 8</td>
<td>Introduction to Fashion</td>
<td>3</td>
</tr>
<tr>
<td>FASH 10</td>
<td>Clothing Construction I</td>
<td>3</td>
</tr>
<tr>
<td>FASH 14</td>
<td>Dress, Culture, and Identity</td>
<td>3</td>
</tr>
<tr>
<td>FASH 15</td>
<td>Aesthetic Design in Fashion</td>
<td>3</td>
</tr>
<tr>
<td>FASH 17</td>
<td>Textiles</td>
<td>3</td>
</tr>
<tr>
<td>FASH 21</td>
<td>Patternmaking I</td>
<td>3</td>
</tr>
<tr>
<td>FASH 22</td>
<td>Fashion Design By Draping</td>
<td>3</td>
</tr>
<tr>
<td>FASH 23</td>
<td>Patternmaking II</td>
<td>3</td>
</tr>
<tr>
<td>FASH 24</td>
<td>Fashion Patternmaking by Computer</td>
<td>3</td>
</tr>
<tr>
<td>FASH 25</td>
<td>Fashion Computer-Assisted Drawing</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 52</td>
<td>Hydraulics</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 53</td>
<td>Small Engine Repair I</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 54</td>
<td>Small Engine Repair II</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 55</td>
<td>Diesel Engine Repair</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 56</td>
<td>Engine Diagnostics</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 57</td>
<td>Power Train Repair</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 71</td>
<td>Construction Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 72</td>
<td>Landscape Hardscape Applications</td>
<td>3</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
</tbody>
</table>

**Total Units** 34.5-37.5

### Fire Technology, AS

**Technology and Health Division**

Degree S2105

The Fire Science major has been developed to offer pre-employment education for the undergraduate who desires to enter the field of fire science. It also provides the employed firefighter an opportunity for a professional education. Students intending to pursue a bachelor’s degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- Define fire department organization, culture, and methods of communication of entry level fire department personnel.
- Analyze and assess firefighter hazards, and demonstrate safe practices by using minimum standard safety procedures.
- Demonstrate knowledge of fire prevention efforts and a resulting reduction of life and property loss.
- Demonstrate knowledge of strategy and tactics required for the proper selection and safe use of firefighting methods, techniques, tools and equipment.
- Identify fire chemistry and behavior for the purpose of predicting fire dynamics and flame spread characteristics.
- Identify components of built-in and portable fire protections systems and alarm and notification devises.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
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<tr>
<td>FASH 15</td>
<td>Aesthetic Design in Fashion</td>
<td>3</td>
</tr>
<tr>
<td>FASH 17</td>
<td>Textiles</td>
<td>3</td>
</tr>
<tr>
<td>FASH 25</td>
<td>Fashion Computer-Assisted Drawing</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 52</td>
<td>Hydraulics</td>
<td>3</td>
</tr>
<tr>
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<td>3</td>
</tr>
<tr>
<td>AGOR 54</td>
<td>Small Engine Repair II</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 55</td>
<td>Diesel Engine Repair</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 56</td>
<td>Engine Diagnostics</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 57</td>
<td>Power Train Repair</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 71</td>
<td>Construction Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 72</td>
<td>Landscape Hardscape Applications</td>
<td>3</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
</tbody>
</table>

**Total Units** 33
• Demonstrate knowledge of the 5 basic types of construction. Identify the components and hazards related to each type.
• Demonstrate knowledge of Leadership and Management concepts as they relate to emergency and non-emergency situations.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

### Required Courses

#### Core Courses

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRE 1</td>
<td>Fire Protection Organization</td>
<td>3</td>
</tr>
<tr>
<td>FIRE 2</td>
<td>Fire Prevention Technology</td>
<td>3</td>
</tr>
<tr>
<td>FIRE 3</td>
<td>Fire Protection Equipment and Systems</td>
<td>3</td>
</tr>
<tr>
<td>FIRE 4</td>
<td>Building Construction for Fire Protection</td>
<td>3</td>
</tr>
<tr>
<td>FIRE 5</td>
<td>Fire Behavior and Combustion</td>
<td>3</td>
</tr>
<tr>
<td>FIRE 13</td>
<td>Principles of Fire and Emergency Services</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Required Electives

Choose two courses from the following: 5.5-22.5

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMT 90</td>
<td>Emergency Medical Technician</td>
<td></td>
</tr>
<tr>
<td>FIRE 6</td>
<td>Hazardous Materials/ICS</td>
<td></td>
</tr>
<tr>
<td>FIRE 7</td>
<td>Fire Fighting Tactics and Strategy</td>
<td></td>
</tr>
<tr>
<td>FIRE 8</td>
<td>Fire Company Organization and Management</td>
<td></td>
</tr>
<tr>
<td>FIRE 9</td>
<td>Fire Hydraulics</td>
<td></td>
</tr>
<tr>
<td>FIRE 10</td>
<td>Arson and Fire Investigation</td>
<td></td>
</tr>
<tr>
<td>FIRE 11</td>
<td>Fire Apparatus and Equipment</td>
<td></td>
</tr>
<tr>
<td>FIRE 12</td>
<td>Wildland Fire Control</td>
<td></td>
</tr>
<tr>
<td>FIRE 86</td>
<td>Basic Fire Academy</td>
<td></td>
</tr>
<tr>
<td>KINF 53</td>
<td>Physical Training for the Basic Fire Academy</td>
<td></td>
</tr>
</tbody>
</table>

**Total Units:** 23.5-40.5

The Fire Technology program is a Regionally Accredited Training Program (ARTP). The Office of the State Fire Marshall (OSFM) has a responsibility for accreditation of ARTP’s throughout the State of California. An ARTP shall provide the following delivery components:

1. California Fire Service Training and Education System (CFSTES) 2.
2. California Fire Service Training and Education Program (FSTEP) 3.
4. California Community College Chancellor’s Office Standard Fire Technology Degree Core Program

**Contact:**

### General Business, AS

**Business Division**

**Degree S0501**

This program is intended to prepare students for employment following graduation. Students wishing a bachelor’s degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses.

**Program Learning Outcomes**

Upon successful completion of this program, a student will be able to:

- Describe the basic accounting system and how it is used to serve business needs.
- List and explain the foundations upon which business is built and the economic challenges facing the United States.
- Apply management concepts and functions.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

### Required Courses

#### BUSA 7
- Principles of Accounting - Financial 5

#### BUSL 18
- Business Law 3

#### BUSM 10
- Principles of Continuous Quality Improvement 3

#### BUSM 20
- Principles of Business 3

#### BUSM 60
- Human Relations in Business 3

#### BUSM 61
- Business Organization and Management 3

#### BUSM 62
- Human Resource Management 3

#### BUSO 5
- Business English 3

#### BUSO 25
- Business Communications 3

#### BUSS 36
- Principles of Marketing 3

#### CISC 15
- Microcomputer Applications 3.5

Choose six units from the following: 6

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA</td>
<td>Business: Accounting</td>
<td>1-5</td>
</tr>
<tr>
<td>BUSC</td>
<td>Business: Economics</td>
<td>3</td>
</tr>
<tr>
<td>BUSL</td>
<td>Business: Law</td>
<td>1-3</td>
</tr>
<tr>
<td>BUSM</td>
<td>Business: Management</td>
<td>1-4</td>
</tr>
<tr>
<td>BUSS</td>
<td>Business: Sales, Merchandising and Marketing</td>
<td>1-4</td>
</tr>
<tr>
<td>CISC</td>
<td>Computer Information Systems Beginning</td>
<td>2-4</td>
</tr>
</tbody>
</table>

**Total Units:** 41.5

### Graphic Design, AS

**Arts Division**

**Degree S0318**

This program is designed to provide students with a combination of creative, design, problem solving, and technical skills necessary for entry-level employment as a Graphic Designer in the Commercial Art industry. Students completing this program are eligible for advanced training or transfer to a college or university for further study.

**Program Learning Outcomes**

Upon successful completion of this program, a student will be able to:

- Research and interpret information necessary to develop an effective message(s) and strategy for a commercial art assignment.
- Develop and communicate creative, visual solutions for a commercial art assignment.
- Design commercial art products that effectively utilize principles and elements of design.
- Select and use appropriate, industry standard tools and technology to produce commercial art products.
- Present their commercial art products, explaining and defending their strategic choices, creative ideas and design decisions.
Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Code</th>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTC 100</td>
<td>Graphic Design I</td>
<td>3</td>
</tr>
<tr>
<td>ARTC 120</td>
<td>Graphic Design II</td>
<td>3</td>
</tr>
<tr>
<td>ARTC 160</td>
<td>Typography</td>
<td>3</td>
</tr>
<tr>
<td>ARTC 165</td>
<td>Illustration</td>
<td>3</td>
</tr>
<tr>
<td>ARTC 290</td>
<td>Portfolio</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 15A</td>
<td>Drawing: Beginning</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 17A</td>
<td>Drawing: Life</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 20</td>
<td>Design: Two-Dimensional</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 25A</td>
<td>Beginning Painting I</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one course from the following:

<table>
<thead>
<tr>
<th>Code</th>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHIS 5</td>
<td>History of Western Art: Renaissance Through Modern</td>
<td>3</td>
</tr>
<tr>
<td>AHIS 5H</td>
<td>History of Western Art: Renaissance Through Modern - Honors</td>
<td></td>
</tr>
<tr>
<td>AHIS 6</td>
<td>History of Modern Art</td>
<td>3</td>
</tr>
<tr>
<td>AHIS 6H</td>
<td>History of Modern Art - Honors</td>
<td></td>
</tr>
</tbody>
</table>

Total Units: 30

**Recommended Electives**

<table>
<thead>
<tr>
<th>Code</th>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANAT 10B</td>
<td>Introductory Human Physiology</td>
<td></td>
</tr>
<tr>
<td>ANAT 36</td>
<td>Human Physiology</td>
<td></td>
</tr>
<tr>
<td>MICR 26</td>
<td>Introduction to Immunology</td>
<td></td>
</tr>
<tr>
<td>ANAT 35</td>
<td>Human Anatomy</td>
<td></td>
</tr>
<tr>
<td>CHEM 10</td>
<td>Chemistry for Allied Health Majors</td>
<td></td>
</tr>
<tr>
<td>CHEM 40</td>
<td>Introduction to General Chemistry</td>
<td></td>
</tr>
<tr>
<td>CHEM 50</td>
<td>General Chemistry I</td>
<td></td>
</tr>
<tr>
<td>CHEM 50H</td>
<td>General Chemistry I - Honors</td>
<td></td>
</tr>
<tr>
<td>HT 1</td>
<td>Introduction to Histotechnology</td>
<td></td>
</tr>
<tr>
<td>HT 2</td>
<td>Scientific Basics for Histotechnicians</td>
<td></td>
</tr>
<tr>
<td>HT 10</td>
<td>Histology</td>
<td></td>
</tr>
<tr>
<td>HT 12</td>
<td>Beginning Histotechniques</td>
<td></td>
</tr>
<tr>
<td>HT 14</td>
<td>Advanced Histotechniques</td>
<td></td>
</tr>
<tr>
<td>HT 16</td>
<td>Histochemistry and Immunohistochemistry</td>
<td></td>
</tr>
<tr>
<td>HT 17</td>
<td>Work Experience in Histotechnology</td>
<td></td>
</tr>
<tr>
<td>MICR 1</td>
<td>Principles of Microbiology</td>
<td></td>
</tr>
<tr>
<td>or MICR 22</td>
<td>Microbiology</td>
<td></td>
</tr>
</tbody>
</table>

Total Units: 42-45

The Histologic Technician Training program is accredited by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS).

**Contact:**
National Accrediting Agency for Clinical Laboratory Sciences
5600 N. River Rd., Suite 720 Rosemont, IL 60018-5119 (773) 714-8880 (773) 714-8886 (fax) info@naacls.org http://naacls.org/

**Horse Ranch Management, AS**

**Natural Sciences Division**

**Degree S0102**

Horse Ranch Management offers students a look into the science, breeding, management and training of horses using a hands-on approach. It helps to prepare students for a variety of jobs in the horse industry and is molded around a core of horse science, agriculture, and general education courses. This program is intended to prepare students for employment following graduation. Students desiring a Bachelor's Degree (transfer) program should consult with a counselor or advisor to discuss transferability of courses.

**Program Learning Outcomes**

Upon successful completion of this program, a student will:

- Be able to design a comprehensive production/business plan for various horse-related activities.
- Demonstrate professional conduct in the industry.
- Be able to obtain an entry-level position in the horse industry.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Code</th>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGAG 59</td>
<td>Work Experience in Agriculture</td>
<td>3</td>
</tr>
<tr>
<td>AGAN 2</td>
<td>Animal Nutrition</td>
<td>3</td>
</tr>
<tr>
<td>AGAN 94</td>
<td>Animal Breeding</td>
<td>3</td>
</tr>
</tbody>
</table>
Upon successful completion of this program, a student will be able to:

- Recipe knowledge, accuracy and execution: Follow recipe procedures to produce food at the appropriate temperature, consistency, texture, flavor, and in a timely manner.
- Identify leadership styles and recognize successful motivational techniques.
- Analyze the operational and cost control performance of a restaurant.
- Conduct break-even analysis on a food & beverage facility and conduct cost volume analysis to determine number of customers required to attain desired profits.
- Calculate the recipe cost of an entire menu.
- Analyze the popularity and profitability of a menu.
- Develop a business plan for a catering business and understand the enormity of planning for and opening a small business.
- Students will be able to meet with prospective clients and plan all elements of a special event.
- Develop an Income Statement (P&L) for a hospitality operation.
- Develop a Balance Sheet for a hospitality operation.
- Identify and differentiate the four sources of law
- Analyze a hospitality civil case and determine the facts, elements of negligence, possible consequences and outcomes.
- Identify staffing needs for a hotel Front Desk based on occupancy, level of activity, and budget constraints.
- Establish room rates based on desired profits using the Hubbart formula.
- Develop room rates based on desired profits using the Hubbart formula.
- Demonstrate proficiency of skills specified in the measurable objectives.
- Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

### Required Electives

Choose six units from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGLI 51</td>
<td>Tractor and Landscape Equipment</td>
<td>3</td>
</tr>
<tr>
<td>AGLI 53</td>
<td>Small Engine Repair I</td>
<td>3</td>
</tr>
<tr>
<td>AGLI 71</td>
<td>Construction Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 66</td>
<td>Small Business Management</td>
<td>3</td>
</tr>
<tr>
<td>WELD 40</td>
<td>Introduction to Welding</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 32

1. Complete three units of AGAG 59.

### Hospitality and Restaurant Management, AS

**Business Division**

**Degree S1307**

This Associate of Science in Hospitality and Restaurant Management prepares students for mid-level or Manager-In-Training positions in the hospitality industry. Students gain practical and management training in: food safety and sanitation, food production, dining room service management, supervision, cost control, financial accounting, lodging management, and hospitality law. Students who successfully complete the requirements for this degree will also earn the Food Protection Manager Certification from the National Restaurant Association upon passing the ServSafe Exam. This program is designed to articulate with the Collins College of Hospitality Management at Cal Poly Pomona as well as other universities. Students wishing to transfer should consult with Hospitality Management Coordinator to discuss transfer options.

**Program Learning Objectives**

*Upon successful completion of this program, a student will be able to:*

- Locate a current hospitality job, write a report on the prospective employer, write a cover letter and resume.
- Identify a recognized hospitality leader and accurately describing type of leadership style adopted by this leader and the characteristics that made them successful.
- Determine the presence of foodborne-illness outbreak.
- Identify foodborne pathogen, their sources, and resulting illnesses, and symptoms.
- Differentiate between the various styles of service including: American (Pre-plated), English (Family), Russian (Platter), French (Guideron).
- Identify food safety and sanitation practices within a food service establishment.
- Plan a food production schedule and assemble the tools, equipment, and ingredients required to produce a recipe in an organized and efficient manner.

### Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRM 51</td>
<td>Introduction to Hospitality</td>
<td>3</td>
</tr>
<tr>
<td>HRM 52</td>
<td>Food Safety and Sanitation</td>
<td>1.5</td>
</tr>
<tr>
<td>HRM 53</td>
<td>Dining Room Service Management</td>
<td>3</td>
</tr>
<tr>
<td>HRM 54</td>
<td>Basic Cooking Techniques</td>
<td>3</td>
</tr>
<tr>
<td>HRM 56</td>
<td>Hospitality Supervision</td>
<td>3</td>
</tr>
<tr>
<td>HRM 57</td>
<td>Hospitality Cost Control</td>
<td>3</td>
</tr>
<tr>
<td>HRM 64</td>
<td>Hospitality Financial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>HRM 66</td>
<td>Hospitality Law</td>
<td>3</td>
</tr>
<tr>
<td>HRM 70</td>
<td>Introduction to Lodging</td>
<td>3</td>
</tr>
<tr>
<td>HRM 61</td>
<td>Menu Planning</td>
<td>3</td>
</tr>
<tr>
<td>HRM 62</td>
<td>Event Planning and Catering</td>
<td>3</td>
</tr>
<tr>
<td>HRM 91</td>
<td>Hospitality Work Experience</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 28.5

1. This is a variable unit course. Three units are required.

### Human Resource Management, AS

**Business Division**

**Degree S0530**

The Human Resource Management degree is intended to prepare students to enter the business world in the dynamic environment of human resources. Students become familiar with various approaches
to business organization and the strategic nature of human resource management. Studies in human resource law, compensation systems, training, and development will provide the student a solid foundation from which to build a career in human resource management. Transfer students will gain a strong human resource management business elective base initiating further study in a variety of fields. Students active in the work arena will acquire new skills that are highly desirable in a fast-paced work force.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- Apply management concepts and functions
- Explain theory and practical application of Equal Employment Opportunity current employment laws
- Compose an appropriate, effective letter presenting good news, bad news, sales, or persuasive content

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>IDE 110</td>
<td>Design Foundations-Visual Literacy</td>
<td>3</td>
</tr>
<tr>
<td>IDE 120</td>
<td>Introduction to CAD</td>
<td>3</td>
</tr>
<tr>
<td>IDE 130</td>
<td>Shop Processes</td>
<td>3</td>
</tr>
<tr>
<td>IDE 150</td>
<td>Design Foundations</td>
<td>3</td>
</tr>
<tr>
<td>IDE 160</td>
<td>Intermediate CAD</td>
<td>3</td>
</tr>
<tr>
<td>IDE 170</td>
<td>Introduction to Prototyping</td>
<td>3</td>
</tr>
<tr>
<td>IDE 210</td>
<td>Advanced Media</td>
<td>3</td>
</tr>
<tr>
<td>IDE 220</td>
<td>Advanced CAD</td>
<td>3</td>
</tr>
<tr>
<td>IDE 230</td>
<td>Introduction to Mechanical Principles</td>
<td>3</td>
</tr>
<tr>
<td>IDE 250</td>
<td>Product Design and Viability</td>
<td>6</td>
</tr>
<tr>
<td>IDE 270</td>
<td>Manufacturing Processes and Materials</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total Units** 36

**Recommended Electives**

**ELEC 50A** Electronic Circuits - Direct Current (DC) 4

**ELEC 81** Laboratory Studies in Electronics Technology 1-2

**MATH 51** Elementary Algebra 4

**PHYS 1** Physics 4

**WELD 30** Metal Sculpture 2

**WELD 40** Introduction to Welding 2

**Integrated Pest Management, AS**

**Natural Sciences Division**

**Degree S0311**

The Integrated Pest Management Program is part of the Agricultural Science Program and prepares students to design and implement comprehensive integrated pest management programs for private or public entities. It qualifies students to take the Pest Control Advisor (PCA) exam administered by the California Department of Pesticide Regulation. Pest Control Advisers provide written recommendations for the application of pesticides. Students learn how to design, install, and manage irrigation systems, set up and implement fertilizer and pest management programs, and properly identify and maintain trees, shrubs, and turf grasses. Students also learn personal management and budgeting skills. Most courses in the program provide hands-on experiences designed to give students a combination of practical skills and technical knowledge. Students who intend to transfer should meet with a counselor or advisor to review lower-division requirements of the college or university they plan to attend.

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGOR 1</td>
<td>Horticultural Science</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 24</td>
<td>Integrated Pest Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 29</td>
<td>Ornamental Plants - Herbsaceous Shrubs</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 30</td>
<td>Ornamental Plants - Trees and Woody Shrubs</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 39</td>
<td>Turf Grass Production and Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 50</td>
<td>Soil Science and Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 62</td>
<td>Irrigation Principles and Design</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 63</td>
<td>Irrigation Systems Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 91</td>
<td>Work Experience in Nursery Operations</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose at least six units from the following: 6

- BIOL 1 General Biology
- BIOL 2 Plant and Animal Biology
- BIOL 3 Ecology and Field Biology
Interior Design, AS

Business Division
Degree S1301
The Interior Design A.S. degree provides students with an excellent foundation for a successful career in interior design. Students will obtain the skill set necessary to obtain a variety of positions in the design field.

Program Learning Outcomes:
Upon successful completion of this program, a student will be able to:

- Successfully design a space based on a concept.
- Successfully meet program requirements.
- Successfully demonstrate craftsmanship skills in the presentation of a space.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ID 10</td>
<td>Introduction to Interior Design</td>
</tr>
<tr>
<td>ID 10L</td>
<td>Introduction to Interior Design Laboratory</td>
</tr>
<tr>
<td>ID 12</td>
<td>Materials and Products for Interior Design</td>
</tr>
<tr>
<td>ID 14</td>
<td>History of Furniture and Decorative Arts</td>
</tr>
<tr>
<td>ID 20</td>
<td>Color and Design Theory I</td>
</tr>
<tr>
<td>ID 21</td>
<td>Color and Design Theory II</td>
</tr>
<tr>
<td>ID 22</td>
<td>Design Drawing for Interior Design</td>
</tr>
<tr>
<td>ID 23</td>
<td>Computer Aided Drawing for Interior Design I</td>
</tr>
</tbody>
</table>

Total Units: 42

Recommended Electives

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGOR 2</td>
<td>Plant Propagation/Greenhouse Management</td>
</tr>
<tr>
<td>AGOR 15</td>
<td>Interior Landscaping</td>
</tr>
<tr>
<td>AGOR 32</td>
<td>Landscaping and Nursery Management</td>
</tr>
<tr>
<td>AGOR 40</td>
<td>Sports Turf Management</td>
</tr>
<tr>
<td>AGOR 75</td>
<td>Urban Arboriculture</td>
</tr>
</tbody>
</table>

Total Units: 9

The Interior Design program is accredited from the Interior Design - National Kitchen and Bath Association NKBA.

Contact:
Interior Design - National Kitchen and Bath Association NKBA 687 Willow Grove St Hackettstown, NJ 07847 1(800) 843-6522 www.nkba.org/educator/college/accreditation.aspx

Interior Design - Kitchen and Bath, AS

Business Division
Degree S1302
The Interior Design: Kitchen and Bath Design A.S. degree provides students with specialized skills in the area of Kitchen and Bath Design and is accredited by the National Kitchen and Bath Association. Students will strengthen career perspectives and develop work to incorporate into a professional portfolio. This certificate may aid in the student's search for an intermediate position as an assistant to a kitchen and bath designer. Students completing this program and meeting the eligibility requirements will qualify to sit for the academic portion of the Certified Kitchen Designer (CKD) and Certified Bath Designer (CBD) upon graduation to earn the Associate Kitchen and Bath Designer (AKBD) designation.

Program Learning Outcomes:
Upon successful completion of this program, a student will be able to:

- Successfully design a kitchen based on NKBA standards.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
Required Courses

<table>
<thead>
<tr>
<th>ID</th>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ID 10</td>
<td>Introduction to Interior Design</td>
<td>2</td>
</tr>
<tr>
<td>ID 10L</td>
<td>Introduction to Interior Design Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>ID 12</td>
<td>Materials and Products for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>ID 14</td>
<td>History of Furniture and Decorative Arts</td>
<td>3</td>
</tr>
<tr>
<td>ID 20</td>
<td>Color and Design Theory I</td>
<td>3</td>
</tr>
<tr>
<td>ID 21</td>
<td>Color and Design Theory II</td>
<td>3</td>
</tr>
<tr>
<td>ID 22</td>
<td>Design Drawing for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>ID 23</td>
<td>Computer Aided Drawing for Interior Design I</td>
<td>3</td>
</tr>
<tr>
<td>ID 25</td>
<td>Space Planning for Interior Design I</td>
<td>3</td>
</tr>
<tr>
<td>ID 26</td>
<td>Space Planning for Interior Design II</td>
<td>3</td>
</tr>
<tr>
<td>ID 27</td>
<td>Rapid Visualization</td>
<td>3</td>
</tr>
<tr>
<td>ID 29</td>
<td>Interior Design Studio I</td>
<td>3</td>
</tr>
<tr>
<td>ID 31</td>
<td>Building Systems for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>ID 32</td>
<td>Lighting Design and Theory for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>ID 34</td>
<td>Computer Aided Drawing for Interior Design II</td>
<td>3</td>
</tr>
<tr>
<td>ID 36</td>
<td>Portfolio Development for Interior Design I</td>
<td>3</td>
</tr>
<tr>
<td>or ID 37</td>
<td>Business Practices for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>ID 38</td>
<td>Internship in Interior Design</td>
<td>2</td>
</tr>
<tr>
<td>ID 39</td>
<td>Interior Design Studio II</td>
<td>3</td>
</tr>
<tr>
<td>ID 40</td>
<td>Kitchen and Bath Studio I</td>
<td>3</td>
</tr>
<tr>
<td>ID 41</td>
<td>Kitchen and Bath Studio II</td>
<td>3</td>
</tr>
<tr>
<td>ID 48</td>
<td>Internship in Kitchen and Bath</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units: 59

Recommended Electives

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARCH 122</td>
<td>Architectural Presentations</td>
</tr>
<tr>
<td>BUSA 72</td>
<td>Bookkeeping - Accounting</td>
</tr>
<tr>
<td>BUSM 66</td>
<td>Small Business Management</td>
</tr>
<tr>
<td>BUSS 50</td>
<td>Retail Store Management and Merchandising</td>
</tr>
<tr>
<td>ID 50</td>
<td>Interior Design Specialized Studio</td>
</tr>
<tr>
<td>ID 99</td>
<td>Special Projects in Interior Design</td>
</tr>
</tbody>
</table>

Total Units: 28

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Identify how governments influence trade.
- Explain how a small business can prepare to conduct export operations.
- Describe business planning for small business.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSL 20</td>
<td>International Business Law</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 50</td>
<td>World Culture: A Business Perspective</td>
<td>3</td>
</tr>
<tr>
<td>or ANTH 22</td>
<td>General Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 51</td>
<td>Principles of International Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 52</td>
<td>Principles of Exporting and Importing</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 66</td>
<td>Small Business Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>CHIN 1</td>
<td>Elementary Chinese</td>
<td></td>
</tr>
<tr>
<td>FRCH 1</td>
<td>Elementary French</td>
<td></td>
</tr>
<tr>
<td>GERM 1</td>
<td>Elementary German</td>
<td></td>
</tr>
<tr>
<td>ITAL 1</td>
<td>Elementary Italian</td>
<td></td>
</tr>
<tr>
<td>JAPN 1</td>
<td>Elementary Japanese</td>
<td></td>
</tr>
<tr>
<td>SPAN 1</td>
<td>Elementary Spanish</td>
<td></td>
</tr>
</tbody>
</table>

Total Units: 28

Recommended Electives

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 81</td>
<td>Work Experience in Business</td>
<td>1-4</td>
</tr>
<tr>
<td>BUSM 85</td>
<td>Special Issues in Business</td>
<td>2</td>
</tr>
<tr>
<td>BUSS 85</td>
<td>Special Issues in Marketing</td>
<td>2</td>
</tr>
</tbody>
</table>

Licensed Vocational Nurse to RN, AS

Technology and Health Division

Degree S1201

The Mt. San Antonio College Nursing Program, approved by the California Board of Registered Nursing, is a two-year program designed to prepare men and women to give direct nursing care to clients in various practice settings. The program consists of course work in nursing, science, general education, and clinical nursing practice at local hospitals and health agencies. Graduates of the program receive an Associate in Science Degree in Nursing and are eligible to take the NCLEX-RN examination leading to licensure as a Registered Nurse.

The Licensed Vocational Nurse is provided career mobility in the Nursing Program. The Licensed Vocational Nurse may choose between earning an Associate in Science Degree in Nursing or completing the LVN 30-Unit Option track which leads to a certificate, not a degree.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Successfully complete the Role Transition course to be accepted into the Nursing Program in the second semester.
Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Prerequisite Courses**

Human Anatomy, including a laboratory component. 4
Human Physiology, including a laboratory component. 4
Microbiology, including a laboratory component. 4
ENGL 1A Freshman Composition\(^1\) 4
PSYC 1A Introduction to Psychology\(^2\) 3
CHLD 10 Child Growth and Lifespan Development\(^3\) 3

or PSYC 14 Developmental Psychology

\(^1\) Minimum grade of C.
\(^2\) PSYC 1A must be completed prior to entrance into NURS 5.
\(^3\) CHLD 10 or PSYC 14 must be completed prior to entrance into NURS 6.

**Non-course Requirements**

1. An overall grade point average of 2.5 for the Human Anatomy, Human Physiology and Microbiology prerequisite courses with no grade less than a “C” for each course and no more than one repetition of any one of these courses.
2. A cumulative grade point average (GPA) of 2.5 for all college coursework completed.
3. Eligibility for MATH 71 (Preferably MATH 71 or a college level math course completed).
4. High school graduation or GED or academic degree from an accredited college/university in the United States.
5. Possess a current, active California Licensed Vocational Nurse license.
6. A physical examination, including specific immunizations is required of all candidates prior to the beginning of nursing classes.
8. Criminal background check and drug screening must be completed prior to any patient contact.
9. Nursing 70: Role Transition must be completed with a credit grade prior to entrance into the program. (NURS 70: Role Transition – Due to the clinical component of NURS 70, applicants must submit their names to the Nursing Office for approval prior to enrollment in this course. Applicants must have completed all prerequisite courses prior to taking NURS 70. Applicants must provide proof of current Vocational Nurse License, physical, CPR card, Background Check, and drug testing prior to the start of class).

**Required Courses**

**Required Nursing Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 4</td>
<td>Maternity Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS 5</td>
<td>Psychiatric Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS 6</td>
<td>Pediatric Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS 7</td>
<td>Medical-Surgical Nursing: Nutrition/</td>
<td>7</td>
</tr>
<tr>
<td></td>
<td>Elimination/ Surgical Asepsis</td>
<td></td>
</tr>
<tr>
<td>NURS 8</td>
<td>Medical-Surgical Nursing: Circulation and</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>Oxygenation</td>
<td></td>
</tr>
<tr>
<td>NURS 9</td>
<td>Leadership in Nursing</td>
<td>1</td>
</tr>
<tr>
<td>NURS 10</td>
<td>Medical-Surgical Nursing: Integration/</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Regulation</td>
<td></td>
</tr>
</tbody>
</table>

**NURS 11** Preceptorship in Nursing 2

**Requirements for the Major**

Select one of the following sequences: 8-10

<table>
<thead>
<tr>
<th>Course Group</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANAT 35</td>
<td>Human Anatomy</td>
<td></td>
</tr>
<tr>
<td>&amp; ANAT 36</td>
<td>and Human Physiology</td>
<td></td>
</tr>
<tr>
<td>ANAT 10A</td>
<td>Introductory Human Anatomy</td>
<td></td>
</tr>
<tr>
<td>&amp; ANAT 10B</td>
<td>and Introductory Human Physiology</td>
<td></td>
</tr>
<tr>
<td>MICR 1</td>
<td>Principles of Microbiology</td>
<td>4-5</td>
</tr>
<tr>
<td>or MICR 22</td>
<td>Microbiology</td>
<td></td>
</tr>
<tr>
<td>ENGL 1A</td>
<td>Freshman Composition</td>
<td>4</td>
</tr>
<tr>
<td>or ENGL 1AH</td>
<td>Freshman Composition - Honors</td>
<td></td>
</tr>
<tr>
<td>CHLD 10</td>
<td>Child Growth and Lifespan Development</td>
<td>3</td>
</tr>
<tr>
<td>or CHLD 10H</td>
<td>Child Growth and Lifespan Development-</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Honors</td>
<td></td>
</tr>
<tr>
<td>or PSYC 14</td>
<td>Developmental Psychology</td>
<td>3</td>
</tr>
<tr>
<td>or PSYC 1AH</td>
<td>Developmental Psychology - Honors</td>
<td></td>
</tr>
<tr>
<td>SPCH 1A</td>
<td>Public Speaking</td>
<td>4</td>
</tr>
<tr>
<td>or SPCH 1AH</td>
<td>Public Speaking - Honors</td>
<td></td>
</tr>
<tr>
<td>or SPCH 2</td>
<td>Fundamentals of Communication</td>
<td></td>
</tr>
<tr>
<td>or SPCH 8</td>
<td>Professional and Organizational Speaking</td>
<td></td>
</tr>
<tr>
<td>or SPCH 8H</td>
<td>Professional and Organizational Speaking -</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Honors</td>
<td></td>
</tr>
</tbody>
</table>

Total Units 54-57

**Selection Process**

Students applying for admission to the Nursing Program are required to see either a counselor or educational advisor to verify their eligibility to enter the Nursing program.

**Procedure**

Students must complete all course prerequisites prior to requesting an appointment for certifying readiness to enter into the Nursing program. Once eligibility has been established and the Admission Assessment Test has been passed, students will enter on a first come first served basis.

**The Eligibility Appointment**

1. Once a student has completed all course prerequisites, they may request an appointment with a counselor or educational advisor.
2. Students who have completed coursework at other colleges must bring the following information to their eligibility appointment:
   a. Official transcripts of all college work completed at all colleges.
   b. If the prerequisite courses were completed at another college, a course description and a copy of the course syllabus.
   c. Students completing college coursework outside of the United States will need to have their transcripts evaluated by an approved international transcript evaluation agency and must bring the final evaluation to their appointment (students may be able to obtain a list of agencies from the Admissions & Records Office).
   d. Due to specific college deadlines for International Student application, please inform the Counseling/Educational Advisor that this applies to you.
   e. All students will need to bring official proof of high school graduation, GED, or college graduation from an accredited institution in the United States.

Students should also be aware that once they have been admitted to the Nursing program and before beginning the clinical portion of the
All applicants are required to meet the essential functions for success in the nursing program.

Physical Demands
• Perform prolonged, extensive, or considerable standing/walking, lifting positioning, pushing, and/or transferring patients
• Possess the ability to perform fine motor movements with hands and fingers
• Possess the ability for extremely heavy effort (lift/carry 50 lbs. or more)
• Perform considerable reaching, stooping, bending, kneeling, and crouching

Sensory Demands
(May be corrected with adaptive devices)
• Color vision: ability to distinguish and identify colors
• Distance vision: ability to see clearly 20 feet or more
• Depth perception: ability to judge distance and space relationships
• Near vision: ability to see clearly 20 inches or less
• Hearing: able to recognize a full range of tones

Working Environment
• May be exposed to infectious and contagious disease, without prior notification
• Regularly exposed to the risk of blood borne diseases
• Exposed to hazardous agents, body fluids and wastes
• Exposed to odorous chemicals and specimens
• Subject to hazards of flammable, explosive gases
• Subject to burns and cuts
• Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
• Handle emergency or crisis situations
• Subject to many interruptions
• Requires judgment/action which could result in death of a patient
• Exposed to products containing latex

English Language Skills
Although proficiency in English is not a criteria for admission into the nursing program, students are encouraged to be able to speak, write and read English to complete classes successfully and to ensure safety for themselves and for others.

REGARDING LICENSURE
The California Board of Registered Nursing (BRN) protects the consumer by screening applicants for licensure in order to identify potentially unsafe practitioners. The BRN may deny applications for interim permits, temporary licenses, and permanent licensure, if the applicant has been found guilty of dishonesty, fraud or deceit, felony child abuse, sex offender crimes, acts involving narcotics, dangerous drugs or devices, assault and/or battery, and other crimes. Applicants who have questions regarding limitations related to licensure, should contact the California Board of Registered Nursing at (916) 322-3350 or access its website at www.rn.ca.gov (http://www.rn.ca.gov).

Contact:
California Board of Registered Nursing 1747 North Market Boulevard, Suite 150 Sacramento, CA 95834 (916) 322-3350 www.rn.ca.gov (http://www.rn.ca.gov)

Livestock Management, AS
Natural Sciences Division
Degree S0103
This program is designed to give students basic skills in livestock management for employment opportunities on farms, ranches, and agriculture sales and services.

Program Learning Outcomes
Upon successful completion of this program, a student:
• Will be able to design a comprehensive production/business plan for various livestock species
• Can successfully transfer to the CSU and UC system.
• Will address animals welfare requirements when designing and implementing a livestock management system.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGAG 1</td>
<td>Food Production, Land Use and Politics - A</td>
<td>3</td>
</tr>
<tr>
<td>AGAG 59</td>
<td>Work Experience in Agriculture</td>
<td>1-4</td>
</tr>
<tr>
<td>AGAN 1</td>
<td>Animal Science</td>
<td>3</td>
</tr>
<tr>
<td>AGAN 2</td>
<td>Animal Nutrition</td>
<td>3</td>
</tr>
<tr>
<td>AGAN 94</td>
<td>Animal Breeding</td>
<td>3</td>
</tr>
<tr>
<td>AGLI 14</td>
<td>Swine Production</td>
<td>3</td>
</tr>
<tr>
<td>AGLI 17</td>
<td>Sheep Production</td>
<td>3</td>
</tr>
<tr>
<td>AGLI 30</td>
<td>Beef Production</td>
<td>3</td>
</tr>
<tr>
<td>AGLI 34</td>
<td>Livestock Judging and Selection</td>
<td>2</td>
</tr>
<tr>
<td>AGLI 96</td>
<td>Animal Sanitation and Disease Control</td>
<td>3</td>
</tr>
<tr>
<td>AGLI 97</td>
<td>Artificial Insemination of Livestock</td>
<td>2</td>
</tr>
</tbody>
</table>

Required Electives
Agricultural Mechanics/Production
Choose three units from the following: 3

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGOR 53</td>
<td>Small Engine Repair I</td>
</tr>
<tr>
<td>AGOR 51</td>
<td>Tractor and Landscape Equipment Operations</td>
</tr>
<tr>
<td>WELD 40</td>
<td>Introduction to Welding</td>
</tr>
<tr>
<td>AGLI 16</td>
<td>Horse Production and Management</td>
</tr>
</tbody>
</table>

Business Management
Choose three units from the following: 3

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
</tr>
<tr>
<td>BUSM 66</td>
<td>Small Business Management</td>
</tr>
<tr>
<td>BUSS 35</td>
<td>Professional Selling</td>
</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
</tr>
</tbody>
</table>

Recommended Electives
Upon successful completion of this program, a student will be able to:

Program Learning Outcomes

- Develop a working knowledge of marketing terminology.
- List and explain the foundations upon which business is built and the economic challenges facing the United States.
- List the characteristics of a successful salesperson.
Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MENT 40</td>
<td>Introduction to Interviewing and Counseling</td>
<td>3</td>
</tr>
<tr>
<td>MENT 56</td>
<td>Medical-Surgical Nursing for Psychiatric Technicians</td>
<td>9</td>
</tr>
<tr>
<td>MENT 56L</td>
<td>Medical-Surgical Clinical Experience</td>
<td>4</td>
</tr>
<tr>
<td>MENT 58D</td>
<td>Advanced Medical-Surgical Nursing and Pharmacology for PT</td>
<td>4</td>
</tr>
<tr>
<td>MENT 58L</td>
<td>Advanced Medical-Surgical Nursing for Psychiatric Technicians Clinical</td>
<td>1.5</td>
</tr>
<tr>
<td>MENT 70</td>
<td>Introduction to Psychiatric Technology</td>
<td>1.5</td>
</tr>
<tr>
<td>MENT 70L</td>
<td>Introduction to Psychiatric Technology</td>
<td>2</td>
</tr>
<tr>
<td>MENT 72</td>
<td>Nursing Care of the Developmentally Disabled Person</td>
<td>7</td>
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<tr>
<td>MENT 72L</td>
<td>Nursing Care of the Developmentally Disabled Person - Clinical</td>
<td>5.5</td>
</tr>
<tr>
<td>MENT 73L</td>
<td>Psychiatric Nursing for Psychiatric Technicians Clinical</td>
<td>5.5</td>
</tr>
<tr>
<td>MENT 73T</td>
<td>Psychiatric Nursing for Psychiatric Technicians</td>
<td>6</td>
</tr>
<tr>
<td>MENT 82</td>
<td>Work Experience in Mental Health Technology</td>
<td>2</td>
</tr>
<tr>
<td>PSYC 1A or PSYC 1AH</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total Units:** 54

Special Information

Additional general education courses needed for completion of the Degree requirements are listed in the Mt. San Antonio College Catalog, but are not required to qualify the student for the California State Board Examination.

To remain in the program, students must maintain a “C” or better grade in all courses.

The student will qualify to take the California State Board Examination upon completion of all the above courses, except MENT 82.

Entrance Requirements

In addition to meeting Mt. San Antonio College’s academic standards for admission, applicants must be in good standing and satisfy the following requirements:

1. Be a high school graduate or equivalent. (All students who have taken coursework outside of the United States must have their transcript evaluated. Foreign transcripts will not be accepted without the evaluation.)
2. Be 18 years of age.
3. File a college application and be accepted as a student at Mt. San Antonio College.
4. Submit an application for the Mental Health/Psychiatric Technician Program to the Health Careers Resource Center, (909) 274-4788. All applications are dated upon receipt in the Technology and Health Division Office. A program begins each fall and spring semester.

5. Take the required English Placement Test (AWE). Eligibility for ENGL 68 (http://catalog.mtsac.edu/archive/2016-2017/search/?P=ENGL%2068) is advised. If you have already taken a college placement exam within the past two years at another school, arrange to have your test scores forwarded to the Health Careers Resource Center. (If you were tested at Mt. San Antonio College, the office will obtain the test scores as long as an “Application for Admission” is on file with the Admissions and Records Office.) Testing is administered by the Assessment Center, located in the Student Services Center. Arrangements should be made with them to schedule a day and time to take the English Placement Test, if required. The Assessment Center is open Monday through Friday. You may contact them at (909) 274-7500, ext. 4265.

6. Forward two official transcripts of all coursework completed (high school, nursing school, and other than Mt. San Antonio college courses.) One transcript must be sent to the Health Careers Resource Center and the other to the Admissions and Records Office.

7. For students who possess a college degree, the English Placement Test is not required. However, it will be necessary for a student to obtain two official copies of the college transcript showing the degree issued. One transcript must be sent to the Health Careers Resource Center and the other to the Admissions and Records Office. NOTE: Concerning Entrance Requirements ‘e’ and ‘f’, if the courses were taken and/or the degree obtained at Mt. San Antonio College, it is not necessary to request transcripts. Indicate in the mailing address the program for which your transcript is being sent to the Health Careers Resource Center.

EXAMPLE:
Mt. San Antonio College
Health Careers Resource Center, Bldg. 67B, Room 250
Psychiatric Technician Program
1100 North Grand Avenue
Walnut, CA 91789-1399

1. A physical examination, including specific immunizations, and consent/disclaimer for Hepatitis A/B vaccine is required of all candidates prior to beginning classes. Students must provide proof that he/she does not have tuberculosis. These requirements are in accordance with the healthcare agency policy that insure that students are in good health and free from communicable disease and able to perform their training functions. Drug testing may also be required as part of this physical examination. Proof of high school graduation and malpractice insurance are required of all candidates upon acceptance.

2. Certain convictions may prevent a candidate from being licensed as a Psychiatric Technician.

3. All students will be required to pass a background check prior to entering the clinical education phase.

Selection Procedure

In determining eligibility of an applicant, consideration will be given to satisfactory scores on the English Placement Test. The College will make every effort to notify the applicant of acceptance by mail no less than two months prior to the beginning of a program.

All applicants are required to meet the essential functions for success in the Mental Health Technology - Psychiatric Technician program.
Physical Demands
• Perform prolonged, extensive, or considerable standing/walking, lifting, positioning, pushing, and/or transferring patients
• Possess the ability to perform fine motor movements with hands and fingers
• Possess the ability for extremely heaving effort (lift and carry at least 125 pounds)
• Perform considerable reaching, stooping, bending, kneeling and crouching

Sensory Demands
• Color vision: ability to distinguish and identify colors (may be corrected with adaptive device)
• Distance vision: ability to see clearly 20 feet or more
• Depth perception: ability to judge distance and space relationships
• Near vision: ability to see clearly 20 inches or less
• Hearing: able to recognize a full range of tones

Working Environment
• May be exposed to infectious and contagious disease, without prior notification
• Regularly exposed to the risk of blood borne diseases
• Exposed to a hazardous agents, body fluids and wastes
• Exposed to odorous chemicals and specimens
• Subject to hazards of flammable, explosive gases
• Subject to burns and cuts
• Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
• Handle emergency or crisis situations
• Subject to many interruptions
• Requires decisions/actions related to end of life issues
• Exposure to products containing latex

English Language Skills
Although proficiency in English is not a criterion for admission into the Mental Health Technology - Psychiatric Technician program, students must be able to speak, write and read English to complete classes successfully and to ensure patient safety.

The Mental Health Technology - Psychiatric Technician program is accredited by the Board of Vocational Nursing and Psychiatric Technicians.

Contact:
Board of Vocational Nursing and Psychiatric Technicians, Suite 205 2535 Capital Oaks Drive Sacramento, CA 95833 (916) 263-7800
bvnt@dca.ca.gov

Nursing, AS

Technology and Health Division
Degree S1203
The Mt. San Antonio College Nursing Program, approved by the California Board of Registered Nursing, is a two-year program designed to prepare men and women to give direct nursing care to clients in various practice settings. The program consists of course work in nursing, science, general education, and clinical nursing practice at local hospitals and health agencies. Graduates of the program receive an Associate in Science Degree in Nursing and are eligible to take the NCLEX-RN examination leading to licensure as a Registered Nurse.

Enrollment in the Mt San Antonio Registered Nursing Program – Generic Option – is open to persons regardless of sex, age, marital status, disability, ethnic group, religion or national origin. Applications are accepted twice a year for the Fall and Spring semesters via on-line application process.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:
• Satisfy employers with the educational preparation of the Mt. SAC Nursing graduates.
• Score above the national average on the comprehensive predictor exam.
• Take the NCLEX exam for the 1st time and will cumulatively score above the national average.
• Deliver safe and competent patient care as newly licensed registered nurses.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

ADN General Education Requirements
All courses below must be completed with a grade of “C” or better. Due to the intensity of the program, students are highly encouraged to complete general education prior to admission into the program.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 14</td>
<td>Developmental Psychology</td>
<td>3</td>
</tr>
<tr>
<td>or CHLD 10</td>
<td>Child Growth and Lifespan Development</td>
<td>3</td>
</tr>
<tr>
<td>or CHLD 10H</td>
<td>Child Growth and Lifespan Development - Honors</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 1A</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>or PSYC 1AH</td>
<td>Introduction to Psychology - Honors</td>
<td>3</td>
</tr>
<tr>
<td>SPCH 1A</td>
<td>Public Speaking</td>
<td>4</td>
</tr>
<tr>
<td>or SPCH 1AH</td>
<td>Public Speaking - Honors</td>
<td>3</td>
</tr>
<tr>
<td>or SPCH 2</td>
<td>Fundamentals of Communication</td>
<td>3</td>
</tr>
<tr>
<td>or SPCH 8</td>
<td>Professional and Organizational Speaking</td>
<td>3</td>
</tr>
<tr>
<td>or SPCH 8H</td>
<td>Professional and Organizational Speaking - Honors</td>
<td>3</td>
</tr>
</tbody>
</table>

1 Must be completed before NURS 6.
2 Must be completed before NURS 5.

Additional General Education Required for the Associate Degree
(These requirements are waived for students who have a Bachelor’s degree or higher from a regionally accredited institution in the United States.)

<table>
<thead>
<tr>
<th>Area</th>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>History or Political Science</td>
<td>Select one History or Political Science course</td>
<td>3</td>
</tr>
<tr>
<td>Arts</td>
<td>Select one course from the Arts area</td>
<td>3</td>
</tr>
<tr>
<td>Humanities</td>
<td>Select one course from the Humanities area</td>
<td>3</td>
</tr>
<tr>
<td>Physical Well-Being Requirement</td>
<td></td>
<td>3</td>
</tr>
</tbody>
</table>
Select at least one of the physical education activity courses with the following prefixes: DNCE, KINA, KINF, KINI, KINL, KINS, or KINX.

Intermediate Algebra

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 71</td>
<td>Intermediate Algebra</td>
<td>5</td>
</tr>
<tr>
<td>or MATH 71X</td>
<td>Practical Intermediate Algebra</td>
<td></td>
</tr>
<tr>
<td>or MATH 71B</td>
<td>Intermediate Algebra - Second Half</td>
<td></td>
</tr>
</tbody>
</table>

Reading Competency

Complete the requirement. ¹

¹ See Mt. SAC Catalog for applicable courses.

### Requirements for Nursing

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NURS 1A</td>
<td>The Nursing Process I</td>
<td>5</td>
</tr>
<tr>
<td>NURS 1B</td>
<td>The Nursing Process II</td>
<td>5</td>
</tr>
<tr>
<td>NURS 2</td>
<td>Pharmacology</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Units</td>
<td>12</td>
</tr>
<tr>
<td>Semester 2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NURS 3</td>
<td>Medical-Surgical Nursing: Locomotion/ Sensory/Integ/Oncology/Immu</td>
<td>3.5</td>
</tr>
<tr>
<td>NURS 4</td>
<td>Maternity Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS 6</td>
<td>Pediatric Nursing</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Units</td>
<td>9.5</td>
</tr>
<tr>
<td>Semester 3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NURS 7</td>
<td>Medical-Surgical Nursing: Nutrition/ Elimination/ Surgical Asepsis</td>
<td>7</td>
</tr>
<tr>
<td>NURS 5</td>
<td>Psychiatric Nursing</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Units</td>
<td>10</td>
</tr>
<tr>
<td>Semester 4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NURS 8</td>
<td>Medical-Surgical Nursing: Circulation and Oxygenation</td>
<td>5</td>
</tr>
<tr>
<td>NURS 9</td>
<td>Leadership in Nursing</td>
<td>1</td>
</tr>
<tr>
<td>NURS 10</td>
<td>Medical-Surgical Nursing: Integration/ Regulation</td>
<td>4</td>
</tr>
<tr>
<td>NURS 11</td>
<td>Preceptorship in Nursing</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Units</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>43.5</td>
</tr>
</tbody>
</table>

### Requests for Equivalency

Requests for equivalency for core sciences: courses must meet or exceed the 4.0 unit minimum with a laboratory component, as required by the California Community College Chancellor’s office. If you are uncertain whether a course taken inside or outside the California Community College system is equivalent to the Mt. SAC course, please contact the Nursing Educational Advisor Kathleen Clarke (kclarke@mtsac.edu).

### Foreign Course Work

Course work completed in another country may be accepted to satisfy requirements for graduation. Foreign transcripts must be evaluated by a recognized foreign evaluation service. If you are selected as a candidate for the Nursing Program, please submit an official, sealed copy of the foreign evaluation during your counseling appointment.

### High School Education or Equivalent

Applicants must provide proof of graduation from:

1. An accredited high school in the United States by transcripts or diploma or;
2. Documentation of a passing score on the General Education Development (GED) exam or;
3. Associate degree, or Baccalaureate degree from an accredited institution of higher education in the United States or;
4. Official evaluation of international diploma/degree

### Other Program Requirements

1. Meet the minimum physical and mental qualifications to perform essential nursing functions (see Essential Functions).
2. Criminal background check and drug screening must be completed prior to any patient contact.
3. A physical examination, including specific immunization is required of all candidates prior to the beginning of nursing classes.
4. Current Health Care Provider CPR certification

### Requirements for the Associate Degree

Students must develop an education plan with a counselor or educational advisor to complete college academic requirements for the AS degree. Contact the Counseling Department at (909) 274-4380 to schedule an appointment.

### Requirements for Nursing

#### Required Nursing Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 1A</td>
<td>The Nursing Process I</td>
<td>5</td>
</tr>
<tr>
<td>NURS 1B</td>
<td>The Nursing Process II</td>
<td>5</td>
</tr>
<tr>
<td>NURS 2</td>
<td>Pharmacology</td>
<td>2</td>
</tr>
<tr>
<td>NURS 3</td>
<td>Medical-Surgical Nursing: Locomotion/ Sensory/Integ/Oncology/Immu</td>
<td>3.5</td>
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<tr>
<td>NURS 4</td>
<td>Maternity Nursing</td>
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<td>Medical-Surgical Nursing: Circulation and Oxygenation</td>
<td>5</td>
</tr>
<tr>
<td>NURS 9</td>
<td>Leadership in Nursing</td>
<td>1</td>
</tr>
<tr>
<td>NURS 10</td>
<td>Medical-Surgical Nursing: Integration/ Regulation</td>
<td>4</td>
</tr>
<tr>
<td>NURS 11</td>
<td>Preceptorship in Nursing</td>
<td>2</td>
</tr>
</tbody>
</table>

#### Required Prerequisite Courses for the Major

Select one of the following sequences: 8-10

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANAT 35  &amp; ANAT 36</td>
<td>Human Anatomy and Human Physiology</td>
<td></td>
</tr>
<tr>
<td>ANAT 10B  &amp; ANAT 10A</td>
<td>Introductory Human Physiology and Introductory Human Anatomy</td>
<td></td>
</tr>
<tr>
<td>MICR 1</td>
<td>Principles of Microbiology</td>
<td>4</td>
</tr>
<tr>
<td>or MICR 22</td>
<td>Microbiology</td>
<td></td>
</tr>
<tr>
<td>ENGL 1A</td>
<td>Freshman Composition</td>
<td>4</td>
</tr>
<tr>
<td>or ENGL 1AH</td>
<td>Freshman Composition - Honors</td>
<td></td>
</tr>
</tbody>
</table>

### Other General Education Requirements

Requests for equivalency for core sciences: courses must meet or exceed the 4.0 unit minimum with a laboratory component, as required by the California Community College Chancellor’s office. If you are uncertain whether a course taken inside or outside the California Community College system is equivalent to the Mt. SAC course, please contact the Nursing Educational Advisor Kathleen Clarke (kclarke@mtsac.edu).
Generic ADN Option. These courses cannot be in progress.

Prior to Entry

Generic (Registered Nursing) Option Prerequisites Taken

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANAT 35</td>
<td>Human Anatomy</td>
<td>5</td>
</tr>
<tr>
<td>ANAT 10A</td>
<td>Introductory Human Anatomy</td>
<td>4</td>
</tr>
<tr>
<td>ANAT 36</td>
<td>Human Physiology</td>
<td>5</td>
</tr>
<tr>
<td>ANAT 10B</td>
<td>Introductory Human Physiology</td>
<td>4</td>
</tr>
<tr>
<td>MICR 1</td>
<td>Principles of Microbiology</td>
<td>5</td>
</tr>
<tr>
<td>MICR 22</td>
<td>Microbiology</td>
<td>4</td>
</tr>
</tbody>
</table>

Total Units: 69.5-72.5

1. Child Growth and Lifespan Development or Child Growth and Lifespan Development - Honors
2. Introduction to Psychology or Introduction to Psychology - Honors

Prerequisite Courses

- Human Anatomy, including a laboratory component. (4 units)
- Human Physiology, including a laboratory component. (4 units)
- Microbiology, including a laboratory component. (4 units)
- ENGL 1A Freshman Composition

Non-course requirements

1. An overall grade point average of 2.5 for the Human Anatomy, Human Physiology and Microbiology prerequisite courses with no grade less than a “C” for each course and no more than one repetition of any one of these courses.
2. A cumulative grade point average (GPA) of 2.5 for all college coursework completed.
3. Eligibility for MATH 71 Intermediate Algebra (Preferably MATH 71 or a college level math course completed).
4. High school graduation or GED or academic degree from an accredited college/university in the United States.
5. A physical examination, including specific immunizations is required for all candidates prior to the beginning of nursing classes.
7. Criminal background check and drug screening must be completed prior to any patient contact.

Steps for Applying to the Associate Degree in Nursing (ADN) Generic Program

The application filing period does not begin until the announced application period. Two application periods in a year for enrollment of the Fall and Spring semesters. Applicants can prepare for the filing period by following the seven steps below.

1. Get a Mt. SAC ID number (if you don’t already have one.) To do this, go to www.mtsac.edu/apply/ (http://www.mtsac.edu/apply) (Apply to Mt. SAC Now!). This can take up to two weeks to process. You need a Mt. SAC ID number in order to apply to the RN program. If you are a current or returning student and already have an ID number you do not need to apply again.
2. Prerequisites and general education requirements. Prerequisites must be completed prior to applying to the Nursing Program. Due to the intensity of the Nursing Program, it is highly recommended that all general education requirements also be completed prior to entry.
3. Review the multi-criteria screening process grid. This will help you determine your eligibility to enter the Nursing Program at Mt. SAC.
4. Take the HESI A2 Assessment Test. Students who have taken the HESI at any location other than Mt.SAC can contact Elsevier Customer Services to request that their official HESI A2 results be sent directly to Mt. SAC’s Nursing Program.
5. Gather ALL required documents. Using the multi-criteria screening form, compile all required supporting documentation. Documents need to be in PDF format or you may use an iPhone/iPad to upload pictures of documents.
6. Apply online during the open application filing period. The online link will only be available during the application period. Please check on-line at http://www.mtsac.edu/nursing for the application period. Applications will only be accepted during this time frame. You will need to upload your supporting documentation. Before submitting your application, you must review all uploaded documents to verify that the documents are legible and clear. Unreadable or inaccurate documents will result in the rejection of your application.
7. Counseling Appointment: If you are selected as a candidate for the Nursing Program, you will need to make an appointment with a designated Nursing Educational Advisor or Counselor. During this appointment you will need to bring your official sealed transcripts for review.

All applicants are required to meet the essential functions for success in the nursing program.

Physical Demands

- Perform prolonged, extensive, or considerable standing/walking, lifting positioning, pushing, and/or transferring patients
- Possess the ability to perform fine motor movements with hands and fingers
- Possess the ability for extremely heavy effort (lift/carry 50 lbs. or more)
- Perform considerable reaching, stooping, bending, kneeling, and crouching

Sensory Demands

(Notify the Nursing Program in writing)

(May be corrected with adaptive devices)


- Color vision: ability to distinguish and identify colors
- Distance vision: ability to see clearly 20 feet or more
- Depth perception: ability to judge distance and space relationships
- Near vision: ability to see clearly 20 inches or less
- Hearing: able to recognize a full range of tones

**Working Environment**
- May be exposed to infectious and contagious disease, without prior notification
- Regularly exposed to the risk of blood borne diseases
- Exposed to hazardous agents, body fluids and wastes
- Exposed to odorous chemicals and specimens
- Subject to hazards of flammable, explosive gases
- Subject to burns and cuts
- Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
- Handle emergency or crisis situations
- Subject to many interruptions
- Requires judgment/action which could result in death of a patient
- Exposed to products containing latex

**English Language Skills**
Although proficiency in English is not a criteria for admission into the nursing program, students are encouraged to be able to speak, write and read English to complete classes successfully and to ensure safety for themselves and for others.

**REGARDING LICENSURE**
The California Board of Registered Nursing (BRN) protects the consumer by screening applicants for licensure in order to identify potentially unsafe practitioners. The BRN may deny applications for interim permits, temporary licenses, and permanent licensure, if the applicant has been found guilty of dishonesty, fraud or deceit, felony child abuse, sex offender crimes, acts involving narcotics, dangerous drugs or devices, assault and/or battery, and other crimes. Applicants who have questions regarding limitations related to licensure, should contact the California Board of Registered Nursing at (916) 322-3350 or access its website at www.rn.ca.gov (http://www.rn.ca.gov).

**Contact:**
California Board of Registered Nursing 1747 North Market Boulevard, Suite 150 Sacramento, CA 95834 (916) 322-3350 www.rn.ca.gov (http://www.rn.ca.gov)

**Ornamental Horticulture, AS**

**Natural Sciences Division**

**Degree S0119**
The courses in ornamental horticulture are designed to enable students to prepare for exciting careers in the essential and diverse horticulture profession. Careers in nursery management, retail garden centers, landscape design, installation and maintenance, arboretum and botanic gardens, arboriculture, interior landscaping, education, and research are just some of the options.

This degree is part of our comprehensive agricultural sciences program. Our program is unique in that most courses provide hands-on experience and are designed to give the student a combination of practical skills and technical knowledge. Students who intend to transfer should meet with a counselor or advisor to check the lower division requirements in the catalog of the college or university which they will attend and also the semester and year in which courses are offered.

Listed below are the courses needed to satisfy major requirements. It is recommended that students consult with the department chairperson, advisor or counselor to file an educational plan. For additional information, please call the Agricultural Sciences Department, ext. 4540, or visit the Mt. SAC Web site at Agricultural Sciences. (http://www.mtsac.edu/agriculture)

**Program Learning Outcomes**

*Upon successful completion of this program, a student will:*

- Be technically proficient.
- Demonstrate professional conduct in the industry.
- Be able to give a professional quality oral presentation.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGAG 1</td>
<td>Food Production, Land Use and Politics - A Global Perspective</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 1</td>
<td>Horticultural Science</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 2</td>
<td>Plant Propagation/Greenhouse Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 13</td>
<td>Landscape Design</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 24</td>
<td>Integrated Pest Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 29</td>
<td>Ornamental Plants - Herbaceous</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 30</td>
<td>Ornamental Plants - Trees and Woody Shrubs</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 32</td>
<td>Landscaping and Nursery Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 39</td>
<td>Turf Grass Production and Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 50</td>
<td>Soil Science and Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 62</td>
<td>Irrigation Principles and Design</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 71</td>
<td>Construction Fundamentals</td>
<td>3</td>
</tr>
</tbody>
</table>

Complete one to four units from the following course:

- AGOR 91 Work Experience in Nursery Operations 1-4

Choose six units from the following:

- AGOR 15 Interior Landscaping 3
- AGOR 35 Ornamental Plants for Southwest Climates 3
- AGOR 40 Sports Turf Management 3
- AGOR 51 Tractor and Landscape Equipment Operations 3
- AGOR 53 Small Engine Repair I 3
- AGOR 63 Irrigation Systems Management 3
- AGOR 72 Landscape Hardscape Applications 3
- AGOR 75 Urban Arboriculture 3
- CISB 15 Microcomputer Applications 3

**Total Units** 43-46

**Paralegal/Legal Assistant, AS**

**Business Division**

**Degree S0310**
The paralegal program is intended to prepare students for employment as paralegals in both private and public sectors following graduation.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGOR 2</td>
<td>Plant Propagation/Greenhouse Management 3</td>
</tr>
<tr>
<td>AGOR 1</td>
<td>Horticultural Science 3</td>
</tr>
<tr>
<td>AGOR 51</td>
<td>Tractor and Landscape Equipment Operations 3</td>
</tr>
<tr>
<td>AGOR 53</td>
<td>Small Engine Repair I 3</td>
</tr>
<tr>
<td>AGOR 72</td>
<td>Landscape Hardscape Applications 3</td>
</tr>
<tr>
<td>AGOR 63</td>
<td>Irrigation Systems Management 3</td>
</tr>
<tr>
<td>AGOR 75</td>
<td>Urban Arboriculture 3</td>
</tr>
<tr>
<td>AGOR 35</td>
<td>Ornamental Plants for Southwest Climates 3</td>
</tr>
<tr>
<td>AGOR 30</td>
<td>Ornamental Plants - Trees and Woody Shrubs 3</td>
</tr>
<tr>
<td>AGOR 15</td>
<td>Interior Landscaping 3</td>
</tr>
<tr>
<td>AGOR 40</td>
<td>Sports Turf Management 3</td>
</tr>
<tr>
<td>AGOR 13</td>
<td>Landscape Design 3</td>
</tr>
<tr>
<td>AGOR 24</td>
<td>Integrated Pest Management 3</td>
</tr>
<tr>
<td>AGOR 29</td>
<td>Ornamental Plants - Herbaceous 3</td>
</tr>
<tr>
<td>AGOR 32</td>
<td>Landscaping and Nursery Management 3</td>
</tr>
<tr>
<td>AGOR 39</td>
<td>Turf Grass Production and Management 3</td>
</tr>
<tr>
<td>AGOR 50</td>
<td>Soil Science and Management 3</td>
</tr>
<tr>
<td>AGOR 62</td>
<td>Irrigation Principles and Design 3</td>
</tr>
<tr>
<td>AGOR 71</td>
<td>Construction Fundamentals 3</td>
</tr>
</tbody>
</table>

Choose six units from the following:

- AGOR 15 Interior Landscaping 3
- AGOR 35 Ornamental Plants for Southwest Climates 3
- AGOR 40 Sports Turf Management 3
- AGOR 51 Tractor and Landscape Equipment Operations 3
- AGOR 53 Small Engine Repair I 3
- AGOR 63 Irrigation Systems Management 3
- AGOR 72 Landscape Hardscape Applications 3
- AGOR 75 Urban Arboriculture 3
- CISB 15 Microcomputer Applications 3
The Paralegal/Legal Assistant program is approved by the American Bar Association.

Required Courses

Upon successful completion of this program, a student will:

- Have increased confidence in basic paralegal skills.
- Competently prepare basic legal documents such as motions and discovery, as they would be asked to do under the direction and supervision of a licensed attorney.
- Have earned Lexis Advance certification for paralegals.
- Have earned Westlaw certification for paralegals.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Program Learning Outcomes

Upon successful completion of this program, a student will:

- Demonstrate professional conduct in the industry.
- Be able to give a professional quality oral presentation.
- Be able to formulate and propose an all-inclusive management program for a sports turf area.
- Be able to demonstrate proper pruning skills for pruning woody trees and shrubs.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PLGL 30</td>
<td>Introduction to Paralegal/Legal</td>
<td>3</td>
</tr>
<tr>
<td>PLGL 31A</td>
<td>Legal Analysis and Writing</td>
<td>3</td>
</tr>
<tr>
<td>PLGL 31B</td>
<td>Advanced Legal Analysis and Writing</td>
<td>3</td>
</tr>
<tr>
<td>PLGL 33A</td>
<td>Civil Procedure I</td>
<td>3</td>
</tr>
<tr>
<td>PLGL 33B</td>
<td>Civil Procedure II</td>
<td>3</td>
</tr>
<tr>
<td>PLGL 35A</td>
<td>Law Office Procedures</td>
<td>3</td>
</tr>
<tr>
<td>PLGL 35B</td>
<td>Automated Law Office Procedures</td>
<td>3</td>
</tr>
<tr>
<td>PLGL 37</td>
<td>Tort Law</td>
<td>3</td>
</tr>
<tr>
<td>PLGL 38</td>
<td>Employment and Ethical Issues in Paralegalism</td>
<td>2</td>
</tr>
<tr>
<td>PLGL 39</td>
<td>Contract Law</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose two courses from the following: 6

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PLGL 40</td>
<td>Landlord-Tenant Law</td>
<td></td>
</tr>
<tr>
<td>PLGL 41</td>
<td>Property Law</td>
<td></td>
</tr>
<tr>
<td>PLGL 42</td>
<td>Family Law</td>
<td></td>
</tr>
<tr>
<td>PLGL 43</td>
<td>Wills and Trusts</td>
<td></td>
</tr>
<tr>
<td>PLGL 44</td>
<td>Bankruptcy Law</td>
<td></td>
</tr>
<tr>
<td>PLGL 45</td>
<td>Creditors' Rights</td>
<td></td>
</tr>
<tr>
<td>PLGL 48</td>
<td>Criminal Law and Procedures</td>
<td></td>
</tr>
<tr>
<td>PLGL 49</td>
<td>Evidence Law</td>
<td></td>
</tr>
<tr>
<td>PLGL 50</td>
<td>Comparative Law</td>
<td></td>
</tr>
<tr>
<td>BUSL 18</td>
<td>Business Law</td>
<td></td>
</tr>
<tr>
<td>or BUSL 18H</td>
<td>Business Law - Honors</td>
<td></td>
</tr>
<tr>
<td>BUSL 19</td>
<td>Advanced Business Law</td>
<td></td>
</tr>
<tr>
<td>BUSL 20</td>
<td>International Business Law</td>
<td></td>
</tr>
</tbody>
</table>

Total Units: 35

The Paralegal/Legal Assistant program is approved by the American Bar Association.
Pet Science, AS

Natural Sciences Division

Degree S0104

The program of courses in Agriculture is designed to enable students to prepare for a career in this essential and diverse profession. The Department offers a comprehensive Agricultural Sciences Program and is unique in that most courses provide hands-on experience designed to give the student a combination of practical skills and technical knowledge.

The following programs list all courses needed to satisfy major requirements. Students may obtain certificates upon completion of required courses listed. It is recommended that all students consult with the department chairperson, counselor or advisor to file an educational plan.

These programs are intended to prepare students for employment following graduation. Students desiring a bachelor's degree should consult with the department chairperson, counselor or advisor to discuss transferability of courses. The curriculum is flexible in nature to allow for previous experience and specialization in a given area of agriculture and agricultural business.

Program Learning Outcomes

Upon successful completion of this program, a student will:

- Be able to identify the common species & breeds of livestock.
- Be able to identify common breeds of small animals.
- Be able to address animal welfare requirements when designing and implementing an animal management system.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGAN 1</td>
<td>Animal Science</td>
<td>3</td>
</tr>
<tr>
<td>AGAN 2</td>
<td>Animal Nutrition</td>
<td>3</td>
</tr>
<tr>
<td>AGAN 51</td>
<td>Animal Handling and Restraint</td>
<td>3</td>
</tr>
<tr>
<td>AGAN 94</td>
<td>Animal Breeding</td>
<td>3</td>
</tr>
<tr>
<td>AGLI 96</td>
<td>Animal Sanitation and Disease Control</td>
<td>3</td>
</tr>
<tr>
<td>AGPE 70</td>
<td>Pet Shop Management</td>
<td>3</td>
</tr>
<tr>
<td>AGPE 71</td>
<td>Canine Management</td>
<td>3</td>
</tr>
<tr>
<td>AGPE 72</td>
<td>Feline Management</td>
<td>3</td>
</tr>
<tr>
<td>AGPE 73</td>
<td>Tropical and Coldwater Fish Management</td>
<td>2</td>
</tr>
<tr>
<td>AGPE 74</td>
<td>Reptile Management</td>
<td>2</td>
</tr>
<tr>
<td>AGPE 76</td>
<td>Aviculture - Cage and Aviary Birds</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 31

Photography, AS

Arts Division

Degree S1002

This program is designed to prepare the student for employment in the field of photography. A variety of career opportunities are available in photography, art, cinema, communications, industrial arts, graphics, and journalism. Students desiring a bachelor's degree should consult with a counselor/advisor or catalog of the institution they wish to attend regarding transferability of courses.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Use critical thinking skills and be able to analyze and assess photographic situations, solve technical problems, and overcome creative challenges as they arise in the production of high quality still and motion imagery for professional, editorial, commercial or fine art applications.
- Design and construct still and motion imagery that can communicate ideas or narratives effectively for commercial, editorial, or fine art purposes.
- Have the knowledge and skills pertinent to the operation of a freelance photography business and sound business practices in the trade.
- Usefully participate in the collaborative environment of commercial art fields.
- Analyze, discuss, and critique the various technical, aesthetic, conceptual, historical and cultural aspects of a photograph.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

Choose one from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHOT 1A</td>
<td>Laboratory Studies: Beginning Black and White Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 1B</td>
<td>Laboratory Studies: Advanced Black and White Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 1C</td>
<td>Laboratory Studies: Studio Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 1D</td>
<td>Laboratory Studies: Computer Applications in Photography</td>
<td>3</td>
</tr>
<tr>
<td>PLUS</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>PHOT 9</td>
<td>Digital Image Editing for Photographers</td>
<td>3</td>
</tr>
<tr>
<td>or ARTC 100</td>
<td>Graphic Design I</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 10</td>
<td>Basic Digital and Film Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 11</td>
<td>Intermediate Photography</td>
<td>4</td>
</tr>
<tr>
<td>PHOT 14</td>
<td>Commercial Lighting</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 15</td>
<td>History of Photography</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHOT 16</td>
<td>Fashion Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 18</td>
<td>Portrait and Wedding Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 12</td>
<td>Photographic Alternatives</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 20</td>
<td>Color Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 19</td>
<td>Digital Color Management</td>
<td>3</td>
</tr>
<tr>
<td>or PHOT 24</td>
<td>Advanced Digital Image Editing for Photographers</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 28</td>
<td>Photography Portfolio Development</td>
<td>3</td>
</tr>
<tr>
<td>or ARTC 290</td>
<td>Portfolio</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 29</td>
<td>Studio Business Practices for Commercial Artists</td>
<td>3</td>
</tr>
</tbody>
</table>
Technology and Health Division
Degree S1209

The Mt. San Antonio College Nursing Program, approved by the California Board of Registered Nursing, is a two-year program designed to prepare men and women to give direct nursing care to clients in various practice settings. The program consists of course work in nursing, science, general education, and clinical nursing practice at local hospitals and health agencies.

Graduates of the program receive an Associate in Science Degree in Nursing and are eligible to take the NCLEX-RN examination leading to licensure as a Registered Nurse.

The Licensed Psychiatric Technician is provided career mobility into the Nursing Program to earn an Associate Degree in Nursing.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Complete the Role Transition course to be accepted into the Nursing Program in the second semester.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Requirements for the Major

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANAT 35</td>
<td>Human Anatomy</td>
<td>5</td>
</tr>
<tr>
<td>ANAT 36</td>
<td>Human Physiology</td>
<td>5</td>
</tr>
<tr>
<td>ANAT 10A</td>
<td>Introductory Human Anatomy</td>
<td>4</td>
</tr>
<tr>
<td>ANAT 10B</td>
<td>Introductory Human Physiology</td>
<td>4</td>
</tr>
<tr>
<td>MICR 1</td>
<td>Principles of Microbiology</td>
<td>5</td>
</tr>
<tr>
<td>MICR 22</td>
<td>Microbiology</td>
<td>4</td>
</tr>
<tr>
<td>ENGL 1A</td>
<td>Freshman Composition</td>
<td>4</td>
</tr>
<tr>
<td>CHLD 10</td>
<td>Child Growth and Lifespan Development</td>
<td>3</td>
</tr>
<tr>
<td>or PSYC 14</td>
<td>Developmental Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 1A</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>SPCH 1A</td>
<td>Public Speaking</td>
<td>4</td>
</tr>
<tr>
<td>or SPCH 2</td>
<td>Fundamentals of Communication</td>
<td></td>
</tr>
<tr>
<td>or SPCH 8</td>
<td>Professional and Organizational Speaking</td>
<td></td>
</tr>
</tbody>
</table>

NOTE: Applicants planning to continue their education and enter a baccalaureate program in nursing will need to meet with a counselor or educational advisor to discuss transferability of courses.

Requirements for the Associate Degree

Students must develop an education plan with a counselor or educational advisor to complete college academic requirements for the A.S. degree. Contact the Counseling Department at (909) 274-4380 to schedule an appointment.

Requirements for Nursing

Requirements for Nursing

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 3</td>
<td>Medical-Surgical Nursing: Locomotion/Sensory/Integ/Oncology/Immu</td>
<td>3.5</td>
</tr>
<tr>
<td>NURS 4</td>
<td>Maternity Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS 6</td>
<td>Pediatric Nursing</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Units</td>
<td>9.5</td>
</tr>
<tr>
<td>NURS 7</td>
<td>Medical-Surgical Nursing: Nutrition/Elimination/Surgical Asepsis</td>
<td>7</td>
</tr>
</tbody>
</table>

Semester 3

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 8</td>
<td>Medical-Surgical Nursing: Circulation and Oxygenation</td>
<td>5</td>
</tr>
<tr>
<td>NURS 9</td>
<td>Leadership in Nursing</td>
<td>1</td>
</tr>
<tr>
<td>NURS 10</td>
<td>Medical-Surgical Nursing: Integration/Regulation</td>
<td>4</td>
</tr>
<tr>
<td>NURS 11</td>
<td>Preceptorship in Nursing</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Units</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>28.5</td>
</tr>
</tbody>
</table>
The Eligibility Appointment
1. Once a student has completed all course prerequisites, they may request an appointment with a counselor or educational advisor.
2. Students who have completed coursework at other colleges must bring the following information to their eligibility appointment:
   a. Official transcripts of all college work completed at all colleges.
   b. If the prerequisite courses were completed at another college, a course description and a copy of the course syllabus.
   c. Students completing college coursework outside of the United States will need to have their transcripts evaluated by an approved international transcript evaluation agency and must bring the final evaluation to their appointment (students may be able to obtain a list of agencies from the Admissions & Records Office).
   d. Due to specific college deadlines for International Student application, please inform the Counseling/Educational Advisor that this applies to you.
   e. All students will need to bring official proof of high school graduation, GED, or college graduation from an accredited institution in the United States. Students should also be aware that once they have been admitted to the Nursing Program and before beginning the clinical portion of the Program, they will need to be able to pass both a criminal background check, including a screening by the Office of Inspector General for Welfare or Social Security fraud, as well as testing negative for drug use.

All applicants are required to meet the essential functions for success in the Nursing Program.

Physical Demands
- Perform prolonged, extensive, or considerable standing/walking, lifting positioning, pushing, and/or transferring patients
- Possess the ability to perform fine motor movements with hands and fingers
- Possess the ability for extremely heavy effort (lift/carry 50 lbs. or more)
- Perform considerable reaching, stooping, bending, kneeling, and crouching

Sensory Demands
(May be corrected with adaptive devices)
- Color vision: ability to distinguish and identify colors
- Distance vision: ability to see clearly 20 feet or more
- Depth perception: ability to judge distance and space relationships
- Near vision: ability to see clearly 20 inches or less
- Hearing: able to recognize a full range of tones

Working Environment
- May be exposed to infectious and contagious disease, without prior notification
- Regularly exposed to the risk of blood borne diseases
- Exposed to hazardous agents, body fluids and wastes
- Exposed to odorous chemicals and specimens
- Subject to hazards of flammable, explosive gases
- Subject to burns and cuts

Non-course requirements
1. An overall grade point average of 2.5 for the Human Anatomy, Human Physiology, and Microbiology prerequisite courses with no grade less than a "C" for each course and no more than one repetition of any of these courses.
2. A cumulative grade point average (GPA) of 2.5 for all college coursework completed.
4. High school graduation or GED or academic degree from an accredited college/university in the United States.
5. Possess a current, active California Psychiatric Technician License.
6. Criminal background check and drug screening must be completed prior to any patient contact.
7. A physical examination, including specific immunizations is required of all candidates prior to the beginning of nursing classes.
8. Current Healthcare Provider CPR certification
9. Nursing 70: Role Transition must be completed with a credit grade prior to entrance into the program. (Due to the clinical component of NURS 70 (http://catalog.mtsac.edu/archive/2016-2017/search/?P=NURS%2070), applicants must submit their names to the Nursing Office for approval prior to enrollment in this course. Applicants must have completed all prerequisite courses prior to taking NURS 70. Applicants must provide proof of current Psychiatric Technician License, physical, CPR card, Background Check, and drug testing prior to the start of class.)

Selection Process
Students applying for admission to the Nursing Program are required to see either a counselor or educational advisor to verify their eligibility to enter the Nursing program.

Procedure
Students must complete all course prerequisites prior to requesting an appointment for certifying readiness to enter into the Nursing program. Once eligibility has been established and the Admission Assessment Test has been passed, students will enter on a first come first served basis.
Upon successful completion of this program, a student will be able to:

- Work in production, programming or a variety of other behind-the-scenes positions at a commercial radio station.
- Use studio equipment to record and edit a pre-recorded piece.
- Operate the studio equipment required to produce a live broadcast.
- Use social media during a live radio show to engage with the audience.
- Develop and implement ideas for a radio show.
- Develop a format for a radio station.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
Radiologic Technology, AS

Technology and Health Division
Degree S1206

The Radiologic Technology program, which is accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT), is designed to prepare students to function as certified radiologic technologists. Students will gain knowledge and understanding of the diagnostic uses of x-ray, as well as the technical skills to use x-ray equipment in both laboratory and clinical settings. The courses are developed to enable students to operate x-ray equipment, assist in the diagnosis of disease, and to observe proper medical ethics. Students will learn the nature of radiation, the principles of electricity, the structure of x-ray machines, and the operation of a clinical x-ray department.

To remain in the program, students must maintain a grade of “C” or better in all courses.

Upon completion of the Associate in Sciences degree in Radiologic Technology, graduates are eligible to apply for the registry examination through the American Registry of Radiologic Technologist and the California Certification of Radiologic Technology. This is a licensed profession, and a valid Social Security number is required to obtain state certification and national licensure.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>RAD 1A</td>
<td>Clinical Experience 1A</td>
<td>5</td>
</tr>
<tr>
<td>RAD 1B</td>
<td>Clinical Experience 1B</td>
<td>3</td>
</tr>
<tr>
<td>RAD 2A</td>
<td>Clinical Experience 2A</td>
<td>5</td>
</tr>
<tr>
<td>RAD 2B</td>
<td>Clinical Experience 2B</td>
<td>3</td>
</tr>
<tr>
<td>RAD 3A</td>
<td>Clinical Experience 3A</td>
<td>7.5</td>
</tr>
<tr>
<td>RAD 3B</td>
<td>Clinical Experience 3B</td>
<td>3</td>
</tr>
<tr>
<td>RAD 3C</td>
<td>Clinical Experience 3C</td>
<td>7.5</td>
</tr>
<tr>
<td>RAD 4</td>
<td>Clinical Experience 4</td>
<td>4.5</td>
</tr>
<tr>
<td>RAD 30</td>
<td>Radiographic Pathology</td>
<td>1.5</td>
</tr>
<tr>
<td>RAD 31</td>
<td>Fluoroscopy and Radiobiology</td>
<td>4</td>
</tr>
<tr>
<td>RAD 32</td>
<td>Digital Imaging in Radiology</td>
<td>2</td>
</tr>
<tr>
<td>RAD 50</td>
<td>Introduction to Radiologic Science and Health Care</td>
<td>3</td>
</tr>
<tr>
<td>RAD 61A</td>
<td>Theory of Radiologic Technology</td>
<td>4</td>
</tr>
<tr>
<td>RAD 61B</td>
<td>Radiographic Procedures I</td>
<td>3</td>
</tr>
<tr>
<td>RAD 61C</td>
<td>Radiographic Procedures I Laboratory</td>
<td>1.5</td>
</tr>
<tr>
<td>RAD 62A</td>
<td>Theory of Radiologic Technology</td>
<td>4</td>
</tr>
<tr>
<td>RAD 62B</td>
<td>Radiographic Procedures II</td>
<td>3</td>
</tr>
<tr>
<td>RAD 62C</td>
<td>Radiographic Procedures II Laboratory</td>
<td>1.5</td>
</tr>
<tr>
<td>RAD 63</td>
<td>Theory of Radiologic Technology</td>
<td>4</td>
</tr>
<tr>
<td>RAD 64</td>
<td>Theory of Radiologic Technology</td>
<td>4</td>
</tr>
<tr>
<td>RAD 91</td>
<td>Patient Care in Radiologic Sciences</td>
<td>3</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>77</td>
</tr>
</tbody>
</table>

Total Units 32

Admission Requirements

In addition to meeting Mt. San Antonio College’s academic standards for admission, applicants must be in good standing and satisfy the following requirements:

1. File a college application and be accepted as a student at Mt. San Antonio College.
2. Take the college placement examination which is used as an indicator. If you have already taken a college placement test exam within the past two years at another school, arrange to have your scores forwarded to the Health Careers Resource Center. (If you were tested at Mt. San Antonio College, the Health Careers Resource Center will obtain the test scores as long as an “Application for Admission” is on file with the Admission and Records Office.) Arrangement should be made with the Service Center to Schedule a date and time to take the college placement examination if required. The Assessment Center is open Monday through Friday. You may contact them at (909) 274-7500 ext. 4265. For students who possess a college degree, the English placement test is not required, however, it will be necessary for a student to obtain two official copies of the college transcript showing the degree issued. One official transcript must be sent to Health Careers Resource Center and the other to Admission and Records. If the courses were taken and/or the degree obtained at Mt. San Antonio College, it is not necessary to request transcripts. Request the transcript for the Division Office be addressed as follows:

Mt. San Antonio College
Health Careers Resource Center, Bldg. 67B, Room 250
Radiologic Technology Program
1100 North Grand Avenue
Walnut CA 91789-1299
3. Forward two official transcripts of all coursework completed (high school, and other than Mt. San Antonio College courses). One transcript must be sent to the Health Careers Resource Center and the other to Admission and Records.

4. Submit an application for the Radiologic Technology Program to the Health Careers Resource Center (909) 274-4788. All applications are dated upon receipt in the Health Careers Resource Center. A program begins each summer intersession.

5. Applicant must be 18 years of age upon entrance into the program.

6. High school graduate or equivalent. Please provide copy of diploma as proof of high school completion.

7. Possess a valid Social Security Card. This is a licensed profession, and a valid Social Security Number is required to obtain state certification and national licensure.

8. Complete all AS degree General Education requirements to include program prerequisites listed below (i) before admission to the program. Students are required to make an appointment with an educational advisor to review general education requirements for graduation.

9. Complete the following prerequisite courses with a minimum grade of “C” in each course. Students must complete prerequisite courses before admission to the program. Students may seek variances for courses completed at other institutions. Course must be an equivalent course or higher to the courses listed below and transcripts/course outlines must be reviewed by the Department Chair of the appropriate department to seek approval.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANAT 10A</td>
<td>Introductory Human Anatomy</td>
<td>4</td>
</tr>
<tr>
<td>or ANAT 35</td>
<td>Human Anatomy</td>
<td></td>
</tr>
<tr>
<td>ANAT 10B</td>
<td>Introductory Human Physiology</td>
<td>4</td>
</tr>
<tr>
<td>or ANAT 36</td>
<td>Human Physiology</td>
<td></td>
</tr>
<tr>
<td>PHYS 1</td>
<td>Physics</td>
<td>4</td>
</tr>
<tr>
<td>MEDI 90</td>
<td>Medical Terminology</td>
<td>3</td>
</tr>
</tbody>
</table>

Acceptance Requirements

1. A mandatory orientation meeting with the Radiologic Technology Department will be held during the spring semester. You will be contacted with date and time of orientation once you have been accepted.

2. A physical examination, including certain immunization and drug testing is required as part of the physical examination for all radiologic technology students before entrance into the clinical setting. Forms and information will be provided at time of orientation.

3. All students will be required to pass a criminal background check prior to entering the clinical education phase (a valid Social Security number is required to complete this process.)

Selection Procedure

Selection of students is based upon the completion of the above admission requirements and date of application. The Department will make every effort to notify the applicant of the acceptance by mail no less than one month prior to beginning of a program.

Program Completion Requirements

1. All students entering the Radiologic Technology Program must complete all the major course requirements and the general education requirements necessary to complete the Associate degree before a certificate documenting completion in Radiologic Technology will be given. This certificate will permit the student to apply for the registry exam through the American Registry of Radiologic Technologist and the California Certification of Radiologic Technology.

2. In addition to the major requirements and general education, students must also complete a course in venipuncture for radiographers. This course is offered through Continuing Education but may be taken elsewhere with prior approval from the department.

3. A course in mammography is also offered in the final semester for graduate students and licensed radiographers. This course is optional.

Working Environment

- May be exposed to infectious and contagious disease, without prior notification
- Regularly exposed to the risk of blood borne diseases
- Exposed to hazardous agent, body fluids and wastes
- Exposed to odorous chemicals and specimens
- Subject to hazards of flammable, explosive gases
- Subject to burns and cuts
- Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
- Handle emergency or crisis situations
- Subject to many interruptions
- Requires decisions/actions critical to patient safety
- Exposed to products containing latex

Required Skills and Physical Abilities

In order to ensure student and patient safety and welfare, the radiologic technology student must have sufficient strength, motor coordination, manual dexterity, intellectual capacity, and sensory functions to be able to:

1. Transport, move, lift, or transfer patients from a wheelchair or gurney to an x-ray table or to a patient bed.
2. Lift arms above the head to move the x-ray tube assembly.
3. Move, adjust, and manipulate portable and fluoroscopic equipment according to established procedures and standards of speed and accuracy while conducting radiographic examinations.
4. Maneuver well enough to physically protect himself or herself from injury caused by patients exhibiting aggressive behaviors.
5. Physically place patients in the proper positions for the examination according to established procedures and standards of speed and accuracy.
6. Rapidly respond to situations involving the health and safety of patients, providing physical and emotional support to the patient during radiographic procedures, providing basic first aid and emergency care in the absence of or until a physician arrives.
7. Function adequately under stressful situations related to technical and procedural standards of patient care situations.
8. Hear well enough (average 30 decibels for both ears) to respond to directions or calls for help from individuals remote from the location of the student.
9. Speak English clearly enough to explain and direct procedural information to patients, and to communicate with physicians, technical staff, and faculty. Students for which English is a second
language may be required to complete a verbal communication assessment prior to entering the program.

10. Calculate and select proper technical exposure factors according to the individual needs of the patient’s condition and requirements of the procedure with speed and accuracy.

11. View and evaluate the recorded images of a radiograph for the purpose of identifying proper patient positioning, accurate procedural sequencing, proper exposure (and/or “s” number), and other established technical qualities.

English Language Skills
Although proficiency in English is not a criterion for admission into the Radiologic Technology Program, students must be able to speak, write and read English to ensure patient safety and to complete classes successfully.

The Radiologic Technology program is accredited by The Joint Review Committee in Radiologic Technology (JRCERT).

Contact:
The Joint Review Committee in Radiologic Technology (JRCERT) 20 North Wacker Drive, Suite 2850 Chicago, IL 60606-3182 (312)704-5300 http://www.jrcert.org/

Real Estate, AS

Business Division
Degree S0512
This program prepares students for employment following graduation. Students wishing a bachelor’s degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses. The requirements for a degree in real estate include the eight classes needed prior to applying to take the Real Estate Broker License Exam as well as several additional classes designed to strengthen the skills needed to succeed in a career in real estate.

Program Learning Outcomes
Upon successful completion of this program, a student will:

- Have the requisite knowledge to pass both the California Real Estate Sales and Broker’s Exams.
- Meet or exceed the state average for success or passage on the state licensing exam.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSR 50</td>
<td>Real Estate Principles</td>
<td>3</td>
</tr>
<tr>
<td>BUSR 51</td>
<td>Legal Aspects of Real Estate</td>
<td>3</td>
</tr>
<tr>
<td>BUSR 52</td>
<td>Real Estate Practice</td>
<td>3</td>
</tr>
<tr>
<td>or BUSR 52D</td>
<td>Real Estate Practice Work Experience</td>
<td></td>
</tr>
<tr>
<td>BUSR 53</td>
<td>Real Estate Finance</td>
<td>3</td>
</tr>
<tr>
<td>BUSR 55</td>
<td>Real Estate Economics</td>
<td>3</td>
</tr>
<tr>
<td>BUSR 81</td>
<td>Appraisal: Principles and Procedures</td>
<td>3.5</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
</tbody>
</table>

Group A

Choose two, three, or four courses from the following: 6-12

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSR 57</td>
<td>Income Tax Aspects of Real Estate Investments</td>
</tr>
<tr>
<td>BUSR 59</td>
<td>Real Estate Property Management</td>
</tr>
</tbody>
</table>

Group B

Choose zero, one, or two courses from the following: 0-10

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 7</td>
<td>Principles of Accounting - Financial</td>
</tr>
<tr>
<td>BUSA 11</td>
<td>Fundamentals of Accounting</td>
</tr>
<tr>
<td>BUSA 72</td>
<td>Bookkeeping - Accounting</td>
</tr>
<tr>
<td>BUSL 18</td>
<td>Business Law</td>
</tr>
<tr>
<td>or BUSL 18H</td>
<td>Business Law - Honors</td>
</tr>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
</tr>
<tr>
<td>BUSM 60</td>
<td>Human Relations in Business</td>
</tr>
<tr>
<td>BUSM 66</td>
<td>Small Business Management</td>
</tr>
<tr>
<td>BUSO 5</td>
<td>Business English</td>
</tr>
<tr>
<td>BUSO 25</td>
<td>Business Communications</td>
</tr>
<tr>
<td>BUSO 26</td>
<td>Oral Communications for Business</td>
</tr>
<tr>
<td>BUSS 35</td>
<td>Professional Selling</td>
</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
</tr>
<tr>
<td>PSYC 1A</td>
<td>Introduction to Psychology - Honors</td>
</tr>
</tbody>
</table>

Total Units 28-44

Registered Veterinary Technology, AS

Natural Sciences Division
Degree S0105
The Registered Veterinary Technology Program, which is accredited by the American Veterinary Medical Association, is designed to enable students to prepare for a career in this essential and diverse profession. The department offers a comprehensive agricultural sciences program and is unique in that most courses provide hands-on experience designed to give the student a combination of practical skills and technical knowledge. Students who intend to transfer should check the lower division requirements in the catalog of the college or university which they plan to attend and also the semester and year in which courses are offered.

These programs are intended to prepare students for employment following graduation. Students desiring a bachelor’s degree (transfer program) should consult with the Program Director, counselor or advisor to discuss transferability of courses.

This degree is designed to prepare students for careers as Registered Veterinary Technicians who will work under the supervision of licensed private organizations including veterinary hospitals, research vivariums, animal shelters, and other animal care agencies. Students who satisfactorily complete the requirements of this program are eligible to take the appropriate licensing exam to become a Registered Veterinary Technician.

Students wishing to be admitted into the second-year courses will need to meet with the Program Director one semester prior to fill out application and to make sure all program requirements have been met.

Program Learning Outcomes
Upon successful completion of this program, a student will:

- Be able to successfully perform all of the skills on the AVMA Task List.
• Be able to successfully obtain an entry level position as a veterinary technician.

• Be able to successfully pass the Veterinary Technician’s National Exam (VTNE).

Review Student Learning Outcomes (SLOs) [http://www.mtsac.edu/instruction/outcomes/sloinfo.html] for this program.

### Required Courses

#### Required Courses, 1st year

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGAN 1</td>
<td>Animal Science</td>
<td>3</td>
</tr>
<tr>
<td>AGAN 2</td>
<td>Animal Nutrition</td>
<td>3</td>
</tr>
<tr>
<td>AGAN 51</td>
<td>Animal Handling and Restraint</td>
<td>3</td>
</tr>
<tr>
<td>AGHE 54</td>
<td>Veterinary Office Procedures</td>
<td>3</td>
</tr>
<tr>
<td>AGHE 64</td>
<td>Veterinary Pharmacology</td>
<td>3</td>
</tr>
<tr>
<td>AGHE 79</td>
<td>Laboratory Animal Medicine and Care</td>
<td>3</td>
</tr>
<tr>
<td>AGHE 86</td>
<td>Anatomy and Physiology of Domestic Animals</td>
<td>4</td>
</tr>
<tr>
<td>AGLI 96</td>
<td>Animal Sanitation and Disease Control</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Required Courses, 2nd year

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGHE 60</td>
<td>Medical Nursing and Animal Care</td>
<td>4</td>
</tr>
<tr>
<td>AGHE 61</td>
<td>Surgical Nursing</td>
<td>4</td>
</tr>
<tr>
<td>AGHE 62A</td>
<td>Clinical Pathology</td>
<td>4</td>
</tr>
<tr>
<td>AGHE 62B</td>
<td>Clinical Pathology</td>
<td>4</td>
</tr>
<tr>
<td>AGHE 65</td>
<td>Veterinary Radiography</td>
<td>2</td>
</tr>
<tr>
<td>AGHE 84B</td>
<td>Applied Animal Health Procedures</td>
<td>1</td>
</tr>
<tr>
<td>AGHE 85</td>
<td>Seminar in Registered Veterinary Technology</td>
<td>1</td>
</tr>
<tr>
<td>AGHE 83A</td>
<td>Work Experience in Animal Health</td>
<td>4</td>
</tr>
</tbody>
</table>

#### Required Electives

Choose six units from the following: 6 units

- AGAN 94 Animal Breeding
- AGLI 12 Exotic Animal Management
- AGLI 14 Swine Production
- AGLI 16 Horse Production and Management
- AGLI 17 Sheep Production
- AGLI 18 Horse Ranch Management
- AGLI 19 Horse Hoof Care
- AGLI 30 Beef Production
- AGPE 70 Pet Shop Management
- AGPE 71 Canine Management
- AGPE 72 Feline Management
- AGPE 73 Tropical and Coldwater Fish Management
- AGPE 74 Reptile Management
- AGPE 76 Aviculture - Cage and Aviary Birds

Total Units: 55

1 Complete four units of AGHE 83A.

The Respiratory Therapy Program, which is accredited by the Committee on Accreditation for Respiratory Care (COARC), is designed to train students to function as Respiratory Therapists.

Respiratory Therapy is the application of technical skills involving a complete understanding of cardiopulmonary physiology and recognition of various pathological conditions that alter the patient’s ability to breathe effectively.

By applying medical gases under pressure - i.e., compressed air, oxygen, and other mixtures - to the airways through the use of various kinds of equipment, the therapist, under the direction of the physician, treats the diseased or ineffective respiratory system.

Some mechanical aptitude and the ability to perform fine motor movements with hands and fingers is required in learning the operation of specialized equipment. This includes diagnostic apparatus which aids the physician in detecting cardiorespiratory diseases.

#### Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Achieve the CRT and RRT credential.
- Demonstrate in the laboratory and clinical setting, the correct procedures for basic Respiratory Therapy treatment modalities.
- Demonstrate in the laboratory and clinical setting, the correct procedures for advanced Respiratory Therapy procedures to include manual and mechanical ventilator.

Review Student Learning Outcomes (SLOs) [http://www.mtsac.edu/instruction/outcomes/sloinfo.html] for this program.

### Required Courses

#### Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESD 50</td>
<td>Theory and Principles of Respiratory Therapy</td>
<td>2</td>
</tr>
<tr>
<td>RESD 51A</td>
<td>Respiratory Therapy Science</td>
<td>4</td>
</tr>
<tr>
<td>RESD 51B</td>
<td>Respiratory Therapy Science</td>
<td>4</td>
</tr>
<tr>
<td>RESD 52</td>
<td>Pulmonary Anatomy and Physiology</td>
<td>3</td>
</tr>
<tr>
<td>RESD 53</td>
<td>Cardiopulmonary Pathophysiology</td>
<td>3</td>
</tr>
<tr>
<td>RESD 55</td>
<td>Adult Respiratory Intensive Care</td>
<td>3</td>
</tr>
<tr>
<td>RESD 56A</td>
<td>Techniques of Respiratory Therapy</td>
<td>2.5</td>
</tr>
<tr>
<td>RESD 56B</td>
<td>Techniques of Respiratory Therapy</td>
<td>6</td>
</tr>
<tr>
<td>RESD 56C</td>
<td>Techniques of Respiratory Therapy</td>
<td>2.5</td>
</tr>
<tr>
<td>RESD 56D</td>
<td>Techniques of Respiratory Therapy</td>
<td>6</td>
</tr>
<tr>
<td>RESD 57B</td>
<td>Special Procedures for Respiratory Care</td>
<td>1.5</td>
</tr>
<tr>
<td>RESD 58</td>
<td>Neonatal Intensive Care</td>
<td>3</td>
</tr>
<tr>
<td>RESD 59</td>
<td>Respiratory Therapeutic Modalities</td>
<td>3</td>
</tr>
<tr>
<td>RESD 60</td>
<td>Comprehensive Pulmonary Assessment</td>
<td>2</td>
</tr>
<tr>
<td>RESD 61</td>
<td>Current Issues in Respiratory Care</td>
<td>3</td>
</tr>
<tr>
<td>RESD 62</td>
<td>Pharmacology for Respiratory Care</td>
<td>1.5</td>
</tr>
</tbody>
</table>

Total Units: 50

Contact:
Julie Horvath CVTEA Program Coordinator – Accreditation American Veterinary Medical Association 1931 N. Meacham Road Schaumburg, IL 60173 (800) 248-2862 ext. 6624 jhorvath@avma.org
Entrance Requirements
In addition to meeting Mt. San Antonio College's academic standards for admission, applicants must be in good standing and satisfy the following requirements:

1. Applicants must be at least 18 years of age upon entrance into the program and must be a high school graduate or equivalent. Please provide copy of diploma as proof of high school completion.
2. File a college application and be accepted as a student at Mt. San Antonio College.
3. Applicant must take the College placement exams before taking any of the prerequisite or respiratory therapy courses.
   Note: Testing is administered by the Assessment Center located in the Student Services Center, Building 9B. You may contact them at (909) 274-7500, ext. 4265, to set up an appointment.

If you have taken English and math at another college, please provide college transcripts.

For students who possess a college degree, the college placement examination is not required. However, it will be necessary for the applicant to obtain two official copies of the college transcript showing the degree issued. One official transcript must be sent to the Respiratory Therapy Program Office and the other to the Admission Office. If the degree was obtained at Mt.SAC, it is not necessary to request transcripts.

Transcripts should be addressed as follows:
Mt. San Antonio College
Health Careers Resource Center
Respiratory Therapy Program
1100 North Grand Avenue
Walnut CA 91789-1389


All applications are dated upon receipt.

Foreign Transcripts
All coursework taken outside of the United States must be analyzed by a designated agency for foreign transcript evaluation. No foreign course work will be accepted without this evaluation. It is the sole responsibility of the applying student to get the evaluation completed before entry into the program. Information for transcript evaluation available in the Technology and Health Division.

A.S. Degree Requirements
All students entering the Respiratory Therapy Program must complete all the major course requirements and the general education requirements necessary to complete the Associate degree before a certificate documenting completion in Respiratory Therapy will be given. This certificate will permit the student to sit for all National Board for Respiratory Care (NBRC), Incorporated, examinations.

Other Requirements
RESD 50 prerequisites ANAT 10A, CHEM 10, MATH 51 and MEDI 90 must be completed prior to entering the program.

All students will be required to complete a background check prior to entering the clinical education phase.

A physical examination, including specific immunizations, is required of all candidates prior to beginning classes.

These requirements are in accordance with healthcare agency policy that insures that students are in good health and free from communicable disease and able to perform their training functions. Drug testing is required as part of this physical examination. All applicants are required to meet the Essential Functions for Success in the Respiratory Therapy Program.

Physical Demands
- Perform prolonged, extensive, or considerable standing/walking, lifting, positioning, pushing, and/or transferring patients
- Possess the ability to perform fine motor movements with hands and fingers
- Possess the ability for extremely heavy effort (lift and carry at least 50 pounds or more)
- Perform considerable reaching, stooping, bending, kneeling, and crouching

Sensory Demands
- Color vision: ability to distinguish and identify colors (may be corrected with adaptive devises)
- Distance vision: ability to see clearly 20 feet or more
- Depth perception: ability to judge distance and space relationship
- Near vision: ability to see clearly 20 inches or less
- Hearing: able to recognize a full range of tones

Working Environment
- May be exposed to infectious and contagious disease, without prior notification
- Regularly exposed to the risk of blood borne diseases
- Exposed to hazardous agents, body fluids and wastes
- Exposed to odorous chemicals and specimens
- Subject to burns and cuts
- Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
- Handle emergency or crisis situations
- Subject to many interruptions
- Requires decisions/actions related to end of life issues
- Exposed to products containing latex

English Language Skills
Although proficiency in English is not a criterion for admission into the Respiratory Therapy Program, students must be able to speak, write and read English to ensure patient safety and to complete classes successfully.

Special Information
The completion of the Respiratory Therapy Program and receipt of a certificate documenting completion of required courses requires completion of the Associate degree. The student may elect to pursue either the Associate in Science or Associate in Arts degree.

All students entering the program must submit an educational plan showing the major course requirements for the degree.
To remain in the program, students must maintain a "C" or better grade in all courses.

Upon completion of the Respiratory Therapy requirements, the student is given a certificate documenting completion. This certification will permit the student to sit for all National Board for Respiratory Care (NBRC), Incorporated, examinations.

**Readmission Policy**

To remain in the program, students must maintain a "C" or better grade in all courses. Students who are dropped, failed, or withdrew from the program may request readmission for the following year in the semester in which they were stopped or may re-start the program. Students who re-start the program will be required to re-take all Respiratory Therapy courses even if satisfactory grades were received. Re-entry may occur only one time.

The Respiratory Therapy program is accredited by the Committee on Accreditation for Respiratory Care (CoARC).

**Contact:**
Commission on Accreditation for Respiratory Care (CoARC)

**Sign Language/Interpreting, AS**

**Humanities and Social Sciences Division**

**Degree S0801**

The Mt. San Antonio College Interpreter Training Program is designed to prepare individuals for careers as Sign Language Interpreters. Interpreters are needed wherever communication happens between the hearing community and the Deaf and hard-of-hearing community. There are an endless number of settings in which this communication takes place. Interpreters are employed by school districts, cruiseship companies, corporations, government agencies, hospitals, colleges and universities, and a vast number of other organizations and private businesses.

Program Preparation: Preparation for the program includes fluency in American Sign Language demonstrated by the completion of SIGN 104, (or the equivalent skill) and English fluency demonstrated by the completion of ENGL 1A.

National Certification: There are many specialties within the field of Sign Language Interpreting, but the focus of this program is on preparing the interpreter generalist. Although requiring some type of certification is becoming more common in California, there are still many job opportunities for the precertified interpreter.

Completing the certificate in Sign Language/Interpreting does not make one a "Certified Interpreter"; however, graduates of this program are encouraged to apply for National Interpreting Certification (NIC) through the Registry of Interpreters for the Deaf (RID) at www.rid.org (http://www.rid.org).

Students who complete the required courses listed below and who also complete the graduation requirements of Mt. San Antonio College will be awarded the Associate in Science degree in Sign Language/Interpreting.

**Program Learning Objectives**

**Upon successful completion of this program, a student will be able to:**

- Apply Demand Control Schema (DC-S) Theory to the field of Sign Language Interpreting.

- Given an English narrative, successfully give a functional equivalent message in ASL in a simultaneous mode.

- Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>SIGN 105</th>
<th>American Sign Language 5</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>SIGN 108</td>
<td>Fingerspelling</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>SIGN 201</td>
<td>Introduction to Deaf Studies</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>SIGN 202</td>
<td>American Deaf Culture</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>SIGN 210</td>
<td>American Sign Language Structure</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>SIGN 220</td>
<td>Translation: American Sign Language/English</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>SIGN 223</td>
<td>Principles of Interpreting</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>SIGN 225</td>
<td>Ethical Decision Making for Interpreters</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>SIGN 227</td>
<td>Cognitive Processing for Interpreters</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>SIGN 231</td>
<td>Interpreting</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>SIGN 232</td>
<td>Advanced Interpreting</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>SIGN 239</td>
<td>Applied Interpreting</td>
<td>2</td>
</tr>
</tbody>
</table>

**Required Electives**

Choose three courses from the following: 5-5.5

<table>
<thead>
<tr>
<th></th>
<th>SIGN 240</th>
<th>Vocabulary Building for Interpreters</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>SIGN 250</td>
<td>Interpreting with Classifiers</td>
</tr>
<tr>
<td></td>
<td>SIGN 260</td>
<td>Video Interpreting</td>
</tr>
<tr>
<td></td>
<td>SIGN 299</td>
<td>Special Projects in Sign Language/Interpreting</td>
</tr>
</tbody>
</table>

Total Units 42-42.5

**Small Business Management, AS**

**Business Division**

**Degree S0508**

This program is intended to prepare students for employment following graduation. Students wishing a bachelor's degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses.

**Program Learning Outcomes**

**Upon successful completion of this program, a student will be able to:**

- Define and outline the key principles of continuous quality management.
- Describe business planning for small business.
- Develop a working knowledge of marketing terminology.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th></th>
<th>BUSA 7</th>
<th>Principles of Accounting - Financial</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>BUSM 10</td>
<td>Principles of Continuous Quality Improvement</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>BUSM 60</td>
<td>Human Relations in Business</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
</tbody>
</table>
BUSM 62 Human Resource Management 3
BUSM 66 Small Business Management 3
BUSS 36 Principles of Marketing 3
CISB 15 Microcomputer Applications 3.5

Total Units 29.5

**Recommended Electives**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 81</td>
<td>Work Experience in Business</td>
<td>1-4</td>
</tr>
<tr>
<td>BUSM 85</td>
<td>Special Issues in Business</td>
<td>2</td>
</tr>
<tr>
<td>BUSS 85</td>
<td>Special Issues in Marketing</td>
<td>2</td>
</tr>
</tbody>
</table>

The Small Business Management faculty recommends that students complement their studies with selected elective courses chosen from the list above. Students should meet with a professor of Small Business Management to help them determine which electives would best suit their career plans.

### Television Production, AS

**Arts Division**

**Degree S0602**

The Associate in Science degree in Television Production is designed to prepare students for entry-level jobs in the Television industry in a variety of areas including narrative, remote and studio production,writing, preproduction, editing, and finance.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will:*

- Feel that they have an increased possession of the skills required for entry-level work in the entertainment industry.
- Function in three types of production: Narrative (film-style), TV Studio, and live Remote Multicamera production in any role.
- Use communication, artistic and technical skills to collaboratively create programs as part of a team in any role, from writer to editor.
- Use Avid Media Composer to the level necessary for an editing internship.
- Present an ePortfolio containing video and written work to prospective employers, universities and scholarship committees.
- Apply aesthetic and technical skills in telling a story visually.

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

**Required Courses**

Choose two courses from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>R-TV 01</td>
<td>Introduction to Electronic Media</td>
<td>6</td>
</tr>
<tr>
<td>R-TV 14</td>
<td>Media Aesthetics</td>
<td></td>
</tr>
<tr>
<td>R-TV 28</td>
<td>Introduction to Writing for Electronic Media</td>
<td></td>
</tr>
</tbody>
</table>

Choose 12 units from the following, or any of the above courses not taken:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHOT 10</td>
<td>Basic Digital and Film Photography</td>
<td></td>
</tr>
<tr>
<td>R-TV 18</td>
<td>Introduction to Screenwriting</td>
<td></td>
</tr>
<tr>
<td>R-TV 19A</td>
<td>Beginning Video Production</td>
<td></td>
</tr>
<tr>
<td>R-TV 19B</td>
<td>Advanced Video Production</td>
<td></td>
</tr>
<tr>
<td>R-TV 20</td>
<td>Television News Production</td>
<td></td>
</tr>
<tr>
<td>R-TV 21</td>
<td>Remote Multicamera Production</td>
<td></td>
</tr>
<tr>
<td>R-TV 22</td>
<td>Editing for Film and Television</td>
<td></td>
</tr>
<tr>
<td>R-TV 23</td>
<td>Reality Show Production</td>
<td></td>
</tr>
<tr>
<td>R-TV 24</td>
<td>American Film History</td>
<td></td>
</tr>
<tr>
<td>R-TV 25</td>
<td>World Cinema</td>
<td></td>
</tr>
<tr>
<td>R-TV 100</td>
<td>Work Experience in Film and Television</td>
<td></td>
</tr>
</tbody>
</table>

Total Units 18

### Welding, AS

**Technology and Health Division**

**Degree S0919**

This program is designed to prepare the student for employment in the broad field of welding. It leads to occupations in manufacturing and repair and helps prepare the student for positions in supervision.

Courses in the welding curriculum prepare students for welding certification. The college is a testing agency for the City of Los Angeles and is authorized to administer the performance test for the Structural Welding Certificate. There is a $50 charge for students and $60 for non-students to take this test. Topics of the written portion of the test which is administered by the city are reviewed in various welding courses offered by the college. This program is intended to prepare students for employment following graduation. Students desiring a bachelor's degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will:*

- Be prepared to pass the Los Angeles City Structural Steel Exam.
- Be employed or seeking employment in their area or a related area.

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

**Required Courses**

WELD 40 Introduction to Welding 2
WELD 50 Oxyacetylene Welding 2
WELD 51 Basic Electric Arc Welding 2
WELD 53A Welding Metallurgy 3
WELD 70A Beginning Arc Welding 3
WELD 70B Intermediate Arc Welding 3
WELD 70C Certification for Welders 3
WELD 80 Construction Fabrication and Welding 3

Total Units 21

**Recommended Electives**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>WELD 30</td>
<td>Metal Sculpture</td>
<td>2</td>
</tr>
<tr>
<td>WELD 60</td>
<td>Print Reading and Computations for 3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Welders</td>
<td></td>
</tr>
<tr>
<td>WELD 81</td>
<td>Pipe and Tube Welding</td>
<td>3</td>
</tr>
</tbody>
</table>
Associate in Arts Degrees (AA)
with Emphases
Liberal Arts and Sciences with area of emphasis in one of the following:

<table>
<thead>
<tr>
<th>Emphasis</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business</td>
<td>167</td>
</tr>
<tr>
<td>Communication</td>
<td>167</td>
</tr>
<tr>
<td>Environmental Studies</td>
<td>168</td>
</tr>
<tr>
<td>Fine Arts</td>
<td>169</td>
</tr>
<tr>
<td>Humanities</td>
<td>170</td>
</tr>
<tr>
<td>Information Technology</td>
<td>171</td>
</tr>
<tr>
<td>Kinesiology and Wellness</td>
<td>172</td>
</tr>
<tr>
<td>Language Arts</td>
<td>173</td>
</tr>
<tr>
<td>Mathematics</td>
<td>174</td>
</tr>
<tr>
<td>Music</td>
<td>174</td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>175</td>
</tr>
<tr>
<td>Social &amp; Behavioral Sciences</td>
<td>176</td>
</tr>
</tbody>
</table>
Business Emphasis, AA Liberal Arts and Sciences

Degree A8981
An emphasis in Business provides the student with an understanding of business and its role in society. Students will have knowledge of various business functions and economic analysis. Upon completion of this degree students will be prepared for an entry level job in the business world.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

• Describe the basic accounting system and how it is used to serve business needs.
• List and explain the foundations upon which business is built and the economic challenges facing the United States.
• Compose an appropriate, effective letter presenting good news, bad news, sales, or persuasive content.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

Required Core

SPCH 1A Public Speaking (Required course)
or SPCH 1AH Public Speaking - Honors
or SPCH 2 Fundamentals of Communication
SPCH 26 Interpersonal Communication
or SPCH 26H Interpersonal Communication - Honors

Choose eleven units from the following:

SPCH 1A Public Speaking
or SPCH 1AH Public Speaking - Honors
SPCH 2 Fundamentals of Communication
SPCH 3 Voice and Diction
SPCH 4 Performance of Literature
SPCH 6 Group Communication
SPCH 7 Intercultural Communication
or SPCH 7H Intercultural Communication - Honors
SPCH 8 Professional and Organizational Speaking
or SPCH 8H Professional and Organizational Speaking - Honors
SPCH 15 Forensics: Fundamentals of Contest Speech and Debate
SPCH 16 Forensics: Individual Event Team
SPCH 17 Forensics: Debate Team
SPCH 18 Forensics: Reader's Theater Team
SPCH 20 Argumentation and Debate
or SPCH 20H Argumentation and Debate - Honors
SPCH 30 Gateway to Communication Studies
SPCH 99 Special Projects in Speech
JOUR 100 Introduction to Mass Media
JOUR 101 Beginning Newswriting
JOUR 102 Intermediate Newswriting
JOUR 111 Writing Broadcast and Web News
PHOT 10 Basic Digital and Film Photography
R-TV 01 Introduction to Electronic Media
R-TV 11A Beginning Radio Production
R-TV 19A Beginning Video Production
R-TV 99 Radio/TV Special Projects

Communication Emphasis, AA Liberal Arts and Sciences

Degree A8982
An emphasis in Communication provides the student with an understanding of communication strategies, reasoning, logic, and critical analysis as it relates to human interaction within multiple cultural contexts.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

• perform basic speech delivery skills.
• critically analyze information and arguments.
• select and research an appropriate topic and thesis.
• logically organize supporting materials into a well-crafted presentation.
• demonstrate effective verbal and non-verbal delivery skills to present a message to a live audience in a confident manner.
• formulate communication solutions to problems in a range of contexts.
• create messages appropriate for diverse audiences and listener.
• develop an improved understanding of themselves as communicators.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

Required Core

SPCH 1A Public Speaking (Required course)
or SPCH 1AH Public Speaking - Honors
or SPCH 2 Fundamentals of Communication
SPCH 3 Voice and Diction
SPCH 4 Performance of Literature
SPCH 6 Group Communication
SPCH 7 Intercultural Communication
or SPCH 7H Intercultural Communication - Honors
SPCH 8 Professional and Organizational Speaking
or SPCH 8H Professional and Organizational Speaking - Honors
SPCH 15 Forensics: Fundamentals of Contest Speech and Debate
SPCH 16 Forensics: Individual Event Team
SPCH 17 Forensics: Debate Team
SPCH 18 Forensics: Reader's Theater Team
SPCH 20 Argumentation and Debate
or SPCH 20H Argumentation and Debate - Honors
SPCH 30 Gateway to Communication Studies
SPCH 99 Special Projects in Speech
JOUR 100 Introduction to Mass Media
JOUR 101 Beginning Newswriting
JOUR 102 Intermediate Newswriting
JOUR 111 Writing Broadcast and Web News
PHOT 10 Basic Digital and Film Photography
R-TV 01 Introduction to Electronic Media
R-TV 11A Beginning Radio Production
R-TV 19A Beginning Video Production
R-TV 99 Radio/TV Special Projects

For Area of Emphasis

Total Units 18
Environmental Studies Emphasis, AA Liberal Arts and Sciences

Humanities and Social Sciences Division

An emphasis in Environmental Studies is an interdisciplinary course of study that provides students with an integrated and critical understanding of the natural environment and human interactions with it. The coursework is designed to examine the interplay between natural and social systems and the ideological foundations of humanity’s attitudes and behaviors in relation to its ever-changing environment. This program is designed to prepare students to research, analyze, and propose solutions to the myriad environmental challenges facing the world today through a well-rounded curriculum combining classroom, laboratory, and field study instruction. Students who are interested in an Environmental Science major are advised to follow the AA in Liberal Arts with an emphasis in natural sciences and to work with a counselor to select major courses appropriate to their intended transfer institution.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Demonstrate critical thinking skills in relation to environmental issues
- Demonstrate an ability to integrate the many disciplines and fields that intersect with environmental concerns
- Demonstrate an awareness, knowledge, and appreciation of ecological processes and their relationship they have with human communities
- Demonstrate an ability to integrate environmental issues within the concept of sustainability

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

Choose a combination of any 3 courses 9-11

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 6</td>
<td>Humans and the Environment</td>
</tr>
<tr>
<td>BIOL 6L</td>
<td>Humans and the Environment Laboratory</td>
</tr>
<tr>
<td>GEOL 9</td>
<td>Environmental Geology</td>
</tr>
<tr>
<td>BUSC 1A</td>
<td>Principles of Economics - Macroeconomics</td>
</tr>
<tr>
<td>or BUSC 1AH</td>
<td>Principles of Economics - Macroeconomics - Honors</td>
</tr>
<tr>
<td>POLI 10</td>
<td>Environmental Politics</td>
</tr>
</tbody>
</table>

Scientific Inquiry and Quantitative Reasoning

Choose a minimum of three units from the following: 3-5

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 1</td>
<td>General Biology</td>
</tr>
<tr>
<td>BIOL 3</td>
<td>Ecology and Field Biology</td>
</tr>
<tr>
<td>BIOL 4</td>
<td>Biology for Majors</td>
</tr>
<tr>
<td>or BIOL 4H</td>
<td>Biology for Majors - Honors</td>
</tr>
<tr>
<td>BIOL 20</td>
<td>Marine Biology</td>
</tr>
<tr>
<td>BIOL 21</td>
<td>Marine Biology Laboratory</td>
</tr>
<tr>
<td>BIOL 25</td>
<td>Conservation Biology</td>
</tr>
<tr>
<td>BTNY 3</td>
<td>Plant Structures, Functions, and Diversity</td>
</tr>
<tr>
<td>CHEM 10</td>
<td>Chemistry for Allied Health Majors</td>
</tr>
<tr>
<td>CHEM 40</td>
<td>Introduction to General Chemistry</td>
</tr>
<tr>
<td>CHEM 50</td>
<td>General Chemistry I</td>
</tr>
<tr>
<td>or CHEM 50H</td>
<td>General Chemistry I - Honors</td>
</tr>
</tbody>
</table>

GEOL 1     | Elements of Physical Geography             |
| or GEOL 1H| Elements of Physical Geography - Honors    |
| GEOL 1L   | Physical Geography Laboratory              |
| or GEOL 1LH| Physical Geography Laboratory - Honors    |
| GEOL 10   | Introduction to Geographic Information Systems |

GEOL 1     | Physical Geology                           |
| GEOL 8    | Earth Science                             |
| or GEOL 8H| Earth Science - Honors                     |
| GEOL 8L   | Earth Science Laboratory                   |
| MATH 110  | Elementary Statistics                      |
| or MATH 110H| Elementary Statistics - Honors             |
| MATH 140  | Calculus for Business                      |
| MATH 160  | Precalculus Mathematics                    |
| MATH 180  | Calculus and Analytic Geometry             |
| METO 3    | Weather and the Atmospheric Environment    |
| METO 3L   | Weather and Atmospheric Environment Laboratory |
| BIOL 99A  | Special Projects in Biology                |
| OCEA 10   | Introduction to Oceanography               |
| or OCEA 10H| Introduction to Oceanography - Honors      |
| OCEA 10L  | Introduction to Oceanography Laboratory    |
| PHYS 1    | Physics                                    |
| PHYS 2AG  | General Physics                            |
| PHYS 4A   | Engineering Physics                        |
| PHSC 3    | Energy Science                             |
| PHSC 9    | Physical Science                           |
| PSYC 10   | Statistics for the Behavioral Sciences     |

Social Science

Choose two of the following options: 6

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 5</td>
<td>Principles of Cultural Anthropology</td>
</tr>
<tr>
<td>BUSC 1B</td>
<td>Principles of Economics - Microeconomics</td>
</tr>
<tr>
<td>or BUSC 1BH</td>
<td>Principles of Economics - Microeconomics - Honors</td>
</tr>
<tr>
<td>GEOG 2</td>
<td>Human Geography</td>
</tr>
<tr>
<td>or GEOG 2H</td>
<td>Human Geography - Honors</td>
</tr>
<tr>
<td>GEOG 5</td>
<td>World Regional Geography</td>
</tr>
<tr>
<td>GEOG 30</td>
<td>Geography of California</td>
</tr>
<tr>
<td>or GEOG 30H</td>
<td>Geography of California - Honors</td>
</tr>
<tr>
<td>PHIL 12</td>
<td>Introduction to Ethics</td>
</tr>
<tr>
<td>or PHIL 12H</td>
<td>Introduction to Ethics - Honors</td>
</tr>
<tr>
<td>POLI 1</td>
<td>Political Science</td>
</tr>
<tr>
<td>or POLI 1H</td>
<td>Political Science - Honors</td>
</tr>
<tr>
<td>SOC 2</td>
<td>Contemporary Social Problems</td>
</tr>
<tr>
<td>or SOC 2H</td>
<td>Contemporary Social Problems - Honors</td>
</tr>
</tbody>
</table>

Recommended Electives

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOL 24</td>
<td>Geologic Field Studies: Central California</td>
</tr>
<tr>
<td>GEOL 25</td>
<td>Geologic Field Studies: Southern California</td>
</tr>
<tr>
<td>GEOL 29</td>
<td>Special Topics in Field Geology</td>
</tr>
<tr>
<td>HIST 1</td>
<td>History of the United States</td>
</tr>
<tr>
<td>HIST 4</td>
<td>World History: Early Modern to the Present</td>
</tr>
<tr>
<td>HIST 39</td>
<td>California History</td>
</tr>
</tbody>
</table>

Total Units 18-22
Fine Arts Emphasis, AA Liberal Arts and Sciences

Degree A8983
An emphasis in Fine Arts provides the student with an understanding of the practices and theories of traditional and contemporary two and three-dimensional studio arts and an introduction to the history of Western art. In addition to the foundation courses, students select 12 Units from the list of approved electives.

Program Learning Outcomes
Upon successful completion of this program, a student will:

- Have completed the foundation courses of the major which are the aesthetic base needed for transfer into bachelors programs or independent work as an artist.
- Be able to apply critical thinking skills to original work.
- Be able to apply the elements and principles of design to original art work.
- Be able to apply visual arts concepts that are basic to many forms and fields of art and design in visual, oral, and written communication.
- Be able to analyze historical, contemporary, peer, and personal visual artwork that range in modes of artistic expression.
- Be able to demonstrate in oral, written and studio work familiarity with the history of western art.
- Be proficient in a variety of visual art techniques and tools using them to explore a range of subjects, media, styles and formats.
- Create independent original work in the area of their focus demonstrating basic professional practices.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTD 15A</td>
<td>Drawing: Beginning</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 17A</td>
<td>Drawing: Life</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 20</td>
<td>Design: Two-Dimensional</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 21</td>
<td>Design: Color and Composition</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 25A</td>
<td>Beginning Painting I</td>
<td>3</td>
</tr>
<tr>
<td>ARTS 22</td>
<td>Design: Three-Dimensional</td>
<td>3</td>
</tr>
<tr>
<td>AHIS 4</td>
<td>History of Western Art: Prehistoric Through Gothic</td>
<td>3</td>
</tr>
<tr>
<td>or AHIS 4H</td>
<td>History of Western Art: Prehistoric Through Gothic - Honors</td>
<td></td>
</tr>
<tr>
<td>AHIS 5</td>
<td>History of Western Art: Renaissance Through Modern</td>
<td>3</td>
</tr>
<tr>
<td>or AHIS 5H</td>
<td>History of Western Art: Renaissance Through Modern - Honors</td>
<td></td>
</tr>
</tbody>
</table>

Choose twelve units from one of the following art categories: 12

Ceramics
- ARTS 30A Ceramics: Beginning I
- ARTS 30B Ceramics: Beginning II
- ARTS 31 Ceramics: Advanced Studio
- ARTS 33 Ceramics: Hand Construction
- ARTS 34 The Sculptural Vessel

Sculpture
- ARTS 40A Sculpture: Beginning
- ARTS 40B Sculpture: Intermediate
- ARTS 40C Sculpture: Carving
- ARTS 41A Sculpture: Life
- ARTS 41B Sculpture: Intermediate Life
- ARTS 42 Sculpture: Mold Making
- ARTS 46A Sculpture: Special Effects Makeup
- ARTS 46B Sculpture: Special Effects Makeup

Drawing
- ANIM 101A Drawing - Gesture and Figure
- ARTD 16 Drawing: Perspective
- ARTD 17B Drawing: Life-Advanced
- ARTD 23A Drawing: Heads and Hands
- ARTD 23B Drawing: Advanced Heads and Hands
- ARTD 23C Drawing: Expressive Heads and Hands
- ANIM 101C Figure Gesture Expressive Design
- ANIM 107 Figure in Motion
- ANIM 111A Animal Drawing
- ANIM 111B Animal Drawing
- ARTD 15B Drawing: Intermediate
- ANIM 101B Figure Gesture - Design

Illustration
- ARTC 100 Graphic Design I
- ARTC 163 Dynamic Sketching
- ARTC 165 Illustration
- ARTC 167 Visual Development
- ARTC 169 Contemporary Illustration
- ARTC 290 Portfolio
- ARTD 19A Figure Painting

Figure
- ANIM 101A Drawing - Gesture and Figure
- ANIM 101B Figure Gesture - Design
- ANIM 101C Figure Gesture Expressive Design
- ANIM 107 Figure in Motion
- ANIM 111A Animal Drawing
- ANIM 111B Animal Drawing
- ARTD 17B Drawing: Life-Advanced
- ARTD 19A Figure Painting
- ARTD 23A Drawing: Heads and Hands
- ARTD 23B Drawing: Advanced Heads and Hands
- ARTD 23C Drawing: Expressive Heads and Hands
- ARTS 41B Sculpture: Intermediate Life

Painting
- ARTD 19A Figure Painting
- ARTD 25B Beginning Painting II
- ARTD 26A Intermediate Painting I
- ARTD 26B Intermediate Painting II
- ARTD 27 Painting: Watercolor

Printmaking
- ARTD 43A Introduction to Printmaking
ARTD 43B  Intermediate Printmaking in Intaglio and Relief
ARTD 44A  Printmaking: Introduction to Lithography I
ARTD 44B  Printmaking: Intermediate Lithography
ARTD 45A  Printmaking: Introduction to Screenprinting
ARTD 45B  Printmaking: Intermediate Screenprinting
ARTD 46A  Printmaking: Introduction to Monotype
ARTD 46B  Intermediate Painterly Printmaking
ARTD 47A  Printmaking: Photo and Alternative Processes

Gallery
ARTC 100  Graphic Design I
ARTG 20   Art, Artists and Society
ARTG 21A  Introduction to Exhibition Production
ARTG 21B  Intermediate Exhibition Production

Photography
PHOT 10  Basic Digital and Film Photography
PHOT 12  Photographic Alternatives
PHOT 20  Color Photography
PHOT 9   Digital Image Editing for Photographers
         or PHOT 17  Photocommunication
         or ARTC 100 Graphic Design I

Graphic Design
ARTC 100  Graphic Design I
ARTC 120  Graphic Design II
ARTC 140  Graphic Design III
ARTC 160  Typography
ARTC 200  Web Design
ARTC 220  Graphic Design IV

Humanities Emphasis, AA Liberal Arts and Sciences

Degree A8984
An emphasis in Humanities provides the student with an understanding of the interrelationship between art, religion, history, music, literature and the dramatic arts, and philosophical and political thought. This emphasis also strengthens the understanding of other cultures through the study of a foreign language.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Students must select a total of 18 to 20 units choosing courses from at least 5 of the following 7 categories:

Required Courses
Select a total of 18 to 20 units choosing courses from at least 5 of the 7 categories:

Music
MUS 11A  Music Literature Survey
MUS 11B  Music Literature Survey
MUS 12   History of Jazz
MUS 13   Introduction to Music Appreciation

or MUS 13H  Introduction to Music Appreciation - Honors
MUS 14A  World Music
MUS 14B  American Folk Music
MUS 15   Rock Music History and Appreciation

Art History
AHIS 3   History of Women and Gender in Art
         or AHIS 3H  History of Women and Gender in Art - Honors
AHIS 4   History of Western Art: Prehistoric Through Gothic
         or AHIS 4H  History of Western Art: Prehistoric Through Gothic - Honors
AHIS 5   History of Western Art: Renaissance Through Modern
         or AHIS 5H  History of Western Art: Renaissance Through Modern - Honors
AHIS 6   History of Modern Art
         or AHIS 6H  History of Modern Art - Honors
AHIS 9   History of Asian Art and Architecture
AHIS 10  A History of Greek and Roman Art and Architecture
AHIS 11  History of African, Oceanic, and Native American Art
AHIS 12  History of Pre Columbian Art and Architecture
         or AHIS 12H History of Pre Columbian Art and Architecture - Honors
ARCH 250 World Architecture I
         or ARCH 251 World Architecture II

Philosophy and Political Sciences
PHIL 12  Introduction to Ethics
         or PHIL 12H Introduction to Ethics - Honors
PHIL 20A History of Ancient Philosophy
         or PHIL 20AH History of Ancient Philosophy - Honors
PHIL 20B History of Modern Philosophy
         or PHIL 20BH History of Modern Philosophy - Honors
POLI 5   Political Theory I - Ancient to Contemporary
POLI 9   Introduction to International Relations

English and Dramatic Arts Literature
FRCH 60  French Culture Through Cinema
ITAL 60  Italian Culture Through Cinema
LIT 10   Survey of Shakespeare
LIT 11A  World Literature to 1650
LIT 11B  World Literature from 1650
LIT 15   Introduction to Cinema
SPCH 4  Performance of Literature
THTR 10  History of Theater Arts

Religion and Literature
LIT 36   Introduction to Mythology
LIT 46   The Bible As Literature: Old Testament
LIT 47   The Bible as Literature: New Testament
PHIL 15  Major World Religions
         or PHIL 15H Major World Religions - Honors

History
HIST 3   World History: Prehistoric to Early Modern
or HIST 3H  World History: Prehistoric to Early Modern - Honors  
HIST 4  World History: Early Modern to the Present  
HIST 4H  World History: Early Modern to the Present - Honors  
HIST 10  History of Premodern Asia  
HIST 11  History of Modern Asia  
HIST 16  The Wild West - A History, 1800-1890  
HIST 19  History of Mexico  
HIST 35  History of Africa  
HIST 44  History of Native Americans  

**Foreign Languages**  
ARAB 2  Continuing Elementary Arabic  
CHIN 2  Continuing Elementary Chinese  
CHIN 3  Intermediate Chinese  
FRCH 2  Continuing Elementary French  
FRCH 3  Intermediate French  
GERM 2  Continuing Elementary German  
GERM 3  Intermediate German  
ITAL 2  Continuing Elementary Italian  
ITAL 3  Intermediate Italian  
JAPN 2  Continuing Elementary Japanese  
JAPN 3  Intermediate Japanese  
SPAN 2  Continuing Elementary Spanish  
SPAN 3  Intermediate Spanish  
SPAN 11  Spanish for the Spanish Speaking  
SPAN 12  Continuing Spanish for the Spanish Speaking  
SIGN 101  American Sign Language 1  
SIGN 102  American Sign Language 2  

For Area of Emphasis  

Total Units  18-20  

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**Information Technology Emphasis, AA Liberal Arts and Sciences**  

**Degree A8985**  
The A.A. Degree in Liberal Arts and Sciences with an emphasis in Information Technology is designed to prepare students for a career in Information Technology. The degree offers a balanced set of classes that enables students to maintain and secure a computer, create and modify computer applications and databases, create customized reports, and use productivity software to solve business problems. Emphasis is placed on developing object-oriented, business-related applications, creating and maintaining a database, and utilizing operating system utilities to optimize, maintain and secure a computer. Career opportunities available after the completion of this degree include technical support and systems analyst. Students wishing a bachelor's degree (transfer program) should meet with a counselor or advisor to discuss transferability of course.

**Program Learning Outcomes**  

*Upon successful completion of this program, a student will:*

- Know the four primary operations of a computer and the hardware that performs these operations.
- Be able to create effective queries that answer needed questions.
- Be able to identify four types of common transmission media and be able to describe the basic characteristics of each.
- Be able to use decision making statements and loops in order to create a business application.
- Be able to understand the need for security.

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

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**Required Courses**  

**Information Technology Basics**  

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISB 11</td>
<td>Computer Information Systems</td>
<td>3.5</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
</tbody>
</table>

**Software Development**  

Choose one of the following sequences: 3.5  

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISP 11  &amp; 11L</td>
<td>Programming in Visual Basic and Programming in Visual Basic Laboratory</td>
<td>3.5</td>
</tr>
<tr>
<td>CISP 21  &amp; 21L</td>
<td>Programming in Java and Programming in Java Laboratory</td>
<td>3.5</td>
</tr>
<tr>
<td>CISP 31  &amp; 31L</td>
<td>Programming in C++ and Programming in C++ Laboratory</td>
<td>3.5</td>
</tr>
<tr>
<td>CISP 41  &amp; 41L</td>
<td>Programming in C# and Programming in C# Laboratory</td>
<td>3.5</td>
</tr>
<tr>
<td>CISW 21  &amp; 21L</td>
<td>Secure Web Programming with ASP.NET and Secure Web Programming with ASP.NET Laboratory</td>
<td>3.5</td>
</tr>
<tr>
<td>CISW 52  &amp; 52L</td>
<td>Mobile Device Programming and Mobile Device Programming Laboratory</td>
<td>3.5</td>
</tr>
<tr>
<td>CISW 24  &amp; 24L</td>
<td>Secure Server Side Web Programming and Secure Server Side Web Programming Laboratory</td>
<td>3.5</td>
</tr>
</tbody>
</table>

**Database Technology**  

Choose one of the following sequences: 3.5  

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISD 11  &amp; 11L</td>
<td>Database Management - Microsoft Access and Database Management - Microsoft Access Laboratory</td>
<td>3.5</td>
</tr>
<tr>
<td>CISD 21  &amp; 21L</td>
<td>Database Management - Microsoft SQL Server and Database Management - Microsoft SQL Server Laboratory</td>
<td>3.5</td>
</tr>
<tr>
<td>CISD 31  &amp; 31L</td>
<td>Database Management - Oracle and Database Management - Oracle Laboratory</td>
<td>3.5</td>
</tr>
</tbody>
</table>

**Operating Systems and Networking**  

Choose one of the following options: 3-3.5  

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISN 11  &amp; 11L</td>
<td>Telecommunications/Networking and Telecommunications/Networking Laboratory</td>
<td>3.5</td>
</tr>
<tr>
<td>CISN 21</td>
<td>Windows Operating System</td>
<td>3.5</td>
</tr>
<tr>
<td>CISN 31  &amp; 31L</td>
<td>Linux Operating System and Linux Operating System Laboratory</td>
<td>3.5</td>
</tr>
<tr>
<td>CISN 61</td>
<td>Virtualization Technology</td>
<td>3.5</td>
</tr>
</tbody>
</table>

**Security**  

Choose one of the following options: 3-4  

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISS 13</td>
<td>Principles of Information Systems Security</td>
<td>3.5</td>
</tr>
</tbody>
</table>
Kinesiology and Wellness Emphasis, AA Liberal Arts and Sciences

Degree A8986

An emphasis in Kinesiology and Wellness provides the student with an understanding of kinesiology, health promotion, and the mechanics of human bodily movement. In addition to the foundational physical education and movement courses, students select courses from a scientific and nutrition and behavioral development and diversity cluster.

Program Learning Objectives

Upon successful completion of this program, a student will:

- Have an understanding of kinesiology, health promotion, and the mechanics of human bodily movement.
- Have an understanding of Anatomy, Nutrition as well as Behavior Development as it applies to Kinesiology.
- Be able to demonstrate competence in several activities.
- Be provided with an opportunity to prepare for transfer or a career in the field of human movement and wellness.
- Be able to examine personal health-related behavioral patterns, select goals and formulate appropriate health and fitness strategies.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

Cluster 1: Kinesiology, Movement, and Health Promotion
Choose six to eight units from the following: 6-8

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>DN-T 18</td>
<td>Introduction to Dance</td>
</tr>
<tr>
<td>DN-T 20</td>
<td>History and Appreciation of Dance</td>
</tr>
<tr>
<td>KIN 3</td>
<td>First Aid and CPR</td>
</tr>
<tr>
<td>or KIN 5</td>
<td>Advanced First Aid/CPR/Emergency Response</td>
</tr>
<tr>
<td>KIN 13</td>
<td>Sports Officiating</td>
</tr>
<tr>
<td>KIN 19</td>
<td>Introduction to Care/Prevention of Activity/ Sports-Related Injuries</td>
</tr>
<tr>
<td>KIN 34</td>
<td>Fitness for Living</td>
</tr>
<tr>
<td>KIN 39</td>
<td>Techniques of Fitness Testing</td>
</tr>
<tr>
<td>KIN 44</td>
<td>Theory of Coaching</td>
</tr>
<tr>
<td>KIN 17</td>
<td>Introduction to Kinesiology</td>
</tr>
</tbody>
</table>

Cluster 2: Scientific and Nutrition Background
Choose a minimum of three to five units from the following: 3-5

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANAT 10A</td>
<td>Introductory Human Anatomy</td>
</tr>
<tr>
<td>or ANAT 35</td>
<td>Human Anatomy</td>
</tr>
<tr>
<td>ANAT 10B</td>
<td>Introductory Human Physiology</td>
</tr>
<tr>
<td>or ANAT 36</td>
<td>Human Physiology</td>
</tr>
<tr>
<td>ANAT 35</td>
<td>Human Anatomy</td>
</tr>
<tr>
<td>ANAT 36</td>
<td>Human Physiology</td>
</tr>
<tr>
<td>BIOL 1</td>
<td>General Biology</td>
</tr>
<tr>
<td>BIOL 4</td>
<td>Biology for Majors</td>
</tr>
<tr>
<td>or BIOL 4H</td>
<td>Biology for Majors - Honors</td>
</tr>
<tr>
<td>BIOL 5</td>
<td>Contemporary Health Issues</td>
</tr>
<tr>
<td>BIOL 13</td>
<td>Human Reproduction, Development and Aging</td>
</tr>
<tr>
<td>CHEM 10</td>
<td>Chemistry for Allied Health Majors</td>
</tr>
<tr>
<td>CHEM 40</td>
<td>Introduction to General Chemistry</td>
</tr>
<tr>
<td>CHEM 50</td>
<td>General Chemistry I</td>
</tr>
<tr>
<td>or CHEM 50H</td>
<td>General Chemistry I - Honors</td>
</tr>
<tr>
<td>MICR 1</td>
<td>Principles of Microbiology</td>
</tr>
<tr>
<td>MICR 22</td>
<td>Microbiology</td>
</tr>
<tr>
<td>NF 10</td>
<td>Nutrition for Personal Health and Wellness</td>
</tr>
<tr>
<td>or NF 12</td>
<td>Sports Nutrition</td>
</tr>
<tr>
<td>NF 25</td>
<td>Introduction to Nutrition Science</td>
</tr>
<tr>
<td>or NF 25H</td>
<td>Introduction to Nutrition Science - Honors</td>
</tr>
<tr>
<td>PHYS 1</td>
<td>Physics</td>
</tr>
<tr>
<td>PHYS 2AG</td>
<td>General Physics</td>
</tr>
<tr>
<td>PSYC 1B</td>
<td>Biological Psychology</td>
</tr>
</tbody>
</table>

Cluster 3: Behavioral Development and Diversity
Choose a minimum of three to four units from the following: 3-4

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 5</td>
<td>Principles of Cultural Anthropology</td>
</tr>
<tr>
<td>ANTH 22</td>
<td>General Cultural Anthropology</td>
</tr>
<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
</tr>
<tr>
<td>CHLD 10</td>
<td>Child Growth and Lifespan Development</td>
</tr>
<tr>
<td>or CHLD 10H</td>
<td>Child Growth and Lifespan Development - Honors</td>
</tr>
<tr>
<td>CHLD 11</td>
<td>Child and Adolescent Development</td>
</tr>
<tr>
<td>COUN 2</td>
<td>College Success Strategies</td>
</tr>
<tr>
<td>COUN 5</td>
<td>Career and Life Planning</td>
</tr>
<tr>
<td>PSYC 1A</td>
<td>Introduction to Psychology</td>
</tr>
<tr>
<td>or PSYC 1AH</td>
<td>Introduction to Psychology - Honors</td>
</tr>
<tr>
<td>PSYC 3</td>
<td>Introduction to Research Methods in Psychology</td>
</tr>
<tr>
<td>PSYC 14</td>
<td>Developmental Psychology</td>
</tr>
<tr>
<td>PSYC 15</td>
<td>Introduction to Child Psychology</td>
</tr>
<tr>
<td>PSYC 17</td>
<td>Introduction to Human Services</td>
</tr>
<tr>
<td>PSYC 26</td>
<td>Psychology of Sexuality</td>
</tr>
<tr>
<td>PSYC 33</td>
<td>Psychology for Effective Living</td>
</tr>
<tr>
<td>SOC 1</td>
<td>Sociology</td>
</tr>
<tr>
<td>or SOC 1H</td>
<td>Sociology - Honors</td>
</tr>
</tbody>
</table>
SOC 2  Contemporary Social Problems
   or SOC 2H Contemporary Social Problems - Honors
SOC 15  Child Development
SOC 20  Sociology of Ethnic Relations
   or SOC 20H Sociology of Ethnic Relations - Honors

Activity Courses
Choose a minimum of two courses from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>DNCE 1</td>
<td>Ballet Fundamentals</td>
</tr>
<tr>
<td>DNCE 10</td>
<td>Modern Fundamentals</td>
</tr>
<tr>
<td>DNCE 17</td>
<td>Jazz Fundamentals</td>
</tr>
<tr>
<td>DNCE 28</td>
<td>Theater Dance I</td>
</tr>
<tr>
<td>DNCE 41</td>
<td>Pilates I</td>
</tr>
<tr>
<td>KINA 8A</td>
<td>Swimming - Beginning</td>
</tr>
<tr>
<td>KINF 10A</td>
<td>Weight Training - Beginning</td>
</tr>
<tr>
<td>KINF 34A</td>
<td>Cardiorespiratory Training Beginning</td>
</tr>
<tr>
<td>KINF 36A</td>
<td>Circuit Training Beginning</td>
</tr>
<tr>
<td>KINF 38A</td>
<td>Aerobics-Beginning</td>
</tr>
<tr>
<td>KINI 4A</td>
<td>Badminton - Beginning</td>
</tr>
<tr>
<td>KINI 18A</td>
<td>Golf - Beginning</td>
</tr>
<tr>
<td>KINI 29</td>
<td>Self Defense and Martial Arts</td>
</tr>
<tr>
<td>KINI 33A</td>
<td>Kickboxing Beginning</td>
</tr>
<tr>
<td>KINI 50A</td>
<td>Yoga</td>
</tr>
<tr>
<td>KINS 2A</td>
<td>Basketball Beginning</td>
</tr>
<tr>
<td>KINS 10A</td>
<td>Beginning Soccer</td>
</tr>
<tr>
<td>KINS 24A</td>
<td>Volleyball - Beginning</td>
</tr>
<tr>
<td>KINX 88</td>
<td>Pre-Season Athletics</td>
</tr>
<tr>
<td>KINX 99</td>
<td>Off-Season Athletics</td>
</tr>
<tr>
<td>KINL 2</td>
<td>Physical Fitness for the Physically Limited</td>
</tr>
<tr>
<td>KINL 18</td>
<td>Weight Training for the Physically Limited</td>
</tr>
</tbody>
</table>

Must complete at least 18 units. Remaining units must be taken from clusters 1 – 3 if not already taken.

For Area of Emphasis

| Total Units | 13-23 |

Language Arts Emphasis, AA Liberal Arts and Sciences

Degree A8987
An emphasis in Language Arts provides the student with an understanding of the acquisition of language with a focus on reading, writing, listening, and speaking with a diverse environment. In addition to the foundational language acquisition courses, students select personal options that will strengthen their individual interest and goals within Language Arts.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

Language Acquisition
Choose a minimum of nine units from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 51</td>
<td>Early Literacy in Child Development</td>
</tr>
<tr>
<td>ENGL 1C</td>
<td>Critical Thinking and Writing</td>
</tr>
</tbody>
</table>
   or ENGL 1CH-Critical Thinking and Writing - Honors
| ENGL 81  | Language Acquisition             |
| READ 100 | Analysis and Critical Reading     |
| SIGN 210 | American Sign Language Structure |
| STDY 100 | University-level Academic Success Strategies |

Language Arts Diversity
Choose a minimum of six units from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPAN 1</td>
<td>Elementary Spanish</td>
</tr>
<tr>
<td>SPAN 2</td>
<td>Continuing Elementary Spanish</td>
</tr>
<tr>
<td>SPAN 3</td>
<td>Intermediate Spanish</td>
</tr>
<tr>
<td>SPAN 4</td>
<td>Continuing Intermediate Spanish</td>
</tr>
<tr>
<td>SPAN 11</td>
<td>Spanish for the Spanish Speaking</td>
</tr>
<tr>
<td>SPAN 12</td>
<td>Continuing Spanish for the Spanish Speaking</td>
</tr>
<tr>
<td>SPAN 53</td>
<td>Conversational Spanish</td>
</tr>
<tr>
<td>SPAN 54</td>
<td>Continuing Conversational Spanish</td>
</tr>
<tr>
<td>FRCH 1</td>
<td>Elementary French</td>
</tr>
<tr>
<td>FRCH 2</td>
<td>Continuing Elementary French</td>
</tr>
<tr>
<td>FRCH 3</td>
<td>Intermediate French</td>
</tr>
<tr>
<td>FRCH 4</td>
<td>Continuing Intermediate French</td>
</tr>
<tr>
<td>FRCH 53</td>
<td>Intermediate Conversational French</td>
</tr>
<tr>
<td>FRCH 54</td>
<td>Continuing Intermediate Conversational French</td>
</tr>
<tr>
<td>ITAL 1</td>
<td>Elementary Italian</td>
</tr>
<tr>
<td>ITAL 2</td>
<td>Continuing Elementary Italian</td>
</tr>
<tr>
<td>ITAL 3</td>
<td>Intermediate Italian</td>
</tr>
<tr>
<td>ITAL 4</td>
<td>Continuing Intermediate Italian</td>
</tr>
<tr>
<td>ITAL 52</td>
<td>Conversational Italian</td>
</tr>
<tr>
<td>ITAL 53</td>
<td>Continuing Conversational Italian</td>
</tr>
<tr>
<td>ITAL 54</td>
<td>Advanced Conversational Italian</td>
</tr>
<tr>
<td>GERM 1</td>
<td>Elementary German</td>
</tr>
<tr>
<td>GERM 2</td>
<td>Continuing Elementary German</td>
</tr>
<tr>
<td>GERM 3</td>
<td>Intermediate German</td>
</tr>
<tr>
<td>CHIN 1</td>
<td>Elementary Chinese</td>
</tr>
<tr>
<td>CHIN 2</td>
<td>Continuing Elementary Chinese</td>
</tr>
<tr>
<td>CHIN 3</td>
<td>Intermediate Chinese</td>
</tr>
<tr>
<td>CHIN 4</td>
<td>Continuing Intermediate Chinese</td>
</tr>
<tr>
<td>JAPN 1</td>
<td>Elementary Japanese</td>
</tr>
<tr>
<td>JAPN 2</td>
<td>Continuing Elementary Japanese</td>
</tr>
<tr>
<td>JAPN 3</td>
<td>Intermediate Japanese</td>
</tr>
<tr>
<td>JAPN 4</td>
<td>Continuing Intermediate Japanese</td>
</tr>
<tr>
<td>JAPN 5</td>
<td>Advanced Japanese</td>
</tr>
<tr>
<td>LATN 1</td>
<td>Elementary Latin</td>
</tr>
<tr>
<td>LATN 2</td>
<td>Continuing Elementary Latin</td>
</tr>
<tr>
<td>ARAB 1</td>
<td>Elementary Arabic</td>
</tr>
<tr>
<td>ARAB 2</td>
<td>Continuing Elementary Arabic</td>
</tr>
<tr>
<td>SIGN 101</td>
<td>American Sign Language 1</td>
</tr>
<tr>
<td>SIGN 102</td>
<td>American Sign Language 2</td>
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<tr>
<td>SIGN 103</td>
<td>American Sign Language 3</td>
</tr>
<tr>
<td>SIGN 104</td>
<td>American Sign Language 4</td>
</tr>
<tr>
<td>SIGN 105</td>
<td>American Sign Language 5</td>
</tr>
<tr>
<td>LIT 3</td>
<td>Multicultural American Literature</td>
</tr>
</tbody>
</table>
Mathematics Emphasis, AA Liberal Arts and Sciences

Degree A8989
An emphasis in Mathematics provides the student with an understanding of college level mathematics. In addition to the foundational calculus courses, students may select from computer science programming options.

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Demonstrate critical thinking skills in solving an application problem in the math and computer science courses that the student takes.
- Analyze success rates for the math courses that are assigned to the AA Degree.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
Choose a minimum of 18 units from the following with at most two CSCI courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 130</td>
<td>College Algebra</td>
</tr>
<tr>
<td>MATH 140</td>
<td>Calculus for Business</td>
</tr>
<tr>
<td>MATH 150</td>
<td>Trigonometry</td>
</tr>
<tr>
<td>MATH 160</td>
<td>Precalculus Mathematics</td>
</tr>
<tr>
<td>MATH 180</td>
<td>Calculus and Analytic Geometry</td>
</tr>
<tr>
<td>MATH 181</td>
<td>Calculus and Analytic Geometry</td>
</tr>
<tr>
<td>MATH 245</td>
<td>A Transition to Advanced Mathematics</td>
</tr>
<tr>
<td>MATH 280</td>
<td>Calculus and Analytic Geometry</td>
</tr>
<tr>
<td>MATH 285</td>
<td>Linear Algebra and Differential Equations</td>
</tr>
<tr>
<td>CSCI 110</td>
<td>Fundamentals of Computer Science</td>
</tr>
<tr>
<td>CSCI 140</td>
<td>C++ Language and Object Development</td>
</tr>
<tr>
<td>CSCI 145</td>
<td>Java Language and Object Oriented Programming</td>
</tr>
</tbody>
</table>

For Area of Emphasis
Total Units 18

Recommended Electives

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 100</td>
<td>Survey of College Mathematics</td>
</tr>
<tr>
<td>MATH 110</td>
<td>Elementary Statistics</td>
</tr>
<tr>
<td>or MATH 110H</td>
<td>Elementary Statistics - Honors</td>
</tr>
<tr>
<td>MATH 120</td>
<td>Finite Mathematics</td>
</tr>
<tr>
<td>CHEM 50</td>
<td>General Chemistry I</td>
</tr>
<tr>
<td>or CHEM 50H</td>
<td>General Chemistry I - Honors</td>
</tr>
<tr>
<td>CHEM 51</td>
<td>General Chemistry II</td>
</tr>
<tr>
<td>PHYS 4A</td>
<td>Engineering Physics</td>
</tr>
<tr>
<td>PHYS 4B</td>
<td>Engineering Physics</td>
</tr>
<tr>
<td>PHYS 4C</td>
<td>Engineering Physics</td>
</tr>
</tbody>
</table>

Music Emphasis, AA Liberal Arts and Sciences

Degree A8990
An emphasis in Music provides the student with an understanding of music theory, harmony and the history of western music. In addition to the foundational Music courses, students select courses in piano and a performance ensemble.

Program Learning Outcomes
Upon successful completion of this course, a student will:

- Demonstrate proficiency in the rehearsal, collaboration and performance of music across a wide range of compositional styles and in a variety of venues.
- Demonstrate proficiency in the analysis and composition of tonal music.
- Demonstrate proficiency in the dictation and sight singing of tonal music.
- Demonstrate proficiency in sight reading, transposition and improvisation at the keyboard.
- Comprehend and communicate in writing the cultural and historical contexts of music, as well as stylistic differences, in the Western classical traditions.
Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

**Core Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 2</td>
<td>Music Theory</td>
<td>3</td>
</tr>
<tr>
<td>MUS 3A</td>
<td>Harmony - Diatonic</td>
<td>3</td>
</tr>
<tr>
<td>MUS 5A</td>
<td>Musicianship - Ear Training and Sight Singing</td>
<td>1</td>
</tr>
<tr>
<td>MUS 5B</td>
<td>Musicianship - Diatonic</td>
<td>1</td>
</tr>
<tr>
<td>MUS 11A</td>
<td>Music Literature Survey</td>
<td>3</td>
</tr>
<tr>
<td>MUS 16</td>
<td>Individual Instruction</td>
<td>0.5</td>
</tr>
<tr>
<td>MUS 22</td>
<td>Conducting</td>
<td>1.5</td>
</tr>
</tbody>
</table>

**Piano**

Choose two units from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 17A</td>
<td>Elementary Piano</td>
</tr>
<tr>
<td>MUS 17B</td>
<td>Intermediate Piano</td>
</tr>
<tr>
<td>MUS 18</td>
<td>Advanced Piano</td>
</tr>
</tbody>
</table>

**Performance Ensemble**

Choose 3 to 5 units from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 27</td>
<td>Chamber Music</td>
</tr>
<tr>
<td>MUS 30</td>
<td>Collegiate Chorale</td>
</tr>
<tr>
<td>MUS 31</td>
<td>Concert Choir</td>
</tr>
<tr>
<td>MUS 34</td>
<td>Women’s Vocal Ensemble</td>
</tr>
<tr>
<td>MUS 36</td>
<td>Wind Symphony</td>
</tr>
<tr>
<td>MUS 38</td>
<td>Ensemble</td>
</tr>
<tr>
<td>MUS 39</td>
<td>Laboratory Band</td>
</tr>
<tr>
<td>MUS 44</td>
<td>Vocal Jazz Ensemble</td>
</tr>
<tr>
<td>MUS 45</td>
<td>Chamber Singers</td>
</tr>
<tr>
<td>MUS 47</td>
<td>Jazz Ensemble</td>
</tr>
<tr>
<td>MUS 48</td>
<td>Men’s Vocal Ensemble</td>
</tr>
<tr>
<td>MUS 49</td>
<td>Wind Ensemble</td>
</tr>
</tbody>
</table>

**For Area of Emphasis**

Total Units: 18-20

**Strongly Recommended Electives**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 11B</td>
<td>Music Literature Survey</td>
<td>3</td>
</tr>
<tr>
<td>MUS 16</td>
<td>Individual Instruction</td>
<td>0.5</td>
</tr>
<tr>
<td>MUS 9</td>
<td>Introduction to Music Technology</td>
<td>3</td>
</tr>
</tbody>
</table>

**Natural Sciences Emphasis, AA**

**Liberal Arts and Sciences**

Degree A8988

An emphasis in Natural Sciences provides the student with an understanding of living and non-living systems and promotes an appreciation of the methodologies and tools of science. Students may select courses that focus on a specific major and then select complementary courses to strengthen their selected focus or they may select courses that strengthen and broaden their overall understanding of the Natural Sciences.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- Analyze and model chemical, physical or biological systems using scientific and/or mathematical methods.
- Analyze and model chemical, physical or biological systems using scientific and/or mathematical methods.
- Critically read, interpret, and analyze a range of complex text and data to make connections and draw meaningful conclusions.
- Identify and model the professional and ethical responsibilities of a scientist.
- Communicate scientific principles and applications effectively, both verbally and in writing.
- Describe the impact of humans and our technology in an environmental and societal context.
- Pursue further study or life-long learning in the sciences.
- Work collaboratively to reach a common goal or solve a problem.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

Choose a minimum of 18 units from the following with at least one GE lab from each group:

**Group 1: Physical Sciences**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASTR 5</td>
<td>Introduction to Astronomy</td>
</tr>
<tr>
<td>ASTR 7</td>
<td>Geology of the Solar System</td>
</tr>
<tr>
<td>ASTR 8</td>
<td>Introduction to Stars, Galaxies, and the Universe</td>
</tr>
<tr>
<td>CHEM 80</td>
<td>Organic Chemistry</td>
</tr>
<tr>
<td>CHEM 81</td>
<td>Organic Chemistry II</td>
</tr>
<tr>
<td>GEOG 1</td>
<td>Elements of Physical Geography</td>
</tr>
<tr>
<td>GEOG 1H</td>
<td>Elements of Physical Geography - Honors</td>
</tr>
<tr>
<td>GEOL 7</td>
<td>Geology of California</td>
</tr>
<tr>
<td>GEOL 8</td>
<td>Earth Science</td>
</tr>
<tr>
<td>GEOL 9</td>
<td>Environmental Geology</td>
</tr>
<tr>
<td>GEOL 10</td>
<td>Natural Disasters</td>
</tr>
<tr>
<td>GEOL 24</td>
<td>Geologic Field Studies: Central California</td>
</tr>
<tr>
<td>GEOL 25</td>
<td>Geologic Field Studies: Southern California</td>
</tr>
<tr>
<td>METO 3</td>
<td>Weather and the Atmospheric Environment</td>
</tr>
<tr>
<td>OCEA 10</td>
<td>Introduction to Oceanography</td>
</tr>
</tbody>
</table>

**Group 1: Physical Sciences GE Labs**

Choose at least one from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASTR 5L</td>
<td>Astronomical Observing Laboratory</td>
</tr>
<tr>
<td>CHEM 50</td>
<td>General Chemistry I</td>
</tr>
<tr>
<td>CHEM 50H</td>
<td>General Chemistry I - Honors</td>
</tr>
<tr>
<td>CHEM 51</td>
<td>General Chemistry II</td>
</tr>
<tr>
<td>GEOG 1L</td>
<td>Physical Geography Laboratory</td>
</tr>
<tr>
<td>GEOG 1LH</td>
<td>Physical Geography Laboratory - Honors</td>
</tr>
<tr>
<td>GEOL 1</td>
<td>Physical Geology</td>
</tr>
<tr>
<td>GEOL 8L</td>
<td>Earth Science Laboratory</td>
</tr>
<tr>
<td>METO 3L</td>
<td>Weather and Atmospheric Environment Laboratory</td>
</tr>
<tr>
<td>OCEA 10L</td>
<td>Introduction to Oceanography</td>
</tr>
</tbody>
</table>
PHSC 3  Energy Science
PHYS 1  Physics
PHYS 2AG  General Physics
PHYS 2BG  General Physics
PHYS 4A  Engineering Physics
PHYS 4B  Engineering Physics
PHYS 4C  Engineering Physics

Group 2: Life Sciences
ANTH 1  Biological Anthropology
or ANTH 1H  Biological Anthropology - Honors
BIOL 6  Humans and the Environment
BIOL 17  Neurobiology and Behavior
BIOL 20  Marine Biology
BIOL 25  Conservation Biology
BIOL 34  Fundamentals of Genetics
BTNY 3  Plant Structures, Functions, and Diversity

Group 2: Life Sciences GE Labs
Choose at least one from the following:

- ANTH 1L  Biological Anthropology Laboratory
- BIOL 1  General Biology
- BIOL 2  Plant and Animal Biology
- BIOL 3  Ecology and Field Biology
- BIOL 4  Biology for Majors
  or BIOL 4H  Biology for Majors - Honors
- BIOL 6L  Humans and the Environment Laboratory
- BIOL 8  Cell and Molecular Biology
- BIOL 21  Marine Biology Laboratory
- BIOL 34L  Fundamentals of Genetics Lab
- MICR 1  Principles of Microbiology
  or MICR 22  Microbiology

For Area of Emphasis

Total Units 18

Social & Behavioral Sciences Emphasis, AA Liberal Arts and Sciences

Humanities and Social Sciences Division Degree A8991
An emphasis in Social & Behavioral Sciences provides the student with an understanding of statistics, cultural and gender diversity, the development of the person, biology as it relates to behavior or society, and the historical and political implications on society.

Program Learning Objectives
Upon successful completion of this program, a student will be able to:

- Analyze cultural and gender diversity in humans.
- Explain the development of the person within society.
- Explain how biology relates to behavior or society.
- Discuss historical and political implications on society.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

Core Courses
Choose a minimum of one from the following: 3

- ANTH 1  Biological Anthropology
  or ANTH 1H  Biological Anthropology - Honors
- BUSC 1A  Principles of Economics - Macroeconomics
  or BUSC 1AH  Principles of Economics - Macroeconomics - Honors
- BUSC 1B  Principles of Economics - Microeconomics
  or BUSC 1BH  Principles of Economics - Microeconomics - Honors
- HIST 1  History of the United States
  or HIST 7  History of the United States to 1877
  or HIST 7H  History of the United States to 1877 - Honors
- POLI 1  Political Science
  or POLI 1H  Political Science - Honors
- PSYC 1A  Introduction to Psychology
  or PSYC 1AH  Introduction to Psychology - Honors
- SOC 1  Sociology
  or SOC 1H  Sociology - Honors

Choose one from the following: 3-4

- MATH 110  Elementary Statistics
- MATH 110H  Elementary Statistics - Honors
- PSYC 10  Statistics for the Behavioral Sciences

Cultural & Gender Diversity
Choose a minimum of three units from the following: 3

- ANTH 30  The Native American
- ANTH 5  Principles of Cultural Anthropology
  or ANTH 22  General Cultural Anthropology
- BIOL 15  Human Sexuality
  or BIOL 15H  Human Sexuality - Honors
- GEOG 2  Human Geography
  or GEOG 2H  Human Geography - Honors
- GEOG 5  World Regional Geography
  or GEOG 30  Geography of California
  or GEOG 30H  Geography of California - Honors
- HIST 36  Women in American History
- JOUR 100  Introduction to Mass Media
- JOUR 107  Race, Culture, Sex, and Mass Media Images
- POLI 25  Latino Politics in the United States
- POLI 35  African American Politics
- PSYC 25  The Psychology of Women
- PSYC 26  Psychology of Sexuality
- R-TV 01  Introduction to Electronic Media
- SOC 5  Introduction to Criminology
- SOC 14  Marriage and the Family
  or SOC 14H  Marriage and the Family - Honors
- SOC 20  Sociology of Ethnic Relations
  or SOC 20H  Sociology of Ethnic Relations - Honors
- SPCH 7  Intercultural Communication
  or SPCH 7H  Intercultural Communication - Honors

Development of the Person
Choose a minimum of three units from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 5</td>
<td>Contemporary Health Issues</td>
</tr>
<tr>
<td>BIOL 13</td>
<td>Human Reproduction, Development and Aging</td>
</tr>
<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
</tr>
<tr>
<td>CHLD 10</td>
<td>Child Growth and Lifespan Development</td>
</tr>
<tr>
<td>or CHLD 10H</td>
<td>Child Growth and Lifespan Development- Honors</td>
</tr>
<tr>
<td>PSYC 14</td>
<td>Developmental Psychology</td>
</tr>
<tr>
<td>PSYC 19</td>
<td>Abnormal Psychology</td>
</tr>
<tr>
<td>SOC 2</td>
<td>Contemporary Social Problems</td>
</tr>
<tr>
<td>or SOC 2H</td>
<td>Contemporary Social Problems - Honors</td>
</tr>
<tr>
<td>SOC 4</td>
<td>Introduction to Gerontology</td>
</tr>
<tr>
<td>SOC 15</td>
<td>Child Development</td>
</tr>
</tbody>
</table>

**Biology as It Relates to Behavior or Society**

Choose a minimum of three units from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 1</td>
<td>Biological Anthropology</td>
</tr>
<tr>
<td>BIOL 6</td>
<td>Humans and the Environment</td>
</tr>
<tr>
<td>BIOL 17</td>
<td>Neurobiology and Behavior</td>
</tr>
<tr>
<td>BIOL 34</td>
<td>Fundamentals of Genetics</td>
</tr>
<tr>
<td>PSYC 1B</td>
<td>Biological Psychology</td>
</tr>
</tbody>
</table>

**Historical and Political Implications on Society**

Choose a minimum of three units from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOG 8</td>
<td>The Urban World</td>
</tr>
<tr>
<td>HIST 1</td>
<td>History of the United States</td>
</tr>
<tr>
<td>or HIST 7</td>
<td>History of the United States to 1877</td>
</tr>
<tr>
<td>or HIST 7H</td>
<td>History of the United States to 1877 - Honors</td>
</tr>
<tr>
<td>or HIST 8</td>
<td>History of the United States from 1865</td>
</tr>
<tr>
<td>or HIST 8H</td>
<td>History of the United States from 1865 - Honors</td>
</tr>
<tr>
<td>HIST 10</td>
<td>History of Premodern Asia</td>
</tr>
<tr>
<td>or HIST 11</td>
<td>History of Modern Asia</td>
</tr>
<tr>
<td>or HIST 16</td>
<td>The Wild West - A History, 1800-1890</td>
</tr>
<tr>
<td>HIST 30</td>
<td>History of the African American 1619-1877</td>
</tr>
<tr>
<td>or HIST 31</td>
<td>History of the African American</td>
</tr>
<tr>
<td>or HIST 35</td>
<td>History of Africa</td>
</tr>
<tr>
<td>HIST 40</td>
<td>History of the Mexican American</td>
</tr>
<tr>
<td>or HIST 44</td>
<td>History of Native Americans</td>
</tr>
<tr>
<td>POLI 9</td>
<td>Introduction to International Relations</td>
</tr>
<tr>
<td>or POLI 25</td>
<td>Latino Politics in the United States</td>
</tr>
<tr>
<td>or POLI 35</td>
<td>African American Politics</td>
</tr>
<tr>
<td>PSYC 17</td>
<td>Introduction to Human Services</td>
</tr>
</tbody>
</table>

**For Area of Emphasis**

<table>
<thead>
<tr>
<th>Total Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>18-19</td>
</tr>
</tbody>
</table>

**Recommended Electives**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 3</td>
<td>Archaeology</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 60</td>
<td>Human Relations in Business</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 73</td>
<td>Infant/Toddler Care and Development</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 85</td>
<td>Infants At Risk</td>
<td>3</td>
</tr>
<tr>
<td>COUN 5</td>
<td>Career and Life Planning</td>
<td>3</td>
</tr>
<tr>
<td>COUN 51</td>
<td>Career Planning</td>
<td>1</td>
</tr>
<tr>
<td>FCS 41</td>
<td>Life Management</td>
<td>3</td>
</tr>
<tr>
<td>LIBR 1</td>
<td>Information Resources and Research Methods</td>
<td>3</td>
</tr>
<tr>
<td>LIT 3</td>
<td>Multicultural American Literature</td>
<td>3</td>
</tr>
<tr>
<td>LIT 15</td>
<td>Introduction to Cinema</td>
<td>3</td>
</tr>
<tr>
<td>LIT 20</td>
<td>African American Literature</td>
<td>3</td>
</tr>
<tr>
<td>LIT 25</td>
<td>Contemporary Mexican American Literature</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 3</td>
<td>Introduction to Research Methods in Psychology</td>
<td>4</td>
</tr>
<tr>
<td>PSYC 17</td>
<td>Introduction to Human Services</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 19</td>
<td>Abnormal Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 33</td>
<td>Psychology for Effective Living</td>
<td>3</td>
</tr>
<tr>
<td>SL 2</td>
<td>Linked Service Learning</td>
<td>1</td>
</tr>
<tr>
<td>or SPCH 26</td>
<td>Interpersonal Communication</td>
<td></td>
</tr>
<tr>
<td>or SPCH 26H</td>
<td>Interpersonal Communication - Honors</td>
<td></td>
</tr>
</tbody>
</table>
Associate Degrees for Transfer
(AA-T & AS-T)

Associate in Arts for Transfer Degree (AS-T)
Art History ....................................................................................... 179
Communication Studies ............................................................... 179
English ............................................................................................. 180
Geography ....................................................................................... 180
History .............................................................................................. 181
Journalism ....................................................................................... 182
Music ............................................................................................... 183
Political Science ............................................................................. 183
Psychology ..................................................................................... 184
Studio Arts ...................................................................................... 185
Theater Arts .................................................................................... 186

Associate in Science for Transfer Degree (AS-T)
Administration of Justice ............................................................. 186
Early Childhood Education .......................................................... 187
Mathematics .................................................................................. 188
Art History, AA-T

Humanities and Social Sciences Division
Degree A0330

The academic discipline of Art History involves the study of visual objects as both works of art and as artifacts of the historical and cultural contexts in which they were created. The Associate in Arts in Art History for Transfer (AA-T) will provide the student with a solid foundation in both European and non-European art and visual culture from the periods of pre-history through modern. The degree program requires students to critically analyze visual objects from a variety of perspectives, utilizing various modes of analysis.

To earn an Associate in Arts in Art History for Transfer a student must complete 60 semester Units that are eligible for transfer to the CSU that consist of: IGETC pattern or CSU GE breadth and a major of at least 18 Units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

Core Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHIS 4 or AHIS 4H</td>
<td>History of Western Art: Prehistoric Through Gothic</td>
<td>3</td>
</tr>
<tr>
<td>AHIS 5 or AHIS 5H</td>
<td>History of Western Art: Renaissance Through Modern</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 15A</td>
<td>Drawing: Beginning</td>
<td>3</td>
</tr>
</tbody>
</table>

List A

Choose one from the following: 3

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHIS 9</td>
<td>History of Asian Art and Architecture</td>
</tr>
<tr>
<td>AHIS 11</td>
<td>History of African, Oceanic, and Native American Art</td>
</tr>
<tr>
<td>AHIS 12 or AHIS 12H</td>
<td>History of Precolumbian Art and Architecture</td>
</tr>
</tbody>
</table>

List B

Choose one from the following: 3

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTB 14</td>
<td>Basic Studio Arts</td>
</tr>
<tr>
<td>ARTD 17A</td>
<td>Drawing: Life</td>
</tr>
<tr>
<td>ARTD 20</td>
<td>Design: Two-Dimensional</td>
</tr>
<tr>
<td>ARTG 20</td>
<td>Art, Artists and Society</td>
</tr>
<tr>
<td>ARTS 22</td>
<td>Design: Three-Dimensional</td>
</tr>
<tr>
<td>ARTS 30A</td>
<td>Ceramics: Beginning I</td>
</tr>
<tr>
<td>ARTS 40A</td>
<td>Sculpture: Beginning</td>
</tr>
<tr>
<td>PHOT 10</td>
<td>Basic Digital and Film Photography</td>
</tr>
</tbody>
</table>

List C

Choose two from the following or one course not selected from List A: 6

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHIS 3 or AHIS 3H</td>
<td>History of Women and Gender in Art</td>
</tr>
<tr>
<td>AHIS 6 or AHIS 6H</td>
<td>History of Modern Art</td>
</tr>
<tr>
<td>AHIS 8</td>
<td>History of Medieval Art and Architecture</td>
</tr>
<tr>
<td>AHIS 10</td>
<td>A History of Greek and Roman Art and Architecture</td>
</tr>
<tr>
<td>AHIS 14</td>
<td>Rome: The Ancient City</td>
</tr>
<tr>
<td>AHIS 15</td>
<td>Culture and Art of Pompeii</td>
</tr>
</tbody>
</table>

Total Units for Major: 60

Total Units for CSU General Education or IGETC Pattern: 39-42

Courses may be double-counted with either CSU-GE or IGETC.

Communication Studies, AA-T

Humanities and Social Sciences Division
Degree A0325

Communication Studies is a broad-based discipline with foundational coursework in oral communication theory and skills development, augmented with course options that add dimension and depth to the student's understanding of the discipline – such as interpersonal, group, organizational and intercultural communication, argumentation, journalism, forensics, and communication research methods.

The degree program requires students to critically analyze information and arguments, select and research an appropriate topic and thesis, and logically organize the supporting material into a well-crafted presentation. Students will employ appropriate verbal and nonverbal delivery skills and visual aids to present a message to an audience in a conversational and confident manner; and formulate communication solutions to problems in a range of contexts. Students will create messages appropriate for diverse audiences and listeners and develop an improved understanding of themselves as communicators.

To earn an Associate in Arts in Communication Studies for Transfer a student must complete 60 semester Units that are eligible for transfer to the CSU that consist of: IGETC pattern or CSU GE breadth and a major of at least 18 Units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

Program Learning Objectives

Upon successful completion of this program, a student will be able to:

- Critically analyze information and arguments.
- Select and research an appropriate topic and thesis.
- Logically organize supporting materials into a well-crafted presentation.
- Demonstrate effective verbal and non-verbal delivery skills to present a message to a live audience in a confident manner.
- Formulate communication solutions to problems in a range of contexts.
- Create messages appropriate for diverse audiences and listener.
- Develop an improved understanding of themselves as communicators.
Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

### Required Courses

#### Core Courses

- **SPCH 1A** Public Speaking 4
- or **SPCH 1AH** Public Speaking - Honors

#### List A

Choose two courses from the following: 6

- **SPCH 6** Group Communication
- **SPCH 20** Argumentation and Debate
  - or **SPCH 20H** Argumentation and Debate - Honors
- **SPCH 26** Interpersonal Communication
  - or **SPCH 26H** Interpersonal Communication - Honors

#### List B

Choose any two courses from the following or any one course not selected from List A: 6-7

- **SPCH 2** Fundamentals of Communication
- **SPCH 4** Performance of Literature
- **SPCH 7** Intercultural Communication
  - or **SPCH 7H** Intercultural Communication - Honors
- **JOUR 100** Introduction to Mass Media
- **SPCH 15** Forensics: Fundamentals of Contest Speech and Debate
  - or **SPCH 16** Forensics: Individual Event Team
  - or **SPCH 17** Forensics: Debate Team
  - or **SPCH 18** Forensics: Reader’s Theater Team

#### List C

Choose at least one course from the following or any one course not selected from List A or List B: 3-4

- **ENGL 1C** Critical Thinking and Writing
  - or **ENGL 1CH** Critical Thinking and Writing - Honors
- **JOUR 101** Beginning Newswriting
- **SPCH 3** Voice and Diction
- **SPCH 8** Professional and Organizational Speaking
  - or **SPCH 8H** Professional and Organizational Speaking - Honors
- **SPCH 30** Gateway to Communication Studies

Total Units for Major 19-21

CSU General Education or IGETC Pattern 1 39-42

Total Units 60

1 Courses may be double-counted with either CSU-GE or IGETC.

### English, AA-T

**Humanities and Social Sciences Division**

**Degree A0332**

The Associate in Arts in English for Transfer introduces students to literature written in English and gives them the option of studying creative writing. Completion of the degree provides students with the core skills and knowledge needed to pursue a baccalaureate degree in English. Those core skills and knowledge include the ability to analyze literature and the ability to write researched analytical papers. Students who earn this degree will be able to write a literary analysis, analyze major themes and concerns in literature, and identify the influence of culture on human expression.

To earn an Associate in Arts in English for Transfer a student must complete 60 semester units that are eligible for transfer to the CSU that consist of: IGETC pattern or CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

### Required Courses

#### Core Courses

- **ENGL 1B** English - Introduction to Literary Types 3
  - or **ENGL 1BH** English - Introduction to Literary Types - Honors
- **ENGL 1C** Critical Thinking and Writing 4
  - or **ENGL 1CH** Critical Thinking and Writing - Honors

#### List A: Choose one sequence from the following: 6

- **LIT 1 & LIT 2** Early American Literature and Modern American Literature
- **LIT 6A & LIT 6B** Survey of English Literature and Survey of English Literature
- **LIT 11A & LIT 11B** World Literature to 1650 and World Literature from 1650

#### List B: Choose one course from the following or any course not selected from List A: 3

- **ENGL 8A** Creative Writing - Fiction
- **ENGL 8B** Creative Writing - Poetry
- **ENGL 8F** Creative Writing - Nonfiction
- **ENGL 81** Language Acquisition

#### List C: Choose one course from the following or any course not selected from List A or List B: 3

- **ENGL 8C** Creative Writing - Novel
- **JOUR 100** Introduction to Mass Media
- **JOUR 101** Beginning Newswriting
- **LIT 10** Survey of Shakespeare
- **LIT 14** Introduction to Modern Poetry
- **LIT 15** Introduction to Cinema
- **LIT 25** Contemporary Mexican American Literature
- **LIT 36** Introduction to Mythology
- **LIT 40** Children’s Literature
- **LIT 46** The Bible As Literature: Old Testament
- **LIT 47** The Bible as Literature: New Testament

Total Units for Major 19

CSU General Education or IGETC Pattern 1 39-42

Total Units 60

1 Courses may be double-counted with either CSU-GE or IGETC.

### Geography, AA-T

**Humanities and Social Sciences Division**

**Degree A0356**
Geography is a diverse discipline, with foundational coursework in both Earth and Social Sciences. Such foundational courses are augmented by coursework that applies geographic principles to particular world regions and by courses that explore the fundamental human-environment relationship, including coursework in Anthropology, Political Science, Biology and Earth Sciences.

To earn an Associate in Arts in Geography for Transfer degree, a student must complete 60 semester units that are eligible for transfer to the CSU system that consist of the IGETC pattern or CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

Program Learning Objectives
Upon successful completion of this program, a student will be able to:

- Apply geographic principles to particular world regions.
- Analyze the fundamental human-environment relationship.
- Evaluate spatial variation in human and physical processes.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Group 1: Core Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOG 1 or GEOG 1H</td>
</tr>
<tr>
<td>GEOG 1L or GEOG 1LH</td>
</tr>
<tr>
<td>GEOG 2 or GEOG 2H</td>
</tr>
</tbody>
</table>

List A: 6

Select two courses from the following:

- GEOG 5 World Regional Geography
- GEOG 30 Geography of California
- GEOG 10 Introduction to Geographic Information Systems

List B: 6

Select any course from LIST A not already used and:

- ANTH 5 Principles of Cultural Anthropology

Total Units for Major 19

CSU General Education or IGETC Pattern 1 39-42

Total Units 60

1 Courses may be double-counted with either CSU-GE or IGETC.

History, AA-T

Humanities and Social Sciences Division
Degree A0334

History is a broad-based academic discipline with foundational coursework in both World History and The History of the United States, augmented with course options that add dimension and depth to the student’s understanding of the discipline—such as history courses outside of the Western World, courses in the humanities or social sciences (including history) that address any historically under-represented group or non-western subject matter fulfilling transfer level GE categories and courses in foreign languages.

The degree program requires students to critically analyze material from a variety of sources and to develop links and connections in abstracting fundamental meaning of historical data. The course distribution of the degree will expose the students to the complexity and diversity of the historical past, thus placing the present day issues and problems within a meaningful historical context.

To earn an Associate in Arts in History for Transfer a student must complete 60 semester units that are eligible for transfer to the CSU that consist of: IGETC pattern or CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 7</td>
<td>History of the United States to 1877</td>
<td>3</td>
</tr>
<tr>
<td>or HIST 7H</td>
<td>History of the United States to 1877 - Honors</td>
<td></td>
</tr>
<tr>
<td>HIST 8</td>
<td>History of the United States from 1865</td>
<td>3</td>
</tr>
<tr>
<td>or HIST 8H</td>
<td>History of the United States from 1865 - Honors</td>
<td></td>
</tr>
<tr>
<td>List A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HIST 3</td>
<td>World History: Prehistoric to Early Modern</td>
<td>3</td>
</tr>
<tr>
<td>or HIST 3H</td>
<td>World History: Prehistoric to Early Modern - Honors</td>
<td></td>
</tr>
<tr>
<td>HIST 4</td>
<td>World History: Early Modern to the Present</td>
<td>3</td>
</tr>
<tr>
<td>or HIST 4H</td>
<td>World History: Early Modern to the Present - Honors</td>
<td></td>
</tr>
</tbody>
</table>

List B: Choose one course from each group:

<table>
<thead>
<tr>
<th>Group 1: Diversity Course</th>
<th>3-4</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHIS 9</td>
<td>History of Asian Art and Architecture</td>
</tr>
<tr>
<td>AHIS 11</td>
<td>History of African, Oceanic, and Native American Art</td>
</tr>
<tr>
<td>AHIS 12</td>
<td>History of Precolombian Art and Architecture</td>
</tr>
<tr>
<td>AHIS 12H</td>
<td>History of Precolombian Art and Architecture - Honors</td>
</tr>
<tr>
<td>ARAB 1</td>
<td>Elementary Arabic</td>
</tr>
<tr>
<td>ARAB 2</td>
<td>Continuing Elementary Arabic</td>
</tr>
<tr>
<td>CHIN 1</td>
<td>Elementary Chinese</td>
</tr>
<tr>
<td>CHIN 2</td>
<td>Continuing Elementary Chinese</td>
</tr>
<tr>
<td>CHIN 3</td>
<td>Intermediate Chinese</td>
</tr>
<tr>
<td>CHIN 4</td>
<td>Continuing Intermediate Chinese</td>
</tr>
<tr>
<td>FRCH 1</td>
<td>Elementary French</td>
</tr>
<tr>
<td>FRCH 2</td>
<td>Continuing Elementary French</td>
</tr>
<tr>
<td>FRCH 3</td>
<td>Intermediate French</td>
</tr>
<tr>
<td>FRCH 4</td>
<td>Continuing Intermediate French</td>
</tr>
<tr>
<td>GERM 1</td>
<td>Elementary German</td>
</tr>
<tr>
<td>GERM 2</td>
<td>Continuing Elementary German</td>
</tr>
<tr>
<td>GERM 3</td>
<td>Intermediate German</td>
</tr>
<tr>
<td>HIST 10</td>
<td>History of Premodern Asia</td>
</tr>
</tbody>
</table>
### Humanities and Social Science Division

**Degree A0400**

The Associate in Arts in Journalism for Transfer provides a broad base of education in the discipline and introduces students to journalism and multimedia. It gives students the option of studying journalistic writing for traditional and online media. Completion of the degree provides students with the core skills and knowledge needed to pursue a baccalaureate degree in Journalism. Students who earn this degree will be able to transfer to university or enter the local job market. In this program, students will gain hands-on experience with all aspects of news gathering, organizing, writing, and disseminating information.

To earn an Associate in Arts degree for Transfer a student must complete 60 semester units that are eligible for transfer to the CSU that consist of: IGETC pattern or CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

### Program Learning Outcomes

Upon successful completion of this program, a student will:

- critically and ethically evaluate and apply functions of the mass media.
- create and/or analyze content in diverse settings.

#### Journalism, AA-T

<table>
<thead>
<tr>
<th>Group 2: History-Related Humanities Course</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHIS 1 Understanding the Visual Arts</td>
<td></td>
</tr>
<tr>
<td>AHIS 3 History of Women and Gender in Art</td>
<td></td>
</tr>
<tr>
<td>AHIS 3H History of Women and Gender in Art - Honors</td>
<td></td>
</tr>
<tr>
<td>AHIS 4 History of Western Art: Prehistoric Through Gothic</td>
<td></td>
</tr>
<tr>
<td>AHIS 4H History of Western Art: Prehistoric Through Gothic - Honors</td>
<td></td>
</tr>
<tr>
<td>AHIS 5 History of Western Art: Renaissance Through Modern</td>
<td></td>
</tr>
<tr>
<td>AHIS 5H History of Western Art: Renaissance Through Modern - Honors</td>
<td></td>
</tr>
<tr>
<td>AHIS 6 History of Modern Art</td>
<td></td>
</tr>
<tr>
<td>AHIS 6H History of Modern Art - Honors</td>
<td></td>
</tr>
<tr>
<td>AHIS 9 History of Asian Art and Architecture</td>
<td></td>
</tr>
<tr>
<td>AHIS 10 A History of Greek and Roman Art and Architecture</td>
<td></td>
</tr>
<tr>
<td>AHIS 11 History of African, Oceanic, and Native American Art</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CSU General Education or IGETC Pattern</th>
<th>39-42</th>
</tr>
</thead>
</table>

1 Courses may be double-counted with either CSU-GE or IGETC.
Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

**Core Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>JOUR 100</td>
<td>Introduction to Mass Media</td>
<td>3</td>
</tr>
<tr>
<td>JOUR 101</td>
<td>Beginning Newswriting</td>
<td>3</td>
</tr>
<tr>
<td>JOUR 114</td>
<td>Student News Media Staff</td>
<td>3</td>
</tr>
</tbody>
</table>

**LIST A**

Choose one course from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>JOUR 102</td>
<td>Intermediate Newswriting</td>
<td>3</td>
</tr>
<tr>
<td>JOUR 108</td>
<td>Introduction to Public Relations</td>
<td>3</td>
</tr>
<tr>
<td>JOUR 115</td>
<td>Student News Media Editing Staff</td>
<td>3</td>
</tr>
<tr>
<td>JOUR 116</td>
<td>Multimedia Storytelling</td>
<td>3</td>
</tr>
</tbody>
</table>

**LIST B**

Choose two courses from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSC 1A</td>
<td>Principles of Economics - Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>or BUSC 1AH</td>
<td>Principles of Economics - Macroeconomics - Honors</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 1C</td>
<td>Critical Thinking and Writing</td>
<td>3</td>
</tr>
<tr>
<td>or ENGL 1CH</td>
<td>Critical Thinking and Writing - Honors</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 10</td>
<td>Basic Digital and Film Photography</td>
<td>3</td>
</tr>
<tr>
<td>or POLI 1H</td>
<td>Political Science</td>
<td>3</td>
</tr>
<tr>
<td>or POLI 2</td>
<td>Comparative Politics</td>
<td>3</td>
</tr>
<tr>
<td>SPCH 20</td>
<td>Argumentation and Debate</td>
<td>3</td>
</tr>
<tr>
<td>or SPCH 20H</td>
<td>Argumentation and Debate - Honors</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units for Major: 18-19

CSU General Education or IGETC Pattern: 39-42

Total Units: 60

Courses may be double-counted with either CSU-GE or IGETC.

**Music, AA-T**

Arts Division

Degree A0347

Music is a broad-based academic discipline with foundational coursework in theory and performance. By providing a theoretical understanding of the development and creation of music, along with requisite technical proficiency, it is expected that these skills will be used to demonstrate musical sensitivity and creativity as a soloist or in the context of a musical ensemble. To further foster these skills, optional courses in the areas of piano and music history should also be taken. The degree requires four semesters of theory, four semesters of applied music (lessons), and four semesters of musical ensemble to provide the skills necessary for transferring to a 4-year institution to pursue a degree in music, including composition, performance, and/or music education.

To earn an associate degree for transfer, a student must complete 60 semester units that are eligible for transfer to a CSU that consist of: IGETC pattern or CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

**Program Learning Outcomes**

Upon successful completion of this program, a student will be able to:

- Demonstrate proficiency in the rehearsal, collaboration and performance of music across a wide range of compositional styles and in a variety of venues.
- Demonstrate proficiency in the analysis and composition of tonal music.
- Students will demonstrate proficiency in the dictation and sight singing of tonal music.
- Demonstrate proficiency in sight reading, transposition and improvisation at the keyboard.
- Comprehend and communicate in writing the cultural and historical contexts of music, as well as stylistic differences, in the Western classical traditions.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

**Theory & Musicianship**

Choose one course from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 2</td>
<td>Music Theory</td>
<td>3</td>
</tr>
<tr>
<td>&amp; MUS 5A</td>
<td>and Musicianship - Ear Training and Sight Singing</td>
<td>3</td>
</tr>
<tr>
<td>MUS 7</td>
<td>Fundamentals of Music</td>
<td>3</td>
</tr>
<tr>
<td>MUS 3A</td>
<td>Harmony - Diatonic</td>
<td>3</td>
</tr>
<tr>
<td>MUS 3B</td>
<td>Harmony - Chromatic I</td>
<td>3</td>
</tr>
<tr>
<td>MUS 3C</td>
<td>Harmony - Chromatic II</td>
<td>3</td>
</tr>
<tr>
<td>MUS 5A</td>
<td>Musicianship - Diatonic</td>
<td>1</td>
</tr>
<tr>
<td>MUS 6A</td>
<td>Musicianship - Chromatic I</td>
<td>1</td>
</tr>
<tr>
<td>MUS 6B</td>
<td>Musicianship - Chromatic II</td>
<td>1</td>
</tr>
</tbody>
</table>

**Applied Music**

4 semesters, 0.5 units each

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 16</td>
<td>Individual Instruction</td>
<td>2</td>
</tr>
</tbody>
</table>

**Ensemble**

6 units or 4 semesters, variable 1.5-2 units each

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 27</td>
<td>Chamber Music</td>
<td>3</td>
</tr>
<tr>
<td>MUS 31</td>
<td>Concert Choir</td>
<td>3</td>
</tr>
<tr>
<td>MUS 34</td>
<td>Women’s Vocal Ensemble</td>
<td>3</td>
</tr>
<tr>
<td>MUS 39</td>
<td>Laboratory Band</td>
<td>3</td>
</tr>
<tr>
<td>MUS 45</td>
<td>Chamber Singers</td>
<td>3</td>
</tr>
<tr>
<td>MUS 47</td>
<td>Jazz Ensemble</td>
<td>3</td>
</tr>
<tr>
<td>MUS 48</td>
<td>Men’s Vocal Ensemble</td>
<td>3</td>
</tr>
<tr>
<td>MUS 49</td>
<td>Wind Ensemble</td>
<td>3</td>
</tr>
<tr>
<td>MUS 50</td>
<td>Jazz Improvisation and Performance Choir</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units for Major: 23-26

CSU General Education or IGETC Pattern: 39-42

Total Units: 60

Courses may be double-counted with either CSU-GE or IGETC.

**Political Science, AA-T**

Humanities and Social Sciences Division

Degree A0345
Political Science introduces students to political science theories and methodologies used in the scientific study of political institutions and behavior. The Associate in Arts in Political Science for Transfer degree will provide students with the foundational knowledge necessary to identify research and statistical methods appropriate to political science, to compare and contrast the major theoretical perspectives in political science, and synthesize the analysis of institutions and individuals. The Associate in Arts in Political Science for Transfer degree is designed to assist students in seamlessly transferring to a CSU major in Political Science.

To earn an associate degree for transfer, a student must complete 60 semester units that are eligible for transfer to a CSU that consist of: IGETC pattern or CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

**Program Learning Objectives**

*Upon successful completion of this program, a student will be able to:*

- Explain political institutions and processes of the United States government.
- Identify research and statistical methods appropriate to Political Science.
- Compare and contrast major theoretical perspectives in Political Science.
- Analyze the relationships between governments globally.
- Compare and contrast the institutions and processes of governments around the world.

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

**Required Courses**

**Core Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>POLI 1</td>
<td>Political Science</td>
<td>3</td>
</tr>
<tr>
<td>or POLI 1H</td>
<td>Political Science - Honors</td>
<td></td>
</tr>
</tbody>
</table>

**List A**

Choose three courses from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 110</td>
<td>Elementary Statistics</td>
</tr>
<tr>
<td>or MATH 110H</td>
<td>Elementary Statistics - Honors</td>
</tr>
<tr>
<td>or PSYC 10</td>
<td>Statistics for the Behavioral Sciences</td>
</tr>
<tr>
<td>POLI 2</td>
<td>Comparative Politics</td>
</tr>
<tr>
<td>POLI 5</td>
<td>Political Theory I - Ancient to Contemporary</td>
</tr>
<tr>
<td>POLI 9</td>
<td>Introduction to International Relations</td>
</tr>
</tbody>
</table>

**List B**

Choose two courses from the following or any course not selected in List A:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 5</td>
<td>Principles of Cultural Anthropology</td>
</tr>
<tr>
<td>ANTH 22</td>
<td>General Cultural Anthropology</td>
</tr>
<tr>
<td>BUSC 1A</td>
<td>Principles of Economics - Macroeconomics</td>
</tr>
<tr>
<td>or BUSC 1AH</td>
<td>Principles of Economics - Macroeconomics - Honors</td>
</tr>
<tr>
<td>GEOG 2</td>
<td>Human Geography</td>
</tr>
<tr>
<td>or GEOG 2H</td>
<td>Human Geography - Honors</td>
</tr>
<tr>
<td>GEOG 5</td>
<td>World Regional Geography</td>
</tr>
</tbody>
</table>

**Psychology, AA-T**

**Humanities and Social Sciences Division**

**Degree A0324**

The Associate in Arts in Psychology for Transfer introduces students to the psychological principles and methodologies used in the scientific study of mental processes and behaviors. Students will acquire the foundational knowledge necessary to pursue post-secondary degrees in psychology and a variety of specialization in the field. The goals of this degree are to prepare students to identify research and statistical methods appropriate to psychology, to compare and contrast the major theoretical perspectives in psychology, and synthesize the relationships between biological and behavioral functions.

To earn an associate degree for transfer, a student must complete 60 semester units that are eligible for transfer to CSU that consist of: IGETC pattern or CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

**Program Learning Objectives**

*Upon successful completion of this program, a student will be able to:*

- Matriculate to a Bachelor's program in psychology or a related discipline.
- Describe research and statistical methods appropriate to psychology.
- Compare and contrast major theoretical perspectives in psychology.
- Synthesize relationships between biological and behavioral functions.
Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

### Required Courses

#### Core Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 1A</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>or PSYC 1AH</td>
<td>Introduction to Psychology - Honors</td>
<td></td>
</tr>
<tr>
<td>PSYC 3</td>
<td>Introduction to Research Methods in Psychology</td>
<td>4</td>
</tr>
</tbody>
</table>

Choose one of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 10</td>
<td>Statistics for the Behavioral Sciences</td>
<td></td>
</tr>
<tr>
<td>MATH 110</td>
<td>Elementary Statistics</td>
<td></td>
</tr>
<tr>
<td>MATH 110H</td>
<td>Elementary Statistics - Honors</td>
<td></td>
</tr>
</tbody>
</table>

#### List A

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 1</td>
<td>General Biology</td>
<td>3-4</td>
</tr>
<tr>
<td>or PSYC 1B</td>
<td>Biological Psychology</td>
<td></td>
</tr>
</tbody>
</table>

#### List B

Choose one course from the following or any course not already selected from List A:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 14</td>
<td>Developmental Psychology</td>
<td></td>
</tr>
<tr>
<td>BIOL 13</td>
<td>Human Reproduction, Development and Aging</td>
<td></td>
</tr>
<tr>
<td>CHLD 10</td>
<td>Child Growth and Lifespan Development</td>
<td></td>
</tr>
<tr>
<td>CHLD 10H</td>
<td>Child Growth and Lifespan Development-Honors</td>
<td></td>
</tr>
<tr>
<td>ENGL 1C</td>
<td>Critical Thinking and Writing</td>
<td></td>
</tr>
<tr>
<td>ENGL 1CH</td>
<td>Critical Thinking and Writing - Honors</td>
<td></td>
</tr>
<tr>
<td>PHIL 3</td>
<td>Introduction to Logic</td>
<td></td>
</tr>
<tr>
<td>PHIL 3H</td>
<td>Introduction to Logic - Honors</td>
<td></td>
</tr>
<tr>
<td>PHIL 8</td>
<td>Critical Thinking</td>
<td></td>
</tr>
<tr>
<td>PHIL 9</td>
<td>Critical Thinking and Writing</td>
<td></td>
</tr>
<tr>
<td>SOC 1</td>
<td>Sociology</td>
<td></td>
</tr>
<tr>
<td>SOC 1H</td>
<td>Sociology - Honors</td>
<td></td>
</tr>
<tr>
<td>SOC 15</td>
<td>Child Development</td>
<td></td>
</tr>
</tbody>
</table>

#### List C

Choose one course from the following or any course not already selected from List A or List B:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 5</td>
<td>Psychology of Reasoning and Problem Solving</td>
<td></td>
</tr>
<tr>
<td>PSYC 14</td>
<td>Developmental Psychology</td>
<td></td>
</tr>
<tr>
<td>PSYC 15</td>
<td>Introduction to Child Psychology</td>
<td></td>
</tr>
<tr>
<td>PSYC 19</td>
<td>Abnormal Psychology</td>
<td></td>
</tr>
<tr>
<td>PSYC 25</td>
<td>The Psychology of Women</td>
<td></td>
</tr>
<tr>
<td>PSYC 26</td>
<td>Psychology of Sexuality</td>
<td></td>
</tr>
<tr>
<td>PSYC 33</td>
<td>Psychology for Effective Living</td>
<td></td>
</tr>
</tbody>
</table>

Total Units for Major: 19

CSU General Education or IGETC Pattern: 39-42

Total Units: 60

Courses may be double-counted with either CSU-GE or IGETC.

### Program Learning Outcomes

Upon the successful completion of this program, a student will:

- Be prepared to transfer to the California State University system or other public and private colleges and universities to complete Bachelor of Arts or Bachelor of Fine Arts in Art, Studio Art, Fine Art, or Visual Art degrees.
- Be able to apply visual arts concepts that are basic to many forms and fields of art and design in visual, oral, and written communication.
- Be able to analyze historical, contemporary, peer, and personal visual artwork that range in modes of artistic expression.

Review Student Learning Outcomes (SLOs) ([http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html)) for this program.

### Required Courses

#### Core Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHIS 5</td>
<td>History of Western Art: Renaissance Through Modern</td>
<td>3</td>
</tr>
<tr>
<td>or AHIS 5H</td>
<td>History of Western Art: Renaissance Through Modern - Honors</td>
<td></td>
</tr>
<tr>
<td>ARTD 15A</td>
<td>Drawing: Beginning</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 20</td>
<td>Design: Two-Dimensional</td>
<td>3</td>
</tr>
<tr>
<td>ARTS 22</td>
<td>Design: Three-Dimensional</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHIS 4</td>
<td>History of Western Art: Prehistoric Through Gothic</td>
<td></td>
</tr>
<tr>
<td>or AHIS 4H</td>
<td>History of Western Art: Prehistoric Through Gothic - Honors</td>
<td></td>
</tr>
</tbody>
</table>

#### List B

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTD 17A</td>
<td>Drawing: Life</td>
<td></td>
</tr>
<tr>
<td>ARTD 21</td>
<td>Design: Color and Composition</td>
<td></td>
</tr>
<tr>
<td>ARTD 25A</td>
<td>Beginning Painting I</td>
<td></td>
</tr>
</tbody>
</table>

Total Units for Major: 24

CSU General Education or IGETC Pattern: 39-42

Total Units: 60

Courses may be double-counted with either CSU-GE or IGETC.

### Studio Arts, AA-T

Arts Division
Degree A0395
Theater Arts, AA-T

Arts Division
Degree A0346

The Associate in Arts in Theater Arts for Transfer develops confidence, improves communication skills and provides experiences to work in a collaborative endeavor. In each course, students learn to perfect the skills needed for the discipline of theater while learning to work cooperatively with others in theater-related disciplines. The program emphasizes self-reliance and creative problem solving along with personal artistic development. To earn an Associate in Arts in Theater, a student must complete 60 semester units that are eligible for transfer to the CSU that consist of: IGETC pattern or CSU GE breadth and a major of at least 18 units. The degree allows students the flexibility to pursue a particular area of interest; however, any student who completes the AA-T in Theater Arts will be prepared to pursue an emphasis in acting, technical theater, design, playwriting or general theater. The degree has been designed to assist students who wish to obtain a baccalaureate in Theater Arts. The degree is intended to help the student make an uninterrupted transition to a C.S.U. Students must have a minimum GPA of 2.0 in all major requirements to receive an Associate in Arts in Theater for Transfer degree and all courses in the major must be completed with a C or better. Students earning an Associate in Arts in Theater for Transfer degree will not be required to complete any other local graduation requirements.

Program Learning Outcomes

Upon the successful completion of this program, a student will:

- Use script analysis and performance techniques to create a character in a live theater performance.
- Analyze and critique the various aspects of a theater production (acting, directing and design) without making value judgments.
- Perform various tasks associated with the creation and implementation of the technical elements (lights, sound, lighting, costumes, and makeup) of a live theater production.
- Understand the interactions of the various theater disciplines and be able to usefully participate in the collaborative environment of theater.
- Analyze and critique elements of the production in their historical and cultural context.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

Core Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>THTR 9</td>
<td>Introduction to Theater Arts</td>
<td>3</td>
</tr>
<tr>
<td>or THTR 10</td>
<td>History of Theater Arts</td>
<td></td>
</tr>
<tr>
<td>THTR 11</td>
<td>Principles of Acting I</td>
<td>3</td>
</tr>
<tr>
<td>THTR 15</td>
<td>Play Rehearsal and Performance</td>
<td>3</td>
</tr>
</tbody>
</table>

List A

Choose three courses from the following: 9-9.5

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>THTR 12</td>
<td>Principles of Acting II</td>
</tr>
<tr>
<td>THTR 14</td>
<td>Stagecraft</td>
</tr>
<tr>
<td>THTR 15</td>
<td>Play Rehearsal and Performance</td>
</tr>
<tr>
<td>THTR 16</td>
<td>Theatrical Make-Up</td>
</tr>
<tr>
<td>THTR 18</td>
<td>Technical Theater Practicum</td>
</tr>
<tr>
<td>THTR 19</td>
<td>Theatrical Costuming</td>
</tr>
</tbody>
</table>

Total Units for Major 18-18.5

CSU General Education or IGETC Pattern 39-42

Total Units 60

1 Courses may be double-counted with either CSU-GE or IGETC.

Administration of Justice, AS-T

Technology and Health Division
Degree S0362

The Associate in Science in Administration of Justice for Transfer provides a broad base of education in the discipline. Students will acquire the ability to identify and apply legal precedents in field work, be prepared to understand the use of criminal codes in the investigation and documentation of crime, and become familiarized with the social factors that involve police interaction within the community. The degree will support students interested in branching out into undergraduate studies in the social sciences.

To earn an associate degree for transfer, a student must complete 60 units that are eligible for transfer to CSU that consist of: IGETC pattern or CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Demonstrate the principals involved in documenting the investigation of criminal activity.
- Identify and apply legal precedents in field work.
- Demonstrate familiarity with the social factors related to police interaction with communities.
- Demonstrate understanding of how criminal codes are used and how statutory law is practically applied.
- Demonstrate the ability to use technology and other resources to research social and legal aspects of the criminal justice system.
- Demonstrate the ability to present information in diverse circumstances, with various cultures and communities, involving public and media issues.
- Understand professional skills related to court testimony, interview, interrogation, and law enforcement nomenclature.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

Core Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADJU 1</td>
<td>The Administration of Justice System</td>
<td>3</td>
</tr>
<tr>
<td>ADJU 3</td>
<td>Concepts of Criminal Law</td>
<td>3</td>
</tr>
</tbody>
</table>

List A

Choose two from the following: 6

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADJU 2</td>
<td>Principles and Procedures of the Justice System</td>
</tr>
<tr>
<td>ADJU 4</td>
<td>Legal Aspects of Evidence</td>
</tr>
<tr>
<td>ADJU 5</td>
<td>Community Relations</td>
</tr>
<tr>
<td>ADJU 20</td>
<td>Principles of Investigation</td>
</tr>
</tbody>
</table>
Upon successful completion of this course, a student will be able to:

- understand the practice of early care and education is informed and guided by theory and research of human growth and development.

- demonstrate an understanding that children learn and develop at individual rates, in various ways, and typically in a predictable sequence across all developmental domains including social-emotional, language, cognitive, and perceptual and motor domains.

- demonstrate knowledge that children develop in the context of families and communities and foster respectful, reciprocal relationships with family members that sustain a child's progress in early education.

- integrate knowledge of Child Development theory of young children to create learning environments that are interactive, respectful, supportive and challenging for each child.

- implement a wide array of developmentally appropriate approaches, instructional strategies, and tools to engage with children and families and positively influence each child's development and learning.

- discern that socialization and guidance are on-going processes, and they include a variety of strategies to help children learn appropriate behaviors and problem solving techniques. Children's development and learning is aided by supportive, consistent, and responsive relationships with adults.

- recognize that systematic observation, documentation, screening and assessment are central to the practices of all early childhood professionals and use these essential tools to develop learning experiences that support children's development, learning, interests, strengths, and needs.

- identify and conduct themselves as professionals who follow ethical standards and understand the importance of professional guidelines, professional development and reflective practice, advocacy, and collaborative partnerships.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 5</td>
<td>Principles and Practices in Child Development Programs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 6</td>
<td>Introduction to Child Development Curriculum</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 11</td>
<td>Child and Adolescent Development</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 50</td>
<td>Teaching in a Diverse Society</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 64</td>
<td>Health, Safety and Nutrition of Children</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 66</td>
<td>Early Childhood Development Observation and Assessment</td>
<td>2</td>
</tr>
<tr>
<td>CHLD 66L</td>
<td>Early Childhood Development Observation and Assessment Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>CHLD 67</td>
<td>Early Childhood Education Practicum</td>
<td>2</td>
</tr>
<tr>
<td>CHLD 67L</td>
<td>Early Childhood Education Practicum Laboratory</td>
<td>1</td>
</tr>
</tbody>
</table>

**Total Units for Major** 24  
**CSU General Education or IGETC Pattern** 39-42  
**Total Units** 60

1 Courses may be double-counted with either CSU-GE or IGETC.
Mathematics, AS-T

Natural Sciences Division
Degree S0333
Upon successful completion of Mt. San Antonio College’s Associate in Science in Mathematics for Transfer degree requirements, the student will have demonstrated understanding of differential and integral calculus of one and several variables including infinite series, vector analysis, partial derivatives and transcendental functions, as well as demonstrating knowledge of linear algebra and differential equations. This coursework will satisfy the lower division mathematics requirements at the California State University. Guaranteed admission with junior status to the CSU system will be granted in mathematics (or possibly statistics).

To earn an Associate in Science in Mathematics for Transfer a student must complete 60 semester units that are eligible for transfer to the CSU that consist of: IGETC pattern or CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

Core Courses
MATH 180  Calculus and Analytic Geometry  4
MATH 181  Calculus and Analytic Geometry  4
MATH 280  Calculus and Analytic Geometry  5

List A:
MATH 285  Linear Algebra and Differential Equations  5

List B:
Choose one course from the following:  3-5
CSCI 140  C++ Language and Object Development
MATH 110  Elementary Statistics
or MATH 111  Elementary Statistics - Honors
MATH 120  Finite Mathematics
PHYS 4A  Engineering Physics

Total Units for Major  22-24
CSU General Education of IGETC Pattern  39-42

Total Units  60

1 Courses may be double-counted with either CSU-GE or IGETC.
TRANSFERRING TO FOUR-YEAR COLLEGES AND UNIVERSITIES
ADVANCED PLACEMENT EXAMINATIONS IN CSU/UC GENERAL EDUCATION - BREADTH CERTIFICATION

Advanced Placement examinations may be incorporated into certification of completion of CSU/UC General Education—Breadth requirements by any participating institution. Students must have scored 3, 4, or 5 on an Advanced Placement examination listed on the table to receive the credit indicated. All CSU/UC campuses will accept the minimum units shown on the table toward fulfillment of the designated General Education—Breadth area if the examination is included in a full or subject-area certification; individual CSU/UC campuses may choose to accept more units than those specified towards completion of General Education—Breadth requirements. The CSU/UC campus to which the student is transferring determines the total number of units awarded for successful completion of an Advanced Placement examination and the applicability of the examination to other graduation. A table that lists how Advanced Placement is accepted forMt. San Antonio College General Education is available in the Academic Policies and Requirements section of this catalog.

### College Credit for Advanced Placement (AP) Tests

<table>
<thead>
<tr>
<th>Exam</th>
<th>CSU GE Breadth Units</th>
<th>CSU Units</th>
<th>IGETC Units</th>
<th>UC Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art History</td>
<td>3 semester (Area C1 or C2)</td>
<td>3 semester (Area 3A or 3B)</td>
<td>3 semester (Area 3A or 3B)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>Biology</td>
<td>4 semester (Area B2 and B3)</td>
<td>4 semester (Area 5B with lab)</td>
<td>4 semester (Area 5B with lab)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>Calculus AB 1, 8, 9</td>
<td>3 semester (Area B4)</td>
<td>3 semester (Area 2A)</td>
<td>3 semester (Area 2A)</td>
<td>4 quarter/2.7 semester</td>
</tr>
<tr>
<td>Calculus BC 1, 8, 9</td>
<td>4 semester (Area B4)</td>
<td>4 semester (Area 5A with lab)</td>
<td>4 semester (Area 5A with lab)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>Chemistry 2</td>
<td>4 semester (Area B1 and B3)</td>
<td>4 semester (Area 5A with lab)</td>
<td>4 semester (Area 5A with lab)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>Chinese Language and Culture</td>
<td>3 semester (Area C2)</td>
<td>3 semester (Area 3B and 6A)</td>
<td>3 semester (Area 3B and 6A)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>Computer Science A 1, 8</td>
<td>N/A</td>
<td>3 semester N/A</td>
<td>N/A</td>
<td>2 quarter/1.3 semester</td>
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<tr>
<td>Computer Science AB 1, 8</td>
<td>6 semester N/A</td>
<td>6 semester N/A</td>
<td>6 semester N/A</td>
<td>4 quarter/2.7 semester</td>
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<tr>
<td>Economics - Microeconomics (Area D2)</td>
<td>3 semester (Area 4B)</td>
<td>3 semester (Area 4B)</td>
<td>3 semester (Area 4B)</td>
<td>4 quarter/2.7 semester</td>
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<tr>
<td>English - English Language and Composition 8</td>
<td>3 semester (Area A2)</td>
<td>3 semester (Area 1A)</td>
<td>3 semester (Area 1A)</td>
<td>8 quarter/5.3 semester</td>
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<tr>
<td>English Literature and Composition 8</td>
<td>6 semester (Area A2 and C2)</td>
<td>6 semester (Area 1A or 3B)</td>
<td>6 semester (Area 1A or 3B)</td>
<td>8 quarter/5.3 semester</td>
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<tr>
<td>Environmental Science 3</td>
<td>4 semester (Area B1 and B3)</td>
<td>4 semester (Area 5A with lab)</td>
<td>4 semester (Area 5A with lab)</td>
<td>4 quarter/2.7 semester</td>
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<td>French Language 4</td>
<td>3 semester (Area C2)</td>
<td>3 semester (Area 3B and 6A)</td>
<td>3 semester (Area 3B and 6A)</td>
<td>8 quarter/5.3 semester</td>
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<td>French Language and Culture</td>
<td>3 semester (Area C2)</td>
<td>3 semester (Area 3B and 6A)</td>
<td>3 semester (Area 3B and 6A)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>French Language 5</td>
<td>3 semester (Area C2)</td>
<td>3 semester (Area 3B and 6A)</td>
<td>3 semester (Area 3B and 6A)</td>
<td>8 quarter/5.3 semester</td>
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<tr>
<td>German Language 4</td>
<td>3 semester (Area C2)</td>
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<td>3 semester (Area 3B and 6A)</td>
<td>8 quarter/5.3 semester</td>
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<td>German Language and Culture</td>
<td>3 semester (Area C2)</td>
<td>3 semester (Area 3B and 6A)</td>
<td>3 semester (Area 3B and 6A)</td>
<td>8 quarter/5.3 semester</td>
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<tr>
<td>Government &amp; Politics - Comparative</td>
<td>3 semester (Area D8)</td>
<td>3 semester (Area 4H)</td>
<td>3 semester (Area 4H)</td>
<td>4 quarter/2.7 semester</td>
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<tr>
<td>Government &amp; Politics - U.S.</td>
<td>3 semester (Area D8 and US 2)</td>
<td>3 semester (Area 4H)</td>
<td>3 semester (Area 4H)</td>
<td>4 quarter/2.7 semester</td>
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<tr>
<td>History - European</td>
<td>3 semester (Area C2 or D6)</td>
<td>3 semester (Area 3B or 4F)</td>
<td>3 semester (Area 3B or 4F)</td>
<td>8 quarter/5.3 semester</td>
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<tr>
<td>History - U.S.</td>
<td>3 semester (Area C2 or D6 and US 1)</td>
<td>3 semester (Area 3B or 4F)</td>
<td>3 semester (Area 3B or 4F)</td>
<td>8 quarter/5.3 semester</td>
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<tr>
<td>History - World</td>
<td>3 semester (Area C2 or D6)</td>
<td>3 semester (Area 3B or 4F)</td>
<td>3 semester (Area 3B or 4F)</td>
<td>8 quarter/5.3 semester</td>
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<tr>
<td>Human Geography</td>
<td>3 semester (Area D5)</td>
<td>3 semester (Area 4E)</td>
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<td>4 quarter/2.7 semester</td>
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<tr>
<td>Italian Language and Culture</td>
<td>3 semester (Area C2)</td>
<td>3 semester (Area 3B and 6A)</td>
<td>3 semester (Area 3B and 6A)</td>
<td>8 quarter/5.3 semester</td>
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<tr>
<td>Japanese Language and Culture</td>
<td>3 semester (Area C2)</td>
<td>3 semester (Area 3B and 6A)</td>
<td>3 semester (Area 3B and 6A)</td>
<td>8 quarter/5.3 semester</td>
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<tr>
<td>Latin</td>
<td>3 semester (Area C2)</td>
<td>3 semester (Area 3B and 6A)</td>
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<td>8 quarter/5.3 semester</td>
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<td>Latin - Vergil</td>
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<td>3 semester (Area 3B and 6A)</td>
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<td>4 quarter/2.7 semester</td>
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<tr>
<td>Course</td>
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<td>6 semester</td>
<td>3 semester (Area 3B and 6A)</td>
<td>4 semester (Area 5A with lab)</td>
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<td>Latin - Literature</td>
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<td>Music Theory</td>
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<td>Physics B</td>
<td>4</td>
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<td>4</td>
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<td>Physics C - Mechanics</td>
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<td>Physics C - Magnetism</td>
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<td>3</td>
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<td>Physics 2</td>
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<td>Spanish Language</td>
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<td>Studio Art - 2D Design</td>
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<td>Studio Art - 3D Design</td>
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<td>Studio Art - Drawing</td>
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<td>3</td>
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<td>8</td>
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</table>

1. Students who pass AP French Language and German Language, earn 6 units of credit. Tests prior to Fall 2009 may apply 6 units to area C2 of GE Breadth. Tests after Fall 2009 may apply 3 units to area C2. Students who pass AP Spanish Language earn 6 units of credit. Tests prior to Spring 2014 may apply 6 units to area C2 of GE Breadth. Tests after Spring 2014 may apply 3 units to area C2. Students who pass AP Spanish Literature earn 6 units of credit. Tests prior to Fall 2013 may apply 6 units to area C2 of GE Breadth. Tests after Fall 2013 may apply 3 units to area C2.

2. Students seeking certification in GE Breadth prior to transfer must have passed the test before Fall 2009.

3. Students seeking certification in GE Breadth prior to transfer must have passed the test before Fall 2010.

4. If a student passes more than one AP exam in physics, only 6 units of credit may be applied to the baccalaureate, and only 4 units of credit may be applied to a certification in GE Breadth. Students who pass AP Physics B earn 6 units of credit. Tests prior to Fall 2009 may apply 6 units to area B1+B3 of GE Breadth. Tests after Fall of 2009 may apply 4 units to area B1+B3.

5. At all UC Campuses, a maximum of 8 quarter units are allowed in each of the following areas: Art (Studio), English, Mathematics, Music and Physics. A maximum of 4 quarter units are allowed in Computer Science.

6. Students who take the Calculus BC examination and earn a subscore of 3 or higher on the Calculus AB portion will receive UC credit for the Calculus AB examination, even if they do not receive a score of 3 or higher on the BC examination.

7. The UC will grant credit for the full Music Theory exam. Students who earn only a subscore will not receive exam credit.

8. CSU/UC Cross Enrollment

California resident students at Mt. San Antonio College may enroll in one undergraduate course per term at a participating CSU or UC campus without formal admission and without payment of state university fees/tuition. To be eligible for cross-enrollment, students must:

- have completed at least one term at Mt. SAC;
- have at least a 2.0 GPA in all coursework completed;
- have satisfied prerequisite(s) of the class in which they plan to enroll at CSU/UC;
- be enrolled in at least six units at Mt. SAC;
- and have paid their registration fees.

To apply for CSU/UC Cross Enrollment, students must complete the CSU/UC Cross Enrollment application. The form is available in the Transfer Center and online (Transfer [http://transfer.mtsac.edu]).
Out-of-State Colleges and Universities
Students may also consider transferring to colleges and universities in other states. Admission requirements vary by school. For more information, visit college/university websites or Mt. SAC Transfer Services.

The California State University

Upper Division Transfer Admission Requirements
Students are eligible for admission with 60 or more transferable semester units (90 quarter units) if they:

- Have a college grade point average of 2.00 or better in all transferable college units attempted.
- Are in good standing at the last college or university attended, i.e., are eligible to re-enroll.
- Have completed or will complete prior to transfer at least 30 semester units (45 quarter units) of courses equivalent to general education requirements with a grade of “C” or better. The 30 units must include all of the general education requirements in communication in the English language (English composition, oral communication, and critical thinking) and at least one course of at least 3 semester units (4 quarter units) required in college-level mathematics.
- Students are advised to complete major preparation classes prior to transfer. For some majors/campuses, these courses may be required for admission. Consult university websites, counselors/advisors, and visit Mt. SAC Transfer Services for more information. Also, visit ASSIST (http://www.assist.org) to find community college courses that fulfill major requirements.

Lower Division Transfer Admission Requirements
Please be aware that most CSU campuses do not admit lower-division transfer students. California residents may be eligible for CSU admission with fewer than 60 transferable semester units (90 quarter units) if they:

- Have a college grade point average of 2.00 or better in all transferable college units attempted.
- Are in good standing at the last college or university attended, i.e., eligible to re-enroll.
- Meet the admission requirements for a first-time freshman or have successfully completed necessary courses to make up the deficiencies from high school if the student did not complete the 15-unit pattern of college preparatory subjects.
- Meet the eligibility index required of a freshman.

Forty-eight units of general education are required to graduate from campuses of the CSU system. A maximum of 39 units may be certified by community colleges; nine units must be taken at the upper division level. Acceptable courses are grouped in five areas, A through E. A maximum of 30 units may be certified from Areas B through D collectively. The list of certifiable courses will be subject to change year by year, but students are assured that courses taken to meet General Education-Breadth Requirements will be honored if they are on the list during the year taken.

The following program is structured so that a student who completes the program will be assured of properly meeting the General Education-Breadth Requirements of CSU. Area A and Mathematics must be completed with a minimum grade of “C.” Students who have attended other colleges are urged to consult with a counselor or educational advisor for advice on satisfying General Education-Breadth Requirements.

Students beginning Fall 2016 must follow 2016-2017 CSU GE–Breadth requirements. Courses are approved for the academic year in which they were completed.

Area A: The English Language and Critical Thinking
Choose one course from each group:

A-1: Oral Communication
- SPCH 1A: Public Speaking
- SPCH 1AH: Public Speaking - Honors
- SPCH 2: Fundamentals of Communication
- SPCH 8: Professional and Organizational Speaking
- SPCH 8H: Professional and Organizational Speaking - Honors

A-2: Written Communication
- ENGL 1A: Freshman Composition
- ENGL 1AH: Freshman Composition - Honors

A-3: Critical Thinking
- ENGL 1C: Critical Thinking and Writing
- ENGL 1CH: Critical Thinking and Writing - Honors
- PHIL 3: Introduction to Logic
- PHIL 3H: Introduction to Logic - Honors
- PHIL 8: Critical Thinking
- PHIL 9: Critical Thinking and Writing
- PHIL 9H: Critical Thinking and Writing - Honors
- PSYC 5: Psychology of Reasoning and Problem Solving
- READ 100: Analysis and Critical Reading
- SPCH 20: Argumentation and Debate
- SPCH 20H: Argumentation and Debate - Honors

Area B: The Physical Universe & Life
Choose one course from each group. Also, one lab course must be included in one of the science groups.

- ASTR 5: Introduction to Astronomy
- ASTR 5H: Introduction to Astronomy - Honors
- ASTR 5L: Astronomical Observing Laboratory
- ASTR 7: Geology of the Solar System
- ASTR 8: Introduction to Stars, Galaxies, and the Universe
- CHEM 10: Chemistry for Allied Health Majors

Notes:
- These are the minimum admission standards. Many campuses and majors are impacted (more competitive) and may require a higher GPA and/or completion of specific courses for admission.
- Some campuses may require lower-division transfer students to have completed English composition and general education mathematics prior to transfer. Contact the transfer campus of choice to determine whether there are admission limits on the number of lower-division transfer students.

California State University General Education Requirements 2016-17
The requirements listed below are for the 2016-2017 academic year and are based upon information available at the time of catalog publication.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>CHEM 20</td>
<td>Introductory Organic and Biochemistry</td>
</tr>
<tr>
<td>CHEM 40</td>
<td>Introduction to General Chemistry</td>
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<tr>
<td>CHEM 50</td>
<td>General Chemistry I</td>
</tr>
<tr>
<td>CHEM 50H</td>
<td>General Chemistry I - Honors</td>
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<tr>
<td>CHEM 51</td>
<td>General Chemistry II</td>
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<tr>
<td>CHEM 51H</td>
<td>General Chemistry II - Honors</td>
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<tr>
<td>GEOG 1</td>
<td>Elements of Physical Geography</td>
</tr>
<tr>
<td>GEOG 1H</td>
<td>Elements of Physical Geography - Honors</td>
</tr>
<tr>
<td>GEOG 1L</td>
<td>Physical Geography Laboratory</td>
</tr>
<tr>
<td>GEOG 1LH</td>
<td>Physical Geography Laboratory - Honors</td>
</tr>
<tr>
<td>GEOL 1</td>
<td>Physical Geology</td>
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<td>GEOL 7</td>
<td>Geology of California</td>
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<tr>
<td>GEOL 8</td>
<td>Earth Science</td>
</tr>
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<td>GEOL 8H</td>
<td>Earth Science - Honors</td>
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<td>GEOL 8L</td>
<td>Earth Science Laboratory</td>
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<td>GEOL 9</td>
<td>Environmental Geology</td>
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<td>GEOL 10</td>
<td>Natural Disasters</td>
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<td>METO 3</td>
<td>Weather and the Atmospheric Environment</td>
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<tr>
<td>METO 3L</td>
<td>Weather and Atmospheric Environment Laboratory</td>
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<tr>
<td>OCEA 10</td>
<td>Introduction to Oceanography</td>
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<td>OCEA 10H</td>
<td>Introduction to Oceanography - Honors</td>
</tr>
<tr>
<td>OCEA 10L</td>
<td>Introduction to Oceanography Laboratory</td>
</tr>
<tr>
<td>PHSC 3</td>
<td>Energy Science</td>
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<td>PHSC 9</td>
<td>Physical Science</td>
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<td>PHYS 1</td>
<td>Physics</td>
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<td>PHYS 2AG</td>
<td>General Physics</td>
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<td>PHYS 2BG</td>
<td>General Physics</td>
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<td>PHYS 4A</td>
<td>Engineering Physics</td>
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<td>PHYS 4B</td>
<td>Engineering Physics</td>
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<tr>
<td>PHYS 4C</td>
<td>Engineering Physics</td>
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<tr>
<td>PHYS 6A</td>
<td>General Physics with Calculus</td>
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<td>General Physics with Calculus</td>
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<td>BIOL 21</td>
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<td>BIOL 25</td>
<td>Conservation Biology</td>
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<td>BIOL 34</td>
<td>Fundamentals of Genetics</td>
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<td>MICR 1</td>
<td>Principles of Microbiology</td>
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<td>Microbiology</td>
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<td>PSYC 1B</td>
<td>Biological Psychology</td>
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**B-3: Lab Science**

This requirement is met by taking one of the lab courses above. Lab must be a corresponding section to the lecture course taken.

**B-4: Mathematics**

Select at least one course from the following:

<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
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<td>BUSC 17</td>
<td>Applied Business Statistics</td>
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<tr>
<td>MATH 100</td>
<td>Survey of College Mathematics</td>
</tr>
<tr>
<td>MATH 110</td>
<td>Elementary Statistics</td>
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<tr>
<td>MATH 110H</td>
<td>Elementary Statistics - Honors</td>
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<tr>
<td>MATH 110S</td>
<td>Integrated Statistics</td>
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<tr>
<td>MATH 120</td>
<td>Finite Mathematics</td>
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<td>MATH 130</td>
<td>College Algebra</td>
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<td>MATH 140</td>
<td>Calculus for Business</td>
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<td>MATH 150</td>
<td>Trigonometry</td>
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<td>MATH 160</td>
<td>Precalculus Mathematics</td>
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<tr>
<td>MATH 180</td>
<td>Calculus and Analytic Geometry</td>
</tr>
<tr>
<td>MATH 181</td>
<td>Calculus and Analytic Geometry</td>
</tr>
<tr>
<td>MATH 260</td>
<td>Linear Algebra</td>
</tr>
<tr>
<td>MATH 280</td>
<td>Calculus and Analytic Geometry</td>
</tr>
<tr>
<td>MATH 285</td>
<td>Linear Algebra and Differential Equations</td>
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<tr>
<td>MATH 290</td>
<td>Differential Equations</td>
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<td>PSYC 10</td>
<td>Statistics for the Behavioral Sciences</td>
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**Area C: Arts, Literature, Philosophy and Area C: Arts, Literature, Philosophy and Foreign Languages**

Choose three courses, with at least one course from "Arts" and one course from "Humanities":

<table>
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<tr>
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<th>Course Title</th>
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<tbody>
<tr>
<td>AHIS 1</td>
<td>Understanding the Visual Arts</td>
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<tr>
<td>AHIS 3</td>
<td>History of Women and Gender in Art</td>
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<tr>
<td>AHIS 3H</td>
<td>History of Women and Gender in Art - Honors</td>
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<tr>
<td>AHIS 4</td>
<td>History of Western Art: Prehistoric Through Gothic</td>
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<tr>
<td>AHIS 4H</td>
<td>History of Western Art: Prehistoric Through Gothic - Honors</td>
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<tr>
<td>AHIS 5</td>
<td>History of Western Art: Renaissance Through Modern</td>
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<tr>
<td>AHIS 5H</td>
<td>History of Western Art: Renaissance Through Modern - Honors</td>
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<tr>
<td>AHIS 6</td>
<td>History of Modern Art</td>
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<tr>
<td>AHIS 6H</td>
<td>History of Modern Art - Honors</td>
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<tr>
<td>AHIS 8</td>
<td>History of Medieval Art and Architecture</td>
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<tr>
<td>AHIS 9</td>
<td>History of Asian Art and Architecture</td>
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<td>Understanding the Visual Arts</td>
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<td>History of Western Art: Prehistoric Through Gothic</td>
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<tr>
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<td>AHIS 11</td>
<td>History of African, Oceanic, and Native American Art</td>
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<tr>
<td>AHIS 12</td>
<td>History of Pre-Columbian Art and Architecture</td>
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<td>AHIS 12H</td>
<td>History of Pre-Columbian Art and Architecture - Honors</td>
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<tr>
<td>AHIS 14</td>
<td>Rome: The Ancient City</td>
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<td>AHIS 15</td>
<td>Culture and Art of Pompeii</td>
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<td>ARCH 250</td>
<td>World Architecture I</td>
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<td>ARCH 251</td>
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<td>ARTD 20</td>
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<tr>
<td>ARTD 25A</td>
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<td>ARTG 20</td>
<td>Art, Artists and Society</td>
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<td>DN-T 20</td>
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<td>MUS 7</td>
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<td>Music Literature Survey</td>
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</tr>
<tr>
<td>MUS 12</td>
<td>History of Jazz</td>
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<tr>
<td>MUS 13</td>
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<td>American Folk Music</td>
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<td>MUS 15</td>
<td>Rock Music History and Appreciation</td>
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<td>MUS 15H</td>
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<td>THTR 11</td>
<td>Principles of Acting I</td>
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<td>C-2: Humanities</td>
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<td>CHIN 4</td>
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<tr>
<td>ENGL 1B</td>
<td>English - Introduction to Literary Types</td>
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<td>ENGL 1BH</td>
<td>English - Introduction to Literary Types - Honors</td>
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<tr>
<td>HIST 1</td>
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<tr>
<td>HIST 3</td>
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<td>History of the United States to 1877 - Honors</td>
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<td>HIST 8</td>
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<td>History of the United States from 1865 - Honors</td>
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<tr>
<td>HIST 10</td>
<td>History of Premodern Asia</td>
</tr>
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<td>HIST 11</td>
<td>History of Modern Asia</td>
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<td>HIST 16</td>
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<tr>
<td>HIST 19</td>
<td>History of Mexico</td>
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<tr>
<td>HIST 30</td>
<td>History of the African American 1619-1877</td>
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<tr>
<td>HIST 31</td>
<td>History of the African American</td>
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<tr>
<td>HIST 35</td>
<td>History of Africa</td>
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<tr>
<td>HIST 36</td>
<td>Women in American History</td>
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<td>HIST 40</td>
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<tr>
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<td>Italian Culture Through Cinema</td>
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<td>LIT 1</td>
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<td>Modern American Literature</td>
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<td>LIT 3</td>
<td>Multicultural American Literature</td>
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<tr>
<td>LIT 6A</td>
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<td>Survey of English Literature</td>
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<tr>
<td>LIT 10</td>
<td>Survey of Shakespeare</td>
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<td>LIT 11A</td>
<td>World Literature to 1650</td>
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<td>World Literature from 1650</td>
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<tr>
<td>LIT 14</td>
<td>Introduction to Modern Poetry</td>
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<td>Introduction to Cinema</td>
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<td>Contemporary Mexican American Literature</td>
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<td>LIT 36</td>
<td>Introduction to Mythology</td>
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<td>LIT 40</td>
<td>Children’s Literature</td>
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<td>LIT 46</td>
<td>The Bible As Literature: Old Testament</td>
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<td>LIT 47</td>
<td>The Bible as Literature: New Testament</td>
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<td>PHIL 5</td>
<td>Introduction to Philosophy</td>
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<td>Introduction to Philosophy - Honors</td>
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<td>PHIL 12</td>
<td>Introduction to Ethics</td>
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<td>PHIL 12H</td>
<td>Introduction to Ethics - Honors</td>
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<td>PHIL 15</td>
<td>Major World Religions</td>
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<td>PHIL 15H</td>
<td>Major World Religions - Honors</td>
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<td>PHIL 20A</td>
<td>History of Ancient Philosophy</td>
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<tr>
<td>PHIL 20AH</td>
<td>History of Ancient Philosophy - Honors</td>
</tr>
<tr>
<td>PHIL 20B</td>
<td>History of Modern Philosophy</td>
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<tr>
<td>PHIL 20BH</td>
<td>History of Modern Philosophy - Honors</td>
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<tr>
<td>POLI 5</td>
<td>Political Theory I - Ancient to Contemporary</td>
</tr>
<tr>
<td>POLI 7</td>
<td>Political Theory II - Early Modern to Contemporary</td>
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<td>SIGN 101</td>
<td>American Sign Language 1</td>
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<td>American Sign Language 1 - Honors</td>
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<td>SIGN 102</td>
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<td>Spanish for the Spanish Speaking</td>
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<tr>
<td>SPAN 12</td>
<td>Continuing Spanish for the Spanish Speaking</td>
</tr>
</tbody>
</table>

1 Courses may not be double counted to satisfy more than one area, even if a course is listed in more than one area.

**Area D: Social, Political, and Economic Institutions and Behavior; Historical Background**

Choose a minimum of nine units with courses from at least two disciplines (D0-D9):

### D-0: Sociology & Criminology
- CHLD 1  Child, Family, School and Community
- SOC 1  Sociology
- SOC 1H  Sociology - Honors
- SOC 2  Contemporary Social Problems
- SOC 2H  Contemporary Social Problems - Honors
- SOC 4  Introduction to Gerontology
- SOC 5  Introduction to Criminology
- SOC 5H  Introduction to Criminology - Honors
- SOC 14  Marriage and the Family
- SOC 14H  Marriage and the Family - Honors
- SOC 15  Child Development
- SOC 20  Sociology of Ethnic Relations
- SOC 20H  Sociology of Ethnic Relations - Honors

### D-1: Anthropology & Archeology
- ANTH 3  Archaeology
- ANTH 4  Archaeology
- ANTH 5  Principles of Cultural Anthropology
- ANTH 22  General Cultural Anthropology
- ANTH 30  The Native American

### D-2: Economics
- AGAG 1  Food Production, Land Use and Politics - A Global Perspective
- BUSC 1A  Principles of Economics - Macroeconomics
- BUSC 1AH  Principles of Economics - Macroeconomics - Honors
- BUSC 1B  Principles of Economics - Microeconomics
- BUSC 1BH  Principles of Economics - Microeconomics - Honors
- JOUR 100  Introduction to Mass Media
- R-TV 01  Introduction to Electronic Media

### D-3 Ethnic Studies
- HIST 30  History of the African American 1619-1877
- HIST 31  History of the African American
- HIST 40  History of the Mexican American
- HIST 44  History of Native Americans
- JOUR 107  Race, Culture, Sex, and Mass Media Images
- POLI 25  Latino Politics in the United States
- POLI 35  African American Politics
- SOC 20  Sociology of Ethnic Relations
- SOC 20H  Sociology of Ethnic Relations - Honors

### D-4: Gender Studies
- HIST 36  Women in American History
- PSYC 25  The Psychology of Women

### D-5: Geography
- GEOG 2  Human Geography
- GEOG 2H  Human Geography - Honors
- GEOG 5  World Regional Geography
- GEOG 8  The Urban World
- GEOG 30  Geography of California
- GEOG 30H  Geography of California - Honors

### D-6: History
- HIST 1  History of the United States
- HIST 3  World History: Prehistoric to Early Modern
- HIST 3H  World History: Prehistoric to Early Modern - Honors
- HIST 4  World History: Early Modern to the Present
- HIST 4H  World History: Early Modern to the Present - Honors
- HIST 7  History of the United States to 1877
- HIST 7H  History of the United States to 1877 - Honors
- HIST 8  History of the United States from 1865
- HIST 8H  History of the United States from 1865 - Honors
HIST 10  History of Premodern Asia
HIST 11  History of Modern Asia
HIST 16  The Wild West - A History, 1800-1890
HIST 19  History of Mexico
HIST 30  History of the African American 1619-1877
HIST 31  History of the African American
HIST 35  History of Africa
HIST 36  Women in American History
HIST 39  California History
HIST 40  History of the Mexican American
HIST 44  History of Native Americans

D-7: Interdisciplinary Social or Behavioral Science
CHLD 10  Child Growth and Lifespan Development
CHLD 10H  Child Growth and Lifespan Development-Honors
CHLD 11  Child and Adolescent Development
FASH 14  Dress, Culture, and Identity
SPCH 7  Intercultural Communication
SPCH 7H  Intercultural Communication - Honors
SPCH 26  Interpersonal Communication
SPCH 26H  Interpersonal Communication - Honors
SPCH 30  Gateway to Communication Studies

D-8: Political Science, Government, and Legal Institutions
POLI 1  Political Science
POLI 1H  Political Science - Honors
POLI 2  Comparative Politics
POLI 5  Political Theory I - Ancient to Contemporary
POLI 7  Political Theory II - Early Modern to Contemporary
POLI 9  Introduction to International Relations
POLI 10  Environmental Politics
POLI 25  Latino Politics in the United States
POLI 35  African American Politics

D-9: Psychology
PSYC 1A  Introduction to Psychology
PSYC 1AH  Introduction to Psychology - Honors
PSYC 14  Developmental Psychology
PSYC 15  Introduction to Child Psychology
PSYC 19  Abnormal Psychology
PSYC 25  The Psychology of Women

1 Courses may not be double counted to satisfy more than one area, even if a course is listed in more than one area.

Area E: Lifelong Understanding & Self Development
AD 3  Chemical Dependency: Intervention, Treatment and Recovery
BIOL 5  Contemporary Health Issues
BIOL 13  Human Reproduction, Development and Aging
BIOL 15  Human Sexuality
BIOL 15H  Human Sexuality - Honors

BIOL 24  Introduction to Public Health
CHLD 10  Child Growth and Lifespan Development
CHLD 10H  Child Growth and Lifespan Development-Honors
CHLD 11  Child and Adolescent Development
COUN 5  Career and Life Planning
FCS 41  Life Management
KIN 34  Fitness for Living
LEAD 55  Exploring Leadership
NF 10  Nutrition for Personal Health and Wellness
NF 12  Sports Nutrition
NF 25  Introduction to Nutrition Science
NF 25H  Introduction to Nutrition Science - Honors
NF 28  Cultural and Ethnic Foods
PSYC 14  Developmental Psychology
PSYC 15  Introduction to Child Psychology
PSYC 25  The Psychology of Women
PSYC 26  Psychology of Sexuality
PSYC 33  Psychology for Effective Living
SOC 15  Child Development
SPCH 26  Interpersonal Communication
SPCH 26H  Interpersonal Communication - Honors

1 Courses may not be double counted to satisfy more than one area, even if a course is listed in more than one area.

Notes
1. Upper division transfer students (60-70 semester baccalaureate units), will need to have at least 30 semester units of general education. Within those 30 units, Area A (9) semester units and Mathematics (3) semester units must be completed with grades of “C” or better.
2. CSULA transfer students are advised to complete ENGL 1C or ENGL 1CH as part of the Area A requirements. CSULA requires completion of ENGL 102 (ENGL 1C or ENGL 1CH) as a prerequisite to UNIV 400 (Writing Proficiency Examination).
3. Courses on this list have been approved by the CSU Office of the Chancellor for Fall 2016 and beyond. If a course was completed prior to approval, it cannot be certified for CSU General Education–Breadth requirements.
4. Some majors at CSU do not allow double counting of major preparation courses and general education requirements. Students are advised to consult with a counselor or advisor to determine if courses can be double counted.
5. Some majors require specific general education courses. Students planning to transfer are advised to plan their schedules carefully in order to maintain progress.

CSU American Institutions & U.S. History Graduation Requirement
Option 1

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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<tbody>
<tr>
<td>HIST 7</td>
<td>History of the United States to 1877</td>
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<tr>
<td>or HIST 7H</td>
<td>History of the United States to 1877 - Honors</td>
</tr>
<tr>
<td>Plus</td>
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<tr>
<td>HIST 8</td>
<td>History of the United States from 1865</td>
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</table>
or HIST 8H  History of the United States from 1865 - Honors

If Option 1 is selected, DO NOT select another D6 course as your third Area D course.

Option 2

Choose one course from U.S. History plus one course from American Institutions:

**United States History**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>HIST 1</td>
<td>History of the United States</td>
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<tr>
<td>HIST 7</td>
<td>History of the United States to 1877</td>
</tr>
<tr>
<td>HIST 7H</td>
<td>History of the United States to 1877- Honors</td>
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<tr>
<td>HIST 8</td>
<td>History of the United States from 1865</td>
</tr>
<tr>
<td>HIST 8H</td>
<td>History of the United States from 1865 - Honors</td>
</tr>
<tr>
<td>HIST 30</td>
<td>History of the African American 1619-1877</td>
</tr>
<tr>
<td>HIST 31</td>
<td>History of the African American</td>
</tr>
<tr>
<td>HIST 36</td>
<td>Women in American History</td>
</tr>
<tr>
<td>HIST 40</td>
<td>History of the Mexican American</td>
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**American Institutions**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>POLI 1</td>
<td>Political Science</td>
</tr>
<tr>
<td>POLI 1H</td>
<td>Political Science - Honors</td>
</tr>
<tr>
<td>POLI 25</td>
<td>Latino Politics in the United States</td>
</tr>
<tr>
<td>POLI 35</td>
<td>African American Politics</td>
</tr>
</tbody>
</table>

The two courses from Option 1 or Option 2 may be used as part of the 9 units for Area D.

### The University of California

#### Upper Division Transfer Admission Requirements

The vast majority of transfer students come to UC at the junior level from California community colleges. To be considered for UC admission as a junior, you must fulfill both of the following:

- Complete 60 semester (90 quarter) units of transferable college credit with a GPA of at least 2.4 (2.8 for nonresidents). No more than 14 semester (21 quarter) units may be taken Pass/Not Pass.
- Complete the following course pattern requirements, and earn a grade of C or better in each course:
  - Two transferable college courses (3 semester or 4-5 quarter units each) in English composition
  - One transferable college course (3 semester or 4-5 quarter units) in mathematical concepts and quantitative reasoning
  - Four transferable college courses (3 semester or 4-5 quarter units each) chosen from at least two of the following subject areas:
    - Arts and Humanities
    - Social and Behavioral Sciences
    - Physical and Biological Sciences

Note: Meeting these minimum requirements does not guarantee admission to the campus or major of your choice. Many campuses and majors receive more applications than they have spaces available. To be competitive, you should work toward meeting the specific requirements for the campuses and majors that interest you. Consult university websites, counselors/advisors, and visit Mt. SAC Transfer Services for more information. Also, visit www.assist.org (http://www.assist.org) to find community college courses that fulfill major requirements.

#### Lower Division Transfer Admission Requirements

While all UC campuses welcome a large pool of junior-level transfers, most admit only a very limited number of lower-division transfers (students with fewer than 60 units). You may establish eligibility for lower division transfer:

- If you were eligible for admission to UC when you graduated from high school, meaning you satisfied the subject, examination and scholarship requirements, you are eligible for transfer if you have a 2.0 GPA in your transferable college coursework (2.8 GPA for nonresidents). Visit the UC admissions website for more information about these requirements: www.universityofcalifornia.edu/admissions (http://www.universityofcalifornia.edu/admissions).

If you met the scholarship requirement in high school, but did not satisfy the 15-course subject requirement, you must take transferable college courses in the missing subjects, earn a grade of C or better in each required course and have an overall 2.0 GPA in all transferable coursework to be eligible to transfer (a 2.8 GPA is required for nonresidents).

#### Intersegmental General Education Transfer Curriculum (IGETC) 2016-17

The requirements listed below are for the 2016-2017 academic year and are based upon information available at the time of catalog publication.

Completion of the IGETC will permit a student to transfer from Mt. SAC to a campus in either the University of California (UC) system or California State University (CSU) without the need, after transfer, to take additional lower-division general education courses to satisfy university general education requirements. It should be noted that completion of the IGETC is not an admission requirement for transfer to UC or CSU, nor is it the only way to fulfill the lower-division general education requirements of UC or CSU prior to transfer. Students pursuing majors that require extensive lower-division preparation may not find the IGETC option to be advantageous (i.e. Engineering, Sciences).

The requirements listed below must be completed in their entirety for full certification to the UC and CSU. For students who have completed coursework at multiple campuses, the campus of last attendance prior to transfer to UC or CSU will certify the coursework. Mt. SAC will certify coursework from other campuses according to the IGETC list of the originating campus. A minimum grade of "C" is required in each course. (A grade of "C–" is not acceptable.)

Students beginning Fall 2016 must follow 2016-2017 IGETC requirements. Courses are approved for the academic year in which they were completed.

#### Area1: English Communication

Choose one course from each group:

**Group A: English Composition**

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<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>ENGL 1A</td>
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<td>Freshman Composition - Honors</td>
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</table>

**Group B: Critical Thinking - Composition**

<table>
<thead>
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<th>Course Code</th>
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<tbody>
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<td>Critical Thinking and Writing</td>
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<td>PHIL 9H</td>
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**Group C: Oral Communication**

<table>
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<th>Course Code</th>
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<td>SPCH 1A</td>
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</table>
### Area 2: Mathematical Concepts and Quantitative Reasoning

Area 2: Mathematical Concepts and Quantitative Reasoning  
Choose one course from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 110</td>
<td>Elementary Statistics</td>
</tr>
<tr>
<td>MATH 110H</td>
<td>Elementary Statistics - Honors</td>
</tr>
<tr>
<td>MATH 110S</td>
<td>Integrated Statistics</td>
</tr>
<tr>
<td>MATH 120</td>
<td>Finite Mathematics</td>
</tr>
<tr>
<td>MATH 130</td>
<td>College Algebra</td>
</tr>
<tr>
<td>MATH 140</td>
<td>Calculus for Business</td>
</tr>
<tr>
<td>MATH 160</td>
<td>Precalculus Mathematics</td>
</tr>
<tr>
<td>MATH 180</td>
<td>Calculus and Analytic Geometry</td>
</tr>
<tr>
<td>MATH 181</td>
<td>Calculus and Analytic Geometry</td>
</tr>
<tr>
<td>MATH 280</td>
<td>Calculus and Analytic Geometry</td>
</tr>
<tr>
<td>MATH 285</td>
<td>Linear Algebra and Differential Equations</td>
</tr>
<tr>
<td>PSYC 10</td>
<td>Statistics for the Behavioral Sciences</td>
</tr>
</tbody>
</table>

1 Laboratory courses are indicated with 1.

### Area 3: Arts and Humanities

Choose three courses minimum, at least one course from the Arts group and one course from the Humanities group:

#### Arts Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHIS 1</td>
<td>Understanding the Visual Arts</td>
</tr>
<tr>
<td>or ARTB 1</td>
<td>Understanding the Visual Arts</td>
</tr>
<tr>
<td>AHIS 3</td>
<td>History of Women and Gender in Art</td>
</tr>
<tr>
<td>AHIS 3H</td>
<td>History of Women and Gender in Art - Honors</td>
</tr>
<tr>
<td>AHIS 4</td>
<td>History of Western Art: Prehistoric Through Gothic</td>
</tr>
<tr>
<td>AHIS 4H</td>
<td>History of Western Art: Prehistoric Through Gothic - Honors</td>
</tr>
<tr>
<td>AHIS 5</td>
<td>History of Western Art: Renaissance Through Modern</td>
</tr>
<tr>
<td>AHIS 5H</td>
<td>History of Western Art: Renaissance Through Modern - Honors</td>
</tr>
<tr>
<td>AHIS 6</td>
<td>History of Modern Art</td>
</tr>
<tr>
<td>AHIS 6H</td>
<td>History of Modern Art - Honors</td>
</tr>
<tr>
<td>AHIS 8</td>
<td>History of Medieval Art and Architecture</td>
</tr>
<tr>
<td>AHIS 9</td>
<td>History of Asian Art and Architecture</td>
</tr>
<tr>
<td>AHIS 10</td>
<td>A History of Greek and Roman Art and Architecture</td>
</tr>
<tr>
<td>AHIS 11</td>
<td>History of African, Oceanic, and Native American Art</td>
</tr>
<tr>
<td>AHIS 12</td>
<td>History of Precolombian Art and Architecture</td>
</tr>
<tr>
<td>AHIS 12H</td>
<td>History of Precolombian Art and Architecture - Honors</td>
</tr>
<tr>
<td>AHIS 14</td>
<td>Rome: The Ancient City</td>
</tr>
<tr>
<td>AHIS 15</td>
<td>Culture and Art of Pompeii</td>
</tr>
<tr>
<td>ARCH 250</td>
<td>World Architecture I</td>
</tr>
</tbody>
</table>

#### Humanities Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHIN 3</td>
<td>Intermediate Chinese</td>
</tr>
<tr>
<td>CHIN 4</td>
<td>Continuing Intermediate Chinese</td>
</tr>
<tr>
<td>ENGL 1B</td>
<td>English - Introduction to Literary Types</td>
</tr>
<tr>
<td>ENGL 1BH</td>
<td>English - Introduction to Literary Types - Honors</td>
</tr>
<tr>
<td>FRCH 3</td>
<td>Intermediate French</td>
</tr>
<tr>
<td>FRCH 4</td>
<td>Continuing Intermediate French</td>
</tr>
<tr>
<td>FRCH 60</td>
<td>French Culture Through Cinema</td>
</tr>
<tr>
<td>GERM 3</td>
<td>Intermediate German</td>
</tr>
<tr>
<td>HIST 1</td>
<td>History of the United States</td>
</tr>
<tr>
<td>HIST 3</td>
<td>World History: Prehistoric to Early Modern</td>
</tr>
<tr>
<td>HIST 3H</td>
<td>World History: Prehistoric to Early Modern - Honors</td>
</tr>
<tr>
<td>HIST 4</td>
<td>World History: Early Modern to the Present</td>
</tr>
<tr>
<td>HIST 4H</td>
<td>World History: Early Modern to the Present - Honors</td>
</tr>
<tr>
<td>HIST 7</td>
<td>History of the United States to 1877</td>
</tr>
<tr>
<td>HIST 7H</td>
<td>History of the United States to 1877 - Honors</td>
</tr>
<tr>
<td>HIST 8</td>
<td>History of the United States from 1865</td>
</tr>
<tr>
<td>HIST 8H</td>
<td>History of the United States from 1865 - Honors</td>
</tr>
<tr>
<td>HIST 10</td>
<td>History of Premodern Asia</td>
</tr>
<tr>
<td>HIST 11</td>
<td>History of Modern Asia</td>
</tr>
<tr>
<td>HIST 16</td>
<td>The Wild West - A History, 1800-1890 1</td>
</tr>
<tr>
<td>HIST 19</td>
<td>History of Mexico</td>
</tr>
<tr>
<td>HIST 30</td>
<td>History of the African American 1619-1877</td>
</tr>
<tr>
<td>HIST 31</td>
<td>History of the African American</td>
</tr>
<tr>
<td>HIST 35</td>
<td>History of Africa</td>
</tr>
<tr>
<td>HIST 36</td>
<td>Women in American History</td>
</tr>
<tr>
<td>HIST 39</td>
<td>California History</td>
</tr>
<tr>
<td>HIST 40</td>
<td>History of the Mexican American</td>
</tr>
<tr>
<td>HUMA 1</td>
<td>The Humanities</td>
</tr>
<tr>
<td>ITAL 3</td>
<td>Intermediate Italian</td>
</tr>
<tr>
<td>ITAL 4</td>
<td>Continuing Intermediate Italian</td>
</tr>
<tr>
<td>ITAL 60</td>
<td>Italian Culture Through Cinema</td>
</tr>
<tr>
<td>JAPN 3</td>
<td>Intermediate Japanese</td>
</tr>
<tr>
<td>JAPN 4</td>
<td>Continuing Intermediate Japanese</td>
</tr>
</tbody>
</table>
Area 4: Social and Behavioral Sciences

Choose three courses total from a minimum of two different subject areas:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 3</td>
<td>Archaeology</td>
</tr>
<tr>
<td>ANTH 5</td>
<td>Principles of Cultural Anthropology</td>
</tr>
<tr>
<td>ANTH 22</td>
<td>General Cultural Anthropology</td>
</tr>
<tr>
<td>BUSC 1A</td>
<td>Principles of Economics - Macroeconomics</td>
</tr>
<tr>
<td>BUSC 1AH</td>
<td>Principles of Economics - Macroeconomics - Honors</td>
</tr>
<tr>
<td>BUSC 1B</td>
<td>Principles of Economics - Microeconomics</td>
</tr>
<tr>
<td>BUSC 1BH</td>
<td>Principles of Economics - Microeconomics - Honors</td>
</tr>
<tr>
<td>GEOG 2</td>
<td>Human Geography</td>
</tr>
<tr>
<td>GEOG 2H</td>
<td>Human Geography - Honors</td>
</tr>
<tr>
<td>GEOG 8</td>
<td>The Urban World</td>
</tr>
<tr>
<td>GEOG 30</td>
<td>Geography of California</td>
</tr>
<tr>
<td>GEOG 30H</td>
<td>Geography of California - Honors</td>
</tr>
<tr>
<td>HIST 16</td>
<td>The Wild West - A History, 1800-1890</td>
</tr>
</tbody>
</table>

Area 5: Physical and Biological Sciences

Choose two courses, one physical and one biological science; at least one must include a laboratory. Laboratory must be a corresponding section to the lecture course taken.

<table>
<thead>
<tr>
<th>Physical Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASTR 5</td>
</tr>
<tr>
<td>ASTR 5H</td>
</tr>
<tr>
<td>ASTR 5L</td>
</tr>
<tr>
<td>ASTR 7</td>
</tr>
<tr>
<td>ASTR 8</td>
</tr>
<tr>
<td>CHEM 10</td>
</tr>
<tr>
<td>CHEM 20</td>
</tr>
<tr>
<td>CHEM 40</td>
</tr>
<tr>
<td>CHEM 50</td>
</tr>
<tr>
<td>CHEM 50H</td>
</tr>
<tr>
<td>CHEM 51</td>
</tr>
<tr>
<td>GEOG 1</td>
</tr>
<tr>
<td>GEOG 1H</td>
</tr>
<tr>
<td>GEOG 1L</td>
</tr>
<tr>
<td>GEOG 1LH</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Biological Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASTR 5</td>
</tr>
<tr>
<td>ASTR 5H</td>
</tr>
<tr>
<td>ASTR 5L</td>
</tr>
<tr>
<td>ASTR 7</td>
</tr>
<tr>
<td>ASTR 8</td>
</tr>
<tr>
<td>CHEM 10</td>
</tr>
<tr>
<td>CHEM 20</td>
</tr>
<tr>
<td>CHEM 40</td>
</tr>
<tr>
<td>CHEM 50</td>
</tr>
<tr>
<td>CHEM 50H</td>
</tr>
<tr>
<td>CHEM 51</td>
</tr>
<tr>
<td>GEOG 1</td>
</tr>
<tr>
<td>GEOG 1H</td>
</tr>
<tr>
<td>GEOG 1L</td>
</tr>
<tr>
<td>GEOG 1LH</td>
</tr>
</tbody>
</table>
GEOL 1 Physical Geology
GEOL 8 Earth Science
GEOL 8H Earth Science - Honors
GEOL 8L Earth Science Laboratory
GEOL 9 Environmental Geology
METO 3 Weather and the Atmospheric Environment
METO 3L Weather and Atmospheric Environment Laboratory
OCEA 10 Introduction to Oceanography
OCEA 10H Introduction to Oceanography - Honors
OCEA 10L Introduction to Oceanography Laboratory
PHSC 3 Energy Science
PHSC 9 Physical Science
PHYS 1 Physics
PHYS 2AG General Physics
PHYS 2BG General Physics
PHYS 4A Engineering Physics
PHYS 4B Engineering Physics
PHYS 4C Engineering Physics
PHYS 6A General Physics with Calculus
PHYS 6B General Physics with Calculus

Biological Science
ANAT 10A Introductory Human Anatomy
ANAT 10B Introductory Human Physiology
ANAT 35 Human Anatomy
ANAT 36 Human Physiology
ANTH 1 Biological Anthropology
ANTH 1H Biological Anthropology - Honors
ANTH 1L Biological Anthropology Laboratory
BIOL 1 General Biology
BIOL 2 Plant and Animal Biology
BIOL 3 Ecology and Field Biology
BIOL 4 Biology for Majors
BIOL 4H Biology for Majors - Honors
BIOL 6 Humans and the Environment
BIOL 6L Humans and the Environment Laboratory
BIOL 8 Cell and Molecular Biology
BIOL 20 Marine Biology
BIOL 21 Marine Biology Laboratory
BIOL 25 Conservation Biology
BIOL 34 Fundamentals of Genetics
BIOL 34L Fundamentals of Genetics Lab
MICR 1 Principles of Microbiology
MICR 22 Microbiology
PSYC 1B Biological Psychology

Notes
UC limits transfer credit for some courses. Students may review the UC Transfer Course Agreement (TCA) with an educational advisor or counselor in the Student Services Center. Students must see an educational advisor or counselor for preliminary IGETC certification. For IGETC certification, the course must be on the list during the year taken. Students from non-English speaking countries should see an educational advisor or international student counselor for language proficiency equivalences.

UC Requirement Only
Language other than English
The minimum proficiency required is met by completing one of the courses listed below or by completion of two years of high school study in the same language.

ARAB 1 Elementary Arabic
CHIN 1 Elementary Chinese
FRCH 1 Elementary French
GERM 1 Elementary German
ITAL 1 Elementary Italian
JAPN 1 Elementary Japanese
LATN 1 Elementary Latin
SIGN 101 American Sign Language
SIGN 101H American Sign Language - Honors
SPAN 1 Elementary Spanish
SPAN 11 Spanish for the Spanish Speaking

CSU Graduation Requirements Only in U.S. History, Constitution, and American Ideals

Note: UCSB requires a college-level U.S. history or government course.

Option 1
HIST 7 History of the United States to 1877
or HIST 7H History of the United States to 1877 - Honors
HIST 8 History of the United States from 1865
or HIST 8H History of the United States from 1865 - Honors
If Option 1 is selected, DO NOT select another D6 course as your third Area D course.

Option 2
Choose one course from U.S. History plus one course from American Institutions:

United States History
HIST 1 History of the United States
HIST 7 History of the United States to 1877
HIST 7H History of the United States to 1877 - Honors
HIST 8 History of the United States from 1865
HIST 8H History of the United States from 1865 - Honors
HIST 30 History of the African American 1619-1877
HIST 31 History of the African American
HIST 36 Women in American History
HIST 40 History of the Mexican American

American Institutions
POLI 1 Political Science
POLI 1H Political Science - Honors
POLI 25 Latino Politics in the United States
POLI 35 African American Politics
DEFINITION OF TERMS

Course Identification Numbering System (C-ID)
The Course Identification Numbering System (C-ID) is a statewide numbering system independent from the course numbers assigned by local California community colleges. A C-ID number next to a course signals that participating California colleges and universities have determined that courses offered by other California community colleges are comparable in content and scope to courses offered on their own campuses, regardless of their unique titles or local course number. Thus, if a schedule of classes or catalog lists a course bearing a C-ID number, for example ENGL 100, students at that college can be assured that it will be accepted in lieu of a course bearing the C-ID ENGL 100 designation at another community college. In other words, the C-ID designation can be used to identify comparable courses at different community colleges. However, students should always go to www.assist.org (http://www.assist.org/web-assist/welcome.html) to confirm how each college's course will be accepted at a particular four-year college or university for transfer credit.

The C-ID numbering system is useful for students attending more than one community college and is applied to many of the transferable courses students need as preparation for transfer. Because these course requirements may change and because courses may be modified and qualified for or deleted from the C-ID database, students should always check with a counselor to determine how C-ID designated courses fit into their educational plans for transfer.

Students may consult the ASSIST database at www.assist.org (http://www.assist.org/web-assist/welcome.html) for specific information on C-ID course designations. Counselors are also available in the Counseling Center to help students interpret this information.

CSU Transfer
Courses designated "CSU" are baccalaureate level and will transfer to all of the California State Universities and count toward graduation at Mt. San Antonio College.

UC Transfer
Courses designated "UC" are baccalaureate level and will transfer to all of the University of California campuses and California State Universities, and will count toward graduation at Mt. San Antonio College.

UC Credit Limitation
UC limits credit for some courses. Students contemplating transfer to UC should consult with a counselor or advisor and review www.assist.org (http://www.assist.org/web-assist/welcome.html) for course credit limitations and changes.

UC Credit for Kinesiology Activity Courses
A maximum of four semester units of UC credit will be awarded for Kinesiology Activity courses. Courses of a vocational nature will not be awarded UC credit.

Eligibility
In listing a prerequisite for enrolling in a course, an "eligibility" may also be listed. An eligibility requirement specifies the course level the student must qualify to enroll in—not that the course has to be completed prior to enrollment. For example, the prerequisite "eligibility for English 68" requires that the student must qualify to enroll in English 68 in order to enroll in the particular course.

Prerequisite
A prerequisite is a course which must be taken as preparation for enrolling in another course.

Corequisite
A corequisite is a course which is required to be taken simultaneously in order to enroll in another course.

Advisory
An advisory is a course which is advised, but not required, to be taken either before or in conjunction with enrollment in a course.

Not Degree Applicable
Courses designated "Not Degree Applicable" are college level classes which are neither a part of an associate degree or certificate program nor transferable to four-year colleges and universities.

Degree Applicable
Courses designated "Degree Applicable" are college-level classes which are a part of an associate degree or certificate program.

Transfer Degree
Associate in Arts for Transfer and Associate in Science for Transfer are referred to as Transfer degrees.

Associate Degree
Associate in Science degrees and Associate in Arts degrees in Liberal Arts and Sciences with Emphases are referred to as Associate degrees.

Certificate of Achievement
Certificates of Achievement are certificates of at least 18 units.

Skills Certificate
Skills Certificates are certificates of less than 18 units.
Course Prefix Listing

Administration of Justice: Law Enforcement (ADJU) ........................................ 203
Aeronautics (AERO) .................................................................................. 204
Agriculture: Animal Health Technology (AGHE) ........................................... 205
Agriculture: Animal Science General (AGAN) ............................................. 206
Agriculture: General Subjects (AGAG) ....................................................... 207
Agriculture: Livestock Production (AGLI) .................................................... 207
Agriculture: Ornamental Horticulture (AGOR) .............................................. 208
Agriculture: Pet Science (AGPE) ............................................................... 211
Air Conditioning & Refrigeration (AIRC) .................................................... 212
Air Traffic Control (AIRT) ....................................................................... 215
Alcohol Drug Counseling (AD) .................................................................. 216
American Language (AMLA) ..................................................................... 217
Anatomy & Physiology (ANAT) .................................................................. 218
Anthropology (ANTH) ............................................................................... 219
Arabic (ARAB) .......................................................................................... 220
Architectural Technology (ARCH) ........................................................... 220
Art: Animation (ANIM) ............................................................................ 222
Art: Basic Studio Arts (ARTB) .................................................................... 225
Art: Gallery & Professional Practices (ARTG) .......................................... 225
Art: Graphic Design and Illustration (ARTC) .............................................. 225
Art History: (ARTH) ................................................................................ 227
Art: Special Studio Arts (ARTZ) ................................................................. 228
Art: Three-Dimensional Studio Arts (ARTS) .............................................. 228
Art: Two-Dimensional Studio Arts (ARTD) ................................................. 230
Astronomy (ASTR) .................................................................................... 232
Biology (BIOL) .......................................................................................... 233
Botany (BTNY) .......................................................................................... 235
Business: Accounting (BUSI) ................................................................. 235
Business: Business Communication (BUSO) ........................................... 236
Business: Economics (BUSC) ................................................................. 237
Business: Law (BUSL) ............................................................................ 237
Business: Management (BUSM) ............................................................... 238
Business: Paralegal (PLGL) ....................................................................... 239
Business: Real Estate (BUSR) ................................................................. 241
Business: Sales, Merchandising & Marketing (BUSS) ................................ 242
Chemistry (CHEM) .................................................................................... 242
Child Development (CHLD) .................................................................... 243
Chinese (CHIN) ....................................................................................... 247
Computer and Networking Technology (CNET) ...................................... 247
Computer Information Systems: Auxiliary (CISAX) ................................ 248
Computer Information Systems: Beginning (CISB) ................................ 248
Computer Information Systems: Database (CISD) .................................. 249
Computer Information Systems: Management (CISM) ............................... 250
Computer Information Systems: Networking (CISN) ................................. 250
Computer Information Systems: Programming (CISP) .............................. 251
Computer Information Systems: Security (CISS) ....................................... 254
Computer Information Systems: Web Applications (CISW) ...................... 255
Computer Science (CSCI) ......................................................................... 256
Counseling (COUN) .................................................................................. 257
Dance: Activity (DNCE) ........................................................................... 258
Dance: Theory (DN-T) ............................................................................. 261
Disabled Students (DSPS) ...................................................................... 262
Education (EDUC) .................................................................................... 263
Electronics (ELEC) ................................................................................... 263
Electronics Systems Technology (EST) .................................................... 265
Emergency Medical Service (EMS) ......................................................... 265
Emergency Medical Technician (EMT) ..................................................... 266
Engineering (ENGR) ............................................................................... 267
Engineering Design Technology (EDT) .................................................... 267
English: Composition (ENGL) ................................................................. 269
English: Literature (LIT) ......................................................................... 271
Family & Consumer Sciences (FCS) ......................................................... 273
Fashion Merchandising & Design (FASH) ............................................... 273
Fire Technology (FIRE) ......................................................................... 275
French (FRCH) ....................................................................................... 277
Geography (GEOG) .............................................................................. 278
Geology (GEOG) .................................................................................... 279
German (GERM) .................................................................................... 280
History (HIST) ....................................................................................... 280
Histotechnology (HT) ............................................................................ 283
Hospitality & Restaurant Management (HRM) ....................................... 283
Humanities (HUMA) ........................................................................... 285
Industrial Design Engineering (IDE) ......................................................... 285
Inspection & Estimating, Building (INSP) ................................................ 286
Interior Design (ID) ............................................................................... 287
Italian (ITAL) .......................................................................................... 289
Japanese (JAPN) ..................................................................................... 290
Journalism (JOUR) .................................................................................. 291
Kinesiology: Adaptive (KINL) .................................................................. 292
Kinesiology: Aquatics (KINA) .................................................................. 292
Kinesiology: Athletics (KINX) ................................................................. 293
Kinesiology: Fitness (KINF) ...................................................................... 295
Kinesiology: Individual (KINI) ................................................................. 297
Kinesiology: Team Sport (KINS) .............................................................. 298
Kinesiology: Theory (KIN) ...................................................................... 299
Latin (LATN) .......................................................................................... 301
Leadership (LEAD) ................................................................................ 301
Learning Assistance (LERN) .................................................................... 301
Learning Communities (LOCM) .............................................................. 301
Library & Instructional Media (LIBR) ......................................................... 302
Manufacturing Technology (MFG) ........................................................... 302
Mathematics (MATH) ............................................................................ 303
Medical Terminology (MEDI) .................................................................. 306
Mental Health/Psychiatric Technician (MENT) ........................................ 306
Meteorology (METO) ............................................................................ 307
Microbiology (MIICR) ............................................................................. 308
Music (MUS) .......................................................................................... 308
Nursing (NURS) ..................................................................................... 313
Nutrition & Food (NF) ............................................................................ 315
Oceanography (OCEA) ........................................................................... 316
Philosophy (PHIL) .................................................................................. 316
Photography (PHOT) ............................................................................... 318
Physical Science (PHSC) ......................................................................... 320
Physics (PHYS) ...................................................................................... 320
Political Science (POLI) .......................................................................... 321
Psychology (PSYC) ............................................................................... 322
Radio & Television (R-TV) ....................................................................... 327
Radiologic Technology (RAD) ................................................................. 324
Reading (READ) .................................................................................... 330
Respiratory Therapy (RESD) .................................................................... 330
Service Learning (SL) ............................................................................. 332
Sign Language & Interpreting (SIGN) ....................................................... 332
Sociology (SOC) ..................................................................................... 334
Spanish (SPAN) ..................................................................................... 336
Speech (SPCH) ....................................................................................... 337
Study Techniques (STDY) ...................................................................... 339
Surveying (SURV) .................................................................................. 339
Technology Related Courses (TECH) ....................................................... 339
Theater Arts (THTR) ............................................................................... 340
Tutor Training (TUTR) ........................................................................... 341
Welding (WELD) .................................................................................... 341
Administration of Justice: Law Enforcement (ADJU)

ADJU 1 The Administration of Justice System
3 Units (Degree Applicable, CSU, UC, C-ID #: AJ 110)
Lecture: 54

History and philosophy of the justice system, subsystems, roles, relationships and theories of crime causation and correction.
Course Schedule

ADJU 2 Principles and Procedures of the Justice System
3 Units (Degree Applicable, CSU, C-ID #: AJ 122)
Lecture: 54

Due process in criminal proceedings from pre-arrest through trial and appeal using statutory law and legal precedent.
Course Schedule

ADJU 3 Concepts of Criminal Law
3 Units (Degree Applicable, CSU, UC, C-ID #: AJ 120)
Lecture: 54

Classification of crime, elements of crimes, common and statutory law, and evidence as observed through the study of case law decisions by state and federal courts.
Course Schedule

ADJU 4 Legal Aspects of Evidence
3 Units (Degree Applicable, CSU, C-ID #: AJ 124)
Lecture: 54

Criminal evidence, including admissibility, witness competency, privileged communication, hearsay, and collection and preservation of evidence.
Course Schedule

ADJU 5 Community Relations
3 Units (Degree Applicable, CSU, UC, C-ID #: AJ 160)
Lecture: 54

Examines the complex, dynamic relationship between communities and the justice system in addressing crime and conflict with an emphasis on the challenges and prospects of administering justice within a diverse multicultural population.
Course Schedule

ADJU 6 Concepts of Enforcement Services
3 Units (Degree Applicable)
Lecture: 54

Responsibilities, techniques and methods of police patrol with emphasis on the knowledge required in handling common police occurrences.
Course Schedule

ADJU 9 Introduction to Homeland Security
3 Units (Degree Applicable, CSU)
Lecture: 54

Public management policies and issues relevant to the security of the United States. Roles and responsibilities of federal, state, and local law enforcement agencies. Emphasis on the role of first responders to threats and events through theories, concepts, and case studies.
Course Schedule

ADJU 10 Introduction to Correctional Sciences
3 Units (Degree Applicable, CSU)
Lecture: 54

Formerly CORS 10 The philosophy behind past and present practices used in the criminal justice and correctional processes. Includes the analysis of punishment and alternatives including their impact in corrections within the criminal justice system. The examination of the types of clients within correctional institutions and various contemporary correctional issues.
Course Schedule

ADJU 13 Concepts of Traffic Services
3 Units (Degree Applicable)
Lecture: 54

Traffic management, collision reconstruction, collision factors including law violations and human factors, collision evidence, traffic enforcement techniques and traffic management specialization. Emphasis is placed on service to the motoring public.
Course Schedule

ADJU 20 Principles of Investigation
3 Units (Degree Applicable, CSU, C-ID #: AJ 140)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Investigation; 4th Amendment issues including crime scene search and recording; collection and preservation of physical evidence; modus operandi; suspect profiling scientific aids; sources of information; use of informants; interviews and interrogation; follow up and case preparation
Course Schedule

ADJU 38 Narcotics Investigation
3 Units (Degree Applicable)
Lecture: 54

Investigation and arrest techniques for drug enforcement. Drug effects, use of informants, constitutional issues, and handling of evidence.
Course Schedule

ADJU 50 Introduction to Forensics for Criminal Justice
3 Units (Degree Applicable, CSU, C-ID #: AJ 150)
Lecture: 54

The science of collecting, preserving and analyzing physical evidence. Focuses on the reliability of physical evidence for the purpose of establishing facts and proof.
Course Schedule

ADJU 59 Gangs and Corrections
3 Units (Degree Applicable, CSU)
Lecture: 54

Contemporary street and prison gang issues, including historical and current perspectives, gang dynamics, identification of characteristics, and cultural differences of gang philosophy. Includes law enforcement and correction's role in intervention and suppression.
Course Schedule
ADJU 68 Administration of Justice Report Writing  
3 Units (Degree Applicable)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 1A

Techniques for proper documentation of crime reports and related law enforcement records. Use of simulations and role-playing.

Course Schedule

ADJU 74 Vice Control  
3 Units (Degree Applicable)  
Lecture: 54

Code and case law dealing with vice detection and suppression, apprehension and prosecution of violators, gambling, prostitution, and sex crimes.

Course Schedule

ADJU 90 Work Experience in Administration of Justice  
1-4 Units (Not Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lab: 75-300  
Prerequisite: Prior approval by ADJU department faculty and compliance with Work Experience regulations as designated in the College Catalog

Provides actual on-the-job experience at an approved work site which is related to classroom instruction in Administration of Justice. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester is required for each one unit of credit. If this is a volunteer program on or off campus, a minimum number hours per month will be required as part of the 60 hour total. Students who repeat this course will have an opportunity to create a performance contract with a supervisor and the end of the course which will detail specific learning objectives to achieve during the next phase.

Course Schedule

Aeronautics (AERO)

AERO 100 Primary Pilot Ground School  
4 Units (Degree Applicable, CSU)  
Lecture: 72  

Formerly AERO 23. Aerodynamics, aircraft performance, Federal Aviation Regulations, aviation weather factors, and cross-country navigation procedures; provides introductory material on radio navigation, aeromedical factors, and radio communications procedures. Meets the preparation requirements for the FAA Private Pilot knowledge examination and FAA Air Traffic Control Basics.

Course Schedule

AERO 102 Aviation Weather  
3 Units (Degree Applicable, CSU)  
Lecture: 54  


Course Schedule

AERO 104 Federal Aviation Regulations  
2 Units (Degree Applicable, CSU)  
Lecture: 36  

Formerly AERO 29. Federal Aviation Regulations (FAR), pertaining to pilot certification, aircraft maintenance, general operating rules; air traffic control practices and procedures; reporting of aircraft accidents.

Course Schedule

AERO 150 Commercial Pilot Ground School  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Advisory: AERO 23 or AERO 100

Formerly AERO 25. Federal Aviation Administration (FAA) Commercial Pilot certification requirements, including aerodynamics, commercial pilot maneuvers, complex aircraft operations, multi-engine aircraft operations, aircraft weight and balance, aircraft performance charts, and radio navigation using advanced instrumentation. Prepares students for completion of the FAA Commercial Pilot Computerized Knowledge Examination.

Course Schedule

AERO 152 Air Transportation  
3 Units (Degree Applicable, CSU)  
Lecture: 54  

Formerly TRAN 17. Survey course of the air transportation industry. Topics include an introduction to air transportation, structure and economics of the airlines, general aviation operations, and aviation career planning.

Course Schedule

AERO 200 Aviation Safety and Human Factors  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Advisory: AERO 23 or AERO 100

Formerly AERO 27. Evaluation and analysis of factors leading to aircraft accidents as it relates to the environment of the pilot and air traffic controller.

Course Schedule

AERO 202 Aircraft and Engines  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Advisory: AERO 100 or AERO 23

Formerly AERO 28. Aircraft design, subsystems, repair and maintenance. Principles of internal combustion engines, fuel system, engine construction and design, lubrication and cooling methods, ignition system, basic troubleshooting. Turbine engine basic design and operational characteristics.

Course Schedule
AERO 206L Flight Simulator Laboratory
0.5 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 27
Advisory: AERO 25 or AERO 150

Formerly AERO 41. Flight simulator training in the iGATE Computer-based Aviation Training (PC-ATD) simulator in preparation for the instrument rating. Full and partial panel airwork, holding patterns, VHF Omnidirectional Range (VOR) and Automatic Directional Finder (ADF) orientation, and instrument approach procedures.

Course Schedule

AERO 250 Navigation
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: AERO 23 or AERO 100

Formerly AERO 24. Dead reckoning navigation procedures. Aeronautical computers and their application in cross-country flying. Use of radio navigation aids, flight planning, flight directors, global positioning system, and electronic flight instrumentation systems.

Course Schedule

AERO 252 Instrument Ground School
3 Units (Degree Applicable)
Lecture: 54
Advisory: (AERO 25 or AERO 150) and (AERO 30 or AERO 252)

Formerly AERO 30. Instrument Flight Rules (IFR), Air Traffic Control communications and procedures, air navigation radio aids, instrument landing systems, flight instruments, aircraft performance, aeronautical publications, instrument approach procedures, IFR cross-country navigation, and instrument weather. Meets the preparation requirements for the FAA Instrument Pilot computerized knowledge exam.

Course Schedule

AERO 254 Aircraft Dispatcher Operations
4 Units (Not Degree Applicable)
Lecture: 54  Lab: 54
Prerequisite: AERO 100, and AERO 102, and AERO 104, and AERO 150, and AERO 152, and AERO 200, and AERO 202, and AERO 250, and AERO 252

Elements and techniques of aircraft dispatch operations. Includes aircraft dispatcher briefings to a simulated flight crew. This course prepares students to enter employment as a certified aircraft dispatcher in the airline industry, air-medical industry, corporate aircraft operators, and aviation weather service companies. Successful completion of this course enables students to take the Federal Aviation Administration (FAA) written, oral, and practical tests for the FAA Aircraft Dispatcher Certificate. Students who pass the FAA Aircraft Dispatcher Knowledge Test will qualify to take the FAA Oral and Practical Examination for the FAA aircraft dispatcher certificate.

Course Schedule

AERO 256 Flight Instructor Ground School
3 Units (Degree Applicable)
Lecture: 54
Advisory: (AERO 25 or AERO 150) and (AERO 30 or AERO 252)

Formerly AERO 58. Basic teaching principles, and application of those principles in teaching student pilots. Analysis of flight maneuvers and instruments. Prepares students for FAA knowledge tests for Flight Instructors.

Course Schedule

AERO 258 Multi-Engine Turbine Aircraft Operations
3 Units (Degree Applicable)
Lecture: 54
Advisory: (AERO 23 or AERO 100) and (AERO 30 or AERO 252)

Formerly AERO 45A. Design features and operational characteristics of a multi-engine turbine aircraft utilized in regional airline operations and corporate aviation, with emphasis on aircraft and engine systems. Off-campus trips maybe required.

Course Schedule

Agriculture: Animal Health Technology (AGHE)

AGHE 54 Veterinary Office Procedures
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

Veterinary medical records, client relations, medical terminology, filing of governmental reports, legal responsibilities of registered veterinary technicians, and veterinary medical ethics.

Course Schedule

AGHE 60 Medical Nursing and Animal Care
4 Units (Degree Applicable, CSU)
Lecture: 54  Lab: 54
Prerequisite: AGHE 86 and AGHE 64 and Formal admittance to the Registered Veterinary Technology program

Animal examination for health and disease conditions in the animal hospital, including sanitation, administration of medicine, emergency treatment, therapeutic techniques, dental prophylaxis, venipuncture, electrocardiology, application of casts, splints and other appliances. Includes diseases both infectious and zoonotic, their causes and effects, and immunology of animals. Formal admittance to the Registered Veterinary Technology program required.

Course Schedule

AGHE 61 Surgical Nursing
4 Units (Degree Applicable, CSU)
Lecture: 54  Lab: 54
Prerequisite: AGHE 60 and Formal Admittance to the Registered Veterinary Technology Program

Surgical preparation, surgical assistance, post-operative care, administering and monitoring anesthesia, dentistry, CPR, sterilization and the maintenance of a sterile environment.

Course Schedule
AGHE 62A  Clinical Pathology  
**4 Units (Degree Applicable, CSU)**  
Lecture: 54  Lab: 54  
Prerequisite: AGHE 86 and Formal Admittance to the Registered Veterinary Technology Program  
Hematology, clinical chemistries, internal parasites, immunology, serology, and vaginal cytology of domestic animals.  
Course Schedule  

**AGHE 62B  Clinical Pathology**  
**4 Units (Degree Applicable, CSU)**  
Lecture: 54  Lab: 54  
Prerequisite: AGHE 86 and Formal Admittance to the Registered Veterinary Technology Program  
Bacteriology, clinical chemistry, urinalysis, external parasites and cytology of domestic animals.  
Course Schedule  

**AGHE 64  Veterinary Pharmacology**  
**3 Units (Degree Applicable, CSU)**  
Lecture: 54  
Prerequisite: AGHE 86 and (MATH 71, MATH 71B, or MATH 71X)  
Pharmaceuticals and biologics commonly used in the maintenance of animal health. Includes generic terminology, abbreviations for prescriptions, labeling requirements, state and federal laws, classification of materials, weights and measures, drug dosage flow rates, pharmacological mathematics and the metric system, side effects and drug interactions.  
Course Schedule  

**AGHE 65  Veterinary Radiography**  
**2 Units (Degree Applicable, CSU)**  
Lecture: 18  Lab: 54  
Prerequisite: AGHE 86 and formal admittance to the registered veterinary technology program  
Concepts and skills of veterinary positioning of canine, feline, avian, reptilian species, and livestock for radiography; processing of the radiograph; radiation safety; technique and instrumentation; contrast radiography, dental radiology and advanced imaging such as ultrasound, MRI, CT scan, nuclear isotopes scans. Emphasizes performance of x-ray procedures for the veterinary practitioner.  
Course Schedule  

**AGHE 79  Laboratory Animal Medicine and Care**  
**3 Units (Degree Applicable, CSU)**  
Lecture: 36  Lab: 54  
Laboratory animal medicine, care and procedures, rules and regulations governing laboratory animals.  
Course Schedule  

**AGHE 83A  Work Experience in Animal Health**  
**1-4 Units (Degree Applicable, CSU)**  
(May be taken for Pass/No Pass only)  
Lab: 75-300  
Prerequisite: AGAN 51 and Compliance with Work Experience regulations as designated in the College Catalog  
This course is designed to provide Registered Veterinary Technician majors with actual on-the-job experience at an approved work station which is related to classroom instruction. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester is required for each one unit of credit. It is recommended that the hours per week are equally distributed throughout the semester. Instructor approval required.  
Course Schedule  

**AGHE 84B  Applied Animal Health Procedures**  
**1 Unit (Degree Applicable)**  
Lab: 54  
Prerequisite: Formal Admittance to the Registered Veterinary Technology Program  
A field study course that emphasizes practical experience in applied clinical procedures and techniques, including treatments, preventive health care and minor surgical procedures with school owned domestic farm animals. Experiences with animals will vary due to seasonal changes and different husbandry practices during fall and spring.  
Course Schedule  

**AGHE 85  Seminar in Registered Veterinary Technology**  
**1 Unit (Degree Applicable)**  
Lecture: 18  
Prerequisite: AGHE 60 and completion of the Registered Veterinary Technology program.  
Prepares students for national and state veterinary technician registration examinations. Includes exposure to the types of questions encountered in registration examinations, question analysis strategies, and review of important anatomical, physiological, and nursing concepts.  
Course Schedule  

**AGHE 86  Anatomy and Physiology of Domestic Animals**  
**4 Units (Degree Applicable, CSU)**  
Lecture: 54  Lab: 54  
Advisory: BIOL 1  
Analyzes the body structures and systems, comparing domestic animals commonly found in veterinary medicine. The physiology section will emphasize functions of internal organs and body systems.  
Course Schedule  

**Agriculture: Animal Science - General (AGAN)**  

**AGAN 1  Animal Science**  
**3 Units (Degree Applicable, CSU, UC)**  
Lecture: 54  
A scientific approach to the livestock industry encompassing aspects of animal anatomy, physiology, nutrition, genetics, and epidemiology. Emphasis on the origin, characteristics, adaptations, and contributions of livestock to the modern agriculture industry. Field trips may be required.  
Course Schedule
AGAN 2 Animal Nutrition
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Composition of feeds and their utilization by domestic animals, including digestive physiology, animal assessment, feed appraisal and compiling of rations.
Course Schedule

AGAN 51 Animal Handling and Restraint
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Methods of proper handling for large and small animals, including chemical and physical techniques of restraint. Field trip required.
Course Schedule

AGAN 94 Animal Breeding
3 Units (Degree Applicable)
Lecture: 54
The science of animal breeding, including fundamentals of inheritance, reproduction and breeding systems for domestic animals. Artificial insemination, embryo manipulation and current topics in reproductive biotechnology will also be included.
Course Schedule

Agriculture: General Subjects (AGAG)

AGAG 1 Food Production, Land Use and Politics - A Global Perspective
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Surveys the world’s food producing systems in terms of economic, political and cultural forces. Emphasizes ethical, sustainable food producing agriculture.
Course Schedule

AGAG 59 Work Experience in Agriculture
1-4 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-300
Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog
This course is designed to provide Animal Science majors with actual on-the-job experience in an approved work station which is related to classroom instruction. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester is required for each one unit of credit. It is recommended that the hours per week are equally distributed throughout the semester. Instructor approval required.
Course Schedule

AGAG 91 Agricultural Calculations
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: Eligibility for MATH 51
Calculating the proper dosages of veterinary drugs, application rates of farm and horticultural chemicals inclusive of fertilizer and pesticide materials, feed rations, land area and volume measurements, calibrating application equipment, plotting production rates and feed conversion, determining proper concentrations and dilutions.
Course Schedule

AGAG 99 Special Projects in Agriculture
2 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lecture: 36
In order to offer selected students recognition for their academic interests and ability and the opportunity to explore their disciplines to greater depth, the various departments from time to time offer Special Projects courses. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration.
Course Schedule

Agriculture: Livestock Production (AGLI)

AGLI 12 Exotic Animal Management
3 Units (Degree Applicable)
Lecture: 54
Care and management of exotic and alternative livestock species with emphasis on identification, health maintenance, handling techniques, nutrition and reproduction. Includes analysis of industry trends and principal marketing uses of exotic animals.
Course Schedule

AGLI 14 Swine Production
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Study of the principles and practices in the purebred and commercial pork production industries; emphasis on the importance of breeds, breeding principles, selection, nutrition, environmental management, health, marketing and recordkeeping to ensure scientifically-based management decisions and consumer product acceptance.
Course Schedule

AGLI 16 Horse Production and Management
4 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 54
Selection, utilization, and management of the light horse. Emphasis is on evaluation, health care, and handling skills.
Course Schedule

AGLI 17 Sheep Production
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Survey of the sheep and goat industries; management of commercial, purebred and small farm flocks; selecting, feeding, breeding, and basic care of small ruminants plus marketing of sheep, goats and their products. Laboratory and field trips required.
Course Schedule
AGLI 18 Horse Ranch Management
4 Units (Degree Applicable, CSU)
Lecture: 54  Lab: 54
Prerequisite: AGLI 16
Skills and procedures used in the management of an equine business. Includes business plans and record keeping, staff and financial management, horse care and training, and farm design for a variety of horse operations.
Course Schedule

AGLI 19 Horse Hoof Care
2 Units (Degree Applicable, CSU)
Lecture: 18  Lab: 54
Proper horse hoof care; shoeing, trimming and disease recognition and control.
Course Schedule

AGLI 20 Horse Behavior and Training
2 Units (Degree Applicable)
Lecture: 18  Lab: 54
Corequisite: AGLI 16
Breaking and starting young horses. Concentrates on halter training of foals, ground work on yearlings, and green-breaking two-year-olds and up. Includes lunging techniques, driving, and breaking to a saddle. Training in collection, turning, backing, leads, and trailer loading.
Course Schedule

AGLI 30 Beef Production
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Purebred and commercial beef cattle production; emphasis on the importance of breeds, breeding principles, selection, nutrition, environmental management, health, marketing, and recordkeeping to ensure scientifically based management decisions and consumer product acceptance as applied to beef cattle. Laboratory required. Field trips required.
Course Schedule

AGLI 34 Livestock Judging and Selection
2 Units (Degree Applicable, CSU, UC)
Lecture: 18  Lab: 54
Study of form and appearance of farm animals as related to their function. Includes judging of breeding and terminal livestock as well as carcass evaluation.
Course Schedule

AGLI 96 Animal Sanitation and Disease Control
3 Units (Degree Applicable, CSU)
Lecture: 54
Prevention and control of infectious diseases affecting domestic animals including basic disease concepts, transmission of infectious diseases, principles of sanitation, and fundamentals of immunology.
Course Schedule

AGLI 97 Artificial Insemination of Livestock
2 Units (Degree Applicable)
Lecture: 18  Lab: 54
Theory and application of artificial insemination of domestic animals, including semen evaluation and processing, heat synchronization, and pregnancy diagnosis.
Course Schedule

Agriculture: Ornamental Horticulture (AGOR)

AGOR 1 Horticultural Science
3 Units (Degree Applicable, CSU, C-ID #: AG-PS 104)
Lecture: 54
Course Schedule

AGOR 2 Plant Propagation/Greenhouse Management
3 Units (Degree Applicable, CSU, C-ID #: AG-EH 116L)
Lecture: 36  Lab: 54
Plant propagation and production practices with emphasis on florists’ plants, woody ornamentals, and fruits. Commercial techniques include seed propagation, cuttings, grafting and budding, layering, fern sporing, and division. Stresses greenhouses and other environmental structures for plant propagation and production.
Course Schedule

AGOR 4 Park Management
3 Units (Degree Applicable)
Lecture: 54
Management and operation of municipal park departments. Includes the development of budgets, purchasing, park policies, planning and scheduling.
Course Schedule

AGOR 5 Park Facilities
3 Units (Degree Applicable)
Lecture: 54
Management and operation of different types of park facilities. Includes the management of sports fields, recreation centers, campgrounds, aquatic facilities and golf courses.
Course Schedule

AGOR 13 Landscape Design
3 Units (Degree Applicable, CSU, UC)
Lecture: 36  Lab: 54
Landscape design for residential and small commercial sites including the design process, drafting, graphics, site evaluation, landscaping materials, and plant usage. Field trips and off-campus assignments required.
Course Schedule
AGOR 14 Advanced Landscape Design
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: AGOR 13

Computer Assisted Design and Drafting (CAD) with applications for landscape horticultural businesses. Includes applied CAD for plan, detail, elevation, and section drawings with exposure to CAD associated databases and plant selection programs.
Course Schedule

AGOR 15 Interior Landscaping
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Design, installation and maintenance practices used in interior landscaping. Includes identification, culture and care of plants suitable for interior use. Field trip required.
Course Schedule

AGOR 24 Integrated Pest Management
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54

Common agricultural pests in Southern California and physical, biological, and chemical pest control principles and practices, including integrated pest management (IPM). Stresses use, safety, equipment, laws, and regulations of pesticides. Field trips are required.
Course Schedule

AGOR 29 Ornamental Plants - Herbaceous
3 Units (Degree Applicable, CSU, UC, C-ID #: AG-EH 108L)
Lecture: 36  Lab: 54

Identification, growth habits, culture and ornamental use of landscape annuals, biennials, perennials, ferns, indoor plants, groundcovers and vines adapted to climates of California. Plants emphasized will come from the California Association of Nurseries and Garden Centers (CANGC) and California Landscape Contractors Association (CLCA) certification test plant lists. Off campus meetings required.
Course Schedule

AGOR 30 Ornamental Plants - Trees and Woody Shrubs
3 Units (Degree Applicable, CSU, UC, C-ID #: AG-EH 112L)
Lecture: 36  Lab: 54

Identification, growth habits, culture and ornamental use of landscape trees and shrubs adapted to climates of California. Plants emphasized will come from the California Association of Nurseries and Garden Centers (CANGC) and California Landscape Contractors Association (CLCA) certification test plant lists. Off-campus meetings required.
Course Schedule

AGOR 32 Landscaping and Nursery Management
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54

Operation and management of wholesale and retail nurseries. Includes site location and layout of areas; greenhouse management; soil mixes and proper use of fertilizers, insecticides, fungicides, herbicides and growth regulators; irrigation; mechanization; financing; personnel management; retail displays, advertising and customer relationships; federal, state and local laws and regulations. Field trips are required.
Course Schedule

AGOR 35 Ornamental Plants for Southwest Climates
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54

Identification, growth habits, culture and ornamental use of annuals, perennials, groundcovers, shrubs, trees, cacti, and succulents which are native to California and the Southwest, or drought tolerant in Southern California.
Course Schedule

AGOR 39 Turf Grass Production and Management
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54

Introduction to cultivation, maintenance, and management of turfgrasses utilized for athletic fields, golf courses, parks, cemeteries, and commercial and residential lawns. Identification, installation, cultural requirements, and maintenance practices are emphasized. Field trips required.
Course Schedule

AGOR 40 Sports Turf Management
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54
Prerequisite: AGOR 39 or equivalent experience

Prepares students to work in the sports turf industry. Emphasizes turf cultural techniques used in sports turf management. Includes turf surfaces used on baseball, football, soccer, tennis, golf courses, driving ranges, and other sports fields in both professional and amateur sports. Field trips required.
Course Schedule

AGOR 50 Soil Science and Management
3 Units (Degree Applicable, CSU, UC)
Lecture: 36  Lab: 54

Principles of soil management, including management of air, water, nutrients, organic matter. Study of soil including physical, chemical, and biological properties, classification, derivation, use, function, and management including erosion, moisture retention, structure, cultivation, organic matter, and microbiology as they pertain to optimized plant growth. Laboratory topics include soil type, classification, soil reaction, soil fertility, and physical properties of soil. Laboratory required. Field trips are required.
Course Schedule
AGOR 51 Tractor and Landscape Equipment Operations
3 Units (Degree Applicable, CSU, C-ID #: AG-MA 108L)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54

Selection, operation, repair and maintenance of power equipment used in the agriculture and landscape industry. Includes two- and four-wheel drive tractors, skip loaders, skid steer loaders, backhoes, lawnmowers, edgers, weed eaters, blower vacuums, rototillers, chainsaws, spraying equipment and all-terrain vehicles. Laboratory includes use of this equipment.
Course Schedule

AGOR 52 Hydraulics
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54

Operation, maintenance, and repair of hydraulic systems used for agriculture and industrial equipment. Emphasis on pumps, valves, cylinders, flow control, reservoirs, lines, motors, and hydrostatic transmissions.
Course Schedule

AGOR 53 Small Engine Repair I
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54

Principles and repair of small engines used in landscape, industrial and agricultural applications. Includes repairs of lawnmowers, chainsaws, 2-cycle engines, 4-cycle engines, spraying equipment, all-terrain vehicles, and other related gas-powered equipment.
Course Schedule

AGOR 54 Small Engine Repair II
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Prerequisite: AGOR 53
Lecture: 36  Lab: 54

Advanced repair and maintenance of mid-horsepower gasoline and diesel engines. Multi-cylinder air- and water-cooled engines used in landscape, industrial and agricultural applications. Repair of riding mowers, generator engines, air compressor engines, 2-cycle and 4-cycle engines, spraying equipment, all-terrain vehicles, and other related gas-powered equipment.
Course Schedule

AGOR 55 Diesel Engine Repair
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54

Repair and maintenance of diesel engines used to power industrial, landscape, and agricultural equipment. Includes hands-on experience maintaining, servicing, and repairing diesel engines.
Course Schedule

AGOR 56 Engine Diagnostics
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54

Analysis and evaluation of tractor engine power failures with hands-on experience in the proper diagnostic procedures of power equipment. Includes service, maintenance and repair of tractor electrical systems: electrical wiring, voltage regulators, generators, alternators, switches, gauges, batteries, and test equipment. Field trips are required.
Course Schedule

AGOR 57 Power Train Repair
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54

Service, maintenance, and repair of power trains. Includes hands-on experience with clutches, transmissions, differentials, power take-off units, and final drives used to transmit power on tractors and other outdoor power equipment. Field trips are required.
Course Schedule

AGOR 62 Irrigation Principles and Design
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54

Principles of irrigation, design techniques, sprinkler system components, and hydraulic principles used in nursery management, interior design, residential, and commercial landscapes. Special emphasis is given to water conservation. Field trips are required.
Course Schedule

AGOR 63 Irrigation Systems Management
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54

Systematic approach to water conservation in landscapes. Soil-plant-water relationships, evapotranspiration, irrigation schedules, salinity and drainage, and irrigation efficiency. Water measurement, soil moisture measurement, irrigation systems, and practical constraints affecting scheduling. California water supply and budget, water rights, local, state, and federal water institutions, and California water issues. Irrigation efficiency testing will be incorporated to demonstrate proper methods of water audits and system evaluation. Field trips are required.
Course Schedule

AGOR 64 Irrigation - Drip and Low Volume
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54

Conservation of water in landscapes by utilization of drip and low-flow irrigation practices. Design, installation techniques, operation, and maintenance of drip and low-flow irrigation systems, including determination of irrigation requirements, selection of emitters and low-flow devices, and uniformity of water distribution. Includes hands-on experience in design and installation techniques. Field trips are required.
Course Schedule
AGOR 71 Construction Fundamentals
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 54

Construction techniques and tools used in landscaping with construction projects that include surveying techniques, utilities (gas, water, and electricity), woodworking, and masonry.
Course Schedule

AGOR 72 Landscape Hardscape Applications
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 54

Landscape construction pertaining to hardscape featured in the landscape. Estimation and installation of fences, walks, planters, patios, lighting, barbecues, gazebos, decks, ponds, spas, fountains and pools. Students will gain hands-on experience in the laboratory activities.
Course Schedule

AGOR 73 Landscaping Laws, Contracting, and Estimating
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Landscape laws, contracting, and estimating as they pertain to landscape construction. Information covered will be helpful for the Landscape Contractor's (C-27 classification) licensing exam administered by the state of California. Off campus assignments required.
Course Schedule

AGOR 75 Urban Arboriculture
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 54

Care and management of ornamental trees. Includes pruning techniques, fruit tree care, bracing, cabling, and pest control. Safe practices in the use of equipment including the use of ropes, chippers, boom trucks, chain saws, and identification and evaluation of common trees. Prepares students for the tree worker and arborist certification exams.
Course Schedule

AGOR 91 Work Experience in Nursery Operations
1-4 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-300
Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog.

This course is designed to provide majors with actual on-the-job experience at an approved work site using skills and knowledge from classroom instruction. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester is required for each one unit of credit. It is recommended that the hours per week are equally distributed throughout the semester. This course is available to students achieving advanced standing (minimum 12 units in major or equivalent experience.)
Course Schedule

Agriculture: Pet Science (AGPE)

AGPE 70 Pet Shop Management
3 Units (Degree Applicable)
Lecture: 54

Pet shop operations and the economic aspects of the pet industry. Organization and operation of pet shops, animal care practices, and sound business management practices.
Course Schedule

AGPE 71 Canine Management
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54

Selection, feeding, housing, breeding and management of dogs, including commercial aspects of the dog as a domestic pet. Laboratory work will include practical experience in the handling and training of dogs. May include field trips.
Course Schedule

AGPE 72 Feline Management
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: Eligibility for ENGL 68

Care and management of cats including breed identification and characteristics, grooming, showing, nutrition, practical care, behavior, breeding, and housing.
Course Schedule

AGPE 73 Tropical and Coldwater Fish Management
2 Units (Degree Applicable)
Lecture: 36
Advisory: Eligibility for ENGL 68

Care and keeping of marine and freshwater aquarium fishes, plants, and invertebrates. Guidance on setting up aquariums, choosing compatible species, feeding, health care, breeding and raising fish.
Course Schedule

AGPE 74 Reptile Management
2 Units (Degree Applicable)
Lecture: 36
Advisory: Eligibility for ENGL 68

Care and maintenance of reptiles and amphibians, including snakes, lizards, turtles, toadstoles, newts, salamanders and frogs. Identification and characteristics of reptiles commonly kept as pets. Housing, feeding, health maintenance, breeding and raising of reptiles.
Course Schedule

AGPE 76 Aviculture - Cage and Aviary Birds
3 Units (Degree Applicable)
Lecture: 54

Cage and aviary birds marketed in the wholesale and retail pet trade. Identification, nutrition, breeding, disease prevention and control, aviary construction. Psittacines, soft bills, finches, game birds, poultry and ornamental waterfowl.
Course Schedule
Air Conditioning & Refrigeration (AIRC)

AIRC 10 Technical Mathematics in Air Conditioning and Refrigeration
2 Units (Degree Applicable)
Lecture: 27  Lab: 27

Develops mathematical skills required for the study and application of air conditioning and refrigeration including measurements and equations applied to heat loads, air distribution, electricity, and the design of air conditioning and refrigeration equipment.

Course Schedule

AIRC 11 Welding for Air Conditioning and Refrigeration
2 Units (Degree Applicable)
Lecture: 18  Lab: 54

Fundamentals of welding related to the field of air conditioning and refrigeration with emphasis on the sterile techniques and skills required for joining copper refrigerant lines and the procedures for light fabrication.

Course Schedule

AIRC 12 Air Conditioning Codes and Standards
3 Units (Degree Applicable)
Lecture: 54

Building codes and standards as they apply to the air conditioning and refrigeration industry. Develops skills necessary to read and interpret building codes and resolve installation and service problems as they apply to the construction industry.

Course Schedule

AIRC 20 Refrigeration Fundamentals
4 Units (Degree Applicable)
Lecture: 54  Lab: 71

Principles of mechanical refrigeration based on the refrigeration cycle and associated mechanical components. Develops skills for interpreting service gauge pressures and sensible temperatures, system dehydration techniques, and the safe handling and containment of refrigerants.

Course Schedule

AIRC 25 Electrical Fundamentals for Air Conditioning and Refrigeration
5 Units (Degree Applicable)
Lecture: 72  Lab: 54

Electrical principles and practices used in air conditioning, refrigeration, and heat pump systems as applied to the development and interpretation of schematics and the sequential approach to wiring circuits including power supplies, motors, and controls. Develops skills for designing electrical circuits, and electrical trouble shooting.

Course Schedule

AIRC 26 Gas Heating Fundamentals
2 Units (Degree Applicable)
Lecture: 36
Advisory: AIRC 12 and AIRC 25

Theory, operation, and application of natural gas and propane heating systems used in residential and light commercial heating installations, including the properties of fuel gasses, gas combustion, furnace construction, pilot proving devices, and ignition systems.

Course Schedule

AIRC 30 Heat Load Calculations and Design
4 Units (Degree Applicable)
Lecture: 72
Advisory: AIRC 20

Heat loss and heat gain will be examined, developed, and applied to residential dwellings air conditioning systems. Equipment sizing, selection, and duct design based on the Heat Load of the structure. Heat Load calculation software will be explored and used to aid in the process.

Course Schedule

AIRC 31 Commercial Electrical for Air Conditioning and Refrigeration
4 Units (Degree Applicable)
Lecture: 54  Lab: 54
Advisory: AIRC 25

Electrical control of commercial air conditioning and refrigeration equipment emphasizing time clocks, defrost, three phase transformers, three phase motors, Variable Frequency Drives and troubleshooting of three phase systems.

Course Schedule

AIRC 32A Air Properties and Measurement
1.5 Units (Degree Applicable)
Lecture: 27
Advisory: AIRC 20 and AIRC 30 taken prior

Investigates the air-side operating theory and application of comfort cooling systems. This course will broaden the student’s understanding of air conditioning systems by addressing psychrometrics to include the measurement of dry bulb and wet bulb temperatures, relative humidity, dew point temperatures, and sensible and latent heat processes.

Course Schedule

AIRC 34 Advanced Mechanical Refrigeration
4 Units (Degree Applicable)
Lecture: 54  Lab: 54
Advisory: AIRC 20

Principles of mechanical air conditioning and refrigeration based on operating characteristics of working equipment and the interpretation of the pressure-enthalpy chart. Technical aspects of mechanical components will be explored to include compressors, metering devices, pressure regulators, capacity controls, and defrost methods.

Course Schedule
AIRC 61  Building Automation Fundamentals
2.5 Units (Degree Applicable)
Lecture: 36  Lab: 27
Advisory: AIRC 20 and AIRC 25 and AIRC 31 and AIRC 34 and ELEC 11

Basics of commercial HVAC control theory as it applies to electric, pneumatic, and digital control systems. Principles of chiller plant operation, air distribution, Variable Air Volume, constant air systems, and multizone systems.
Course Schedule

AIRC 63  Building Control Networks
3 Units (Degree Applicable)
Lecture: 54

Building Control Network implementations and protocol standards including web based applications, BACnet, Ethernet, LonTalk, and proprietary systems. Routers, installation, and troubleshooting will also be studied.
Course Schedule

AIRC 65  Building Automation Networks and Programming
3 Units (Degree Applicable)
Lecture: 18  Lab: 108
Advisory: AIRC 61 and ELEC 11

Programming heating, ventilation, and air conditioning (HVAC) direct digital controllers using line (text) programming, icon based programming, and template programming. Stresses good programming practices including complete program documentation.
Course Schedule

AIRC 67  Energy Management
4 Units (Degree Applicable)
Lecture: 72

Course Schedule

AIRC 95  Work Experience in Air Conditioning and Refrigeration
1-4 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-300
Prerequisite: Approval of college Work Experience supervisor and compliance with Work Experience regulations as designated in the College Catalog.

Work experience in Air Conditioning & Refrigeration at an approved work site with related classroom instruction. This work experience may be during a regular semester or during a summer session. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester is required for each one unit of credit. It is recommended that the hours per week are equally distributed throughout the semester. Instructor approval required.
Course Schedule

Aircraft Maintenance Technology (AIRM)

AIRM 65A  Aircraft Powerplant Maintenance Technology
13 Units (Degree Applicable, CSU)
Lecture: 108  Lab: 376

Theory and overhaul of aircraft reciprocating and turbine powerplants. Approved and required for the FAA powerplant certification and Airframe and Aircraft Powerplant Maintenance Technology major.
Course Schedule

AIRM 65B  Aircraft Powerplant Maintenance Technology: Reciprocating & Turbine
13 Units (Degree Applicable, CSU)
Lecture: 108  Lab: 376
Prerequisite: AIRM 65A or (AIRM 95A and AIRM 95B and AIRM 96A and AIRM 96B)

Reciprocating and turbine engine systems and components. Approved and required for the Federal Aviation Administration (FAA) powerplant certification and Airframe and Aircraft Powerplant Maintenance Technology major.
Course Schedule

AIRM 66A  Aircraft Airframe Maintenance Structures
13 Units (Degree Applicable, CSU)
Lecture: 108  Lab: 376
Prerequisite: AIRM 66A OR (AIRM 90A and AIRM 90B and AIRM 91A and AIRM 91B)

Airframe systems and components. Approved and required for the Federal Aviation Administration (FAA) and required airframe certification and the Airframe and Aircraft Powerplant Maintenance Technology major.
Course Schedule

AIRM 66B  Airframe Maintenance Technology
13 Units (Degree Applicable, CSU)
Lecture: 108  Lab: 376
Prerequisite: AIRM 66A OR (AIRM 90A and AIRM 90B and AIRM 91A and AIRM 91B)

Airframe systems and components. Approved and required for the Federal Aviation Administration (FAA) and required airframe certification and the Airframe and Aircraft Powerplant Maintenance Technology major.
Course Schedule

AIRM 70A  Aircraft Maintenance Electricity and Electronics
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Advisory: AIRM 71

Electrical theory, series and parallel circuits, batteries, and electrical measuring instruments. Required for Federal Aviation Administration (FAA) certification.
Course Schedule
AIRM 70B  Aircraft Maintenance Electricity and Electronics
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Advisory: AIRM 70A and AIRM 71
Principles of alternating current electricity with emphasis on components and circuits. Required for FAA certification.
Course Schedule

AIRM 71  Aviation Maintenance Science
6 Units (Degree Applicable)
Lecture: 108
Federal aviation regulations, interpretation of aircraft drawings, basic physics, technical mathematics, and aircraft weight and balance computations. FAA approved course required of all aircraft powerplant and airframe maintenance technology majors.
Course Schedule

AIRM 72  Aircraft Materials and Processes
1.5 Units (Degree Applicable)
Lecture: 18  Lab: 36
Advisory: AIRM 71 AND AIRM 73
Part 147 Federal Aviation Administration (FAA) approved course covering aviation materials, non-destructive testing, basic heat-treating and machining.
Course Schedule

AIRM 73  Aircraft Welding
1.5 Units (Degree Applicable)
Lecture: 18  Lab: 36
Advisory: AIRM 71 or AIRM 72
Theory and techniques of gas and inert gas welding used in aircraft construction and repair. Required for Federal Aviation Administration (FAA) airframe and powerplant certification.
Course Schedule

AIRM 74  Aircraft Maintenance Technology - Work Experience
2 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 120-150
Prerequisite: AIRM 65A and AIRM 65B or AIRM 66A and AIRM 66B
Combines aircraft maintenance experience in addition to classroom instruction for college credit. Two units of credit will be earned as a result of 120 unpaid or 150 paid work hours. The employer/evaluator will have the student perform aircraft maintenance work under direct supervision at a maintenance facility.
Course Schedule

AIRM 80  Laboratory Studies in Aircraft Maintenance Technology
0.5-1 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 27-54
Additional lab instruction for students lacking Federal Aviation Authority (FAA) mandated hours to complete a training certificate, required remediation of program modules or laboratory assignments.
Course Schedule

AIRM 90A  Airframe Maintenance Technology
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Advisory: AIRM 70A, AIRM 70B, AIRM 71, AIRM 72, AIRM 73
A Federal Aviation Administration (FAA) approved course covering aircraft flight, flight control and construction methods and procedures.
Course Schedule

AIRM 90B  Airframe Maintenance Technology: Structure and Design
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Prerequisite: AIRM 90A or AIRM 66B
Aircraft structural designs, station numbers, aviation nomenclature and definitions. Approved by the Federal Aviation Administration (FAA) and required for the Airframe and Aircraft Powerplant Maintenance Technology major.
Course Schedule

AIRM 91A  Airframe Maintenance Technology
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Prerequisite: (AIRM 90A and AIRM 90B) or AIRM 66
Aircraft wood structures, coverings, finishes, and maintenance. Approved by the FAA and required for the Airframe and Aircraft Powerplant Maintenance Technology major.
Course Schedule

AIRM 91B  Airframe Maintenance Technology: Aluminum Repair
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Prerequisite: (AIRM 90A and AIRM 90B and AIRM 91A) or AIRM 66
Metals and composite materials used in aircraft construction, maintenance, and repair. Approved by the FAA and required for the Airframe and Aircraft Powerplant Maintenance Technology major.
Course Schedule

AIRM 92A  Airframe Maintenance Technology: Hydraulics & Pneu
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Prerequisite: (AIRM 90A and AIRM 90B and AIRM 91A and AIRM 91B) or AIRM 66
Aircraft hydraulic and pneumatic power systems, landing gear and wheel and brake systems. Approved by the Federal Aviation Administration (FAA) and required for the Airframe and Aircraft Power Plant Maintenance Technology major.
Course Schedule

AIRM 92B  Airframe Maintenance Systems 2
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Prerequisite: AIRM 92A or AIRM 66A
Aircraft warning systems, aircraft instrument systems and aircraft fuel storage and transfer systems. Approved by the FAA and required for the Aircraft Airframe and Powerplant Maintenance Technology major.
Course Schedule
AIRM 93A  Airframe Maintenance Technology: Systems
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Prerequisite: (AIRM 92A and AIRM 92B) or AIRM 66A

Federal Aviation Administration (FAA) approved course covering aircraft cabin heating and cooling, communication and navigation systems, and ice and rain control systems in small and large aircraft.
Course Schedule

AIRM 93B  Airframe Maintenance Technology: Fire Suppression
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Prerequisite: (AIRM 92A and AIRM 92B and AIRM 93A) or AIRM 66A

Aircraft fire detection and suppression systems. Aircraft inspection requirements and procedures. Approved by the Federal Aviation Administration (FAA) and required for the Airframe and Aircraft Powerplant Maintenance Technology major.
Course Schedule

AIRM 95A  Aircraft Powerplant Maintenance Technology
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Advisory: AIRM 70A, AIRM 70B, AIRM 71, AIRM 72, AIRM 73

FAA approved course covering piston powerplant theory. Includes calculations and construction methods.
Course Schedule

AIRM 95B  Aircraft Powerplant Maintenance Technology: Reciprocating Engines
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Prerequisite: AIRM 95A or AIRM 65B

Federal Aviation Administration (FAA) approved course covering piston engine overhaul, inspection, and troubleshooting procedures.
Course Schedule

AIRM 96A  Aircraft Powerplant Maintenance Technology: Turbine Engines
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Prerequisite: (AIRM 95A and AIRM 95B) or AIRM 65B

Aircraft turbine engine history, construction, thrust formulas and turbine engine types. Approved by the Federal Aviation Administration (FAA) and required for the Airframe and Aircraft Powerplant Maintenance Technology Major. Required for FAA certification.
Course Schedule

AIRM 96B  Aircraft Powerplant Maintenance Technology: Propellers
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Prerequisite: (AIRM 95A and AIRM 95B and AIRM 96A) or AIRM 65B

Propeller theory, nomenclature, application, constant speed devices, and propeller controls. Approved by the Federal Aviation Administration (FAA) and required for the Airframe and Aircraft Powerplant Maintenance Technology Major. Required for FAA certification.
Course Schedule

AIRM 97A  Aircraft Powerplant Maintenance Technology: Instrumentation
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Prerequisite: (AIRM 95A and AIRM 95B and AIRM 96A and AIRM96B) or AIRM 65B

Federal Aviation Administration (FAA) approved course covering instrumentation and smoke and fire detection/suppression systems used in small and large aircraft. Includes engine starting systems and electrical power generating devices.
Course Schedule

AIRM 97B  Aircraft Powerplant Maintenance Technology: Fuel Meter Systems
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Prerequisite: AIRM 97A or AIRM 65A

Reciprocating engine and turbine engine fuels, fuel metering devices, and system operation. Approved by the Federal Aviation Administration (FAA) and required for the Airframe and Aircraft Powerplant Maintenance Technology major.
Course Schedule

AIRM 97A  Aircraft Powerplant Maintenance Technology: Ignition Systems
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Prerequisite: (AIRM 97A and AIRM 97B) or AIRM 65A

Reciprocating and turbine engine ignition system theory and maintenance. Approved by the FAA and required for the Airframe and Aircraft Powerplant Maintenance Technology major.
Course Schedule

AIRM 97B  Aircraft Powerplant Maintenance Technology: Lubricating Systems
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Prerequisite: (AIRM 97A and AIRM 97B and AIRM 98A) or AIRM 65A

Reciprocating and turbine engine lubricants and lubricating systems. Approved by the Federal Aviation Administration (FAA) and required for the Airframe and Aircraft Powerplant Maintenance Technology major.
Course Schedule

Air Traffic Control (AIRT)

AIRT 151  Aircraft Recognition and Performance
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: AERO 23 or AERO 100

Formerly AIRT 41. Designed for students who want to become air traffic controllers for the Federal Aviation Administration (FAA). Students will learn to recognize the distinctive features of aircraft, identify types of aircraft, classify aircraft as to FAA category and class, and analyze aircraft for performance characteristics required for air traffic control separation. Commercial Pilot majors are encouraged to take the class as an elective course.
Course Schedule
AIRT 201 Terminal Air Traffic Control  
**3 Units (Degree Applicable, CSU)**  
Lecture: 54  
Advisory: AERO 23 or AERO 100 and AIRT 41 or AIRT 151

Formerly AIRT 42A. Designed for students who want to become air traffic controllers for the Federal Aviation Administration (FAA). Students will learn about aircraft operation in the National Airspace System, control tower operations, terminal radar control, radio communication techniques and phraseology, and responding to emergencies.

Course Schedule

**AIRT 201L Air Traffic Control Laboratory**  
1 Unit (Degree Applicable)  
Lab: 54  
Advisory: AERO 100

Formerly AIRT 51. Concepts, procedures, and skills related to air traffic control. Microphone technique, voice control, phraseology, facility and interfacility coordination, strip markings, airport traffic control, weather observing, and control tower functions.

Course Schedule

**AIRT 203 Enroute Air Traffic Control**  
**3 Units (Degree Applicable, CSU)**  
Lecture: 54  
Advisory: AERO 23 or AERO 100 and AIRT 41 or AIRT 151

Formerly AIRT 42B. Enroute air traffic control operations in the National Airspace System. Includes radar and non-radar separation rules, enroute air traffic control clearances, emergencies and search & rescue, and future air traffic control technologies. This course is designed for students who want to become air traffic controllers for the Federal Aviation Administration (FAA).

Course Schedule

**AIRT 203L Enroute Radar Laboratory**  
1 Unit (Degree Applicable)  
Lab: 54  
Advisory: AERO 100

Formerly AIRT 55. Simulation of an air traffic control radar facility concentrating on air route traffic control, and approach and departure procedures using appropriate phraseology, flight progress strip markings and radar separation standards.

Course Schedule

**AIRT 251 Air Traffic Control Team Skills**  
**1.5 Units (Degree Applicable, CSU)**  
Lecture: 27  
Advisory: AIRT 201 or AIRT 42A

Formerly AIRT 43. Leadership skills for aviation professionals, with emphasis on FAA Crew Resource Management. This course will introduce students to the skills required to work in an aviation group environment. Students will be able to identify personality types and temperaments, analyze skills necessary to manage and improve individual performance, work effectively in the team environment, and recognize human factors that affect air traffic control, identify "threat and error" countermeasures.

Course Schedule

**AIRT 253 Work Experience in Air Traffic Control**  
**1 Unit (Degree Applicable)**  
(May be taken for Pass/No Pass only)  
Lab: 75  
Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog

Formerly AIRT 47. On-the-job experience in an approved FAA work station. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester is required for each one unit of credit. It is recommended that the hours per week are equally distributed throughout the semester.

Course Schedule

**Alcohol Drug Counseling (AD)**

**AD 1 Alcohol/Drug Dependency**  
**3 Units (Degree Applicable, CSU)**  
Lecture: 54

Presents an overview of alcohol and chemical dependencies and ramifications. Explores the impact these dependencies have upon the individual's social, psychological, economic, physiological well-being, community and family concerns. Examines the "myths," images, and stereotypes about substances and substance abusers. Explores various approaches to recovery. Includes familiarization with terms.

Course Schedule

**AD 2 Physiological Effects of Alcohol/Drugs**  
**3 Units (Degree Applicable, CSU)**  
Lecture: 54

Examines effects of alcohol and drugs on the human body. Includes tolerance, habituation, cross-tolerance and synergistic effect.

Course Schedule

**AD 3 Chemical Dependency: Intervention, Treatment and Recovery**  
**3 Units (Degree Applicable, CSU)**  
Lecture: 54

Examines techniques used in chemical dependency treatment. Analyzes types of treatment programs and the essentials of recovery.

Course Schedule

**AD 4 Issues in Domestic Violence**  
**3 Units (Degree Applicable)**  
Lecture: 54

Examines the history, law and psychology of domestic violence; cultural/social aspects; relationship to substance abuse.

Course Schedule

**AD 5 Chemical Dependency: Prevention and Education**  
**1.5 Units (Degree Applicable, CSU)**  
Lecture: 27

Reviews and examines drug prevention effectiveness, at both the private and public level. Appraises personal attitudes, past and present, and their influence on societal norms. Evaluates current prevention programs and the necessary steps for developing, funding and managing a program.
AD 6  Dual Diagnosis  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Overview of the complex interactions of mental disorders and chemical dependency. Reviews and examines the key areas involving dual diagnosis: definition, diagnosis, treatment and aftercare.  
Course Schedule

AD 8  Group Process and Leadership  
3 Units (Degree Applicable)  
Lecture: 54  
Advisory: AD 1, AD 2, AD 3 taken prior and AD 4, AD 5, AD 6 taken prior or concurrently  
Introduces the theory and practice of group counseling, the group process and dynamics of group interaction.  
Course Schedule

AD 9  Family Counseling  
3 Units (Degree Applicable)  
Lecture: 54  
Advisory: AD 1, AD 2, AD 3 taken prior and AD 4, AD 5, AD 6 taken prior or concurrently  
Introduces the theory and practice of family counseling. Topics include, family systems and dynamics, effects of chemical dependency, and counseling techniques.  
Course Schedule

AD 10  Client Record and Documentation  
1.5 Units (Degree Applicable)  
Lecture: 27  
Advisory: AD 1, AD 2, AD 3 taken prior and AD 4, AD 5, AD 6 taken prior or concurrently  
Documentation methods required by government regulatory bodies in clinical records. Emphasis on biopsychosocial history.  
Course Schedule

AD 11  Techniques of Intervention and Referral  
3 Units (Degree Applicable)  
Lecture: 54  
Advisory: AD 1, AD 2, AD 3 taken prior and AD 4, AD 5, AD 6 taken prior or concurrently  
Practice techniques used for crisis intervention, counseling, intake and referral. Experiential format, allows participants to practice skills in attentive listening, and responding to levels of client communication.  
Course Schedule

AD 13  Internship/Seminar  
4 Units (Degree Applicable, CSU)  
(May be taken for Pass/No Pass only)  
Lecture: 27  Lab: 126  
Advisory: AD 1, AD 2, AD 3, AD 4, AD 5, AD 6, and six units of Restricted Electives taken prior and AD 8, AD 9, AD 10, AD 11 taken prior or concurrently  
The first of a two-semester sequence which places students in Alcohol/Drug Abuse agencies and organizations. This first semester emphasizes growth in self-awareness and professionalism, interviewing skills and group process skills.  
Course Schedule

AD 14  Advanced Internship/Seminar  
4 Units (Degree Applicable, CSU)  
(May be taken for Pass/No Pass only)  
Lecture: 27  Lab: 126  
Prerequisite: AD 10 and AD 13  
Second semester course focusing on the application of values, concepts and skills learned to actual process of helping chemically dependent persons.  
Course Schedule

American Language (AMLA)  

AMLA 21S  Accent Reduction  
2 Units (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  
Pronunciation and listening for non-native speakers with emphasis on analysis of individual strengths and weaknesses. Focus on improving articulation, stress and intonation patterns, and listening.  
Course Schedule

AMLA 22S  American Language Interpersonal Communication  
2 Units (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  
Enhances ability of non-native speakers to communicate in personal and academic situations. Emphasis on grammatical accuracy and sophistication as well as confidence in communications.  
Course Schedule

AMLA 23S  American Language Formal Speaking  
2 Units (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  
Advisory: Eligibility for AMLA 43W  
Enhances the ability of non-native speakers to listen effectively and speak formally. Emphasis is on note taking, outlining, organizing speeches, and verbal articulation of ideas.  
Course Schedule

AMLA 24  Idiomatic English  
2 Units (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  
Advisory: Eligibility for AMLA 42W  
Intermediate course in the study of idiomatic language, including common American idioms and proverbs, as used in everyday language situations.  
Course Schedule

AMLA 31R  American Language Basic Reading  
4 Units (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Prerequisite: Satisfactory score on appropriate Reading Placement Test or successful completion of noncredit ESL Level 4  
Basic reading and vocabulary for non-native speakers.  
Course Schedule
AMLA 32R  American Language Intermediate Reading  
4 Units (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Prerequisite: Successful completion of AMLA 31R, or satisfactory score on appropriate Reading Placement Test, or successful completion of noncredit ESL Level 5, 6, or VESL  
Intermediate reading and vocabulary for non-native speakers.  
Course Schedule  

AMLA 33R  American Language Advanced Reading  
4 Units (Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Prerequisite: Eligibility for AMLA 43Wt  
Advanced reading and vocabulary for non-native speakers.  
Course Schedule  

AMLA 41W  American Language Basic Writing  
4 Units (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Prerequisite: Satisfactory score on the English Placement Test or successful completion of noncredit ESL Level 4  
Advisory: AMLA 31R taken previously or concurrently  
Basic grammar and writing for non-native speakers.  
Course Schedule  

AMLA 42W  American Language Intermediate Writing  
4 Units (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Prerequisite: Satisfactory score on the English Placement Test or successful completion of AMLA 41W or noncredit ESL Level 5 or 6 or VESL  
Advisory: AMLA 32R taken prior or concurrently  
Intermediate grammar and writing for non-native speakers.  
Course Schedule  

AMLA 43W  American Language Advanced Writing  
4 Units (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Prerequisite: Satisfactory score on the English Placement Test or successful completion of AMLA 42W  
Advisory: AMLA 33R taken prior or concurrently  
Advanced grammar and writing for non-native speakers.  
Course Schedule  

AMLA 56  American Language Nouns and Articles  
1 Unit (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 18  
Concentrates on count and non-count nouns, article usage and other determiners for non-native learners of English. Writing practice and exercises will emphasize correct usage of these structures in writing and speaking.  
Course Schedule  

AMLA 57  American Language Verb Review I  
1 Unit (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 18  
Concentrates on verb tense, form, and use for non-native learners of English. Practice in present, past, and future verb tense forms, meaning, and use in both spoken and written English, with special emphasis on writing for college courses.  
Course Schedule  

AMLA 58  American Language Verb Review II  
1 Unit (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 18  
Advanced work on modals, passive voice, passive modals, and conditionals for non-native English students. Exercises and writing practice will emphasize improved verb usage in writing.  
Course Schedule  

AMLA 59  American Language Prepositions  
1 Unit (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 18  
Spoken and written practice in prepositions for non-native English learners. Students will analyze prepositions and idiomatic expressions through reading and will apply their knowledge to written work.  
Course Schedule  

AMLA 60  American Language Verb Review III  
1 Unit (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 18  
Advanced work on gerunds, infinitives and participles for non-native English students. Exercises and writing practice will emphasize improved verb usage in writing.  
Course Schedule  

AMLA 61  American Language Word Forms  
1 Unit (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 18  
Spoken and written practice in noun, verb, adjective, and adverb word forms for non-native English students.  
Course Schedule  

Anatomy & Physiology (ANAT)  

ANAT 10A  Introductory Human Anatomy  
4 Units (Degree Applicable, CSU, UC)  
Lecture: 54  Lab: 54  
Advisory: BIOL 1  
Macroscopic and microscopic structures of the human body. Emphasis on cell structures, skeletal, muscular, respiratory, circulatory, nervous, digestive, excretory, endocrine, and reproductive systems.  
Course Schedule
ANAT 10B  Introductory Human Physiology
4 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 54
Prerequisite: ANAT 10A or ANAT 35
Advisory: CHEM 10 or CHEM 40

Integrated study of the function and interaction between the skeletal, muscular, respiratory, circulatory, nervous, digestive, excretory (including electrolyte and acid-base balance), endocrine, and reproductive systems (including human genetics and embryology).
Course Schedule

ANAT 35  Human Anatomy
5 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 108
Prerequisite: BIOL 1 or BIOL 4 or BIOL 4H

Structure of the organ systems at the gross, subgross, and microscopic levels based on human material and dissection of the cat. Designed to serve as an introduction to vertebrate embryology.
Course Schedule

ANAT 36  Human Physiology
5 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 108
Prerequisite: BIOL 1 or BIOL 4 or BIOL 4H and ANAT 35 and CHEM 10 or CHEM 40

Human physiology at the cellular and molecular levels covering muscular, nervous, circulatory, respiratory, renal, digestive, endocrine, and reproductive systems. Includes regulation and integration of organ systems where appropriate.
Course Schedule

ANAT 40A  Human Prosection
2 Units (Degree Applicable, CSU)
Lab: 108
Prerequisite: ANAT 35

Techniques for human prosection. Regional exploration of superficial and deep human muscles at the gross level. Anatomy 40A and 40B must be taken in sequence in order to receive credit for college level prosection.
Course Schedule

ANAT 40B  Human Prosection
2 Units (Degree Applicable, CSU)
Lab: 108
Prerequisite: ANAT 40A

Techniques for human prosection. Regional exploration of the human organ systems at the gross level with emphasis on the organs, blood vessels and nerves of the body cavities.
Course Schedule

ANAT 99  Special Projects in Anatomy
2 Units (Not Degree Applicable, CSU)
Lecture: 36

Offers selected students recognition for their academic interest in anatomy and the opportunity to explore the discipline of anatomy in greater depth. The content of the course and the methods of study vary from semester to semester and depend on the particular project under consideration. Instructor's authorization is required to enroll in this course.
Course Schedule

Anthropology (ANTH)

ANTH 1  Biological Anthropology
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Evolutionary biology of primates with particular emphasis on hominid evolution and behavior. The genetic and evolutionary mechanisms underlying evolution, human variation, primate field studies, and the hominid palentological record are stressed.
Course Schedule

ANTH 1H  Biological Anthropology - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Evolutionary biology of primates with particular emphasis on hominid evolution and behavior. The genetic and evolutionary mechanisms underlying evolution, human variation, primate field studies, and the hominid palentological record are stressed. An honors course designed to provide an enriched experience. Students may not receive credit for both ANTH 1 and ANTH 1H.
Course Schedule

ANTH 1L  Biological Anthropology Laboratory
1 Unit (Degree Applicable, CSU, UC)
Lab: 54
Corequisite: ANTH 1 or ANTH 1H (May have been taken previously)

Scientific study of human evolution. Students will generate and test hypotheses using the techniques and materials of biological anthropology. Includes genetic observations and calculations, osteological techniques and measurements, and primate behavior observations. One field trip to a zoo for primate observation is required.
Course Schedule
ANTH 3 Archaeology
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A
Advisory: READ 90

Aims, methods and ethics of archaeological research and their application to the archaeological record, in contrast to popular depictions of archaeology. Evolution of culture from the earliest stone toolmakers to the primary civilizations of the Old and New Worlds, emphasizing invention and spread of agriculture and the impact of this change on prehistoric cultures.
Course Schedule

ANTH 4 Archaeology
4 Units (Degree Applicable, CSU)
Lecture: 54 Lab: 54
Prerequisite: Eligibility for ENGL 1A
Advisory: Eligibility for READ 90

Concepts, theories, data, models, and ethics of anthropological archaeology that contribute to our knowledge of the human past. The nature of scientific inquiry: history and interdisciplinary nature of archaeological research; dating techniques; methods of survey, excavation, analysis, and interpretation; cultural resource management; professional ethics; and selected cultural sequences. Hands-on learning in lab component.
Course Schedule

ANTH 5 Principles of Cultural Anthropology
3 Units (Degree Applicable, CSU, UC)
Lecture: 54

The anthropological approach to the study of human behavior from a cross cultural, comparative, and an evolutionary perspective. An exploration into the languages, economics, sociopolitical systems, religions, and world views of diverse world cultures. A technical presentation is stressed as this course is designed for Social Sciences majors.
Course Schedule

ANTH 22 General Cultural Anthropology
3 Units (Degree Applicable, CSU, UC)
Lecture: 54

An introductory course to explore the nature of culture and how cultural anthropologists study cultural phenomena such as language, personality, subsistence, economics, social and political organization, marriage, kinship systems, religion, the arts, and culture change. A substantial amount of case material will be drawn from at least three of the following: African Americans, indigenous peoples of the United States, Asian Americans, Chicano/Latino Americans, and European Americans. This course may meet the cultural diversity requirement at transfer universities.
Course Schedule

ANTH 30 The Native American
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A
Advisory: Eligibility for READ 100

Prehistory and history of Native Americans. Overview of the classification system used to organize particular groups into culture areas related to adaptive strategies. Identification of world contributions and contemporary issues for modern Native Americans.
Course Schedule

ANTH 99 Special Projects in Anthropology
2 Units (Degree Applicable, CSU)
Lecture: 36

To offer selected students recognition for their academic interests and ability and the opportunity to explore their disciplines to greater depth, the various departments from time to time offer Special Projects courses. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration.
Course Schedule

Arabic (ARAB)

ARAB 1 Elementary Arabic
4 Units (Degree Applicable, CSU, UC)
Lecture: 72

Intended for students with little or no previous exposure to Arabic. Begins to develop elementary reading, writing, and speaking skills in Modern Standard Arabic. Focuses on mastery of Arabic script, pronunciation, simple grammatical structures, and basic vocabulary, along with an introduction to Arab culture.
Course Schedule

ARAB 2 Continuing Elementary Arabic
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: ARAB 1 or equivalent

Continues to develop elementary reading, writing, and speaking skills in Modern Standard Arabic. Emphasizes verbs, word patterns, and vocabulary building; introduces short authentic texts. Includes some exposure to Formal Spoken Arabic.
Course Schedule

Architectural Technology (ARCH)

ARCH 101 Design I - Elements of Design
4 Units (Degree Applicable, CSU, UC)
Lecture: 54 Lab: 54

Formerly ARCH 10. Fundamentals of design and design process. Elements include conceptualization, visualization, form making, presentation, expression, and site analysis of physical, contextual, and cultural aspects of design and/or the urban environment. Portfolio will be produced.
Course Schedule
ARCH 102  Design II - Architectural Design  
**4 Units** (Degree Applicable, CSU, UC)  
Lecture: 54  Lab: 54  
Corequisite: ARCH 122 or ARCH 23  
Advisory: ARCH 10 and ARCH 11 or (ARCH 101 and ARCH 141)  

Formerly ARCH 21. Second level architectural design studio with a focus on site analysis, design conceptualization, form making, program development and presentation. Emphasis is on critical thinking and problem solving integrated with the artistic design process. Investigations will stress symbolic expression, aesthetics, craftsmanship, technical skills, vocabulary and physical object making through the design of multi-family residential, institutional and cultural buildings. Field trips are required.  

Course Schedule

ARCH 121  CADD and Digital Design Media Level I  
**4 Units** (Degree Applicable, CSU, UC)  
Lecture: 54  Lab: 54  

Formerly ARCH 16. CADD Level 1 (Computer Aided Design and Drafting) and computer application in architecture, engineering and related fields, including spreadsheet, CAD, and presentation application. Field trips required.  

Course Schedule

ARCH 122  Architectural Presentations  
**4 Units** (Degree Applicable, CSU, UC)  
Lecture: 54  Lab: 54  
Corequisite: ARCH 21 or ARCH 102  
Advisory: ARCH 10 and ARCH 11 or (ARCH 101 and ARCH 141)  

Formerly ARCH 23. Analysis and preparation of architectural presentation projects, including schematic and final design, architectural models, oral presentation techniques, board layouts using hand-drawn and computer-aided techniques, and development of project portfolio. Field trips required.  

Course Schedule

ARCH 141  Design Drawing and Communication  
**4 Units** (Degree Applicable, CSU, UC)  
Lecture: 54  Lab: 54  

Formerly ARCH 11. Architectural drawing techniques including graphic standards, scales, orthographic, paraline, and perspective projections. Field trips required.  

Course Schedule

ARCH 142  Architectural Materials and Specifications  
**4 Units** (Degree Applicable, CSU)  
Lecture: 54  Lab: 54  
Advisory: Eligibility for MATH 51  

Formerly ARCH 12. Building materials and specifications used in architecture and construction. Includes a lab component of common building material applications. Field trips required.  

Course Schedule

ARCH 145  Building and Zoning Codes  
**3 Units** (Degree Applicable, CSU)  
Lecture: 54  
Advisory: ARCH 141 or ARCH 11  

Formerly ARCH 14. Building and zoning codes, including code requirements related to architectural design and construction documentation. Process of obtaining design approvals and building permits from proper authorities having jurisdiction.  

Course Schedule

ARCH 146  Architectural Drawings and Fabrications  
**3 Units** (Degree Applicable, CSU)  
Lecture: 36  Lab: 71  
Advisory: ARCH 141 (formerly ARCH 11)  

Formerly ARCH 15. Architectural working drawings and construction documents for light frame construction. Field trips required.  

Course Schedule

ARCH 147  Architectural CAD and BIM  
**3 Units** (Degree Applicable, CSU)  
Lecture: 36  Lab: 71  
Advisory: (ARCH 141 or ARCH 11) or (ARCH 121 or ARCH 16)  

Formerly ARCH 18. 3-D Computer Aided Design and Drafting (CAD) and Building Information Modeling (BIM) for architectural design and design development. Portfolio of 3-D building models and extracted 2-D drawings will be produced. Field trips required.  

Course Schedule

ARCH 201  Design III - Environmental Design  
**4 Units** (Degree Applicable, CSU, UC)  
Lecture: 54  Lab: 54  
Advisory: (ARCH 21 or ARCH 102) or (ARCH 23 or ARCH 122) or equivalent experience  

Formerly ARCH 27. Theory and principles of environmental design as applied to architecture, landscape architecture, urban design, urban planning and (civil) engineering. Portfolio will be produced. Field trips required.  

Course Schedule

ARCH 202  Design IV - Advanced Project  
**4 Units** (Degree Applicable, CSU)  
Lecture: 54  Lab: 54  
Advisory: (ARCH 23 or ARCH 122) and (ARCH 27 or ARCH 201)  

Formerly ARCH 29. Fourth level architectural design studio focusing on sustainability, energy efficiency and environmental conservation. Emphasis is on critical thinking and problem solving involving material selection, envelope design, advance space planning and the development of designs from complex building programs. Investigations will stress logical organization, craftsmanship, technical skills, vocabulary and physical object making through the design complex building types. Field trips are required.  

Course Schedule
ARCH 221 Architectural Illustration  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 36 Lab: 71  
Advisory: ARCH 141 or ARCH 11  

Formerly ARCH 13. Architectural and interior illustration including perspective drawing, sketching, shades and shadows, entourage, and color application utilizing various media and development of project portfolio. Field trips required.  
Course Schedule  

ARCH 222 Advanced Digital Design, Illustration and Animation  
3 Units (Degree Applicable, CSU)  
Lecture: 36 Lab: 71  
Advisory: ARCH 18 or ARCH 147  

Formerly ARCH 28. Architectural Computer Aided Design (CAD), 3 Dimensional (3-D) illustration, rendering and animation. Virtual walk-through and fly-through videos of interior and exterior 3-D models with photo-realistic materials and lighting will be produced.  
Course Schedule  

ARCH 247 Architectural CAD Working Drawings  
3 Units (Degree Applicable)  
Lecture: 36 Lab: 71  
Advisory: (ARCH 15 or ARCH 146) or (ARCH 147 or ARCH 18)  

Formerly ARCH 26. Architectural Computer Aided Design (CAD) for design development and working drawings. Portfolio of working drawings using Building Information Modeling (BIM) and CAD applications of integrated 3-D and 2-D BIM/CAD models will be produced. Field trips required.  
Course Schedule  

ARCH 250 World Architecture I  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  

Formerly ARCH 31. Development of world architecture from pre-history to the Middle Ages. Influence of geography, religion, and socio-economic background on architecture from ancient Egypt, Europe through the Middle Ages, and classic civilizations of Asia and the Americas. Field trips required.  
Course Schedule  

ARCH 251 World Architecture II  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  

Formerly ARCH 32. Development of world architecture from the Renaissance to the present. Influence of environment, religion and socio-economic movements on modern architecture. Field trips required.  
Course Schedule  

ARCH 290 Architectural Work Experience  
1-2 Units (Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lab: 60-150  
Prerequisite: Compliance with work experience regulations as designated in the College Catalog  

Formerly ARCH 89. Provide actual on-the-job experience in architecture at an approved work site related to classroom instruction. A minimum of 75 paid (or 60 non-paid) clock hours per semester of supervised work is required for each unit of credit.  
Course Schedule  

Art: Animation (ANIM)  

ANIM 100 Digital Paint and Ink  
3 Units (Degree Applicable)  
Lecture: 36 Lab: 71  

Illustration skills used in digital animation and game production. Focuses on digital illustration tools, including painting and drawing using vector and bitmap for animation environments.  
Course Schedule  

ANIM 101A Drawing - Gesture and Figure  
3 Units (Degree Applicable, CSU)  
Lecture: 36 Lab: 71  

Contemporary and traditional approaches to sketching the human figure using drawing techniques for rapid visualization. Emphasizes and develops perceptual and technical skills for capturing basic visual mechanics of motion and gesture.  
Course Schedule  

ANIM 101B Figure Gesture - Design  
3 Units (Degree Applicable)  
Lecture: 36  
Prerequisite: ANIM 101A  

Contemporary and traditional approaches to sketching the human figure using drawing techniques for rapid visualization. Emphasizes and develops elements of design for the purposes of visual communication and storytelling.  
Course Schedule  

ANIM 101C Figure Gesture Expressive Design  
3 Units (Degree Applicable)  
Lecture: 36 Lab: 71  
Prerequisite: ANIM 101A  

Contemporary and traditional approaches to sketching the human figure using drawing techniques for rapid visualization. Emphasizes and develops personal interpretation, individual expression, and media exploration.  
Course Schedule
ANIM 104 Drawing Fundamentals
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 71
Creative expression through the use of drawing media and techniques. Emphasis is placed on use of construction, light logic, atmospheric and linear perspective, and gesture directed toward animation. Includes basic drawing skills and methods of achieving compositional integrity through objective analysis and synthesis. May require off-campus assignments.
Course Schedule

ANIM 107 Figure in Motion
3 Units (Degree Applicable)
Lecture: 36 Lab: 71
Prerequisite: ANIM 101A or ARTD 17A
Drawing human figures in motion. Anatomical landmarks, proportion, light and shadow, line composition, figure-ground relationship, the interaction of form and content, and the expressive potential of the human figure will be explored.
Course Schedule

ANIM 108 Principles of Animation
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 71
Prerequisites: ANIM 108
Principles of drawing for traditional animation concentrating on the mechanics of movement, timing, and emotion for the creation of expressive line drawings.
Course Schedule

ANIM 109 Advanced Principles of Animation
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 71
Prerequisite: ANIM 108
Advanced principles of animation including mechanics of motion, weighted movement, lip sync and expression applied to story, staging, and character development. Focus will be on the animated film process from script to storyboards, timing sheets, key posing, inbetweening and clean-up through the completion of a final animation.
Course Schedule

ANIM 111A Animal Drawing
1.5 Units (Degree Applicable)
Lecture: 18 Lab: 36
Prerequisite: ARTD 15A or ANIM 104
Explores traditional and contemporary approaches to sketching and drawing animals. Gesture, anatomical structure, proportion, line and action analysis will be explored. Requires several off-campus field trips.
Course Schedule

ANIM 111B Animal Drawing
1.5 Units (Degree Applicable)
Lecture: 18 Lab: 36
Prerequisite: ANIM 111A
Contemporary and traditional approaches to sketching animals using drawing techniques for rapid visualization. Emphasizes and develops elements of design for the purposes of visual communication and storytelling. Requires several off-campus field trips.
Course Schedule

ANIM 115 Storyboarding
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 71
Prerequisite: ARTD 15A or ANIM 104
Storyboarding with emphasis on storytelling, cinematography, drawing, and notation as it relates to the animation industry.
Course Schedule

ANIM 116 Character Development
1.5 Units (Degree Applicable)
Lecture: 18 Lab: 36
Prerequisite: ARTD 15A or ANIM 104
Drawing and development of characters for animation. Observation of details for character attitude, personality, movement, posing, dialogue, mouth positions, body language, and consistent drawing techniques for model sheets will be explored.
Course Schedule

ANIM 117 Animation Background Layout
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 71
Prerequisite: ANIM 115 or ARTD 16
Drawing and painting techniques as applied to layout and background design.
Course Schedule

ANIM 130 Introduction to 3D Modeling
3 Units (Degree Applicable, CSU, UC)
Lecture: 36 Lab: 71
Corequisite: ANIM 100 (May have been taken previously)
Introduction to 3D modeling techniques using animation and gaming industry-standard software.
Course Schedule

ANIM 131 Introduction to Gaming
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
The field of game design including the principles, tools, and strategies for designing various types of games.
Course Schedule

ANIM 132 Intermediate 3D Modeling
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 71
Prerequisite: ANIM 130 and ANIM 100
Advisory: ANIM 104
3D modeling and texturing methods used in the film and game industries using Maya software. Topics covered include UV unwrapping, Photoshop texture painting, and organic modeling techniques.
Course Schedule
ANIM 136  Animation Environment and Level Design  
3 Units (Degree Applicable)  
Lecture: 36  Lab: 71  
Prerequisite: ANIM 130 and ANIM 132  

3D digital environment including designing, modeling, texturing, and lighting for computer graphic games, television programs, or films. Includes environment levels for computer graphic games.  
Course Schedule

ANIM 137A  Work Experience in New Digital Media  
1-3 Units (Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lab: 75-225  
Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog AND ANIM 132  

This course provides college credit and instructional guidance in conjunction with work experience in areas of New Digital Media at an approved work site related to a certificate or degree program of study. A minimum of five hours per week of supervised work (60 non-paid clock hours or 75 paid clock hours per semester) is required for each one unit of credit. Instructor approval required.  
Course Schedule

ANIM 141  2D Game Level Design  
3 Units (Degree Applicable, CSU)  
Lecture: 36  Lab: 71  
Prerequisite: ANIM 131  

Design of game levels based upon storytelling, platform and theme. Includes asset development of background, user interface, and character art.  
Course Schedule

ANIM 145  Advanced 3D Modeling  
3 Units (Degree Applicable)  
Lecture: 36  Lab: 54  
Prerequisite: ANIM 132  

3D modeling focusing on creating humanoids, animals, and creatures for Animation and Gaming industries.  
Course Schedule

ANIM 146  Advanced 3-D Animation  
3 Units (Degree Applicable)  
Lecture: 36  Lab: 71  
Prerequisite: ANIM 130  
Advisory: ANIM 132  

3D character animation principles and procedures used in computer graphics, games, film, and television. Includes walk, run, and action sequences for rigged characters using graph editor.  
Course Schedule

ANIM 148  Demo Reel  
3 Units (Degree Applicable)  
Lecture: 36  Lab: 71  
Prerequisite: Completion of a minimum of 9 semester units in one of the following programs: Graphic Design, Illustration, Animation, Web Design, Architectural Design, Art, Fashion Merchandising, Industrial Design, Interior Design, or Photography.  

Production of a demo reel and portfolio representative of interest, strength and skills for entry into animation fields, professional schools or baccalaureate institutions.  
Course Schedule

ANIM 149  3-D Character Rigging  
3 Units (Degree Applicable)  
Lecture: 36  Lab: 71  
Prerequisite: ANIM 145  

The principles, techniques and processes of 3D character rigging. Character Rigging is the industry technique of setting up controls on a 3D mesh so that it is animatable. The principles, techniques and processes of 3D character rigging as done primarily for computer games and movie industry will be explored. Building a set of animatable character rigs built using forward kinematics, inverse kinematics, constraints, expressions, blend shapes among other techniques. No prior knowledge of rigging is necessary for this class.  
Course Schedule

ANIM 151  Game Prototype Production  
3 Units (Degree Applicable)  
Lecture: 36  Lab: 71  
Prerequisite: ANIM 131  

Creation of game prototypes based upon specific game features and mechanics. Includes the four main game production cycles of: Designing the game, building the art, technical production, and marketing of the game.  
Course Schedule

ANIM 167  Visual Development  
3 Units (Degree Applicable, CSU)  
Lecture: 36  Lab: 71  
Prerequisite: ARTC 163 or (ANIM 101A AND ARTD 16)  

Development of visual concepts and storytelling for entertainment illustration through use of value, design, color and composition as symbolic tools for communication. Students cannot receive credit for both ARTC 167 and ANIM 167.  
Course Schedule

ANIM 172  Motion Graphics, Compositing and Visual Effects  
3 Units (Degree Applicable, CSU)  
Lecture: 36  Lab: 71  
Prerequisite: ARTC 100 or ANIM 100  

Elements of motion graphics and visual effects including design, typography, animation, compositing, and editing in a production environment (i.e. TV, Film, DVD, or Web). Focuses on using Adobe After Effects and other industry standard software. ANIM 172 and ARTC 272 cannot both be taken for credit.  
Course Schedule
ANIM 175 Digital Animation
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Prerequisite: ANIM 100 or ARTC 100

Principles of animation using digital software for multimedia.
Course Schedule

Art: Basic Studio Arts (ARTB)

ARTB 1 Understanding the Visual Arts
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Fundamentals of visual art forms and the role art plays in various historical periods and cultures. Off-campus trips may be required. Students may not earn credit for both ARTB 1 and AHIS 1 or AHIS 1H.
Course Schedule

ARTB 14 Basic Studio Arts
3 Units (Degree Applicable, CSU, UC)
Lecture: 36  Lab: 71
Prerequisite: Eligibility for ENGL 68

Creative expression through the visual and applied arts. Painting, drawing, printmaking and sculpture are explored. May require field trips.
Course Schedule

Art: Gallery & Professional Practices (ARTG)

ARTG 20 Art, Artists and Society
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 71

Art and artists studied through class lectures and required field trips. Public art display and exhibition design, with an overview of art movements, styles, symbols, theories and terms.
Course Schedule

ARTG 21A Introduction to Exhibition Production
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 71
Prerequisite: ARTG 20 and Eligibility for ENGL 68

Concepts and hands-on applications of curatorial processes, management skills, and gallery operations. The professional side of the arts with emphasis on contemporary art, theories and media will be explored. Field trips required.
Course Schedule

ARTG 21B Intermediate Exhibition Production
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 71
Prerequisite: ARTG 21A

Exhibition planning, research, operation and management. Art as a profession, with emphasis on historical and contemporary terms, theories, movements and media in the context of an art exhibition production. Field trips required.
Course Schedule

ARTG 22A Exhibition Design and Art Gallery Operation Work Experience
1-3 Units (Degree Applicable)
Lab: 75-225
Prerequisite: ARTG 21B

Provides on-the-job experience in exhibition design and art gallery operation at an approved work site related to the classroom-based learning. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester is required for each one unit of credit. It is recommended that the hours per week are equally distributed throughout the semester.
Course Schedule

Art: Graphic Design and Illustration (ARTC)

ARTC 100 Graphic Design I
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 71
Advisory: ARTD 15A and ARTD 20

Contemporary graphic design for the commercial art industry. Covers technology, creativity, design, and production. Focuses on using Adobe Photoshop to produce effective commercial art. Additional exposure to Adobe Illustrator and other professional production tools.
Course Schedule

ARTC 120 Graphic Design II
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 71
Prerequisite: ARTC 100
Corequisite: ARTD 20 (May be taken previously)

Graphic design concepts, theories, and strategies for the design and layout of printed commercial art. Covers typical printed products including advertisements, flyers, brochures, posters, newsletters, books, and catalogs. Focuses on using Adobe InDesign with additional exposure to Photoshop and Illustrator.
Course Schedule

ARTC 140 Graphic Design III
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Prerequisite: ARTC 100 and ARTD 20

Digital illustration, design, skills, and concepts working primarily with vector art. Focuses on using Adobe Illustrator as the primary development tool.
Course Schedule

ARTC 160 Typography
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 71
Prerequisite: ARTC 100 and ARTD 20

Design and use of basic letterforms, type families, characteristics, history, and principles of typography in graphic design. Traditional and digital skills for the art of typeface design, typographic layout, expressive typography, and conceptual thinking.
Course Schedule
ARTC 163 Dynamic Sketching
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 71
Prerequisite: ARTD 15A or ANIM 104

Essential tools to conceptualize, communicate, and express creative ideas dynamically through the art of sketching. Emphasis on problem solving through the sketching process for illustrators, animators, entertainment designers, and fine artists.

Course Schedule

ARTC 165 Illustration
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Prerequisite: ARTD 15A or ANIM 104
Corequisite: ARTD 20 or ARTD 21 or ARTD 17A or ANIM 101A (any of which may have been taken previously)

Contemporary illustration with an emphasis on story, editorial, and advertising applications. Proper uses of illustrative rendering techniques in traditional drawing and painting media, paper, and their integration to electronic media. Using professional illustration software, peripherals, and color laser printing, students advance to produce more complex illustrations.

Course Schedule

ARTC 167 Visual Development
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 71
Prerequisite: ARTC 163 or (ANIM 101A AND ARTD 16)

Development of visual concepts and storytelling for entertainment illustration through use of value, design, color and composition as symbolic tools for communication. Students cannot receive credit for both ARTC 167 and ANIM 167.

Course Schedule

ARTC 169 Contemporary Illustration
3 Units (Degree Applicable)
Lecture: 36 Lab: 71
Prerequisite: ARTD 15A and (ARTD 25A or ARTC 165)
Advisory: ANIM 101A

Development of visual concepts to create unique and provocative illustrations based on social, cultural, and political issues. Exploration of personal style and media with emphasis on contemporary art trends.

Course Schedule

ARTC 200 Web Design
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 71
Prerequisite: ARTC 100 and ARTD 20

Design, usability, production and marketing of web sites using contemporary development methods including HTML 5 and CSS 3.

Course Schedule

ARTC 220 Graphic Design IV
3 Units (Degree Applicable)
Lecture: 36 Lab: 71
Prerequisite: ARTC 100 and ARTD 20
Advisory: ARTC 140

Intermediate to advanced graphic design concepts, composition, photo editing, and photo retouching. Focuses on using Adobe Photoshop as the primary development tool.

Course Schedule

ARTC 272 Motion Graphics, Compositing and Visual Effects
3 Units (Degree Applicable)
Lecture: 36 Lab: 71
Prerequisite: ARTC 100 or ANIM 100

Elements of motion graphics and visual effects including design, typography, animation, compositing, and editing in a production environment (i.e. TV, Film, DVD, or Web). Focuses on using Adobe After Effects and other industry standard software. ANIM 172 and ARTC 272 cannot both be taken for credit.

Course Schedule

ARTC 280 Commercial Art Studio
3 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 36 Lab: 71

Collaborative and interdisciplinary teams will research, design, produce, and deliver commercial art projects. Projects will be "real world" and complex in scope, typically involving clients from the college or community. Professor approval required.

Course Schedule

ARTC 290 Portfolio
3 Units (Degree Applicable)
Lecture: 36 Lab: 71
Prerequisite: Completion of a minimum of 15 semester units in one of the following programs: Graphic Design, Illustration, Animation and Gaming, Architectural Design, Art, Fashion Merchandising, Industrial Design, Interior Design, or Photography.

Selection, preparation, and assembly of a portfolio, book, or package of works of art, including digital and multimedia formats, that represent individual interests and strengths of students from the visual arts disciplines for use in entering a four-year institution, professional art school, or professional field of choice. Also includes cover letter and resume preparation. The instructor will verify that the prerequisite has been met.

Course Schedule
ARTC 299 Work Experience in Graphic Design
1-3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-225
Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog
Advisory: ARTC 100 AND ARTC 120 AND ARTC 140 AND ARTC 200 AND ARTD 20 AND PHOT 5

Work experience in graphic design, web design, media design, advertising design, illustration or other graphic design related field in an approved work site. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester is required for each unit of credit. It is recommended that the hours per week are equally distributed throughout the semester.
Course Schedule

Art History (AHIS)

AHIS 1 Understanding the Visual Arts
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Fundamentals of visual art forms and the role art plays in various historical periods and cultures. Off-campus trips may be required. Students may not earn credit for both ARTB 1 and AHIS 1.
Course Schedule

AHIS 3 History of Women and Gender in Art
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Roles of women and gender in cultural creation and production with a focus on the visual arts. A historical and global survey, covering the role of women artists in the history of art and the representation of gender in a variety of cultures and time periods. Field trips may be required.
Course Schedule

AHIS 3H History of Women and Gender in Art - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Roles of women and gender in cultural creation and production with a focus on the visual arts. A historical and global survey, covering the role of women artists in the history of art and the representation of gender in a variety of cultures and time periods. An honors course designed to provide an enriched experience. Students may not receive credit for both AHIS 3 (formerly ARTA 3) and AHIS 3H. Field trips may be required.
Course Schedule

AHIS 4 History of Western Art: Prehistoric Through Gothic
3 Units (Degree Applicable, CSU, UC, C-ID #: ARTH 110)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Western art from the Prehistoric through Gothic periods, demonstrating the relationship of various visual art forms to each other and to the cultural context in which they were produced. An honors course designed to provide an enriched experience. Students may not receive credit for both AHIS 4 (formerly ARTA 4) and AHIS 4H.
Course Schedule

AHIS 4H History of Western Art: Prehistoric Through Gothic - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: ARTH 110)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Western art from the Prehistoric through Gothic periods, demonstrating the relationship of various visual art forms to each other and to the cultural context in which they were produced. This is an honors course designed to provide an enriched experience. Students may not receive credit for both AHIS 4 (formerly ARTA 4) and AHIS 4H.
Course Schedule

AHIS 5 History of Western Art: Renaissance Through Modern
3 Units (Degree Applicable, CSU, UC, C-ID #: ARTH 120)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Western art from the Renaissance through Modern periods, demonstrating the relationship of various visual art forms to each other and to the cultural context in which they were produced. Off-campus assignments may be required.
Course Schedule

AHIS 5H History of Western Art: Renaissance Through Modern - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: ARTH 120)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Western art from the Renaissance through Modern periods, demonstrating the relationship of various visual art forms to each other and to the cultural context in which they were produced. An honors course designed to provide an enriched experience. Students may not receive credit for both AHIS 5 (formerly ARTA 5) and AHIS 5H. Off-campus assignments may be required.
Course Schedule

AHIS 6 History of Modern Art
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Artistic movements, influences, and individuals who have formed the Modern tradition. Emphasis is on the 20th century; the international and multicultural character of Modern art will be explored. Off campus trips may be required.
Course Schedule

AHIS 6H History of Modern Art - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Artistic movements, influences, and individuals who have formed the Modern tradition. Emphasis is on the 20th century and the international and multicultural character of Modern art will be explored. An honors course designed to provide an enriched experience. Students may not receive credit for both AHIS 6 (formerly ARTA 6) and AHIS 6H. Off-campus trips may be required.
Course Schedule
AHIS 8 History of Medieval Art and Architecture
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Medieval art and architecture in Europe and the Mediterranean. Jewish, Christian, and Islamic arts will be studied in their cultural contexts.

Course Schedule

AHIS 9 History of Asian Art and Architecture
3 Units (Degree Applicable, CSU, UC, C-ID #: ARTH 130)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Asian artistic traditions. Major monuments of painting, sculpture, architecture and other visual art forms are studied within their religious and cultural contexts.

Course Schedule

AHIS 10 A History of Greek and Roman Art and Architecture
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Advisory: Eligibility for ENGL 68

A critical history of Greek and Roman art and architecture before 500 CE will be examined in their cultural contexts. Historical perceptions of Classical art and culture and their impact on Europe and America will be studied.

Course Schedule

AHIS 11 History of African, Oceanic, and Native American Art
3 Units (Degree Applicable, CSU, UC, C-ID #: ARTH 140)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Traditional arts of African tribes and kingdoms, Oceania and Australia, and Native North America. Visual arts including painting, sculpture, architecture, body decoration, and ritual objects will be studied in their cultural contexts.

Course Schedule

AHIS 12 History of Precolombian Art and Architecture
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Advisory: Eligibility for ENGL 68

The arts of Pre-Columbian Mesoamerica and Andean South America. Major monuments of sculpture, painting, architecture, ceramics and textiles from civilizations including the Maya, Aztecs, and Inca will be studied in their cultural contexts.

Course Schedule

AHIS 12H History of Precolombian Art and Architecture - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

The arts of Precolombian Mesoamerica and Andean South America. Major monuments of sculpture, painting, architecture, ceramics and textiles from civilizations including the Maya, Aztecs, and Inca will be studied in their cultural contexts. An honors course designed to provide an enriched experience. Students may not receive credit for both AHIS 12 (formerly ARTA 12) and AHIS 12H.

Course Schedule

AHIS 14 Rome: The Ancient City
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

The art and culture of the ancient city of Rome. Major works of art and architecture will be studied in cultural and historical context. The importance of Rome and the Romans to later cultures will be explored.

Course Schedule

AHIS 15 Culture and Art of Pompeii
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Art, architecture, and culture of Pompeii and neighboring cities destroyed in the volcanic eruption of 79 CE. Major monuments and archeological remains will be studied in cultural and historical context.

Course Schedule

AHIS 99 Special Projects in Art History
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36
Advisory: AHIS 1

Offers selected students recognition for their academic interest and ability, and the opportunity to explore the discipline in greater depth. The content of this course and the methods of study vary and depend on the particular project under consideration.

Course Schedule

Art: Special Studio Arts (ARTZ)

ARTZ 50 Specialized Studio-Art Studies
2 Units (Degree Applicable, CSU)
Lecture: 18 Lab: 54

Allows the student to pursue more advanced studio projects and experiments in an area of interest in Studio Arts specialization. Professor authorization needed prior to enrollment.

Course Schedule

Art: Three-Dimensional Studio Arts (ARTS)

ARTS 22 Design: Three-Dimensional
3 Units (Degree Applicable, CSU, UC, C-ID #: ARTS 101)
Lecture: 36 Lab: 71
Prerequisite: Eligibility for ENGL 68

Develops perception and enhances design decision making within the three-dimensional world. Emphasis is placed on concept development and artistic expression utilizing principles and elements of three-dimensional design as well as practical experiments with a variety of materials.

Course Schedule
ARTS 30A Ceramics: Beginning I
3 Units (Degree Applicable, CSU, UC)
Lecture: 36  Lab: 71

Clay, glazes and firing through lecture and projects in hand building and on the wheel. Emphasis on developing skills, vocabulary, analysis of form, function and aesthetics through projects, oral and written criticism. Field trip required.
Course Schedule

ARTS 30B Ceramics: Beginning II
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 71
Prerequisite: ARTS 30A

Clay, glazes and firing. Emphasis is on repetition of forms, integrating hand building and wheel work for a single object, using up to 5 pounds of clay and developing vocabulary, skill and aesthetics. Field trip required.
Course Schedule

ARTS 31 Ceramics: Advanced Studio
2 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108
Prerequisite: ARTS 30B

Advanced study of ceramics with emphasis on integrating form and surface with content and developing a personal style. Loading, firing and unloading kilns included. Field trips required.
Course Schedule

ARTS 33 Ceramics: Hand Construction
3 Units (Degree Applicable, CSU, UC)
Lecture: 36  Lab: 71

Clay, glazes and firing through projects that are hand built. Emphasis on developing skills, vocabulary and analysis of form, function, and craftsmanship through projects, discussion, oral and written criticism. Field trip required.
Course Schedule

ARTS 40A Sculpture: Beginning
3 Units (Degree Applicable, CSU, UC)
Lecture: 36  Lab: 71

Traditional and contemporary approaches to sculpture. Principles of sculptural design, concept development, technique and materials as an integral part of creative expression.
Course Schedule

ARTS 40B Sculpture: Intermediate
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 71
Prerequisite: ARTS 40A

Sculpture projects in subtractive, additive and manipulative approaches.
Course Schedule

ARTS 40C Sculpture: Carving
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 71
Prerequisite: ARTS 40A

Advanced projects in stone or wood carving offering the opportunity to further explore carving using hand, power and pneumatic tools. Emphasis is on individual interpretation.
Course Schedule

ARTS 41A Sculpture: Life
3 Units (Degree Applicable, CSU, UC)
Lecture: 36  Lab: 71

Modeling from the human figure with emphasis on composition, gesture, motion and human anatomy as it informs sculptural form. Development of perceptual and technical skills in clay modeling from the human figure.
Course Schedule

ARTS 41B Sculpture: Intermediate Life
3 Units (Degree Applicable, CSU, UC)
Lecture: 36  Lab: 71
Prerequisite: ARTS 41A

Sculptural study of the human figure with emphasis on artistic development and stylistic exploration of human anatomy using materials and techniques suitable for the human form.
Course Schedule

ARTS 42 Sculpture: Mold Making
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 71
Prerequisite: ARTS 42

Modeling, molding, casting of makeup appliances and masks to the human figure.
Course Schedule
**Art: Two-Dimensional Studio Arts (ARTD)**

**ARTS 46B  Sculpture: Special Effects Makeup**  
3 Units (Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36 Lab: 71  
Prerequisite: ARTS 46A  

Sculpture special effects modeling, molding and casting techniques and materials applied to create appliances for the full human head, torso or mouth.  

Course Schedule

**ARTS 99  Sculpture Special Studies**  
2 Units (Degree Applicable, CSU)  
Lab: 108  
Prerequisite: ARTS 22 or ARTS 40A or ARTS 41A  

Extended sculpture experiences supplementary to those available in sculpture courses. Allows the student to pursue more advanced and complex sculpture projects with emphasis on the development of an individual creative direction. Content of each course and the methods of study vary from semester to semester.  

Course Schedule

**ARTD 15A  Drawing: Beginning**  
3 Units (Degree Applicable, CSU, UC, C-ID #: ARTS 110)  
Lecture: 36 Lab: 71  

An entry level course emphasizing creative expression through the use of black and white drawing media. Emphasis is placed on basic drawing methods and skills, composition, and exploration of drawing media.  

Course Schedule

**ARTD 15B  Drawing: Intermediate**  
3 Units (Degree Applicable, CSU, UC, C-ID #: ARTS 205)  
Lecture: 36 Lab: 71  
Prerequisite: ARTD 15A  

Drawing course emphasizing perceptual and technical skills to compose in dry and fluid media. Uses the formal elements and principles in black, white and color in representational and expressionistic styles.  

Course Schedule

**ARTD 16  Drawing: Perspective**  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 36 Lab: 71  
Prerequisite: ARTD 15A or ANIM 104  

Linear perspective drawing techniques for artists and illustrators.  

Course Schedule

**ARTD 17A  Drawing: Life**  
3 Units (Degree Applicable, CSU, UC, C-ID #: ARTS 200)  
Lecture: 36 Lab: 71  
Prerequisite: ARTD 15A or ANIM 104  

Contemporary and traditional approaches to drawing the human figure. Surface anatomy, proportion, line, light and shadow, composition, and the expressive potential of the human figure will be explored.  

Course Schedule

**ARTD 17B  Drawing: Life-Advanced**  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 36 Lab: 71  
Prerequisite: ARTD 17A  

Contemporary and traditional approaches to drawing the human figure. Anatomy, proportion, line, light and shadow, composition, personal style and the expressive potential of the human figure will be explored.  

Course Schedule

**ARTD 19A  Figure Painting**  
3 Units (Degree Applicable)  
Lecture: 36 Lab: 71  
Prerequisite: ARTD 17A  

Painting the draped and nude figure with emphasis on observation and accurate representation. Through poses of various lengths, students will learn to depict the human figure using light logic, color palettes, compositional devices, and painting techniques.  

Course Schedule

**ARTD 20  Design: Two-Dimensional**  
3 Units (Degree Applicable, CSU, UC, C-ID #: ARTS 100)  
Lecture: 36 Lab: 71  
Prerequisite: Eligibility for ENGL 68  

Two-dimensional composition in achromatic value and color using the elements and principles of art and design. Emphasis on vocabulary, theory, and analysis of the formal elements and principles as they apply to studio projects in design for all disciplines of the arts. Off-campus assignments may be required.  

Course Schedule

**ARTD 21  Design: Color and Composition**  
3 Units (Degree Applicable, CSU, UC, C-ID #: ARTS 270)  
Lecture: 36 Lab: 71  
Prerequisite: ARTD 20  

Color theory and relationships of pigment and light. Emphasis on color harmonies, color matching, the effects of light, color perception and expression in their application to design and composition and as used in all disciplines of the arts.  

Course Schedule

**ARTD 23A  Drawing: Heads and Hands**  
1.5 Units (Degree Applicable, CSU, UC)  
Lecture: 18 Lab: 36  
Prerequisite: ARTD 15A or ANIM 104  

Contemporary and traditional approaches to constructing images of the human head and hands. Anatomy, proportion, light logic, composition, expression and the interaction of form and content.  

Course Schedule

**ARTD 23B  Drawing: Advanced Heads and Hands**  
1.5 Units (Degree Applicable)  
Lecture: 18 Lab: 36  
Prerequisite: ARTD 23A  

Explores contemporary and traditional approaches to drawing the human head and hands. Emphasizes and develops techniques for rendering as well as capturing a likeness.  

Course Schedule
ARTD 23C  Drawing: Expressive Heads and Hands
1.5 Units (Degree Applicable)
Lecture: 18  Lab: 36
Prerequisite: ARTD 23A
Explores contemporary and traditional approaches to sketching the human head and hands. Emphasis is placed on personal interpretation, individual expression, and media exploration.
Course Schedule

ARTD 25A  Beginning Painting I
3 Units (Degree Applicable, CSU, UC, C-ID #: ARTS 210)
Lecture: 36  Lab: 71
Development of basic paint applications in various styles and subjects focusing on the formal elements of composition, light logic, and color.
Course Schedule

ARTD 25B  Beginning Painting II
3 Units (Degree Applicable, CSU, UC)
Lecture: 36  Lab: 71
Prerequisite: ARTD 25A
Creation of large paintings through various styles including mixed media. Includes conceptualization and communication of ideas and solving compositional and technical painting problems with a variety of materials.
Course Schedule

ARTD 26A  Intermediate Painting I
3 Units (Degree Applicable, CSU, UC)
Lecture: 36  Lab: 71
Prerequisite: ARTD 25B
Creation of large paintings focusing on conceptual issues and art historical influences. Conceptualization of work is done by responding to current and past art movements and popular culture in order to create unique artworks.
Course Schedule

ARTD 26B  Intermediate Painting II
3 Units (Degree Applicable, CSU, UC)
Lecture: 36  Lab: 71
Prerequisite: ARTD 26A
Development of a personal style focusing on conceptual issues and art historical influences. Students will conceptualize their work by responding to current and past art movements and popular culture in order to create unique artworks.
Course Schedule

ARTD 27  Painting: Watercolor
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 71
Prerequisite: ARTD 15A OR ARTD 20 OR ARTD 25A
Watercolor techniques as they relate to compositional and technical processes in painting. Emphasis is placed upon painting skills as related to transparent watercolor methods as well as exploration into opaque and mixed-media approaches. Off-campus assignments may be required.
Course Schedule

ARTD 43A  Introduction to Printmaking
3 Units (Degree Applicable, CSU, UC)
Lecture: 36  Lab: 71
Creative techniques in fine art printmaking using relief and intaglio processes. Emphasis is on developing skills, vocabulary and analysis of its aesthetics, historical context, cultural traditions and craftsmanship through projects, discussion, and oral and written criticism. Field trips may be required.
Course Schedule

ARTD 43B  Intermediate Printmaking in Intaglio and Relief
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 71
Prerequisite: ARTD 43A
Creation of complex editioned color prints in relief and intaglio printmaking from multiple matrices. Focus is on color registration, project collaboration, and learning how to combine different printing techniques in order to realize personal artistic expression. Field trips may be required.
Course Schedule

ARTD 44A  Printmaking: Introduction to Lithography I
3 Units (Degree Applicable, CSU, UC)
Lecture: 36  Lab: 71
Creative techniques in planographic printmaking using lithography. Emphasis is on skill development, vocabulary expansion, and critical analysis of aesthetics, historical context, and craftsmanship through projects, discussion, and oral and written criticism. Field trips may be required.
Course Schedule

ARTD 44B  Printmaking: Intermediate Lithography
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 71
Prerequisite: ARTD 44A
Single and multi-color composition in lithographic printmaking. Focus is on techniques in stone lithography, color registration, and composition issues. Field trips may be required.
Course Schedule

ARTD 45A  Printmaking: Introduction to Screenprinting
3 Units (Degree Applicable, CSU, UC)
Lecture: 36  Lab: 71
Creative techniques in fine art screenprinting printmaking. Emphasis is on developing skills, vocabulary and critical understanding of the different stencil methods used in serigraphy. Screenprinting's aesthetics, historical context and role in contemporary society are examined through projects, discussion of craftsmanship and content by oral and written discussion and criticism. Field trips may be required.
Course Schedule
ARTD 45B Printmaking: Intermediate Screenprinting
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Prerequisite: ARTD 45A

Complex multi-color registration in screenprinting. Emphasis on registration of colors, exploration of printing on a variety of substrates, and integration of social and political issues in print design. Field trips may be required.

Course Schedule

ARTD 46A Printmaking: Introduction to Monotype
3 Units (Degree Applicable, CSU, UC)
Lecture: 36 Lab: 71

Painterly printmaking with a focus on monotype, monoprint, and collography printing. Field trips may be required.

Course Schedule

ARTD 46B Intermediate Painterly Printmaking
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Prerequisite: ARTD 46A

Painterly printmaking techniques such as viscosity etchings and the complexities of simultaneous relief and intaglio printing inherent in collography. Emphasis on achieving personal artistic expression. Field trips may be required.

Course Schedule

ARTD 47A Printmaking: Photo and Alternative Processes
3 Units (Degree Applicable, CSU, UC)
Lecture: 36 Lab: 71

Contemporary printmaking approaches using a variety of light-sensitive polymer plates, carborundum plates, and other alternatives to classic printmaking processes. Images are prepared by digital and manual means and combine new processes with traditional methods. Emphasis is on teaching graphic art concepts to develop visual statements and commentary, vocabulary, technical skills, and analysis of printmaking aesthetics, historical context, cultural traditions and craftsmanship through projects, discussion, and oral and written criticism. Field trips may be required.

Course Schedule

ARTD 99 Figure Drawing Special Studies
2 Units (Degree Applicable)
Lab: 108
Prerequisite: ARTD 17A or ANIM 101A or ARTD 23A

Offers selected students recognition for their academic interest in advanced and complex figure drawing and the opportunity to explore the development of an individual creative direction in greater depth. The content of the course and the methods of study vary from semester to semester and depend on the particular project under consideration.

Course Schedule

Astronomy (ASTR)

ASTR 5 Introduction to Astronomy
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

An introductory, non-technical survey of the Universe. Fundamental concepts and facts of astronomy. Topics include the origin and evolution of planets, stars, and galaxies; results of space exploration and modern cosmology. Enroll in ASTR 5L to receive laboratory science credit. Field trips may be required.

Course Schedule

ASTR 5H Introduction to Astronomy - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A; Acceptance into the Honors Program

An honors course designed to provide an enriched experience. An introductory, non-technical survey of the Universe. Fundamental concepts and facts of astronomy. Topics include the origin and evolution of planets, stars, and galaxies; results of space exploration and modern cosmology. Enroll in ASTR 5L to receive laboratory science credit. Field trips may be required. Students may not receive credit for both ASTR 5H and ASTR 5.

Course Schedule

ASTR 5L Astronomical Observing Laboratory
1 Unit (Degree Applicable, CSU, UC)
Lab: 54
Corequisite: ASTR 5 or ASTR 5H or ASTR 7 or ASTR 8 (May have been taken previously)
Advisory: MATH 51

Practical experience in astronomy including use of telescopes and demonstrations in the college planetarium. Occasional evening observing sessions with the telescopes and other field trips are required.

Course Schedule

ASTR 7 Geology of the Solar System
3 Units (Degree Applicable, CSU, UC)
Lecture: 54

Geological features and evolution in the solar system. Course surveys techniques used to study cratering, tectonic and volcanic activity, weathering, landsliding, erosion and faulting. Emphasis on solid surfaces other than Earth. Enroll in ASTR 5L to receive lab science credit. Field trips required.

Course Schedule

ASTR 8 Introduction to Stars, Galaxies, and the Universe
3 Units (Degree Applicable, CSU, UC)
Lecture: 54

Survey of current astronomical models, structure and evolution of stars, galaxies, and the universe. Field trip(s) required. Enroll in ASTR 5L to receive lab science credit.

Course Schedule
ASTR 99 Special Projects in Astronomy
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36

In order to offer students recognition for their academic interests and ability, and the opportunity to explore their disciplines to greater depth, the various departments from time to time offer Special Projects courses. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration. Student must have instructor’s authorization before enrolling in this class. Students who repeat this course will improve skills through further instruction and practice.
Course Schedule

Biology (BIOL)

BIOL 1 General Biology
4 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 54
Prerequisite: Eligibility for ENGL 68
Advisory: READ 90

Major principles and concepts, including cellular biology, energy relationships, biological systems, heredity, evolution and ecology for non-science majors.
Course Schedule

BIOL 2 Plant and Animal Biology
4 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 54
Prerequisite: BIOL 1 or BIOL 4; and MATH 71

Organismal biology including concepts in systematics, evolution, plant and animal physiology, ecology, and biotic relationships. Field trips are required.
Course Schedule

BIOL 3 Ecology and Field Biology
4 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 54
Advisory: Eligibility for ENGL 1A

Identification and ecological relationships of common local plants and animals. Emphasizes evolutionary relationships; ecology including animal behavior, communities, ecosystems, wilderness and wildlife preservation, and population dynamics. Techniques of collecting and preserving. Many laboratory meetings conducted off campus; most trips require walking and/or hiking. Hiking, weekend and other field trips required.
Course Schedule

BIOL 4 Biology for Majors
4 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 71
Prerequisite: (CHEM 10 or CHEM 40) AND MATH 71
Advisory: Eligibility for ENGL 1A

Principles of biology required for advanced study, including cellular and molecular biology, bioenergetics, genetics, reproduction, evolution, biodiversity, and ecology. General Biology for science majors. One hour discussion group per week. Field trips with extensive hiking required.
Course Schedule

BIOL 4H Biology for Majors - Honors
4 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 71
Prerequisite: Acceptance into the Honors Program; (CHEM 40 or CHEM 10) AND MATH 71

Principles of biology required for advanced study including concepts of cellular and molecular biology, bioenergetics, genetics, reproduction, evolution, biodiversity and ecology. An honors course designed to provide an enriched experience. Students may not receive credit for both BIOL 4 and BIOL 4H. Field trips with extensive hiking required.
Course Schedule

BIOL 5 Contemporary Health Issues
3 Units (Degree Applicable, CSU, UC)
Lecture: 54

Contemporary health issues known to affect the quality and longevity of life. Topics include: sexuality and reproduction, stress management, fitness and nutrition, substance use and abuse, and environmental quality. Emphasis on prevention of illness and injuries.
Course Schedule

BIOL 6 Humans and the Environment
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Ecological concepts to aid understanding the Earth's environmental crisis and determining courses of action to correct the problem. Emphasis will be placed on specific problems of population, pollution, preservation of wildlife and wilderness, and open space. A historical appraisal of human attitudes toward the land and of the necessity of developing a new land ethic.
Course Schedule

BIOL 6L Humans and the Environment Laboratory
2 Units (Degree Applicable, CSU, UC)
Lab: 108
Corequisite: BIOL 6 (may have been taken previously)

Investigates major principles and problems of humans and the environment in the field and in the biological science laboratory. Most laboratory meetings will be conducted at off-campus locations. Some trips will require significant amounts of walking. Course includes one weekend field trip. Taking BIOL 6 prior to BIOL 6L is highly recommended.
Course Schedule

BIOL 8 Cell and Molecular Biology
4 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 54
Prerequisite: BIOL 4 or BIOL 4H, and CHEM 50

Cell and molecular biology including eukaryotic cells, eukaryotic organelles, protein structure and functions; DNA and RNA structure and functions; protein synthesis; genome organization in viruses, prokaryotes and eukaryotes; gene cloning; protein and DNA technology and applications of genetic engineering.
Course Schedule
BIOL 13 Human Reproduction, Development and Aging
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Human Development, from conception to death. Conception, growth, maturation and aging are studied as a natural continuum, influenced by our biophysical and psychosocial environment. Includes developmental theories and scientific methods used to study development. Field trips to several off-campus sites are required.

Course Schedule

BIOL 15 Human Sexuality
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Surveys biological, behavioral, cultural and ethical aspects of human sexuality. Contains mature and sexually explicit content.

Course Schedule

BIOL 15H Human Sexuality - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Surveys biological, behavioral, cultural and ethical aspects of human sexuality. Contains mature and sexually explicit content. An honors course designed to provide an enriched experience. Students may not receive credit for both BIOL 15 and BIOL 15H.

Course Schedule

BIOL 17 Neurobiology and Behavior
3 Units (Degree Applicable, CSU, UC)
Lecture: 54

An integrated analysis of the biological, ecological and evolutionary bases of animal behavior (ethology.) Historical and evolutionary contexts are emphasized through a detailed consideration of the psychobiological, ecological, ontological and sociobiological determinants of animal behavior. Field trip required.

Course Schedule

BIOL 20 Marine Biology
3 Units (Degree Applicable, CSU, UC)
Lecture: 54

Marine environment including the principles of marine science, biology of marine invertebrates and vertebrates, structure and function of marine ecosystems, and human impact on the ocean. Field trip required.

Course Schedule

BIOL 21 Marine Biology Laboratory
1 Unit (Degree Applicable, CSU, UC)
Lab: 54
Corequisite: BIOL 20 (May have been taken previously)

Field and laboratory aspects of the marine environment. Emphasizes the structure and functional biology of marine invertebrates and vertebrates, ecology of intertidal organisms, and ecology of estuaries. Completion or concurrent enrollment in BIOL 20 is required. Field trips are required.

Course Schedule

BIOL 24 Introduction to Public Health
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

Organization and function of public health including the philosophy, purpose, history, organization, function, tools, activities, and outcomes of public health practice at the global, national, state, and community levels. Instruction prepares students to identify and assess important national and international problems and ethical issues facing public health today.

Course Schedule

BIOL 25 Conservation Biology
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

Concepts of conservation biology for natural resources, including biogeography, biodiversity and extinction, environmental law, public lands, and conservation organizations. Emphasis on strategies important to addressing biological conservation and sustainable management of natural and managed ecosystems. A field trip is required.

Course Schedule

BIOL 34 Fundamentals of Genetics
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: BIOL 4 or BIOL 4H

Theory and applications of genetics. Major topics include Mendelian and molecular genetics, mechanisms of inheritance, gene expression, linkage and chromosome mapping, mutations and evolution, population genetics, and ethical and moral implications of biotechnology.

Course Schedule

BIOL 34L Fundamentals of Genetics Lab
1 Unit (Degree Applicable, CSU, UC)
Lab: 54
Corequisite: BIOL 34 (May have been taken previously).

Experiments and problem solving in genetics including Mendelian Genetics, linkage and recombination, cell division, mutation, molecular genetics including use of polymerase chain reaction (PCR) and electrophoresis, population genetics, and bioinformatics.

Course Schedule

BIOL 50 Biology Basic Skills
0.5 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 9

Basic skills needed for students to succeed in biological science classes. Topics include a contrast of the academic demands of science to non-science disciplines, preparation for biological laboratory experiences as well as lectures, development of personal study plan to manage the large volume of information, interpretation of biological graphs and diagrams, introduction to common Latin and Greek words to build vocabulary, use of memorization techniques, application of test-taking strategies for biological exams, especially lab practica, and analysis of test results. These techniques and strategies will be discussed using biological concepts and vocabularies as examples. Recommended to be taken concurrently with any biological science class.

Course Schedule
BIOL 99A  Special Projects in Biology
1-2 Units (Degree Applicable, CSU)
Lecture: 18-36

In order to offer students recognition for their academic interests and ability and the opportunity to explore their disciplines to greater depth, the various departments from time to time offer Special Projects courses. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration. Students must have instructor's authorization before enrolling in this course.

Course Schedule

Botany (BTNY)

BTNY 3  Plant Structures, Functions, and Diversity
5 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 108
Advisory: BIOL 1 or BIOL 4 and eligibility for ENGL 1A

Structures, functions, and diversity of plants, fungi, and algae. Includes comparative morphology and phylogenetic relationships of organisms from bacteria to angiosperms with an emphasis on ethnobotany, evolution, classification, ecology and conservation. Several laboratory meetings are mandatory field trips, conducted off-campus, and students provide their own transportation.

Course Schedule

Business: Accounting (BUSA)

BUSA 7  Principles of Accounting - Financial
5 Units (Degree Applicable, CSU, UC, C-ID #: ACCT 110)
Lecture: 90
Prerequisite: BUSA 11 or eligibility for MATH 51
Advisory: Eligibility for ENGL 1A

Financial accounting required of Business Administration and Accounting majors. Defines financial accounting and its relevance to business decision makers, accounting concepts and techniques, analysis and recording of financial transactions, and preparation, analysis and interpretation of financial statements focusing on application of generally accepted accounting practices. Includes asset, liability, and equity valuation, revenue and expense recognition, cash flow, internal controls, ethics, and financial statement analysis. General Ledger Accounting Software program is integrated throughout and used to complete various homework assignments.

Course Schedule

BUSA 8  Principles of Accounting - Managerial
5 Units (Degree Applicable, CSU, UC, C-ID #: ACCT 120)
Lecture: 90
Prerequisite: BUSA 7

Managerial accounting concepts and principles. Includes the role of managerial accounting, cost management concepts, cost behavior and relevant costs, job order and process costing, cost-volume-profit analysis, absorption and variable costing, profit planning and budgeting, standard costing and flexible budgeting, responsibility accounting and segment reporting, capital budgeting decisions, activity based costing, and cost management for just in time environments. Excel spreadsheet software is used to solve accounting problems or decision making in business.

Course Schedule

BUSA 11  Fundamentals of Accounting
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: BUSA 68 or eligibility for MATH 50

Accounting vocabulary and theory, equations to solve word problems, simple and compound interest, present value, consumer and business credit, mortgages, financial statements and ratios, inventory, depreciation, business taxes, investments.

Course Schedule

BUSA 21  Cost Accounting
4.5 Units (Degree Applicable)
Lecture: 72  Lab: 18
Prerequisite: BUSA 8

Practical and theoretical concepts of cost accounting. Includes variable and fixed costs, cost-volume-profit analysis, job order and process costing, activity-based costing, general and flexible budgeting, standard costs, product costing and pricing methods, cost allocation, inventory management, capital budgeting, and transfer pricing.

Course Schedule

BUSA 52  Intermediate Accounting
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: BUSA 8

Accounting concepts and principles and an in-depth analysis of the balance sheet and income statement. Emphasis is placed on the changing nature of principles and practices, the application of present-value concepts, the complexity of transactions that arise in a multifaceted economic environment and the use of accounting information in decision making.

Course Schedule

BUSA 58  Federal Income Tax Law
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: BUSA 7 or BUSA 72

Federal income tax law as related to individuals, with comparison to partnerships, corporations and state. Emphasis is placed on individual income taxes and related problems including research through the use of a federal tax reporting service.

Course Schedule

BUSA 68  Business Mathematics
3 Units (Not Degree Applicable)
Lecture: 54

Addition, subtraction, multiplication, division, decimals, percentages, fractions, sign numbers, equations and problem solving.

Course Schedule
BUS 70  Payroll and Tax Accounting
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: Eligibility for BUSA 11
On-the-job payroll accounting. Surveys the various tax procedures required by the employer and employee in filing the correct forms for Social Security, federal, and state income taxes and their reconciliation. Laws related to Worker’s Compensation, State Disability Benefit Laws and Fair Employment Practices are discussed. Course Schedule

BUS 71  Personal Financial Planning
3 Units (Degree Applicable, CSU)
Lecture: 54
Personal and family financial planning for those who wish to understand their own finances across the lifespan and assist others in money management. Topics include financial goal setting, budgeting, consumer credit, debt management, banking functions, income taxes, home ownership, insurance, investing, and retirement planning. Students may not earn credit for both BUSA 71 and FCS 80. Course Schedule

BUS 72  Bookkeeping - Accounting
5 Units (Degree Applicable)
Lecture: 90
Prerequisite: BUSA 68 or eligibility for MATH 50
Bookkeeping and accounting principles including the accounting cycle for service and merchandising companies, cash management, payroll and special journals. Computerized simulations and completion of an accounting project for a company. Course Schedule

BUS 75  Using Microcomputers in Financial Accounting
1 Unit (Degree Applicable)
Lecture: 18
Prerequisite: BUSA 7 or BUSA 72
Accounting concepts utilizing QuickBooks, a general-ledger software program. Hands-on use of a microcomputer to process accounting transactions, prepare statements and reports, and complete accounting cycle tasks. Completion of a computerized accounting practice set will be required. Course Schedule

BUS 76  Using Microcomputers in Managerial Accounting
1 Unit (Degree Applicable)
Lecture: 18
Prerequisite: BUSA 7 or BUSA 72
Analysis of financial data and preparation of managerial accounting reports using Excel software. Development of what-if formulas to be used as an aid in decision-making. Includes manufacturing and consolidation worksheets, financial statement analysis, and statement of cash flows. Course Schedule

BUS 81  Work Experience in Accounting
1-4 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-300
Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog
Advisory: BUSA 7 or BUSA 72
Provides accounting students with actual on-the-job experience in an approved work site which is related to classroom-based learning. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester is required for each one unit of credit. Work experience placement is not guaranteed but assistance is provided. Students who repeat this course will improve skills through further instruction and practice. Course Schedule

BUSO 5  Business English
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: Eligibility for ENGL 68
Skills and techniques of English, as applied to business situations, with emphasis on effective document structure. Course Schedule

BUSO 25  Business Communications
3 Units (Degree Applicable, CSU, C-ID #: BUS 115)
Lecture: 54
Prerequisite: ENGL 1A
Written communications including letters and memos meeting a variety of situations in the business environment. Includes writing of good news, bad news, sales, claims, and persuasive correspondence; letters and resumes appropriate to job seeking and application; and practicing oral skills as applied to job interviews and business reports. Course Schedule

BUSO 26  Oral Communications for Business
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Oral communication used in business situations such as training sessions, presentations, professional discussions, and telephone interactions. Course Schedule
Business: Economics (BUSC)

BUSC 1A  Principles of Economics - Macroeconomics
3 Units (Degree Applicable, CSU, UC, C-ID #: ECON 202)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A, and successful completion of MATH 71, or MATH 71B, or MATH 71X

Principles of aggregate economic analysis; economic cycles including recession, unemployment, inflation and economic growth; national income accounts; money and financial institutions; monetary and fiscal policy; alternative economic viewpoint; budget deficits and public debts; international trade and finance.
Course Schedule

BUSC 1AH  Principles of Economics - Macroeconomics - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: ECON 202)
Lecture: 54
Prerequisite: Acceptance into the Honors Program and MATH 71, or MATH 71B, or MATH 71X

Principles of aggregate economic analysis; economic cycles including recession, unemployment, inflation and economic growth; national income accounts; money and financial institutions; monetary and fiscal policy; alternative economic viewpoint; budget deficits and public debts; international trade and finance. An honors course designed to provide an enriched experience students may not receive credit for both BUSC 1A and BUSC 1AH.
Course Schedule

BUSC 1B  Principles of Economics - Microeconomics
3 Units (Degree Applicable, CSU, UC, C-ID #: ECON 201)
Lecture: 54
Prerequisite: BUSC 1A or BUSC 1AH

Economic analysis with emphasis on price and distribution theory, scarcity, opportunity costs, supply, demand, elasticity of supply and demand, consumer's behavior, cost theory and output determination under various market structures, factor markets, public choice, income distribution, externalities and government regulation, and comparative economic systems.
Course Schedule

BUSC 1BH  Principles of Economics - Microeconomics - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: ECON 201)
Lecture: 54
Prerequisite: BUSC 1A or BUSC 1AH

Economic analysis with emphasis on price and distribution theory, scarcity, opportunity costs, supply, demand, elasticity of supply and demand, consumer's behavior, cost theory and output determination under various market structures, factor markets, public choice, income distribution, externalities and government regulation, and comparative economic systems. This is an honors course designed to provide an enriched experience. Students may not receive credit for both BUSC 1B and BUSC 1BH.
Course Schedule

BUSC 17  Applied Business Statistics
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: MATH 71

Statistical reasoning and application of primary statistical techniques used in solving managerial problems. Topics include collection and interpretation of data, measures of central tendency and dispersion, probability distributions, sampling and estimation, hypothesis testing, analysis of variance, linear regression and correlation and index numbers.
Course Schedule

Business: Law (BUSL)

BUSL 18  Business Law
3 Units (Degree Applicable, CSU, UC, C-ID #: BUS 125)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Principles of business law emphasizing legal setting of business, nature of the law and court procedures, principles of contract law, sales of goods under the Uniform Commercial Code, torts, ethics, the U.S. Constitution, and criminal law.
Course Schedule

BUSL 18H  Business Law - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: BUS 125)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Principles of business law emphasizing legal setting of business, nature of the law and court procedures, principles of contract law, sales of goods under the Uniform Commercial Code, torts, ethics, the U.S. Constitution, and criminal law. An honors course designed to provide an enriched experience. Students may not receive credit for both BUSL 18 and BUSL 18H.
Course Schedule

BUSL 19  Advanced Business Law
3 Units (Degree Applicable, CSU, UC)
Advisory: BUSL 18

Principles of business law emphasizing commercial paper, agency, partnerships, corporations, bankruptcy, regulation of trade and real property.
Course Schedule

BUSL 20  International Business Law
3 Units (Degree Applicable)
Advisory: Eligibility for ENGL 68

A comparative approach to the study of the international legal environment for business. Cultural, political, economic and ethical issues are emphasized as well as traditional business law subjects such as sales, commercial paper, corporate law, agency, licensing, employment, crimes, trade regulation and technology transfers.
Course Schedule
BUSL 100  Everyday Law
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A
Practical aspects of current U.S. law, including the court system and civil procedures, the U.S. Constitution, legal ethics, tort law, criminal law and procedures, contracts, real estate law, family law, and careers in law. Required for 2+2+3 articulation.
Course Schedule

Business: Management (BUSM)

BUSM 10  Principles of Continuous Quality Improvement
3 Units (Degree Applicable)
Lecture: 54
Advisory: BUSO 5 or eligibility for ENGL 68
Historical and philosophical development of Continuous Quality Improvement (CQI), including the theories and methods of Deming, Juran, and Crosby. Practical application of Quality management processes and tools are presented for the continuous improvement of organizational quality. Relevant case studies are included.
Course Schedule

BUSM 20  Principles of Business
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68
Business and its functions, background, development, organization, and opportunities. Business terms, current trends, methods, contemporary and future problems, and current business practices are covered.
Course Schedule

BUSM 50  World Culture: A Business Perspective
3 Units (Degree Applicable, CSU)
Lecture: 54
An overview of the effects of culture on business communication and interaction. Cultural roles and components are described and related to the business environment and the student’s own culture.
Course Schedule

BUSM 51  Principles of International Business
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: Eligibility for ENGL 68 or BUSO 5
International business environment with a global perspective. Introduces global viewpoints across the full spectrum of business functions, including, but not limited to: accounting, finance, human resources, management, operations, production, purchasing, and strategic planning.
Course Schedule

BUSM 81  Work Experience in Business
1-4 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-300
Corequisite: BUSM 20 (may have been taken previously)
Provides business students with actual on-the-job experience in an approved worksite which is related to classroom-based learning. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester is required for each one unit of credit. Work experience placement is not guaranteed but assistance is provided. Students who repeat this course will improve skills through further instruction and practice.
Course Schedule

BUSM 52  Principles of Exporting and Importing
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: Eligibility for ENGL 68 or BUSO 5
Practical information needed to participate in activities related to the exporting and importing of goods and services. Includes vocabulary, acronyms and information needed for an understanding of and participating in the exporting and importing of goods and services.
Course Schedule

BUSM 60  Human Relations in Business
3 Units (Degree Applicable, CSU)
Lecture: 54
Inter-disciplinary study of how people work and relate at the individual, group and organizational level. Topics include motivation, team work, leadership skill and how to handle organizational change.
Course Schedule

BUSM 61  Business Organization and Management
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: BUSM 20
Functions of management, management concepts, planning, organizing, staffing and controlling. Theories of management, lines of authority, functions of departments, and the importance of policies, procedures, and controls.
Course Schedule

BUSM 62  Human Resource Management
3 Units (Degree Applicable)
Lecture: 54
Direction of people including guidance, control supervisory problems, training, job analysis interviewing, testing, rating, and other functions involving human resources. Designed to improve the overall understanding of the relationship between the individual and the business organization.
Course Schedule

BUSM 66  Small Business Management
3 Units (Degree Applicable, CSU)
Lecture: 54
Organizing, starting, and operating a small business enterprise. Emphasis on entrepreneurial applications in a small business environment.
Course Schedule
BUSM 85  Special Issues in Business  
2 Units (Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  

Provide business majors with a forum to gain knowledge, develop techniques, problem solve and implement solutions in an actual business situation to add to the creation of a career portfolio.  

Course Schedule

Paralegal (PLGL)

PLGL 30  Introduction to Paralegal/Legal  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 1A  

Federal and state legal systems, role of the paralegals and relationship of paralegals to attorneys, basic civil litigation, legal writing, investigation of claims, and legal ethics for paralegals.  

Course Schedule

PLGL 31  Legal Analysis and Writing  
3 Units (Degree Applicable, CSU)  
Lecture: 54  

Corequisite: PLGL 30 (May have been taken previously)  

Use of a law library for legal research and references, reading and analyzing codes and statutes, and preparation of case briefs and research reports.  

Course Schedule

PLGL 31A  Advanced Legal Analysis and Writing  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Prerequisite: PLGL 30 and PLGL 31A  

Preparation of research memoranda, trial briefs, appellate briefs and other paralegal documents.  

Course Schedule

PLGL 33A  Civil Procedure I  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Corequisite: PLGL 30 (May have been taken previously)  

Analysis of the pretrial procedural steps to litigating a cause of action. Examines the concepts of jurisdiction, venue, parties to the action, summons, default judgments, and pleadings.  

Course Schedule

PLGL 33B  Civil Procedure II  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Prerequisite: PLGL 33A  

Preparing for litigation. Includes discovery, preparation of law and motion documents, remedies, summary judgments, motions to dismiss, settlements, and arbitration.  

Course Schedule

PLGL 35A  Law Office Procedures  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Corequisite: PLGL 30 (may have been taken previously)  

Examines procedures utilized by a paralegal in a law office. Court systems, preparation and filing of legal papers and court documents, and drafting specialized documents in such areas as estate planning, real estate, divorce, unlawful detainer, adoption, corporations, conservatorships and guardianships.  

Course Schedule

PLGL 35B  Automated Law Office Procedures  
3 Units (Degree Applicable)  
Lecture: 54  
Prerequisite: PLGL 30 and PLGL 35A  
Advisory: CISB 15  

Use of the personal computer for special purposes in the law office; includes the drafting of pleadings, document control, preparation of billing, law office and case load management, and tax reports.  

Course Schedule

PLGL 36  Paralegal Internship  
1 Unit (Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lab: 75  
Prerequisite: PLGL 31A and PLGL 33A and PLGL 35A  
Corequisite: PLGL 31B and PLGL 33B and PLGL 35B and PLGL 37 and PLGL 39 (All may have been taken previously)  

Designed to provide the student with actual on-the-job experience in the paralegal profession which relates to student's classroom based learning. Placement is not guaranteed but assistance is provided by the paralegal faculty. A minimum of five hours per week of supervised work (minimum 75 paid clock hours or 60 non-paid clock hours per semester) is required.  

Course Schedule

PLGL 37  Tort Law  
3 Units (Degree Applicable, CSU)  
Lecture: 54  

Analysis of the law of torts, including intentional torts such as assault, battery, false imprisonment, defamation, privacy, trespass, and nuisance; negligence; and strict liability. Examination of insurance defense issues.  

Course Schedule
PLGL 38 Employment and Ethical Issues in Paralegalism
2 Units (Degree Applicable)
Lecture: 36
Prerequisite: PLGL 31A and PLGL 33A and PLGL 35A
Corequisite: PLGL 31B and PLGL 33B and PLGL 35B and PLGL 37 and PLGL 39 (All may have been taken previously)
Job search skills including preparation of resumes and cover letters, interviewing, networking, and paralegal and attorney ethics.
Course Schedule

PLGL 39 Contract Law
3 Units (Degree Applicable, CSU)
Lecture: 54
Course Schedule

PLGL 40 Landlord-Tenant Law
3 Units (Degree Applicable, CSU)
Lecture: 54
Landlord-tenant law and creation of legal documentation to represent the landlord-tenant relationship. Examination of the rights and liabilities of the landlord and the tenant.
Course Schedule

PLGL 41 Property Law
3 Units (Degree Applicable, CSU)
Lecture: 54
Examination of the law relating to real and personal property. Analysis of the various forms of ownership of real property; easements, covenants, conditions, and licenses; constitutional questions; types of real estate deeds; and land use controls.
Course Schedule

PLGL 42 Family Law
3 Units (Degree Applicable, CSU)
Lecture: 54
Laws relating to marriage, dissolution, nullity, and legal separation. Includes topics of community property, child custody, child support, spousal support, and prenuptial and antenuptial agreements.
Course Schedule

PLGL 43 Wills and Trusts
3 Units (Degree Applicable, CSU)
Lecture: 54
Legal principles of the laws of wills and trusts, organization and jurisdiction of the California Probate Courts, estate planning and estate taxes.
Course Schedule

PLGL 44 Bankruptcy Law
3 Units (Degree Applicable, CSU)
Lecture: 54
Creation, scope, and administrative function of federal bankruptcy proceedings and arrangements. Includes wage earner plans and insolvency proceedings.
Course Schedule

PLGL 45 Creditors' Rights
3 Units (Degree Applicable, CSU)
Lecture: 54
Creation, perfection, and enforcement of security interests in property. Unsecured creditors and their methods of enforcing rights and obtaining judgments.
Course Schedule

PLGL 47A Litigation Procedures
3 Units (Degree Applicable, CSU)
Lecture: 54
Overview of litigation procedures. Description of a trial and trial presentations are emphasized. Preparation of opening statements, direct and cross examinations, and closing statements. Elements of oral argument are examined. Methods of responding to questioning are analyzed.
Course Schedule

PLGL 47B Litigation Practice
1.5 Units (Degree Applicable, CSU)
Lecture: 27
Corequisite: PLGL 47A (May have been taken previously)
Litigation practice including the mechanics of trial, opening statements and closing arguments, and direct and cross-examinations.
Course Schedule

PLGL 48 Criminal Law and Procedures
3 Units (Degree Applicable, CSU)
Lecture: 54
General principles of criminal law and procedure, elements of crimes against person and property, parties to a crime, defenses to crimes. Analysis of procedural law relating to arrest, search and seizure, rights to counsel and a jury, evidentiary issues, sentencing and appeal.
Course Schedule

PLGL 49 Evidence Law
3 Units (Degree Applicable, CSU)
Lecture: 54
Evidence law in civil and criminal cases: principles of relevance and competence of evidence; hearsay and character evidence rules; evidentiary privileges; use and authentication of writings. Use of evidence at trial, burdens of proof and presumptions, constitutional issues.
Course Schedule

PLGL 50 Comparative Law
3 Units (Degree Applicable)
Lecture: 54
Advisory: Eligibility for ENGL 1A
A comparison of the traditions and legal systems of various nations. Specific legal concepts and principles relating to areas of business, substantive law, and procedural law are compared to illustrate and distinguish those systems from the U.S. system. Ethics, language, and management issues are considered with regard to doing business abroad.
Course Schedule
Business: Real Estate (BUSR)

BUSR 50 Real Estate Principles
3 Units (Degree Applicable, CSU)
Lecture: 54

Real estate law, public control, property valuation, finance and real estate practice. Meets some of the California Real Estate Salesperson and Broker License requirements and meets 30 hours toward Basic Appraisal Procedures 2008 Appraiser Qualifications Board (AWB) requirements for certified-residential/certified-general appraiser license. Also provides 30 hours toward Office of Real Estate Appraisers (OREA) requirements for state licensing.

Course Schedule

BUSR 51 Legal Aspects of Real Estate
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: BUSR 50

Real estate contracts, leases, deeds, foreclosures, homesteads, agency, and disclosures. Can be used to meet the additional educational requirements for the salesperson or broker license.

Course Schedule

BUSR 52 Real Estate Practice
3 Units (Degree Applicable)
Lecture: 54
Corequisite: BUSR 50 (May have been taken previously)

Office procedures and practices in listings, advertising, prospecting, financing, exchanges, property management, salesmanship, land utilization and public relations. Must be completed prior to applying to take the Salesperson License Exam.

Course Schedule

BUSR 52D Real Estate Practice Work Experience
3 Units (Degree Applicable)
Lab: 225
Corequisite: BUSR 50 and not possessing a permanent California real estate license at time of enrollment. Student must be enrolled in seven units minimum including work experience units.

Provides a minimum of 180 hours of on-site real estate office and/or field work experience under the supervision of a licensed California real estate professional and a college instructor/coordinator. Designed to satisfy Department of Real Estate licensing requirements serving as an equivalent to BUSR 52. Students who repeat this course will improve their skills through further instruction and practice.

Course Schedule

BUSR 53 Real Estate Finance
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: BUSR 50

Real estate financing sources, loans underwriting, applications, and appraisals. Can be used to meet the additional education requirement of the salesperson or broker license.

Course Schedule

BUSR 55 Real Estate Economics
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: BUSR 50

Analysis of international, national and local factors which determine the value of real estate.

Course Schedule

BUSR 57 Income Tax Aspects of Real Estate Investments
3 Units (Degree Applicable)
Lecture: 54

Income tax principles governing the acquisition, ownership, operation and disposition of real property investments with special emphasis on tax planning and integration of tax concepts with procedural aspects. May be used as an elective to satisfy one of the California Department of Real Estate’s requirements for the salesperson or broker license.

Course Schedule

BUSR 59 Real Estate Property Management
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: BUSR 50

Property management for owners and managers of residential and commercial income properties. Meets California real estate license requirements for salesperson and broker.

Course Schedule

BUSR 60 Real Estate Investment Planning
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: BUSR 50

Investment strategies, techniques, systems, and theories involving all forms of real estate with particular emphasis on research methods needed for successful investing.

Course Schedule

BUSR 62 Mortgage Loan Brokering and Lending
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: BUSR 50

State and Federal laws that govern the practice of mortgage loan brokerage and lending in the State of California as well as mortgage lending history and process. May be used as an elective for the salesperson or broker license.

Course Schedule

BUSR 76 Escrow Procedures I
3 Units (Degree Applicable)
Lecture: 54

Escrow procedures including processing of case study sale escrows with and without new trust deed financing, including escrow vocabulary, drawing of documents, and other processing details pertinent to handling escrows from inception to closing. May be used as an elective for the salesperson or broker license.

Course Schedule
BUSR 81 Appraisal: Principles and Procedures
3.5 Units (Degree Applicable)
Lecture: 63
Advisory: BUSR 50

Principles and procedures of appraising real property with emphasis on residential properties. Required by Office of Real Estate Appraisers (OREA) for all appraisal licenses and by the Department of Real Estate (DRE) for real estate broker license. Provides 60 hours toward OREA requirements for state licensing. Includes all topics listed in Appraisal Qualifications Board (AQB) Basic Appraisal Principles and Basic Appraisal Procedures modules. May be used as the elective course for the salesperson license.

Course Schedule

Business: Sales, Merchandising & Marketing (BUSS)

BUSS 33 Advertising and Promotion
3 Units (Degree Applicable, CSU)
Lecture: 54

Characteristics and role of advertising and promotion in business. Emphasis is placed on promotional mix, trend and forecast research, and developing a comprehensive multimedia promotion plan including advertising layout and copy.

Course Schedule

BUSS 35 Professional Selling
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Principles of selling and the role of a salesperson in the marketing process. Includes characteristics and skills necessary for a successful salesperson, techniques for prospecting and/or qualifying buyers, buyer behavior and critical steps in the selling process. Students develop and offer a sales presentation for a selected product, service or concept.

Course Schedule

BUSS 36 Principles of Marketing
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Organization and function of system of distributing goods and services from the point of production to the consumer. Preparation of a marketing plan using product, distribution, promotional and pricing strategies.

Course Schedule

BUSS 50 Retail Store Management and Merchandising
3 Units (Degree Applicable, CSU)
Lecture: 54

Principles and practices used in the management and merchandising of retail stores. Includes critical buying function, merchandising, promotional techniques, site selection, layout, staffing, market positioning and customer service.

Course Schedule

BUSS 79 Work Experience in Marketing Management
1-4 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-300
Prerequisite: BUSS 33 or BUSS 35 or BUSS 36 or BUSS 50 and compliance with Work Experience regulations as designated in the College Catalog
Job experience in an approved work site relating to classroom-based learning for marketing students. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. It is recommended that the hours per week be equally distributed throughout the semester.

Course Schedule

BUSS 85 Special Issues in Marketing
2 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36
Prerequisite: BUSS 33 or BUSS 35 or BUSS 36 or BUSS 50

Provides marketing students with an opportunity to problem solve and develop a marketing plan or related project as requested by a local business.

Course Schedule

Chemistry (CHEM)

CHEM 10 Chemistry for Allied Health Majors
5 Units (Degree Applicable, CSU, UC)
Lecture: 72 Lab: 54
Prerequisite: Eligibility for MATH 71
Principles of inorganic chemistry including measurements, structure, nomenclature, reactions, radioactivity, energy, properties of matter, acids/bases and solutions. For Allied Health majors such as nursing, dental hygiene, radiation technology. Completion does not give eligibility for CHEM 50.

Course Schedule

CHEM 20 Introductory Organic and Biochemistry
5 Units (Degree Applicable, CSU, UC)
Lecture: 54 Lab: 108
Prerequisite: CHEM 10 or CHEM 40
Nomenclature, structure, function and reactions of major classes of organic compounds and of biomolecules, including amino acids, lipids, carbohydrates, nucleic acids and proteins. Structure and function of vitamins, coenzymes and enzymes. Metabolic pathways and biochemical energy.

Course Schedule

CHEM 40 Introduction to General Chemistry
5 Units (Degree Applicable, CSU, UC, C-ID #: CHEM 101)
Lecture: 72 Lab: 54
Prerequisite: Eligibility for MATH 71
Advisory: Eligibility for ENGL 1A
Measurements, structure and properties of matter, writing/balancing equations, stoichiometry, properties and behavior of gases, and properties of solutions. For science/ engineering majors preparing for admission into General Chemistry (CHEM 50.)

Course Schedule
CHEM 50  General Chemistry I
5 Units (Degree Applicable, CSU, UC, C-ID #: CHEM 110)
Lecture: 54  Lab: 108
Prerequisite: CHEM 40 or satisfactory score on Chemistry Placement Examination; and MATH 71 or MATH 71B or MATH 71X or equivalent.

General Chemistry topics including chemical formulas, equations, nomenclature, reactions, stoichiometry, thermochemistry, periodic trends, atomic structure, chemical bonding and structure, properties of gases, liquids, solids and solutions. Emphasis is on critical thinking as well as mathematical and dimensional analysis problem-solving. Laboratory experiments emphasize the scientific method as well as computer-based technologies in data acquisition and analysis. Introduces laboratory report writing skills.
Course Schedule

CHEM 50H  General Chemistry I - Honors
5 Units (Degree Applicable, CSU, UC, C-ID #: CHEM 110)
Lecture: 54  Lab: 108
Prerequisite: Acceptance into the Honors Program. CHEM 40 or satisfactory score on Chemistry Placement Examination; and MATH 71, 71B, or 71X or equivalent.

General Chemistry topics including chemical formulas, equations, nomenclature, reactions, stoichiometry, thermochemistry, periodic trends, atomic structure, chemical bonding and structure, properties of gases, liquids, solids and solutions. Emphasis is on critical thinking as well as mathematical and dimensional analysis problem-solving. Laboratory experiments emphasize the scientific method as well as computer-based technologies in data acquisition and analysis. Introduces laboratory report writing skills. An honors course designed to provide an enriched experience. Students may not receive credit for both CHEM 50 and CHEM 50H.
Course Schedule

CHEM 51  General Chemistry II
5 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 108
Prerequisite: CHEM 50 or CHEM 50H

Kinetics, equilibrium, thermodynamics, acid-base and oxidation-reduction reactions, transition metals, electrochemistry, and nuclear chemistry. Emphasis is on critical thinking and mathematical problem-solving. Laboratory experiments support lecture topics and use a variety of instrumentation and technology in data acquisition and analysis.
Course Schedule

CHEM 51H  General Chemistry II - Honors
5 Units (Degree Applicable, CSU)
Lecture: 54  Lab: 108
Prerequisite: Acceptance into the Honors Program and CHEM 50 or CHEM 50H

Kinetics, equilibrium, thermodynamics, acid-base and oxidation-reduction reactions, transition metals, electrochemistry, and nuclear chemistry. Emphasis is on critical thinking and mathematical problem-solving. Laboratory experiments support lecture topics and use a variety of instrumentation and technology in data acquisition and analysis. An honors course designed to provide an enriched experience. Students may not receive credit for both CHEM 51 and CHEM 51H.
Course Schedule

CHEM 80  Organic Chemistry
5 Units (Degree Applicable, CSU, UC, C-ID #: CHEM 160S)
Lecture: 54  Lab: 108
Prerequisite: CHEM 51

Designed for chemistry, biochemistry, chemical engineering and biology majors; also for those in pre-professional programs such as medicine, veterinary medicine, dentistry, optometry and pharmacy. Structure/reactivity relationships, energetics, reactions, reaction mechanisms, synthesis, separation, characterization and spectroscopic methods for organic compounds. To assure that all content material is covered, it is recommended that students complete the entire one-year sequence at one campus prior to transfer.
Course Schedule

CHEM 81  Organic Chemistry II
5 Units (Degree Applicable, CSU, UC, C-ID #: CHEM 160S)
Lecture: 54  Lab: 108
Prerequisite: CHEM 80

Designed for chemistry, biochemistry, chemical engineering and biology majors; also for those in pre-professional programs such as medicine, veterinary medicine, dentistry, optometry and pharmacy. Structure/reactivity relationships, energetics, reactions, reaction mechanisms, synthesis, separation, characterization and spectroscopic methods. Structure, synthesis and representative reactions of carbohydrates, lipids and proteins.
Course Schedule

CHEM 99  Special Projects in Chemistry
2 Units (Degree Applicable, CSU)
Lecture: 36
Prerequisite: CHEM 50

In order to offer students the opportunity to explore their disciplines to greater depth, the various departments from time to time offer Special Projects courses. The content of each course and the methods of study vary from semester to semester, and depend on the particular project under consideration. Students must have an instructor’s authorization before enrolling in this class.
Course Schedule

Child Development (CHLD)

CHLD 1  Child, Family, School and Community
3 Units (Degree Applicable, CSU, UC, C-ID #: CDEV 110)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Home, child, school and community relationships as they pertain to the historical and contemporary perspectives on the education and socialization of children. Family systems and community resources and the influences of age, gender, culture, diverse abilities, socioeconomic status and public policies factors that affect children and families.
Course Schedule
CHLD 5 Principles and Practices in Child Development Programs
3 Units (Degree Applicable, CSU, C-ID #: ECE 120)
Lecture: 54
Note: Students must provide documentation of influenza, pertussis (Tdap), and measles immunization, as well as TB clearance, as required by SB792 prior to being permitted to enroll in this class. Instructions on submitting documentation are available at http://mtsac.edu/cdc/immunization
Course Schedule

CHLD 6 Introduction to Child Development Curriculum
3 Units (Degree Applicable, CSU, C-ID #: ECE 130)
Lecture: 54
Advisory: CHLD 5 or CHLD 10 or CHLD 10H
Curriculum designs, content areas and environments related to early education programs appropriate for children ages birth-8 years old. Explores materials and resources used when planning and implementing developmentally appropriate curriculum for children ages birth to 8 years old. Examines the teacher's role in the on-going process of observation and assessment to support development, play, and learning. TB test and observations required.
Course Schedule

CHLD 10 Child Growth and Lifespan Development
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Human lifespan and developmental influences. Developmental approach to the study of the person identifying forces affecting growth processes from conception through adulthood. Meets requirements for Title 22 and Title V Regulations pertaining to Child Development Permit. Out-of-class observations and interviews required. TB test required.
Course Schedule

CHLD 10H Child Growth and Lifespan Development- Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Acceptance into the Honors Program
Human lifespan and developmental influences. Developmental approach to the study of the person identifying forces affecting growth processes from conception through adulthood. Meets requirements for Title 22 and Title V Regulations pertaining to Child Development Permit. Out-of-class observations and interviews required. TB test required. An honors course designed to provide an enriched experience for accelerated students. Students may not receive credit for both CHLD 10 and CHLD 10H.
Course Schedule

CHLD 11 Child and Adolescent Development
3 Units (Degree Applicable, CSU, UC, C-ID #: CDEV 100)
Lecture: 54
Examines major physical, psychosocial, cognitive, language and brain developmental processes prenatal through adolescence. Emphasis on developmental theory, research methodologies, maturational processes and environmental factors. Meets Title 22 and Title V requirements for the Child Development Permit. TB test, out-of-class observations and interviews required.
Course Schedule

CHLD 50 Teaching in a Diverse Society
3 Units (Degree Applicable, CSU, C-ID #: ECE 230)
Lecture: 54
Advisory: CHLD 1
Development of social identities in diverse societies of young children in classroom settings. Various classroom strategies will be explored emphasizing culturally and linguistically appropriate anti-bias approaches teaching all children in becoming competent members of a diverse society. Course utilizes theories and teaching strategies that include self-examination, reflection and opportunity to address issues related to social identity, stereotypes and bias, oppression, social and educational access, media and schooling. Out-of-class observations required. TB test required.
Course Schedule

CHLD 51 Early Literacy in Child Development
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: CHLD 61
Examines the developmental continuum of literacy from birth through early childhood. Considerations of cultural and linguistic diversity are applied to the study of how children become competent in all areas of language. An appreciation of the importance of interaction and cooperation between home and school underlies the exploration of language and literacy acquisition. Issues of early literacy in public policy are reviewed. TB test/observations required.
Course Schedule

CHLD 52 Language Arts and Art Media for Young Children
3 Units (Degree Applicable)
Lecture: 54
Exploration of activities and techniques to develop artistic creativity and literacy skills in young children. Participation in art and literacy experiences to evaluate materials and approaches used in the early education setting. Discussion of the creative process and other relevant literacy activities within diverse cultures that support learning. Development of a culturally and linguistically appropriate learning environment which encourages children's use of senses and builds children's awareness of aesthetic materials through art and language arts activities.
Course Schedule

CHLD 62 Music and Motor Development for Young Children
3 Units (Degree Applicable, CSU)
Lecture: 54
Exploration of the role of music and movement in a young child's sensory motor development. Emphasizes student development in practical activities including making music, movement, singing and musical instruments. Out of class observation at a child development center required. TB test required.
Course Schedule
CHLD 63  Creative Sciencing and Math for Young Children  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Advisory: Eligibility for ENGL 68  

Exploration of children's thinking processes and problem-solving abilities as they become aware of the physical world. Includes planning and creating science and math experiences that emphasize the creative aspects of math and science.  
Course Schedule

CHLD 64  Health, Safety and Nutrition of Children  
3 Units (Degree Applicable, CSU, C-ID #: ECE 220)  
Lecture: 54  

Introduction to the laws, regulations, standards, policies and procedures and early childhood curriculum related to child health safety and nutrition. The key components that ensure physical health, mental health and safety for both children and staff will be identified along with the importance of collaboration with families and health professionals. Focus on integrating the concepts into everyday planning and program development for all children.  
Course Schedule

CHLD 66  Early Childhood Development Observation and Assessment  
2 Units (Degree Applicable, CSU, C-ID #: ECE 200)  
Lecture: 36  
Prerequisite: CHLD 5 and (CHLD 10 or CHLD 10H or CHLD 11)  
Corequisite: CHLD 66L  

The appropriate use of observation and assessment strategies to document children's behavior, development and growth. Recording strategies, documentation panels, rating systems, and multiple assessment tools are explored. CHLD 66L must be taken concurrently.  
Course Schedule

CHLD 66L  Early Childhood Development Observation and Assessment Laboratory  
1 Unit (Degree Applicable, CSU)  
Lab: 54  
Prerequisite:CHLD 5 and (CHLD 10 or CHLD 10H or CHLD 11)  
Corequisite: CHLD 66  

Note: Students must provide documentation of influenza, pertussis (TDap), and measles immunization, as well as TB clearance, as required by SB792 prior to being permitted to enroll in this class. Instructions on submitting documentation are available at http://mtsac.edu/cdc/immunization  
Course Schedule

CHLD 67  Early Childhood Education Practicum  
2 Units (Degree Applicable, CSU)  
Lecture: 36  
Prerequisite: CHLD 1 and CHLD 66 and CHLD 66L  
Corequisite: CHLD 67L  

Child development principles in the preschool classroom setting and recognition of skills necessary for the teacher of young children. Evaluation of participation experiences.  
Course Schedule

CHLD 67L  Early Childhood Education Practicum Laboratory  
1 Unit (Degree Applicable, CSU)  
Lab: 63  
Corequisite: CHLD 67  

Course Schedule

CHLD 68  Children With Special Needs  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68 and (CHLD 10 or CHLD 10H or CHLD 11)  

Typical and atypical characteristics in physical, cognitive, and social-emotional development for those planning to work with children with special needs. Topics relevant to the inclusive classroom are examined from a culturally sensitive, family-centered perspective. Examines current and historical legal issues, current educational trends, and community resources. TB test required for off-campus observations.  
Course Schedule

CHLD 69  Early Childhood Development Field Work Seminar  
2 Units (Degree Applicable, CSU)  
Lecture: 36  
Prerequisite: (CHLD 67 and CHLD 67L) or (CHLD 86 and CHLD 87)  
Corequisite: CHLD 91  

Selected student teaching problem-solving topics related to placement in community sites. Topics include philosophical orientation, curriculum, parent involvement, staff relations, professionalism and professional growth.  
Course Schedule

CHLD 71A  Administration of Child Development Programs  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Advisory: CHLD 1 and CHLD 5 and CHLD 6 and CHLD 10 or CHLD 10H  

Administration of children's programs including laws governing children's programs in California, site development and supervision, administrator's duties, program budget and management, personnel selection and standards, records and reports, health and safety supervision and staff policies.  
Course Schedule

CHLD 71B  Management/Marketing/Personnel for ECD Programs  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Prerequisite: CHLD 71A  

Strategic planning for childhood programs, including financial administration, marketing strategies and staff development. Personnel management practices designed to facilitate administrator and staff relationships, skill building in leadership, and team work.  
Course Schedule
CHLD 72  Teacher, Parent, and Child Relationships
3 Units (Degree Applicable)
Lecture: 54

Child-parent-teacher relationships to better understand family dynamics and to recognize influences in the child development setting. Theories of sequential changes in parent-child-school relations within the large social context. Strategies dealing with issues that emerge when working with children and their families in the school setting.

Course Schedule

CHLD 73  Infant/Toddler Care and Development
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: CHLD 10

Note: Students must provide documentation of influenza, pertussis (TDap), and measles immunization, as well as TB clearance, as required by SB792 prior to being permitted to enroll in this class. Instructions on submitting documentation are available at http://mtsac.edu/cdc/immunization.

Course Schedule

CHLD 74  Program Planning for the School Age Child
3 Units (Degree Applicable)
Lecture: 54
Advisory: CHLD 10 or CHLD 10H or CHLD 11

Principles of child development related to working with school-age children. Program planning and legal requirements for school-age programs emphasized. Explores discipline and conflict resolution. Methods of integrating after-school activities with California content standards. TB test required for observations.

Course Schedule

CHLD 75  Supervising Adults in Early Childhood Settings
2 Units (Degree Applicable)
Lecture: 36
Advisory: CHLD 1 and CHLD 5

Methods and principles of working with and supervising adults in the early childhood setting. Emphasis is on the role of the experienced children's teacher who functions as a model and mentor to new teachers as s/he addresses the needs of children, parents and staff.

Course Schedule

CHLD 81  Current Curriculum Models in Child Development
1 Unit (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18

Provides students with working knowledge of specific curriculum models appropriate for child development programs. Origins, classroom practices, pros, cons, and evaluation methods discussed. Curriculum model will change with course offering.

Course Schedule

CHLD 82  Advocacy in Child Development
1 Unit (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18

Current issues in Child Development; explores process of advocacy on behalf of children.

Course Schedule

CHLD 83  Current Issues in Child Development
1 Unit (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18
Advisory: CHLD 5, CHLD 10 or CHLD 10H

Provides students with a working knowledge of current research in child development and helps them apply that research to their programs and teaching. Issues covered will change with course offerings.

Course Schedule

CHLD 84  Guidance and Discipline in Child Development Settings
1 Unit (Degree Applicable, CSU)
Lecture: 18
Advisory: CHLD 5

Problem solving approach to guidance and discipline of children in child development settings. Investigation of appropriate developmental and attitudinal aspects of producing a respectful environment between children, caregivers and parents.

Course Schedule

CHLD 85  Infants At Risk
3 Units (Degree Applicable)
Prerequisite: CHLD 10
Advisory: CHLD 73

Principles and methods of working with infants who are disabled or at-risk. Emphasis on prenatal prevention, postnatal intervention, and support programs. Course will prepare caregivers of infants at risk for appropriate program planning. TB test and out-of-class observations required.

Course Schedule

CHLD 91  Early Childhood Development Field Work
1 Unit (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 75
Prerequisite: (CHLD 67 and CHLD 67L) or (CHLD 86 and CHLD 87)
Corequisite: CHLD 69

Note: Students must provide documentation of influenza, pertussis (TDap), and measles immunization, as well as TB clearance, as required by SB792 prior to being permitted to enroll in this class. Instructions on submitting documentation are available at http://mtsac.edu/cdc/immunization.

Course Schedule
Chinese (CHIN)

CHIN 1 Elementary Chinese
4 Units (Degree Applicable, CSU, UC)
Lecture: 72

Intended for students without previous exposure to Chinese. Begins to develop the ability to converse, read, and write in Mandarin Chinese. Includes the study of essentials of pronunciation, vocabulary, idioms, and grammatical structures along with an introduction to Chinese culture.

Course Schedule

CHIN 2 Continuing Elementary Chinese
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: CHIN 1 or equivalent

Further develops conversational, reading, and writing skills in Mandarin Chinese with special emphasis on verbs, grammar, and extension of vocabulary.

Course Schedule

CHIN 3 Intermediate Chinese
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: CHIN 2

Further development of Mandarin Chinese language skills and their use as tools in exploring Chinese civilization. Further study and review of grammar, exercises in word building, derivation, and the extension of the active and recognition vocabularies.

Course Schedule

CHIN 4 Continuing Intermediate Chinese
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: CHIN 3

Using Mandarin in traveling, telling stories, describing experiences and discussing Chinese literary works, festivals, food and advanced grammar.

Course Schedule

Computer and Networking Technology (CNET)

CNET 50 PC Servicing
4 Units (Degree Applicable)
Lecture: 54 Lab: 54
Advisory: ELEC 50A and ELEC 50B taken prior or concurrently

PC and peripheral servicing techniques, preventative maintenance, hardware configurations, software configurations, software diagnostics, and the use of test equipment.

Course Schedule

CNET 52 PC Operating Systems
4 Units (Degree Applicable)
Lecture: 54 Lab: 54
Advisory: CNET 50 taken prior

Current operating systems required for A+ and Network+ Certification and general computer servicing. Includes: identification of major components, installation, configuration, upgrading and troubleshooting.

Course Schedule

CNET 54 PC Troubleshooting
4 Units (Degree Applicable)
Lecture: 54 Lab: 54
Advisory: CNET 50 taken prior

Personal computer (PC) servicing. Includes isolating, identifying, and repairing specific problems in the computer environment at the hardware level. Prepares students for the A+ Certification Exam.

Course Schedule

CNET 56 Computer Networks
4 Units (Degree Applicable)
Lecture: 54 Lab: 54
Advisory: CNET 54 taken prior

Standards, terminology, design, implementation and troubleshooting techniques as they relate to both local and wide area networks. Emphasis on hardware and software components, network architecture and data transmission methods. Of special interest to computer and network technicians and those seeking certification in A+, Network+, or other certifications.

Course Schedule

CNET 58 Server Systems
4 Units (Degree Applicable)
Lecture: 54 Lab: 54
Advisory: CNET 56

Server systems, both physical and virtual. Server installation, configuration, and management. Includes hardware and software components, virtual server configurations, troubleshooting techniques using flow charts and diagnostic tools, and disaster recovery concepts. Emphasis on hardware components. Covers the core material needed for the Server+ Certification. Software content in this course is covered only to the extent that is required for hardware troubleshooting, repair and implementation per CompTIA.

Course Schedule

CNET 60 A+ Certification Preparation
2 Units (Degree Applicable)
Lecture: 36
Advisory: CNET 50 and CNET 52

Prepares the student and qualified computer technician for the A+ certification examination. All aspects of the A+ Essentials and A+ Practical Application test modules will be stressed through both lecture review and test simulation software.

Course Schedule
CNET 62  Network+ Certification Preparation
2 Units (Degree Applicable)
Lecture: 36
Advisory: CNET 56
Prepares the student or A+ certified technician for the Network+ (Net+) certification examination. Includes Open System Interconnection (OSI) model, Transmission Control Protocol/Internet Protocol (TCP/IP), and implementing, installing, maintaining, and supporting networks.
Course Schedule

CNET 64  Server+ Certification Preparation
2 Units (Degree Applicable)
Lecture: 36
Advisory: CNET 58
Prepares the computer/network service technician for the CompTIA Server+ certification examination.
Course Schedule

CNET 66  Security+ Certification Preparation
2 Units (Degree Applicable)
Lecture: 36
Advisory: CNET 54 and CNET 56
Prepares the computer/network service technician for the CompTIA sponsored Security+ Certification examination. Security information is covered only as it pertains to enabling the service technician to troubleshoot a computer system that may have a security problem.
Course Schedule

Computer Information Systems: Auxiliary (CISX)

CISX 94  Special Projects in Computer Information Systems
1-3 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 54-162
Prerequisite: Instructor Approval
Offers selected students recognition for their academic interest and ability, and the opportunity to explore the discipline in greater depth. The content of this course and the methods of study vary and depend on the particular project under consideration.
Course Schedule

Computer Information Systems: Beginning (CISB)

CISB 10  Office Skills
3 Units (Degree Applicable)
Lecture: 54
Skills necessary to work in an office setting including: alpha and numeric keyboarding, email etiquette and standards, electronic calendaring, ten-key, composing, formatting and storing business documents, telephone techniques.
Course Schedule

CISB 11  Computer Information Systems
3.5 Units (Degree Applicable, CSU, UC, C-ID #: BUS 140, ITIS 120)
Lecture: 54  Lab: 27
Overview of computer information systems including computer hardware, software, networking, programming, databases, Internet, security, systems analysis, ethics, and problem solving using business applications.
Course Schedule

CISB 15  Microcomputer Applications
3.5 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 27
Windows operating system and applications; simple business examples using up-to-date browser; word processing, spreadsheet, database management and presentation software; and integration of software applications.
Course Schedule

CISB 16  Macintosh Applications
2 Units (Degree Applicable, CSU)
Lecture: 27  Lab: 27
Macintosh operating system and related tools; creating files using office applications; storing and sharing files using iCloud.
Course Schedule

CISB 21  Microsoft Excel
3 Units (Degree Applicable, CSU)
Lecture: 54
Spreadsheet concepts using Microsoft Excel including formatting, formulas and functions, charts, linked worksheets, pivot tables, macros, and Visual Basic for Applications (VBA) code.
Course Schedule

CISB 31  Microsoft Word
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: Ability to type 25 words a minute or CISI 11
Word processing with Microsoft Word and its editing, formatting, and language tools to create, edit and format business and publication documents. Includes creating flyers, newsletters, and other publication documents using advanced formatting techniques and tools.
Course Schedule

CISB 51  Microsoft PowerPoint
3 Units (Degree Applicable, CSU)
Lecture: 54
Using PowerPoint to plan, design, and produce effective presentations. Includes creating charts, diagrams, and storyboards; developing appropriate text content; adding sound, animation, and movies.
Course Schedule
Computer Information Systems: Database (CISD)

CISD 11  Database Management - Microsoft Access
3 Units (Degree Applicable, CSU)
Lecture: 54
Corequisite: CISD 11L
Advisory: CISB 15 or CISB 11

Design, creation, and management of relational databases using Microsoft Access. Basic database design, creation of tables, queries, forms, reports, and macros. Creation of custom graphical user interface and introduction to Visual Basic for Applications (VBA) code.
Course Schedule

CISD 11L  Database Management - Microsoft Access Laboratory
0.5 Units (Degree Applicable, CSU)
Lab: 27
Corequisite: CISD 11

Laboratory for CISD 11 - Database Management - Microsoft Access, Exercises focusing on design and development of a business database using Microsoft Access software, including creation of tables and relationships between tables, queries, forms, reports, macros and an introduction to Visual Basics for Applications (VBA) programming language to make a fully-functioning, user-friendly Access database.
Course Schedule

CISD 14  VBA for Excel and Access
3 Units (Degree Applicable)
Lecture: 54
Corequisite: CISD 14L
Advisory: CISD 11 AND CISB 21

Excel and Access programming using Visual Basic for Applications (VBA) programming language for business applications. Event-driven programming, Excel and Access Object Models, ActiveX Data Objects model (ADO), VBA structures, arrays, embedded SQL (Structured Query Language) into Access VBA, and error-handling.
Course Schedule

CISD 14L  VBA for Excel and Access Lab
0.5 Units (Degree Applicable)
Lab: 27
Corequisite: CISD 14

Laboratory component for the CISD 14 course. Visual Basic for Applications (VBA) programming language exercises in both Excel and Access applications. Uses the structures learned in the CISD 14 course, including decision statements, looping, array manipulation, and error-handling. Use the Excel and Access Object Models and the ActiveX Data Objects model in programming projects.
Course Schedule

CISD 21  Database Management - Microsoft SQL Server
3 Units (Degree Applicable, CSU)
Lecture: 54
Corequisite: CISD 21L
Advisory: CISD 11 or CISB 15

Structured query language (SQL) and Transact-SQL for Microsoft SQL Server. Topics include creating database objects, retrieving and updating data, writing scripts, developing stored procedures and functions, developing triggers, and creating cursors. Student must be enrolled in CISD 21L, a concurrent lab co-requisite.
Course Schedule

CISD 21L  Database Management - Microsoft SQL Server Laboratory
0.5 Units (Degree Applicable, CSU)
Lab: 27
Corequisite: CISD 21

Laboratory for CISD 21 - Structured query language (SQL) and Transact-SQL for Microsoft SQL Server. Topics include creating database objects, retrieving and updating data, writing scripts, developing stored procedures/functions, triggers, and creating cursors. Student must be enrolled in CISD 21, a concurrent lecture co-requisite.
Course Schedule

CISD 31  Database Management - Oracle
3 Units (Degree Applicable, CSU)
Lecture: 54
Corequisite: CISD 31L
Advisory: CISD 11 or CISB 15

Oracle database management system (DBMS) functions, concepts, and terms. Procedure Language/Structured Query Language (PL/SQL) is used to code, test, and implement stored procedures, functions, triggers, and packages. Relational database projects will be built using PL/SQL. Concurrent enrollment in CISD 31L is required.
Course Schedule

CISD 31L  Database Management - Oracle Laboratory
0.5 Units (Degree Applicable, CSU)
Lab: 27
Corequisite: CISD 31

Laboratory for CISD 31 - Oracle database management system (DBMS) functions, concepts, and terms. Procedure Language/Structured Query Language (PL/SQL) is used to code, test, and implement stored procedures, functions, triggers, and packages. Relational database projects will be built using PL/SQL. Concurrent enrollment in CISD 31 is required.
Course Schedule

CISD 40  Database Design
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: CISD 11 and CISD 11L

Database design principles. Understanding database needs and functions, creating data models, entity-relationship (E-R) and Unified Modeling Language (UML) diagrams, using normalization rules and principles to create databases, learning basic database administrator objectives and tasks, and understanding the role of data warehousing and data mining.
Course Schedule
Computer Information Systems: Management (CISM)

CISM 11 Systems Analysis and Design
3.5 Units (Degree Applicable, CSU, UC)
Lecture: 54 Lab: 27
Advisory: CISB 11

Information systems and the discipline of systems analysis in relation to the system development life cycle. Develops skills in applying the tools, techniques, and concepts of systems analysis to information systems development. Application of structured analysis and design methods and tools, including Computer Aided System Engineering (CASE) tools.

Course Schedule

Computer Information Systems: Networking (CISN)

CISN 11 Telecommunications/Networking
3 Units (Degree Applicable, CSU)
Lecture: 54
Corequisite: CISN 11L
Advisory: CISB 11

Prepares students for the first year Cisco Certified Network Associate (CCNA) and Network+ certification. Telecommunications networking focusing on network concepts and designs, network standards, Transmission Control Protocol and Internet Protocol (TCP/IP) version 4 (IPv4) and version 6 (IPv6), Open Systems Interconnection (OSI), network protocols, transmission media, switch, hardware architecture, local area network (LAN), wide area network (WAN), remote connectivity, Microsoft and Linux network operating system, network troubleshooting, maintenance, and upgrade, network and wireless security, system vulnerability, and network sniffing analysis.

Course Schedule

CISN 11L Telecommunications/Networking Laboratory
0.5 Units (Degree Applicable, CSU)
Lab: 27
Corequisite: CISN 11

Telecommunications Networking Lab preparing students for first year Cisco Certified Network Associate (CCNA) and Network+ certification. Telecommunications Networking focusing on network concepts and designs, network standards, Transmission Control Protocol and Internet Protocol (TCP/IP) version 4 (IPv4) and version 6 (IPv6), Open Systems Interconnection (OSI), network protocols, transmission media, switch, hardware architecture, local area network (LAN), wide area network (WAN), remote connectivity, Microsoft and Linux network operating system, network troubleshooting, maintenance, and upgrade, network and wireless security, system vulnerability, and network sniffing analysis.

Course Schedule

CISN 21 Windows Operating System
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: CISB 11 or CISB 15

Windows operating system installation and performance tweaking, including hardware and software issues, Windows system files, and Windows security.

Course Schedule

CISN 24 Window Server Network and Security Administration
3 Units (Degree Applicable, CSU)
Lecture: 54
Corequisite: CISN 24L
Advisory: CISN 11

Computer Network Administration and Security Management (CNASM) core. Microsoft Certified Systems Engineer (MCSE) topics, Active Directory security and policy management, Hyper-V virtual server installation, Dynamic Host Configuration Protocol (DHCP), Domain Name Service (DNS), file system security, logon script, network printing, web and terminal server, Network Address Translation (NAT), IPsec and secure Virtual Private Network (VPN).

Course Schedule

CISN 24L Window Server Network and Security Administration Laboratory
0.5 Units (Degree Applicable, CSU)
Lab: 27
Corequisite: CISN 24

Laboratory applications for Microsoft Certified Systems Engineer (MCSE) topics, Active Directory security and policy management, Hyper-V virtual server installation, Dynamic Host Configuration Protocol (DHCP), Domain Name Service (DNS), file system security, logon script, network printing, web and terminal server, Network Address Translation (NAT), IPsec and secure Virtual Private Network (VPN). Student must be enrolled in CISN 24 - Window Server Network and Security Administration, a concurrent lecture co-requisite.

Course Schedule

CISN 31 Linux Operating System
3 Units (Degree Applicable, CSU)
Lecture: 54
Corequisite: CISN 31L
Advisory: CISB 11

Concepts and skills in planning and installing Linux Operating System and its graphical user interface; using Linux Shells and system administration commands; managing user accounts; installing hardware and software; and maintaining file systems and system resources.

Course Schedule
CISN 31L Linux Operating System Laboratory
0.5 Units (Degree Applicable, CSU)
Lab: 27
Corequisite: CISN 31

Laboratory for planning, installing and managing Linux Operating System and its graphical user interface; using Linux Shells and system administration commands; managing user accounts; installing hardware and software; and maintaining file systems and system resources. Concurrent enrollment in CISN 31 lecture course is required.

Course Schedule

CISN 34 Linux Networking and Security
3 Units (Degree Applicable, CSU)
Lecture: 54
Corequisite: CISN 34L
Advisory: CISN 31

Installation and management of Linux operating system networks and security modules. Concept study and installation of: TCP/IP protocols, IP addressing, network protocols and servers, routers, and network applications. Creating Linux intranets and connecting to Internet. Student must take CISN 34L, a concurrent lab co-requisite.

Course Schedule

CISN 34L Linux Networking and Security Laboratory
0.5 Units (Degree Applicable, CSU)
Lab: 27
Corequisite: CISN 34

Laboratory for installation and management of Linux operating system networks and security modules. Concept study and installation of: TCP/IP protocols, IP addressing, network protocols and servers, routers, and network applications. Creating Linux intranets and connecting to Internet. Student must be enrolled in CISN 34, a concurrent lecture course co-requisite.

Course Schedule

CISN 51 Cisco CCNA Networking and Routing Laboratory
0.5 Units (Degree Applicable, CSU)
Lab: 27
Corequisite: CISN 51

Lab to prepare for Cisco Certified Network Associate (CCNA) certification. Design and configuration of local area networks (LAN), wide area networks (WAN), open systems interconnection (OSI) model, advanced subnetworking, route summarization, command line interface (CLI), transmission control protocol and Internet protocol (TCP/IP), Cisco internetwork operating system (IOS), router, advanced switching, virtual LAN (VLAN), access control lists (ACL), wireless and network security, Internet protocol version 6 (IPv6), point-to-point protocol (PPP), voice over Internet protocol (VoIP), and routing protocols including static route, routing information protocol (RIP), enhanced interior gateway routing protocol (EIGRP), and open shortest path first (OSPF). Student must be enrolled in CISN 51 - Cisco CCNA Networking and Routing, a concurrent lecture co-requisite.

Course Schedule

CISP 11 Programming in Visual Basic
3 Units (Degree Applicable, CSU)
Lecture: 54
Corequisite: CISP 11L
Advisory: CISB 11 or CISB 15 or CISP 10

Visual Basic programming in the business environment includes: planning and writing object-oriented applications using Windows Forms and Web Forms; user interface design classes, objects, properties, methods and events; control structures; lists and arrays; printing and print previews; accessing a database. Student must be concurrently enrolled in CISP 11L - Programming in Visual Basic Lab.

Course Schedule
CISP 11L Programming in Visual Basic Laboratory
0.5 Units (Degree Applicable, CSU, UC)
Lab: 27
Corequisite: CISP 11

Laboratory for CISP 11 - Programming in Visual Basic. Planning and writing object-oriented applications in the business environment, using Windows Forms and Web Forms; user interface design classes, objects, properties, methods and events; control structures; lists and arrays; printing and print previews; accessing a database. Concurrent enrollment in the lecture course CISP 11 - Programming in Visual Basic is required.

CISP 14 Advanced Visual Basic .NET
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Corequisite: CISP 14L
Advisory: CISP 11 and CISP 11L

Advanced programming concepts using Visual Basic .NET: designing, coding, testing and implementing object-oriented multi-tier applications; displaying, searching, and updating SQL/Client databases with both Windows Forms and Web Forms; creating user controls, Web Services, and container classes; creating help files, deploying applications, and developing mobile applications. Student must be enrolled in CISP 14L, a concurrent lab co-requisite.

CISP 14L Advanced Visual Basic.NET Laboratory
0.5 Units (Degree Applicable, CSU, UC)
Lab: 27
Corequisite: CISP 14
Advisory: CISP 11 and CISP 11L

Laboratory for advanced programming concepts using Visual Basic .NET: designing, coding, testing and implementing object-oriented multi-tier applications; displaying, searching, and updating SQL/Client databases with both Windows Forms and Web Forms; creating user controls, Web Services, and container classes; creating help files, deploying applications, and developing mobile applications. Student must be enrolled in CISP 14, a concurrent lecture co-requisite.

CISP 21 Programming in Java
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Corequisite: CISP 21L
Advisory: CISP 10 and (CISP 11 or CISP 15)

Design and development of object-oriented Java programming applications. Includes object-oriented business programs and applications, documentation and debugging techniques, user-interface, objects, various data types, methods, events, elementary control structures, arrays, and inheritance. Student must take CISP 21L concurrently.

CISP 21L Programming in Java Laboratory
0.5 Units (Degree Applicable, CSU, UC)
Lab: 27
Corequisite: CISP 21

Laboratory for CISP21 - Java Programming exercises focusing on design and development of object-oriented business programs and applications, documentation and debugging techniques, user-interface, objects, variables, methods, events, elementary control structures, lists, arrays, and inheritance. Concurrent enrollment in the lecture course CISP 21 - Programming in Java is required.

CISP 24 Advanced Java Laboratory
0.5 Units (Degree Applicable, CSU, UC)
Lab: 27
Corequisite: CISP 24
Advisory: CISP 21 and CISP 21L

Laboratory for advanced programming concepts using Java: designing, coding, testing and implementing multi-tier applications in serialization, multithreading, Advanced Swing Components (ASC), networking, server-side technology which include servlets, remote method invocation (RMI), Java server pages, Java Database Connectivity (JDBC), public key infrastructure (PKI), mobile applications and security. Student must be enrolled in CISP 24L, a concurrent lab co-requisite.

CISP 24L Advanced Java Laboratory
0.5 Units (Degree Applicable, CSU, UC)
Lab: 27
Corequisite: CISP 24
Advisory: CISP 21 and CISP 21L

Laboratory for advanced programming concepts using Java: designing, coding, testing and implementing multi-tier applications in serialization, multithreading, Advanced Swing Components (ASC), networking, server-side technology which include servlets, remote method invocation (RMI), Java server pages, Java Database Connectivity (JDBC), public key infrastructure (PKI), mobile applications and security. Student must be enrolled in CISP 24, a concurrent lecture co-requisite.

CISP 31 Programming in C++
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Corequisite: CISP 31L
Advisory: CISP 10 or (CISP 11 and CISP 11L) or (CISP 21 and CISP 21L)

Object-oriented programming in C++ including object-oriented design, documentation, and debugging techniques. Elementary control structures, classes, overload operators and functions, and single and multiple inheritance. Student must be enrolled in CISP 31L, a concurrent laboratory co-requisite.
CISP 31L Programming in C++ Laboratory
0.5 Units (Degree Applicable, CSU, UC)
Lab: 27
Corequisite: CISP 31

Laboratory for object-oriented programming in C++ including object-oriented design, documentation, and debugging techniques. Elementary control structures, classes, overload operators and functions, and single and multiple inheritance. Student must be enrolled in CISP 31, a concurrent lecture co-requisite.

Course Schedule

CISP 34 Advanced C++ Programming
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Corequisite: CISP 34L
Advisory: CISP 31 and CISP 31L

Object-oriented programming in C++ concepts and principles. Covers data structures: vectors, linked lists, queues, stacks & hash tables. Also graphical-user interface (GUI), database access & web services. Student must be enrolled in CISP 34L, a concurrent lab co-requisite.

Course Schedule

CISP 34L Advanced C++ Programming Laboratory
0.5 Units (Degree Applicable, CSU, UC)
Lab: 27
Corequisite: CISP 34

Laboratory for object-oriented programming in C++ concepts. Covers principles covers data structures: vectors, linked lists, queues, stacks & hash tables. Also graphical-user interface (GUI), database access & web services. Student must be enrolled in CISP 34L, a concurrent lab co-requisite.

Course Schedule

CISP 41 Programming in C#
3 Units (Degree Applicable, CSU)
Lecture: 54
Corequisite: CISP 41L
Advisory: CISP 10 and CISB 11 and CISB 15

Programming in C# using Windows Forms and Web Forms. Course covers control structures (loops, if statements, and switch blocks), database access, multiple forms, and object-oriented programming concepts. Student must be enrolled in CISP 41L, a concurrent lab co-requisite.

Course Schedule

CISP 41L Programming in C# Laboratory
0.5 Units (Degree Applicable, CSU)
Lab: 27
Corequisite: CISP 41

Laboratory for programming in C# using Windows Forms and Web Forms. Course covers control structures (loops, if statements, and switch blocks), database access, multiple forms, and object-oriented programming concepts. Student must be enrolled in CISP 41L, a concurrent lecture co-requisite.

Course Schedule

CISP 52 Mobile Device Programming
3 Units (Degree Applicable)
Lecture: 54
Corequisite: CISP 52L
Advisory: CISP 10 and CISW 21

Mobile device programming covers user interface patterns and design, connectivity, and application architecture and design. Student must be enrolled in CISP 52L, a concurrent lab co-requisite.

Course Schedule

CISP 52L Mobile Device Programming Laboratory
0.5 Units (Degree Applicable)
Lab: 27
Corequisite: CISP 52

Mobile device programming laboratory: user interface, connectivity, and application architecture and design. Student must be enrolled in CISP 52, a concurrent lecture co-requisite.

Course Schedule

CISP 53 iOS Programming
3 Units (Degree Applicable)
Lecture: 54
Corequisite: CISP53L
Advisory: CISP10, CISP52, and CISP52L

Programming for iOS devices covers user interface patterns and design, connectivity, and application (app) architecture. Students must be enrolled in CISP 53L, a concurrent lab co-requisite.

Course Schedule

CISP 53L iOS Programming Laboratory
0.5 Units (Degree Applicable)
Lab: 27
Corequisite: CISP 53

iOS programming laboratory: user interface, connectivity, and application (app) architecture and design. Student must be enrolled in CISP 53, a concurrent lecture co-requisite.

Course Schedule

CISP 54 Programming for Android Devices
3 Units (Degree Applicable)
Lecture: 54
Corequisite: CISP54L
Advisory: CISP10, CISP52 and CISP52L

Android device programming, user interface patterns and design, connectivity, and application (app) architecture with an emphasis on creating effective mobile apps. Student must be enrolled in CISP 54L, a concurrent lab co-requisite.

Course Schedule

CISP 54L Android Programming Laboratory
0.5 Units (Degree Applicable)
Lab: 27
Corequisite: CISP54

Laboratory for Android programming user interface, connectivity, and application (app) architecture and design. Student must be enrolled in CISP 54, a concurrent lecture co-requisite.

Course Schedule
CISP 61 Introduction to Game Programming  
3 Units (Not Degree Applicable, CSU)  
Lecture: 54  
Corequisite: CISP 61L  
Advisory: CISP 31 and CISP 34  

Game programming technologies and techniques, including programming languages and IDEs (Integrated Development Environment), libraries and engines, development design and principles, and application of game specific programming techniques. Student must be enrolled in CISP 61L concurrently.  
Course Schedule

CISP 61L Introduction to Game Programming Laboratory  
0.5 Units (Not Degree Applicable, CSU)  
Lab: 27  
Corequisite: CISP 61  

Provides practical implementation of game development using different software packages. Student must be enrolled in CISP 61, a concurrent lecture co-requisite.  
Course Schedule

CISP 62 Introduction to OpenGL  
3 Units (Not Degree Applicable)  
Lecture: 54  
Corequisite: CISP 62L  
Advisory: CISP 34 and CISP 34L  

Programming and creating 3D animated games with OpenGL  
Course Schedule

CISP 62L Introduction to OpenGL Laboratory  
0.5 Units (Not Degree Applicable)  
Lab: 27  
Corequisite: CISP 62  

The course provides practical implementation of OpenGL programming. Student must take CISP 62, a concurrent lecture co-requisite.  
Course Schedule

Computer Information Systems: Security (CISS)

CISS 11 Practical Computer Security  
2 Units (Degree Applicable)  
Lecture: 27  
Lab: 27  
Advisory: CISB 11  

Computer security for all computer users. Provides awareness for computer users to protect user accounts and computer systems from attacks. Projects illustrate security software and hardware configuration.  
Course Schedule

CISS 13 Principles of Information Systems Security  
4 Units (Degree Applicable)  
Lecture: 72  
Advisory: CISS 11 and CISB 11  

Certified Information Systems Security Professional (CISSP) exam course preparation including legal, business, and ethical topics.  
Course Schedule

CISS 15 Operating Systems Security  
3 Units (Degree Applicable)  
Lecture: 54  
Advisory: CISS 11 or CISN 51  

Operating systems security concepts and techniques: covers how attackers operate, how viruses strike, strengthening operating systems, repelling attacks, and applying security techniques to different operating systems like Windows, Unix, Linux, etc.  
Course Schedule

CISS 21 Network Vulnerabilities and Countermeasures  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Corequisite: CISS 21L  
Advisory: CISSN 11 or CISSN 24 or CISSN 51  

Network vulnerabilities from a hacker's perspective. Cyber security legal and ethical issues. Written security use policy, and instance response policy. Scanning and penetration tests, vulnerability assessments and countermeasures for Windows and Linux operating systems. Secure programming, virtual private network (VPN), cryptography, wireless, Web, and remote access securities. Student must be enrolled in CISS 21L, a concurrent lab co-requisite.  
Course Schedule

CISS 21L Network Vulnerabilities and Countermeasures Laboratory  
0.5 Units (Degree Applicable, CSU)  
Lab: 27  
Corequisite: CISS 21  

Laboratory for network vulnerabilities from a hacker's perspective. Cyber security legal and ethical issues. Written security use policy, and instance response policy. Scanning and penetration tests, vulnerability assessments and countermeasures for Windows and Linux operating systems. Secure programming, virtual private network (VPN), cryptography, wireless, Web, and remote access securities. Student must be enrolled in CISS 21, a concurrent lecture co-requisite.  
Course Schedule

CISS 23 Network Analysis, Intrusion Detection/Prevention Systems  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Corequisite: CISS 23L  
Advisory: CISS 11 or CISS 24 or CISSN 51  

WireShark, Netflow network analyzer, and computer forensic tools to troubleshoot network problems and monitor network traffics. Detect and block network attacks with standalone Cisco Intrusion Detection Systems and Intrusion Prevention Systems (IDS/IPS), integrated Cisco Adaptive Security Appliance (ASA) IPS, Linux Snort and Windows IDS/IPS. Student must be enrolled in CISS 23L, a concurrent lab co-requisite.  
Course Schedule
CISS 23L Network Analysis, Intrusion Detection/Prevention Systems Laboratory
0.5 Units (Degree Applicable, CSU)
Lab: 27
Corequisite: CISS 23

Laboratory course using WireShark, Netflow network analyzer, and computer forensic tools to troubleshoot network problems and monitor network traffics. Detect and block network attacks with standalone Cisco Intrusion Detection Systems and Intrusion Prevention Systems (IDS/IPS), integrated Cisco Adaptive Security Appliance (ASA) IPS, Linux Snort and Windows IDS/IPS. Student must be enrolled in CISS 23, a concurrent lecture co-requisite.

Course Schedule

CISS 25 Network Security and Firewalls
3 Units (Degree Applicable, CSU)
Lecture: 54
Corequisite: CISS 25L
Advisory: (CISN 11 and CISN 11L) or (CISN 24 and CISN 24L) or (CISN 51 and CISN 51L)

Design, configure, and implement firewalls to secure enterprise, medium, and small businesses networks. Cisco Adaptive Security Appliance (ASA) with intrusion prevention system (IPS) and Linux firewall with IPS integration. Site to site and remote client Virtual Private Network (VPN), Access Control Lists (ACL), content filtering, Confidentiality Integrity Availability (CIA), Radius, and Certificate Authentication (CA). Cisco ASA and Linux firewall troubleshooting technique. Student must enroll in CISS 25L concurrently.

Course Schedule

CISS 25L Network Security and Firewalls Laboratory
0.5 Units (Degree Applicable, CSU)
Lab: 27
Corequisite: CISS 25

Laboratory to design, configure, and implement firewall to secure enterprise, medium, and small businesses networks. Cisco Adaptive Security Appliance (ASA) with intrusion prevention system (IPS) and Linux firewall with IPS integration. Site to site and remote client Virtual Private Network (VPN), Access Control Lists (ACL), content filtering, Confidentiality Integrity Availability (CIA), Radius, and Certificate Authentication (CA). Cisco ASA and Linux firewall troubleshooting technique. Student must enroll in CISS 25, a concurrent lecture co-requisite.

Course Schedule

CISS 27 Cyber Defense
1 Unit (Degree Applicable)
Lab: 54

Cyber security hands-on activities in defending, responding, mitigating, and analyzing attacks through IT infrastructure and application service vulnerabilities. Prepare students to secure, configure, monitor, and analyze computer, switch, router, firewall, Intrusion Prevention Systems (IPS), Voice over IP (VoIP), smart phone, and application services such as Web, email, Structured Query Language (SQL) database, Domain Name Systems (DNS), and Virtual Private Network (VPN).

Course Schedule

CISS 29 CNASM Service Learning
1 Unit (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 54

Explore career objectives and advanced skills from Computer Network Administration and Security Management (CNASM) courses through lab activities and community services.

Course Schedule

Computer Information Systems: Web Applications (CISW)

CISW 15 Web Site Development
3.5 Units (Degree Applicable, CSU)
Lecture: 54 Lab: 27
Advisory: CISB 15 or CISB 16

Plan, develop, implement, publish and maintain Web sites with a professional visual Web-authoring application, includes working with text and images, internal and external hyperlinks, image maps, tables, Cascading Style Sheets (CSS), Web page content, Web forms, multimedia objects (Flash text, Flash buttons, sounds, and video), interactions and behaviors, and Web page templates. Principles of Web site structures, documentation, management, and maintenance will be discussed.

Course Schedule

CISW 17 HTML, CSS & JavaScript Programming
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: CISB 11

Plan, program, implement, publish and maintain web sites using Hypertext Markup Language version 5 (HTML5), Cascading Style Sheets version 3 (CSS3), and JavaScript. Includes working with text, semantic and multimedia objects, tables, forms, Application Programming Interfaces (APIs), Document Object Model (DOM), cross-browser compatibility, markup validation, client-side interactivity, and principles of web page design, web site construction, documentation, and publishing.

Course Schedule

CISW 21 Secure Web Programming with ASP.NET
3 Units (Degree Applicable, CSU)
Lecture: 54
Corequisite: CISW 21L
Advisory: CISB 15

Secure Web programming using programming, scripting and markup languages such as XML (eXtensible Markup Language), XHTML (XML HyperText Markup Language), Dynamic HTML, Javascript, AJAX (Asynchronous Javascript and XML), and ASP.NET (Active Server Pages .NET) with VB.NET (Visual Basic .NET) for designing user interfaces, processing user input, and accessing Web servers and databases. Student must be enrolled in CISW 21L, a concurrent lab co-requisite.

Course Schedule
CISW 21L  Secure Web Programming with ASP.NET Laboratory
0.5 Units (Degree Applicable, CSU)
Lab: 27
Corequisite: CISW 21

Laboratory for secure Web programming using programming, scripting and markup languages such as XML (eXtensible Markup Language), XHTML (XML HyperText Markup Language), Dynamic HTML, Javascript, AJAX (Asynchronous Javascript and XML), and ASP.NET (Active Server Pages .NET) with VB.NET (Visual Basic .NET) for designing user interfaces, processing user input, and accessing Web servers and databases. Student must be enrolled in CISW 21, a concurrent lecture co-requisite.

Course Schedule

CISW 24  Secure Server Side Web Programming
3 Units (Degree Applicable)
Lecture: 54
Corequisite: CISW 24L

Secure web programming to create user interfaces, extract information and manage databases, manage files, format reports, and access web servers by using Practical Extraction and Report Language (PERL), Python, Ruby or any Web scripting or programming language. Student must be enrolled in CISW 24L, a concurrent lab co-requisite.

Course Schedule

CISW 24L Secure Server Side Web Programming Laboratory
0.5 Units (Degree Applicable)
Lab: 27
Corequisite: CISW 24

Laboratory for secure web programming to create user interfaces, extract information and manage databases, manage files, format reports, and access web servers by using Practical Extraction and Reporting Language (PERL), Python, Ruby or any Web scripting or programming language. Student must be enrolled in CISW 24, a concurrent lecture co-requisite.

Course Schedule

CISW 31  Secure Web Servers
3 Units (Degree Applicable)
Lecture: 54
Corequisite: CISW 31L
Advisory: (CISN 34 and CISN 34L) or (CISW 24 and CISW 24L)

Plan, install, and manage secure Apache Web servers using server-side programming language like PHP (PHP Hypertext Preprocessor) to access, manage, and secure MySQL databases. Student must be enrolled in CISW 31L, a concurrent lab co-requisite.

Course Schedule

CISW 31L Secure Web Servers Laboratory
0.5 Units (Degree Applicable)
Lab: 27
Corequisite: CISW 31

Plan, install and manage secure Apache Web servers using server-side programming language like PHP to access, manage and secure MySQL databases. Student must be enrolled in CISW 31, a concurrent lecture co-requisite.

Course Schedule

CISW 41  XML Secure Programming
3 Units (Degree Applicable)
Lecture: 54
Advisory: CISW 21 and CISW 21L

Principles, components and secure programming of Extensible Markup Language (XML). Also includes Extensible Stylesheet Language Transformation (XSLT), XML Path Language (XPath), Extensible Stylesheet Language Formatting Objects (XSL-FO), Document Type Definition (DTD), XML Schema, and XML Namespaces.

Course Schedule

Computer Science (CSCI)

CSCI 110  Fundamentals of Computer Science
3.5 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 27
Prerequisite: MATH 71 or MATH 71B or MATH 71X
Advisory: Eligibility for ENGL 1A

Computer hardware and software. General computer organization and information representation. Binary and hexadecimal number systems. Algorithm design and problem-solving techniques. Introduction to programming using a high level language (C, C++ or Java.)

Course Schedule

CSCI 140  C++ Language and Object Development
4 Units (Degree Applicable, CSU, UC, C-ID #: COMP 122)
Lecture: 54  Lab: 54
Prerequisite: CSCI 110

For computer science, mathematics, engineering and other science students. C++ programming and object-oriented paradigm. Control structures, functions, arrays, pointers and strings, classes and data abstraction, C++ object programming, operator overloading, inheritance, virtual functions and polymorphism, stream input and output, templates, exception handling, file processing. Data structures in C++, string processing and recursion.

Course Schedule

CSCI 145  Java Language and Object Oriented Programming
4 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 54
Prerequisite: CSCI 110

Java language and object oriented programming with Java as well as general concepts and techniques of computer programming. Topics include: Java expressions, flow control, methods and program structure, Java classes, overloading, object references, inheritance, Java library packages, exceptions, file I/O, applets, GUI, and event handling. A course for computer science, engineering, mathematics, and other science students.

Course Schedule
CSCI 150 Assembly Language/Machine Architecture
3.5 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 27
Prerequisite: CSCI 110
Advisory: CSCI 140 or CSCI 145

Organization and operation of real computer systems at the assembly language level using the Intel 80x86 family of processors; mapping statements and constructs in a high-level language onto sequences of machine instructions; internal representations of simple data types and structures; numerical computation, noting various data representation errors and potential procedural errors; investigation of basic principles of operating systems; and programming language translation process. Course Schedule

CSCI 170 Introduction to Unix Operating System
3.5 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 27
Prerequisite: CSCI 110

For computer science, mathematics, engineering and other science students. Introduction to the UNIX operating system, system administration and networking. Topics include: process synchronization and communication mechanisms, process management, scheduling and protection, memory organization and management, virtual memory, I/O devices management, file systems, networking, system administration for UNIX. Course Schedule

CSCI 190 Discrete Mathematics Applied to Computer Science
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: MATH 71 or equivalent

A study of set theory, propositional and predicate calculus, modular arithmetic, counting techniques, combinatorics, mathematical induction, recursion, binary search trees, graphs and finite probability. For students in computers science, engineering, mathematics and other sciences. Course Schedule

CSCI 220 Data Structures I
3.5 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 27
Prerequisite: CSCI 140 or CSCI 145

Abstract data types and running time analysis tools. Linear data structures including sets, stacks, queues, and linked lists. Trees, binary search trees, heaps, and priority queues. Many procedures are discussed using an algorithmic language and selected problems are programmed in a higher level language. Course Schedule

CSCI 230 Data Structures II
3.5 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 27
Prerequisite: CSCI 220

Basic searching/sorting algorithms, hashing, graphs, memory/disk management, indexing, B-trees, advanced tree structures and analysis. Course Schedule

Counseling (COUN)

COUN 1 Introduction to College
1 Unit (Degree Applicable, CSU, UC)
(May be taken for Pass/No Pass only)
Lecture: 18

Higher education and the college experience including orientation to college life and higher education resources. Explores graduation, transfer, career options, factors in educational decision making, and educational planning. Course Schedule

COUN 1H Introduction to College - Honors
1 Unit (Degree Applicable, CSU, UC)
Lecture: 18
Prerequisite: Acceptance into Honors Program.

Higher education and the college experience. Orientation to college life and resources. Explores graduation, transfer, career options, factors in educational decision making and educational planning. Course Schedule

COUN 2 College Success Strategies
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Strategies and techniques to be an effective college student including time management, study skills, college resources, career exploration and educational planning. Develop skills necessary to reach educational and career goals. Course Schedule

COUN 5 Career and Life Planning
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: Eligibility for ENGL 68
Advisory: Eligibility for AMLA 33R or Eligibility for READ 90

A systematic approach to self-exploration related to the career and life planning process, including identification of values, interests, skills, and self-management style. Develop decision making and goal setting skills and identify barriers to success. Explores and evaluates careers and job search techniques. Course Schedule

COUN 7 Introduction to the Transfer Process
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36
Advisory: Eligibility for ENGL 1A

Exploration of transfer requirements, admission procedures and requirements for majors. Explore academic and support services, financial aid and other transitional issues to enable students to make informed choices on majors, four-year institutions and academic planning. Field trips are required. Course Schedule
COUN 20 Peer Counselor Training
2 Units (Degree Applicable, CSU)
Lecture: 36
Prerequisite: Eligibility for ENGL 68

Group experience with interpersonal communication and approaches to peer counseling and advising at Mt. SAC. Provide opportunities to develop skills with a variety of communication styles that include open expression, active listening, and feedback. Opportunities may be available for students to become employed as peer counselors.

Course Schedule

COUN 51 Career Planning
1 Unit (Degree Applicable, CSU)
Lecture: 18

An abbreviated career planning course designed for students who want assistance in making informed career decisions. A variety of assessments, inventories, and computer generated information will be used to help students explore careers and majors.

Course Schedule

COUN 54 Single Parent Academy
3 Units (Degree Applicable)
Lecture: 54

Explores and develops strategies and techniques to be an effective college student as a single parent. Strategies include time management, study skills, college resources, decision making, goal setting, career exploration and educational planning.

Course Schedule

COUN 99A Special Projects in Counseling
0.5-3 Units (Degree Applicable, CSU)
Lecture: 8-48

Opportunity to explore academic interest and aspirations in greater depth. Instructor’s authorization is required. A field trip may be required.

Course Schedule

Dance: Activity (DNCE)

DNCE 1 Ballet Fundamentals
0.5-2 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-108

Introduces fundamental vocabulary, technique, and movement combinations for ballet. Includes floor work, barre work, center work, floor progressions, and musicality and phrasing.

Course Schedule

DNCE 2A Ballet I
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54

Beginning vocabulary, technique, and movement combinations for ballet. Includes barre work, center floor work, floor progressions, preparation for turning, and musicality and phrasing.

Course Schedule

DNCE 2B Ballet II
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54

Intermediate technique, vocabulary and movement combinations for ballet. Includes intermediate barre work, demi-pointe work, use of epaulement and increasingly difficult center floor combinations. Students who repeat this course will improve proficiency through continued instruction and practice.

Course Schedule

DNCE 3 Ballet Performance
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54

Introduces the experienced dance student to the performance aspect of ballet. Includes advanced barre work, center work, floor progressions, and performance of classical ballet variations.

Course Schedule

DNCE 4 Choreography
0.5-2 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-108
Prerequisite: DNCE 12A or DNCE 12B or DNCE 13

Designed for the experienced dancer to learn the techniques of choreography, forms and compositional design.

Course Schedule

DNCE 8 Latin Dance I
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54

Latin styles of dance. Includes Cha Cha, Samba, Rumba, Pasodoble and Jive.

Course Schedule

DNCE 10 Modern Fundamentals
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54

Fundamental vocabulary, technique, and movement combinations for Modern Dance. Includes floor work, center work, floor progressions, musicality and phrasing.

Course Schedule

DNCE 11A Social Dance Forms I
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54

Fundamentals of music, dance positions, dance formations and choreography to be used in the study of, but not limited to Swing, Salsa, Waltz, Fox trot and Tango. Off-campus assignment may be required.

Course Schedule
DNCE 11B Social Dance Forms II
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54
Advanced social dance techniques. Improve fundamentals of music, dance positions, dance formations and choreography to be used in the study of, but not limited to Swing, Salsa, Waltz, Foxtrot and Tango. Off-campus assignment may be required.
Course Schedule

DNCE 12A Modern I
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54
Basic vocabulary, technique, and movement combinations for modern dance.
Course Schedule

DNCE 12B Modern II
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54
Intermediate technique and movement combinations for modern dance. Students who repeat this course will improve skills through further instruction and practice.
Course Schedule

DNCE 13 Modern Performance
0.5-2 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-108
The experienced dance student studies the performance aspects of modern dance including advanced technique, choreographic elements and performance. Students who repeat this course will improve proficiency through continued instruction and practice.
Course Schedule

DNCE 14A Jazz I
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54
Beginning vocabulary, technique, and movement combinations for jazz dance. Includes warm-up, progressions and center floor routines.
Course Schedule

DNCE 14B Jazz II
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54
Intermediate vocabulary, technique, and movement combinations for jazz dance. Includes warm-up, progressions and center floor routines.
Course Schedule

DNCE 15 Jazz Performance
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54
Introduces the experienced dancer to the performance styles and techniques of jazz dance. Includes advanced warm-up, floor progressions and performance of complex jazz dance routines.
Course Schedule

DNCE 17 Jazz Fundamentals
0.5-2 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-108
Introduces fundamental vocabulary, technique, and movement combinations for jazz dance. Includes floor work, center work, floor progressions, routines and musicality and phrasing.
Course Schedule

DNCE 18A Tap I
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54
Beginning level technique, rhythms and routines for tap dance.
Course Schedule

DNCE 18B Tap II
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54
Intermediate technique, rhythms and routines for tap dance.
Course Schedule

DNCE 19 Tap Performance
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54
Introduces the experienced dancer to the performance aspects of tap by providing advanced techniques leading to the performance of compositions.
Course Schedule

DNCE 22 Dance Rehearsal
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54
Designed for the experienced dancer to work in a rehearsal environment and to be a participant in the beginning elements of concert production.
Course Schedule

DNCE 24 Dance Production
1-2 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 54-108
Designed for the experienced dancer to apply previously learned choreographic skill, to conduct stage rehearsals and learn costuming techniques.
Course Schedule
DNCE 28 Theater Dance I
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54
Simple dance excerpts from various theater musicals and/or movies.
Course Schedule

DNCE 29 Theater Dance II
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54
Advanced theatre dance variations for the technically skilled dancer
drawn from a variety of theater musicals and/or movies. Includes
concepts of acting and staging incorporated with musical theatre
choreography.
Course Schedule

DNCE 30 Contemporary Dance
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54
Opportunity for the beginning to advanced dancer to experience different
techniques of leading contemporary dancers and choreographers.
Course Schedule

DNCE 31 Classical Dance
0.5-2 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-108
Advanced ballet repertoire focusing on the different schools of technique
including Balanchine, Bouronville, and Vaganova.
Course Schedule

DNCE 32 Commercial Dance
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54
Provides the intermediate to advanced jazz dancer the opportunity to
experience the different techniques of leading commercial dancers,
teachers and choreographers.
Course Schedule

DNCE 33 Improvisation
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54
Improvisation in dance and choreography. For all levels of dance.
Students who repeat this course will improve proficiency through
continued instruction and practice.
Course Schedule

DNCE 34 Dance Directives
0.5-1 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54
Prerequisite: Admission by audition
Provides the intermediate or advanced student the practical experience
to assist an instructor in the creation and instruction of a dance class.
Course Schedule

DNCE 35 Repertory
2 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108
Prerequisite: Admission by audition
Provides the opportunity for the advanced dancer to learn choreography
and to perform repertory pieces at workshops and special events.
Students who repeat this course will improve skills through further
instruction and practice.
Course Schedule

DNCE 36 Commercial Dance II
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54
Styles of Hip Hop dance. Intermediate and advanced levels of Hip Hop
dance routines. Includes Hip Hop choreographic skills.
Course Schedule

DNCE 39A Alignment and Correctives I
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54
Pilates method of conditioning. Includes mat-work, Reformer and special
conditioning exercises and body awareness resulting in improved
alignment, strength, flexibility, control, coordination and breathing.
Course Schedule

DNCE 39B Alignment and Correctives II
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54
Advisory: DNCE 39A
Pilates method of conditioning. Intermediate mat-work, Reformer and
basic Wunda Chair repertoire focusing on developing improved body
alignment, strength, flexibility and control.
Course Schedule

DNCE 40 Conditioning Through Dance
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54
Implements fitness through the coordination of dance exercises. Focuses
on strength, flexibility and range of motion. Designed for the dancer and
non-dancer.
Course Schedule
DNCE 41 Pilates I  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-54  
Advisory: DNCE 39A  

Pilates beginning and intermediate Mat work and beginning Reformer.  
Includes Pilatesstick and the Magic Circle.  
Course Schedule  

DNCE 42 Pilates II  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-54  
Advisory: DNCE 41  

Pilates intermediate mat, Reformer and Pilatesstick. Beginning Wunda Chair, Step Barrel and Ped-a-Pul. Includes use of physioball in Mat work.  
Course Schedule  

DNCE 43 Pilates III  
0.5-1 Units (Degree Applicable, CSU, UC)  
Lab: 36-54  
Prerequisite: DNCE 42  

Pilates intermediate and advanced mat, Reformer (with use of Jumpboard), Wunda Chair (with use of split pedal), and Pilatesstick. Includes beginning Cadillac and High Barrel.  
Course Schedule  

Dance: Theory (DN-T)  

DN-T 18 Introduction to Dance  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Advisory: Eligibility for ENGL 68  

A survey of the profession of dance and its various art forms through lecture, discussion, demonstration, and participation. Includes multicultural dance interpretations.  
Course Schedule  

DN-T 20 History and Appreciation of Dance  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Advisory: Eligibility for ENGL 68  

Theatrical dance in western civilization. History of dance in chronological sequence emphasizing the cultural background and historical development of various forms and styles of dance to include discussion of the influence of theatrical dance on other art forms.  
Course Schedule  

DN-T 27 Theory and Principles of Pilates  
3 Units (Degree Applicable)  
Lecture: 54  
Corequisite: DNCE 39A (may have been taken previously)  

Teaching skills for the Pilates method of physical and mental conditioning. Concepts and principles as applied to the mat and apparatus repertoire.  
Course Schedule  

DN-T 28 Functional Anatomy for Pilates  
2 Units (Degree Applicable)  
Lecture: 36  
Advisory: DNCE 39A  

Functional human anatomy as applied to the Pilates method of conditioning.  
Course Schedule  

DN-T 29 Teaching Pilates Mat Repertoire  
1.5 Units (Degree Applicable)  
Lecture: 18 Lab: 36  
Corequisite: DN-T 27 (may have been taken previously)  

Learning to teach the Pilates mat exercises and principles. Includes basic, intermediate, and advanced levels focusing on pedagogy and the development of correct neuromuscular patterning.  
Course Schedule  

DN-T 30 Teaching Pilates Reformer Repertoire  
1.5 Units (Degree Applicable)  
Lecture: 18 Lab: 36  
Prerequisite: DN-T 29  

Learning to teach the Pilates Reformer exercises and principles. All levels are covered with a focus on the development of correct neuromuscular patterning.  
Course Schedule  

DN-T 31 Pilates Teaching-Mat and Reformer  
3 Units (Degree Applicable)  
Lecture: 18 Lab: 108  
Prerequisite: DN-T 28 and DN-T 30  

Prepares students to teach Pilates in a variety of settings and situations. Teaching reinforces knowledge and understanding of the Pilates exercises. Includes lecture, observation, self-integration, assistant teaching, one-on-one teaching and content. Off-campus observations may be required.  
Course Schedule  

DN-T 32 Teaching Pilates Cadillac and Wunda Chair Repertoire  
1.5 Units (Degree Applicable)  
Lecture: 18 Lab: 36  
Prerequisite: DN-T 27 and DN-T 29 and DN-T 30  

Learning to teach the Pilates repertoire of exercises on the Cadillac and Wunda Chair. All levels are covered with a focus on the development of correct neuromuscular patterning.  
Course Schedule  

DN-T 33 Teaching Pilates Ped-a-Pul, Barrels and Auxiliary Equipment Repertoire  
1.5 Units (Degree Applicable)  
Lecture: 18 Lab: 36  
Prerequisite: DN-T 30 and DN-T 32  

Learning to teach Pilates exercises on the following apparatus: Ped-a-Pul, Ladder Barrel, Step Barrel, Arc Barrel, Magic Circle, C-cushion, and props. All levels are covered with a focus on the development of correct neuromuscular patterning.  
Course Schedule
DN-T 34 Pilates Teaching-Cadillac, Wunda Chair & Auxiliary Equipment
3 Units (Degree Applicable)
Lecture: 18  Lab: 108
Prerequisite: DN-T 33

Prepares students to teach Pilates in a variety of settings and situations. Teaching reinforces knowledge and understanding of the Pilates exercises and concepts. Includes lecture, observation, self-integration, assistant teaching, and one-on-one teaching. Off-campus observations may be required.

Course Schedule

DN-T 38 Dance Teaching Methods
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Corequisite: DNCE 2B or DNCE 12B or DNCE 14B

The application of pedagogical methods in Dance. Explores teaching strategies, imagery, motivational techniques, music for class instruction, and injury prevention. Focus is on the genres of Ballet, Jazz and Modern Dance. Course will involve on- and off-campus dance teaching observations.

Course Schedule

Disabled Students (DSPS)

DSPS 12 Career Exploration and Planning for Students with Disabilities
3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 54
Advisory: Eligibility for ENGL 67 and READ 80

Assists students with a systematic approach to self-exploration, occupational research and career decision-making. Students will identify interests, personality style, and skills. Educational and functional limitations, as well as reasonable accommodations will be explored. Designed for students with disabilities.

Course Schedule

DSPS 13 Orientation to College for Students with Disabilities
1 Unit (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18

Examine the college experience in relationship to disabilities. Develop an understanding of how disability related factors may influence the educational decision-making process.

Course Schedule

DSPS 15 Career Exploration for Students with Disabilities
1 Unit (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 18

Self-evaluation including interests, experiences, personality, values, and disability-related limitations as they relate to educational and career decisions. Identification of skills and resources, including those that relate to disability factors. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule

DSPS 20 Improving Spelling and Reading of Words
3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 54

Improve reading and spelling skills for multi-syllabic words. Includes sounding out letters, oral movements, and common "rules" for reading and spelling words. Designed for students with learning disabilities. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule

DSPS 25 Language Development for Deaf Students in ASL and English
2 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 108
Advisory: DSPS 25

Language Development for Deaf or hard of hearing students who use sign language to improve written English and ASL communication.

Course Schedule

DSPS 26 Language Enhancement for Deaf Students in ASL and English
2 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 108
Advisory: DSPS 25

Language Enhancement for Deaf or hard of hearing students who use sign language to improve written English and ASL communication.

Course Schedule

DSPS 30 Academic Success Strategies for Students with Disabilities
1 Unit (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 54
Advisory: Eligibility for READ 80. Student should have at least one other academic class for application of strategies.

Strategies for academic success intended for students with physical or learning-related disabilities. Addresses language, memory and reasoning with subject-specific techniques.

Course Schedule

DSPS 31 Memory Strategies for Students with Disabilities
3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 54
Advisory: Eligibility for READ 80. Student should have at least one other academic class for application of strategies.

Principles of the memory process as it applies to academic coursework. Focuses on the memory process, improving specific memory components, identifying key concepts to memorize, and the independent application of memory strategies to other academic courses.

Course Schedule
DSPS 32 Technology for Students with Learning Disabilities
3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 54
Advisory: Eligibility for ENGL 67 or AMLA 42W and READ 80 or AMLA 32R.
Concurrent enrollment in an academic class that requires reading and writing.

Students with Learning Disabilities can improve their reading comprehension and written expression as applied to assignments in academic classes through the use of technology. A variety of strategies using technology will be introduced to students that will aid them in understanding and learning reading assignments and in expressing their ideas in written assignments. They will select several strategies for more in-depth use and will apply them functionally in academic classes. Concurrent enrollment in an academic class that requires reading and writing is advised.

Course Schedule

DSPS 33 Strategies for Success in Math for Students with Disabilities
3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 54
Advisory: Concurrent enrollment in MATH 50 to MATH 130

Strategies for students currently in math courses for academic success in relationship to disabilities. Emphasis on effects of and strategies for processing, language expression, memory, reasoning, and processing speed as they relate to math.

Course Schedule

DSPS 34 Writing Strategies
3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 54
Prerequisite: Eligibility for ENGL 67

Strategies for success for students who struggle with writing concurrently enrolled in ENGL 67, 68, 1A, 1B, or 1C classes. These strategies are applied to their English writing assignments by supporting the student's strengths and compensating for their weaknesses in writing.

Course Schedule

EDUC 10 Introduction to Education
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Concepts and issues related to teaching diverse learners in contemporary public schools (K-12). Topics include historical and philosophical foundations of America education, teaching as a profession and career, contemporary education issues, California content standards, and teacher performance standards. In addition to class time, the course requires 45 hours of structured classroom observations. Proofs of a negative TB test and fingerprint clearance are required for classroom observations.

Course Schedule

EDUC 16 Aspects and Issues in Teaching
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Advisory: Eligibility for ENGL 68

Survey of the teaching profession, including teaching and learning styles, state content standards and testing, recent California and national legislation, social issues, school funding and teacher and student rights and responsibilities. Off-site assignments may be required.

Course Schedule

Electronics (ELEC)

ELEC 10 Introduction to Mechatronics
2 Units (Not Degree Applicable)
Lecture: 18 Lab: 54

An introduction to the field of mechatronics, a combination of conventional electronic technology with mechanical and computer technology. Special emphasis is on robotics. Hands-on activities include the building of a robot.

Course Schedule

ELEC 11 Technical Applications in Microcomputers
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54

Personal computer (PC) applications used in electronics technology. Includes word processing, spreadsheets, database, computer presentation methods, and internet research specifically designed for electronics technology.

Course Schedule

ELEC 12 Computer Simulation and Troubleshooting
2 Units (Degree Applicable)
Lecture: 18 Lab: 54
Advisory: ELEC 51 and ELEC 56 taken prior

Troubleshooting of electronic hardware, including use of computer-based tools for simulation and troubleshooting of analog and digital circuits. National Instruments Multisim software will be used for circuit analysis, value substitution, and fault diagnostics.

Course Schedule

ELEC 50A Electronic Circuits - Direct Current (DC)
4 Units (Degree Applicable, CSU)
Lecture: 54 Lab: 54
Advisory: Eligibility for MATH 51

Direct Current (DC) electrical circuits and their applications. Covers DC sources, analysis, test equipment, measurements, and troubleshooting of resistive devices and other basic components. Includes Ohm's Law, Kirchhoff's law, and network theorems. (Students seeking a survey course in electronics should take ELEC 10, Introduction to Mechatronics, rather than ELEC 50A or 50B.)

Course Schedule
ELEC 50B Electronic Circuits (AC)
4 Units (Degree Applicable, CSU)
Lecture: 54  Lab: 54
Advisory: ELEC 50A taken prior

Alternating Current (AC) electrical circuits and their applications. Covers AC sources, analysis (using complex numbers), test equipment, measurements, and troubleshooting of basic circuits with capacitors, inductors, and resistors. Includes impedance, resonance, filters, and decibels.

Course Schedule

ELEC 51 Semiconductor Devices and Circuits
4 Units (Degree Applicable, CSU)
Lecture: 54  Lab: 54
Advisory: ELEC 50B

Solid-state devices and circuits, including bipolar-junction and field-effect transistors, rectifier diodes, operational amplifiers, and thyristors. Analog circuits studied include discrete and integrated circuit amplifiers, voltage regulators, oscillators and timers. Emphasizes configurations, classes, load lines, characteristic curves, gain, troubleshooting, measurements, and frequency response.

Course Schedule

ELEC 53 Communications Systems
4 Units (Degree Applicable)
Lecture: 54  Lab: 54
Advisory: ELEC 51 taken prior or concurrently

Analog and digital communications systems. Emphasizes analog and digital modulation principles, multiplexing, protocols, and telecommunications circuits and systems.

Course Schedule

ELEC 54A Industrial Electronics
4 Units (Degree Applicable, CSU)
Lecture: 54  Lab: 54
Advisory: ELEC 51 taken prior

Industrial electronic components and basic control circuits. Includes time delay controls, thyristor controls, relays, opto devices, DC and AC motor control, transducers, silicon controlled rectifier (SCR), and unijunction transistor (UJT) devices.

Course Schedule

ELEC 54B Industrial Electronic Systems
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54

Systems application of industrial electronics including industrial production and processes, automation, and programmable and motor controllers. Emphasis is on programmable logic controllers (PLCs).

Course Schedule

ELEC 55 Microwave Communications
4 Units (Degree Applicable)
Lecture: 54  Lab: 54
Advisory: ELEC 50B taken prior

Microwave components and circuits. Stresses transmission lines, Smith Charts, impedance matching, antenna characteristics, wave propagation, frequency analysis and measurement techniques.

Course Schedule

ELEC 56 Digital Electronics
4 Units (Degree Applicable, CSU)
Lecture: 54  Lab: 54

Combinational and sequential logic circuits emphasizing number systems, binary math, basic gates, Boolean algebra, Karnaugh maps, flip-flops, counters, and registers. Stresses design and troubleshooting techniques.

Course Schedule

ELEC 61 Electronic Assembly and Fabrication
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Advisory: ELEC 50A and ELEC 50B

Manufacturing and fabrication processes associated with the electronics industry. Printed circuit board (PCB) design from conception to completion. Emphasizes electrical schematics, bill of material (BOM), component selection, layout design, manufacturability, assembly, soldering, de-soldering, and surface-mount technology.

Course Schedule

ELEC 62 Advanced Surface Mount Assembly and Rework
2 Units (Degree Applicable)
Lecture: 18  Lab: 54
Advisory: ELEC 61

Advanced course in assembly and repair (soldering) on surface mount assemblies (SMT). Prepares for the IPC surface mount assembly and rework certifications.

Course Schedule

ELEC 74 Microcontroller Systems
4 Units (Degree Applicable, CSU)
Lecture: 54  Lab: 54
Advisory: ELEC 56

Microcontroller systems and programming methods; programmable logic devices (PLDs); serial communications; conversion of signals from analog to digital formats and the converse. Industry applications, interfacing, and troubleshooting.

Course Schedule

ELEC 76 FCC General Radiotelephone Operator License Preparation
2 Units (Not Degree Applicable)
Lecture: 18  Lab: 54
Advisory: ELEC 50B

Prepares qualified electronics and aviation technicians for the Federal Communications Commission (FCC) commercial General Radiotelephone Operator License (GROL).

Course Schedule

ELEC 81 Laboratory Studies in Electronics Technology
1-2 Units (Degree Applicable)
Lab: 54-108
Advisory: ELEC 50B taken prior or concurrently

Extended laboratory experience supplementary to that available in the regular program. Allows the student to pursue more advanced and complex laboratory projects and experiments.

Course Schedule
ELEC 91  Work Experience in Electronics
1-4 Units  (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-300
Prerequisite: Compliance with Work Experience regulations as designated
in the College Catalog
Advisory: ELEC 56

Provides actual on-the-job experience in electronics at an approved work
site which is related to classroom instruction. A minimum of five hours
per week of supervised work (60 non-paid clock hours or 75 paid clock
hours per semester) is required for each one unit of credit.
Course Schedule

Electronics Systems Technology
(EST)

EST 50  Electrical Fundamentals for Cable Installations
4 Units  (Degree Applicable)
Lecture: 54  Lab: 54
Electrical fundamentals for cable and wire installations, and other
low voltage systems. Includes DC/AC, solid-state devices, digital and
microprocessor devices and their application to cable installations.
Prepares students for the California State Contractors C-7 low voltage
systems license.
Course Schedule

EST 52  Fabrication Techniques for Cable Installations
4 Units  (Degree Applicable)
Lecture: 54  Lab: 54
Fabrication techniques used in the installation of home theater, computer
networks, home automation, and other low voltage system applications.
Emphasis on hand and power tools, construction methods and materials
as they apply to cable and wire installations. Prepares students for the
California State Contractors C-7 low voltage systems license.
Course Schedule

EST 54  Cabling and Wiring Standards
4 Units  (Degree Applicable)
Lecture: 54  Lab: 54
Advisory: EST 50
Cable and wire standards of video, voice, and data wiring for home
theater, computer networks, home automation, telecommunications, and
other low voltage system installations. Emphasis on copper wire, coax,
fiber optic, and structured cables. Prepares students for the California
State Contractors C-7 low voltage systems license.
Course Schedule

EST 56  Home Theater, Home Integration, & Home Security Systems
4 Units  (Degree Applicable)
Lecture: 54  Lab: 54
Advisory: EST 54
Home theater, home integration, home management Power Line Carriers
(PLCs), security hardware and programming, and the installation and
servicing of such systems. Prepares students for the California State
Contractors C-7 low voltage systems license.
Course Schedule

EST 62  Electronic Troubleshooting- I
4 Units  (Degree Applicable)
Lecture: 54  Lab: 54
Advisory: EST 56
Troubleshooting basic electronic circuits and systems to component
level. Circuits include: power supplies, amplifiers, audio circuits, home
theater audio (Dolby 5.1), and video circuits (analog TV).
Course Schedule

EST 64  Electronic Troubleshooting - II
4 Units  (Degree Applicable)
Lecture: 54  Lab: 54
Advisory: EST 62
Troubleshooting advanced electronic video circuits and systems to
component level. Includes HDTV (plasma, LCD, LED).
Course Schedule

Emergency Medical Service (EMS)

EMS 1  Paramedic Fundamentals and Selection
4 Units  (Degree Applicable)
Lecture: 72
Prerequisite: Completed Paramedic Program application, current
California EMT I (Basic) certificate, and 1200 hours employment as an
EMT I, Eligibility for ENGL 68, Eligibility for READ 90, and Eligibility for
MATH 51
Assessment and review of required Emergency Medical Technician (EMT)
competencies as part of the selection process for the Emergency Medical
Technician Paramedic (EMT-P) program. Includes current practices,
medical terminology, mathematical skills for drug calculations, and
applied physiology and anatomy of human body systems.
Course Schedule

EMS 2  Preparation for Paramedic Program
1 Unit  (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 54
Prerequisite: Acceptance into the paramedic program AND EMS 1
Emergency Medical Technician (EMT)-Basic Skills development and
practice for patient assessment and treatment decision-making in
preparation for the paramedic program. Focuses on life support, trauma
response, and immobilization techniques for healthcare providers.
Includes the American Heart Association Healthcare Provider (AHA HCP)
Basic Life Support (BLS) skills, Basic Trauma Life Support (BTLS) and
the Los Angeles County Emergency Medical Services (EMS) standards
and resuscitation policies. Ride-alongs with 911 call response teams are
highly recommended.
Course Schedule

EMS 10  Anatomy and Physiology for Paramedics
3.5 Units  (Degree Applicable)
Lecture: 61
Prerequisite: Admission to Paramedic Program and EMS 1 and EMS 2
Corequisite: EMS 20, EMS 30, EMS 40, EMS 50, and EMS 60
Gross anatomy and physiology of the human body, with applications to
paramedic practices.
Course Schedule
EMS 20  Emergency Cardiac Care for Paramedics  
2 Units (Degree Applicable)  
Lecture: 18  Lab: 48  
Prerequisite: Admission to the Paramedic Program  
Corequisite: EMS 10, EMS 30, EMS 40, EMS 50, and EMS 60 (courses may have been taken previously)  

Certifies students in Pediatric Advanced Life Support (PALS), and Advanced Cardiac Life Support (ACLS) according to the standards of the American Heart Association (AHA). Enhances advanced assessment and treatment skills according to national and Los Angeles County Treatment Guidelines.  
Course Schedule

EMS 30  Pharmacology for Paramedics  
3 Units (Degree Applicable)  
Lecture: 44  Lab: 44  
Prerequisite: Admission to the Paramedic Program  
Corequisite: EMS 10, EMS 20, EMS 40, EMS 50, EMS 60  

Paramedic drugs with emphasis on dosages supplied and ordered, routes of administration, expected therapeutic outcomes and possible adverse reactions.  
Course Schedule

EMS 40  Cardiology for Paramedics  
3 Units (Degree Applicable)  
Lecture: 54  
Prerequisite: Admission to the Paramedic Program  
Corequisite: EMS 10 and EMS 20 and EMS 30 and EMS 50 and EMS 60  

Familiarizes the paramedic with the normal, abnormal, and diseased heart, assessments, assessment tools, interpretation of dysrhythmias, and paramedic interventions.  
Course Schedule

EMS 50  Paramedic Skills Competency  
5.5 Units (Degree Applicable)  
Lecture: 67  Lab: 80  
Prerequisite: Admission to the Paramedic Program  
Corequisite: EMS 10, EMS 20, EMS 30, EMS 40, EMS 60  

Paramedic skills required for field operation as a paramedic and for licensing in competency-based exams.  
Course Schedule

EMS 60  EMS Theory for Paramedics  
9 Units (Degree Applicable)  
Lecture: 157  
Prerequisite: Admission to the Paramedic Program  
Corequisite: EMS 10, EMS 20, EMS 30, EMS 40, and EMS 50  

Paramedic theories, principles, and practices including assessment skills, care of the sick and injured at a paramedic level, with applications to anatomy and physiology, pathologic processes, and mechanisms of injury.  
Course Schedule

EMS 70  Paramedic Clinical Internship  
4 Units (Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lab: 192  
Prerequisite: EMS 1  
Corequisite: EMS 60 (May have been taken previously)  

Clinical experience and application of paramedic theory and practice with an emphasis on patient assessment and utilization of paramedic skills in a hospital setting.  
Course Schedule

EMS 80  Paramedic Field Externship  
10 Units (Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lab: 480  
Prerequisite: EMS 1 and successful completion of Los Angeles County accreditation exam  
Corequisite: EMS 70 (may have been taken previously)  

Application of concepts of paramedic theory and practices, with emphasis on patient assessment and utilization of paramedic skills in a field setting on an operational paramedic unit.  
Course Schedule

Emergency Medical Technician (EMT)

EMT 90  Emergency Medical Technician  
8 Units (Degree Applicable)  
Lecture: 105  Lab: 115  
Prerequisite: EMT 90-A High school graduation or equivalent and minimum of 18 years of age  

Approved by the Los Angeles County and Emergency Medical Services (EMS) Agencies. Develops the ability to recognize the signs and symptoms of various illnesses and injuries. Teaches proper procedures of pre-hospital emergency care per local and national standards. Awards an Emergency Medical Technician (EMT) Course Completion Certificate needed to take National Registry Certifying Exam. Necessary for many jobs in emergency care and is a prerequisite for entry into a paramedic program and most fire department jobs.  
Course Schedule

EMT 90-A  Introduction to EMS System  
2 Units (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 24  Lab: 20  
Prerequisite: High school graduation or equivalent  

Prerequisite for EMT 90. Introduces concepts of the Emergency Medical Services (EMS) System, roles and responsibilities. Basic concepts of patient assessment and scene management taught. Stresses collaboration with other scene team members.  
Course Schedule
EMT 91  Emergency Medical Technician I Refresher
1.5 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 16  Lab: 16
Prerequisite: Completion of an approved California State EMT course and possession of a currently valid EMT certificate or one which has expired for no more than 20 months

Renews EMT certification. Approved by the L.A. County and State Departments of Health. Fulfills updates for Emergency Medical Technician personnel every two years in order to maintain eligibility for employment in an emergency response agency and to keep certification valid. Course covers all required material and current changes/updates in pre-hospital emergency care at the EMT level. Special approval required to enroll.

Course Schedule

EDT 95  EMT for Fire Technology
8 Units (Degree Applicable)
Lecture: 100  Lab: 100
Prerequisite: Must be at least 18 years old
Advisory: FIRE 1 and FIRE 13

Designed for pre-Fire Academy students, this course is approved by the L.A. County and State EMS Agencies and prepares students to take the National Registry of EMTs certifying exam. Develops knowledge and skills needed for recognition of illnesses and injuries and emphasizes proper pre-hospital emergency care per local and national protocols. 

Course Schedule

**Engineering Design Technology (EDT)**

**EDT 16  Basic CAD and Computer Applications**
4 Units (Degree Applicable, CSU)
Lecture: 54  Lab: 54
Advisory: Eligibility for MATH 51

Basic CAD (Computer Aided Design and Drafting) and computer application in engineering and related fields (including basic word processing, spreadsheet, CAD and presentation applications).

Course Schedule

**EDT 18  Engineering CAD Applications**
4 Units (Degree Applicable, CSU)
Lecture: 54  Lab: 54
Advisory: EDT 16

Intermediate CAD for engineering, explores the 2-D and 3-D environments, 3-D parametric solid modeling.

Course Schedule

**EDT 24  Engineering CAD 3-D Solids and Surfaces**
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 71
Advisory: EDT 18

Advanced engineering CAD for developing detailed working drawings in 3D environments, incorporating 3D parametric solid modeling, bill of materials, and surface development.

Course Schedule

**EDT 26  Civil Engineering Technology and CAD**
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 71
Advisory: EDT 11 AND EDT 16

Theory of civil engineering projects with hands-on instruction in civil drawings and Computer Aided Drafting and Design (CAD) applications. Layout, topography maps, grading plans, sections, street improvements, and interpretation of surveyor's data are covered. Set of CAD drawings produced for a final portfolio.

Course Schedule

**EDT 89  Engineering Design Technology Work Experience**
1-2 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-150
Prerequisite: Application approved by department faculty and compliance with Work Experience regulations as designated in the College Catalog

Provides on-the-job experience at an approved work site which is related to classroom instruction in Engineering Design Technology. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. If this is a volunteer program on or off campus, a minimum number hours per month will be required as part of the 60 hour total.

Course Schedule

**Engineering (ENGR)**

**ENGR 1  Introduction to Engineering**
1 Unit (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18

Engineering and surveying professions including academic requirements, articulation agreements with four-year institutions, transfer, engineering study as a preparation for other careers, and academic and employment strategies. Also includes professional engineering licensure and engineering ethics. Field trips are required.

Course Schedule

**ENGR 1C  Engineering Critical Thinking**
3 Units (Not Degree Applicable, CSU, UC)
Lecture: 36  Lab: 54
Prerequisite: ENGL 1A or ENGL 1AH

A critical thinking course for science and engineering students. Analyze, criticize, and reason inductively and deductively and reach well-supported factual or judgmental conclusions. Main topics include: identifying topics for investigation, developing planning strategies, locating pertinent information, critically analyzing sources of information, testing hypotheses, synthesizing and organizing results for effective written and verbal communication. Students will complete a hands-on experience with a client-centered engineering design project to develop critical thinking skills.

Course Schedule
ENGR 6 Introduction to Engineering Programming Concepts and Methodologies
4 Units (Degree Applicable, CSU, C-ID #: ENGR 120)
Lecture: 54  Lab: 54
Prerequisite: Math 160

Fundamental concepts of procedure-oriented programming, associated abstraction mechanisms and design processes, interface of software with the physical world, use of sensors, and application of numerical techniques.
Course Schedule

ENGR 7 Programming Applications for Engineers
4 Units (Degree Applicable, CSU, UC, C-ID #: ENGR 220)
Lecture: 54  Lab: 54
Prerequisite: Math 180

Engineering computation using MATLAB and Simulink. Topics include matrix computation, statistical analysis, graphics, and numerical methods. Common examples and applications of physics and engineering are used throughout the course.
Course Schedule

ENGR 8 Properties of Materials
4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: (CHEM 40 or CHEM 50) and (PHYS 4A or PHYS 2AG)

Mechanical, electrical, magnetic, optical and thermal properties of engineering materials and their relation to the materials’ internal structure. Atomic structure and bonding, crystalline structures, phase and phase diagrams, metals; polymers, ceramics, composites, mechanical deformation and fracture, structural control and influence of properties, materials naming and designating systems, corrosion process, lasers, semiconductors and electronic packaging materials.
Course Schedule

ENGR 18 Introduction to Engineering Graphics
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54

Fundamental engineering graphics and problem solving techniques. Skills in freehand and instrument drawing are developed and applied to the solution of problems. Orthographic, isometric and oblique drawings.
Course Schedule

ENGR 24 Engineering Graphics
4 Units (Degree Applicable, CSU, UC)
Lecture: 36  Lab: 108
Prerequisite: MATH 150 and (ENGR 18 or eligibility for ENGR 24)
Advisory: CISB 15

2D and 3D Computer-aided design (CAD) for engineering students. The principles of engineering drawing and sketching for mechanical design, the use of computer graphics and solid modeling in design representation of 3D objects, assembly and simulation as well as ASME standards on geometric dimensioning and tolerances.
Course Schedule

ENGR 40 Statics
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: PHYS 4A

Vector approach to static equilibrium of rigid bodies, forces, couples in two- and three-dimensional space. Application of equilibrium principles to trusses, frames and machines. Calculation of center of mass and centroid. Friction, moment of inertia, distributed and concentrated loads. Forces in cables and beams. Fluid statics. Introduction to virtual work.
Course Schedule

ENGR 41 Dynamics
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: ENGR 40

Vector approach to classical mechanics including absolute and relative motion of particles and rigid bodies in translational and rotational motion. Instantaneous center of rotation. Application of Newton’s Second Law, work-energy and impulse-momentum methods, and introduction to mechanical vibrations.
Course Schedule

ENGR 42 Mechanics of Materials
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: ENGR 40

Mechanics of deformable bodies subjected to axial, torsional, shearing, and bending loads. Includes combined stresses, statically indeterminate structures, deflection and stress analysis of beams, stability of columns, strain energy methods, and design of pressure vessels and structures.
Course Schedule

ENGR 44 Electrical Engineering
4 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 54
Prerequisite: PHYS 4B

Electrical circuit analysis including applications of Kirchoff’s Laws and Thevenin’s Theorems to DC and AC circuits. Fundamental principles including steady state and transient circuit response; complex impedance and admittance, Fourier and Laplace transforms and three-phase circuits. Application of fundamental circuit principles to operational amplifier and transistor circuits.
Course Schedule

ENGR 50A Robotics Team Project Development
2 Units (Degree Applicable, CSU)
(May be taken four times for credit)
Lab: 108
Prerequisite: Instructor approval required for robotics competition team members

This course is for members of the Robotics Team. Introduces the knowledge, skills and activities needed to organize, promote and manage the design phase of a robotics competition team. Includes a survey of problem analysis, programming, mechanical design, and project management. Intended for students with an interest in robotics who need to gain experience as members of an engineering design team. Instructor approval required. Off-campus competition required.
Course Schedule
In order to offer selected students recognition for their academic interests and ability and the opportunity to explore their disciplines to greater depth, the various departments from time to time offer special projects courses. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration. Student must have instructor’s authorization before enrolling in this class. Students who repeat this course will meet with the instructor and make individual contracts of a more advanced nature to ensure that proficiencies are enhanced.

Course Schedule

**English: Composition (ENGL)**

**ENGL 1A Freshman Composition**
4 Units (Degree Applicable, CSU, UC, C-ID #: ENGL 100)
Lecture: 72
Prerequisite: ENGL 68 or satisfactory score on the English Placement Test
Develops effective expository writing skills and investigates the principles and methods of composition as applied to the writing of essays and the research paper. Emphasizes critical reading of academic material.

Course Schedule

**ENGL 1AH Freshman Composition - Honors**
4 Units (Degree Applicable, CSU, UC, C-ID #: ENGL 100)
Lecture: 72
Prerequisite: Acceptance into the Honors Program
Develops effective expository writing skills and investigates the principles and methods of composition as applied to the writing of essays and the research paper. Emphasizes critical reading of academic material. An honors course designed to provide an enriched experience. Students may not receive credit for both ENGL 1A and ENGL 1AH.

Course Schedule

**ENGL 1B English - Introduction to Literary Types**
3 Units (Degree Applicable, CSU, UC, C-ID #: ENGL 120)
Lecture: 54
Prerequisite: ENGL 1A or ENGL 1AH
Critical, oral, and written evaluation, analysis, and interpretation of short and long fiction, poetry, and drama. Develops a foundation for personal, cultural, and intellectual growth.
Course Schedule

**ENGL 1BH English - Introduction to Literary Types - Honors**
3 Units (Degree Applicable, CSU, UC, C-ID #: ENGL 120)
Lecture: 54
Prerequisite: ENGL 1A or ENGL 1AH and acceptance into the Honors Program
Critical, oral, and written evaluation, analysis and interpretation of short and long fiction, poetry, and drama. Develops a foundation for personal, cultural, and intellectual growth. An honors course designed to provide an enriched experience. May not receive credit for both ENGL 1B and ENGL 1BH.

Course Schedule

**ENGL 1C Critical Thinking and Writing**
4 Units (Degree Applicable, CSU, UC, C-ID #: ENGL 105)
Lecture: 72
Prerequisite: ENGL 1A or ENGL 1AH
Develops critical thinking, reading, and writing skills beyond the level achieved in ENGL 1A. Increases the student's capacity for logical analysis and argumentative writing.

Course Schedule

**ENGL 1CH Critical Thinking and Writing - Honors**
4 Units (Degree Applicable, CSU, UC, C-ID #: ENGL 105)
Lecture: 72
Prerequisite: ENGL 1A or ENGL 1AH and acceptance into the Honors Program
Develops critical thinking, reading, and writing skills. Focuses on logical analysis and argumentative writing. An honors course designed to provide an enriched experience. May not receive credit for both ENGL 1C and ENGL 1CH.

Course Schedule

**ENGL 8A Creative Writing - Fiction**
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: ENGL 1A or ENGL 1AH
Elements, processes, and techniques of fiction writing. Includes genre, setting, point of view, character development, plot development, description, and dialogue with an emphasis on student development as a writer of fiction through practice and discussion.

Course Schedule

**ENGL 8B Creative Writing - Poetry**
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: ENGL 1A or ENGL 1AH
Emphasizes the student's development as a poet.

Course Schedule
ENGL 8C Creative Writing - Novel
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: ENGL 8A

Elements, processes, and techniques of novel writing. Includes genre, setting, point of view, character development, plot development, description, and dialogue with an emphasis on student development as a writer of novels through practice and discussion.
Course Schedule

ENGL 8D Creative Writing - Poetry Collection
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: ENGL 8B

Elements, processes, and techniques for creating and writing poetry collections. Includes theme, imagery, line breaks, diction, and prosody, with an emphasis on student development as a creator of poetry collections through practice, writing, and discussion.
Course Schedule

ENGL 8E Creative Writing - Memoir
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: English 1A

Analysis and writing of memoirs including stylistic and syntactic forms and composition strategies used when writing memoir.
Course Schedule

ENGL 8F Creative Writing - Nonfiction
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: ENGL 1A

Analysis and writing of creative nonfiction including stylistic and syntactic forms and composition strategies used when writing creative nonfiction.
Course Schedule

ENGL 8G Creative Writing-Memoir Collection
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: ENGL 8E

Development of memoir writing with emphasis on developing a memoir collection. Includes setting, character development, dialogue, theme, voice, laws and ethics, and publication with an emphasis of student development as a writer of a complete book length memoir collection through reading, practice and discussion.
Course Schedule

ENGL 8I Creative Writing - Nonfiction Collections
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: ENGL 8F

Elements, processes, and techniques for creating and writing creative nonfiction collections. Includes forms, theme, voice, style, with an emphasis on student development as a creator of creative nonfiction collections through reading, practice, writing, and discussion.
Course Schedule

ENGL 9A Writing the Personal Journal
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

Personal exploration, development of creativity, increased comfort with the writing process, and expanded awareness of others’ lives through journal writing.
Course Schedule

ENGL 9B Expanding the Personal Journal
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: ENGL 9A

Emphasizes advanced techniques for journal writing. Students will develop techniques that allow them to turn private work into public pieces. Processes and techniques will be improved through practice and discussion.
Course Schedule

ENGL 64 Writing Effective Sentences
1 Unit (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18
Prerequisite: Eligibility for ENGL 67

Improve sentence writing skills through the analysis and application of sentence elements. Includes the identification and correction of common sentence problems, such as comma splice, fragment, and run-on.
Course Schedule

ENGL 65 Grammar Review
1 Unit (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18

Review fundamentals of English for the student who needs a practical course focusing on usage and grammar: case, agreement, verbs, verbals, fragments, shifts in construction, dangling modifiers, diction, parallelism, comma-splice, and punctuation.
Course Schedule
ENGL 66  Paragraph Writing  
1 Unit (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 18  
Analysis and writing of paragraphs. Through the process of writing, the student learns to state and support an idea about a focused topic.  
Course Schedule

ENGL 67  Writing Fundamentals  
4 Units (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Prerequisite: Satisfactory score on the English Placement Test or completion of AMLA 42W or completion of LERN 81  
Emphasizes sentence, outlining, summary, paragraph and essay skills, and critical thinking through combining reading and writing.  
Course Schedule

ENGL 68  Preparation for College Writing  
4 Units (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Prerequisite: ENGL 67 or AMLA 43W or satisfactory score on the English Placement Test  
Development of the academic essay based on critical reading of texts. Reviews paragraph structure and introduces principles of documentation. Continues to develop critical thinking through reading of and writing about increasingly complex texts.  
Course Schedule

ENGL 75  Vocabulary Building  
3 Units (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Expands students’ reading, writing and speaking vocabularies through study of the principles of word formation, emphasizing prefixes, roots, suffixes and the effective use of content clues as well as dictionaries and other reference works.  
Course Schedule

ENGL 81  Language Acquisition  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Prerequisite: ENGL 1A  
Language structure, linguistics, and language development. Explores first and second-language acquisition as it pertains to K-12 learners. Meets the Commission on Teaching Credentialing standards for Language Acquisition requirement for elementary school teaching credential.  
Course Schedule

ENGL 99  Special Projects in English  
2 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  
Prerequisite: ENGL 1A  
Offers selected students recognition for their academic interest and ability, and the opportunity to explore the discipline in greater depth. The content of this course and the methods of study vary and depend on the particular project under consideration. Instructor authorization needed prior to enrollment.  
Course Schedule

English: Literature (LIT)

LIT 1  Early American Literature  
3 Units (Degree Applicable, CSU, UC, C-ID #: ENGL 130)  
Lecture: 54  
Prerequisite: ENGL 1A  
American literature of the Seventeenth, Eighteenth, and Nineteenth Centuries. Emphasizes writers who created an American literary identity and shaped America’s cultural mythology.  
Course Schedule

LIT 2  Modern American Literature  
3 Units (Degree Applicable, CSU, UC, C-ID #: ENGL 135)  
Lecture: 54  
Prerequisite: ENGL 1A  
Emphasizes characteristic late 19th, 20th, and 21st century concerns as they relate to American literary form and content.  
Course Schedule

LIT 3  Multicultural American Literature  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 1A  
Analyzes the representative contributions of diverse groups to American literature and culture. Covering a wide spectrum of historical periods and literary genres, the course will focus on issues of ethnic identity, assimilation, acculturation, cultural pluralism, and family and gender roles in order to heighten awareness of diversity in America. Representative literature may include that of or by Black Americans, Latino/a Americans, Native Americans, Asian Americans, LGBTQ Americans, and people with differing abilities and religions.  
Course Schedule

LIT 6A  Survey of English Literature  
3 Units (Degree Applicable, CSU, UC, C-ID #: ENGL 160)  
Lecture: 54  
Prerequisite: ENGL 1A  
A chronological study of major works from Beowulf and the Anglo-Saxon period to the mid-18th century.  
Course Schedule
LIT 6B  Survey of English Literature
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: ENGL 1A

Major works from the Romantic Era through the Victorian and Modern periods to contemporary texts.

Course Schedule

LIT 10  Survey of Shakespeare
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: ENGL 1A

Shakespeare’s histories, tragedies, comedies, and selected sonnets with their historical and literary contexts, emphasizing their relevance to contemporary culture and values.

Course Schedule

LIT 11A  World Literature to 1650
3 Units (Degree Applicable, CSU, UC, C-ID #: ENGL 140)
Lecture: 54
Prerequisite: ENGL 1A

Survey of selected works derived from antiquity to 1650 from Europe, the Near and Mid East, Egypt, Asia, Greece, and Rome. The course explores the relationships between world literatures, art, society, politics, and philosophy.

Course Schedule

LIT 11B  World Literature from 1650
3 Units (Degree Applicable, CSU, UC, C-ID #: ENGL 145)
Lecture: 54
Prerequisite: ENGL 1A

LIT 11B conducts a comparative survey of selected works of literature, in English translation, originating since 1650 to the 21st century, from Europe, Asia, Africa, the Middle East, and South America. The course explores relationships between world literatures, art, culture, politics and philosophy.

Course Schedule

LIT 14  Introduction to Modern Poetry
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: ENGL 1A

Examines the significant poetry of England and America in the 20th and 21st centuries, with the major emphasis on contemporary poems.

Course Schedule

LIT 15  Introduction to Cinema
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: ENGL 1A

Explores the broad range of human experience inherent in the study of film as art. Using a number of films drawn from various genres, examines film from historical, social, technological and aesthetic perspectives.

Course Schedule

LIT 20  African American Literature
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: ENGL 1A

Surveys Eighteenth through Twenty-first Century writings of African Americans. Emphasizes the oral tradition, development of protest literature and major modern and contemporary writers such as Wright, Ellison, Baldwin, Walker, and Morrison.

Course Schedule

LIT 25  Contemporary Mexican American Literature
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: ENGL 1A

Contemporary Mexican-American literature, drama, and film. Includes discussion of the roles played by gender, religion, language, education, family, ethnic identity, and class. Also addresses application of literary tools such as symbolism, language, and theme.

Course Schedule

LIT 36  Introduction to Mythology
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: ENGL 1A

Major myths, including creation, fertility, and hero myths. Theories and approaches to these archetypal stories and the ways that they reflect and shape culture. Emphasis is on Classical myths, but myths from around the world may be included.

Course Schedule

LIT 40  Children’s Literature
3 Units (Degree Applicable, CSU, C-ID #: ENGL 180)
Lecture: 54
Prerequisite: ENGL 1A

Children’s fiction and non-fiction books from around the world. Emphasis is given to analysis and interpretation of thematic and literary elements, suitability for age group, quality of writing and illustration, award-winning books, and issues related to cultural patterns, bias and persuasiveness.

Course Schedule

LIT 46  The Bible As Literature: Old Testament
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: ENGL 1A

Considers the Bible as a collection of literary texts and applies the principles of literary analysis to the Old Testament in their historical and cultural contexts.

Course Schedule

LIT 47  The Bible As Literature: New Testament
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: ENGL 1A

Considers the Bible as a collection of literary texts and applies the principles of literary analysis to selected books of the New Testament in their historical and cultural contexts.

Course Schedule
Family & Consumer Sciences (FCS)

FCS 41 Life Management
3 Units (Degree Applicable, CSU)
Lecture: 54

Life skills for effective self-management now and in the future. Examines theories of life management including Maslow’s Hierarchy of Needs and how it can be applied to daily use of one’s resources including energy, abilities, priorities, and money. Major topics include steps in value clarification, goal setting, resource allocation, decision-making, priority management, money management, workplace management, communication skills, and healthy habits. In addition, the course explores the effect of cultural forces and future trends.
Course Schedule

FCS 51 Consumerism: The Movement, its Impact, and Issues
3 Units (Degree Applicable, CSU)
Lecture: 54

Analysis of the role of consumption in economic systems. The consumer movement past, present and future viewed as a response to economic and social conditions. Contemporary consumer issues, information sources, legislation, and protection.
Course Schedule

FCS 80 Personal Financial Planning
3 Units (Degree Applicable, CSU)
Lecture: 54

Personal and family financial planning for those who wish to understand their own finances across the lifespan and assist others in money management. Topics include financial goal setting, budgeting, consumer credit, debt management, banking functions, income taxes, home ownership, insurance, investing, and retirement planning. Students may not earn credit for both BUSA 71 and FCS 80.
Course Schedule

FCS 91 Work Experience in Family and Consumer Sciences
1-3 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-225
Prerequisite: Compliance with work experience regulations as designated in the College Catalog

Provides Family and Consumer Science majors with actual on-the-job experience in an approved work site related to classroom-based learning. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. It is recommended that the hours per week be equally distributed throughout the semester. Work experience placement is not guaranteed but assistance is provided by the Family and Consumer Sciences faculty. Instructor approval required.
Course Schedule

Fashion Merchandising & Design (FASH)

FASH 8 Introduction to Fashion
3 Units (Degree Applicable, CSU)
Lecture: 54

Fashion industry from concept to consumer, industry background, and technology. Includes design, manufacturing, distribution, sales, and promotion with emphasis on career opportunities and qualifications.
Course Schedule

FASH 9 History of Costume and Fashion
3 Units (Degree Applicable, CSU)
Lecture: 54

Survey of Western costume and fashion from antiquity to contemporary times. Emphasis is placed on style development as it relates to social, economic and political forces, and the relationship of historic styles to current fashion.
Course Schedule

FASH 10 Clothing Construction I
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54

Essentials of industry standard apparel construction techniques using a variety of machines and equipment. Students will be given instruction in single needle machine operation, industrial overlock operation, and garment assembly.
Course Schedule

FASH 12 Clothing Construction II
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54
Prerequisite: FASH 10

Advanced industry construction techniques using overlock and single needle machines.
Course Schedule

FASH 14 Dress, Culture, and Identity
3 Units (Degree Applicable, CSU)
Lecture: 54

The interrelatedness of socio-psychological, economic, cultural, and political/religious influences on dress, adornment, and fashion in historical perspective. Includes cross-cultural analysis of Western and non-Western dress.
Course Schedule

FASH 15 Aesthetic Design in Fashion
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: FASH 25

Design principles and influences in apparel selection and fashion design. Projects applying design elements and principles using computer-aided design (CAD) software.
Course Schedule
FASH 17  Textiles
3 Units (Degree Applicable, CSU, UC)
Lecture: 54

Manufacturing of textiles and fabrics and the factors that determine the suitability for end use. Topics include natural and synthetic fibers, yarns, fabric construction, dyes, finishes, legislation, and care. Emphasis is on selection criteria for textile product design and recent developments in the textile field.
Course Schedule

FASH 21  Patternmaking I
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Prerequisite: FASH 10

Theory and application of basic flat patternmaking techniques to create garment designs using industry standards. By means of dart and seam manipulation, patterns will be created, constructed and fitted.
Course Schedule

FASH 22  Fashion Design By Draping
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: FASH 10
Advisory: FASH 21

Three dimensional dress design through draping fabrics directly to a dress form to create original designs and patterns to interpret fashion illustrations and technical flats.
Course Schedule

FASH 23  Patternmaking II
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: FASH 21 and FASH 25

Intermediate pattern drafting and flat patternmaking, with an introduction to the grading of patterns and technical packages. Development of patternmaking skills to include drafting flat patterns from measurements and creating advanced sleeves and collars. Students apply patternmaking theories to create ready-to-wear sportswear designs for misses and women’s wear.
Course Schedule

FASH 24  Fashion Patternmaking by Computer
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: FASH 21

Industrial fashion patternmaking and grading using Gerber computer-aided design (CAD) technology. Exploration of drawing techniques, pattern development, flat pattern manipulation and the sizing and grading of patterns.
Course Schedule

FASH 25  Fashion Computer-Assisted Drawing
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Advisory: FASH 10

Course Schedule

FASH 30  Fashion Design and Product Development I
3 Units (Degree Applicable)
Lecture: 54
Advisory: FASH 15 and FASH 8

Overview of the global environment for product development for fashion. Applies the concepts and methods by which retailers create special store-branded merchandise for targeted customer segments. Students will develop financial and design goals, create product concept and line-boards, and evaluate the aesthetic and commercial results.
Course Schedule

FASH 59  Fashion Retailing
3 Units (Degree Applicable, CSU)
Lecture: 54

Principles that focus on the fashion segment of the retailing industry and the merchandising of fashion products. Includes an overview of fashion retailing, on site environments, online fashion stores, and retail management.
Course Schedule

FASH 62  Retail Buying and Merchandising
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: MATH 51

Principles and practices used in the retail buying and merchandising environment. This course emphasizes the buyer’s role in merchandising management, pricing strategies, promotion, retail formulas, and costing calculations.
Course Schedule

FASH 63  Fashion Promotion
3 Units (Degree Applicable, CSU)
Lecture: 54

Principles and techniques of advertising and promoting apparel wholesale and retail products. Emphasis placed on promotional mix, trend and forecast research, branding, special events, integrated marketing, promotional media, and communication strategy.
Course Schedule

FASH 66  Visual Merchandising Display
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Prerequisite: FASH 25 or ARTC 140

Design principles, color theory, space and lighting in relation to visual merchandising display areas and interior design of stores using various applications of computer graphics programs.
Course Schedule
FASH 81  Work Experience in Fashion Merchandising and Retail
1-3 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-225
Prerequisite: FASH 8

Provides fashion merchandising students with actual on-the-job experience in an approved work site which is related to classroom-based learning. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester in apparel merchandising, buying and/or retail business required for each one unit of credit. Students are responsible for securing their own internships and must be ready for the first week of class. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule

Fire Technology (FIRE)

FIRE 1  Fire Protection Organization
3 Units (Degree Applicable, CSU)
Lecture: 54

Careers in fire protection and related fields, history of fire protection, fire loss analysis, and public, quasi-public, and private fire protection services. Also includes specific fire protection functions and fire behavior, suppression, and extinguishment.

Course Schedule

FIRE 2  Fire Prevention Technology
3 Units (Degree Applicable, CSU)
Lecture: 54

History of fire prevention, including codes, identification (ID) and correction of hazards, investigation, and public safety education.

Course Schedule

FIRE 3  Fire Protection Equipment and Systems
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: FIRE 1

Portable fire extinguishing equipment, sprinkler and standpipe systems, protection systems for special hazards, fire alarm and detection systems, maintenance, design and operation of sprinkler systems, water supply, pump, tanks, and connections.

Course Schedule

FIRE 4  Building Construction for Fire Protection
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: FIRE 1

Building construction and fire code safety effects on pre-planning, engineering, inspections, fire ground operations, fire and building codes relationships.

Course Schedule

FIRE 5  Fire Behavior and Combustion
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: FIRE 1

Theory of how and why fires start, spread and are controlled; in depth study of fire chemistry and physics, characteristics of materials, extinguishing of materials, extinguishing agents and fire control techniques.

Course Schedule

FIRE 6  Hazardous Materials/ICS
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: FIRE 1

Hazardous chemicals, their physical properties, use in industry, characteristics when involved in spills, fire, and accidents. Information regarding emergency procedures, legal requirements, compliance to regulations, health effects and treatment, and protocols that meet Occupational Safety and Health Administration (OSHA) requirements.

Course Schedule

FIRE 7  Fire Fighting Tactics and Strategy
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: FIRE 1 or equivalent taken prior

Principles of fire control through utilization of staff, equipment and extinguishing agents, fire command and control procedures, understanding types of building construction as they relate to fire control, review of fire chemistry, pre-fire planning, organized approach to decision making on the fire scene, and basic firefighting strategies and tactics.

Course Schedule

FIRE 8  Fire Company Organization and Management
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: FIRE 1

Fire department company organization, management, leadership, company officer responsibilities, personnel issues, administration, communication, firefighter safety and wellness, firefighting capability, records, and reports.

Course Schedule

FIRE 9  Fire Hydraulics
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: FIRE 1 or equivalent taken prior and eligibility for MATH 51

Mathematics, hydraulic laws, and formulas as applied to fire service. Application of formulas and mental calculation to hydraulic problems, water supply problems, and underwriter requirements for pumps.

Course Schedule
FIRE 10 Arson and Fire Investigation
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: FIRE 1

Cause, origin, arson, incendiaries, related laws and types of incendiary fires. Methods of determining fire cause, recognizing and preserving evidence, interviewing and detaining witnesses, adult and juvenile fire setters, court procedure and testimony.
Course Schedule

FIRE 11 Fire Apparatus and Equipment
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: FIRE 1 or equivalent taken prior

Mechanized equipment operated by fire service personnel and regulations pertaining to their use. Includes driving laws, driving techniques, construction and operation of pumping engines, ladder trucks, aerial platforms, specialized equipment, and apparatus maintenance.
Course Schedule

FIRE 12 Wildland Fire Control
4.5 Units (Degree Applicable, CSU)
Lecture: 65  Lab: 14
Advisory: Eligibility for ENGL 68

Addresses wildland fire behavior, safety considerations, strategy, tactics, and operational differences within the wildland urban interface. Field trip required.
Course Schedule

FIRE 13 Principles of Fire and Emergency Services Safety and Survival
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: FIRE 1

Fire Technology principles. History of the National Firefighter Life Safety Initiative and need for cultural and behavioral change. This course meets the National Fire and Emergency Services Higher Education objectives as it pertains to firefighter safety and survival techniques used in today's fire service.
Course Schedule

FIRE 86 Basic Fire Academy
14.5 Units (Degree Applicable)
Lecture: 135  Lab: 383
Prerequisite: FIRE 1 through 5 and FIRE 13 or equivalent, KIN 50, approved EMT course completion, and either KINF 51 or KINF 52 (or equivalent).
Corequisite: KINF 53

Standard fire department apparatus and equipment, salvage covers and fire extinguishment techniques in accordance with the State Board of Fire Services. Prepares students to meet manipulative skills standards established by the local fire agencies, associations and unions.
Course Schedule

FIRE 90 Fire Technology Foundation
1 Unit (Degree Applicable)
Lecture: 18
Advisory: FIRE 1

Introduction to fire technology, including fire behavior, fire service safety, and fire science.
Course Schedule

FIRE 91 Fire Academy Ladder Orientation
1 Unit (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 8  Lab: 32

Intensive training in ladder manipulation to prepare students for Fire Academy and physical fitness tests given by the fire departments.
Course Schedule

FIRE 93 Firefighter 1 Skills Review and Testing
1 Unit (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 4  Lab: 36
Prerequisite: FIRE-86 Basic Fire Academy course completion

Review of skills learned in the basic fire academy in accordance with the State Fire Marshal Firefighter 1 curriculum. This course also provides the student the opportunity to take the National Capstone tests for International Fire Service Accreditation Congress (IFSAC) and National Board on Fire Services Professional Qualifications (Pro Board) certification. Successful completion of this course would provide the student with the opportunity to apply for employment outside the state of California with those states that offer reciprocity.
Course Schedule

FIRE 96 Work Experience Fire Science
1-4 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-300
Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog

Work experience in fire service at an approved work site which is related to classroom instruction. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. It is recommended that the hours per week be equally distributed throughout the semester. This course is available to students achieving a minimum of 12 units in fire service.
Course Schedule

FIRE 100 Company Officer 2C: Fire Inspections and Investigations
1.5 Units (Degree Applicable)
Lecture: 33  Lab: 7

Company Officer's role in fire prevention and investigation, the relationship between life safety and building construction, the elements of a quality company inspection program, determination of origin and cause of fire scene and how to address complex hazards encountered during an inspection.
Course Schedule
FIRE 101  Company Officer 2D  All Risk Command Operations
1.5 Units (Degree Applicable)
Lecture: 20  Lab: 20
Prerequisite: Fire Academy Course Completion Certificate and I-200 online certificate and Hazardous Material Incident Commander (CSTI) Certification

Principles of command for the Company Officer including the development of incident priorities, strategy, tactics, safety, and the risk management process. An overview of Company Officer pre- and post-incident planning considerations, and crew roles and responsibilities. Each student will have the opportunity to gain experience through structure fire incident simulations and role play.

Course Schedule

FIRE 102  Company Officer 2B  General Administrative Functions
1 Unit (Degree Applicable)
Lecture: 15  Lab: 5

Company Officer 2B general administrative functions and the implementation of department policies and procedures. Addresses the fire department’s role, image, and mission to the public.

Course Schedule

FIRE 103  Company Officer 2E  Wildland Incident Operations
1.5 Units (Degree Applicable)
Lecture: 24  Lab: 16
Prerequisite: Fire Academy Course Completion Certificate and FIRE 101 and S-290 (classroom delivery only)

Principles of command in the wildland urban interface environment. Overview of the concepts of command safety and the risk management process, personnel qualifications, preincident planning considerations, command considerations at wildland incidents, fire behavior forecasting, firefighting limitations, key points from historic fires, the challenges of local conditions, and public expectations.

Course Schedule

FIRE 104  Instructional Methodology
1.5 Units (Degree Applicable)
Lecture: 24  Lab: 16

This course is part of the Company Officer Certification track for the California State Fire Marshal. Methods and techniques for training in accordance with the latest concepts in career education; selecting, adapting, organizing, and using instructional materials appropriate for teaching cognitive lessons; criteria and methods to evaluate teaching and learning efficiency; and an opportunity to apply major principles of learning through teaching demonstrations.

Course Schedule

FIRE 107  Company Officer 2A: Human Resource Management for Company Officers
1.5 Units (Degree Applicable)
Lecture: 33  Lab: 7

Company Officer 2A Human Resource Management for Company Officers course prepares or enhances the ability of the first line supervisor to supervise subordinates through the use of human resource management skills to accomplish assignment, evaluate member performance, and integrate health and safety plans, policies, and procedures into daily activities as well as the emergency scene.

Course Schedule

FIRE 108  ICS 300: Advance Incident Command
1 Unit (Degree Applicable)
Lecture: 16  Lab: 8
Prerequisite: ICS 100 and ICS 200 online FEMA certificates

ICS 300 is part of the State Fire Marshal Officer Certification track and intended for persons serving as command staff, section chiefs, strike team leaders, task force leaders, unit leaders, division/group supervisors, branch directors, and multi-agency coordination system/emergency operations center staff. Topics include Incident Command System (ICS) staffing and organization, transfer of command, unified command functions in a multi-jurisdictional or multi-agency incident, ICS forms, resource management, interagency mission planning and procurement.

Course Schedule

French (FRCH)

FRCH 1  Elementary French
4 Units (Degree Applicable, CSU, UC)
Lecture: 72

Beginning course for students without prior exposure to French. Begins to develop the ability to converse, read and write in French. Emphasis is on oral proficiency. Includes the study of principles of language learning, pronunciation, basic vocabulary and grammatical structures. Extensive exposure to the cultures of French-speaking countries.

Course Schedule

FRCH 2  Continuing Elementary French
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: FRCH 1 or equivalent

Further development of conversational, reading and writing skills in French, with emphasis on communicative skills, expansion of vocabulary and understanding of structure. Extensive exploration and analysis of the cultures of French-speaking countries.

Course Schedule

FRCH 3  Intermediate French
4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: FRCH 2 or equivalent

Expansion of vocabulary and structural components. Further development of communicative proficiency with increasing emphasis on reading and writing. Extensive exposure to culture from France and other French-speaking countries.

Course Schedule

FRCH 4  Continuing Intermediate French
4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: FRCH 3

Continued development of intermediate-level proficiency in French. Increasing emphasis on reading and writing. Extensive exposure to cultural elements such as art, music, film, and history from France and other French-speaking countries.

Course Schedule
FRCH 53 Intermediate Conversational French  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: FRCH 2  
Intermediate level fluency through expansion of vocabulary and practical use of language.  
Course Schedule

FRCH 54 Continuing Intermediate Conversational French  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: FRCH 3 or FRCH 53 or equivalent  
Continuing to intermediate fluency through further expansion of vocabulary and practical use of language.  
Course Schedule

FRCH 60 French Culture Through Cinema  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
French culture and history as presented in classic and contemporary French films. Analysis of characters and political, social and artistic movements in France and other Francophone countries as reflected in the works of French-speaking film directors and writers. Lectures and class discussions conducted in English. All films with English subtitles.  
Course Schedule

Geography (GEOG)

GEOG 1 Elements of Physical Geography  
3 Units (Degree Applicable, CSU, UC, C-ID #: GEOG 110)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  
Study of the natural processes creating the earth's physical environments with emphasis on the inter-relationships of natural processes and systems; general atmospheric circulation, earth-sun relationships, oceanic circulation, water and energy budgets, plate tectonics, and the shaping of the physical landscape.  
Course Schedule

GEOG 1H Elements of Physical Geography - Honors  
3 Units (Degree Applicable, CSU, UC, C-ID #: GEOG 110)  
Lecture: 54  
Prerequisite: Acceptance into the Honors Program  
Study of the natural processes creating the earth's physical environments with emphasis on the inter-relationships of natural processes and systems; general atmospheric circulation, earth-sun relationships, oceanic circulation, water and energy budgets, plate tectonics, and the shaping of the physical landscape. An honors course designed to provide an enriched experience. Students may not receive credit for both GEOG 1 and GEOG 1H.  
Course Schedule

GEOG 1L Physical Geography Laboratory  
1 Unit (Degree Applicable, CSU, UC, C-ID #: GEOG 111)  
Lab: 54  
Corequisite: GEOG 1 or GEOG 1H (May have been taken previously)  
Advisory: MATH 50  
Geographical observations, experiments, and demonstrations in a laboratory setting to explore natural earth processes and systems.  
Course Schedule

GEOG 1LH Physical Geography Laboratory - Honors  
1 Unit (Degree Applicable, CSU, UC, C-ID #: GEOG 111)  
Lab: 54  
Prerequisite: Acceptance into the Honors Program  
Corequisite: GEOG 1 or GEOG 1H (May have been taken previously)  
Advisory: MATH 50  
Geographical observations, experiments, and demonstrations in a laboratory setting to explore natural earth processes and systems. An honors course designed to provide an enriched experience. Students may not receive credit for both GEOG 1L and GEOG 1LH.  
Course Schedule

GEOG 2 Human Geography  
3 Units (Degree Applicable, CSU, UC, C-ID #: GEOG 120)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 1A  
Human geography with emphasis on critical areas of inquiry and research. Focus on the interconnections of place and process in several sites around the globe; comprehension of important terms and concepts; and literacy in the geography of place names and in world regional understanding.  
Course Schedule

GEOG 2H Human Geography - Honors  
3 Units (Degree Applicable, CSU, UC, C-ID #: GEOG 120)  
Lecture: 54  
Prerequisite: Acceptance into the Honors Program  
Human geography with emphasis on critical areas of inquiry and research. Focus on the interconnections of place and process in several sites around the globe; comprehension of important terms and concepts; and literacy in the geography of place names and in world regional understanding. An honors course designed to provide an enriched experience. Students may not receive credit for both GEOG 2 and GEOG 2H.  
Course Schedule

GEOG 5 World Regional Geography  
3 Units (Degree Applicable, CSU, UC, C-ID #: GEOG 120)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  
Developmental study of the world's regions, addressing the major regions of the world in terms of population, resources, economic development, physical environment, and geographic problems.  
Course Schedule
GEOG 8 The Urban World
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Geographical analysis of past and current patterns of world urbanization. Emphasis is on city origins, growth, development, and current problems. Off-campus assignments may be required.
Course Schedule

GEOG 10 Introduction to Geographic Information Systems
3 Units (Degree Applicable, CSU, UC, C-ID #: GEOG 155)
Lecture: 36 Lab: 54
Advisory: Eligibility for ENGL 68
Principles, theory and operations of geographic information systems (GIS), including geospatial data models, analytical functions, data quality, map design and visual communication, and social and environmental applications of GIS.
Course Schedule

GEOG 30 Geography of California
3 Units (Degree Applicable, CSU, UC, C-ID #: GEOG 140)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A
Thematic approach to issues, processes, and topics relevant to the study of California. Includes an examination of the physical processes that shape the landscapes of California, the interaction of humans with these physical processes (particularly the importance of water), and the cultural and social landscapes that have evolved as a result of this human-environment interface. A field trip may be required.
Course Schedule

GEOG 30H Geography of California - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: GEOG 140)
Lecture: 54
Prerequisite: Acceptance into the Honors Program
Thematic approach to issues, processes, and topics relevant to the study of California. Includes an examination of the physical processes that shape the landscapes of California, the interaction of humans with these physical processes (particularly the importance of water), and the cultural and social landscapes that have evolved as a result of this human-environment interface. A field trip may be required. An honors course designed to provide an enriched experience. Students may not receive credit for both GEOG 30 and GEOG 30H.
Course Schedule

GEOG 99 Special Projects in Geography
2 Units (Degree Applicable, CSU)
Lecture: 36
Offers students recognition for their academic interests in geography and the opportunity to explore the discipline of geography in greater depth. The content and methods of the course vary from semester to semester depending on the particular project under consideration.
Course Schedule

Geology (GEOL)

GEOL 1 Physical Geology
4 Units (Degree Applicable, CSU, UC)
Lecture: 54 Lab: 54
Prerequisite: Eligibility for MATH 51
Minerals, rocks, earthquakes, volcanoes, and landscapes are presented within a framework of plate tectonics operating in concert with atmospheric and oceanic processes. A required course for students entering geoscience majors. May be taken by non-majors as a transferable physical science plus lab. Required field trips may involve overnight camping.
Course Schedule

GEOL 2 Historical Geology
4 Units (Degree Applicable, CSU, UC)
Lecture: 54 Lab: 54
Prerequisite: GEOL 1 or GEOL 8L
An Earth systems approach applied to tracing the tectonic, biologic, and climatic development of Earth, with focus on North America, through geologic time. Study of Earth history using geologic maps, cross-sections, minerals, rocks, and fossils and integrating basic geological field methods. Required field trips may involve overnight camping.
Course Schedule

GEOL 7 Geology of California
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Natural provinces of California, namely their mineral, rock, and petroleum resources, volcanoes and earthquakes, landscapes, and geologic history as influenced by plate tectonic and surface processes. Field trips are required and may involve overnight camping.
Course Schedule

GEOL 8 Earth Science
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Fundamentals of geology, oceanography, meteorology, and astronomy. The companion Earth Science laboratory (GEOL 8L) is recommended for students needing a lab to transfer to a 4-year college/university. Field trips are required.
Course Schedule

GEOL 8H Earth Science - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Acceptance into the Honors Program
An honors course designed to provide an enriched experience. Fundamentals of geology, oceanography, meteorology, and astronomy. The companion Earth Science laboratory (GEOL 8L) is recommended for students needing a lab to transfer to a 4-year college or university. Field trips are required. Students may not receive credit for both GEOL 8 and GEOL 8H.
Course Schedule
GEOL 8L  Earth Science Laboratory  
1 Unit (Degree Applicable, CSU, UC) 
Lab: 54 
Corequisite: GEOL 8 or GEOL 8H (May have been taken previously) 

Laboratory applications and problem-solving in geology, oceanography, meteorology, and astronomy. Recommended for students needing a lab to transfer to a 4-year college/university. 

Course Schedule 

GEOL 9  Environmental Geology  
3 Units (Degree Applicable, CSU, UC) 
Lecture: 54 
Advisory: ENGL 1A 

Human interactions with the geological environment for non-science majors. Relevant aspects of the geological environment and the problems currently caused by humans as they use the earth and its resources. Geologic hazards, including earthquakes, volcanoes, landslides, floods, subsidence. Emphasis on geological viewpoints concerning waste disposal, pollution, geothermal energy, fossil fuels, and mining. Geologic practices related to sound land management, conservation of resources, and protection of the environment. Field trips required. 

Course Schedule 

GEOL 10  Natural Disasters  
3 Units (Degree Applicable, CSU, UC) 
Lecture: 54 

Surveys the hazards faced by humans from the natural environment. Analyzes a variety of hazards from a geological perspective. Studies the impact humans have on influencing or exacerbating natural disasters. Includes the role of government in responding to natural disasters. Field trips required. 

Course Schedule 

GEOL 24  Geologic Field Studies: Central California  
4 Units (Degree Applicable, CSU) 
(May be taken for option of letter grade or Pass/No Pass) 
Lecture: 54  Lab: 54 

Field studies of selected Central California geological provinces and surrounding areas. Overnight field trips with substantial hiking required. 

Course Schedule 

GEOL 25  Geologic Field Studies: Southern California  
4 Units (Degree Applicable, CSU) 
Lecture: 54  Lab: 54 

Field studies of selected Southern California geological provinces and surrounding areas. Overnight field trips required. Trips require significant hiking. 

Course Schedule 

GEOL 29  Special Topics in Field Geology  
3 Units (Degree Applicable, CSU) 
Lecture: 18  Lab: 108 
Advisory: GEOL 1 or GEOL 8 

Field studies of designated geologic provinces and regions. Emphasis on rock identification and interpretation of geologic histories of field areas. Extended overnight field trips, camping, and strenuous hiking required. 

Course Schedule 

GEOL 99  Special Projects in Geology  
2 Units (Degree Applicable, CSU) 
(May be taken for option of letter grade or Pass/No Pass) 
Lecture: 36 

In order to offer students the opportunity to explore their disciplines to greater depth, the various departments from time to time offer Special Projects courses. The content of each course and the methods of study vary from semester to semester, and depend on the particular project under consideration. Students must have an instructor’s authorization before enrolling in this course. 

Course Schedule 

German (GERM) 

GERM 1  Elementary German  
4 Units (Degree Applicable, CSU, UC) 
Lecture: 72 

For students with no previous German. Develops the ability to converse, read, and write in German. Emphasis on oral proficiency. Includes essentials of pronunciation, vocabulary, idioms, and grammatical structures along with an introduction to Germanic culture. 

Course Schedule 

GERM 2  Continuing Elementary German  
4 Units (Degree Applicable, CSU, UC) 
Lecture: 72 
Prerequisite: GERM 1 

Further development of conversational reading and writing skills in German with emphasis on communication skills, expansion of vocabulary, and understanding of structure. Further study of Germanic culture. 

Course Schedule 

GERM 3  Intermediate German  
4 Units (Degree Applicable, CSU, UC) 
(May be taken for option of letter grade or Pass/No Pass) 
Lecture: 72 
Prerequisite: GERM 2 

Communicative proficiency in German and exploration of Germanic culture. Further study and review of grammar and expansion of vocabulary. Increasing emphasis on reading and writing in German. 

Course Schedule 

History (HIST) 

HIST 1  History of the United States  
3 Units (Degree Applicable, CSU, UC) 
Lecture: 54 
Prerequisite: Eligibility for ENGL 68 

History of the United States from Native American and colonial times to the present. Designed for transfer students who need a one-semester course in United States history to meet general education requirements. History and social science majors should take History 7 and 8. Satisfies the requirement for a course in American history, including the study of American institutions and ideals as required by Title 5 of the California Administrative Code. 

Course Schedule
HIST 3 World History: Prehistoric to Early Modern
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

Human societies from their origins to the Early Modern period from a global and comparative perspective including social, political, economic, and cultural institutions and changes.

Course Schedule

HIST 3H World History: Prehistoric to Early Modern - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Human societies from their origins to the Early Modern period from a global and comparative perspective including social, political, economic, and cultural institutions and changes. An honors course designed to provide an enriched experience. Students may not receive credit for both HIST 3 and HIST 3H.

Course Schedule

HIST 4 World History: Early Modern to the Present
3 Units (Degree Applicable, CSU, UC, C-ID #: HIST 160)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

Social, political, economic, and cultural changes during the modern period from a global and comparative perspective.

Course Schedule

HIST 4H World History: Early Modern to the Present - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: HIST 160)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Social, political, economic, and cultural change during the modern period from a global and comparative perspective. Includes extensive reading and writing assignments. Students may not receive credit for both HIST 4 and HIST 4H.

Course Schedule

HIST 7 History of the United States to 1877
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

Survey of American history from Native American origins through post-Civil War Reconstruction with an encompassing approach to the United States and its major ethnic and social groups. Explores the influence of the geography and environment of North America and the ethnic, social, and religious complexity of the population. Also examines political, philosophical, and intellectual influences on the founding fathers, American political institutions, and the citizens of the country. Satisfies the requirement for a course in American history, including the study of American institutions and ideas and the Constitution of the United States as required by Title 5 of the California Administrative Code.

Course Schedule

HIST 7H History of the United States to 1877 - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Survey of American history from Native American origins through post-Civil War Reconstruction with an encompassing approach to the United States and its major ethnic and social groups. Explores the influence of the geography and environment of North America and the ethnic, social, and religious complexity of the population. Also examines political, philosophical, and intellectual influences on the founding fathers, American political institutions, and the citizens of the country. Satisfies the requirement for a course in American history, including the study of American institutions and ideas and the Constitution of the United States as required by Title 5 of the California Administrative Code. An honors course designed to provide an enriched experience. Students may not receive credit for both HIST 7 and HIST 7H.

Course Schedule

HIST 8 History of the United States from 1865
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

United States history from 1865 to the present. Examines social, economic, political, intellectual, and military themes and patterns of United States development. Designed for history, social science, or humanities majors, or for transfer students who need a year course in United States history to meet general education requirements. Satisfies the requirement for a course in American history, including the study of American institutions and ideals and the principles of State and local government as required by Title 5 of the California Administrative Code.

Course Schedule

HIST 8H History of the United States from 1865 - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

United States history from 1865 to the present. Examines social, economic, political, intellectual, and military themes and patterns of United States development. Designed for history, social science, or humanities majors, or for transfer students who need a year course in United States history to meet general education requirements. Satisfies the requirement for a course in American history, including the study of American institutions and ideals and the principles of State and local government as required by Title 5 of the California Administrative Code. An honors course designed to provide an enriched experience. Students may not receive credit for both HIST 8 and HIST 8H.

Course Schedule

HIST 10 History of Premodern Asia
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

History of East, South, and Southeast Asia from the prehistoric age to the early modern period. Emphasizes social, political, economic, and cultural changes in Asia from a regional and comparative perspective.

Course Schedule
HIST 11  History of Modern Asia  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  

History of East, South, and Southeast Asia from the early modern period to the present. Emphasizes social, political, economic, and cultural changes in Asia during the modern period from a regional and comparative perspective.  
Course Schedule

HIST 16  The Wild West - A History, 1800-1890  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  

History of the 19th Century Trans-Mississippi West (also known as the Wild West or the 19th Century American West) including significant historical, economic, and political events and personalities which make up this time period.  
Course Schedule

HIST 19  History of Mexico  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  

Cultural and social history of the Mexican people from pre-Colombian civilization to modern Mexico.  
Course Schedule

HIST 30  History of the African American 1619-1877  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  

The history of African Americans from 1619 to 1877, including historical processes and their impact on modern U.S. society. A critical analysis will be made of the contributions of African Americans to the historical development of the United States, and the transformations that have occurred as a result. Satisfies the requirement for a course in American institutions and ideals and the Constitution of the United States as required by Title 5 of the California Administrative Code.  
Course Schedule

HIST 31  History of the African American  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  

History of African Americans from the Reconstruction period to the present, including historical processes and their impact on modern U.S. society. A critical analysis will be made of the contributions of African Americans to the historical development of the United States, and the transformations that have occurred as a result. Satisfies the requirement for a course in American institutions and ideals and the Constitution of the United States as required by Title 5 of the California Administrative Code.  
Course Schedule

HIST 35  History of Africa  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  

History of Africa from prehistoric times to the present with a focus on cultural, social, political, and economic changes. Topics include ancient African societies, European colonialism, and the reemergence of independent African states in recent decades.  
Course Schedule

HIST 36  Women in American History  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  

Women's experience placed within the context of major themes of United States history, addressing issues and debates related to gender construction and identity from Colonial times to the present. Political, economic, and social currents within in the context of race, ethnicity, sexual orientation, and class are examined and analyzed. This course satisfies the requirement for a course in American history including the study of American institutions and ideals, as required by Title 5 of the California Administrative Code.  
Course Schedule

HIST 39  California History  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  

The social, intellectual, economic, and political development of California and the Pacific Coast from earliest times to the present.  
Course Schedule

HIST 40  History of the Mexican American  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  

U.S. history from colonial times to the present with a special emphasis on the role of Mexican Americans in the development of the nation. Satisfies the requirement for a course in American History, including the study of American institutions and ideals as required by Title 5 of the California Administrative Code.  
Course Schedule

HIST 44  History of Native Americans  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  

History of the United States from Colonial times to the present with a special emphasis on the role of Native Americans. Examines the role Euro-American social, political, and economic movements play in the Native American experience and the mutual relationships generated through these factors. Critically analyzes how the Native American narrative is woven into the fabric of U.S. history and is an essential component of the complete American story.  
Course Schedule
HIST 99  Special Projects in History
2 Units (Degree Applicable, CSU)
Lecture: 36
Prerequisite: Eligibility for ENGL 1A

Offers selected students recognition for their academic interests and ability and the opportunity to explore their disciplines to a greater depth, the various departments from time to time offer Special Projects courses. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration. Instructor authorization needed prior to enrollment.

Course Schedule

Histotechnology (HT)

HT 1  Introduction to Histotechnology
1 Unit (Degree Applicable)
Lecture: 18
Advisory: Eligibility for ENGL 1A

The role of histotechnicians in preparation and analysis of tissues samples for diagnostic and research purposes. Internet resources, support organizations and periodical references for histotechnicians, as well as regulatory agencies. Set up of an educational plan and portfolio to be used throughout the program.

Course Schedule

HT 2  Scientific Basics for Histotechnicians
3 Units (Degree Applicable)
Lecture: 54
Advisory: CHEM 10 and Eligibility for ENGL 1A

General laboratory issues including general laboratory protocols (GLP’s), safety, ethics, and terminology relative to the preparation of tissue samples.

Course Schedule

HT 10  Histology
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: ANAT 35

Microscopy, cell structure, cell reproduction, and staining. Identification of tissues, organs, and special microstructures, and their detailed morphology. Involves distinguishing normal features from pathological conditions.

Course Schedule

HT 12  Beginning Histotechniques
5 Units (Degree Applicable)
Lecture: 54  Lab: 108
Prerequisite: HT 1 and HT 2
Advisory: MICR 22

Theory and practical applications and skill-building in tissue fixation, processing, embedding, sectioning, microtomy, hematoxylin-eosin staining (H&E), and microorganism staining. Quality control as it relates to routine histological techniques and equipment.

Course Schedule

HT 14  Advanced Histotechniques
5 Units (Degree Applicable)
Lecture: 54  Lab: 108
Prerequisite: HT 12

Practical applications of special stains for carbohydrates, amyloid, connective tissues, muscle and nervous tissues, including silver stains. Introduction to frozen sections, cytology preparation, and microwave technology. Field trip required.

Course Schedule

HT 16  Histochemistry and Immunohistochemistry
4 Units (Degree Applicable)
Lecture: 54  Lab: 54
Prerequisite: HT 10 and HT 12

Practical applications of enzyme and immunological reactions as they relate to tissue staining. Field trip required.

Course Schedule

HT 17  Work Experience in Histotechnology
1-4 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-300
Prerequisite: HT 12 and compliance with Work Experience regulations as designated in the College Catalog

Provides histotechnology students with actual on-the-job experience in an approved work setting which is related to classroom instruction. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. It is recommended that the hours per week be equally distributed throughout the semester. Students who repeat this course will improve skills through further instruction and practice. Placement by Program Director.

Course Schedule

Hospitality & Restaurant Management (HRM)

HRM 51  Introduction to Hospitality
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Hospitality industry segments and types of operations with an emphasis on career opportunities. Includes an overview of: tourism, lodging, restaurants, managed services, gaming, recreation, event management, leadership, and marketing.

Course Schedule

HRM 52  Food Safety and Sanitation
1.5 Units (Degree Applicable, CSU)
Lecture: 27
Prerequisite: Eligibility for ENGL 68

Principles of food safety and sanitation in the food service industry. Emphasis on the role of management in creating and implementing a culture of applied food safety practices within the work place. Students must pass the ServSafe Food Protection Manager Certification exam to get credit for this course.

Course Schedule
HRM 53  Dining Room Service Management  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Skills and knowledge needed for all aspects of dining room service. Exploration of the various styles of service. Table setting styles, buffet set-ups, wine and beverage service, and service as a sales tool are covered. Safety of both customer and staff are discussed. Field trip required.  
Course Schedule  

HRM 54  Basic Cooking Techniques  
3 Units (Degree Applicable, CSU)  
Lecture: 36  Lab: 54  
Prerequisite: HRM 52  
Professional cooking, tasting, and evaluating techniques for commercial operations. Emphasis on identification and use of proper equipment and ingredients in the production of: stocks, sauces, soups, salads, dressing, meats, poultry, fish, vegetables, starch, and dessert. Uniform and student knife set required. Students must be ServSafe Manager Certified.  
Course Schedule  

HRM 56  Hospitality Supervision  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Human resource management procedures and skills needed to hire, train, and manage employees in the hospitality industry. Role, responsibilities, and legal issues related to supervision. Application of management techniques including: effective communication, recruitment, selection, training, coaching, team building, performance evaluation, discipline, and conflict management.  
Course Schedule  

HRM 57  Hospitality Cost Control  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Corequisite: HRM 51 (May have been taken previously)  
Analyzing and managing: food, beverage, labor, and other costs within a hospitality operation. Emphasis on problem solving, applying cost control techniques to maximize profits while managing expenses. Topics include: establishing standards, cost-volume-profit analysis, forecasting, purchasing and storage controls, menu costing and pricing, theft prevention and labor control.  
Course Schedule  

HRM 61  Menu Planning  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Advisory: HRM 51  
Menu development, design, and analysis. Emphasis on demographics and market research, facility assessment, costing, pricing, menu analysis, menu design and layout. Includes a practical concept-to-creation capstone project.  
Course Schedule  

HRM 62  Event Planning and Catering  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Event planning and catering with an emphasis on organizing and catering both on-site and off-site events. Includes: event types, revenue-cost analysis, menu pricing, staff coordination, organizing logistical components, client negotiation and contracts, contracting vendors, conflict resolutions, and marketing.  
Course Schedule  

HRM 64  Hospitality Financial Accounting  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Prerequisite: BUSA 11 or Eligibility for MATH 50  
Financial accounting specific to hospitality businesses. Emphasis on: bookkeeping, financial statements development and analysis, and tailoring the Uniform System of Accounting to hotels, restaurants, clubs and other food service operations.  
Course Schedule  

HRM 66  Hospitality Law  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Advisory: HRM 51  
Business law topics as they relate to the hospitality industry. Principles of negligence, civil rights, contracts, liability, rights of guests and innkeepers, and labor law are covered. Field trip required.  
Course Schedule  

HRM 70  Introduction to Lodging  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Operations in the lodging industry including: hotel organization, front office operations, reservations, registration, guest services, security, front office accounting, housekeeping, night audit, sale and marketing, planning and evaluating, revenue management, and human resources. Independent field trips required for this course.  
Course Schedule  

HRM 81  Garde Manger  
3 Units (Degree Applicable)  
Lecture: 36  Lab: 54  
Preparation and presentation of cold kitchen foods including: sauces, soups, salads, sandwiches, appetizers, hors d’oeuvres, and buffets.  
Course Schedule  

HRM 82  Baking and Pastry  
3 Units (Degree Applicable)  
Lecture: 36  Lab: 54  
Preparation of baked goods and pastries including: breads, cakes, icing, laminated pastries, cookies, pies, tarts, and plated desserts.  
Course Schedule
HRM 83  International Cuisines
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Preparation of international cuisines from Asia, Europe, the
Mediterranean, and Latin America. Emphasis will be placed on regional
dishes from: China, Japan, India, Thailand, Spain, Italy, France, Greece,
Lebanon, and Mexico.
Course Schedule

HRM 91  Hospitality Work Experience
1-4 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 75-300
Prerequisite: Compliance with Work Experience regulations as designated
in the College Catalog
Provides students with actual on-the-job experience in an approved
worksite which is related to classroom-based learning. A minimum of
75 paid or 60 non-paid clock hours per semester of supervised work is
required for each unit of credit. It is recommended that the hours per
week be equally distributed throughout the semester. Work experience
placement is not guaranteed, but assistance is provided by faculty.
Course Schedule

Humanities (HUMA)

HUMA 1  The Humanities
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68
Interdisciplinary study of the artistic, musical, literary and philosophical
accomplishments and achievements of women and men in western
society from the ancient Middle East to the present. Emphasizes creating
an awareness of human expression as it occurs in a historical and
philosophical context. Off-campus assignments may be required.
Course Schedule

Industrial Design Engineering (IDE)

IDE 110  Design Foundation-Visual Literacy
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Corequisite: IDE 120 and IDE 130
Develops visual literacy to communicate industrial design concepts,
analyze visual structures of images and objects, and decipher
manufacturing techniques used for existing products. A portfolio-based
course that explores sketching techniques for industrial design based on
formal design concepts and principles and promote an understanding
of design used for functional and aesthetic problem solving used in
industrial design.
Course Schedule

IDE 120  Introduction to CAD
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Corequisite: IDE 110 and IDE 130
Computer Aided Design (CAD) applications and design processes used
in industrial design and manufacturing. A portfolio-based course that
requires students to generate industry standard CAD drawings used for
manufacturing.
Course Schedule

IDE 130  Shop Processes
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Corequisite: IDE 110 and IDE 120
Methods and tools used for creating production prototypes, breadboards,
and mock-ups used for fabrication and manufacturing industries.
Focus is on tool and process selection, safety, and mastery of machine
operation skills and techniques.
Course Schedule

IDE 150  Design Foundations
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Corequisite: IDE 110 and IDE 120 and IDE 130
Corequisite: IDE 160 and IDE 170
Digital graphic media for industrial design used to convey complex
design and manufacturing criteria. Focuses on design solutions for
conceptual and structural problems with an emphasis on drawing
techniques, rapid visualization, color theory, and Computer Assisted
Design (CAD) techniques required for effective visual communication.
Course Schedule

IDE 160  Intermediate CAD
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Prerequisite: IDE 110 and IDE 120 and IDE 130
Corequisite: IDE 150 and IDE 170
Applications, methods, theories, and industrial design processes used
in engineering and industrial design fields. A portfolio-based course that
develops skills in sketching, communicating, constructing mock ups and
displays, prototyping, and 2D and 3D Computer Assisted Design (CAD)
parametric solid modeling.
Course Schedule

IDE 170  Introduction to Prototyping
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Prerequisite: IDE 110 and IDE 120 and IDE 130
Corequisite: IDE 150 and IDE 160
Processes and materials typically employed when creating breadboards,
proof of concept models, form studies and production-intent prototypes.
Provides hands-on experience with fabrication techniques including
related tools and machinery. Emphasis is placed how the design process
is influenced by material and manufacturing limitations.
Course Schedule
IDE 210 Advanced Media  
3 Units (Degree Applicable, CSU)  
Lecture: 36  Lab: 54  
Prerequisite: IDE 150 and IDE 160 and IDE 170  
Corequisite: IDE 220 and IDE 230  

Digital media used for designing, redesigning, and inventing industrial products. Develops illustration and conceptualization skills using media and technology such as digital project photography, 2D scanners, sketch tablets, and presentation and illustration software. Emphasis is placed on refining and completing a comprehensive portfolio.  
Course Schedule

IDE 220 Advanced CAD  
3 Units (Degree Applicable, CSU)  
Lecture: 36  Lab: 54  
Prerequisite: IDE 150 and IDE 160 and IDE 170  
Corequisite: IDE 210 and IDE 230  

Complex surface modeling in hybrid surface and solid environments using rapid modeling methods. Integrates manufacturing technologies, materials, and machine design with an emphasis on translating concepts from visualization manufacturing projects generated using computer aided manufacturing (CAM) and rapid prototyping technologies.  
Course Schedule

IDE 230 Introduction to Mechanical Principles  
3 Units (Degree Applicable, CSU)  
Lecture: 36  Lab: 54  
Prerequisite: IDE 150 and IDE 160 and IDE 170  
Corequisite: IDE 210 and IDE 220  

Mechanical devices, concepts and principles common to manufactured products and manufacturing processes. Analysis, discussion, and problem solving related to mechanical design scenarios and supported by computer aided design (CAD). Exploration of inherent strengths and weaknesses of specific devices and various design approaches. Emphasis on the way mechanical principles affect design strategies.  
Course Schedule

IDE 250 Product Design and Viability  
6 Units (Degree Applicable, CSU)  
Lecture: 54  Lab: 162  
Prerequisite: IDE 210 and IDE 220 and IDE 230  
Corequisite: IDE 270  

Product life cycle from design through manufacturing and distribution. Portfolio-based course that includes fabrication of a viable product and incorporates every stage of project management including research, graphic presentation, parts sourcing, material choices and fabrication of prototype.  
Course Schedule

IDE 270 Manufacturing Processes and Materials  
3 Units (Degree Applicable, CSU)  
Lecture: 9  Lab: 135  
Prerequisite: IDE 210 and IDE 220 and IDE 230  
Corequisite: IDE 250  

Relationships between common manufacturing processes and associated materials including advantages, limitations, and their impact on the design process. Reverse engineering and computer aided design (CAD) model construction assists with understanding common design approaches and real-world manufacturing problems and solutions.  
Course Schedule

Inspection & Estimating, Building (INSP)

INSP 17 Legal Aspects of Construction  
3 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Advisory: INSP 70 taken prior or concurrently  

Legal aspects of the construction industry involving the owner, contractor, builder or developer and design professional. Includes codes, licensing, contracts, bonds, and lien laws. May include off-campus assignments.  
Course Schedule

INSP 67 Reading Construction Drawings  
3 Units (Degree Applicable, CSU)  
Lecture: 54  

Reading construction drawings as they apply to architecture, construction, interior design, and related fields. Off-campus assignments required.  
Course Schedule

INSP 70 Elements of Construction  
3 Units (Degree Applicable, CSU)  
Lecture: 54  

Construction processes, terminology and procedures. Topics include construction careers, building systems, sustainability, quality control, management and scheduling of resources (materials, equipment, time, personnel and finance).  
Course Schedule

INSP 71 Construction Estimating  
3 Units (Degree Applicable, CSU)  
Lecture: 54  

Construction estimating and bidding procedures using contract documents, construction drawings and cost data. Estimating methods and use of estimating forms or software, including detailed quantity take-offs of building materials and labor required in building construction.  
Course Schedule
INSP 87  Fundamentals of Construction Inspection
3 Units (Degree Applicable, CSU)
Lecture: 54

Construction inspection of light frame wood construction and steel structures. Topics include vertical and horizontal loads, stress analysis, framing and structural standards of lumber and steel, metallurgy and welding.

Course Schedule

Interior Design (ID)

ID 10  Introduction to Interior Design
2 Units (Degree Applicable, CSU)
Lecture: 36

Interior design and the planning of total interior environments that meet individual, functional and environmental needs. Field trips may be required.

Course Schedule

ID 10L  Introduction to Interior Design Laboratory
1 Unit (Degree Applicable, CSU)
Lab: 54
Corequisite: ID 10 (May have been taken previously)

Application of the interior design practice and the planning of total interior environments that meet individual, functional and environmental needs. Field trips may be required.

Course Schedule

ID 12  Materials and Products for Interior Design
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Advisory: ID 10

Analysis, application, and evaluation of products and materials used in interior design. Field trips required.

Course Schedule

ID 14  History of Furniture and Decorative Arts
3 Units (Degree Applicable, CSU)
Lecture: 54

Historic development of structure, interior spaces, furniture and decorative arts throughout the world. Interior architecture is illustrated in this overview of design heritage from antiquity to present. Emphasis is placed on style development as it relates to social, economic and political influences as well as the use of materials and technology. Field trips may be required.

Course Schedule

ID 20  Color and Design Theory I
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54

Elements and principles of design and the creative process of identifying and solving interior design problems. Formal visual properties of line, shape, form, pattern, texture, and color are studied in their relationship to the organizational systems and unifying principles that create balanced designs. Portfolio pieces will be produced. Field trips may be required.

Course Schedule

ID 21  Color and Design Theory II
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Advisory: ID 20

Systematic process of designing three-dimensional objects including color theory, surface, and volume investigation for interior design. Elements include visualization, perception, presentation, expression, and site analysis of physical, contextual, and cultural aspects of design and the urban environment. Portfolio pieces will be produced. Field trips may be required.

Course Schedule

ID 22  Design Drawing for Interior Design
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54

Communication elements required to convey design ideas to building trades via the written language of design and construction documents. Graphic and drawing techniques, including interior design graphics standards, building construction fundamentals, methods of drawings, and the basics of compiling construction documentation sets. Field trips may be required.

Course Schedule

ID 23  Computer Aided Drawing for Interior Design I
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Advisory: ID 22 or ARCH 141 or ARCH 11

Computer Aided Drawing (CAD) as a communication element required to convey interior design ideas to building trades. Includes graphic and drawing techniques, interior design graphics, building construction fundamentals, methods of drawings, and construction documentation sets. Portfolio pieces will be produced. Field trips may be required.

Course Schedule

ID 25  Space Planning for Interior Design I
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Prerequisite: ID 22 or ID 23 or ARCH 141 or ARCH 11

Federal and state codes and specifications concerning life-safety issues, barrier free access and universal design requirements relative to residential and contract interior design. Attention is given to performance, health safety, and universal design for specifying interior materials and products. Portfolio pieces will be produced. Field trips may be required.

Course Schedule

ID 26  Space Planning for Interior Design II
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Prerequisite: ID 22 or ID 23 or ARCH 141 or ARCH 11
Advisory: ID 25

Space planning with an emphasis on programming, behavioral aspects of space, use of furniture standards and applicable codes. Planning skills are gained through the application of basic principles to actual spaces. Portfolio pieces will be produced. Field trips may be required.

Course Schedule
ID 27 Rapid Visualization
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 54
Prerequisite: ID 22 or ID 23 or ARCH 141 or ARCH 11

Methods, techniques, and tools used in illustrating interior spaces with an emphasis on rapid production. Includes techniques of drawing and rendering volume, tone, texture, perspective, and composition using sketching, rapid visualization, and formal composition of one- and two-point perspectives. Portfolio pieces will be produced. Field trips may be required.
Course Schedule

ID 29 Interior Design Studio I
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54
Prerequisite: ID 26
Advisory: ID 12, ID 21, ID 27

Analysis and application of design concepts to interior environments. Focuses on the creative process of identifying, evaluating and solving design problems while incorporating universal and sustainable design in a studio environment. Includes research and analysis of end-user needs, space requirements, existing architectural elements, and site conditions. Portfolio pieces will be produced. Field trips may be required.
Course Schedule

ID 31 Building Systems for Interior Design
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54
Prerequisite: ID 22 or ID 23 or ARCH 141 or ARCH 11

Residential and commercial construction systems and materials. Includes typical building systems used in construction that affect interior design and elements that make up the foundation, floors, walls, and roof. Field trips may be required.
Course Schedule

ID 32 Lighting Design and Theory for Interior Design
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54
Prerequisite: ID 22 or ID 23 or ARCH 141 or ARCH 11
Advisory: ID 26

Principles and theory of interior lighting design, lighting technology, terminology, development of lighting design concepts and selection and placement of luminaries to achieve the desired result. Portfolio pieces will be produced. Field trips may be required.
Course Schedule

ID 34 Computer Aided Drawing for Interior Design II
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54
Advisory: ID 22 or ARCH 141 or ARCH 11

Three-dimensional computer modeling, rendering, lighting, and flythroughs as used in interior design. Portfolio pieces will be produced. Field trips may be required.
Course Schedule

ID 36 Portfolio Development for Interior Design
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54

Individual professional identities through self-branding as a marketing strategy. Emphasis is on personal, educational, and professional qualifications required for entry into interior design and related professions. Surveys the interior design profession, industry, and related occupations. Portfolio pieces will be produced. Field trips may be required.
Course Schedule

ID 37 Business Practices for Interior Design
3 Units (Degree Applicable)
Lecture: 54

Principles, procedures, and systems necessary for interior design professionals to start a business. Emphasis will be placed on contracts, legal issues, budgets, revenue generation, purchasing, billing, compensation and collection, interactions with clients, designers, installers, and suppliers. Field trips may be required.
Course Schedule

ID 38 Internship in Interior Design
1-3 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-225
Prerequisite: Compliance with Work Experience/Internship regulations as designated in the College Catalog

Designed to provide the student with actual on-the-job experience in the interior design profession, which relates to classroom based learning. Placement is not guaranteed but assistance is provided by the interior design faculty. A minimum 75 paid clock hours or 60 non-paid clock hours per unit is required.
Course Schedule

ID 39 Interior Design Studio II
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54
Prerequisite: ID 26
Advisory: ID 29

Analysis and application of design concepts to interior environments. Focuses on the creative process of identifying and solving design problems incorporating universal and sustainable design. Includes research and analysis of client requirements for complex programs and their solutions in order to satisfy end-user needs, functional space requirements, public image, existing architectural elements, and site conditions. Portfolio pieces will be produced. Field trips may be required.
Course Schedule
ID 40  Kitchen and Bath Studio I  
*3 Units (Degree Applicable)*  
Lecture: 36  Lab: 54  
Prerequisite: ID 22 or ARCH 11 or ARCH 141  
Advisory: ID 32 and ID 31 and ID 25  

Kitchen and bath design that focuses on ergonomic principles and specific materials including floor and wall surfaces, window treatments, cabinet selection, appliance and fixture selection, counter top selection, and lighting. Projects will consist of dimensioned floor plans, elevations, isometric drawings, perspective drawings, and section drawings completed in accordance with National Kitchen and Bath Association (NKBA) standards and nomenclature. Portfolio pieces will be produced. Field trips may be required.  

Course Schedule

ID 41  Kitchen and Bath Studio II  
*3 Units (Degree Applicable)*  
Lecture: 36  Lab: 54  
Prerequisite: ID 40  
Advisory: ID 32  

Kitchen and bath design that focuses on universal design, design concepts, and historical design for kitchen and bath projects. Emphasis is placed on ergonomics and Americans with Disabilities Act (ADA) considerations. Projects will utilize graphic standards as recommended by the National Kitchen and Bath Association (NKBA). Field trips may be required.  

Course Schedule

ID 48  Internship in Kitchen and Bath  
*1-3 Units (Degree Applicable)*  
(May be taken for Pass/No Pass only)  
Lab: 75-225  
Prerequisite: Compliance with Work Experience/Internship regulations as designated in the College Catalog  
Corequisite: ID 40 (May have been taken previously)  

On-the-job experience in the interior design profession at a National Kitchen and Bath Association (NKBA) member work site, which relates to students’ classroom based learning. Placement is not guaranteed but assistance is provided by the interior design faculty. A minimum 75 paid clock hours or 60 non-paid clock hours per unit is required.  

Course Schedule

ID 50  Interior Design Specialized Studio  
*3 Units (Degree Applicable)*  
Lecture: 36  Lab: 54  
Prerequisite: ID 26  

Exploratory design experience to enhance interior design curriculum. The content of each course and the methods of study vary each semester and depends on the particular project under consideration Students will explore advanced interior design concepts and presentation techniques. Portfolio pieces will be produced. Field trips may be required.  

Course Schedule

ID 99  Special Projects in Interior Design  
*1-3 Units (Degree Applicable)*  
Lab: 54-162  
Prerequisite: ID 10  

Extended laboratory experiences supplementary to those available in the regular program and allows the student to pursue more advanced and complex laboratory projects and experiments. Portfolio pieces will be produced. Offers students recognition for their academic interests in interior design and the opportunity to explore the discipline of interior design to greater depth. Students will be able to pursue more advanced and complex laboratory projects and experiments. Portfolio pieces will be produced. The content of the course and the methods of study vary from semester to semester and depend on the particular project under consideration. Instructor authorization is needed prior to enrollment.  

Course Schedule

**Italian (ITAL)**

ITAL 1  Elementary Italian  
*4 Units (Degree Applicable, CSU, UC)*  
Lecture: 72  

Intended for students without previous exposure to Italian. Begins to develop the ability to converse, read, and write in Italian. Includes the study of essentials of pronunciation, vocabulary, idioms, and grammatical structures along with an introduction to Italian culture.  

Course Schedule

ITAL 2  Continuing Elementary Italian  
*4 Units (Degree Applicable, CSU, UC)*  
Lecture: 72  
Prerequisite: ITAL 1  

Further development of conversational, reading and writing skills in Italian with special emphasis on verbs, grammar and extension of vocabulary. Includes study of Italian culture.  

Course Schedule

ITAL 3  Intermediate Italian  
*4 Units (Degree Applicable, CSU, UC)*  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Prerequisite: ITAL 2  

Development of intermediate Italian language skills and their use as tools in exploring Italian civilization. Further study and review of grammar, exercises in word building, derivation and the extension of the active and recognition vocabularies. Extensive exposure to Italian culture, such as film, music, and history.  

Course Schedule

ITAL 4  Continuing Intermediate Italian  
*4 Units (Degree Applicable, CSU, UC)*  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Prerequisite: ITAL 3  

Further practice in speaking and writing of intermediate Italian. Collateral reading in Italian. Extensive exposure to cultural elements from Italy such as art, music, film and history.  

Course Schedule
ITAL 52  Conversational Italian
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: ITAL 1

Development of elementary Italian conversational skills. Emphasis on collaborative activities and practical use of the language. Extensive exposure to Italian culture. Grammar is presented in context.
Course Schedule

ITAL 53  Continuing Conversational Italian
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: ITAL 2 or ITAL 52

Development of intermediate Italian conversational skills. Emphasis on collaborative activities and practical use of the language. Extensive exposure to Italian culture. Grammar is presented in context.
Course Schedule

ITAL 54  Advanced Conversational Italian
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: ITAL 3 or ITAL 53

Development of advanced Italian conversational skills. Emphasis on collaborative activities and practical use of the language. Extensive exposure to Italian culture. Grammar is presented in context.
Course Schedule

ITAL 60  Italian Culture Through Cinema
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Italian culture through cinema from 1900 - present through analysis of the aesthetic, literary, artistic and philosophical movements in Italy as reflected in the works of the Italian film makers and writers. Lecture and class discussion to be conducted in English; film presentation with English subtitles.
Course Schedule

Japanese (JAPN)

JAPN 1  Elementary Japanese
4 Units (Degree Applicable, CSU, UC)
Lecture: 72

Elementary course for students without prior exposure to Japanese. Includes the study of essentials of pronunciation, vocabulary, idioms, and grammatical structures and an introduction to Japanese culture.
Course Schedule

JAPN 2  Continuing Elementary Japanese
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: JAPN 1

Further development of elementary skills in Japanese including conversational, reading, and writing skills with special emphasis on verbs, grammar, and extension of vocabulary. Includes a discussion of Japanese culture.
Course Schedule

JAPN 3  Intermediate Japanese
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: JAPN 2

Continued development of writing ability emphasizing development of thought through Kanji, Hiragana and Katakana. Additional development of cultural application of Japanese.
Course Schedule

JAPN 4  Continuing Intermediate Japanese
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: JAPN 3

Continuing intermediate study and review of grammar and vocabulary. Readings and discussions of Japanese cultural topics and introduction to Japanese literature.
Course Schedule

JAPN 5  Advanced Japanese
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: JAPN 4 or equivalent

Japanese communication skills with emphasis on conversational skills for daily and social settings in Japanese culture. Advanced study of grammar, vocabulary, Kanji characters, listening, speaking, reading, and writing. Extensive exposure to cultural elements from Japan such as art, music, film, and history.
Course Schedule

JAPN 53  Conversational Japanese
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: JAPN 2 or equivalent

Course Schedule
Journalism (JOUR)

JOUR 100  Introduction to Mass Media
3 Units (Degree Applicable, CSU, UC, C-ID #: JOUR 100)
Lecture: 54
Prerequisite: ENGL 1A
Mass media and interrelationships with society, including history, structure, and trends. Additionally, the following topics will be covered as they pertain to the mass media: economics, law, ethics, technology, and such social issues as gender and cultural diversity.
Course Schedule

JOUR 101  Beginning Newswriting
3 Units (Degree Applicable, CSU, UC, C-ID #: JOUR 110)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A
Gathering, organizing and writing news in journalistic style across multiple platforms. Writing and reporting based on original interviews and research. Covering meetings, speeches and events, writing under deadline, and the use of Associated Press (AP) Style. Role of the journalist and related legal and ethical issues.
Course Schedule

JOUR 102  Intermediate Newswriting
3 Units (Degree Applicable, CSU, UC, C-ID #: JOUR 210)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: JOUR 101
Newsgathering, organizing and writing news and features in journalistic style across multiple platforms. Public affairs, local and regional government, police, courts, arts and entertainment, and sports beats writing and reporting on and off campus.
Course Schedule

JOUR 103  Magazine Staff Production Lab
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Advisory: JOUR 110
Practical experience in a lab setting writing and producing the print and online editions of the college student magazine. Writing and editing articles; creating multimedia to accompany stories and images for print, web and broadcast.
Course Schedule

JOUR 104  Student Media Photography Laboratory
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Practical lab experience in the creation, preparation, and publishing of photos for the student newspaper, magazine, and online media. Provides learning through the use of digital cameras, Photoshop image editing, emerging technology, and scanners. Students may choose to use their own digital cameras, but digital cameras are available in the newsroom for checkout.
Course Schedule

JOUR 105  Editor Training
1 Unit (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 54
Advisory. JOUR 101
Leadership skills in a journalistic setting using the student media as a practical laboratory. Designed for students selected to serve as editors or managers of the student media.
Course Schedule

JOUR 106  Online Media Laboratory
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Practical experience in a newsroom lab setting in a variety of online publishing activities to produce and enhance the online student media. Use of computers, software and emerging technologies including audio, video, live broadcast, and wireless computer technology, as well as social media applications.
Course Schedule

JOUR 107  Race, Culture, Sex, and Mass Media Images
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A
Role of mass media and advertising in the integration of minorities, cultures, women, and lesbians, gays-bisexuals, and transgenders (LGBT) into American society. Examines how the mass media impacts public attitudes.
Course Schedule

JOUR 108  Introduction to Public Relations
3 Units (Degree Applicable, CSU, C-ID #: JOUR 150)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: JOUR 101
Theory, principles and professional practice of public relations. Concepts of planning and executing effective communication strategies including writing news releases and press pieces, and writing for and distribution through traditional, online and social media outlets, for any organization.
Course Schedule

JOUR 109  Public Relations Internship
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 225
Advisory. JOUR 108 or JOUR 8
Field work in public relations. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. It is recommended that the hours per week be equally distributed throughout the semester. Students who repeat this course will improve skills through further instruction and practice.
Course Schedule
**JOUR 110**  Magazine Writing and Production  
*3 Units* (Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  Lab: 54  
Advisory: JOUR 101  

Writing and production of a student-run magazine. Artistic design, harmony, creativity and layout are stressed. Writing and editing magazine features, designing pages, selecting photographs and illustrations, preparing them for production; working under deadlines and other aspects of the magazine business are included.  

Course Schedule

**JOUR 111**  Writing Broadcast and Web News  
*3 Units* (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Prerequisite: Eligibility for ENGL 1A  

News gathering and writing for radio, television and the Web. Newscast planning, story organization, and functions of a broadcast and multimedia newsroom are explored. Lecture and discussion of issues facing broadcast journalists in a new media environment will include ethics, law, and emerging technologies along with shooting video, recording audio, and editing video and audio. Opportunities to contribute to the campus student media.  

Course Schedule

**JOUR 112**  Work Experience in Journalism  
*3-4 Units* (Not Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lab: 225-300  
Prerequisite: (JOUR 101 or JOUR 1A) and ENGL 1A. Compliance with Work Experience regulations as designated in the College Catalog.  

This course is designed to provide majors with actual on-the-job experience in an approved work station which is related to classroom instruction. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. It is recommended that the hours per week be equally distributed throughout the semester. Students who repeat this course will improve skills through further instruction and practice.  

Course Schedule

**JOUR 114**  Student News Media Staff  
*3 Units* (Degree Applicable, CSU, C-ID #: JOUR 130)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 18  Lab: 108  

Newsroom lab setting writing and producing the college student news publications. Researching, writing and editing articles for both publications; photography, videography, and multimedia to create stories and images for print, web and broadcast; layout, design and graphic illustrations. Basic fundamentals of journalism law and ethics.  

Course Schedule

**JOUR 115**  Student News Media Editing Staff  
*3 Units* (Degree Applicable, CSU, C-ID #: JOUR 131)  
(May be taken for option of letter grade or Pass/No Pass)  
Prerequisite: JOUR 114  

Management and leadership involvement in writing and producing the college student print publications. Researching, writing and editing articles for both publications; photography, videography, multimedia, and emerging new technologies to create stories and images for print, web and broadcast; art direction, layout, design and graphic illustrations. Journalism law, copyright and ethics.  

Course Schedule

**JOUR 116**  Multimedia Storytelling  
*3 Units* (Degree Applicable, CSU, C-ID #: JOUR 120)  
(May be taken for option of letter grade or Pass/No Pass)  
Prerequisite: Eligibility for ENGL 1A  

Multimedia storytelling with a journalism emphasis. Techniques explored include the use of video, photos, audio and text to convey interactive news and feature stories for online publishing. Cultivates skills in interviewing, sourcing and information, gathering content using photographic, audio and video recording equipment.  

Course Schedule

**Kinesiology: Adaptive (KINL)**

**KINL 2**  Physical Fitness for the Physically Limited  
*0.5-1 Units* (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  

A modified physical fitness conditioning program incorporating cardiovascular training exercises, specifically designed for students with a disability or limitation. Students who repeat this course will improve their fitness level through further instruction and practice.  

Course Schedule

**KINL 18**  Weight Training for the Physically Limited  
*0.5-1 Units* (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  

Designed to assist students with a disability or limitation develop strength, endurance, flexibility, and physical fitness through weight training.  

Course Schedule

**Kinesiology: Aquatics (KINA )**

**KINA 8A**  Swimming - Beginning  
*0.5-1 Units* (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  

Designed to teach basic swimming strokes and aquatic skills to individuals with little or no swimming ability.  

Course Schedule
KINA 8B  Swimming - Intermediate
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Designed to improve competence in swimming ability for individuals who have had instruction in all of the basic strokes and can swim 25 yards in deep water. Students should be able to demonstrate proper mechanics for Front Crawl and Backstroke.
Course Schedule

KINA 8C  Swimming - Advanced
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Prerequisite: Demonstrate proficiency equivalent to Red Cross Level IV Swimming Test.

Designed to offer aquatic techniques of an advanced level and to refine the skill of the competent swimmer.
Course Schedule

KINA 14  Water Polo
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Fundamental water polo skills including conditioning, drills, and game situations. Students who repeat this course will improve skills through further instruction and practice.
Course Schedule

KINA 20  Aquatic Fitness
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Student must be able to perform front crawl 50 yards. Designed to improve and maintain aquatic fitness. Emphasis on building strength, endurance and cardiovascular fitness. Students who repeat this course will improve skills through further instruction and practice.
Course Schedule

Kinesiology: Athletics (KINX)

KINX 6  Baseball - Men
0.5-3.5 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Men's Intercollegiate Baseball Team candidates to provide instruction in the components of training and conditioning related to the sport of baseball. Students who repeat this course will improve skills through further instruction and practice.
Course Schedule

KINX 8  Basketball - Men
0.5-3.5 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Men's Intercollegiate Basketball Team candidates to provide instruction in the components of training and conditioning related to the sport of basketball. Students who repeat this course will improve skills through further instruction and practice.
Course Schedule

KINX 9  Conditioning for Sports
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Conditioning course for athletes to develop muscular strength and endurance, flexibility, core training skills, and cardiorespiratory fitness.
Course Schedule

KINX 10  Basketball - Women
0.5-3.5 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Women's Intercollegiate Basketball Team candidates to provide instruction in the components of training and conditioning related to the sport of basketball. Students who repeat this course will improve skills through further instruction and practice.
Course Schedule

KINX 11  Cross Country - Men
0.5-3.5 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Men's Intercollegiate Cross Country Team candidates to provide instruction in the components of training and conditioning related to the sport of cross country. Students who repeat this course will improve skills through further instruction and practice.
Course Schedule

KINX 12  Cross Country - Women
0.5-3.5 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Women's Intercollegiate Cross Country Team candidates to provide instruction in the components of training and conditioning related to the sport of cross country. Students who repeat this course will improve skills through further instruction and practice.
Course Schedule

KINX 16  Football - Men
0.5-3.5 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Men's Intercollegiate Football Team candidates to provide instruction in the components of training and conditioning related to the sport of football. Students who repeat this course will improve skills through further instruction and practice.
Course Schedule

KINX 18  Golf - Men
0.5-3.5 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Men's Intercollegiate Golf Team candidates to provide instruction in the components and training related to the sport of golf. Classes will be held on and off campus and require some traveling. Students who repeat this course will improve skills through further instruction and practice. Students must have their own golf clubs.
Course Schedule
KINX 19  Golf - Women
0.5-3.5 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Women's Intercollegiate Golf Team candidates to provide instruction in the components and training related to the sport of golf. Classes will be held on and off campus and require some traveling. Students who repeat this course will improve skills through further instruction and practice. Students must have their own golf clubs.

Course Schedule

KINX 24  Soccer - Men
0.5-3.5 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Men's Intercollegiate Soccer Team candidates to provide instruction in the components of training and conditioning related to the sport of soccer. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule

KINX 25  Soccer - Women
0.5-3.5 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Women's Intercollegiate Soccer Team candidates to provide instruction in the components of training and conditioning related to the sport of soccer. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule

KINX 26  Softball - Women
0.5-3.5 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Women's Softball Team candidates to provide instruction in the components of training and conditioning related to the sport of softball. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule

KINX 28  Swimming - Men
0.5-3.5 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Intended for the Men's Intercollegiate Swim Team candidates to provide instruction in the components of training and conditioning related to the sport of swimming. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule

KINX 30  Swimming - Women
0.5-3.5 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Women's Intercollegiate Swim Team candidates and to provide instruction in the components of training and conditioning related to the sport of swimming. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule

KINX 32  Tennis - Men
0.5-3.5 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Men's Intercollegiate Tennis Team candidates to provide instruction in the sport of tennis. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule

KINX 34  Tennis - Women
0.5-3.5 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Women's Intercollegiate Tennis Team candidates to provide instruction in the sport of tennis. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule

KINX 38  Track and Field - Men
0.5-3.5 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Men's Intercollegiate Track and Field team candidates to provide instruction in the components of training and conditioning related to the sport of track and field. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule

KINX 42  Track and Field - Women
0.5-3.5 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Women's Intercollegiate Track and Field Team candidates to provide instruction in the components of training and conditioning related to the sport of track and field. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule

KINX 46  Volleyball - Women
0.5-3.5 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Women's Intercollegiate Volleyball Team candidates in the components of training and conditioning related to the sport of volleyball. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule
KINX 48 Water Polo - Men  
0.5-3.5 Units (Degree Applicable, CSU, UC)  
(May be taken four times for credit)  
(May be taken for option of letter grade or Pass/No Pass)  

Intended for Men's Intercollegiate Water Polo Team candidates to provide instruction in the components of training and conditioning related to the sport of water polo. Students who repeat this course will improve skills through further instruction and practice.  
Course Schedule

KINX 49 Water Polo - Women  
0.5-3.5 Units (Degree Applicable, CSU, UC)  
(May be taken four times for credit)  
(May be taken for option of letter grade or Pass/No Pass)  

Intended for Women's Intercollegiate Water Polo Team candidates to provide instruction in the components of training and conditioning related to the sport of water polo. Students who repeat course will improve skills through further instruction and practice.  
Course Schedule

KINX 50 Wrestling - Men  
0.5-3.5 Units (Degree Applicable, CSU, UC)  
(May be taken four times for credit)  
(May be taken for option of letter grade or Pass/No Pass)  

Intended for Men's Intercollegiate Wrestling Team candidates to provide instruction in the components and conditioning related to the sport of wrestling. Students who repeat this course will improve through further instruction and practice.  
Course Schedule

KINX 70 Pep Squad  
0.5-3.5 Units (Degree Applicable)  
(May be taken four times for credit)  
(May be taken for option of letter grade or Pass/No Pass)  

Provides training and experience for members of the pep squad who are directly supportive of Mt. SAC activities. Students who repeat this course will improve skills through further instruction and practice.  
Course Schedule

KINX 88 Pre-Season Athletics  
0.5-3.5 Units (Degree Applicable, CSU, UC)  
(May be taken four times for credit)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-180  

Pre-season intercollegiate athletics. Enrollment is limited to athletic team candidates and includes, sport specific aerobic and anaerobic conditioning, drill technique, strength conditioning, speed development and game play. Students who repeat this course will improve skills and fitness through further instruction and practice.  
Course Schedule

KINX 99 Off-Season Athletics  
0.5-3.5 Units (Degree Applicable, CSU, UC)  
(May be taken four times for credit)  
(May be taken for option of letter grade or Pass/No Pass)  

Designed for athletic team candidates in an off-season program. Includes sport-specific training with the purpose of developing areas of individual weaknesses. Students who repeat this course will improve skills through further instruction and practice.  
Course Schedule

Kinesiology: Fitness (KINF)  

KINF 4 Cardiovascular Conditioning  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  

Designed to improve fitness levels through cardiovascular activities.  
Course Schedule

KINF 9 Conditioning for Sports  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  

A conditioning course for students and athletes to develop muscular strength and endurance, flexibility, core training skills, and cardiorespiratory fitness. Students who repeat this course will improve skills through further instruction and practice.  
Course Schedule

KINF 10A Weight Training - Beginning  
0.5-2 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  

Muscular conditioning program using machines and free weights for students with little or no prior experience. Students will develop a personal fitness program to align with personal fitness goals.  
Course Schedule

KINF 10B Weight Training - Intermediate  
0.5-2 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  

Advisory: KINF 10A or weight training experience  
Muscular conditioning using machine and free weights for students with prior experience. Students will develop a personal program identifying baseline and improvements across the course.  
Course Schedule

KINF 19 Strength Training  
2 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  

Designed for students concentrating on strength development through various types of exercise.  
Course Schedule
KINF 25 Core Performance and Foundation Movement
1-2 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Body core training and foundation movement for students interested in improving their fitness level. Training and strengthening of the muscles that stabilize, align, and move the trunk.

Course Schedule

KINF 34A Cardiorespiratory Training Beginning
0.5-2 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Beginning individualized cardiovascular exercise for students needing to start fitness training at a fundamental or low level of intensity. Utilizes stationary bikes, treadmills, elliptical trainers, step climbers and/or rowing machines as training modalities. This course will not challenge students with above average fitness abilities.

Course Schedule

KINF 34B Cardiorespiratory Training Intermediate
0.5-2 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Individualized cardiovascular exercise for students able to participate in aerobic activity at a moderate to high fitness level of intensity. Utilizes stationary bikes, treadmills, elliptical trainers, step climbers and/or rowing machines as training modalities.

Course Schedule

KINF 36A Circuit Training Beginning
0.5-2 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-108

Beginning Circuit Training for individuals with little or no weight training experience. Course is for students needing to begin at a fundamental or low level intensity of strength training. Utilizes circuit training machines, floor core work, and light dumbbells. This course will not challenge students with above average fitness abilities.

Course Schedule

KINF 36B Circuit Training Intermediate
0.5-2 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-108

Individualized circuit training for students with previous strength training experience and capable of performing moderate to high levels of strength development on circuit training equipment. Students need to be familiar with strength and repetition ratios. Utilizes circuit training machines, floor core work, medicine balls, exercise balls, Bosu Balance Trainer and dumbbells.

Course Schedule

KINF 38A Aerobics-Beginning
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54

Beginning group exercise to improve cardiovascular fitness using aerobic activity. This course is designed for students with little or no previous group fitness experience and have a need to start at a fundamental level of exercise and lower exercise intensity levels. This course will not challenge students with average to above average fitness abilities.

Course Schedule

KINF 38B Aerobics
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-54

Group aerobic exercise for students with experience in group fitness and able to exercise at moderate levels of fitness and mid to high target heart rate training zones. Class includes various types of high and low impact aerobic exercises including choreographed movements to music within a group fitness setting. Endurance strength training includes the use of elastic bands, light hand held weights, core exercises and weighted bars.

Course Schedule

KINF 51A Agility Test Preparation Law and Fire - Beginning
1 Unit (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 71

Physical agility skills for individuals with little or no agility training. Designed specifically for those interested in law enforcement and fire technology. There may be off-campus assignments.

Course Schedule

KINF 51B Agility Test Preparation Law and Fire - Intermediate
1 Unit (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 71

Designed to enhance competence in physical agility testing for individuals who have had instruction in primary agility training. There may be off-campus assignments.

Course Schedule

KINF 52A Fitness and Conditioning for Law and Fire - Beginning
1 Unit (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 71

Components of fitness used to perform agility tasks in the fields of law enforcement and fire technology.

Course Schedule

KINF 52B Fitness and Conditioning for Law and Fire - Intermediate
1 Unit (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)

Advisory: KINF 52A

Principles of exercise used to enhance fitness performance in the fields of law enforcement and fire technology.

Course Schedule
KINF 53  Physical Training for the Basic Fire Academy
2.5 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)

Prepares the Basic Fire Academy student for the physical demands of the fire service. Through a supervised individualized training program, the student acquires cardiovascular endurance, flexibility and strength.
Course Schedule

**Kinesiology: Individual (KINI)**

**KINI 4A  Badminton - Beginning**
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Beginning badminton fundamentals and techniques, including singles and doubles play.
Course Schedule

**KINI 4B  Badminton - Intermediate**
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Intermediate badminton techniques, including singles and doubles play.
Course Schedule

**KINI 4C  Badminton - Advanced**
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Advanced badminton techniques, including singles and doubles tournament play.
Course Schedule

**KINI 18A  Golf - Beginning**
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Golf fundamentals with an emphasis on technique, strategy, and rules.
Course Schedule

**KINI 18B  Golf - Intermediate**
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Instruction to individuals who have had previous golf experience and have played a regulation eighteen-hole course. Classes will be held at sites both on and off the Mt. SAC campus. Golf clubs and off site classes required.
Course Schedule

**KINI 18C  Golf - Advanced**
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Instruction and practice for the proficient golfer (Sub 15 Handicap). Emphasis on golf swing analysis. Golf classes will be held at sites both on and off the Mt. SAC campus. Clubs and off-campus classes required.
Course Schedule

**KINI 25  Mixed Martial Arts**
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

The sport of mixed martial arts. An integration of striking and close-combat martial arts.
Course Schedule

**KINI 27A  Jeet Kune Do - Beginning**
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Fundamentals and principles of Bruce Lee's martial art. Emphasis on footwork, distance, and technique for combat efficiency in self-defense.
Course Schedule

**KINI 27B  Jeet Kune Do - Intermediate**
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Intermediate principles of Bruce Lee's martial art. Intermediate level footwork, distance, and technique (punching, kicking, and grappling) for combat efficiency.
Course Schedule

**KINI 29  Self Defense and Martial Arts**
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Basic concepts of self-defense and martial arts. Covers technique in three ranges of combat: grappling, kick/punch, and weapons range.
Course Schedule

**KINI 30A  Filipino Martial Arts - Beginning**
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

The Filipino martial arts of Esgrima and Arnis. Basic weapons training for defense in armed and unarmed scenarios.
Course Schedule

**KINI 30B  Filipino Martial Arts - Intermediate**
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

The Filipino martial arts of Esgrima and Arnis. Intermediate weapons training for defense in armed and unarmed scenarios.
Course Schedule

**KINI 31A  Jiu Jitsu - Beginning**
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Fundamentals of Brazilian Jiu-Jitsu. Basic positions, breakfalls, training techniques, strategy, finishing holds, competition, history, and philosophy. Students are required to provide their own Judo/Jiujitsu gi uniform.
Course Schedule
KINI 31B  Jiujitsu - Intermediate
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Intermediate Brazilian Jiujitsu. Transitioning from positions, countering submissions and finishing holds, application of strategy, competition, and philosophy. Students are required to provide their own Judo/Jiujitsu gi uniform.
Course Schedule

KINI 33A  Kickboxing Beginning
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Presents the martial sport of kickboxing including the basic techniques for offense and defense, cardiovascular endurance, strategy and training modes. Designed for students with little or no experience.
Course Schedule

KINI 33B  Kickboxing Intermediate
0.5-1 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Prerequisite: KINI 33A

Refines the martial sport of kickboxing. Includes intermediate techniques for offense and defense, cardiovascular endurance, strategy and training modes.
Course Schedule

KINI 34  Women's Self Defense
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Techniques for personal protection and safety with emphasis on defensive tactics for women.
Course Schedule

KINI 37A  Tai Chi Chuan - Beginning
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Fundamentals of tai chi chuan as a martial art exercise for health and fitness, meditation, relaxation and self defense. Basic therapeutic exercises in the tai chi chuan format will be presented.
Course Schedule

KINI 37B  Tai Chi Chuan - Intermediate
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Intermediate tai chi chuan fundamentals and principles including instruction in a traditional long form.
Course Schedule

KINI 37C  Tai Chi Chuan - Advanced
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Instruction and practice for the experienced Tai Chi Chuan practitioner. Emphasis will be on the sword form.
Course Schedule

KINI 40A  Tennis - Beginning
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Beginning tennis fundamentals and techniques.
Course Schedule

KINI 40B  Tennis - Intermediate
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Intermediate tennis techniques and strategies for the individual who has previous experience and instruction in tennis.
Course Schedule

KINI 40C  Tennis - Advanced
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Advanced tennis techniques and strategies for the experienced player.
Course Schedule

KINI 48  Wrestling
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Wrestling skills, fundamentals and match competition.
Course Schedule

KINI 50A  Yoga
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Yoga instruction with emphasis on yoga postures, breathing techniques, relaxation strategies and philosophy.
Course Schedule

Kinesiology: Team Sport (KINS)

KINS 2A  Basketball Beginning
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Designed to teach skills, fundamentals, rules and strategies for team play in basketball for those with little or no experience.
Course Schedule

KINS 2B  Basketball Intermediate
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Designed to teach enhancement skills, fundamentals, rules and strategies for team play in basketball for students with previous experience.
Course Schedule

KINS 10A  Beginning Soccer
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Fundamental technical skills and tactics to students with little or no soccer ability.
Course Schedule
KINS 10B  Soccer Intermediate  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Advisory: KINS 10A  
Designed to improve competence in technical and tactical skills for students who have had instruction in soccer. Students will be able to apply learned skills to small and full sided games.  
Course Schedule

KINS 16  Softball  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Basic skills, rules and strategies for team play in the sport of slow-pitch softball.  
Course Schedule

KINS 24A  Volleyball - Beginning  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Techniques and strategies of volleyball including passing, setting, hitting, and serving.  
Course Schedule

KINS 24B  Volleyball - Intermediate  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Designed for individuals with previous experience in techniques and strategies of volleyball.  
Course Schedule

KINS 24C  Volleyball - Advanced  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Designed for individuals with previous experience in advanced techniques and strategies of volleyball.  
Course Schedule

Kinesiology: Theory (KIN )

KIN 3  First Aid and CPR  
3 Units (Degree Applicable, CSU, UC, C-ID #: KIN 101)  
Lecture: 54  
Advisory: Eligibility for ENGL 68  
Training in caring for victims of injuries, sudden illness and other medical emergencies; includes Community CPR. Students who successfully pass all requirements, will earn the appropriate American Red Cross First Aid Certificate and/or CPR Certificate.  
Course Schedule

KIN 5  Advanced First Aid/CPR/Emergency Response  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Advisory: Eligibility for ENGL 68  
First responder training, training and certifications, including laboratory experience for developing the First Aid (FA)and CPR skills required by public safety personnel, athletic trainers, emergency response team members, flight attendants, coaches and nurses. Students who successfully pass all requirements will receive an American Red Cross (ARC) Certificate in Emergency Response and/or CPR for the Professional Rescuer.  
Course Schedule

KIN 13  Sports Officiating  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Rules, regulations and career opportunities of various team and individual sports.  
Course Schedule

KIN 15  Administration of Fitness Programs  
2 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  
Leadership training and administrative skills related to fitness specialists, personal trainers and physical educators. Current issues, curriculum topics and practical skills related to careers in fitness and physical education.  
Course Schedule

KIN 17  Introduction to Kinesiology  
3 Units (Degree Applicable, CSU, UC, C-ID #: KIN 100)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Kinesiology as a profession and academic discipline. Explores sub-disciplines, opportunities in the field, philosophy, scientific basis, and analysis.  
Course Schedule

KIN 19  Introduction to Care/Prevention of Activity/Sports-Related Injuries  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Techniques and procedures for prevention and treatment of activity and sports-related injuries. Includes the responsibilities of the athletic trainer, policies and procedures of the athletic training room and the operation of rehabilitative modalities.  
Course Schedule

KIN 24  Applied Kinesiology  
2 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  
The study of movement as it relates to exercise and the interrelationships of body segments involved in human movement activity, actions of joints, nerves and muscle exercise.  
Course Schedule
KIN 34  Fitness for Living  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Survey and analysis of the components of fitness and wellness. Effects of fitness on optimal health, well-being, concepts of human movement, fitness program design, stress management, nutrition and weight maintenance.  
Course Schedule

KIN 38  Physiology of Exercise for Fitness  
3 Units (Degree Applicable)  
Lecture: 54  
Theory of basic physiological concepts as they pertain to exercise training and the prescription of individual fitness programs.  
Course Schedule

KIN 39  Techniques of Fitness Testing  
2 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  
Theory and techniques of fitness testing, assessment, evaluation, and exercise program design. Includes laboratory experience and practical applications. This course is part of the Fitness Specialist Certificate.  
Course Schedule

KIN 40  Techniques of Strength Training and Conditioning  
3 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Principles and techniques of strength training and cardiovascular conditioning. Includes both theory and practical instruction of strength training and cardiovascular exercise, special needs considerations, professional responsibilities and liabilities, skills needed for those entering the fitness training job field.  
Course Schedule

KIN 41  Techniques of Teaching Weight Training  
2 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  
Part of the Fitness Specialist Certificate covering the principles and techniques of teaching weight training. Includes muscle structure and function, training sequences, free weight and machine equipment, safety factors, including contraindications for exercise.  
Course Schedule

KIN 44  Theory of Coaching  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Coaching issues and problems facing the coach today and includes the philosophy, theory, and principles of developing and maintaining an athletic program. Designed for coaches at varying levels from youth league to high school varsity  
Course Schedule

KIN 50  Mt. Sac Fire Academy Physical Ability Entrance Exam  
1 Unit (Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lecture: 9  
Physical ability test for admission into the Mt. SAC Fire Academy. Candidates must be approved by Fire Technology Office.  
Course Schedule

KIN 81  Work Experience for Coaching  
2 Units (Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lab: 150  
Prerequisite: Compliance with Work Experience regulations as designated in College Catalog  
Provides coaching and physical education students with on-the-job experience in approved worksites related to coaching. A minimum of 75 paid or 60 non-paid clock hours per semester is required for each unit of credit. Work experience placement is not guaranteed, but assistance is provided by the Coaching Certificate faculty advisor.  
Course Schedule

KIN 85  Fitness Specialist Internship  
1 Unit (Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 75  
Provides fitness specialist students with actual on-the-job skill development in fitness testing, analysis and prescription. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. It is recommended that the hours per week be equally distributed throughout the semester. Work experience placement is not guaranteed, but assistance is provided by the Fitness Certificate faculty advisor.  
Course Schedule

KIN 92  Work Experience - Athletic Training  
2-3 Units (Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lab: 120-239  
Prerequisite: KIN 19 and compliance with Work Experience regulations as designated in the College Catalog  
Provides Athletic Trainer Aides and Kinesiology students with actual on-the-job experience in an approved worksite related to classroom instruction. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. Instructor approval required.  
Course Schedule
Latin (LATN)
LATN 1 Elementary Latin
4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Advisory: Eligibility for READ 90 or eligibility for AMLA 33R
Emphasizes the ability to read basic Latin as it was written during the early, classical, and post-classical periods. Includes the study of vocabulary, grammar, Roman culture, and the history of the Latin language. For students with little or no prior experience in Latin.
Course Schedule

LATN 2 Continuing Elementary Latin
4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Prerequisite: LATN 1
Advisory: Eligibility for READ 90 or eligibility for AMLA 33R
Second semester of coursework for students with prior coursework in Latin. Development of vocabulary, grammar, and reading. Explores Roman history and culture.
Course Schedule

Leadership (LEAD)
LEAD 55 Exploring Leadership
3 Units (Degree Applicable, CSU)
Lecture: 54
Explores leadership theories and models, values and beliefs. Develops a personal philosophy of leadership that includes an understanding of self, others and community. Prepares students for leadership roles in any environment including college life.
Course Schedule

Learning Assistance (LERN)
LERN 48 Basic Math Skills Review
3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 54
Math fundamentals: adding, subtracting, multiplying and dividing whole numbers and adding, subtracting and multiplying decimals. Emphasis on math learning strategies such as organization and managing math anxiety.
Course Schedule

LERN 49 Math Skills Review
3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Prerequisite: LERN 48 or appropriate placement
Improves knowledge of basic math. Includes operations and applied problems in whole numbers, fractions, decimals, proportions, percents, and integers. Covers math study strategies such as learning preferences and self-assessment.
Course Schedule

LERN 61 Skills Development Laboratory
1 Unit (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 54
Individualized instruction in the following subjects: reading comprehension and vocabulary, writing, elementary math, algebra review, study techniques (note-taking, goal-setting, test-taking, etc.).
Course Schedule

LERN 62 Skills Development Laboratory
2 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 108
Offers individualized material in the following subjects: reading comprehension, reading acceleration, vocabulary, spelling, elementary math, algebra review, English grammar, study techniques (note-taking, test-preparation, test-taking).
Course Schedule

LERN 81 Improving Writing
3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 54
Develop as a writer through practice and reflection. Improve writing process and product through prewriting, writing, editing, and revising. Develop writing strategies and confidence in a community of writers.
Course Schedule

Learning Communities (LCOM)
LCOM 80 Learning Communities: Individual Connections
1 Unit (Not Degree Applicable)
Lecture: 18
Explores connections between self, courses, and learning community themes. Develops social networking skills, cognitive strategies, academic behaviors and confidence, and team building as related to success within a learning community. Concurrent enrollment in a learning community is required.
Course Schedule

LCOM 90 Learning Communities: Campus Connections
1 Unit (Degree Applicable)
Lecture: 18
Analyzes connections between the individual and the campus. Focuses on the benefits of campus involvement in order to create student identity. Identifies connections between themes and topics of courses within a learning community. Explores problem based learning. Concurrent enrollment in a learning community is required. Field trips may be required.
Course Schedule
LCOM 100  Learning Communities: Interdisciplinary Connections  
1 Unit (Degree Applicable)  
Lecture: 18

Interprets the connections between real world problems, course content, and learning community themes. Synthesizes interdisciplinary connections utilizing problem-based learning within a learning community. Evaluates successful team selection based on specific criteria including leadership skills and interpersonal relationships to establish collective efficacy. Concurrent enrollment in a learning community is required. Field trips may be required.

Course Schedule

Library & Instructional Media (LIBR)

LIBR 1  Information Resources and Research Methods  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54
Advisory: Eligibility for ENGL 68

Research methods for academic research and critical thinking that support information competency. Includes finding, evaluating, and documenting information using traditional and electronic resources.

Course Schedule

LIBR 1A  Introduction to Library Research  
1 Unit (Degree Applicable, CSU, UC)  
Lecture: 18
Advisory: Eligibility for ENGL 68

Research strategies for academic research and critical thinking. Topics include search strategies, citation of sources, and use and evaluation of library resources.

Course Schedule

Manufacturing Technology (MFG)

MFG 10  Mathematics and Blueprint Reading for Manufacturing  
3 Units (Degree Applicable)  
Lecture: 54

Applications of mathematical principles, including fractions, decimals, ratio/proportion, geometry and trigonometry to manufacturing problems and their solutions. Reading and interpreting part drawings, assembly drawings and sketches used in the manufacturing industry.

Course Schedule

MFG 11  Manufacturing Processes I  
2 Units (Degree Applicable, CSU)  
Lecture: 18  Lab: 54

Manual and computerized manufacturing, tool nomenclature, and lathe and mills operations, computer numerical control (CNC) machinery, applications, and tooling.

Course Schedule

MFG 12  Manufacturing Processes II  
2 Units (Degree Applicable, CSU)  
Lecture: 18  Lab: 54
Advisory: MFG 11

Machine tool manufacturing process theory and practice in milling operations, tooling set up, indexing, metallurgy, heat treatment, precision grinding, and basic tool design with study and application of manufacturing process to computerized equipment.

Course Schedule

MFG 120  CAD for Manufacturing  
4 Units (Degree Applicable, CSU)  
Lecture: 54  Lab: 54
Prerequisite: MFG 110 or CSWA Certification

Intermediate CAD (Computer Aided Design) for engineering related industries, 2D and 3D environments, 3D parametric solid modeling. Construct assemblies & subassemblies; use and editing of mates. Certified SolidWorks Associate (CSWA) exit exam. Production card and digital calipers required.

Course Schedule

MFG 130  Manufacturing Processes and Materials  
3 Units (Degree Applicable, CSU)  
Lecture: 36  Lab: 54

Formerly MFG 85 Common manufacturing processes and associated materials including rapid prototyping technologies, non-machining manufacturing processes such as metal and plastic bending, forming, molding and casting. Investigates structural concepts and joining methods.

Course Schedule
Mt. San Antonio College

MFG 155  Manual Machining II
2 Units (Degree Applicable, CSU)
Lecture: 18  Lab: 54
Prerequisite: MFG 150

Formerly MFG 12 Intermediate application of conventional mill and lathe safety and machining practices, tool nomenclature, lathe and mill operation, application and tooling. Production cards, safety glasses, hearing protection and calipers required.

Course Schedule

MFG 210  Advanced CAD
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 71
Prerequisite: MFG 120 or CSWA Certification

Advanced engineering Computer Aided Design (CAD) for developing detailed working drawings in 3D environments, incorporating 3D parametric solid modeling, bill of materials, and surface development. Production card required. Field trip required.

Course Schedule

MFG 220  Computer Aided Manufacturing II
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 71
Prerequisite: MFG 120 and MFG 180

Formerly MFG 38B Advanced use of industry standard computer aided manufacturing (CAM) software (MasterCam) to generate tool paths and create computer numerical control (CNC) code for operation of CNC mills and CNC lathes. Production cards and calipers required.

Course Schedule

Mathematics (MATH)

MATH 50  Pre-Algebra
3 Units (Not Degree Applicable)
Lecture: 54
Prerequisite: LERN 49 or appropriate placement.

Fundamental principles of mathematics designed to ease the transition from arithmetic to algebra. Concepts, computational skills, thinking skills and problem-solving skills are balanced to build proficiency in elementary topics from algebra and mastery in arithmetic.

Course Schedule

MATH 51  Elementary Algebra
4 Units (Not Degree Applicable)
Lecture: 72
Prerequisite: MATH 50 or qualifying score on current department placement test

Basic algebra, equivalent to first year high school algebra. Includes operations with signed numbers and algebraic expressions; linear, quadratic, rational, and radical equations; linear inequalities of one and two variables; slope/graphing/equations of lines; introduction to functions; systems of linear equations; exponent rules; polynomial operations; scientific notation; factoring; rational expressions and equations; variation; radicals; fractional exponents; formulas; applications.

Course Schedule

MATH 51A  Elementary Algebra - First Half
3 Units (Not Degree Applicable)
Lecture: 54
Prerequisite: MATH 50 or qualifying score on current department placement test

Contains the first half of elementary algebra. Operations with signed numbers and algebraic expressions; linear equations and inequalities; exponent rules; polynomial operations; scientific notation; factoring; solving quadratic equations by factoring; rational expressions and equations; formulas; variation; applications.

Course Schedule

MATH 51B  Elementary Algebra - Second Half
3 Units (Not Degree Applicable)
Lecture: 54
Prerequisite: MATH 51A

Contains the second half of Elementary Algebra. Includes: Cartesian Coordinate System, slope/graphing/equations of lines, solving systems of linear equations, algebraic operations with radicals, solving equations with radicals, solving second degree equations using methods of completing the square and the quadratic formula. Students must complete both MATH 51A and MATH 51B to have taken the equivalent of Elementary Algebra (MATH 51).

Course Schedule

MATH 61  Plane Geometry
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: MATH 51 or MATH 51B or qualifying score on current department placement test

Points, lines, polygons and circles; their relationships to each other on plane surfaces; congruence, similarity and area. Introduction to inductive, deductive and indirect reasoning. The formal proof is introduced and practiced throughout the course. Stress is placed on accuracy of statement as a background for analytical and scientific reasoning.

Course Schedule

MATH 70S  Integrated Intermediate Algebra
5 Units (Degree Applicable)
Lecture: 90
Prerequisite: MATH 50 or MATH 51B or qualifying score on current department placement test

Math 70S and 110S form a two-semester sequence that leads students through college level statistics. Simplification, solving of equations, graphing, and applications are covered. Each is applied to the following mathematical functions: polynomial, rational, radical, exponential and logarithmic. Rates and proportions, linear systems of equations, inequalities, sequence, series, design of experiments, one- and two-variable descriptive statistics are also covered.

Course Schedule
MATH 71 Intermediate Algebra
5 Units (Degree Applicable)
Lecture: 90
Prerequisite: MATH 51 or MATH 51B or qualifying score on current department placement test
Extends concepts from elementary algebra to prepare students for college-level mathematics courses. Polynomial, rational, radical, exponential and logarithmic expressions are simplified, equations solved and functions graphed and studied; linear and nonlinear systems of equations and inequalities; conic sections; sequence, series and the binomial theorem
Course Schedule

MATH 71A Intermediate Algebra - First Half
3 Units (Not Degree Applicable)
Lecture: 54
Prerequisite: MATH 51 or MATH 51B appropriate placement.
Algebra of functions, polynomials, and rational expressions; functions and their graphs; systems of equations with two or three variables; absolute value and compound inequalities. Covers approximately half of the MATH 71 topics. A student must complete both MATH 71A and 71B to have taken the equivalent of MATH 71, Intermediate Algebra.
Course Schedule

MATH 71B Intermediate Algebra - Second Half
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: MATH 71A
Quadratic equations and graphs; exponents, radicals and logarithms; conic sections. Covers remaining MATH 71 topics. A student must complete both MATH 71A and 71B to have taken the equivalent of MATH 71, Intermediate Algebra.
Course Schedule

MATH 71X Practical Intermediate Algebra
5 Units (Degree Applicable)
Lecture: 90
Prerequisite: MATH 51 or MATH 51B or qualifying score on current department placement test.
Intermediate Algebra for the non-calculus path. Polynomial, rational, radical, exponential, and logarithmic expressions are simplified, equations solved, and real-world phenomena are modeled using least-squares methods, functions graphed and analyzed; linear and nonlinear systems of equations and inequalities; sequences, series, and probabilities; data gathering instruments are used to sample data for curve fitting.
Course Schedule

MATH 99 Special Projects in Mathematics
2 Units (Degree Applicable, CSU)
Lecture: 36
In order to offer selected students recognition for their academic interests and ability and the opportunity to explore their disciplines to greater depth, the math department from time to time offers Special Projects courses. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration. Instructor authorization needed prior to enrollment.
Course Schedule

MATH 100 Survey of College Mathematics
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: MATH 71 or MATH 71X or MATH 71B or qualifying score on current department placement test
Mathematical methods and reasoning. Topics include: set theory, logic, counting methods, probability and statistics, with additional topics selected from numeration and mathematical systems, number theory, geometry, graph theory and mathematical modeling.
Course Schedule

MATH 110 Elementary Statistics
3 Units (Degree Applicable, CSU, UC, C-ID #: MATH 110)
Lecture: 54
Prerequisite: MATH 71 or MATH 71X or MATH 71B or qualifying score on current department placement test
Descriptive and inferential statistics and probability with emphasis on understanding statistical methods. Descriptive analysis of sample statistics, distribution of discrete and continuous random variables, estimation theory, tests of hypotheses, regression, correlation, and analysis of variance.
Course Schedule

MATH 110H Elementary Statistics - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: MATH 110)
Lecture: 54
Prerequisite: (MATH 71 or MATH 71X or MATH 71B or qualifying passing score on current department placement test) and acceptance into the Honors Program.
Descriptive and inferential statistics and probability with an emphasis on understanding statistical methods. Descriptive analysis of sample statistics, distribution of discrete and continuous random variables, estimation theory, tests of hypotheses, regression, correlation, and analysis of variance. An honors course designed to provide an enriched experience. May not receive credit for MATH 110 and MATH 110H.
Course Schedule

MATH 96 Strategies for Math Success
1 Unit (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 18
Perspectives, understandings and strategies to utilize a learning system for acquiring, understanding, remembering and producing mathematical knowledge. Course is appropriate for all levels of mathematics students.
Course Schedule
MATH 110S Integrated Statistics
5 Units (Degree Applicable, CSU, UC)
Lecture: 90
Prerequisite: MATH 70S

MATH 110S is an elementary course in descriptive and inferential statistics. Observational and experimental studies, design of experiments, descriptive statistics, probability, discrete and continuous probability distributions, estimates, and hypothesis tests. For categorical data, inferences include one or two sample proportions, one- and two-way tables (chi-square goodness of fit). For quantitative data, inferences for one or two sample means, one-way ANOVA. Inferences in linear correlation and regression are included.

Course Schedule

MATH 120 Finite Mathematics
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: MATH 71 or MATH 71X or MATH 71B or qualifying score on current department placement test

Mathematics for business, social science, and biological science majors. Topics include linear programming, matrix theory, probability, statistics, stochastic processes, Markov chains, and math of finance.

Course Schedule

MATH 130 College Algebra
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: MATH 71 or MATH 71B or appropriate placement

College-level Algebra course. Study of real numbers and sets, algebraic functions and relations, radicals and exponents, linear and quadratic equalities and inequalities, exponential and logarithmic functions, systems of linear and quadratic equations, complex numbers, series, theory of equations, mathematical induction and binomial formula.

Course Schedule

MATH 140 Calculus for Business
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: MATH 130 or MATH 160 or qualifying score on current department placement test

Calculus for business, social science, and non-science majors. Algebraic, logarithmic, and exponential functions; limits; differentiation with applications; various techniques of integration with applications; differential equations; multi variable calculus.

Course Schedule

MATH 150 Trigonometry
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: MATH 71 or MATH 71B or appropriate placement AND MATH 61 or passing score on current geometry competency test.

Trigonometric functions and inverse trigonometric functions and the graphical representations of these functions; solutions to right and oblique triangles with laws of sines and cosines; vectors; solutions to trigonometric equations; identities; polar coordinates; complex numbers and DeMoivre’s Theorem.

Course Schedule

MATH 160 Precalculus Mathematics
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: MATH 150 or appropriate placement

Prepares students for the calculus sequence. Real-valued functions, including algebraic, trigonometric, exponential, and logarithmic functions. Also includes proofs, inequalities, introductory analytical geometry, series, sequences, and vectors.

Course Schedule

MATH 180 Calculus and Analytic Geometry
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: MATH 160 or qualifying score on current department placement test

Differential and integral calculus with applications. Functions, limits, the derivative, curve sketching, optimization, rules for differentiation of algebraic, exponential, logarithmic, and trigonometric functions with their inverses, with applications. Indefinite and definite integrals.

Course Schedule

MATH 181 Calculus and Analytic Geometry
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: MATH 180

Differential and integral calculus with infinite series and applications. Includes applications of integration, techniques of integration, numerical integration, indeterminate forms and improper integrals, differential equations, and polar coordinates.

Course Schedule

MATH 245 A Transition to Advanced Mathematics
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: MATH 181

A transition to the rigors of upper-division mathematics courses. Basic set theory and logic, relations, functions, mathematical induction, the well-ordering principle, countable and uncountable sets, the Schröder-Bernstein Theorem, the axiom of choice, Zorn’s Lemma, the Heine-Borel Theorem, the Bolzano-Weierstrass Theorem. Special emphasis on how to present and understand mathematical proofs.

Course Schedule

MATH 260 Linear Algebra
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: MATH 181

Matrices, linear systems, determinants, vector and inner product spaces, linear transforms, eigenvalues, and eigenvectors.

Course Schedule
MATH 280  Calculus and Analytic Geometry
5 Units  (Degree Applicable, CSU, UC)
Lecture: 90
Prerequisite: MATH 181

Multivariate and vector calculus, which includes vectors in two and three space and surfaces in space. Analysis of vector-valued functions. Partial derivatives, differentials, the chain rule, directional derivatives and the gradient. Extrema of functions of several variables with applications. Multiple integrals in various coordinate systems with applications. Vector fields, line integrals, independence of path. Green's Theorem, surface integrals, flux, divergence and curl. Stokes' Theorem and the Divergence Theorem.

Course Schedule

MATH 285  Linear Algebra and Differential Equations
5 Units  (Degree Applicable, CSU, UC)
Lecture: 90
Prerequisite: MATH 280

First order ordinary differential equations, with applications and numerical methods. Solutions to higher order differential equations using undetermined coefficients, variation of parameters, and power series, with applications. Solutions to linear and non-linear systems of differential equations, including numerical solutions. Matrix algebra, solutions of linear systems of equations, and determinants. Vector spaces, linear independence, basis and dimension, subspace and inner product space, including the Gram-Schmidt procedure. Linear transformations, kernel and range, eigenvalues, eigenvectors, diagonalization and symmetric matrices.

Course Schedule

MATH 290  Differential Equations
4 Units  (Degree Applicable, CSU)
Lecture: 72
Prerequisite: MATH 280

First-order ordinary differential equations, including separable, linear, homogeneous, Bernoulli, and exact, with applications and numerical methods. Solutions to higher-order differential equations using undetermined coefficients, variation of parameters, power series, and Laplace transforms, with applications. Solutions to linear and non-linear systems of differential equations, including numerical solutions.

Course Schedule

Medical Terminology (MEDI)

MEDI 90  Medical Terminology
3 Units  (Degree Applicable, CSU)
Lecture: 54

Medical terminology used in various allied health fields.

Course Schedule

Mental Health/Psychiatric Technician (MENT)

MENT 40  Introduction to Interviewing and Counseling
3 Units  (Not Degree Applicable)
Lecture: 54

Theory and practice in interviewing skills. Stresses application of counseling theories, helping skills, and consultation theories to allow exploration of self as a helper and learn facilitating skills to bring about change. Emphasis on establishing rapport, obtaining information and developing a supportive relationship in a variety of mental health settings.

Course Schedule

MENT 56  Medical-Surgical Nursing for Psychiatric Technicians
9 Units  (Degree Applicable)
Lecture: 162
Prerequisite: Admission to the Psychiatric Technician Program
Corequisite: MENT 56L

Holistic approach to assessment and intervention in the care of the medical-surgical patient. Examines physiological modes of rest and exercise, regulation, circulation, ventilation, reproductive, elimination and the sensory system; medical-surgical nursing; care of the dying patient, cardiovascular problems; calculations of drug dosage and administration of medications; study of anatomy and physiology of the human body.

Course Schedule

MENT 56L  Medical-Surgical Clinical Experience
4 Units  (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 216
Corequisite: MENT 56

Application, assessment, intervention, and evaluation of nursing treatment in the physiological modes of rest and exercise, regulation, nutrition, elimination, application of emergency procedures, circulation, ventilation, fluids, and electrolytes. Psychosocial aspects of care including interdependence, role function, self-concept, care of aged, and cultural aspects. Development and application of nursing skills for those with medical-surgical problems and special needs. Calculation and administration of medications. Roy's Adaptation Model serves as the conceptual framework.

Course Schedule

MENT 58D  Advanced Medical-Surgical Nursing and Pharmacology for PT
4 Units  (Degree Applicable)
Lecture: 72
Prerequisite: MENT 56, MENT 56L
Corequisite: MENT 58L

Disease processes affecting body systems; etiology; required nursing care; study of drugs: standards, administration, dose calculations.

Course Schedule
MENT 58L Advanced Medical-Surgical Nursing for Psychiatric Technicians Clinical

1.5 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 90
Prerequisite: MENT 56 and MENT 56L
Corequisite: MENT 58D

The application of nursing skills to patients with medical-surgical disorders which includes administration of medications utilizing the Nursing Process. Sister Callista Roy's Adaptation Model serves as the conceptual framework.

Course Schedule

MENT 70 Introduction to Psychiatric Technology

1.5 Units (Degree Applicable)
Lecture: 27
Prerequisite: Admission to Psychiatric Technician Program
Corequisite: MENT 70L

Role and function of the Psychiatric Technician. Includes mental health theories of personality development, self-concept, role function, and interdependence. Also includes developmental disabilities theories of sensorimotor techniques and positive behavior support techniques.

Course Schedule

MENT 70L Introduction to Psychiatric Technology Clinical Technicians

2 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 108
Corequisite: MENT 70

Clinical experience at mental health facilities within the community which serve people with mental health and intellectual, physical and other developmental disabilities.

Course Schedule

MENT 72 Nursing Care of the Developmentally Disabled Person

7 Units (Degree Applicable)
Lecture: 126
Prerequisite: MENT 56, MENT 56L, MENT 70, MENT 70L
Corequisite: MENT 72L

Etiology of developmental disabilities; develops the knowledge, skills, and attitudes necessary to safely teach individuals diagnosed with intellectual and developmental disabilities. Techniques of behavior modification, positive behavior support and sensorimotor training are used, as well as the teaching of self-help skills. Examines normal development from infancy to the aged.

Course Schedule

MENT 72L Nursing Care of the Developmentally Disabled Person - Clinical

5.5 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 287
Corequisite: MENT 72

Application of skills needed to teach, train, and provide care for the individuals with intellectual/physical and other developmental disabilities.

Course Schedule

MENT 73L Psychiatric Nursing for Psychiatric Technicians Clinical

5.5 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 287
Prerequisite: Admission to Psychiatric Technician Program. MENT 56 and MENT 56L
Corequisite: MENT 73T

Clinical instruction in the assessment and treatment of individuals diagnosed with mental disorders.

Course Schedule

MENT 73T Psychiatric Nursing for Psychiatric Technicians

6 Units (Degree Applicable)
Lecture: 108
Prerequisite: MENT 56 MENT 56L
Corequisite: MENT 73L PSYC 1A
Advisory: MENT 40

Theoretical instruction in the assessment and treatment of individuals diagnosed with mental disorders, medications used in the treatment of mental disorders, therapeutic communication and other therapeutic techniques, and assertiveness and leadership skills necessary for safe practice as a licensed Psychiatric Technician.

Course Schedule

MENT 82 Work Experience in Mental Health Technology

2 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 150
Prerequisite: MENT 72 and MENT 73T and compliance with Work Experience regulations as designated in the College Catalog.

Provides students with on-the-job experience in the field of mental health, nursing skills, addiction paraprofessional training, and/or developmental disability, related to classroom instruction, at an approved work site. On-the-job experience at an approved work site. Requires 150 paid or 120 non-paid hours.

Course Schedule

Meteorology (METO)

METO 3 Weather and the Atmospheric Environment

3 Units (Degree Applicable, CSU, UC)
Lecture: 54

Processes that influence weather and climate: seasonality, structure of the atmosphere, atmospheric stability, severe weather (hurricanes, tornadoes, thunderstorms,) climate change, and the causes and effects of air pollution. Students will use a variety of weather instruments, and the course may include either field work or field trips.

Course Schedule

METO 3L Weather and Atmospheric Environment Laboratory

1 Unit (Degree Applicable, CSU, UC)
Lab: 54
Corequisite: METO 3 (May have been taken previously)

Laboratory applications and problem-solving related to the atmospheric environment. Emphasizes the collection and analysis of weather and climate data.

Course Schedule
Microbiology (MICR)

MICR 1 Principles of Microbiology
5 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 108
Prerequisite: CHEM 10 or CHEM 40

Fundamental concepts of microbiology with emphasis on bacteria. Survey of microbial classification, morphology, physiology, and genetics; beneficial and pathological aspects; growth and control of microbes; virology, immunology, and host-microbe interactions. Important infectious diseases of humans are surveyed. Laboratory exercises examine microbial morphology, physiology, and genetics as well as environmental influences of microorganisms. Laboratory techniques include culturing, examining, and identifying microorganisms. Field trips are required.
Course Schedule

MICR 22 Microbiology
4 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 54
Prerequisite: CHEM 10 or CHEM 40
Advisory: BIOL 1 or BIOL 4 or BIOL 4H

Fundamental concepts of microbiology including viruses, bacteria, fungi, protozoa and parasitic worms.
Course Schedule

MICR 26 Introduction to Immunology
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: MICRO 1 or MICRO 22
Advisory: BIOL 1 or BIOL 4 or BIOL 4H

Immunology including principles of innate and adaptive immunity, B and T lymphocyte structure, function, and development, the major histocompatibility complex, immune system errors, and applications and techniques in the immunology field as they pertain to medical diagnostics, immunohistochemistry, and biotechnology.
Course Schedule

Music (MUS)

MUS 2 Music Theory
3 Units (Degree Applicable, CSU, UC, C-ID #: MUS 120)
Lecture: 54
Corequisite: MUS 5A

Preparation for the study of harmony and form as it is practiced in Western tonal music. Topics include scales, intervals, chords, cadences, counterpoint and Roman numeral analysis. Ability to read music notation is advised. Required for music majors.
Course Schedule

MUS 3A Harmony - Diatonic
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: MUS 2
Corequisite: MUS 5B

An examination of harmony and form as it is practiced in Western tonal music. This course covers diatonic harmony, from its syntax to its contrapuntal conventions, with musical examples drawn primarily from Renaissance ground basses, American folksong and the chorales of Bach.
Course Schedule

MUS 3B Harmony - Chromatic I
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: MUS 3A
Corequisite: MUS 6A

Harmony and form as it is practiced in Western tonal music. This course focuses on secondary chromaticism and modulation.
Course Schedule

MUS 3C Harmony - Chromatic II
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: MUS 3B
Corequisite: MUS 6B

Examination of harmony and form as it is practiced in Western tonal music with a focus on advanced chromatic harmony. The course concludes with a study of sonata form as practiced by Haydn, Mozart and Beethoven.
Course Schedule

MUS 5A Musicianship - Ear Training and Sight Singing
1 Unit (Degree Applicable, CSU, UC, C-ID #: MUS 125)
Lab: 54
Corequisite: MUS 2

Training in diatonic sight singing, rhythm reading, aural recognition and the dictation of rhythm and diatonic melody. Ability to read music and match pitch is advised. Required for music majors.
Course Schedule

MUS 5B Musicianship - Diatonic
1 Unit (Degree Applicable, CSU, UC, C-ID #: MUS 135)
Lab: 54
Prerequisite: MUS 5A
Corequisite: MUS 3A

Training in sight singing, rhythm reading, aural recognition and the dictation of rhythm, melody and harmony. This course covers diatonic music.
Course Schedule
MUS 6A Musicianship - Chromatic I
1 Unit (Degree Applicable, CSU, UC, C-ID #: MUS 145)
Lab: 54
Prerequisite: MUS 5B
Corequisite: MUS 3B
Sight singing and dictation of music with chromatic embellishments, secondary functions and modulations to closely-related keys.
Course Schedule

MUS 6B Musicianship - Chromatic II
1 Unit (Degree Applicable, CSU, UC, C-ID #: MUS 155)
Lab: 54
Prerequisite: MUS 6A
Corequisite: MUS 3C
Sight singing and dictation of music with borrowed chords, linear chromaticism and modulation to foreign keys.
Course Schedule

MUS 7 Fundamentals of Music
3 Units (Degree Applicable, CSU, UC, C-ID #: MUS 110)
Lecture: 54
Music notation and the elements of music for non-music majors. Topics include pitch, rhythm, key, intervals and chords.
Course Schedule

MUS 9 Introduction to Music Technology
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54
Advisory: Eligibility for ENGL 68
Uses of computers and electronic devices to capture, create, modify and disseminate music. Provides an introduction to the principles of musical acoustics, sound recording, and digital audio. Computer software for MIDI sequencing, sound synthesis, digital sampling, editing, music notation and composition will be demonstrated and practiced in class. Assignments will include the creation of original music.
Course Schedule

MUS 10A Keyboard Skills
1 Unit (Degree Applicable, CSU, UC)
Lab: 54
Advisory: Ability to read music notation
Keyboard (piano) skills required for music majors emphasizing practical skills applicable to professional positions in music education. Exercises include harmonization of melodies, transposition, sight-reading, improvisation, and theory as applied to the keyboard. Emphasizes proficiency with scales, broken triads and seventh chords of major and minor keys, using hands separately and together, up to two octaves.
Course Schedule

MUS 10B Keyboard Skills
1 Unit (Degree Applicable, CSU, UC)
Lab: 54
Prerequisite: MUS 10A or admission by audition
Keyboard (piano) skills, required for music majors, including harmonization of melodies, transposition, sight-reading, improvisation, and theory. Emphasizes proficiency with scales as well as arpeggios of triads and seventh chord of both major and minor keys up to two octaves; harmonization of melodies with tonic, subdominant, and dominant triads and seventh chords; transposition of simple melodies by a minor and major second, higher and lower; improvisation on given progression; and realization of diatonic figured bass with first and second inversions.
Course Schedule

MUS 11A Music Literature Survey
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Western music from the 15th through the 18th century, including examples of non-western cultures, for music majors. Lectures are augmented by sound recordings. Attending a live concert may be required.
Course Schedule

MUS 11B Music Literature Survey
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Western music from the 18th to the early 21st century including examples from several non-western cultures that have influenced music of those style periods. Lectures are augmented by recordings and other support media pertinent to the cultures and periods being studied. Attending at least one live concert is required.
Course Schedule

MUS 12 History of Jazz
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: Eligibility for ENGL 68.
A survey of jazz as a significant American art form from its roots in African music to the present. Major styles, leading performers, significant compositions and recordings, and the social, economic, and cultural contexts of the music will be stressed.
Course Schedule

MUS 13 Introduction to Music Appreciation
3 Units (Degree Applicable, CSU, UC, C-ID #: MUS 100)
Lecture: 54
Western music from the Medieval period through the 21st century, including music from a variety of cultures. Lectures are augmented by recordings and other support media pertinent to the culture and period being studied. Attending at least one live concert is required.
Course Schedule
MUS 13H  Introduction to Music Appreciation - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: MUS 100)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Western music from the Medieval period through the 21st century, including music from a variety of cultures. Lectures are augmented by recordings and other support media pertinent to the culture and period being studied. Attending at least one live concert is required.
Course Schedule

MUS 14A  World Music
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Advisory: Eligibility for ENGL 68

Examines the dominant musical cultures of the world within Africa, the Americas, Europe, and Asia and compares these to Western popular music. Identifies vocal and instrumental genres within selected cultures and examines the harmonic, melodic, and rhythmic characteristics of each style. Lectures, films, recordings, and media presentations will assist the student in exploring the ways in which music is used around the world for aesthetic, social, and spiritual purposes.
Course Schedule

MUS 14B  American Folk Music
3 Units (Degree Applicable, CSU, UC)
Lecture: 54

The study of American folk music by both region and period. Instruction will include lecture, reading, and listening assignments, and various audio-visual materials. No previous musical experience required.
Course Schedule

MUS 15  Rock Music History and Appreciation
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Historical survey of rock music from its beginnings in the early 1950s to the present. Rhythm & blues, rockabilly, the British Invasion, Motown, soul, folk rock, hard rock, punk, metal, and various alternative rock styles will be discussed. Personalities and musical styles will be related to the sociology of the time period being studied.
Course Schedule

MUS 15H  Rock Music History and Appreciation - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Historical survey of rock music from its beginnings in the early 1950s to the present. Rhythm & blues, rockabilly, the British Invasion, Motown, soul, folk rock, hard rock, punk, metal, and various alternative rock styles will be discussed. Personalities and musical styles will be related to the sociology of the time period being studied. An honors course designed to provide enriched experience. Students may not receive credit for both MUS 15 and MUS 15H.
Course Schedule

MUS 16  Individual Instruction
0.5 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
Lab: 32
Prerequisite: Admission by audition

Applied music for students also enrolled in a major performing group. Instruction includes a private one-half hour lesson per week. Individual problems of performance techniques, interpretation, and repertoire are included. Students who repeat this course will improve skills through further instruction and practice.
Course Schedule

MUS 17A  Elementary Piano
1 Unit (Degree Applicable, CSU, UC)
Lab: 54

Reading and performance of piano literature with emphasis on scales, chord progressions, and sight reading. No prior musical experience is required.
Course Schedule

MUS 17B  Intermediate Piano
1 Unit (Degree Applicable, CSU, UC)
Lab: 54
Advisory: MUS 17A

Reading and performances of piano literature with emphasis on major and minor scales in multiple octaves utilizing multiple textures. Includes use of damper pedal.
Course Schedule

MUS 18  Advanced Piano
1 Unit (Degree Applicable, CSU, UC)
Lab: 54
Advisory: MUS 17B

Style, technique and interpretation of piano music from the 17th century to the present is studied collectively and individually. Sight reading, improvisation and ensemble playing will be emphasized. Recommended for music majors.
Course Schedule

MUS 20A  Elementary Voice
1 Unit (Degree Applicable, CSU, UC)
Lab: 54
Advisory: MUS 20A

Group singing instruction with an emphasis on breathing and posture and their importance in the singing of the musical line, performance techniques, and vocal quality. English and American songs are studied and performed. Open to non-music majors and recommended for all music majors.
Course Schedule

MUS 20B  Intermediate Voice
1 Unit (Degree Applicable, CSU, UC)
Lab: 54
Advisory: MUS 20A

Group and individual instruction concentrating on individual vocal development and emphasizing singing techniques required for singing popular, theatrical, and classical music. Includes singing in foreign languages.
Course Schedule
MUS 21  Advanced Voice
1 Unit  (Degree Applicable, CSU, UC)
Lab: 54
Advisory: MUS 20B

Group and individual study of the style, techniques, and interpretation of art songs and songs from operas and musicals. Emphasis will be placed on diction and pronunciation Italian, German, and French.
Course Schedule

MUS 22  Conducting
1.5 Units  (Degree Applicable, CSU)
Lecture: 18  Lab: 18

Beat patterns, score reading, and rehearsal techniques for conducting. Includes techniques needed for group direction and leadership.
Course Schedule

MUS 23A  Elementary Guitar
1 Unit  (Degree Applicable, CSU, UC)
Lab: 54

Acoustic guitar playing, note reading, strumming, finger picking, and improvisation. Students must furnish their own guitars.
Course Schedule

MUS 23B  Intermediate Guitar
1 Unit  (Degree Applicable, CSU, UC)
Lab: 54
Advisory: MUS 23A

Techniques for reading and playing music arranged for the solo guitar. Students must furnish their own acoustic guitar.
Course Schedule

MUS 24  Advanced Guitar
1 Unit  (Degree Applicable, CSU, UC)
Lab: 48
Advisory: MUS 23B

Style, technique, and interpretation of guitar music of the 18th and 19th centuries. Includes sight reading and ensemble playing. Students must furnish their own acoustic guitars.
Course Schedule

MUS 25A  Jazz Improvisation
1 Unit  (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 48

Styles and techniques of jazz improvisation. Students must furnish their own musical instruments to play for and with the class.
Course Schedule

MUS 25B  Jazz Improvisation
1 Unit  (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 54
Advisory: MUS 25A

Advanced techniques of jazz improvisation. Includes minor, dominant, and pentatonic scales along with arpeggiating poly chords, altered chords, chord progressions, and 32-bar jazz standards. Students must furnish their instruments and be able to perform individually and with the class.
Course Schedule

MUS 27  Chamber Music
1.5 Units  (Degree Applicable, CSU, UC, C-ID #: MUS 180)
(May be taken four times for credit)
Lab: 72
Prerequisite: Admission by audition

Select ensemble of winds, strings, guitar, and percussion instrumentalists specializing in the performance of chamber music from the medieval period to the present. The course may include brass quintets, woodwind quintets, saxophone quartets, and mixed instrumental ensembles of two through twenty performers. Students must have previous instrumental experience and pass an entrance audition during the first week of instruction. Public performances on campus and in the community are required. Students who repeat this course will improve skills through further instruction and practice.
Course Schedule

MUS 29  Choral Workshop
1 Unit  (Degree Applicable, CSU, UC)
(May be taken four times for credit)
Lab: 54

Choral music of all genres with an emphasis on strengthening choral skills, including sight singing, tone, blend, balance and good vocal technique. Covers choral tone of the Renaissance to correct use of the microphone when singing pop or vocal jazz. Students who repeat this course will improve skills through further instruction and practice. Open to all students without an audition.
Course Schedule

MUS 30  Collegiate Chorale
1 Unit  (Degree Applicable, CSU, UC)
(May be taken four times for credit)
Lab: 54

A non-auditioned mixed choral ensemble open to all students. A variety of mixed choral repertoire will be studied and performed, from music of the Renaissance to contemporary Pop, Broadway, and Vocal Jazz. Rehearsal time will also be devoted to vocal development and improving music theory skills. Students who repeat this course will improve skills through further instruction and practice. Attendance at performances is required.
Course Schedule
MUS 31  Concert Choir
1.5 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 72
Prerequisite: Admission by audition

A large mixed choral ensemble in which students perform a variety of major choral works. Classical songs are rehearsed in class and performed for a public audience. Sight singing skills and proper vocal technique are emphasized. Voice placement auditions are held the first week of class. Attendance at all performances including those off-site is required. Students who repeat this course will improve skills through further instruction and practice. Auditions held first week of the semester. Course Schedule

MUS 34  Women's Vocal Ensemble
2 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108
Prerequisite: Admission by audition during the first week of class

Women's vocal ensemble that studies and performs selected classical works, folk songs, spirituals, and popular compositions. Attendance is required at all public performances including off-campus locations. Students who repeat this course will improve skills through further instruction and practice. Auditions held the first week. Course Schedule

MUS 36  Wind Symphony
1 Unit (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 54

A wind and percussion ensemble open to students with prior instrumental experience. A variety of wind band repertoire will be studied and performed, from music of the medieval period to contemporary compositions. Rehearsal time will also be devoted to instrumental and aural skills development. Opportunities to conduct, arrange and compose music, and perform as a soloist may be provided. Students who repeat this course will improve skills through further instruction and practice. Course Schedule

MUS 38  Ensemble
0.5 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36
Prerequisite: Ability to read music or admission by audition

The study and performance of music written for small ensembles. On campus performances may be required. Course Schedule

MUS 39  Laboratory Band
2 Units (Degree Applicable, CSU)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108
Prerequisite: Admission by audition

Study and performance of improvisation, jazz and pop music of all types. Open to all students with prior instrumental experience. Audition may be required. Course Schedule

MUS 44  Vocal Jazz Ensemble
2 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108
Prerequisite: Admission by audition

A vocal ensemble appropriate for beginning and intermediate jazz singers. This group will perform vocal jazz charts accompanied by a rhythm section, as well as a cappella. Basics of singing jazz, vocal improvisation, group singing techniques, and microphone techniques. Ensemble will perform locally and/or at vocal jazz festivals. Attendance at performances and competitions is required. Students who repeat this course will improve skills through further instruction and practice. Course Schedule

MUS 45  Chamber Singers
2 Units (Degree Applicable, CSU, UC, C-ID #: MUS 180)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108
Prerequisite: Admission by audition

Premier mixed choral group, specializing in smaller ensemble repertoire. A wide variety of choral literature is performed publicly several times each semester and a performance tour occurs each spring semester. Emphasizes advanced musical skills and vocal techniques while focusing on the importance of blend, balance, and tone. Auditions for this course are held each May. Students who repeat this course will improve skills through further instruction and practice. Off-campus performances are required. Course Schedule

MUS 47  Jazz Ensemble
2 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108
Prerequisite: Admission by audition

Study and performance of jazz and big band music. Provides an opportunity to learn techniques applicable to the large jazz ensemble. Off-campus public performance required. Students who repeat this course will improve skills through further instruction and practice. Course Schedule
MUS 48 Men's Vocal Ensemble
2 Units (Degree Applicable, CSU, UC)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108
Prerequisite: Admission by audition the first week of class

Men's vocal ensemble that studies and performs selected classical works, folk songs, spirituals, and popular compositions. Attendance is required at all public performances including off-campus locations. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule

MUS 49 Wind Ensemble
2 Units (Degree Applicable, CSU, UC, C-ID #: MUS 180)
(May be taken four times for credit)
Lab: 108
Prerequisite: Admission by audition

The premier classical wind and percussion ensemble at the college. Students must have previous musical training, a standard band instrument and pass an entrance audition. A variety of wind band repertoire will be studied and performed, from music of the medieval period to contemporary compositions. Public performances on campus and in the community are required each semester and a concert tour may be included. Opportunities to conduct, arrange and compose music, and perform as a soloist may be provided to capable students. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule

MUS 50 Jazz Improvisation and Performance Choir
2 Units (Degree Applicable, CSU, C-ID #: MUS 180)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108
Prerequisite: Admission by audition

A premier vocal jazz choir. This choir will perform vocal jazz arrangements and students will study the historical, theoretical and technical aspects of both instrumental and vocal jazz. Solo singing techniques and scat singing will be rehearsed and the choir will perform at least one concert each semester at Mt. SAC along with attending and performing at a variety of musical venues. Work with guest artists and make CD recordings. Attendance is required at assigned public performances. Students who repeat this course will improve skills through further instruction and practice. Admission by audition. Off-campus performances are required.

Course Schedule

MUS 99 Special Projects in Music
1-2 Units (Degree Applicable, CSU)
Lab: 54-108

Offered to selected students in recognition of academic interests and abilities to give them the opportunity to explore these interests and abilities in greater depth. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration. Students must have an instructor's approval before enrolling in this course.

Course Schedule

Nursing (NURS)

NURS 1A The Nursing Process I
5 Units (Degree Applicable, CSU)
Lecture: 45 Lab: 135
Prerequisite: Admission to Nursing Program; ANAT 35 or equivalent and ANAT 36 or equivalent, or ANAT 10A or equivalent and ANAT 10B or equivalent, and MICR 22 or equivalent, or MICR 1 or equivalent, and ENGL 1A or equivalent
Corequisite: NURS 2

Principles of nursing as related to a culturally diverse population, adulthood through senescence. Theory and application of the Nursing Process. Including meaning of illness, promoting health patterns, hygiene, safety, asepsis, medication administration, elimination, communication. The Betty Neuman Model serves as the conceptual framework.

Course Schedule

NURS 1BThe Nursing Process II
5 Units (Degree Applicable, CSU)
Lecture: 45 Lab: 135
Prerequisite: NURS 1A
Corequisite: NURS 2

Principles of nursing as related to culturally diverse population, adulthood through senescence. Theory and application of the Nursing Process including wound care, legal/ethical aspects, comfort, fluid and electrolytes, spirituality, and nursing trends. The Betty Neuman Model serves as the conceptual framework.

Course Schedule

NURS 2 Pharmacology
2 Units (Degree Applicable, CSU)
Lecture: 36
Prerequisite: Admission to Nursing Program and eligibility for MATH 51
Corequisite: NURS 1A

Ethical and legal responsibilities in the administration of medications. Application of mathematical concepts, the nursing process, and drug therapy to the administration of fluids and medications.

Course Schedule

NURS 3 Medical-Surgical Nursing: Locomotion/Sensory/Integ/Oncology/Immuno
3.5 Units (Degree Applicable, CSU)
Lecture: 30 Lab: 108
Prerequisite: NURS 1B and NURS 2 or Advanced Placement

Concepts of nursing assessment and intervention with application to clients with integumentary and immunologic disorders as well as dysfunctions of sensation and locomotion. An introduction to oncology nursing is included. The Betty Neuman Model serves as the conceptual framework.

Course Schedule
NURS 4 Maternity Nursing  
**3 Units (Degree Applicable, CSU)**  
Lecture: 27 Lab: 81  
Prerequisite: NURS 3 or Advanced Placement  
Concepts of nursing assessment and intervention with application to maternity and newborn clients. The Betty Neuman Model serves as the conceptual framework.  
Course Schedule  

NURS 5 Psychiatric Nursing  
**3 Units (Degree Applicable, CSU)**  
Lecture: 27 Lab: 81  
Prerequisite: NURS 7 or NURS 70 (Advanced Placement) and PSYC 1A or PSYC 1AH  
Concepts of nursing assessment and intervention with application to clients with psychiatric disorders in a mental health setting. The Betty Neuman Model serves as the conceptual framework.  
Course Schedule  

NURS 6 Pediatric Nursing  
**3 Units (Degree Applicable, CSU)**  
Lecture: 27 Lab: 81  
Prerequisite: NURS 4 or NURS 70 (Advanced Placement) and CHLD 10 or CHLD 10H or PSYC 14  
Concepts of nursing assessment, diagnosis, planning, implementation, and evaluation with application to pediatric clients. The Betty Neuman Model serves as the conceptual framework.  
Course Schedule  

NURS 7 Medical-Surgical Nursing: Nutrition/Elimination/ Surgical Asepsis  
**7 Units (Degree Applicable, CSU)**  
Lecture: 63 Lab: 189  
Prerequisite: NURS 6 or Advanced Placement  
Nursing assessment and intervention with application to clients with problems of nutrition, elimination, and the reproductive systems. Clients in pre-, intra-, and post-operative settings are included. The Betty Neuman Model serves as the conceptual framework.  
Course Schedule  

NURS 8 Medical-Surgical Nursing: Circulation and Oxygenation  
**5 Units (Degree Applicable, CSU)**  
Lecture: 45 Lab: 135  
Prerequisite: NURS 5 or Advanced Placement (NURS 70)  
Corequisite: NURS 9  
Nursing assessment and intervention with application to clients with cardiovascular and pulmonary problems. The Betty Neuman Model serves as the conceptual framework.  
Course Schedule  

NURS 9 Leadership in Nursing  
**1 Unit (Degree Applicable, CSU)**  
Lecture: 18  
Prerequisite: NURS 5 or Advanced Placement (NURS 70)  
Corequisite: NURS 8  
Nursing assessment and intervention with application to clients with cardiovascular and pulmonary problems. The Betty Neuman Model serves as the conceptual framework.  
Course Schedule  

NURS 10 Medical-Surgical Nursing: Integration/Regulation  
**4 Units (Degree Applicable, CSU)**  
Lecture: 45 Lab: 81  
Prerequisite: NURS 8 and NURS 9, or Advanced Placement (NURS 70)  
Concepts of nursing assessment and intervention with application to clients with neurological and endocrine disorders. The Betty Neuman Model serves as the conceptual framework.  
Course Schedule  

NURS 11 Preceptorship in Nursing  
**2 Units (Degree Applicable, CSU)**  
(May be taken for Pass/No Pass only)  
Lab: 108  
Prerequisite: NURS 10 or Advanced Placement  
Students participate as a pre-licensed Registered Nurse immediately prior to graduation. Students assume responsibility for a group of clients under direct supervision of a qualified registered nurse.  
Course Schedule  

NURS 20 Nursing Work Experience Program  
**1-4 Units (Not Degree Applicable)**  
(May be taken for Pass/No Pass only)  
Lab: 75-300  
Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog. Current satisfactory status in the Nursing Program  
On-the-job experience for nursing students in an approved work setting related to classroom, theory and clinical instruction. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. It is recommended that the hours per week be equally distributed throughout the semester.  
Course Schedule  

NURS 70 Role Transition  
**3 Units (Degree Applicable)**  
(May be taken for Pass/No Pass only)  
Lecture: 36 Lab: 54  
Prerequisite: Advanced Placement; PT (Psychiatric Technician) or LVN (Licensed Vocational Nurse); ANAT 35 and ANAT 36 or ANAT 10A and ANAT 10B, and MICR 22, or MICR 1, and ENGL 1A or ENGL 1AH, and PSYC 1A or PSYC 1AH, and CHLD 10 or CHLD10H or PSYC 14.  
For the LVN (Licensed Vocational Nurse), PT (Psychiatric Technician) or advanced placement student transitioning into the role of the RN (Registered Nurse). Theory and application of concepts of physical assessment, the relationship of homeostatic mechanisms to fluid and electrolyte balance and imbalance utilizing the Betty Neuman Model as the conceptual framework.  
Course Schedule
Nutrition & Food (NF)

NF 1 Introduction to Nutrition as a Career
1.5 Units (Degree Applicable, CSU)
Lecture: 27
Prerequisite: NF 10 or NF 25 or NF 25H

Careers in dietetics, food science, and the food industry. Includes program requirements for nutrition and dietetics majors, career opportunities, professional organizations, ethics, and future directions. Students should be considering a major in nutrition, dietetics, nutrition science, or food science upon transfer. Field trips may be required. Course Schedule

NF 10 Nutrition for Personal Health and Wellness
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Principles of nutrition and its relationship to optimum health. Emphasizes nutrient needs, food selection and weight control during the various life stages from prenatal to adult. Student food intake is evaluated in several ways including computer diet analysis. This course is intended for non-health science majors. Course Schedule

NF 12 Sports Nutrition
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Principles of nutrition are studied and applied to the athlete and active individuals. Includes macro and micro nutrient intakes, hydration, pre and post event food choices, supplements and ergogenic aids, body composition, weight loss/gain. This course also examines the cultural, sociological, and psychological influences related to nutrition, fitness and athletic achievement. Course Schedule

NF 20 Principles of Food with Laboratory
3 Units (Degree Applicable, CSU, C-ID #: NUTR 120)
Lecture: 36  Lab: 54
Prerequisite: Eligibility for ENGL 68 and Eligibility for MATH 50

Application of food science principles with emphasis on ingredient function and interaction, food preparation techniques, sensory evaluation standards, food safety and sanitation, and nutrient composition of food. Course Schedule

NF 25 Introduction to Nutrition Science
3 Units (Degree Applicable, CSU, UC, C-ID #: NUTR 110)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Scientific concepts of nutrition related to the function of nutrients and current health issues with emphasis on individual needs. Topics include: functions and sources of nutrients; scientific principles to analyze and evaluate nutrition information; Dietary Guidelines and current nutrition recommendations; digestion, absorption, and metabolism; health, fitness, and disease; and nutrition in the life span. Students will record their diet, analyze its composition, and evaluate its nutrient content. Course Schedule

NF 25H Introduction to Nutrition Science - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: NUTR 110)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Scientific concepts of nutrition related to the function of nutrients and current health issues with emphasis on individual needs. Topics include: functions and sources of nutrients; scientific principles to analyze and evaluate nutrition information; Dietary Guidelines and current nutrition recommendations; digestion, absorption, and metabolism; health, fitness, and disease; and nutrition in the life span. Students will record their diet, analyze its composition, and evaluate its nutrient content. An honors course designed to provide an enriched experience. Students may not receive credit for both NF 25 and NF 25H. Course Schedule

NF 28 Cultural and Ethnic Foods
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Regional, ethnic, cultural, religious, historical and social influences on food patterns and cuisines. Core components: specialized equipment and utensils related to cultures, traditional foods of selected cultures, geographic factors in food availability, global food issues, and sanitation and safety practices. Course Schedule

NF 30 Food Science Technologies
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: Eligibility for ENGL 68 Eligibility for MATH 50

Food chemistry, food processing and technology and how these affect the color, flavor, texture, aroma and quality of foods. Core components: government regulation of processing and labeling, sensory evaluation, scientific research methods, function of water in foods, pH and acidity, food processing technologies, nutritional labeling, packaging; dispersion systems, enzyme reactions, food additives, composition and properties of food. Course Schedule

NF 81 Cooking for Your Heart and Health
1 Unit (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 12  Lab: 20
Prerequisite: HRM 52 or NF 20 or NF 10 or NF 25
Advisory: Basic food preparation knowledge, skills, and experience

Principles and techniques of healthful food preparation and investigation of chronic disease prevention through dietary means. Includes laboratory experience in preparation of healthful foods and meals. Basic food preparation knowledge, skills, and experience is advised. Off-campus meetings may be required. Course Schedule
NF 82  Vegetarian Cuisine
1 Unit (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 12  Lab: 20
Prerequisite: HRM 52 or NF 10 or NF 20 or NF 25

Principles and techniques of vegetarian food preparation and
investigation of issues related to vegetarian eating practices. Includes
laboratory experience in preparation of vegetarian foods and meals. Basic
food preparation knowledge, skills, and experience advised. Off-campus
meetings may be required.
Course Schedule

NF 91  Work Experience in Nutrition and Dietetics
1-3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 60-225
Prerequisite: Compliance with Work Experience regulations as designated
in the College Catalog.

Provides students with on-the-job experience in an approved worksite
which is related to classroom-based learning. A minimum of 75 paid
or 60 unpaid clock hours per semester of supervised work in a clinical,
community, or long-term nutrition facility is required for each unit of
credit. It is recommended that the hours per week be equally distributed
throughout the semester. Work experience placement is not guaranteed,
but assistance is provided by faculty. Instructor approval required.
Course Schedule

Oceanography (OCEA)

OCEA 10  Introduction to Oceanography
3 Units (Degree Applicable, CSU, UC)
Lecture: 54

Geological, chemical, physical, and biological aspects of the Earth's
ocean. Plate tectonics, physiography of ocean basins and continental
margins, ocean sediment, atmosphere and ocean circulation, waves and
tides, coasts, and marine ecology. The companion Oceanography Lab
(OCEA 10L) is recommended for students needing a lab to transfer to a
four-year college/university. Field trips are required.
Course Schedule

OCEA 10H  Introduction to Oceanography - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

An honors course designed to provide an enriched experience. Introduces
the geological, chemical, physical, and biological aspects of the Earth's
ocean. Topics include plate tectonics, physiography of ocean basins
and continental margins, ocean sediment, atmosphere and ocean
circulation, waves and tides, coasts, and marine ecology. The companion
Oceanography Lab (OCEA 10L) is recommended for students needing
a lab to transfer to a 4-year college/university. Field trips are required.
Students may not receive credit for both OCEA 10 and OCEA 10H.
Course Schedule

OCEA 10L  Introduction to Oceanography Laboratory
1 Unit (Degree Applicable, CSU, UC)
Lab: 54
Corequisite: OCEA 10 or OCEA 10H (May have been taken previously)

Laboratory applications and problem-solving in oceanography, including
related aspects of geology, meteorology, and marine biology. A hands-
on approach to the marine environment and oceanic processes.
Recommended for students needing a lab to transfer to a 4-year college/
university.
Course Schedule

Philosophy (PHIL)

PHIL 3  Introduction to Logic
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Analysis of language as an instrument of sound thinking in morals,
politics and everyday life. Assists students to analyze an argument, avoid
faulty conclusions in reasoning, understand levels of meaning and kinds
of arguments, avoid verbal pitfalls, understand the steps of scientific
methods and identify value assumptions.
Course Schedule

PHIL 3H  Introduction to Logic - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Analysis of language as an instrument of sound thinking in morals,
politics and everyday life. Assists students to analyze an argument, avoid
faulty conclusions in reasoning, understand levels of meaning and kinds
of arguments, avoid verbal pitfalls, understand the steps of scientific
methods and identify value assumptions. An honors course is designed
to provide an enriched experience. Students may not receive credit for
both PHIL 3 and PHIL 3H.
Course Schedule

PHIL 5  Introduction to Philosophy
3 Units (Degree Applicable, CSU, UC, C-ID #: PHIL 100)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Philosophical ideas concerning knowledge, reality, and values. Topics
will include the sources and limits of knowledge, and the nature of reality.
Other topics may include the nature of self, truth, ethics, religion, science,
language, beauty and art, political theory, and mind.
Course Schedule

PHIL 5H  Introduction to Philosophy - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: PHIL 100)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Philosophical ideas concerning knowledge, reality, and values. Topics
will include the sources and limits of knowledge, and the nature of reality.
Other topics may include the nature of self, truth, ethics, religion, science,
language, beauty and art, political theory, and mind. An honors course is
designed to provide an enriched experience. Students may not receive
credit for both PHIL 5 and PHIL 5H.
Course Schedule
PHIL 8 Critical Thinking  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Effective use of critical thinking in contemporary living, including recognizing faulty arguments, the usefulness of validity and truth, identifying and avoiding common fallacies in thinking.  
Course Schedule

PHIL 9 Critical Thinking and Writing  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: ENGL 1A or ENGL 1AH  
Function and use of formal and informal logic, argument, critical evaluation, and language in written composition.  
Course Schedule

PHIL 9H Critical Thinking and Writing - Honors  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: ENGL 1A or ENGL 1AH and Acceptance into the Honors Program  
Function and use of formal and informal logic, argument, critical evaluation, and language in written composition. An honors course is designed to provide an enriched experience. Students may not receive credit for both PHIL 9 and PHIL 9H.  
Course Schedule

PHIL 10 Introduction to Ethics  
3 Units (Degree Applicable, CSU, UC, C-ID #: PHIL 120)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 1A  
Concepts of morality and values, representative ethical theories, and applications to moral problems.  
Course Schedule

PHIL 10H Introduction to Ethics - Honors  
3 Units (Degree Applicable, CSU, UC, C-ID #: PHIL 120)  
Lecture: 54  
Prerequisite: Acceptance into the Honors Program  
Concepts of morality and values, representative ethical theories, and applications to moral problems. An honors course is designed to provide an enriched experience. Students may not receive credit for both PHIL 10 and PHIL 10H.  
Course Schedule

PHIL 15 Major World Religions  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  
History, doctrines, and practices of the world's major and enduring religions. Religion is approached as the expression of one's ultimate concern as a means of understanding the historic and ideological foundations and aspirations of the peoples of the world. The following (or more) religions are presented and examined both appreciatively and critically: Hinduism, Buddhism, Taoism, Confucianism, Judaism, Christianity, and Islam including those of East Asia, India, and the Middle East. Off-campus assignments are required.  
Course Schedule

PHIL 15H Major World Religions - Honors  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: Acceptance into the Honors Program  
History, doctrines, and practices of the world's major and enduring religions. Religion is approached as the expression of one's ultimate concern as a means of understanding the historic and ideological foundations and aspirations of the peoples of the world. The following (or more) religions are presented and examined both appreciatively and critically: Hinduism, Buddhism, Taoism, Confucianism, Judaism, Christianity, and Islam including those of East Asia, India, and the Middle East. Off-campus assignments are required. An honors course is designed to provide an enriched experience. Students may not receive credit for both PHIL 15 and PHIL 15H.  
Course Schedule

PHIL 20A History of Ancient Philosophy  
3 Units (Degree Applicable, CSU, UC, C-ID #: PHIL 130)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 1A  
Major philosophers and philosophical ideas from pre-Socratic to medieval times. Emphasis on the development of Greek philosophy from the pre-Socratics through Aristotle and may also include Hellenistic, Roman, Medieval, and non-Western thinkers.  
Course Schedule

PHIL 20AH History of Ancient Philosophy - Honors  
3 Units (Degree Applicable, CSU, UC, C-ID #: PHIL 130)  
Lecture: 54  
Prerequisite: Acceptance into the Honors Program  
Major philosophers and philosophical ideas from the pre-Socratic to medieval times. Emphasis on the development of Greek philosophy from the pre-Socratics through Aristotle and may also include Hellenistic, Roman, Medieval, and non-Western thinkers. An honors course is designed to provide an enriched experience. Students may not receive credit for both PHIL 20A and PHIL 20AH.  
Course Schedule

PHIL 20B History of Modern Philosophy  
3 Units (Degree Applicable, CSU, UC, C-ID #: PHIL 140)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 1A  
Major philosophers and philosophical ideas from the Renaissance to the present, with an emphasis on Western philosophy.  
Course Schedule

PHIL 20BH History of Modern Philosophy - Honors  
3 Units (Degree Applicable, CSU, UC, C-ID #: PHIL 140)  
Lecture: 54  
Prerequisite: Acceptance into the Honors Program  
Major philosophers and philosophical ideas from the Renaissance to the present, with an emphasis on Western philosophy. An honors course designed to provide an enriched experience. Students may not receive credit for both PHIL 20B and PHIL 20BH.  
Course Schedule
PHIL 99  Special Projects Philosophy
2 Units (Degree Applicable, CSU)
Lecture: 36

Offers students recognition for their academic interests in philosophy and the opportunity to explore the discipline of philosophy to greater depth. The content of the course and the methods of study vary from semester to semester and depend on the particular project under consideration.

Course Schedule

Photography (PHOT)

PHOT 1  Laboratory Studies: Black and White Photography
1 Unit (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 54
Corequisite: PHOT 10 (may have been taken previously)

Extended black and white laboratory experiences to supplement those available in the regular program. Provides students the opportunity to pursue more advanced projects and experiments.

Course Schedule

PHOT 1A. Laboratory Studies: Beginning Black and White Photography
1 Unit (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 54
Corequisite: PHOT 10

Extended black-and-white laboratory experiences to improve skills through further instruction and practice, as well as pursue more advanced projects and experiments.

Course Schedule

PHOT 1B. Laboratory Studies: Advanced Black and White Photography
1 Unit (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 54
Corequisite: PHOT 11 or PHOT 12 or PHOT 17

Extended advanced black and white laboratory experiences with medium and large format cameras to improve skills and pursue more advanced photographic printing, processing, and enlarging techniques.

Course Schedule

PHOT 1C. Laboratory Studies: Studio Photography
1 Unit (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 54
Corequisite: PHOT 11 or PHOT 14 or PHOT 16 or PHOT 17 or PHOT 18 or PHOT 20 or PHOT 30

Extended studio photography experiences to supplement those available through the regular program. Provides students the opportunity to improve skills through further instruction and practice, as well as pursue more advanced projects and experiments.

Course Schedule

PHOT 1D. Laboratory Studies: Computer Applications in Photography
1 Unit (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 54
Corequisite: PHOT 9 or PHOT 19 or PHOT 24

Extended computer laboratory experiences to supplement those available in the regular program. Provides students the opportunity to improve skills through further instruction and practice, as well as pursue more advanced projects and experiments.

Course Schedule

PHOT 5  Digital Cameras and Composition
1 Unit (Degree Applicable)
Lecture: 18

Use of digital cameras and image editing software to create well-composed, quality photographs for use in Graphic Design and other applications. Camera required after first class meeting. Field trip required.

Course Schedule

PHOT 9  Digital Image Editing for Photographers
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Corequisite: PHOT 10 (may have been taken previously)

Software and techniques including digital workflow practices, digital image editing, enhancing and retouching methods commonly used in photography.

Course Schedule

PHOT 10  Basic Digital and Film Photography
3 Units (Degree Applicable, CSU, UC)
Lecture: 36  Lab: 54
Prerequisite: PHOT 10

The basic mechanical, optical, and chemical principles of photography, including digital image systems. Laboratory experience involves problems related to camera and image output techniques.

Course Schedule

PHOT 11  Intermediate Photography
4 Units (Degree Applicable)
Lecture: 36  Lab: 108
Prerequisite: PHOT 10

Current professional techniques and studio lighting. Includes studio and field assignments related to problems encountered while professionally photographing people and products. Topics include medium and large format film and digital cameras, computer basics for professional photographers and studio lighting. Students must furnish a digital single lens reflex (DSLR) camera. Field trips may be required.

Course Schedule

PHOT 12  Photographic Alternatives
3 Units (Degree Applicable, CSU, UC)
Lecture: 36  Lab: 54
Prerequisite: PHOT 10

Alternative photographic processes. Instant films: Lifts and transfers, specialized lighting, stain toning, emulsion coating, scanography and hand-made camera construction will be applied to produce images not considered common to making photographic prints.

Course Schedule
PHOT 14  Commercial Lighting
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Prerequisite: PHOT 10
Advisory: PHOT 11

Use of studio equipment, and studio and location lighting techniques used in all aspects of commercial photographic applications. Field trips may be required.

Course Schedule

PHOT 15  History of Photography
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Survey of the history of photography from circa 1839 to the present. An introduction to concepts of photographic representation and their impact on society.

Course Schedule

PHOT 16  Fashion Photography
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: PHOT 11

Professional illustrative, editorial and advertising fashion photography. Studio and location production in digital capture. Business aspects of operation and working with clients are presented. Off-campus assignments may be required.

Course Schedule

PHOT 17  Photocommunication
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: PHOT 10

Affects that camera controls have on visual communication with photographs. Includes message enhancement using optical and digital controls, depth of field, lenses, lighting, composition, books, black and white vs. color images, and documentary and journalistic styles.

Course Schedule

PHOT 18  Portraiture and Wedding Photography
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: PHOT 10
Advisory: PHOT 11

Professional studio and field techniques for portrait and wedding photography. Off-campus assignment or field trips may be required.

Course Schedule

PHOT 19  Digital Color Management
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: PHOT 10 and (PHOT 9 or ARTC 100)

Digital color management software and hardware skills, techniques and digital workflow practices commonly used in photography.

Course Schedule

PHOT 20  Color Photography
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: PHOT 10

Fundamentals of photographic color theory, editing, schemes and presentation of color photographs. Applying color psychology principles and HDR to enhance image messages.

Course Schedule

PHOT 21  Exploring Color Photography
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: PHOT 20

Use of color principles as they relate to commercial and artistic styles and innovative use of color applications. Includes lighting and unusual techniques, exaggerated and unique color schemes, lighting effects, high dynamic range effects, and oversize output.

Course Schedule

PHOT 24  Advanced Digital Image Editing for Photographers
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: PHOT 10 AND (PHOT 9 OR GRAP 10 OR ARTC 100)

Advanced software and techniques for digital image editing, archiving, and retouching used in commercial photography.

Course Schedule

PHOT 25  Digital Capture Workflow
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: PHOT 11

Advanced application of digital capture and workflow using DSLR medium and large format digital camera systems and software to produce high-quality digital files as a photographer or as a digital photographic technician. Field trips may be required.

Course Schedule

PHOT 26  Video for Photographers
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: (PHOT 11 and PHOT 9
Corequisite: PHOT 14 (may have been taken previously)

Teaches advanced photography students how to create moving images for commercial applications using DSLR cameras. Using principles of framing and composition, storyboarding, production, camera, sound, and editing techniques, students will produce a commercial advertising reel representing their work. Field trips may be required.

Course Schedule

PHOT 28  Photography Portfolio Development
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: PHOT 10 and PHOT 11 and PHOT 20 and (PHOT 16 or PHOT 18)

Development of a photography portfolio and marketing materials for use in job application or gallery exhibition purposes. Field trips may be required.

Course Schedule
PHOT 29  Studio Business Practices for Commercial Artists
3 Units (Degree Applicable)
Lecture: 54

Studio business practices for commercial artists. Small business operations, pricing services based on the licensing business model, copyright basics, project production, and estimating and invoicing. Field trips may be required.
Course Schedule

PHOT 30  Advertising Photography
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: PHOT 11 and PHOT 20
Advisory: PHOT 14

Overview of the commercial photographic industry including specialties and styles. Field trips may be required.
Course Schedule

PHOT 98  Work Experience in Photography
1-3 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-225
Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog

Provides students with on-the-job experience in professional photography and related areas in an approved worksite to strengthen and broaden skills in the workplace. A minimum of 60 non-paid clock hours per semester is required for each unit of credit. It is recommended that the hours per week are equally distributed throughout the semester. Students who repeat this course will improve skills through further instruction and practice.
Course Schedule

PHOT 99  Special Projects in Photography
2 Units (Degree Applicable)
Lecture: 36
Prerequisite: PHOT 10 and approval by instructor

In order to offer selected students recognition for their academic interests and ability and the opportunity to explore their disciplines to greater depth, the various departments from time to time offer Special Projects courses. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration. Students must have an instructor’s authorization before enrolling in this course. Students repeating this course will make individual contracts of a more advanced nature with the instructor to ensure that proficiencies are enhanced.
Course Schedule

PHYS 1  Physics
4 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 54
Prerequisite: Eligibility for MATH 100

Discovery of concepts of physics by working through guided activities in a workshop style. Topics include light and geometrical optics, electricity and DC circuits, magnetism, linear and rotational motion, forces, momentum, energy, harmonic motion and waves.
Course Schedule

PHYS 2AG  General Physics
4 Units (Degree Applicable, CSU, UC, C-ID #: PHYS 105)
Lecture: 54  Lab: 54
Prerequisite: MATH 150

The basic principles of physics. Includes theory, applications, laboratory, and problem solving in mechanics, heat, fluids, and wave motion.
Course Schedule

PHYS 2BG  General Physics
4 Units (Degree Applicable, CSU, UC, C-ID #: PHYS 110)
Lecture: 54  Lab: 54
Prerequisite: PHYS 2AG or equivalent

Continuation of Physics 2AG. Includes electricity and magnetism (including DC and AC circuits,) geometrical and physical optics, relativity, quantum physics, atomic and nuclear physics. Laboratory includes use of computers to analyze data and simulate electric circuits.
Course Schedule
PHYS 4A  Engineering Physics
5 Units (Degree Applicable, CSU, UC, C-ID #: PHYS 205)
Lecture: 72  Lab: 54
Prerequisite: PHYS 2AG
Corequisite: MATH 181 (May have been taken previously)
Calculus-based course. Studies linear and rotational motion, forces, momentum, work, energy, oscillations, gravitation and waves. Includes laboratory experience with significant use of computers for data acquisition and analysis.
Course Schedule

PHYS 4B  Engineering Physics
5 Units (Degree Applicable, CSU, UC)
Lecture: 72  Lab: 54
Prerequisite: PHYS 4A
Corequisite: MATH 280 (May have been taken previously)
Calculus-based course covering heat, kinetic theory of gases, thermodynamics, electromagnetism (including DC and AC circuits) and Maxwell's equations. Laboratory includes significant use of computers for data acquisition, analysis and simulation. Continuation of Physics 4A.
Course Schedule

PHYS 4C  Engineering Physics
5 Units (Degree Applicable, CSU, UC, C-ID #: PHYS 215)
Lecture: 72  Lab: 54
Prerequisite: PHYS 4B
Calculus-based course covering fluids, sound, electromagnetic waves, relativity, and modern physics. Continuation of Physics 4A and 4B.
Course Schedule

PHYS 6A  General Physics with Calculus
5 Units (Degree Applicable, CSU, UC)
Lecture: 72  Lab: 54
Prerequisite: MATH 180
First semester of a two-semester calculus-based physics course for life science majors. Includes statics and dynamics of particles and rigid bodies, Newton's laws of motion, conservation principles, rotational motion, simple harmonic motion, wave motion, heat and sound, introduction to hydrostatics and hydrodynamics with an emphasis on life science topics.
Course Schedule

PHYS 6B  General Physics with Calculus
5 Units (Degree Applicable, CSU, UC)
Lecture: 71  Lab: 48
Prerequisite: PHYS 6A
Second semester of the calculus based physics course for life science majors. Topics include electricity, magnetism, optics, relativity, atomic and nuclear physics with an emphasis on life science applications.
Course Schedule

PHYS 99  Special Projects in Physics
2 Units (Degree Applicable, CSU)
Lecture: 36
Corequisite: PHYS 1 or PHYS 2AG or PHYS 4A (May have been taken previously)
In order to offer selected students recognition for their academic interests and ability, and the opportunity to explore their disciplines to greater depth, the various departments from time to time offer Special Projects courses. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration. Student must have instructor's authorization before enrolling in this class. Field trips may be required as part of this course.
Course Schedule

Political Science (POLI)

POLI 1  Political Science
3 Units (Degree Applicable, CSU, UC, C-ID #: POLS 110)
Lecture: 54
Prerequisite: Eligibility for ENGL 68
Principles and problems of government with particular emphasis on national government in the United States. This course satisfies the requirement for a course in the Constitution of the United States and the principles of State and local government as required by Title 5 of the California Administrative Code.
Course Schedule

POLI 1H  Political Science - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: POLS 110)
Lecture: 54
Prerequisite: Acceptance into the Honors Program
Principles and problems of government with particular emphasis on national government in the United States. This course satisfies the requirement for a course in the Constitution of the United States and the principles of State and local government as required by Title 5 of the California Administrative Code. An honors course designed to provide an enriched experience. Students may not receive credit for both POLI 1 and POLI 1H.
Course Schedule

POLI 2  Comparative Politics
3 Units (Degree Applicable, CSU, UC, C-ID #: POLS 130)
Lecture: 54
Prerequisite: POLI 1 or POLI 1H
Advisory: Eligibility for ENGL 1A
Comparative analysis of different political systems, including political institutions, processes, policies, histories and the environments in which they occur.
Course Schedule

POLI 5  Political Theory I - Ancient to Contemporary
3 Units (Degree Applicable, CSU, UC, C-ID #: POLS 120)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A
Ancient to contemporary theories of political institutions, social change, and social dynamics.
Course Schedule
POLI 7 Political Theory II - Early Modern to Contemporary
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: POLI 1
Advisory: Eligibility for ENGL 1A

Major political philosophers and theories from the late nineteenth century to the present. Intended to prepare students majoring in political science for further study in the discipline by providing adequate background preparation in political philosophy.
Course Schedule

POLI 9 Introduction to International Relations
3 Units (Degree Applicable, CSU, UC, C-ID #: POLS 140)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Historical and political background of world politics and core international relations theories and concepts. Attention is given to the historical development of world politics, to fundamental theories and concepts in International Relations, and to an examination of international, national, sub-national, and transnational actors and their institutions, interactions, and processes.
Course Schedule

POLI 10 Environmental Politics
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Advisory: Eligibility for ENGL 1A and (POLI 1 or POLI 1H)

Global environmental problems including an analysis of political theories and comparative policies in the emerging field of environmental politics.
Course Schedule

POLI 25 Latino Politics in the United States
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

Latino (the group identified as Hispanic by the U.S. Census) political thought and action and how it is influenced and shaped by American institutions such as national, state, and local governments, federal and state constitutions, and United States Supreme Court decisions.
Course Schedule

POLI 30 California State and Local Government
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: Eligibility for ENGL 68

Surveys the forces shaping California government and analyzes the operation of governmental institutions within California and the political and fiscal challenges facing California.
Course Schedule

POLI 35 African American Politics
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

Methods and strategies employed by African Americans in their quest to gain equal access and participation in American institutions.
Course Schedule

Psychology (PSYC)

PSYC 1A Introduction to Psychology
3 Units (Degree Applicable, CSU, UC, C-ID #: PSY 110)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A
Advisory: Eligibility for READ 100 or completion of AMLA 33R

Psychological approaches to the study of behavior and mental processes. Topics include the history of psychology, psychological research methods, biological psychology, sensation and perception, consciousness, learning, memory, cognition, intelligence, and language, lifespan development, motivation and emotion, and applied psychology (e.g., gender and sexuality and stress and health), social psychology, personality, psychological disorders, and psychological treatment.
Course Schedule

PSYC 1AH Introduction to Psychology - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: PSY 110)
Lecture: 54
Prerequisite: Acceptance into the Honors Program
Advisory: Eligibility for READ 100 or completion of AMLA 33R

Psychological approaches to the study of behavior and mental processes. Topics include the history of psychology, psychological research methods, biological psychology, sensation and perception, consciousness, learning, memory, cognition, intelligence, and language, lifespan development, motivation and emotion, applied psychology (e.g., gender and sexuality and stress and health), social psychology, personality, psychological disorders, and psychological treatment. An honors course designed to provide an enriched experience. Students may not receive credit for both PSYC 1A and PSYC 1AH.
Course Schedule

PSYC 1B Biological Psychology
3 Units (Degree Applicable, CSU, UC, C-ID #: PSY 150)
Lecture: 54
Prerequisite: PSYC 1A or PSYC 1AH
Advisory: Eligibility for ENGL 1A

Biological mechanisms of behavior. Includes evolution and genetics with emphasis on neuronal and synaptic transmission. Develops a conceptual framework and awareness of the scientific method. Stresses specific methods of investigation for the discipline.
Course Schedule

PSYC 3 Introduction to Research Methods in Psychology
4 Units (Degree Applicable, CSU, UC, C-ID #: PSY 205B)
Lecture: 54 Lab: 54
Prerequisite: PSYC 1A or PSYC 1AH and PSYC 10 or MATH 110 or MATH 110H
Advisory: ENGL 1A

Research methods in psychology. Includes systematic observation, research design, survey development, execution and analysis of experimental and other research methods, and American Psychological Association (APA) publication style writing.
Course Schedule
PSYC 5  Psychology of Reasoning and Problem Solving
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

The components involved in problem solving and reasoning from a psychological perspective. These components assess many facets of the critical thinking process, including perception, learning (classical and operant conditioning, behavior modification, observation, cognitive models), memory, logical fallacies, heuristics, cognitive distortions, decision-making processes, argument, and judgment. This course also contains a practical application element involving systematic introspection and analysis of one's cognitive processes.
Course Schedule

PSYC 10  Statistics for the Behavioral Sciences
4 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 54
Prerequisite: PSYC 1A or SOC 1 and eligibility for MATH 110

Statistical principles of the behavioral sciences emphasizing research design, scales of measurement, distributions, graphing, descriptive statistics, measures of central tendency, measures of variability, z-test, independent and dependent t-tests, inferential statistics, confidence intervals, linear correlations and regression, and analysis of variance, including multivariate factorial designs and chi square analyses. Statistical analyses through the use of computerized statistical packages are interpreted through lab experience.
Course Schedule

PSYC 14  Developmental Psychology
3 Units (Degree Applicable, CSU, UC, C-ID #: PSY 180)
Lecture: 54
Advisory: Eligibility for ENGL 1A

Psychological principles of human development across the lifespan, from birth to death. This course does not fulfill the Title 22 requirements for Child Development majors.
Course Schedule

PSYC 15  Introduction to Child Psychology
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

Examines the psychology of the child from conception through adolescence. Emphasis on physical, cognitive, and psychosocial development as it pertains to the child's psychological experiences. Includes psychological disorders and therapies specific to children and adolescents. This course does not fulfill Title 22 requirement for child development majors.
Course Schedule

PSYC 17  Introduction to Human Services
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: PSYC 1A or PSYC 1AH or SOC 1 or SOC 1H

History, philosophy, and development of human services in America. Explores careers in human services, self-exploration in matching personal and professional interests to entry levels of human services employment.
Course Schedule

PSYC 19  Abnormal Psychology
3 Units (Degree Applicable, CSU, UC, C-ID #: PSY 120)
Lecture: 54
Prerequisite: PSYC 1A or PSYC 1AH

Students will be familiarized with psychological, biological, and sociocultural approaches to understanding abnormal behavior, including DSM-5 psychiatric disorders such as anxiety, depressive, and psychotic disorders and explore psychological principles underlying psychopathology.
Course Schedule

PSYC 25  The Psychology of Women
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Advisory: PSYC 1A (taken prior or concurrently), and ENGL 1A (taken prior or concurrently)

A biopsychosocial analysis of the role of gender in the experience of women. Psychological, sociocultural and biological factors, and current scholarly research relating to women's gender identity, development, socialization, motivation, mental health, and relationships.
Course Schedule

PSYC 26  Psychology of Sexuality
3 Units (Degree Applicable, CSU, UC, C-ID #: PSY 130)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Examines the factors involved in establishing and maintaining intimate sexual relationships. The focus of the course is on the findings of social psychologists concerning sexuality and love relationships in our culture.
Course Schedule

PSYC 33  Psychology for Effective Living
3 Units (Degree Applicable, CSU, C-ID #: PSY 115)
Lecture: 54

Emphasis on comprehension and application of psychological principles to daily life and personal growth. Topics include interpersonal relationships, sexuality, self and social influence, positive psychology, career and work, marriage and intimate relationships, parenting, aging, physical health, and other circumstances encountered in the life cycle. Considers personality development, psychological disorders, and therapeutic approaches, while emphasizing the importance of multicultural sensitivity and scientific research in the aforementioned topics.
Course Schedule

PSYC 99  Special Projects in Psychology
1-3 Units (Degree Applicable, CSU)
Lecture: 18-54
Prerequisite: (PSYC 1A or PSYC 1AH) and (Eligibility for ENGL 1A or ENGL 1AH)
Advisory: READ 100

Offers selected students recognition for their academic interest in psychology and the opportunity to explore the discipline of psychology in greater depth. The content of the course and the methods of study vary from semester to semester and depend on the particular project under consideration.
Course Schedule
Radiologic Technology (RAD)

RAD 1A Clinical Experience 1A
5 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 256
Prerequisite: ANAT 10A and ANAT 10B and RAD 50 and RAD 91
Corequisite: RAD 61A and RAD 61B and RAD 61C

Clinical experience in the radiology department of affiliated hospitals under the supervision of a licensed radiologic technologist. Emphasis on upper and lower limbs, shoulder girdle, pelvis, chest, and abdomen. Health physical, background check, drug test, and CPR certification is required. Intended for students enrolled in Radiologic Technology Program. Designed to meet The Joint Review Committee on Education in Radiologic Technology (JRCERT) accreditation standards.

Course Schedule

RAD 1B Clinical Experience 1B
3 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 150
Prerequisite: RAD 1A

Clinical experience in the radiology department of affiliated hospitals under the supervision of a licensed radiologic technologist. Emphasis on upper and lower limbs, shoulder girdle, pelvis, chest, and abdomen. Health physical, background check, drug test, and CPR certification is required. Intended for students enrolled in Radiologic Technology Program. Designed to meet The Joint Review Committee on Education in Radiologic Technology (JRCERT) accreditation standards.

Course Schedule

RAD 2A Clinical Experience 2A
5 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 256
Prerequisite: RAD 1B
Corequisite: RAD 62A and RAD 62B and RAD 62C

Clinical experience in the radiology department of affiliated hospitals under the supervision of a licensed radiologic technologist. Emphasis on cervical spine, cross-table trauma cervical spine, thoracic spine, lumbar spine, ribs, paranasal sinuses, esophagus, upper gastrointestinal, small bowel and barium enema. Health physical, background check, drug test, and CPR certification is required. Intended for students enrolled in Radiologic Technology Program. Designed to meet The Joint Review Committee on Education in Radiologic Technology (JRCERT) accreditation standards.

Course Schedule

RAD 2B Clinical Experience 2B
3 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 144
Prerequisite: RAD 2A

Clinical experience in the radiology department of affiliated hospitals under the supervision of a licensed radiologic technologist. Emphasis on cervical spine, cross-table trauma cervical spine, thoracic spine, lumbar spine, ribs, paranasal sinuses, esophagus, upper gastrointestinal, small bowel and barium enema. Health physical, background check, drug test, and CPR certification is required. Intended for students enrolled in Radiologic Technology Program. Designed to meet The Joint Review Committee on Education in Radiologic Technology (JRCERT) accreditation standards.

Course Schedule

RAD 3A Clinical Experience 3A
7.5 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 384
Prerequisite: RAD 2B
Corequisite: RAD 63

Clinical experience in the radiology department of affiliated hospitals under the supervision of a licensed radiologic technologist. Emphasis on special and elective procedures. Health physical, background check, drug test, and CPR certification is required. Intended for students enrolled in Radiologic Technology Program. Designed to meet The Joint Review Committee on Education in Radiologic Technology (JRCERT) accreditation standards.

Course Schedule

RAD 3B Clinical Experience 3B
3 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 150
Prerequisite: RAD 3A

Clinical experience in the radiology department of affiliated hospitals under the supervision of a licensed radiologic technologist. Emphasis on special and elective procedures. Health physical, background check, drug test, and CPR certification is required. Intended for students enrolled in Radiologic Technology Program. Designed to meet The Joint Review Committee on Education in Radiologic Technology (JRCERT) accreditation standards.

Course Schedule

RAD 3C Clinical Experience 3C
7.5 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 384
Prerequisite: RAD 3B

Clinical experience in the radiology department of affiliated hospitals under the supervision of a licensed radiologic technologist. Emphasis on special and elective procedures. Health physical, background check, drug test, and CPR certification is required. Intended for students enrolled in Radiologic Technology Program. Designed to meet The Joint Review Committee on Education in Radiologic Technology (JRCERT) accreditation standards.

Course Schedule
RAD 4  Clinical Experience 4
4.5 Units (Degree Applicable, CSU)  
(May be taken for Pass/No Pass only)  
Lab: 239  
Prerequisite: RAD 3C

Clinical experience in the radiology department of affiliated hospitals under the supervision of a licensed radiologic technologist. Emphasis on developing imaging and/or therapeutic technologies. Health physical, background check, drug test, and CPR certification is required. Intended for students enrolled in Radiologic Technology Program.
Course Schedule

RAD 7A  Computed Tomography Clinical Experience 7A
2 Units (Not Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lab: 108  
Corequisite: RAD 70

Computed Tomography (CT) clinical experience in the radiology department of affiliated clinical sites under the supervision of a registered Radiologic Technologist, supervisor, or physician. Emphasis onComputed Tomography procedures of the head, neck, spine, musculoskeletal, chest, abdomen, pelvis, and special procedures. Image display, post processing, and quality assurance is included. Intended for students enrolled in Computed Tomography Certificate Program. Health physical, background check, drug test, and CPR certification is required. Prior to enrolling in this course, student must possess a valid California Certified Radiologic Technologist (CRT) license and be certified and registered by the American Registry of Radiologic Technologists (ARRT) in any of the following supporting disciplines: Radiologic Technology, Nuclear Medicine or Nuclear Medicine Technology Certification Board (NMTCB) certification, or Radiation Therapy.
Course Schedule

RAD 7B  Computed Tomography Clinical Experience 7B
7 Units (Not Degree Applicable)  
(May be taken for Pass/No Pass only)  
Prerequisite: RAD 7A and RAD 70  
Corequisite: RAD 71 and RAD 72

Continued Computed Tomography (CT) clinical experience in the radiology department of affiliated clinical sites under the supervision of a registered Radiologic Technologist, supervisor or physician. Emphasis on Computed Tomography procedures of the head, neck, spine, musculoskeletal, chest, abdomen, pelvis, and special procedures. Image display, post processing and quality assurance is included. Intended for students enrolled in Computed Tomography Certificate Program. Health physical, background check, drug test, and CPR certification is required. Prior to enrolling in this course, student must possess a valid California Certified Radiologic Technologist (CRT) license and be certified and registered by the American Registry of Radiologic Technologists (ARRT) in any of the following supporting disciplines: Radiologic Technology, Nuclear Medicine or Nuclear Medicine Technology Certification Board (NMTCB), or Radiation Therapy.
Course Schedule

RAD 30  Radiographic Pathology
1.5 Units (Degree Applicable)  
Lecture: 24  
Corequisite: RAD 3A

Course Schedule

RAD 31  Fluoroscopy and Radiobiology
4 Units (Degree Applicable)  
Lecture: 72  
Prerequisite: RAD 62A  
Corequisite: RAD 3C

Radiobiology, radiation physics, exposure reduction, fluoroscopy equipment and operation, image evaluation, quality control, and patient considerations. Intended for students enrolled in Radiologic Technology Program.
Course Schedule

RAD 32  Digital Imaging in Radiology
2 Units (Degree Applicable)  
Lecture: 36  
Prerequisite: RAD 61A

Radiographic digital imaging system components, principles, operation, quality assurance, and maintenance. Factors impacting image acquisition, display, archiving and retrieval are discussed. Guidelines for selecting exposure factors and evaluating images within a digital system assist students to bridge between film-based and digital imaging systems. Intended for students enrolled in Radiologic Technology program.
Course Schedule

RAD 40  Mammography Principles and Procedures
3 Units (Not Degree Applicable)  
Lecture: 54  
Corequisite: RAD 3C

Advanced course designed to provide students with the necessary skills to become California state certified in Mammographic Radiologic Technology and meet the Mammography Quality Standards Act guidelines. Includes coursework in breast anatomy/physiology, patient care, mammography procedures, positioning, compression, interventional procedures, imaging of patients with breast implants, pathology, image evaluation, instrumentation, technique, physics, and quality assurance/quality control. Enrollment limited to current Radiologic Technology program students.
Course Schedule

RAD 50  Introduction to Radiologic Science and Health Care
3 Units (Degree Applicable, CSU)  
Lecture: 54

Foundations of radiography and the practitioner's role in the healthcare delivery system. Principles, practices and policies of healthcare organizations are examined and discussed in addition to the professional responsibilities of the radiographer. Includes radiation safety and a foundation in ethics and law related to the practice of medical imaging. Intended for students enrolled in Radiologic Technology Program.
Course Schedule
RAD 61A  Theory of Radiologic Technology  
**4 Units** (Degree Applicable, CSU)  
Lecture: 72  
Prerequisite: RAD 50 and PHYS 1  
Corequisite: RAD 1A and RAD 61B and RAD 61C  
Structure of the atom, radiation, radiographic equipment, exposure factor formulation, technique charts, and radiation protection. Intended for students enrolled in Radiologic Technology Program.  
Course Schedule  

RAD 61B  Radiographic Procedures I  
**3 Units** (Degree Applicable, CSU)  
Lecture: 54  
Prerequisite: ANAT 10A and ANAT 10BB and MEDI 90 and RAD 50 and RAD 91  
Corequisite: RAD 1A and RAD 61A and RAD 61C  
Knowledge base necessary to perform standard imaging procedures and special studies. Consideration is given to the evaluation of optimal images. Focus on anatomy and positioning of the upper and lower limbs, chest and abdomen. Intended for students enrolled in Radiologic Technology Program.  
Course Schedule  

RAD 61C  Radiographic Procedures I Laboratory  
**1.5 Units** (Degree Applicable, CSU)  
Lecture: 18  
Lab: 18  
Prerequisite: RAD 61A and RAD 61B and RAD 61C  
Corequisite: RAD 2A and RAD 62A and RAD 62B  
Practical application of standard imaging procedures and special studies. Consideration is given to the evaluation of optimal images. Focus on anatomy and positioning of the upper and lower limbs, chest and abdomen. Intended for students enrolled in Radiologic Technology Program.  
Course Schedule  

RAD 62A  Theory of Radiologic Technology  
**4 Units** (Degree Applicable, CSU)  
Lecture: 72  
Prerequisite: RAD 61A and RAD 1B  
Corequisite: RAD 2A and RAD 62B and RAD 62C  
Areas of X-ray production and interaction with matter, principles of imaging, film screen processing, imaging equipment, and radiation protection. Intended for students enrolled in Radiologic Technology Program.  
Course Schedule  

RAD 62B  Radiographic Procedures II  
**3 Units** (Degree Applicable, CSU)  
Lecture: 54  
Prerequisite: RAD 61A and RAD 61B and RAD 61C  
Corequisite: RAD 2A and RAD 62A and RAD 62C  
Knowledge base necessary to perform standard imaging procedures and special studies. Consideration is given to the evaluation of optimal images. Focus on anatomy and positioning of the vertebral column, bony thorax, cranium, gastrointestinal (GI) system and genitourinary (GU) system. Intended for students enrolled in Radiologic Technology Program.  
Course Schedule  

RAD 62C  Radiographic Procedures II Laboratory  
**1.5 Units** (Degree Applicable, CSU)  
Lecture: 18  
Lab: 18  
Prerequisite: RAD 61A and RAD 61B and RAD 61C  
Corequisite: RAD 2A and RAD 62A and RAD 62B  
Practical application of standard imaging procedures and special studies. Consideration is given to the evaluation of optimal images. Focus on anatomy and positioning of the vertebral column, bony thorax, cranium, gastrointestinal (GI) system and genitourinary (GU) system. Intended for students enrolled in Radiologic Technology Program.  
Course Schedule  

RAD 63  Theory of Radiologic Technology  
**4 Units** (Degree Applicable, CSU)  
Lecture: 72  
Corequisite: RAD 3A  
Knowledge based on radiologic technology core curriculum. Serves as preparation for state certification and national registry exams. Proposed for students enrolled in Radiologic Technology Program.  
Course Schedule  

RAD 64  Theory of Radiologic Technology  
**4 Units** (Degree Applicable, CSU)  
Lecture: 72  
Corequisite: RAD 3C  
Analytical review of the radiologic technology core curriculum. Serves as preparation for state certification and national registry exams. Intended for students enrolled in Radiologic Technology Program.  
Course Schedule  

RAD 70  Computed Tomography Sectional Anatomy and Pathology  
**2 Units** (Not Degree Applicable)  
Lecture: 36  
Corequisite: RAD 7A  
Detailed study of gross anatomical structures will be conducted systematically for location, relationship to other structures, function, and common pathologic conditions. Anatomical structures are located and identified in axial (transverse), sagittal, coronal, and oblique (oblique) planes with a focus on the characteristic appearance of each anatomical structure and pathology as it appears on Computed Tomography (CT) images.  
Course Schedule  

RAD 71  Computed Tomography Procedures and Patient Care  
**3 Units** (Not Degree Applicable)  
Lecture: 54  
Prerequisite: RAD 60  
Corequisite: RAD 72 and RAD 7B  
Procedures for Computed Tomography (CT) imaging of adults and pediatric patients. Procedures include, but are not limited to, indications for procedure, patient care and safety, positioning, contrast media usage, patient assessment, scout image, selectable scan parameters, and archiving of the images. CT procedures will be taught for differentiation of specific structures, patient symptomology, and pathology. CT images studied will be reviewed for quality, anatomy, and pathology.  
Course Schedule
RAD 72  Computed Tomography Physics and Instrumentation  
3 Units (Not Degree Applicable)  
Lecture: 54  
Corequisite: RAD 71 and RAD 7B  
Physical principles and instrumentation involved in Computed Tomography (CT). Physics topics covered include x-radiation in forming the CT image, CT beam attenuation, linear attenuation coefficients, tissue characteristics, and Hounsfield numbers application. CT system and operations, the CT process, image quality, and radiation protection practices for the CT patient will be covered.  
Course Schedule

RAD 91  Patient Care in Radiologic Sciences  
3 Units (Degree Applicable, CSU)  
Lecture: 45  Lab: 15  
Concepts of optimal patient care, including consideration for the physical and psychological needs of the patient and family. Routine and emergency patient care procedures are described, pharmacology, as well as infection control procedures using standard precautions. The role of the radiographer in patient education is identified. Intended for students enrolled in Radiologic Technology Program.  
Course Schedule

Radio & Television (R-TV)

R-TV 01  Introduction to Electronic Media  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  
History, structure, function, economics, content and evolution of radio, television, film, and the internet, including traditional and mature formats as well as emerging electronic media delivery systems. The social, political, regulatory, ethical and occupational impact of the electronic media will also be studied.  
Course Schedule

R-TV 02  On-Air Personality Development  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Corequisite: R-TV 01 and R-TV 11A (May have been taken previously)  
Developing a broadcast voice, style and understanding of the business for all areas of the industry, including disc jockey, newscaster and voice over artist. Developing content for on-air shows. Review the basics of the production studio and its components.  
Course Schedule

R-TV 03  Sportscasting and Reporting  
1.5 Units (Degree Applicable)  
Lecture: 27  
Corequisite: R-TV 01 and R-TV 11A (may have been taken previously)  
Sportscasting, interviewing, field reporting and play-by-play for radio and television. Legalities and ethics of covering sports, and how to work with professional sports teams and equipment technicians. Practical experience will be provided through coverage of Mt. SAC's athletic teams.  
Course Schedule

R-TV 04  Broadcast News Field Reporting  
3 Units (Degree Applicable)  
Lecture: 54  
Corequisite: R-TV 01 and R-TV 05 and R-TV 11A (May have been taken previously)  
Techniques used to research and cover a variety of news events including working with police and other emergency personnel, interviewing techniques and story developments. Emphasis will be placed on legal and ethical issues concerning news coverage.  
Course Schedule

R-TV 05  Radio-TV Newswriting  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Corequisite: R-TV 01 (May have been taken previously)  
Writing, editing and reporting radio and TV news, utilizing the Associated Press Wire Service. Rewriting news wire copy as well as create stories from interviews and from covering news events, including the incorporation and selection of sound bites from actualities. Emphasis on factual and concise content and the ability to work under deadline.  
Course Schedule

R-TV 06  Broadcast Traffic Reporting  
1.5 Units (Degree Applicable)  
Lecture: 27  
Corequisite: R-TV 01 (May have been taken previously)  
Preparation and delivery of traffic reports for radio and television, including anchored and airborne reports. Includes history and development of techniques involved in radio and television traffic reporting through lecture and hands-on practice. Interpretation and reading of police codes as they relate to traffic, accidents, and emergency situations including broadcast rules and liabilities as they apply to traffic reporting.  
Course Schedule

R-TV 07A  Beginning Commercial Voice-Overs  
3 Units (Degree Applicable)  
Lecture: 54  
Advisory: R-TV 01  
Development of voices for radio and television commercials, character voices, narrations, and animation. Also covers auditioning, working with agents and agencies, and understanding voice-over contracts.  
Course Schedule

R-TV 09  Broadcast Sales and Promotion  
3 Units (Degree Applicable)  
Lecture: 54  
Corequisite: R-TV 01 (May have been taken previously)  
Strategies and legalities for creating commercial campaigns for radio and television including demographic targeting, marketing strategies and copywriting. Includes creation of contests and promotional campaigns.  
Course Schedule
R-TV 10  Radio Programming and Producer Techniques
3 Units (Degree Applicable)
Lecture: 54
Corequisite: R-TV 01 (May have been taken previously)
Programming, management and producing techniques for various radio stations formats such as music, news, talk, and sports.
Course Schedule

R-TV 11A Beginning Radio Production
3 Units (Degree Applicable, CSU)
Lecture: 54
Corequisite: R-TV 01 (May have been taken previously)
Operation of standard radio production equipment for both tape-based and digital production utilizing ProTools technology. Production skills concentrate on the use of voice, music and sound effects as applied to a variety of broadcasting elements.
Course Schedule

R-TV 11B Advanced Radio Production
3 Units (Degree Applicable, CSU)
Prerequisite: R-TV 11A
Techniques in non-linear recording, editing and mixing using Pro Tools technology as these skills apply to a variety of applications in the broadcasting industry. Develop mastery of the concepts and skills required to work in a professional radio studio environment.
Course Schedule

R-TV 14 Media Aesthetics
3 Units (Degree Applicable, CSU)
Prerequisite: Eligibility for ENGL 68
Media aesthetics for television and film presentation. Stresses critical, theoretical and practical analysis. Material is presented from a producer/artist point of view and is intended for those pursuing a career in film, television, and other electronic visual media.
Course Schedule

R-TV 15 Broadcast Law and Business Practices
3 Units (Degree Applicable)
Lecture: 54
Corequisite: R-TV 01 (May have been taken previously)
The broadcasting industry as a business. Legal and Federal Communications Commission (FCC) regulatory issues in broadcasting and developing media, as well as unions, contracts, negotiations, residuals, and mergers.
Course Schedule

R-TV 17 Internet Radio and Podcasting
3 Units (Degree Applicable)
Lecture: 54
Corequisite: R-TV 01 and R-TV 11A (May have been taken previously)
Internet broadcasting and podcasting including programming, announcing, promotions, and legal and copyright issues through the use of an actual Internet radio station.
Course Schedule

R-TV 18 Introduction to Screenwriting
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A
Screenwriting for television and motion picture production. Includes characterization, visualization, structure and form.
Course Schedule

R-TV 19A Beginning Video Production
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 54
Advisory: R-TV 14
Video production using studio, remote multi-camera, and film-style techniques. Introduction to theory and practice in lighting, audio recording for video, basic directing and producing, editing software, and production of a short narrative-form video.
Course Schedule

R-TV 19B Advanced Video Production
3 Units (Degree Applicable, CSU)
Prerequisite: R-TV 19A
Video production techniques emphasizing narrative storytelling, film-style aesthetics and production.
Course Schedule

R-TV 20 Television News Production
3 Units (Degree Applicable)
Lecture: 36 Lab: 54
Prerequisite: R-TV 05 or R-TV 19A
TV newscast production using writing, announcing, production, equipment, direction, graphics, and editing skills both in and out of the studio.
Course Schedule

R-TV 21 Remote Multicamera Production
3 Units (Degree Applicable)
Lecture: 36 Lab: 54
Prerequisite: R-TV 19A
Remote video production using both multi-camera and single camera techniques. Topics include video engineering, directing, and remote production truck setup.
Course Schedule

R-TV 22 Editing for Film and Television
3 Units (Degree Applicable, CSU)
Lecture: 54
Aesthetics, visual and aural storytelling, and use of editing software for film and television. Previous production experience recommended.
Course Schedule
R-TV 23 Reality Show Production
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: R-TV 19A

Types and production of reality show television programs. Authoring and pitching of reality show concepts. Instruction in specific equipment skills in lighting, multicamera shooting, editing and related skills. Includes production of a reality show.

Course Schedule

R-TV 24 American Film History
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

History of American film and filmmakers from 1895 to the present. Development and changes are examined in relation to historical, sociological, economic, political, cultural, artistic and technological contexts.

Course Schedule

R-TV 25 World Cinema
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

Cinema history using a global perspective, following the growth of cinema in key countries from their beginnings until the present day. Both national and multinational co-productions are explored. Provides critical methodology and practical tools for examining and interpreting international film movements and genres.

Course Schedule

R-TV 28 Introduction to Writing for Electronic Media
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Conceptualize, structure and write dramatic and non-dramatic scripts for cinema, television and new media.

Course Schedule

R-TV 29 Introduction to Audio Production for Film and Television
3 Units (Degree Applicable, CSU)
Lecture: 54

Theory and practice of audio production for radio, television, film and digital recording applications.

Course Schedule

R-TV 31 History of Radio DJs
3 Units (Degree Applicable)
Lecture: 54

Traces the history of music radio through study of the most influential disc jockeys in broadcasting history.

Course Schedule

R-TV 32 Radio - TV Internet Applications
3 Units (Degree Applicable)
Lecture: 54

Creating and managing material on radio, TV and movie websites such as cross-promoting on-air content and converting audio and video.

Course Schedule

R-TV 35 Pop Culture in the Media
3 Units (Degree Applicable)
Lecture: 54

Examines American Pop Culture and its various forms as it applies to the 1920s through the 1990s through the major fads and follies of those decades as reflected in and influenced by radio, TV, film.

Course Schedule

R-TV 96A Campus Radio Station Lab: Studio Procedures and Equipment Operations
1-2 Units (Degree Applicable)
Lab: 54-108
Prerequisite: R-TV 01 and R-TV 11A

Operation of the college radio stations. Activities focus on studio equipment operation, station procedures, and Federal Communications Commission (FCC) rules and regulations.

Course Schedule

R-TV 96B Campus Radio Station Lab: Disc Jockey & News Anchor/Reporter Skills
1-2 Units (Degree Applicable)
Lab: 54-108
Prerequisite: R-TV 96A

Participation in the college radio stations. Activities focus on developing Disc Jockey, News Anchor, and News Reporter skills.

Course Schedule

R-TV 96C Campus Radio Station Lab: Hosting and Management Skills
1-2 Units (Degree Applicable)
Lab: 54-108
Prerequisite: R-TV 96B

Participation in the college radio stations including individual show creation and execution as well as management skills.

Course Schedule

R-TV 97A Radio/Entertainment Industry Seminar
1 Unit (Degree Applicable)
Lecture: 18
Prerequisite: R-TV 01 and R-TV 11A and R-TV 15 and R-TV 96A
Corequisite: R-TV 97B

Discussion and evaluation of professionalism and problem-solving techniques related to on-the-job experience in the Radio Broadcasting industry through an off-campus internship.

Course Schedule
R-TV 97B  Radio/Entertainment Industry Work Experience
1 Unit (Degree Applicable)
Lab: 75
Prerequisite: R-TV 01 and R-TV 11A and R-TV 15 and R-TV 96A
Corequisite: R-TV 97A

On-the-job experience in the radio or entertainment industry in order to strengthen and broaden skills in the workplace. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. It is recommended that the hours per week be equally distributed throughout the semester.
Course Schedule

R-TV 99  Radio/TV Special Projects
2 Units (Degree Applicable)
Lecture: 36
Prerequisite: Completion of six R-TV course units

Students earn credit via a broadcasting or film course of study customized for the student. Instructor authorization is needed prior to enrollment.
Course Schedule

R-TV 100  Work Experience in Film and Television
1-3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 75-225
Prerequisite: Completion of 12 units of R-TV courses from among the following: R-TV 1, R-TV 14, R-TV 18, R-TV 19A, R-TV 19B, R-TV 20, R-TV 21, R-TV 22, R-TV 23, taken at Mt. San Antonio College. Compliance with work experience regulations as designated in the college catalog.

Provides students with on-the-job experience in the film or TV industry, related to classroom instruction, at an approved work site. A minimum of 60 unpaid or 75 paid hours of supervised work is required for each unit of credit.
Course Schedule

R-TV 101  Work Experience in Broadcast Entertainment
1-2 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-150
Prerequisite: Completion of RTV 01, RTV 97A, RTV 97B and any three other RTV units, taken at Mt. San Antonio College. Compliance with Work Experience regulations as designated in the College Catalog.

On-the-job experience at an approved work site in the Broadcast or Entertainment industries. A minimum of 60 unpaid or 75 paid hours of supervised work is required for each credit.
Course Schedule

Reading (READ)

READ 70  Approaches to Reading
3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 54

Introduction to comprehension and vocabulary strategies, and self-reflection on reading.
Course Schedule

READ 80  Exploring Reading Strategies
3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 54
Prerequisite: READ 70 or satisfactory score on reading placement test

Reading comprehension, vocabulary strategies, and self-awareness of reading capabilities using narrative and expository text.
Course Schedule

READ 90  Reading College Texts
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: READ 80 or satisfactory score on reading placement test

Effective college textbook reading with an emphasis on vocabulary and cross disciplinary textbook analysis and comprehension.
Course Schedule

READ 100  Analysis and Critical Reading
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: READ 90 or satisfactory score on reading placement test

Critical reading course focusing on the effective use of critical thinking in a cross-disciplinary framework. Emphasis on the development of critical reading skills of interpretation, analysis, and evaluation of a variety of academic texts across disciplines.
Course Schedule

Respiratory Therapy (RESD)

RESD 50  Theory and Principles of Respiratory Therapy
2 Units (Degree Applicable, CSU)
Lecture: 36
Prerequisite: ANAT 10A and ANAT 10B and CHEM 10 and MATH 51 and MEDI 90
Corequisite: RESD 51A and RESD 52

History of respiratory care, patient confidentiality, patient safety, principles of infection control, bloodborne and airborne pathogens, ethical and legal implications of practice, professionalism, physical principles of respiratory care, and computer applications in respiratory care.
Course Schedule

RESD 51A  Respiratory Therapy Science
4 Units (Degree Applicable, CSU)
Lecture: 54  Lab: 54
Corequisite: RESD 50 and RESD 52

Principles of respiratory therapy equipment. Emphasis placed on methods of administration of therapy and application of specialized equipment in the clinical setting. Also includes respiratory physiology and oxygen transport.
Course Schedule
**RESD 51B  Respiratory Therapy Science**  
4 Units (Degree Applicable, CSU)  
Lecture: 54  Lab: 54  
Prerequisite: RESD 50 and RESD 51A  
Corequisite: RESD 53 and RESD 60  

Respiratory therapy equipment will be presented. Emphasis is placed on the methods of administration of therapy and the application of specialized equipment in the acute care setting and the application of mechanical ventilation in the clinical setting.  

Course Schedule  

**RESD 52  Pulmonary Anatomy and Physiology**  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Prerequisite: ANAT 10A and ANAT 10B and CHEM 10 and MATH 51 and MEDI 90  
Corequisite: RESD 50 and RESD 51A  

Anatomy and physiology of the cardiopulmonary, neurological, and renal systems emphasizing clinical application of physiological concepts.  

Course Schedule  

**RESD 53  Cardiopulmonary Pathophysiology**  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Corequisite: RESD 51B  

Anatomic alterations of the lungs, etiology, overview of the cardiopulmonary clinical manifestations, and general management of commonly encountered cardiopulmonary diseases.  

Course Schedule  

**RESD 55  Adult Respiratory Intensive Care**  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Corequisite: RESD 56B  

Provides an in-depth approach to the current modalities and monitoring tools of respiratory care. Emphasis is on the adult patient who is critically ill with primary and/or secondary cardiopulmonary failure.  

Course Schedule  

**RESD 56A  Techniques of Respiratory Therapy**  
2.5 Units (Degree Applicable, CSU)  
(May be taken for Pass/No Pass only)  
Lab: 143  
Prerequisite: RESD 51B  
Corequisite: RESD 57B  

Clinical practice in intensive care and mechanical ventilator procedures in the treatment of adult and pediatric patients in a hospital setting. The student is expected to perform basic therapeutic modalities mastered in RESD 51A and RESD 51B and apply concepts learned in the first academic sessions of the Respiratory Therapy Program. Instruction in the application of therapeutic modalities and diagnostic procedures performed in the general management and treatment of adult and pediatric patients requiring respiratory care are introduced.  

Course Schedule  

**RESD 56B  Techniques of Respiratory Therapy**  
6 Units (Degree Applicable, CSU)  
(May be taken for Pass/No Pass only)  
Lab: 324  
Prerequisite: RESD 56A  
Corequisite: RESD 55 and RESD 58  

Clinical practice in the hospital setting. The student is expected to perform basic therapeutic modalities mastered in RESD 51A and RESD 51B and apply concepts learned in the first three semesters of the Respiratory Therapy Program. Instruction in the application of therapeutic modalities and diagnostic procedures performed in the management and treatment of adult and pediatric patients requiring respiratory care are done. Emphasis of intensive care and mechanical ventilator procedures are introduced.  

Course Schedule  

**RESD 56C  Techniques of Respiratory Therapy**  
2.5 Units (Degree Applicable, CSU)  
(May be taken for Pass/No Pass only)  
Lab: 143  
Prerequisite: RESD 55  

Clinical practice in the hospital setting. Continued practice of intensive care and mechanical ventilator procedures in the treatment of adult and pediatric patients.  

Course Schedule  

**RESD 56D  Techniques of Respiratory Therapy**  
6 Units (Degree Applicable, CSU)  
(May be taken for Pass/No Pass only)  
Lab: 324  
Prerequisite: RESD 56C  
Corequisite: RESD 59 and RESD 61  

Clinical practice including adult and neonatal intensive care requiring demonstration of all learned clinical skills. Application of therapeutic modalities and diagnostic procedures performed in the management and treatment of adult and pediatric intensive care patients. A six-week rotation is done in the neonatal intensive care unit. The student is expected to perform basic therapeutic modalities mastered in RESD 51A and RESD 51B and apply concepts learned in the first four semesters of the Respiratory Therapy Program.  

Course Schedule  

**RESD 56F  Techniques of Respiratory Therapy**  
1.5 Units (Degree Applicable, CSU)  
Lecture: 27  
Prerequisite: RESD 51B  
Corequisite: RESD 57B  

Clinical practice in intensive care and mechanical ventilator procedures in the treatment of adult and pediatric patients in a hospital setting. The student is expected to perform basic therapeutic modalities mastered in RESD 51A and RESD 51B and apply concepts learned in the first academic sessions of the Respiratory Therapy Program. Instruction in the application of therapeutic modalities and diagnostic procedures performed in the general management and treatment of adult and pediatric patients requiring respiratory care are introduced.  

Course Schedule  

**RESD 57B  Special Procedures for Respiratory Care**  
1.5 Units (Degree Applicable, CSU)  
Lecture: 27  
Prerequisite: RESD 51B  
Corequisite: RESD 56A  

Application and skills development in pharmacology, bronchoscopy, mechanical ventilation, and arterial blood gas puncture.  

Course Schedule
RESD 58 Neonatal Intensive Care
3 Units (Degree Applicable, CSU)
Lecture: 54
Corequisite: RESD 56B and RESD 55

Emphasizes neonatal pathophysiologies, etiologies, and ramifications. Encompasses the newest techniques in monitoring equipment used in the treatment and maintenance of the premature infant. Designed primarily for respiratory therapists and nurses.

Course Schedule

RESD 59 Respiratory Therapeutic Modalities
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: RESD 55
Corequisite: RESD 56D and RESD 61

Advanced practitioner review and evaluation of patient data, equipment manipulation, and therapeutic respiratory therapy procedures. Student self-assessment and preparation for board examinations, credentialing and employment. Students are required to purchase self-assessment examinations.

Course Schedule

RESD 60 Comprehensive Pulmonary Assessment
2 Units (Degree Applicable, CSU)
Lecture: 36
Corequisite: RESD 51B and RESD 53

Techniques of pulmonary assessment including history taking, clinical laboratory data, pulmonary function testing data, chest X-rays, physical exam findings, arterial blood gas data, hemodynamic monitoring data, exhaled gas monitoring data, nutrition, and synopsis of findings; extensive practice in interpreting this data.

Course Schedule

RESD 61 Current Issues in Respiratory Care
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: RESD 56C
Corequisite: RESD 56D and RESD 59

Explores recently developed health care techniques and strategies for diagnostics, assessment, and therapeutics and their impact on respiratory therapists.

Course Schedule

RESD 62 Pharmacology for Respiratory Care
1.5 Units (Degree Applicable, CSU)
Lecture: 27
Prerequisite: RESD 50 and RESD 51A and RESD 52

Commonly used respiratory care drugs with emphasis on dosage, indications, contraindications, adverse reactions, and expected outcomes.

Course Schedule

Service Learning (SL)

SL 2 Linked Service Learning
1 Unit (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 54

Links service learning with content-specific courses across the college curriculum. Allows students to explore interests or career objectives through community involvement and service. Requires arranged hours of community-based activity. Must be enrolled concurrently in a course with a service learning link.

Course Schedule

Sign Language & Interpreting (SIGN)

SIGN 101 American Sign Language 1
4 Units (Degree Applicable, CSU, UC)
Lecture: 72

Fundamentals of American Sign Language. Preparation for visual/gestural communication followed by intensive work on comprehension skills; modeling of grammatical structures; general information about Deaf Culture. One out-of-class observation required.

Course Schedule

SIGN 101H American Sign Language 1 - Honors
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: Acceptance into the Honors Program

Fundamentals of American Sign Language. Preparation for visual and gestural communication followed by intensive work on comprehension skills; modeling of grammatical structures; general information about Deaf Culture. One out-of-class observation required.

Course Schedule

SIGN 102 American Sign Language 2
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: SIGN 101 or SIGN 101H

Further study of American Sign Language (ASL) focusing on comprehension skills, grammatical structures and practice in the expressive aspects of the language, as well as exposure to Deaf culture. Students are expected to attend outside events at their own expense.

Course Schedule

SIGN 103 American Sign Language 3
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: SIGN 102

American Sign Language focused on developing comprehension skills, advanced grammatical structures with continued emphasis on expressive skills in narrative. Aspects of Deaf culture will be studied. Field trips required.

Course Schedule
SIGN 104 American Sign Language 4  
4 Units (Degree Applicable, CSU, UC) 
Lecture: 72  
Prerequisite: SIGN 103 

Expressive and conversational skills in American Sign Language (ASL) along with continued focus on grammatical and cultural features.  
Course Schedule  
SIGN 105 American Sign Language 5  
4 Units (Degree Applicable, CSU) 
Lecture: 72  
Prerequisite: SIGN 104 

Advanced American Sign Language (ASL) communication skills with emphasis on signing descriptive narratives and strengthening conversational skills. Target language practice includes holding discussions and making decisions. Further exposure to Deaf cultural components.  
Course Schedule  
SIGN 108 Fingerspelling  
2 Units (Degree Applicable) 
(May be taken for Pass/No Pass only) 
Lecture: 36  
Prerequisite: SIGN 102 

Receptive and expressive fingerspelling.  
Course Schedule  
SIGN 201 Introduction to Deaf Studies 
3 Units (Degree Applicable, CSU) 
Lecture: 54 

Topics central to the Deaf community including Deaf education, Deaf/hearing relationships, and Deaf history. Topics include early intervention and education of deaf children, communication strategies and their effectiveness, anatomy and causes of deafness, and Deaf people as a cultural group. Gives a holistic perspective of Deaf people applicable to further studies in Deaf culture and community.  
Course Schedule  
SIGN 202 American Deaf Culture 
3 Units (Degree Applicable, CSU, UC) 
Lecture: 54 

American Deaf cultural norms, values, mores and institutions.  
Course Schedule  
SIGN 210 American Sign Language Structure 
3 Units (Degree Applicable, CSU, UC) 
Lecture: 54  
Prerequisite: SIGN 103 

Linguistic structure of American Sign Language, including phonology, morphology and syntax. Sociolinguistic issues will also be discussed.  
Course Schedule  
SIGN 220 Translation: American Sign Language/English 
3 Units (Degree Applicable, CSU) 
Lecture: 54  
Prerequisite: SIGN 104  
Corequisite: SIGN 210 (May have been taken previously.) 

American Sign Language and English translation by comparing texts in both languages.  
Course Schedule  
SIGN 223 Principles of Interpreting 
3 Units (Degree Applicable, CSU) 
Lecture: 54  
Prerequisite: SIGN 103 and Eligibility for ENGL 1A 

Aspects of interpreting theory and process including the history of sign language interpreting. Examines the interpreter’s role and ethical standards.  
Course Schedule  
SIGN 225 Ethical Decision Making for Interpreters 
2 Units (Degree Applicable) 
Lecture: 36  
Prerequisite: SIGN 223 and SIGN 231 

Development of ethical decision-making skills through the analytical construct of the Demand-Control Schema (DC-S) for interpreting work. Includes professional work effectiveness and professional wellness.  
Course Schedule  
SIGN 227 Cognitive Processing for Interpreters 
4 Units (Degree Applicable) 
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Lab: 54  
Prerequisite: SIGN 104 and ENGL 1A  
Corequisite: SIGN 223 (May have been taken previously) 

Development of cognitive processing skills necessary for interpreting between American Sign Language (ASL) and English. Constructing and deconstructing meaning, memory, listening and attending will be covered. Includes memory building, restating, cloze, and listening exercises.  
Course Schedule  
SIGN 231 Interpreting 
4 Units (Degree Applicable) 
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Lab: 54  
Prerequisite: SPCH 1A and SIGN 227 

Skill development in consecutive interpreting from American Sign Language (ASL) to English and English to ASL. Processing skills and task management will be emphasized.  
Course Schedule  
SIGN 232 Advanced Interpreting 
4 Units (Degree Applicable) 
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Lab: 54  
Prerequisite: SIGN 231 

Refines interpreting skills with emphasis on simultaneous interpreting. Intensive skill development in interpreting from English to American Sign Language (ASL) and ASL to English.  
Course Schedule
SIGN 239 Applied Interpreting
2 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Prerequisite: SIGN 232
Lecture: 36
Capstone class to the interpreter training program. Course emphasizes application of knowledge and skills developed. Students will develop a direct connection to the field of interpreting and explore continuing education opportunities. Students are required to complete 40 hours of out-of-class interpreting and participation in out-of-class interpreting continuing education.
Course Schedule

SIGN 240 Vocabulary Building for Interpreters
2 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Prerequisite: SIGN 104
Lecture: 36
Vocabulary expansion in both ASL and English with the goal of improving interpretations between these two languages. The course will focus on context, semantics, and parts of speech in determining culturally appropriate vocabulary choices. Interpreting students will learn to apply their growing vocabularies to ASL-English interpretations.
Course Schedule

SIGN 250 Interpreting with Classifiers
1.5 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 18 Lab: 27
An overview of the common forms of ASL classifier predicates. Developing skill in establishing figure/ground, visualization, and shifting perspectives. Applying classifier predicates within the context of interpreting from English into American Sign Language.
Course Schedule

SIGN 260 Video Interpreting
1.5 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 18 Lab: 27
Prerequisite: SIGN 231
Video interpreting and skill development as a video interpreter. Includes video relay interpreting (VRS), video remote interpreting (VRI), technical components used in video interpreting, and ethical consideration of the video interpreter. Lab portion of the course will focus on skill development in video interpreting.
Course Schedule

SIGN 299 Special Projects in Sign Language/Interpreting
2 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36
In order to offer students the opportunity to explore their disciplines to greater depth, the various departments from time to time offer Special Projects courses. The content of each course and the methods of study vary from semester to semester, and depend on the particular project under consideration. Students must have an instructor’s authorization before enrolling in this class.
Course Schedule

Sociology (SOC)

SOC 1 Sociology
3 Units (Degree Applicable, CSU, UC, C-ID #: SOCI 110)
Lecture: 54
Prerequisite: Eligibility for ENGL 68
Systematic study of human relations and social structures emphasizing the interaction between personality, culture and society. Special consideration is given to an understanding of group behavior, personality formation, social organization, and social change.
Course Schedule

SOC 1H Sociology - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: SOCI 110)
Lecture: 54
Prerequisite: Acceptance into the Honors Program
Systematic study of human relations and social structures emphasizing the interaction between personality, culture and society. Special consideration is given to an understanding of group behavior, personality formation, social organization, and social change. An honors course designed to provide an enriched experience. Students may not receive credit for both SOC 1 and SOC 1H.
Course Schedule

SOC 2 Contemporary Social Problems
3 Units (Degree Applicable, CSU, UC, C-ID #: SOCI 115)
Lecture: 54
Prerequisite: Eligibility for ENGL 68
Sociological principles and concepts as applied in the understanding of social problems. Special emphasis on the analysis of social values, social organization, role, status and stress, and also on the study of controversial public issues that arise in contemporary American society. Students will be encouraged to evaluate and discuss both the theoretical and practical approaches to social problems.
Course Schedule

SOC 2H Contemporary Social Problems - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: SOCI 115)
Lecture: 54
Prerequisite: Acceptance into the Honors Program
Sociological principles and concepts as applied in the understanding of social problems. Special emphasis on the analysis of social values, social organization, role, status and stress, and also on the study of controversial public issues that arise in contemporary American society. Students will be encouraged to evaluate and discuss both the theoretical and practical approaches to social problems. An honors course designed to provide an enriched experience. Students may not receive credit for both SOC 2 and SOC 2H.
Course Schedule
SOC 4 Introduction to Gerontology  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  
The characteristics, life circumstances, and problems of people as they progress through life. Emphasizes theoretical perspectives on the process of aging and the adjustment to aging. Covers sociological factors and social institutions that affect individuals as they move through the life course.  
Course Schedule

SOC 5 Introduction to Criminology  
3 Units (Degree Applicable, CSU, UC, C-ID #: SOCI 160)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  
A scientific analysis of the nature, extent, and causes of violations of societal rules of behavior that are formally defined as crime and delinquency. Includes an analysis of the theoretical perspectives of the sociology of deviance on the criminal justice system and the impact of crime on society.  
Course Schedule

SOC 5H Introduction to Criminology - Honors  
3 Units (Degree Applicable, CSU, UC, C-ID #: SOCI 160)  
Lecture: 54  
Prerequisite: Acceptance into the Honors Program  
A scientific analysis of the nature, extent, and causes of violations of societal rules of behavior that are formally defined as crime and delinquency. Includes an analysis of the theoretical perspectives of the sociology of deviance on the criminal justice system and the impact of crime on society. An honors course designed to provide an enriched experience. Students may not receive credit for both SOC 5 and SOC 5H.  
Course Schedule

SOC 7 Sociology of Religion  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
An analysis of religion as a social institution. Focus is on the influence that religion has on American society, religious movements, norms, symbols, and the social manifestations of religious observable facts. Field trips may be required.  
Course Schedule

SOC 14 Marriage and the Family  
3 Units (Degree Applicable, CSU, UC, C-ID #: SOCI 130)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  
Sociological functions of dating, engagement, weddings, marriage, and the family. Focuses on influences and theories of mate selection, love, and interpersonal attraction. Covers trends and changes in marriage, the family, and gender roles. Explores different types of families and family patterns.  
Course Schedule

SOC 14H Marriage and the Family - Honors  
3 Units (Degree Applicable, CSU, UC, C-ID #: SOCI 130)  
Lecture: 54  
Prerequisite: Acceptance in the Honors Program.  
Sociological functions of dating, engagement, weddings, marriage, and the family. Focuses on influences and theories of mate selection, love, and interpersonal attraction. Covers trends and changes in marriage, the family, and gender roles. Explores different types of families and family patterns. An honors course designed to provide an enriched experience. Students may not receive credit for both SOC 14 and SOC 14H.  
Course Schedule

SOC 15 Child Development  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  
Theoretical aspects of physical, social, emotional and cognitive development from conception through adolescence. Requires observation of children.  
Course Schedule

SOC 20 Sociology of Ethnic Relations  
3 Units (Degree Applicable, CSU, UC, C-ID #: SOCI 150)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  
Ethnic and racial groups in the U.S. and social factors leading to prejudice, discrimination, and stereotypes. Four major ethnic groups (Blacks, Asians, Native Americans, and Latinos) examined with emphasis placed on historical experiences, contemporary circumstances and future trends.  
Course Schedule

SOC 20H Sociology of Ethnic Relations - Honors  
3 Units (Degree Applicable, CSU, UC, C-ID #: SOCI 150)  
Lecture: 54  
Prerequisite: Acceptance into the Honors Program  
Ethnic and racial groups in the U.S. and social factors leading to prejudice, discrimination, and stereotypes. Four major ethnic groups (Blacks, Asians, Native Americans, and Latinos) examined with emphasis placed on historical experiences, contemporary circumstances and future trends. An honors course designed to provide an enriched experience. Students may not receive credit for both SOC 20 and SOC 20H.  
Course Schedule

SOC 36 Asian American Communities  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
A socio-cultural study of Asian Americans that includes race, class, and gender. Explores the contemporary experiences of peoples originating in the Pacific Islands, Southeast Asia, South Asia, and East Asia. Emphasizes social structure, social change, and offers a theoretical framework for analysis.  
Course Schedule
SOC 91  Service Learning for Sociology
1 Unit (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18
Prerequisite: Eligibility for ENGL 68

Increases awareness and appreciation for civic responsibility through service learning. Students will examine the sociological dynamics of community service and assess specific needs for community service and fundraising. Field trips required.
Course Schedule

SOC 91L  Service Learning for Sociology Lab
0.5-2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 27-108
Corequisite: SOC 91 (May have been taken previously.)

Examines and addresses community needs through service learning. Students will organize fundraising and other community events. Field trips required.
Course Schedule

SOC 99  Special Projects in Sociology
2 Units (Degree Applicable, CSU)

Offers students recognition for their academic interests in sociology and the opportunity to explore the discipline of sociology to greater depth. The content of the course and the methods of study vary from semester to semester and depend on the particular project under consideration.
Course Schedule

Spanish (SPAN)

SPAN 1  Elementary Spanish
4 Units (Degree Applicable, CSU, UC)
Lecture: 72

Conversing, reading, and writing in Spanish at the elementary level. Includes essentials of pronunciation, vocabulary, idioms and grammatical structures along with an introduction to Hispanic culture.
Course Schedule

SPAN 2  Continuing Elementary Spanish
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: SPAN 1

Further development of conversational, reading and writing skills in Spanish with special emphasis on verbs, grammar and expansion of vocabulary. Further study of Hispanic culture.
Course Schedule

SPAN 3  Intermediate Spanish
4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: SPAN 2

Further development of communicative proficiency in Spanish. Further study and review of grammar. Increasing emphasis on reading and writing as tools in exploring Hispanic civilization.
Course Schedule

SPAN 4  Continuing Intermediate Spanish
4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: SPAN 3

Increased proficiency in speaking, reading and writing Spanish. Review of grammar, increased vocabulary building. Readings and discussions on Hispanic cultural topics. Introduction to Hispanic literature.
Course Schedule

SPAN 11  Spanish for the Spanish Speaking
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: SPAN 2

Provides Spanish-speaking students opportunity to improve skills in standard Spanish grammar and vocabulary and to broaden their understanding of Hispanic cultures. Focuses on developing vocabulary, improving orthography and the use of grammatical structures, both oral and written. Class instruction conducted in Spanish.
Course Schedule

SPAN 12  Continuing Spanish for the Spanish Speaking
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: SPAN 11 or equivalent

Provides Spanish-speaking students with previous formal study of Spanish with further development and improvement of skills in standard Spanish and a broader understanding of Hispanic cultures. Culturally-based topics are the focus of readings and class discussions. Class instruction conducted in Spanish.
Course Schedule

SPAN 53  Conversational Spanish
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: SPAN 2

Development of intermediate Spanish conversational skills. Emphasis on collaborative activities and practical use of the language. Extensive exposure to Hispanic culture. Grammar is presented in context.
Course Schedule

SPAN 54  Continuing Conversational Spanish
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: SPAN 53

Development of advanced Spanish conversational skills. Emphasis on collaborative activities and practical use of the language. Extensive exposure to Hispanic culture. Grammar is presented in context.
Course Schedule
Speech (SPCH)

SPCH 1A Public Speaking

4 Units (Degree Applicable, CSU, UC, C-ID #: COMM 110)
Lecture: 72
Prerequisite: Eligibility for ENGL 68

Study and apply rhetorical principles to research and analyze topics, write basic and advanced speech outlines, and deliver effective public speeches. Perform speaking and listening assignments that utilize effective verbal, vocal and physical communicative strategies, and critical/analytical techniques. Students may not receive credit for both SPCH 1A and SPCH 1AH.

Course Schedule

SPCH 1AH Public Speaking - Honors

4 Units (Degree Applicable, CSU, UC, C-ID #: COMM 110)
Lecture: 72
Prerequisite: Acceptance into the Honors Program

Study and apply rhetorical principles to research and analyze topics, write basic and advanced speech outlines, and deliver effective public speeches. Perform speaking and listening assignments that utilize effective verbal, vocal and physical communicative strategies, and critical/analytical techniques. Students may not receive credit for both SPCH 1A and SPCH 1AH. An honors course designed to provide an enriched experience. Students may not receive credit for both SPCH 1A and SPCH 1AH.

Course Schedule

SPCH 2 Fundamentals of Communication

4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Corequisite: ENGL 1A or ENGL 1AH (may have been taken previously)

Fundamental theories and competencies in interpersonal, small group, public, and intercultural communication. Oral presentations are required.

Course Schedule

SPCH 3 Voice and Diction

3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Improvement of the speaking voice and oral communication style, including proper use for control and projection of the voice, vocal expressiveness, articulation and pronunciation. Develops accuracy of sound production for standard American speech through use of the International Phonetic Alphabet. Emphasizes individual diagnosis and extensive oral practice.

Course Schedule

SPCH 4 Performance of Literature

3 Units (Degree Applicable, CSU, UC, C-ID #: COMM 170)
Lecture: 54

Theory, principles, and techniques of the performance of literature in solo and duo formats. Texts will include prose, poetry, drama, nonfiction and other forms. Appreciation of various genres of literature through textual analysis, oral reading, and evaluation. Practical training is given in critical reading, editing, and performance of poetry, prose, drama, essay, and experimental forms of performance text drawn from a diverse range of cultural viewpoints and voices.

Course Schedule

SPCH 6 Group Communication

3 Units (Degree Applicable, CSU, UC)
Lecture: 54

Theory, principles, application and evaluation of group communication processes, including problem-solving, conflict management, decision making, and leadership.

Course Schedule

SPCH 7 Intercultural Communication

3 Units (Degree Applicable, CSU, UC, C-ID #: COMM 150)
Lecture: 54

Theoretical dynamics of culture within communication contexts, and a practical exploration into improving intercultural communication competence for more effective interactions with others in a diverse society. Students may not receive credit for both SPCH 7 and SPCH 7H.

Course Schedule

SPCH 7H Intercultural Communication - Honors

3 Units (Degree Applicable, CSU, UC, C-ID #: COMM 150)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Theoretical dynamics of culture within communication contexts, and a practical exploration into improving intercultural communication competence for more effective interactions with others in a diverse society. An honors course designed to provide an enriched experience. Students may not receive credit for both SPCH 7 and SPCH 7H.

Course Schedule

SPCH 8 Professional and Organizational Speaking

4 Units (Degree Applicable, CSU)
Lecture: 72
Corequisite: ENGL 1A or ENGL 1AH (may have been taken previously)

Speech communication principles as employed in organizations, including decision making, leadership, conflict resolution and communication networks as well as substantial skills development in preparing and delivering oral presentations within professional contexts and in the workplace. Oral presentations are required.

Course Schedule
SPCH 8H  Professional and Organizational Speaking - Honors
4 Units (Degree Applicable, CSU)
Lecture: 72
Prerequisite: Acceptance into the Honors Program
Corequisite: ENGL 1A and ENGL 1AH (may be taken previously)

Speech communication principles as employed in organizations, including decision making, leadership, conflict resolution and communication networks as well as substantial skills development in preparing and delivering oral presentations within professional contexts and in the workplace. Oral presentations are required. An honors course designed to provide an enriched experience. Students may not receive credit for both SPCH 8 and SPCH 8H.

Course Schedule

SPCH 15  Forensics: Fundamentals of Contest Speech and Debate
2 Units (Degree Applicable, CSU)
(May be taken four times for credit)
Lecture: 18  Lab: 54
Advisory: SPCH 1A or SPCH 1AH

Participation in one or more intercollegiate competitions as part of the Mt. SAC Forensics Team. Instructions in preparatory procedures for these tournaments, including techniques in persuasive oratory, interpretation, expository, impromptu, speech analysis, and debate. Student has option to choose area of interest and also an opportunity to participate in public community programs. Tournament attendance required outside regularly scheduled class hours. Students who repeat this course will benefit from additional competition experiences.

Course Schedule

SPCH 16  Forensics: Individual Event Team
3 Units (Degree Applicable, CSU)
(May be taken four times for credit)
Prerequisite: Admission by audition

Speech performance skills and participation in multiple intercollegiate speaking competitions as members of the Mt. SAC Forensics Team. Auditions are held prior to the first week of class and are scheduled through the coaching staff. Tournament attendance required outside regularly scheduled class hours. Students who repeat this course will benefit from additional competition experiences.

Course Schedule

SPCH 17  Forensics: Debate Team
3 Units (Degree Applicable, CSU)
(May be taken four times for credit)
Prerequisite: SPCH 15 or SPCH 20

Speaking and argumentation skills and participation in multiple intercollegiate speaking competitions as members of the Mt. SAC Forensics Team. Emphasis is on parliamentary debate and limited preparation speaking. Tournament attendance required outside regularly scheduled class hours. Students who repeat this course will benefit from additional competition experiences.

Course Schedule

SPCH 18  Forensics: Reader's Theater Team
3 Units (Degree Applicable, CSU)
(May be taken four times for credit)
Prerequisite: SPCH 15

Speech performance skills and participation in multiple public performances, including a regional, state or national-level forensics competition, as members of the Mt. SAC Forensics Team. Students will perform in one or more reader’s theater pieces. Tournament attendance required outside regularly scheduled class hours. Students who repeat this course will benefit from additional competition experiences.

Course Schedule

SPCH 20  Argumentation and Debate
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: SPCH 1A or SPCH 1AH

Rhetorical principles of argumentation in both theory and practice. Emphasis is given to rational discussion and reasoned advocacy.

Course Schedule

SPCH 20H  Argumentation and Debate - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: SPCH 1A or SPCH 1AH and acceptance into the Honors Program

Rhetorical principles of argumentation in both theory and practice. Emphasis is given to rational discussion and reasoned advocacy. An honors course designed to provide an enriched experience. Students may not receive credit for both SPCH 20 and SPCH 20H. Off-campus tournaments may be required.

Course Schedule

SPCH 26  Interpersonal Communication
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Dynamics of everyday one-to-one communication focusing on the role behavior, psychology, and environment play in friendship, family, intimate, and workplace relationships. Factors that influence communication such as non-verbal cues, language, perception, culture, power dynamics, listening, self-concept, and health and personal well-being. Problems in relational communication and conflict management as well as adoption and success in interpersonal effectiveness.

Course Schedule
SPCH 26H Interpersonal Communication - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Dynamics of everyday one-to-one communication focusing on the role behavior, psychology, and environment play in friendship, family, intimate, and workplace relationships. Factors that influence communication such as non-verbal cues, language, perception, culture, power dynamics, listening, self-concept, and health and personal well-being. Problems in relational communication and conflict management as well as adaption and success in interpersonal effectiveness. An honors course designed to provide an enriched experience. Students may not receive credit for both SPCH 26 and SPCH 26H.
Course Schedule

SPCH 30 Gateway to Communication Studies
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Corequisite: ENGL 1A or ENGL 1AH (may be taken previously)
Advisory: READ 100

Prominent issues in communication theory, introduction to the professional field of communication, and practice of multiple research methods. Particularly useful for students preparing for upper division study in communication or related disciplines.
Course Schedule

SPCH 99 Special Projects in Speech
2 Units (Degree Applicable, CSU)
Lecture: 36

Offers selected students recognition for their academic interests and ability and the opportunity to explore their disciplines to greater depth, the various departments from time to time offer special projects courses. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration.
Course Schedule

Study Techniques (STDY)

STDY 80 Foundations for Academic Success
3 Units (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

College success course emphasizing academic achievement that promotes learning through self awareness, time management, listening, note taking, oral and written communication, test taking, memorization, and the use of campus resources using a brain-based perspective.
Course Schedule

STDY 85A Basic Overview of Strategies for Academic Success
1 Unit (Not Degree Applicable)
Lecture: 18
Advisory: Eligibility for ENGL 67 and Eligibility for READ 80

Brain-based perspective emphasizing study techniques that include self-awareness, self-motivation, note-taking, test-taking, studying and learning strategies and learning preferences.
Course Schedule

STDY 85C Online Learning Success Skills
1 Unit (Not Degree Applicable)
Lecture: 18
Advisory: Eligibility for ENGL 67 and Eligibility for READ 90

Introductory college success course overview for online learning using a brain-based perspective emphasizing success strategies designed to prepare students to take online classes and to introduce students to strategies for online learning.
Course Schedule

STDY 100 University-level Academic Success Strategies
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: Eligibility for ENGL 68 and eligibility for READ 100

Advanced transfer-level college success course emphasizing study strategies that include Triune Brain Theory, Emotional Intelligence, learning theories, preparation for transfer, self-management, and critical thinking using a brain-based perspective.
Course Schedule

Surveying (SURV)

SURV 1A Surveying
3 Units (Degree Applicable, CSU, UC, C-ID #: ENGR 180)
Lecture: 36 Lab: 54
Prerequisite: MATH 150

Surveying and use and care of surveying instruments such as steel tape, engineer’s level, theodolite, and total station. Includes horizontal and vertical measurements, layout, traverse, area computations, analysis and adjustments of systematic and random errors, stadia surveying, and mapping.
Field trips are required.
Course Schedule

SURV 1B Surveying
3 Units (Degree Applicable, CSU, UC)
Lecture: 36 Lab: 54
Prerequisite: SURV 1A

Land surveying including coordinate geometry, missing data, construction surveying, volumes, property surveying, control surveying, California Coordinate System, and horizontal and vertical curves. Introduces photogrammetric methods, 3-D laser scanning, Global Positioning System (GPS), Geographic Information System (GIS), mapping project, method of least squares, and land survey descriptions.
Field trips are required.
Course Schedule

Technology-Related Courses (TECH)

TECH 60 Customer Relations for the Technician
2 Units (Degree Applicable)
Lecture: 36

Customer relations (soft skills) for the technician including benefits of knowing and using effective customer contact tools, proper customer interactions, ethics, and maintaining customer satisfaction.
Course Schedule
TECH 89 Preparation for Work Experience  
1 Unit (Not Degree Applicable)  
Lecture: 18  
Preparation for Work Experience in Engineering and Industrial Technology related occupations including opportunities for assessment of personal performance, improving technical knowledge, professionalism, the culture of work, developing an internship into employment, avoiding injury, and workers’ compensation. Instructor authorization is required prior to enrollment.  
Course Schedule

Theater Arts (THTR)

THTR 9 Introduction to Theater Arts  
3 Units (Degree Applicable, CSU, UC, C-ID #: THTR 111)  
Lecture: 54  
Aesthetic, artistic, technical, and business aspects of theater.  
Course Schedule

THTR 10 History of Theater Arts  
3 Units (Degree Applicable, CSU, UC, C-ID #: THTR 113)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 1A  
Dramatic literature and the development of dramatic art. Representative plays and the history and development of the living stage will be stressed.  
Course Schedule

THTR 11 Principles of Acting I  
3 Units (Degree Applicable, CSU, UC, C-ID #: THTR 151)  
Lecture: 54  
Introduction to the basic principles and techniques of acting as an artistic discipline. Analysis of the plot, characterization and language of the drama. Performances of laboratory scenes, readings and exercises.  
Course Schedule

THTR 12 Principles of Acting II  
3 Units (Degree Applicable, CSU, UC, C-ID #: THTR 152)  
Lecture: 54  
Prerequisite: THTR 11  
Investigation of acting techniques through the study and presentation of varied dramatic scenes.  
Course Schedule

THTR 14 Stagecraft  
3 Units (Degree Applicable, CSU, UC, C-ID #: THTR 171)  
Lecture: 36  
Lab: 54  
Theory and practice of scenery construction and stage lighting. Practical work in scene design and construction and lighting layouts, with the opportunity to perform these tasks in actual theatre situations. By virtue of the wide range of productions staged by the department, students who repeat this course will increase their skills and proficiency.  
Course Schedule

THTR 15 Play Rehearsal and Performance  
1-3 Units (Degree Applicable, CSU, UC, C-ID #: THTR 191)  
(May be taken four times for credit)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 54-162  
Prerequisite: Admission by audition  
Planning, preparation, and presentation of college-sponsored dramatic presentations. Emphasis on acting with some technical theater assignments. Attendance at performances is required.  
Course Schedule

THTR 16 Theatrical Make-Up  
3 Units (Degree Applicable, CSU, UC, C-ID #: THTR 175)  
Lecture: 45  
Lab: 36  
Theory and practice of makeup for the stage. Emphasis will be on the design and application of straight, stylized, character, and other make-up techniques.  
Course Schedule

THTR 17 Acting for the Camera  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: THTR 11  
Study in performance for TV and films. Background, methodology and techniques of acting for the camera. Includes TV equipment and how to make it work for the TV actor; study of image, type, and character, evaluation and use of scripts and monologues with practical exercises and on-camera scenes in various styles such as TV drama, sit-coms, commercials. Assists students to prepare for an occupation in the performing areas of television and film.  
Course Schedule

THTR 18 Technical Theater Practicum  
1 Unit (Degree Applicable, CSU, UC, C-ID #: THTR 192)  
(May be taken four times for credit)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 54  
Technical preparation and operation of productions presented to the community. The student will be involved in one or more of the following areas: stage scenery construction, stage lighting set up, property construction, stage sound set up, costume construction and make-up. Crew assignments will be given to the student upon enrollment. The availability of assignments is contingent upon the requirements of the production.  
Course Schedule

THTR 19 Theatrical Costuming  
3 Units (Degree Applicable, CSU, UC, C-ID #: THTR 174)  
Lecture: 36  
Lab: 54  
Theatrical costuming design and construction. Includes the study of costume history, principles of costume design, fibers and textiles, basic costume construction, and design rendering techniques. Costume crew assignments for major productions will provide practical instruction in actual performance demands on costumes and their proper maintenance. Class is suitable for people interested in costuming for theater, dance, film, television, and reenactments.  
Course Schedule
**THTR 25  Theatrical Playwriting**
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Advisory: Eligibility for ENGL 1A

Playwriting for the stage. Students will create and critique their own plays, as well as study and critique plays from established authors and productions. Includes basics of linear, episodic, 'A'-'B' and ritual structures.

Course Schedule

**THTR 60  Children's Theater**
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108

Practice of children's theater through the creation and performance of new work for young audiences. Includes experience in story development, design, directing and performance culminating in the practical application of a series of public presentations.

Course Schedule

**THTR 99  Special Projects in Theater**
1-2 Units (Degree Applicable, CSU)
Lab: 54-108

In order to offer students recognition for their academic interests and ability, and the opportunity to explore their disciplines in greater depth, the various departments from time to time offer Special Projects courses. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration. Students must have instructor’s authorization before enrolling in this class. Students who repeat this course will make individual contracts with the instructor to ensure that proficiencies are enhanced.

Course Schedule

**Tutor Training (TUTR)**

**TUTR 10A  Introduction to Tutoring**
1 Unit (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18

Introduction to tutoring, with an emphasis on tutoring strategies, problem solving, and working with a diverse student population.

Course Schedule

**TUTR 10B  Tutoring in the English Language**
1 Unit (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18
Prerequisite: Eligibility for ENGL 1A

Tutoring in the English language with an emphasis on approaches to working with students on written drafts and addressing the needs of non-native speakers.

Course Schedule

**TUTR 10C  Tutoring as a Supplemental Instructor**
1 Unit (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18

Tutoring as a Supplemental Instructor with an emphasis on tutoring in the classroom and in small groups under the supervision of a designated instructor.

Course Schedule

**TUTR 10D  Tutoring in Mathematics**
1 Unit (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18
Prerequisite: MATH 71

Tutoring in mathematics with an emphasis on strategies to promote active learning.

Course Schedule

**TUTR 10R  Tutoring in Reading**
1 Unit (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18
Advisory: Eligibility for READ 100

Application of strategic reading processes and approaches to reading tutoring. Prepares students to become tutors for reading.

Course Schedule

**Welding (WELD)**

**WELD 30  Metal Sculpture**
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18  Lab: 54

Welding processes used in the metal sculpting industry to create three-dimensional art forms. Covers design, pre-construction analysis, and cost estimates for projects. Includes use of equipment for oxyfuel welding, gas metal arc welding (GMAW), gas tungsten arc welding (GTAW), shielded metal arc welding (SMAW), and flux-cored arc welding (FCAW). Includes demonstrations and exercises in welding as it relates to the art industry.

Course Schedule

**WELD 40  Introduction to Welding**
2 Units (Degree Applicable, CSU)
Lecture: 18  Lab: 54

Fundamentals of welding processes related to the areas of fabrication, construction, machine tool, aerospace and the transportation industries.

Course Schedule

**WELD 50  Oxyacetylene Welding**
2 Units (Degree Applicable)
Lecture: 18  Lab: 54

Oxyacetylene fusion welding, non-fusion welding and cutting. Develops understanding of and fundamental skills in modern welding practices.

Course Schedule
WELD 51 Basic Electric Arc Welding
2 Units (Degree Applicable)
Lecture: 18 Lab: 54
Advisory: WELD 50

Electric arc welding, weld symbols, standard electrode and alloy electrode selection, American Welding Society (AWS) procedure for certification.
Course Schedule

WELD 53A Welding Metallurgy
3 Units (Degree Applicable, CSU)
Lecture: 54

Designed for students seeking a career in welding and welding inspection. Covers structure of matter, chemical, physical, and mechanical properties of metals, principles of alloying, solid state diffusion, plastic deformation, and heat treatment.
Course Schedule

WELD 60 Print Reading and Computations for Welders
3 Units (Degree Applicable)
Lecture: 54

Reading prints and performing computations for welding fabrication operations. Interpreting and visualizing prints, title blocks, welding symbols, specifications, notes, and bills of materials. Computations necessary to calculate materials, costs, sizes, and fractional, decimal and metric conversions.
Course Schedule

WELD 70A Beginning Arc Welding
3 Units (Degree Applicable)
Lecture: 18 Lab: 108

Develops manipulative skills and techniques for Shielded Metal Arc (SMAW) and Flux Cored Arc (FCAW) welding processes in the flat and horizontal positions using AC and DC welding currents on carbon steel.
Course Schedule

WELD 70B Intermediate Arc Welding
3 Units (Degree Applicable)
Lecture: 18 Lab: 108
Advisory: WELD 70A

Welding high alloy steel with both Shielded Metal Arc (SMAW) and Flux Core Arc (FCAW) welding processes in the vertical and overhead positions with an introduction to Gas Metal Arc (GMAW) and Gas Tungsten (GTAW) welding.
Course Schedule

WELD 70C Certification for Welders
3 Units (Degree Applicable)
Lecture: 18 Lab: 108
Advisory: WELD 70A

Building construction for the advanced arc welding student. Special emphasis will be placed on welding symbols and the American Welding Society’s (AWS) D1.1 and D1.3.
Course Schedule

WELD 80 Construction Fabrication and Welding
3 Units (Degree Applicable)
Lecture: 18 Lab: 108
Advisory: WELD 40 and WELD 51 and WELD 70A

Theory and practical applications of welding used in industry and construction. Designed to adapt and upgrade skills to industry standards. Includes project models such as ornamental iron gates and fences and material storage components.
Course Schedule

WELD 81 Pipe and Tube Welding
3 Units (Degree Applicable)
Lecture: 18 Lab: 108
Advisory: WELD 70B, WELD 70C

Welding in all positions as applied to the pipe industry. Welding processes include shielded metal arc welding (SMAW), gas tungsten arc welding (GTAW), gas metal arc welding (GMAW), flux cored arc welding (FCAW) using a variety of materials and configurations on subcritical and critical piping and tubing.
Course Schedule

WELD 90A Gas Tungsten Arc Welding
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18 Lab: 108
Advisory: WELD 70B

Advanced Gas Tungsten Arc Welding (GTAW) or tungsten inert gas (TIG) of steel, aluminum, corrosion resisting steel (CRES), and exotic metals. All position welds with many surfaces and transitions.
Course Schedule

WELD 90B Semiautomatic Arc Welding Process
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18 Lab: 108
Advisory: WELD 70B

Semiautomatic Welding Processes including Gas Metal Arc Welding (GMAW), Flux Cored Arc Welding (FCAW), Submerged Arc Welding (SAW) with solid and tubular wires with and without gas shielding. All position welds with many varying thickness will be covered.
Course Schedule

WELD 91 Automotive Welding, Cutting and Modification
1 Unit (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18
Corequisite: WELD 91L
Advisory: WELD 70B

Welding and cutting metals used in the automotive industry. Gas Metal Arc (GMAW/MIG), Gas Tungsten Arc (GTAW/TIG), Plasma Arc Cutting (PAC), and Oxy-fuel Cutting (OFC) welding will be covered.
Course Schedule
WELD 91L  Automotive Welding, Cutting and Modification Lab
2 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108
Corequisite: WELD 91 (may have been taken previously)
Advisory: WELD 70B

Practical lab applications for sheet metal forming, metal inert gas (MIG), tungsten inert gas (TIG), resistance spot (RSW), and Oxy-fuel welding, plasma arc cutting (PAC) and Oxy-fuel cutting. Includes design, fabrication and assembly of automotive suspension and chassis components.

Course Schedule

WELD 96  Work Experience in Welding
1-4 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-300
Prerequisite: Compliance with work experience regulations as designated in the college catalog
Advisory: WELD 70B

Provides actual on-the-job experience in welding at an approved work site which is related to classroom instruction. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit.

Course Schedule
ADULT & CONTINUING EDUCATION
ADULT & CONTINUING EDUCATION

Adult education courses are designed to support students towards a career or college pathway, as well as to provide developmental, educational, and lifelong learning opportunities. Courses and programs are defined categorically under the California Education Code, Section 84711, whereby state funding is authorized for specific categories. Categories currently provided by Mt. SAC noncredit include: Basic Skills (including tutoring), English as a Second Language (ESL and VESL), Citizenship, Education for Older Adults, Adults with Disabilities, Secondary Education, Short-term Vocational, and additional courses defined as adult education curricula.

Adult Basic Education

The Adult Basic Education department is committed to providing basic skills instruction and support services that prepare adult students to transition into college and employment.

ABE Certificates of Competency

Noncredit Certificates of Competency represent sequences of courses in Basic Skills, Career Development, English as a Second Language or Secondary Education, which allow the student to develop individual competencies based on their personal educational goals and objectives. Each certificate is unique, but all provide the student an opportunity to gain skills necessary to advance in their careers, transition into a new career or prepare for future advanced academic studies and training.

Students are encouraged to gain more information by calling the College telephone number listed in each of the four specific Certificates of Competency that follow.

The Adult Basic Education department is committed to providing basic skills instruction and support services that prepare adult students to transition into college and employment. These services are offered at no cost:

- Basic Skills Instruction (Reading, Writing, and Mathematics)
- Armed Services Vocational Aptitude Battery (ASVAB) Preparation
- Support Services to EDD and WIOA I students
- Academic and Career Counseling/Advising
- Computer Literacy and Keyboarding Classes
- Typing Test Certification

As part of the enrollment process, students must attend an orientation and complete assessments before starting classes. Orientation sessions are offered weekly in both the day and evening, and registration can be done at any time during the semester. Counselors and educational advisors are available to provide students with the following services:

- Identifying career and academic goals
- Enrolling into college
- Financial aid information
- Educational and career planning
- Career development courses and services to prepare students for employment

For more information on Adult Basic Education programs and services, contact (909) 274-4845.

Adults with Disabilities

The School of Continuing Education's (SCE) IMPACT Program provides education and specialized services for adults with intellectual disabilities (ID) and other developmental disabilities (DD). A comprehensive curriculum is under development to prepare students for employment, living independently, participating in college life, and becoming more independent in the community. The College campus and surrounding community provide a rich environment for instruction and skill development. IMPACT enables students with ID/DD to attend college and maximize their potential for integration into the mainstream of society.

* (Independent living skills, Mobility training, Physical health and well-being, Advocacy for self, College career and job readiness skills and Technology training)

Purpose:

- To provide a coordinated instructional program designed to help students develop their social, personal, academic, vocational, and independent living skills.
- To provide an inclusive, structured environment that enables individuals with ID/DD to develop and manage appropriate patterns of behavior within a social and vocational context.
- To develop a person-centered educational and vocational plan by assessing the interests, needs and capabilities of each participant.

For more information, please contact Susan Stroebel at (909) 274-4237.

Education for Older Adults

Courses designed for older adults (age 55+ years) provide the full continuum of education from vocational classes to the pursuit of long-standing educational goals. Classes are offered in the health, art, and vocational areas, and are conducted at various senior and community centers and residential facilities throughout the Mt. San Antonio College District.

The Education for Older Adults has two programs that provide students with services and opportunities to enrich their Mt. SAC experience. Mountie Volunteer Program (MVP)

The MVP Program partners with the Retired Senior Volunteer Program (RSVP), and coordinates and provides volunteer opportunities for participants. The program recruits and screens potential volunteers.

Generations Program

The Generations Program provides educational opportunities that foster inter-generational relationships, and links generations for the good of society, such as student athletes providing volunteer hours for the Education for Older Adults program.

For more information on Education for Older Adults, please call (909) 274-4192.

Class Locations

BRDG - Bridgecreek Retirement Center
3601 Holt Avenue, West Covina
(626) 332-1135
English as a Second Language

Classes and programs are available for English language learners at all levels of proficiency, from low literacy to advanced and ready to transition into credit or career pathways. Classes and services include:

- Orientation and assessment for level placement (Pre-Level 1 – Level 6)
- Core level classes focusing on integrated skills (grammar, listening, speaking, reading and writing)
- Skill-focused classes (Speaking Pre, A, B, and C; Writing Pre, A, B, and C)
- Specialized courses (TOEFL preparation, Citizenship preparation)
- Transition to credit and/or career training program (VESL Career Paths)
- Supplemental ESL workshops, tutoring, and conversation groups
• Academic and career counseling, educational planning, and annual career conference
• Workshops and classroom presentations on college and career options

The ESL office and registration services are located in the Language Center, building 66. For more information, please contact us at (909) 274-5235.

VESL Career Paths is a two-semester program designed to prepare advanced ESL students who have COMPLETED Level 5 or Level 6 for academic and career success.

VESL is for students who:
• Need more language and work skills for better job opportunities
• Want a college degree but need to improve English and study skills before transferring to credit
• Have a college degree and work experience from native country, but need to improve their English so they can earn a vocational certificate or pass a board exam
• Need more English and computer skills in order to be more active in their family's life and in their community

Students who complete the VESL program:
• Increase English proficiency
• Gain experience using computers
• Learn how to design and give media presentations
• Develop job search and interviewing skills
• Earn certificates in keyboarding
• Earn a certificate of completion for VESL 1 and VESL 2

Program Outline
VESL 1 (1st Semester)
1. Computer Keyboarding (VOC CS11)
2. VESL Speaking C (ESL SPKC)
3. VESL Writing C (ESL WRTC)
4. Career and Life Planning (BS CNSL5)

VESL 2 (2nd Semester)
1. Microcomputer Applications (VOC CSB15)
2. English (AMLA or credit English OR an elective (counselor’s approval required))

*NOTE: Students are required to take ALL classes in the VESL program together.

COST: The VESL program is free, with the exception of course books and campus parking permit.

Counseling Services:
The ESL Counseling Team offers academic, career, and personal/educational counseling to assist current and prospective students in developing their educational plans, coordinating their career goals, and navigating the American educational system. Students are encouraged to visit or call the office for appointments; walk-in appointments are also available. Some services include:
• Providing orientation and educational planning to noncredit students
• Defining values, skills, aptitudes and abilities for the right career choice
• Exploring careers of interest and pathways leading to them
• Providing workshops to help transition into credit classes
• Researching license, degree, and transfer of units/credit
• Finding referrals to campus and community resources

For more information, call (909) 274-5232 or email at ESLCounseling@mtsac.edu.

Learning Resources:
The ESL Department offers a variety of learning opportunities outside of the traditional classroom in order to help support students with development of effective English communication and lifelong habits of learning. Some of these services include:
• ESL Library reading and writing material for all levels and available for check out
• Workshops on special topics such as learning styles and vocabulary development
• Language Learning Center open lab for independent practice
• Tutoring services in grammar and writing

Language Learning Center
Mt. San Antonio College's Language Learning Center (LLC) provides faculty guided, as well as independent, learning opportunities for ESL, AMLA, Arabic, Chinese, French, German, Italian, Japanese, Spanish and Sign Language. Located in the Learning Technology Center, Building 6, room 264, the LLC serves both credit and noncredit students learning a language. Users of the LLC may register year-round. Offerings include:
• Interactive language software in all supported languages
• DVD's, videos, audio recordings
• Pronunciation software
• Computer Aided Testing (CATS) for the FFA and other licensing boards

For more information on the LLC, contact (909) 274-4580.

Health Careers
The School of Continuing Education offers courses and certificates in the health careers. Courses are tuition free. However, students are responsible for the purchase of materials.

Health Careers Resource Center (HCRC)
The Health Careers Resource Center (HCRC) provides a state-of-the-art learning lab and resources to increase the student's knowledge, learn new skills, and reinforce previously learned skills.

HCRC available services include:
• RN assistance in clinical skills practice and performance evaluation
• Medical and hospital equipment; supplies; manikins; simulators; training aids for hands-on demonstrations and application of basic, intermediate, and advanced skills
• Health skills performance update/evaluation
• Clinical simulations for Med-Surg, Psych, OB, Peds, Perioperative, Critical Care
• METI/CAE Adult, Child, and Infant Human Patient Simulators
• Gaumard Birthing Simulator
The School of Continuing Education Health Careers’ Programs require potential students to attend an orientation prior to the start of each cohort. More information is available at the School of Continuing Education office in Building 40, room 104 or by calling (909) 274-4220.

Requirements
Health career students enrolling in Certified Nursing Assistant (CNA) or In Home Support Services (IHSS) must meet specific state requirements related to security and physical health. This information is provided at the mandatory orientations or please call (909) 274-4788 for CNA or (909) 274-4220 for IHSS.

Registration
CNA: Once a student has attended the orientation they will need to complete a background check and get a physical examination. Students who successfully meet those requirements will then register for the CNA program through the Health Careers Resource Center.

IHSS: Once a student has attended the orientation they then can complete registration by filing out a registration card once registration opens. The class fills up quickly and is done on a first-come first-serve basis. Students enrolling in the In Home Support Services (IHSS) program will also be required to take the TABE D9 Reading Survey. The test is free and can be taken on the same day as the orientation. This test is used for information purposes only to assist the student in identifying additional areas in which support may be needed to be successful in the program.

Fees and Expenses
There is no tuition for noncredit vocational courses. Some courses, however, include a fee for materials provided to students. Books and supplies needed for a class are the responsibility of the student. All students who park on the Mt. SAC campus must have a valid parking permit. Student parking permits may be purchased at the Bursar’s Office. One-day parking permits may be purchased at various parking lots on campus. See the campus map for details.

Counseling Services
The School of Continuing Education has counselors available to assist students interested in earning Certificates of Completion. Students can make appointments with the counselors, and counselors will visit the short-term vocational classes throughout the session for career and education planning. In addition, a career center is available for students to use, both to gather information on specific careers as well as to interact with the counselor who is available at the career center. For more information or to schedule an appointment with a counselor, please call (909) 274-4845.

Career Development
Career development is part of all short-term vocational programs. In the courses, students will have the opportunity to develop their “soft skills” such as communication and collaboration. Students will also work on refining their resume and practice interviews.

Students wishing to complete a noncredit certificate program in one of the vocational areas of study must apply to the Continuing Education Division office, building 40, room 104. For further information, please select the link below or call (909) 274-4220.

Fee-Based Health Career Certificates
The School of Continuing Education offers fee-based programs that prepare the student for the certificates and corresponding examinations in the given area. These include:

- Mammography Initial Training
- Medical Insurance Billing Specialist
- Phlebotomy Technician
- RN Re-Entry into Practice

For more information on these programs, please refer to the School of Continuing Education Community Education Schedule of Classes each semester of call (909) 274-4220.

Help
For more information regarding the School of Continuing Education Certificates of Completion, please call the office at (909) 274-4220.

How to Complete a Certificate

Certificates of Completion
The School of Continuing Education offers short-term vocational certificates of completion in a few areas. Generally, these certificates can be completed anywhere between six weeks and six months. These certificates prepare students to work in certain fields and also serve as the first step in their career ladder to higher level positions requiring additional schooling.

How to Complete and Obtain a Certificate
In order for students to receive a Certificate of Completion, the student must complete the following:

- Register for the desired courses (and pay material fees if applicable)
- Satisfactorily complete coursework, papers, projects, take and pass all exams with the equivalent of a “C” grade as outlined by each individual course syllabus.
- When all courses are completed, submit a request to the School of Continuing Education in Building 40, room 104.
- The office will verify that all requirements have been met and prepare the Certificate of Completion for the student to pick up.

High School Equivalency/GED
Adult Basic Education offers courses and two ways to prepare for a California HS Equivalency Certificate. On-campus preparation for the GED (General Education Development) or HiSET (High School Equivalency Testing) is available in the Adult Basic Education Lab and through Distance Learning. Students can prepare in the various subjects and learning plans are designed for students to earn the highest possible exam scores.

For more information on the program and how to enroll, please visit our website at:

High School Programs

Adult HS Diploma/HS Referral
Adult students can earn credits toward completion of a high school diploma under the guidance of an instructor and support staff. Coursework is offered in small group instruction, computer aided instruction, and individual study. For more information on the requirements for the diploma, please visit: Adult High School Diploma (http://www.mtsac.edu/continuinged/noncredit/highschool)

High School Referral (HSR) is a self-paced, guided-study program designed to allow high school students the opportunity to retake classes to earn a higher grade and make up credits. Students must be currently enrolled in high school and have parent and counselor consent to participate. For more information on the HSR program, please visit: High School Referral (http://catalog.mtsac.edu/areas-interest/continuing-education/high-school/%20http://www.mtsac.edu/continuinged/noncredit/highschool/hs_referral.html)

Vocational Programs
The School of Continuing Education offers courses and certificates in vocational areas including health careers, electronics, business, welding, and others. Some of these certificates, such as Certified Nursing Assistant (CNA) and Electronics Systems Technology (EST) are short-term by design to provide you with the skills and knowledge necessary to work in a particular field.

Additionally, many credit vocational classes offer a limited number of seats available to Continuing Education students for noncredit. Students may enroll in these classes in accordance with procedures outlined in the School of Continuing Education class schedule. Students will not receive college credit.

Arts
Building Trades
Business
Electronics
Health
Information Technology
Interior Design
Manufacturing Technology

Registration
For Continuing Education (noncredit) courses and programs, admission and registration are completed using a registration card. Students may register by coming to the School of Continuing Education office at building 40, room 104. For more information please call (909) 274-4220.

Counseling Services
The School of Continuing Education has counselors available to assist students interested in earning Certificates of Completion or general course information.

For more information or to schedule an appointment with a counselor, please call (909) 274-4845.

Fee-Based Certificate Programs
The School of Continuing Education also offers fee-based Certificate Programs. These include:
• Bookkeeping Preparation
• CPR and First Aid
• Makeup Artistry
• Medical Insurance Billing Specialist
• Phlebotomy Technician
• RN Re-Entry into Practice

Specific certificate content and more information can be found by visiting www.communityed.mtsac.edu or by calling (909) 274-4220.

How to Complete a Certificate

Certificates of Completion
The School of Continuing Education offers short-term vocational certificates of completion in a few areas. Generally, these certificates can be completed anywhere between six weeks and six months. These certificates prepare students to work in certain fields and also serve as the first step in their career ladder to higher level positions requiring additional schooling.

How to Complete and Obtain a Certificate
In order for students to receive a Certificate of Completion, the student must complete the following:
• Register for the desired courses (and pay material fees if applicable)
• Satisfactorily complete coursework, papers, projects, take and pass all exams with the equivalent of a “C” grade as outlined by each individual course syllabus.
• When all courses are completed, submit a request to the School of Continuing Education in Building 40, room 104.
• The office will verify that all requirements have been met and prepare the Certificate of Completion for the student to pick up.

Fees and Expenses
There is no tuition for noncredit vocational courses. Some courses, however, include a fee for materials provided to students. Books and supplies needed for a class are the responsibility of the student. All students who park on the Mt. SAC campus must have a valid parking permit. Student parking permits may be purchased at the Bursar’s Office. One-day parking permits may be purchased at various parking lots on campus. See the campus map for details.
Adult and Continuing Education Programs

A
Accounting - Bookkeeping .......................................................... 351
Accounting - Computerized ...................................................... 351
Accounting - Payroll ................................................................. 351

B
Basic Career Readiness .............................................................. 352
Basic Skills ................................................................................. 352
Business Management - Level 1 .................................................. 352
Business Management - Level 2 .................................................. 352
Business Management - Level 3 .................................................. 353

C
Certified Nursing and Acute Care Nursing Assistant .................. 353
Computer and Networking Technology ....................................... 354
Computer Systems Technology .................................................. 354

E
ESL - Advanced Level ............................................................... 354
ESL - Beginning Level ............................................................... 354
ESL - Intermediate Level ........................................................... 355
Electronic Assembly and Fabrication .......................................... 355
Electronic Systems Technology - Level 1 ................................... 355
Electronic Systems Technology - Level 2 ................................... 355
Electronics Communications ...................................................... 356
Electronics Technology .............................................................. 356
Electronics and Computer - Engineering Technology ............... 356
English as a Second Language .................................................... 357

F
Floral Design ............................................................................... 358

G
GED Preparation ........................................................................... 358

H
Horse Ranch Management ......................................................... 358
Human Resource Management ................................................... 358

I
In Home Support Services ......................................................... 358
Interior Design - Level 1 ............................................................. 358
International Business - Level 1 .................................................. 359
International Business - Level 2 .................................................. 359

L
Licensed Welder ........................................................................... 359
Livestock Production Management ............................................. 359

M
MasterCAM .................................................................................. 360

N
Nursery Management ................................................................. 360

O
Office Computer Applications .................................................... 360

P
Pet Science ................................................................................... 360
Photography - Level I ................................................................. 361

R
Retail Management - Level 1 ....................................................... 361
Retail Management - Level 2 ....................................................... 361
Retail Management - Level 3 ....................................................... 361

S
Secondary Education ................................................................. 362
Small Business Management - Level 1 ....................................... 362
Small Business Management - Level 2 ....................................... 363
Small Business Management - Level 3 ....................................... 363

W
Welding ......................................................................................... 363
Welding: Automotive Welding, Cutting & Modification ............. 364
Welding: Gas Tungsten Arc, Welding .......................................... 364
Welding: Semiautomatic Arc, Welding ........................................ 364
Accounting – Bookkeeping

#24089
The Bookkeeping Certificate provides the student with the basic skills and knowledge for entry-level positions within the clerical/accounting field. Common duties performed in this field are posting transactions to journals/ledgers, accounts receivable, accounts payable, inventory tracking/reporting, bank reconciliation, expense reporting and account analysis. The sequence can be completed in one year, and courses are offered Fall and Spring semesters.

Program Learning Outcomes
- Students will explain the concept of double-entry accounting within the categories of asset, liability, owner’s equity, revenue and expense account.
- Students will use computerized accounting software to process accounting transactions.
- Students will analyze business transactions, and journalize and post transactions to ledger accounts.

Required Coursework
- VOC BA07 Principles of Accounting - Financial
  or VOC BA72 Bookkeeping - Accounting
- VOC BA75 Using Microcomputers in Financial Accounting
- VOC BA76 Using Microcomputers in Managerial Accounting
  or VOC BA68 Business Mathematics

Accounting – Computerized

#24246
The Computerized Accounting Certificate provides the student with basic accounting skills and knowledge together with additional training in computer applications common to the accounting industry. This certificate program prepares the student for an entry-level position as a computerized accounting clerk. Common duties performed in this field are utilization of accounting software programs for posting transactions to journals/ledgers, accounts receivable, accounts payable, inventory tracking/reporting, bank reconciliation, expense reporting and account analysis.

Program Learning Outcomes
- Students will process collections from customers and update accounts receivable.
- Students will prepare financial statements.
- Students will solve managerial accounting problems with Excel software.
- Students will develop the ability to relate material from each course completed to their current and future professional needs, even if these needs fall into a different discipline.

Required Courses
- Completion of the Accounting - Bookkeeping coursework
  PLUS
  Completion of the Accounting - Computerized coursework

Accounting - Bookkeeping Coursework
- VOC BA07 Principles of Accounting - Financial
  or VOC BA72 Bookkeeping - Accounting
- VOC BA75 Using Microcomputers in Financial Accounting
- VOC BA76 Using Microcomputers in Managerial Accounting
  or VOC BA68 Business Mathematics

Accounting - Computerized Coursework
- VOC CSB15 Microcomputer Applications
- VOC CSB16 Macintosh Applications
- VOC CSB31 Microsoft Word
- VOC CSB51 Microsoft PowerPoint

Accounting – Payroll

#24074
The Payroll Certificate combines accounting skills with specialized training in payroll preparing the student for entry-level positions within the payroll segment of accounting. Common duties performed include payroll tax reporting, maintenance of payroll accounting systems and posting payroll transactions to journals/ledgers.

Program Learning Outcomes
- Identify payroll records required by the employer in preparation for filing tax forms for Social Security, federal and state income tax, state disability benefits, and federal and state unemployment.
- Calculate wages and withholding amounts in payroll problems.
- Assemble payroll record keeping requirements for employers under current state and federal laws.

Certificate Requirements
- Completion of the Accounting - Bookkeeping Certificate coursework
  PLUS
  Completion of the Accounting - Payroll coursework

Accounting - Bookkeeping Coursework
- VOC BA07 Principles of Accounting - Financial
  or VOC BA72 Bookkeeping - Accounting
- VOC BA75 Using Microcomputers in Financial Accounting
- VOC BA76 Using Microcomputers in Managerial Accounting
  or VOC BA68 Business Mathematics
Basic Career Readiness

#30805

This certificate provides courses that will improve the entry level basic skills needed for employment. Career Development includes personal career assessment, basic interview skills, and job search techniques that students can apply to current and future employment. Students will increase basic skills in reading comprehension, writing, math and basic computer literacy. Students are required to take Career Development and may take either Personal Computer Applications or Adult Basic Education or both. For more information, contact the Adult Basic Education Department at (909) 274-4845.

Program Learning Outcomes

Upon completion of Personal Computer Applications and Career Development courses, students will be able to demonstrate proficiency in software applications and work readiness skills.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

- BS ABE02 Adult Basic Education
- BS ABE05 Career Development
- BS LRN06 Personal Computer Applications

Basic Skills

#24058

The Basic Skills Certificate of Competency provides courses that will improve basic reading, writing, and mathematics skills. Improved literacy will benefit students in obtaining employment, advancing in their careers, or preparing for future advanced academic studies. Students will progress through different levels within this sequence based on individual need. Some students who improve skill levels in reading and mathematics and wish to take the military entrance exam (ASVAB) can take the ASVAB Prep course as an elective. Other elective courses provide students with the necessary admissions, assessment, educational planning, and enrollment into credit courses. For more information, please call (909) 274-4845.

Program Learning Outcomes

Upon completion of writing and math courses, students will demonstrate writing and math proficiency in order to enter post-secondary courses and employment.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

- BS ABE02 Adult Basic Education
- BS LRN01 Short-Term Review

Business Management – Level 1

#24108

The Business Management – Level 1 Certificate is designed to introduce the student to the role of management in business. Management is the efficient use of human and capital resources to accomplish organizational objectives. Students will be exposed to the terms, trends, organizational structure, and opportunities inherent in business management. Upon completion of the Business Management – Level 1 Certificate students may qualify for an entry-level management position in California’s diverse economy.

Program Learning Outcomes

- Students will list and explain the foundations upon which business is built and the economic challenges facing the United States.
- Students will apply management concepts and functions.
- Students will develop a working knowledge of marketing terminology

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

- VOC BM20 Principles of Business
- VOC BM61 Business Organization and Management
- VOC BS36 Principles of Marketing

Business Management – Level 2

#24110

This certificate builds upon the Level 1 Certificate to provide students with proven business tools that will enhance their management careers. Students will be exposed to projects and business simulations that will lead to measurable successes. Business presentations, business planning, team building, conflict resolution, and computer use are core skills developed in this certificate.

Program Learning Outcomes

- Students will define organizational culture, socialization and mentoring.
- Students will analyze social perception.
- Students will explain theory and practical application of Equal Employment Opportunity current employment laws.

Required Courses

Completion of the Business Management - Level 1 coursework
PLUS

Completion of the Business Management - Level 2 coursework
Business Management – Level 1 Coursework

- **VOC BM20** Principles of Business
- **VOC BM61** Business Organization and Management
- **VOC BS36** Principles of Marketing

Business Management – Level 2 Coursework

- **VOC BM60** Human Relations in Business
- **VOC BM62** Human Resource Management
- **VOC CSB15** Microcomputer Applications

**Business Management – Level 3**

#24249

Upon completion of the Business Management – Level 3 Certificate, students will have built a foundation of management strategies and practices which will enable them to prosper in an ever-changing business environment. Students will have a strategic perspective of production, marketing, accounting, international business and human resources. Completion of the Business Management – Level 3 Certificate will lead to new opportunities and provide students with a solid foundation upon which to build a management career.

**Program Learning Outcomes**

- Students will describe the basic accounting system and how it is used to serve business needs.
- Students will define and outline the key principles of continuous quality management.
- Students will identify how governments influence trade.

Review [Student Learning Outcomes (SLOs)](http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

Completion of the Business Management - Level 1 coursework

PLUS

Completion of the Business Management - Level 2 coursework

PLUS

Completion of Business Management - Level 3 Coursework

Certified Nursing and Acute Care Nursing Assistant

#24400

This certificate program will prepare participants to work in both long-term and acute care facilities thus providing entry level, diverse, work opportunities in the ever growing health care field. For those planning on entering LVN or RN programs, course content may increase chances for successful admission and completion of nursing program curriculum.

These courses meet the requirements for California state certification as a CNA. The program incorporates processing of the state application and administration of the NATAP test with same day official test results for the written and manual skills examination. Verification of successful passing of the NATAP test permits immediate eligibility for employment.

All coursework can be completed within 11 weeks. Offered in Fall or Spring semesters.

Participants must:

- provide their own transportation and be at least 16 years of age or have a work permit
- be able to meet expenses and responsibilities incurred as part of this program
- demonstrate proficient English/ESL verbal and written communication skills to take written exams, communicate with clients and maintain a safe clinical environment

**Program Learning Outcomes**

- Students will pass the California State Exam for CNA.

Review [Student Learning Outcomes (SLOs)](http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

- **VOC HTH01** Certified Nursing Assistant
- **VOC HTH04** Acute Care CNA
- **VOC HTH05** Health Careers Skills Lab (HCRC)

Certified Nurse Assistant (CNA) Course Completion Only  **VOC HTH01**

VOC HTH01 is offered for “course completion only” during the Winter and Summer Intersessions. This course provides for employment in long term care only.

For further information, please contact the Health Careers Resource Center, (909) 274-4788.

The Certified Nursing and Acute Care Nursing Assistant program is accredited by the State of California, Health & Human Services, Department of Public Health, Licensing & Certification.

**Contact:**

State of California, Health & Human Services, Department of Public Health, Licensing & Certification

P.O. Box 997377, MS 3000
Sacramento, California 95899-7377
(916) 552-8632
(916) 552-8700

LNCPolicy@cdph.ca.gov
Computer Systems Technology

#24284

The Computer Systems Technology curriculum encompasses advanced coursework in computer systems circuitry, including microcontrollers and microprocessors.

Program Learning Outcomes

- Students will be employed or actively seeking employment in the field or a related field.
- Students will be technically proficient.
- Students will employ polar and/or rectangular notation to determine the magnitude and phase shift of an unknown circuit parameter (voltage, current, impedance, and/or power).

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

- VOC EL11 Technical Applications in Microcomputers
- VOC EL12 Computer Simulation and Troubleshooting
- VOC EL50A Electronic Circuits (DC)
- VOC EL50B Electronic Circuits (AC)
- VOC EL51 Semiconductor Devices/Circuits
- VOC EL61 Electronic Assembly and Fabrication
- VOC EL74 Microcontroller Systems
- VOC TCH60 Customer Relations for the Technician

ESL – Advanced Level

#30376

ESL students are placed within the following sequence of advanced courses according to their English abilities. Students progress through this sequence based on individual need transitioning into credit courses or employment. Supplemental courses in speaking, writing and vocational language will assist their progress through the sequence and may be taken along with level classes as needed.

Courses are offered all year long, including winter and summer intersessions. Classes are offered days, evenings and weekends.

For more information, please call 909-275-5235.

Program Learning Outcomes

Upon successful completion of this program, students placed within the ESL 5 through ESL Level 6 will be able to successfully complete the sequence of advanced level courses by submitting a comprehensive portfolio that contains multiple measures and evidence of their skill achievement in English language proficiency based on department standardized rubrics for advanced level listening, speaking, reading and, writing.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

- ESL LVL5 ESL - Level 5
- ESL LVL6 ESL - Level 6

Recommended Electives

- ESL SPKC ESL - Speaking C
- ESL WRTC ESL - Writing C
- ESL LANG2 ESL Computer and Language Skills Lab
- ESL LANG3 English for Special Uses
- ESL TOEFL TOEFL Preparation (Teaching of English to Foreign Language Learners)
- ESL VHLTH ESL for Health Professionals

ESL – Beginning Level

#30375

ESL students are placed within the following sequence of beginning courses according to their English abilities. Students progress through this sequence based on individual need transitioning into credit courses or employment. Supplemental courses in speaking, writing and vocational language will assist their progress through the sequence and may be taken along with level classes as needed. Courses are offered all year long, including winter and summer intersessions. Classes are offered days, evenings and weekends. For more information, please call (909) 275-5235.

Program Learning Outcomes

Upon successful completion of this program, students placed within the ESL Pre-Level 1 through ESL Level 2 will be able to successfully complete
the sequence of beginning level courses by submitting a comprehensive portfolio that contains multiple measures and evidence of their skill achievement in English language proficiency based on department standardized rubrics for beginning level listening, speaking, reading and, writing.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Code</th>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESL PLV1</td>
<td>ESL - Pre-Level 1</td>
</tr>
<tr>
<td>ESL LVL1</td>
<td>ESL - Level 1</td>
</tr>
<tr>
<td>ESL LVL2</td>
<td>ESL - Level 2</td>
</tr>
</tbody>
</table>

**Recommended Electives**

<table>
<thead>
<tr>
<th>Code</th>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESL SPKA</td>
<td>ESL - Speaking A</td>
</tr>
<tr>
<td>ESL WRTA</td>
<td>ESL - Writing A</td>
</tr>
<tr>
<td>ESL LANG2</td>
<td>ESL Computer and Language Skills Lab</td>
</tr>
</tbody>
</table>

**ESL – Intermediate Level**

#30374

ESL students are placed within the following sequence of intermediate courses according to their English abilities. Students progress through this sequence based on individual need transitioning into advanced courses or employment. Supplemental courses in speaking, writing and vocational language will assist their progress through the sequence and may be taken along with level classes as needed.

Courses are offered all year long, including winter and summer intersessions. Classes are offered days, evenings and weekends.

*For more information, please call 909-275-5235.*

**Program Learning Outcomes**

Upon successful completion of this program, students placed within the ESL Level 3 through ESL Level 4 will be able to successfully complete the sequence of intermediate level courses by submitting a comprehensive portfolio that contains multiple measures and evidence of their skill achievement in English language proficiency based on department standardized for intermediate level listening, speaking, reading, and writing.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Code</th>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESL LVL3</td>
<td>ESL - Level 3</td>
</tr>
<tr>
<td>ESL LVL4</td>
<td>ESL - Level 4</td>
</tr>
</tbody>
</table>

**Recommended Electives**

<table>
<thead>
<tr>
<th>Code</th>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESL SPKB</td>
<td>ESL - Speaking B</td>
</tr>
<tr>
<td>ESL WRTB</td>
<td>ESL - Writing B</td>
</tr>
<tr>
<td>ESL LANG2</td>
<td>ESL Computer and Language Skills Lab</td>
</tr>
</tbody>
</table>

**Electronic Systems Technology – Level 1**

#24363

This certificate program provides job skills in the areas of low voltage cable and wire installations used in the telephone industry, computer networks (business and home), home theatre, home automation, and home security systems (integrated home systems). Typical job titles in these areas are data or cable technician, low-voltage wiring technician, home theatre installer, consumer electronics service technician and security system installer. Level 1 certification develops skills in electrical fundamentals, fabrication techniques, cabling and wiring standards for voice, video and data, and basic computer skills in word processing, spreadsheets, database and the Internet.

**Program Learning Outcomes**

- Students will design, fabricate, and populate a through-hole circuit board.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Code</th>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC EL50A</td>
<td>Electronic Circuits (DC)</td>
</tr>
<tr>
<td>VOC EL50B</td>
<td>Electronic Circuits (AC)</td>
</tr>
<tr>
<td>or VOC EST5</td>
<td>Electrical Fundamentals for Cable Installations</td>
</tr>
<tr>
<td>VOC EL61</td>
<td>Electronic Assembly and Fabrication</td>
</tr>
<tr>
<td>VOC EL62</td>
<td>Advanced Surface Mount Assembly</td>
</tr>
</tbody>
</table>

**Electronic Assembly and Fabrication**

#24162

This certificate prepares students to enter the electronics field as assembly and fabrication technicians. The program provides a series of courses to meet the needs of industry in assembly, soldering/desoldering skills and fabrication for both through-hole and surface mount devices (SMD), including skills for various types of cabling and connections.

**Program Learning Outcomes**

- Students will design, fabricate, and populate a through-hole circuit board.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Code</th>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC EST50</td>
<td>Electrical Fundamentals for Cable Installations</td>
</tr>
<tr>
<td>VOC EST52</td>
<td>Fabrication Techniques for Cable Installations</td>
</tr>
<tr>
<td>VOC EST54</td>
<td>Cable and Wiring Standards</td>
</tr>
<tr>
<td>VOC EL11</td>
<td>Technical Applications in Microcomputers</td>
</tr>
<tr>
<td>or VOC CSB1</td>
<td>Microcomputer Applications</td>
</tr>
</tbody>
</table>

**Electronic Systems Technology – Level 2**

#24416

This Level 2 certificate builds on the skills and concepts learned in level 1 and adds customer relations (soft skills) and the installation, calibration,
setup, maintenance and troubleshooting of home theater systems, home automation and home security systems.

**Program Learning Outcomes**

- Students will demonstrate technical competence in the areas of home security, home theater, and consumer electronic device repair.
- Students will be employed or seeking employment in the field or a related field.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

Completion of the Electronic Systems Technology - Level 1 Certificate coursework

PLUS

Completion of the Electronic Systems Technology - Level 2 Certificate coursework

**Electronic Systems Technology - Level 1 Coursework**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC EST50</td>
<td>Electrical Fundamentals for Cable Installations</td>
</tr>
<tr>
<td>VOC EST52</td>
<td>Fabrication Techniques for Cable Installations</td>
</tr>
<tr>
<td>VOC EST54</td>
<td>Cable and Wiring Standards</td>
</tr>
<tr>
<td>VOC EL11</td>
<td>Technical Applications in Microcomputers</td>
</tr>
</tbody>
</table>

**Electronic Systems Technology - Level 2 Coursework**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC EST56</td>
<td>Home Theater, Home Integration &amp; Home Security Systems</td>
</tr>
<tr>
<td>VOC EST62</td>
<td>Electronic Troubleshooting 1</td>
</tr>
<tr>
<td>VOC TCH60</td>
<td>Customer Relations for the Technician</td>
</tr>
<tr>
<td>VOC EST64</td>
<td>Electronic Troubleshooting 2</td>
</tr>
</tbody>
</table>

**Recommended Electives**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC EST70</td>
<td>C-7 Low Voltage Systems License Preparation</td>
</tr>
<tr>
<td>VOC EL61</td>
<td>Electronic Assembly and Fabrication</td>
</tr>
<tr>
<td>VOC EL62</td>
<td>Advanced Surface Mount Assembly</td>
</tr>
</tbody>
</table>

**Electronics Communications**

**#24210**

In addition to courses in electronics fundamentals, the Electronics Communications certificate program encompasses the study of both wire-based and wireless forms of analog and digital communications systems. Topics include amplitude and frequency modulation, multiplexing, antennas, transmission lines, and radio-wave propagation, as well as microwave systems, including radar and satellite operations.

**Program Learning Outcomes**

- Students will be technically competent.
- Students will be employed or seeking employment in the field or a related field.
- Students will employ polar and/or rectangular notation to determine the magnitude and phase shift of an unknown circuit parameter (voltage, current, impedance, and/or power).

**Electronics and Computer - Engineering Technology**

**#24171**

This certificate program prepares individuals either for initial employment or for enhancement of existing skills in the electronics field, or for transfer into B.S. programs in Electronics Technology or Industrial Technology. Students are exposed to core topics such as components and circuits as well as coursework in advanced areas including microcontrollers and interfacing, communications, and industrial electronic controls.
Program Learning Outcomes

- Students will show evidence of demonstrating higher-level thought processes by relating specific tasks to more general principles.
- Students will employ polar and/or rectangular notation to determine the magnitude and phase shift of an unknown circuit parameter (voltage, current, impedance, and/or power).
- Students will apply knowledge of electronic principles to the areas of communications, industrial electronics, and microcontrollers.
- Students will demonstrate proper use of electronic test equipment and associate measurement results with circuit behaviors in the laboratory.
- Students will quantitatively determine unknown electrical parameters from given or measured values and use these results to assess or troubleshoot faults in circuit and system operation.
- Students will communicate, both verbally and in writing, knowledge of electrical concepts and their application to the observed behaviors of circuits and systems.
- Students will connect concepts learned in introductory courses to more general principles applicable in the employment context.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

VOC EL11  Technical Applications in Microcomputers
VOC EL12  Computer Simulation and Troubleshooting
VOC EL50A  Electronic Circuits (DC)
VOC EL50B  Electronic Circuits (AC)
VOC EL51  Semiconductor Devices/Circuits
VOC EL54A  Industrial Electronics
VOC EL54B  Industrial Electronic Systems
VOC EL56  Digital Electronics
VOC EL61  Electronic Assembly and Fabrication
VOC EL74  Microcontroller Systems
VOC TCH60  Customer Relations for the Technician

Recommended Electives

VOC EL62  Advanced Surface Mount Assembly
VOC EL76  FCC GROL Preparation

Electronics: Industrial Systems

#24319
In addition to courses in electronics fundamentals, the Industrial Systems curriculum encompasses advanced coursework in industrial electronics, including electronic devices for industrial and motor controls. The curriculum culminates in the study of programmable logic controls (PLCs) using the Allen-Bradley series of PLCs running Windows ladder logic software.

Program Learning Outcomes

- Students will be technically competent.
- Students will be employed or seeking employment in the field or a related field.

- Students will employ polar and/or rectangular notation to determine the magnitude and phase shift of an unknown circuit parameter (voltage, current, impedance, and/or power).

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

ESL PLVL1  ESL - Pre-Level 1
ESL LVL1  ESL - Level 1
ESL LVL2  ESL - Level 2
ESL LVL3  ESL - Level 3
ESL LVL4  ESL - Level 4
ESL LVL5  ESL - Level 5
ESL LVL6  ESL - Level 6

Recommended Electives

ESL SPKA  ESL - Speaking A
ESL SPKB  ESL - Speaking B
ESL SPKC  ESL - Speaking C
ESL TOEFL  TOEFL Preparation (Teaching of English to Foreign Language Learners)
ESL WRTA  ESL - Writing A
ESL WRTB  ESL - Writing B
ESL WRTC  ESL - Writing C
ESL LANG3  English for Special Uses
Floral Design

#2424
This sequence is offered in the evening only on campus and at off-campus locations and can be completed in two years. Students completing all three courses will have skills and knowledge to seek jobs in floral design beyond entry-level positions, i.e., first-line supervision and/or management and Floral Designers.

Program Learning Outcomes
- Students completing the Floral Design Certificate will be prepared to be employed in the floral design industry.

Required Courses
- VOC AGR25  Floral Design 1
- VOC AGR26  Floral Design 2
- VOC AGR27  Floral Design 3

GED/HSE Preparation

#30778
Improve the academic skills needed for passing the General Education Development (GED) exam. Math, reading, writing, science and social studies. Progress in a sequence based on individual need.

Program Learning Outcomes
Upon successful completion of this certificate, students will be prepared to pass the High School Equivalency exams and successfully transition to credit or employment.

Required Courses
- BS GEDMA  GED Prep: Mathematics
- BS GEDRD  GED Prep: Lang Arts, Reading
- BS GEDSC  GED Prep: Science
- BS GEDSS  GED Preparation: Social Studies
- BS GEDWR  GED Preparation: Language Arts, Writing

In Home Support Services

This short-term vocational sequence prepares students to become personal care attendants in the home or in a health care facility. This program is specifically for noncredit students who are seeking training in the health field for immediate entry-level employment. Furthermore, this program will also provide foundational health skills for students to enter into more advanced health career programs such as Certified Nursing Assistant (CNA). A career development course is also provided to increase employability and work skills. Students must pass both core courses to earn the In Home Support Services Certificate of Completion.

Program Learning Outcomes
- Students will be proficient in personal care tasks.
- Students will be employed or seeking employment in the field or a related field.

Required Courses
- BS ABE05  Career Development
- VOC IHSS  In-Home Support Service

Interior Design – Level 1

#31012
The primary purpose of this certificate is to prepare students with a broad overview and solid foundation in the area of interior design and...
related fields. This certificate may lead to new opportunities and provide students with the groundwork upon which to build a career.

**Program Learning Outcomes**

- Students will successfully use critical thinking in the utilization of materials in a space.
- Students will accurately specify materials based on use.
- Students will successfully demonstrate craftsmanship skills in the presentation of materials.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Certificate Requirements**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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<tbody>
<tr>
<td>VOC ID10</td>
<td>Intro to Interior Design</td>
</tr>
<tr>
<td>VOC ID10L</td>
<td>Introduction to Interior Design Laboratory</td>
</tr>
<tr>
<td>VOC ID12</td>
<td>Materials and Products for Interior Design</td>
</tr>
<tr>
<td>VOC ID14</td>
<td>History of Furniture and Decorative Arts</td>
</tr>
</tbody>
</table>

**International Business – Level 1**

#24107

This specialized business certificate is intended to prepare the student to work in the unique and dynamic environment of international business. The program also prepares the student as a business management generalist for companies conducting international trade. This program will afford career opportunities for entry-level employment in international sales and marketing.

**Program Learning Outcomes**

- Students will identify how governments influence trade.
- Students will list and explain the foundations upon which business is built and the economic challenges facing the United States.
- Students will develop a working knowledge of marketing terminology.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC BM20</td>
<td>Principles of Business</td>
</tr>
<tr>
<td>VOC BM51</td>
<td>Principles of International Business</td>
</tr>
<tr>
<td>VOC BS36</td>
<td>Principles of Marketing</td>
</tr>
</tbody>
</table>

**International Business – Level 2**

#24431

In the International Business – Level 2 Certificate, the student will learn methods and approaches to managing the complexities of doing business in an international environment. Students acquire both theoretical knowledge and practical skills related to managing and marketing within the global arena. Students active in the workforce will acquire new skills that are highly desirable in a fast-paced dynamic global environment, with an emphasis on the small business perspective.

**Program Learning Outcomes**

- Students will apply management concepts and functions.
- Students will describe business planning for small business.
- Students will discuss the legal forms of business ownership

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

<table>
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<tr>
<td>VOC WL81</td>
<td>Pipe and Tube Welding</td>
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</tbody>
</table>

**Licensed Welder**

#24223

This certificate is designed to prepare students for entry-level employment in the broad field of welding, including manufacturing, construction, fabrication and repair. Through theoretical and hands-on skills coursework, students prepare for industry licensing with an understanding of current guidelines and standards. Particular emphasis is placed on those competencies required for certification in structural steel welding. Course sequences can be modified to reflect industry experience or other individual needs.

**Program Learning Outcomes**

- Students will be employed or seeking employment in the field or a related field.
- Students will be technically competent.
- Students will identify print views, lines and dimensioning methods.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

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</table>

**Livestock Production Management**

#24057

This certificate is designed to give students basic skills in livestock production management for employment opportunities on farms, ranches and agriculture sales and services.
Program Learning Outcomes
• Students will be technically proficient.
• Students will design a comprehensive production/business plan for various livestock species.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
VOC AGL14 Swine Production
VOC AGL17 Sheep Production
VOC AGL30 Beef Production
VOC AGL34 Livestock Judging and Selection
VOC AGL97 Artificial Insemination of Livestock

MasterCAM
#24212
This certificate provides a strong background in MasterCAM 2-D and 3-D, and SolidWorks software packages along with the necessary machine shop theory and practice to input sound functional data into the CAM system.

Program Learning Outcomes
• Students will be employed or seeking employment in the field or a related field.
• Students will be technically competent.
• Students will demonstrate the ability to create a toolpath for an industry representative part from a 2D print using CAM software.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
VOC MF11 Manufacturing Processes 1
VOC MF38 MasterCAM 1
VOC MF38B Advanced MasterCAM
VOC MF85 Manual CNC Operations

Nursery Management
#24209
This certificate is designed to give students basic skills in production and marketing of plants and dry goods in the wholesale and retail industry.

Program Learning Outcomes
• Students will demonstrate professional conduct.
• Students will be technically proficient.
• Students will demonstrate professional conduct in the industry.
• Students will give a professional quality oral presentation.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
VOC AGR1 Horticultural Science
VOC AGR2 Plant Propogation/Greenhouse Management
VOC AGR29 Ornamental Plants - Herbaceous
VOC AGR32 Landscaping and Nursery Management
VOC AGR50 Soil Science and Management
VOC AGR64 Irrigation - Drip and Low Volume

Office Computer Applications
#24410
This certificate in Office Computer Applications is customized to meet the needs of the entry-level adult student or professional, who is seeking to acquire an array of office computer skills required in a computerized office environment.

Program Learning Outcomes
• Upon successful completion of this sequence of beginning-level computer courses, students will be prepared for entry-level office support employment.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
VOC CPBC1 Basic Computing - Level 1
VOC CPBC2 Basic Computing - Level 2
VOC CPBC3 Basic Computing - Level 3
VOC CPNET Internet Research - an Introduction
VOC CPCC Creative Computing

Pet Science
#24172
This certificate program is designed to give students basic skills in production and marketing of pets at the wholesale and retail level.

Program Learning Outcomes
• Students will complete a class project demonstrating their ability to use software applications for creative computing.
• Students will complete a class project displaying the students Internet search techniques.
• Students will be prepared for employment in a computerized office environment.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
VOC AGN01 Animal Science
VOC AGN02 Animal Nutrition
VOC AGN51 Animal Handling & Restraint
VOC AGN94 Animal Breeding
VOC AGL96 Animal Sanitation and Disease Control
VOC AGP70 Pet Shop Management
VOC AGP71 Canine Management
VOC AGP72 Feline Management
VOC AGP73 Tropical & Coldwater Fish Management
VOC AGP74 Reptile Management
Photography - Level I

#24245
This certificate program is designed to prepare students for employment in the field of photography and offers the core skills necessary as an entry-level Photography Assistant.

Program Learning Outcomes
- Students will know core skills of standard shutter speeds, creative use of shutter, standard apertures and creative use of aperture.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
- VOC GRP10 Photoshop Imagery
- VOC PHO10 Basic Digital and Film Photography
- VOC PHO11 Advanced Professional Photography
- VOC PHO16 Fashion Photography
  or VOC PHO18 Portraiture and Wedding Photography
- VOC PHO20 Color Photography

Recommended Electives
The Photographics faculty recommends that you complement your studies with selected elective courses listed below. You should meet with a professor of Computer Graphics Design/Photography to help you determine which electives would best suit your career plans.
- VOC PHO01 Laboratory Studies: Black and White Photography
- VOC PHO15 History of Photography

Retail Management – Level 2

#24359
This intermediate certificate builds upon the Level 1 Certificate to expose students to the various functions of managers in retail positions. Fundamentals of business organization, retail marketing and staffing provide the student a solid foundation from which to build a career in retail management.

Program Learning Outcomes
- Students will apply management concepts and functions.
- Students will explain theory and practical application of Equal Employment Opportunity current employment laws.
- Students will develop a working knowledge of marketing terminology.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses
- Completion of the Retail Management - Level 1 coursework PLUS
- Completion of the Retail Management - Level 2 coursework
- VOC B025 Business Communication
- VOC CSB15 Microcomputer Applications
- VOC FSH62 Retail Store Management and Merchandising
  or VOC BS36 Retail Store Management and Merchandising

Retail Management – Level 3

#24383
Students completing the advanced Level 3 Certificate will increase knowledge and practical experience in business communication, leadership and financial controls. Successful completion of this certificate prepares students to handle the increasing diversity and complexity of modern retail management.

Program Learning Outcomes
- Students will describe the basic accounting system and how it is used to serve business needs.
- Students will define organizational culture, socialization and mentoring.
- Students will apply communication skills in simulated business situations such as conferences and business groups.
Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Required Courses**

Completion of the Retail Management - Level 1 coursework

**PLUS**

Completion of the Retail Management - Level 2 coursework

**PLUS**

Completion of the Retail Management - Level 3 coursework

Retail Management - Level 1 Coursework

VOC BO25 Business Communication

VOC CSB15 Microcomputer Applications

VOC FSH62 Retail Store Management and Merchandising

or VOC BS50 Retail Store Management and Merchandising

Retail Management - Level 2 Coursework

VOC BA11 Fundamentals of Accounting

VOC BM61 Business Organization and Management

VOC BM62 Human Resource Management

VOC BS36 Principles of Marketing

Retail Management - Level 3 Coursework

VOC BA07 Principles of Accounting - Financial

VOC BM60 Human Relations in Business

VOC BO26 Oral Communications in Business

**Secondary Education**

#31598

The Secondary Education Certificate provides all courses needed to satisfy requirements for a high school diploma, which will increase future employment and higher education opportunities. High school credits may be granted for previous equivalent courses taken at accredited institutions. A minimum of 20 residency credits must be completed at Mt. San Antonio College. Students will complete a total of 160 high school credits in the following disciplines.

**Program Learning Outcomes**

- Students will pass final exams (cumulative) in high school courses.
- There will be an increase in the number of diplomas earned by Adult High School Diploma students.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Small Business Management – Level 1**

#24035

Small business has been described as the engine of change within the economy. The Small Business Management – Level 1 Certificate exposes students to the fundamentals of managing and planning a small business. Upon completion students may qualify for an entry-level management position in a small business. Entrepreneurs may use this certificate as a means to plan and develop new business ventures.

**Program Learning Outcomes**

- Students will list and explain the foundations upon which business is built and the economic challenges facing the United States.
- Students will develop a working knowledge of marketing terminology.
- Students will describe business planning for small business.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
Required Courses

VOC BM20 Principles of Business
VOC BM66 Small Business Management
VOC BS36 Principles of Marketing

Small Business Management – Level 2

#24034
The Small Business Management – Level 2 Certificate provides students with practical small business tools. It focuses on issues such as motivation, teamwork and leadership skills that lead to enhanced productivity through the development of people. Completion of this certificate will lead to new career opportunities for those currently employed in the small business arena.

Program Learning Outcomes

• Students will define organizational culture, socialization and mentoring.
• Students will apply management concepts and functions.
• Students will explain theory and practical application of Equal Employment Opportunity current employment laws.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

Completion of Small Business Management - Level 1 coursework
PLUS
Completion of Small Business Management - Level 2 coursework
PLUS
Completion of Small Business Management - Level 3 coursework

Small Business Management - Level 1 Coursework

VOC BM20 Principles of Business
VOC BM66 Small Business Management
VOC BS36 Principles of Marketing

Small Business Management - Level 2 Coursework

VOC BM60 Human Relations in Business
VOC BM61 Business Organization and Management
VOC BM62 Human Resource Management

Small Business Management - Level 3 Coursework

VOC BA07 Principles of Accounting - Financial
VOC BM10 Principles of Continuous Quality Improvement
VOC CSB15 Microcomputer Applications

Welding

#24373
This certificate is designed to prepare students for employment, and 1) leads to occupations in manufacturing and repair; and 2) helps prepare the student for positions in supervision.

Program Learning Outcomes

• Students will be employed or seeking employment in the area of study or a related area.
• Students will be technically competent.
• Students will correctly answer two designated questions on welding process id.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
**Required Courses**

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</table>

1 Note: Any higher level welding course may be substituted for VOC WL70A.

**Recommended Electives**

The Welding faculty recommends that students complement their studies with selected elective courses chosen from the list below. Students should meet with a professor of Welding to help you determine which of those electives would best suit your career plans.

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<td>Certification for Welders</td>
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</table>

**Welding: Automotive Welding, Cutting & Modification**

#24406

Prepares students for entry-level employment as a licensed welder with additional skills development and theory in automotive welding, cutting and modification. Coursework prepares students for industry licensing with emphasis on competencies required for certification in structural steel welding and specialty skills in automotive welding.

**Program Learning Outcomes**

- Students will be employed or seeking employment in the field or a related field.
- Students will be technically competent.
- Students will perform the required practical projects used in GMAW welding and cutting.

Review Student Learning Outcomes (SLOs) [http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

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<tr>
<td>VOC WL90A</td>
<td>Gas Tungsten Arc Welding</td>
</tr>
</tbody>
</table>

**Welding: Semiautomatic Arc, Welding**

#24379

Prepares students for entry-level employment as a licensed welder with additional skills development and theory in semiautomatic ARC welding. Coursework prepares students for industry licensing with emphasis on competencies required for certification in structural steel welding and specialty skills in semiautomatic ARC welding.

**Program Learning Outcomes**

- Students will be employed or seeking employment in the area of study or a related area.
- Students will be technically competent.
- Students will demonstrate safe operation of welding equipment.

Review Student Learning Outcomes (SLOs) [http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

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**Welding: Gas Tungsten Arc, Welding**

#24380

Prepares students for entry-level employment as a licensed welder with additional skills development and theory in gas tungsten ARC welding.

Coursework prepares students for industry licensing with emphasis on competencies required for certification in aluminum, CRES, mild steel and selected exotic metals with specialty skills in gas tungsten ARC welding.

**Program Learning Outcomes**

- Students will be employed or seeking employment in the field or a related field.
- Students will be technically competent.
- Students will solve problems as related to preparing materials prior to welding.

Review Student Learning Outcomes (SLOs) [http://www.mtsac.edu/instruction/outcomes/sloinfo.html](http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
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### Adult and Continuing Education Courses

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<tbody>
<tr>
<td>Basic Skills (BS)</td>
<td>367</td>
</tr>
<tr>
<td>Citizenship (CITZ)</td>
<td>369</td>
</tr>
<tr>
<td>Disabled Students (DSPS)</td>
<td>369</td>
</tr>
<tr>
<td>English as a Second Language (ESL)</td>
<td>370</td>
</tr>
<tr>
<td>High School Basic Skills (BSHS)</td>
<td>371</td>
</tr>
<tr>
<td>Older Adult (OAD)</td>
<td>375</td>
</tr>
<tr>
<td>Vocational (VOC)</td>
<td>377</td>
</tr>
</tbody>
</table>
Basic Skills (BS)

BS ABE01 Career Information and Guidance
0 Units
(May be taken four times for credit)
Lecture: 1-90
Orientation to credit and noncredit enrollment procedures, assessment
and diagnostic test administration information, test score interpretation
and course selection, career assessment and exploration.
Course Schedule

BS ABE02 Adult Basic Education
0 Units
(May be taken three times for credit)
Lecture: 1-288
Improve basic skills of adult learners. Content includes reading
comprehension, language and mathematics.
Course Schedule

BS ABE03 Adult Basic Education - Leadership Development
0 Units
(May be taken four times for credit)
Lecture: 1-90
Leadership styles and individual leadership skills including effective
communication, facilitation, problem-solving, decision-making and
conflict resolution. Introduction to organizational structures, governance,
models and group process.
Course Schedule

BS ABE04 Guidance and Orientation to Special Programs
0 Units
(May be taken three times for credit)
Lecture: 40
Orientation and guidance for noncredit programs, including the College's
mission, program guidelines, regulations, and eligibility requirements;
information on courses and programs, and educational planning.
Course Schedule

BS ABE05 Career Development
0 Units
(May be taken two times for credit)
Lecture: 90
Career preparation, assessment, and interest inventory. Exploration of
career fields and employment opportunities. Resume writing, cover letter,
interview skills, and employment portfolio. Internet for use in career
exploration.
Course Schedule

BS ABE06 Basic Skills Foundation
0 Units
(May be taken two times for credit)
Lab: 1-320
Assessment and remediation of basic reading, mathematics, writing, and
critical thinking. Includes study skills and test taking strategies.
Course Schedule

BS ABE07 Re-Entry Work Skills Needed for Today's Workforce
0 Units
Lecture: 1-240
Development of skills necessary for employment. Topics include
workplace ethics, job search techniques, resume writing and preparing for
an interview.
Course Schedule

BS ASVAB ASVAB Preparation (Armed Services Vocational Aptitude
Battery)
0 Units
(May be taken four times for credit)
Lecture: 15-150
General knowledge in five of the ten areas of the Armed Services
Vocational Aptitude Battery (ASVAB) Exam; general science, word
knowledge, paragraph comprehension, arithmetic reasoning, and math
knowledge; test preparation skills
Course Schedule

BS ASVB2 ASVAB Preparation 2
0 Units
(May be taken three times for credit)
Lecture: 1-288
Higher level concepts in math reasoning, science skills, and vocabulary
found on the ASVAB (Armed Services Vocational Aptitude Battery)
Course Schedule

BS CNSL5 Career Life Planning
0 Units
(May be taken four times for credit)
Lecture: 16-90
Evaluates career options using a systematic approach to self-exploration
and the career and life planning process including identification of values,
interests, skills and self-management style. Develop decision-making and
goal-setting skills and identify barriers to success. Explores careers and
job search techniques.
Course Schedule

BS GEDMA GED Prep: Mathematics
0 Units
(May be taken two times for credit)
Lab: 1-288
Improve mathematical knowledge and skills in preparation for the Math
section of the General Education Development (GED) exam. Test areas
include number operations, geometry, statistics and algebra.
Course Schedule

BS GEDRD GED Prep: Lang Arts, Reading
0 Units
(May be taken four times for credit)
Lecture: 1-288
Improve comprehension and reading knowledge and skills in preparation
for the Language Arts: Reading section of the General Education
Development (GED) exam. Poetry, fiction, nonfiction, drama, art reviews
and workplace documents.
Course Schedule
Basic Skills (BS)

BS GEDSC  GED Prep: Science  
0 Units  
(May be taken two times for credit)  
(May be taken for Pass/No Pass only)  
Lab: 1-288  

Improve scientific knowledge and skills in preparation for the Science section of the General Education Development (GED) exam. Test areas include physics, chemistry, life science, earth science and astronomy.  
Course Schedule

BS GEDSS  GED Preparation: Social Studies  
0 Units  
(May be taken three times for credit)  
(May be taken for Pass/No Pass only)  
Lab: 1-288  

Improve historical knowledge in preparation for the social studies section of the General Education Development (GED) exam. Test areas include United States history, world history, geography, government and economics.  
Course Schedule

BS GEDWR  GED Preparation: Language Arts, Writing  
0 Units  
(May be taken three times for credit)  
Lab: 1-288  

Improve organizational and grammatical knowledge and skills in preparation for the Language Arts: Writing section of the General Education Development (GED) exam. Test areas include paragraph organization, sentence structure, usage, grammar mechanics and essay development.  
Course Schedule

BS HCM1  Transitional Math for Health Careers 1  
0 Units  
(May be taken three times for credit)  
Lecture: 4-288  

Contextualized basic math to prepare for successful transition to health career programs including numeracy, fractions, decimals, unit conversion, ratios, and proportions to apply to dimensional analysis.  
Course Schedule

BS LANG1  Language Skills Laboratory  
0 Units  
Lab: 1-320  

Designed for ESL students, either enrolled in an ESL class or awaiting admission, to enhance pronunciation, listening, writing and comprehension skills. Also open to AmLa students, foreign language, American Sign Language students to enhance skills in the primary target language.  
Course Schedule

BS LRN01  Short-Term Review  
0 Units  
(May be taken three times for credit)  
Lecture: 1-320  

Intensive review in the following subjects: reading, comprehension, vocabulary, grammar, basic math, pre-algebra and algebra. Computer programs, instructional materials and individual assistance are provided.  
Course Schedule

BS LRN03  Math Skills Review  
0 Units  
Lab: 1-288  

Increase basic math knowledge and reduce math anxiety. Topics include fractions, decimals, ratios, proportions, percentages and the application of these skills in life and work situations.  
Course Schedule

BS LRN06  Personal Computer Applications  
0 Units  
(May be taken three times for credit)  
Lecture: 1-288  

Improve keyboarding skills using software programs. Word processing, spreadsheet, presentation software, email and internet for personal management and for use in school and at work.  
Course Schedule

BS LRN50  Learning Support Lab  
0 Units  
Lab: 1-320  

Learning and workplace skills are enhanced by computer use and instruction for students enrolled in or seeking enrollment in a college instructional program.  
Course Schedule

BS LRN76  Improving Reading Comprehension  
0 Units  
Lab: 1-320  

Prepares students for reading informational materials. Topics include spelling, reading comprehension, dictionary usage and how to read a textbook.  
Course Schedule

BS LRN81  Improving Writing Skills  
0 Units  
(May be taken two times for credit)  
Lecture: 54  

Prewriting, writing, editing and revising skills. Content and structure of sentences, paragraphs and essays; emphasize development in writing through the integration of grammar and critical thinking.  
Course Schedule
BS MTH01  Developmental Mathematics Concepts and Applications  
0 Units  
(May be taken three times for credit)  
Lab: 1-320  
Hands-on activities and practical applications of algebraic principles:  
elementary geometry, signed numbers, ratio and proportion, factoring,  
pre-algebra, linear and quadratic equations, complex numbers, graphing,  
functions, sequences, linear and non-linear inequalities and systems,  
progressions, and sigma notation. 
Course Schedule

BS STD80  Foundations for Academic Success  
0 Units  
Lab: 54  
College success course emphasizing academic achievement that  
promotes learning through self-awareness, time management, listening,  
ote-taking, oral and written communication, test-taking, memorization  
and the use of campus resources using a brain-based perspective.  
Course Schedule

BS TR01  All Subject Tutoring  
0 Units  
Lab: 1-320  
Assistance in writing, reading, mathematics and/or study skills through  
tutoring and computer-based learning. Tutorial assistance in other  
subject areas may be available.  
Course Schedule

BS TR02  Tutoring Techniques  
0 Units  
Lecture: 9  
Explores learning theories and tutoring techniques for tutoring individuals  
and small groups. Emphasis is placed on encouraging independent  
learning.  
Course Schedule

BS WRT2  Basic Writing Skills Development  
0 Units  
Lab: 1-320  
Enhance basic skills in reading and writing, via the use of computer-  
assisted learning, email and on-line tools.  
Course Schedule

Disabled Students (DSPS)

DSPS ELL01  Lifelong Learning for the Special Needs Population  
0 Units  
Lab: 75-315  
Educational activities for special needs students emphasizing physical,  
cognitive, social and emotional skill development.  
Course Schedule

DSPS ESL25  Language Development for Deaf Students in ASL and ESL  
0 Units  
(May be taken two times for credit)  
Lab: 108  
Language development for Deaf or hard-of-hearing students. Includes  
written English, ESL and ASL.  
Course Schedule

DSPS ESL26  Language Enhancement for Deaf Students in ASL and ESL  
0 Units  
(May be taken two times for credit)  
Lab: 108  
Language enhancement for Deaf or hard-of-hearing students.  
Intermediate skills in written ESL and ASL.  
Course Schedule

DSPS LRND1  Clinical Speech Instruction  
0 Units  
Lab: 1-48  
Designed for Mt. SAC students with acquired brain injury. Specialized  
instruction to improve speech (articulator movement, motor planning)  
language (expressive, receptive) and cognition (attention, memory,  
reasoning) needed to achieve academic and vocational goals. Note:  
Students must make an appointment with the instructor, have acquired  
the injury after the age of 12, and have completed any services through  
the public school system in order to be eligible to register for this class.  
Course Schedule

DSPS LRND2  High Tech Center: Assistive Technology and Academic  
Strategies  
0 Units  
(May be taken three times for credit)  
Lab: 1  
Technology and academic strategies to assist students in accessing  
information and completing credit class assignments. Students should  
be registered with DSPS and enrolled in at least 3 academic units.  
Course Schedule

Citizenship (CITZ)

CITZ NAT  Citizenship for Naturalization  
0 Units  
Lecture: 1-112  
Preparation for the interview for United States Citizenship.  
Recommended for non-native English speaking students with  
intermediate or advanced English skills.  
Course Schedule
English as a Second Language (ESL)

**DSPS LRND3  Acquired Brain Injury Intervention**

0 Units
(May be taken three times for credit)
(May be taken for Pass/No Pass only)
Lab: 64

Designed for students who have been accepted into the Acquired Brain Injury Program at Mt. SAC. Specialized instruction and the use of computer software to improve cognitive skills (attention, memory, reasoning, etc) needed for academic and vocational goals. Note: Students must see a brain injury specialist in Disabled Student Programs & Services (DSP&S), have acquired their injury after the age of 12, and have finished with any services through the public school system in order to be eligible to register in this class.

Course Schedule

**English as a Second Language (ESL)**

**ESL DEAF1  ESL Deaf - Level 1**

0 Units
(May be taken three times for credit)
(May be taken for Pass/No Pass only)
Lecture: 123

Foundations of English as a Second Language (ESL) and American Sign Language (ASL) for communication with the Deaf or Hard of Hearing.

Course Schedule

**ESL DEAF2  ESL Deaf - Level 2**

0 Units
(May be taken three times for credit)
(May be taken for Pass/No Pass only)
Lecture: 123

Developing English as a Second Language (ESL) and American Sign Language (ASL) for communication, promotion of study skills, and career advancement.

Course Schedule

**ESL LANG2  ESL Computer and Language Skills Lab**

0 Units
Lab: 25

English language through reading, writing, listening, pronunciation, grammar review and practice tests using various software programs.

Course Schedule

**ESL LANG3  English for Special Uses**

0 Units
Lecture: 25

Advanced ESL speaking, writing, vocabulary and study skills related to careers and technical education. Critical thinking, cultural awareness, teamwork, and autonomous learning strategies.

Course Schedule

**ESL LVL1  ESL - Level 1**

0 Units
(May be taken three times for credit)
Lecture: 16-384

Beginning-low English vocabulary and basic grammar. Includes listening, speaking, reading and writing skills practice on personal topics of interest and life experiences.

Course Schedule

**ESL LVL2  ESL - Level 2**

0 Units
(May be taken three times for credit)
Lecture: 16-384

Beginning-high English vocabulary and grammar. Includes listening, speaking, reading and writing practice.

Course Schedule

**ESL LVL3  ESL - Level 3**

0 Units
(May be taken three times for credit)
Lecture: 16-384

Intermediate-low English communication and grammar. Includes listening, speaking, reading and writing skills. Activities include team projects, presentations and exams in preparation for academic and vocational success as well as civic participation.

Course Schedule

**ESL LVL4  ESL - Level 4**

0 Units
(May be taken three times for credit)
Lecture: 16-384

Intermediate-high English communication and grammar through practice of listening, speaking, reading and writing skills. Activities include team projects, presentations and exams, in preparation for academic and vocational success as well as civic participation.

Course Schedule

**ESL LVL5  ESL - Level 5**

0 Units
(May be taken three times for credit)
Lecture: 16-384

Advanced-low English communication and study skills for transition into academic vocational, or general education classes. Activities include teamwork, projects, presentations and exams to ensure academic and career success, civic participation, and strategies for lifelong learning.

Course Schedule

**ESL LVL6  ESL - Level 6**

0 Units
(May be taken three times for credit)
Lecture: 16-384

Advanced-high English communication and study skills for transition into academic, vocational, or general education classes. Activities include teamwork, projects, presentations and exams to ensure academic and career success, civic participation and strategies for lifelong learning.

Course Schedule
ESL PLVL1 ESL - Pre-Level 1
0 Units
(May be taken four times for credit)
Lecture: 16-384

Literacy-level English students build a base of vocabulary and grammar through the practice of listening, speaking, reading and writing skills.
Course Schedule

ESL SPKA ESL - Speaking A
0 Units
Lecture: 1-112

Beginning level English listening and speaking skills. Focus is on vocabulary development, simple conversations, short presentations and pronunciation.
Course Schedule

ESL SPKB ESL - Speaking B
0 Units
Lecture: 1-112

Intermediate level English oral proficiency in areas of pronunciation, listening, comprehension and speaking. Focus on speaking with clarity and fluency, presenting ideas and opinions, and making cultural comparisons.
Course Schedule

ESL SPKC ESL - Speaking C
0 Units
Lecture: 1-112

Advanced level English listening and speaking strategies for academic preparation, workplace advancement and civic participation. Focus is on fluency, grammatical accuracy and appropriate social register using authentic material.
Course Schedule

ESL SPKP1 ESL-Speaking for Beginners P1
0 Units
Lecture: 1-112

Literacy level English listening comprehension and speaking skills. Activities include repetition exercises, listening and responding to simple conversations, retelling stories, and pronunciation practice.
Course Schedule

ESL TOEFL TOEFL Preparation (Teaching of English to Foreign Language Learners)
0 Units
Lecture: 1-112

Advanced reading, listening, speaking and writing skills in preparation for standardized tests such as TOEFL.
Course Schedule

ESL VHLTH ESL for Health Professionals
0 Units
Lecture: 25

Advanced speaking, writing, vocabulary and study skills related to careers in healthcare. Incorporates critical thinking, cultural awareness, teamwork and autonomous learning strategies.
Course Schedule

ESL WRTA ESL - Writing A
0 Units
Lecture: 1-112

Beginning-level reading and writing skills using familiar topics and American customs. Focus is on combining sentences and learning vocabulary.
Course Schedule

ESL WRTB ESL - Writing B
0 Units
Lecture: 1-112

Intermediate-level reading and writing using a variety of reading material and writing topics. Includes abridged book reports, process writing and peer editing, primarily at the paragraph level.
Course Schedule

ESL WRTC ESL - Writing C
0 Units
Lecture: 1-112

Advanced-level reading and writing proficiency using a range of genres. Process writing to facilitate academic preparation and workplace advancement. Focus on interpretation of authentic material and development of editing strategies.
Course Schedule

ESL WRTP1 ESL-Writing for Beginners P1
0 Units
Lecture: 1-112

Reading and writing skills that set the foundation for English literacy. Material is based on personal life, familiar topics and American customs. Focus is on vocabulary, introduction to reading passages, and accuracy in sentence-level writing.
Course Schedule

High School Basic Skills (BSHS)

BSHS ALG1 HS Algebra 1
0 Units
(May be taken four times for credit)
Lecture: 15-150

Use of symbolic reasoning and calculations with symbols as applied to solving and graphing equations, functions and inequalities. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule
BSHS ALG2  HS Algebra 2
0 Units
(May be taken four times for credit)
Lecture: 15-150

Key components of second year algebra. Expands on basic algebra and geometry concepts, including solutions of quadratic equation and functions, equations and inequalities, fractional exponents and exponential functions, polynomials, real numbers, rational and irrational expressions, logarithmic functions, computations, permutations and probabilities, statistics, series and sequences, and the complex number system. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule

BSHS ART1  High School Art and Creative Expression
0 Units
(May be taken two times for credit)
Lecture: 15-150

Artistic perception, creative expression, the historical and cultural context of art, aesthetic valuing, and art forms, relationships, and applications, original productions through design and drawing using a variety of media, careers in art and design. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule

BSHS ART2  High School Art 2
0 Units
(May be taken two times for credit)
Lecture: 15-150

Artistic perception, creative expression, and aesthetic valuing. Historical and cultural context of the visual arts. Original productions in more complex art designs and drawings using a variety of media. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule

BSHS BIO  High School Biology
0 Units
(May be taken two times for credit)
Lecture: 15-150

Basic life science. Includes diversity of life from a microscopic to a macroscopic scale, relationship between structure and function, chemistry in life processes, cells as the basis of all life, interdependence in nature, information and heredity, evolutionary theories and homeostasis. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule

BSHS CHEM  High School Chemistry
0 Units
(May be taken two times for credit)
Lecture: 15-150

Nature of matter and its transformations, chemical bonds, and stoichiometry, properties of gases, acids and bases, and organic and inorganic compounds. Chemical systems such as solutions, reactions, and nuclear processes. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule

BSHS CIV  High Schools Civics
0 Units
(May be taken two times for credit)
Lecture: 15-150

Growth of democracy, federalism, separation of powers, checks and balances, civil liberties, civil rights, civic participation and comparative government. Assessment of global perspectives, constitutional interpretations, political processes, public policy, free enterprise and cultural pluralism. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule

BSHS CPTC  High School Computer Technology
0 Units
(May be taken two times for credit)
Lecture: 15-150

Fundamental computer concepts, keyboarding skills, Internet applications, word processing, multi-media presentations, spreadsheets and electronic publishing. Application of technology in the educational and workplace settings. Includes file management and appropriate technology used in a network environment as well as copyright law and safety. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule

BSHS EASC  High School Earth Science
0 Units
(May be taken two times for credit)
Lecture: 15-150

Fundamentals of Earth Science, Earth and the universe, Earth's processes, energy and biochemical cycles, atmosphere and geology. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule
BSHS ECON  HS Economics
0 Units
(May be taken four times for credit)
Lecture: 15-150
General economic principles and practices including: scarcity and choice, opportunity and trade-offs, economic systems, institutions and incentives, markets and prices, supply and demand, competition, income distribution, monetary policy, international economics and government roles. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS EELA  HS CAHSEE Preparation - English Language Arts
0 Units
(May be taken four times for credit)
Lecture: 15-150
Examination preparation for the reading and writing portions of the California High School Exit Exam. Supports progress toward a high school diploma or equivalent.
Course Schedule

BSHS EEMA  HS CAHSEE Preparation - Mathematics
0 Units
(May be taken four times for credit)
Lecture: 15-150
Preparation for the mathematics portion of the California High School Exit Exam. Supports progress toward a high school diploma or equivalent.
Course Schedule

BSHS ENG1  HS English 1
0 Units
(May be taken four times for credit)
Lecture: 15-150
Foundations of literature using a variety of genres and theme experiences; analysis of works based on themes. Writing, editing and critical thinking skills; vocabulary, concept development, grammar and writing mechanics. Supports progress towards a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS ENG2  HS English 2
0 Units
(May be taken four times for credit)
Lecture: 15-150
Expands on the foundations of literature from English 1 using a variety of genres and themes. Improves skills in reading comprehension, literary analysis, mechanics of writing and oral presentations. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS ENG3  HS English 3
0 Units
(May be taken four times for credit)
Lecture: 15-150
Foundations of literature through American literature using the historical approach. Includes social, political, and intellectual trends connected with the following time periods: Pre-Colonial Era, the American Revolution, the New England Renaissance, Slavery and the Civil War, the Frontier Era, the Harlem Renaissance, and the Modern Era. Development of writing and critical thinking skills. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS ENG4  HS English 4
0 Units
(May be taken four times for credit)
Lecture: 15-150
Foundations of literature through British literature using the historical approach. Includes social, political and intellectual trends connected with the following time periods: Anglo-Saxon, Medieval, English Renaissance, Renaissance drama, the early 17th century, the Restoration and the 18th century, the Romantic Era, the Victorian Age, and contemporary British poetry and prose. Development of writing, critical thinking, and the use of literary tools. Supports progress towards a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS GEOG  HS Geography
0 Units
(May be taken four times for credit)
Lecture: 15-150
Patterns and processes that have shaped human understanding, use and alteration of earth's surface; spatial concept and landscape analysis to examine human social organization and its environmental consequences and the inter-relationship of natural processes and systems. Methods and tools geographers use. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS GEOM  HS Geometry
0 Units
(May be taken four times for credit)
Lecture: 15-150
Geometric applications and connections. Definitions, constructions, theorems, proofs, area, volume and geometric relationships. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule
<table>
<thead>
<tr>
<th>Code</th>
<th>Course Name</th>
<th>Units</th>
<th>Credit Options</th>
<th>Lecture: 15-150</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSHS HLTH</td>
<td>High School Health</td>
<td>0</td>
<td>(May be taken two times for credit)</td>
<td>15-150</td>
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<tr>
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<td>Health issues, healthy choices and behavior, social and mental health, how health issues impact the community and environment. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.</td>
<td></td>
</tr>
<tr>
<td>BSHS INMA1</td>
<td>HS Integrated Math 1</td>
<td>0</td>
<td>(May be taken four times for credit)</td>
<td>15-150</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Algebraic, geometric, and statistical applications and connections. Equations, inequalities, and functions. Definitions, constructions, theorems, proofs, similarity, transforming and congruence of geometric figures. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.</td>
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</tr>
<tr>
<td>BSHS INMA2</td>
<td>Integrated Math 2</td>
<td>0</td>
<td>(May be taken four times for credit)</td>
<td>15-150</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Algebraic, geometric, and statistical applications and connections.</td>
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</tr>
<tr>
<td>BSHS KEY</td>
<td>High School Typing Keyboarding</td>
<td>0</td>
<td>(May be taken two times for credit)</td>
<td>15-150</td>
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<td></td>
<td>Keyboarding skills, speed and accuracy, basic documents. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.</td>
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</tr>
<tr>
<td>BSHS MUSC</td>
<td>High School Music Appreciation</td>
<td>0</td>
<td>(May be taken two times for credit)</td>
<td>15-150</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>Analysis of music through history, instruments and genre. Includes vocabulary, compositions, musical elements, and musical works. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.</td>
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</tr>
<tr>
<td>BSHS PHIL</td>
<td>HS Philosophy</td>
<td>0</td>
<td>(May be taken four times for credit)</td>
<td>15-150</td>
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<td>Introduces high school students to the terminology, problems and major philosophers from ancient to modern times. Includes the different fields of philosophy and the different systems within those fields. Emphasis will be placed on ethics and morals as they relate to students understanding and analysis of events and theories.</td>
<td></td>
</tr>
<tr>
<td>BSHS PHSC</td>
<td>High School Physical Science</td>
<td>0</td>
<td>(May be taken two times for credit)</td>
<td>15-150</td>
</tr>
<tr>
<td></td>
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<td>Introductory overview of chemistry and physical science. Basics of the periodic table, matter, and atoms. Newtonian physics including motion, momentum and forces. Machines, energy, waves, light, electricity and magnetism. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.</td>
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<tr>
<td>BSHS PLNG</td>
<td>High School Planning and Guidance</td>
<td>0</td>
<td>(May be taken two times for credit)</td>
<td>15-150</td>
</tr>
<tr>
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<td>Guidance and planning: career self-assessment, college and career exploration, online resources, and career development. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.</td>
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</tr>
<tr>
<td>BSHS PREA</td>
<td>HS Pre-Algebra</td>
<td>0</td>
<td>(May be taken four times for credit)</td>
<td>15-150</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>Preparatory course for first year algebra. Review of basic mathematic skills and the basic principles of algebra. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.</td>
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</tr>
<tr>
<td>BSHS PSY</td>
<td>HS Psychology</td>
<td>0</td>
<td>(May be taken four times for credit)</td>
<td>15-150</td>
</tr>
<tr>
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<td></td>
<td>Methods, facts and theories of the behavior and processes of human beings and animals. Theories and characteristics of the history of psychology, research and statistics, child and adult development, sensations, perceptions, cognition, motivation, behavior, personality, abnormal behavior, individuality versus group identity and behavior and therapy. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.</td>
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</tr>
<tr>
<td>BSHS READ</td>
<td>High School Reading</td>
<td>0</td>
<td>(May be taken four times for credit)</td>
<td>15-150</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>Basic reading including comprehension and vocabulary strategies using a variety of narrative and expository texts. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.</td>
<td></td>
</tr>
</tbody>
</table>
BSHS SOC  HS Sociology
0 Units
(May be taken four times for credit)
Lecture: 15-150

Concepts and theories of social interaction. Theories, characteristics, and implications of culture, socialization, society, groups, deviations and control, social stratification, race, gender, age, family, education, politics, religion, sports and change. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule

BSHS SPN1  HS Spanish 1
0 Units
(May be taken four times for credit)
Lecture: 15-150

Fundamentals of Spanish language. Communication about self and immediate environment using simple sentences and phrases. Includes writing and speaking. Cultural connections to geography and customs of Spanish-speaking countries. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule

BSHS SPN2  HS Spanish 2
0 Units
(May be taken four times for credit)
Lecture: 15-150

Intermediate Spanish. Culture, listening, speaking, reading and writing. Emphasis on skills needed to communicate in a variety of modes with increased complexity and proficiency. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule

BSHS SSK  HS Study Skills
0 Units
(May be taken four times for credit)
Lecture: 15-150

Effective work habits in preparation for the school or work environment. Basic approaches to organization skills, effective learning tools, and career path development. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule

BSHS USH  HS United States History
0 Units
(May be taken four times for credit)
Lecture: 15-150

History, politics, economics, religion and culture in United States history from its beginning to contemporary times. Significant events and people that comprise American history. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule

BSHS WHS  HS World History
0 Units
(May be taken four times for credit)
Lecture: 15-150

World history from prehistory to the modern era. Major turning points that shaped the modern world, focusing on the late 18th century through the present, including causes and courses of the two world wars. Rise of democratic ideas and the historical roots of current world issues pertaining to international relations, historical, geographic, political, economic and cultural contexts. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule

BSHS WREX  High School Expository Writing
0 Units
(May be taken two times for credit)
Lecture: 15-150

Developing essay writing including introductory paragraphs, body paragraphs and concluding paragraphs in expository, descriptive, narrative and argumentative essays. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule

BSHS WRIT1  Literature/Writing 1
0 Units
(May be taken four times for credit)
Lecture: 15-150

Reading comprehension and analysis skills across genres including fiction, nonfiction, various genres of literature (novels, short stories, plays, poetry) and informational texts; writing skills including paragraph writing, thesis development, and editing. Supports progress towards a high school diploma or equivalent, from 1-10 high school credits can be earned in 15-hour modules per credit.

Course Schedule

BSHS WRIT2  Literature and Writing Fundamentals 2
0 Units
(May be taken three times for credit)
Lecture: 15-150

Literary analysis skills across genres including fiction, nonfiction, various genres of literature (novels, short stories, plays, poetry), and informational texts; essay writing skills for academic essays, research papers, and workplace documents. Supports progress towards a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules per credit.

Course Schedule

Older Adult (OAD)

OAD AT33  Ceramics: Hand Construction
0 Units
(May be taken four times for credit)
Lecture: 36 Lab: 72

Basic methods of hand construction. Special projects in structural, architectural and sculptural form.

Course Schedule
OAD BTHH1 Brain Health 1
0 Units
Lecture: 1-96
Critical thinking and cognitive skills through understanding key structures and functions of the brain. Particular focus on auditory processing.
Course Schedule

OAD BTHH2 Brain Health 2
0 Units
Lecture: 96
Age-related cognitive decline and preventative measures to strengthen and improve brain function. Particular focus on visual processing.
Course Schedule

OAD ELL04 Lifelong Learning for Older Adults
0 Units
Lab: 12-144
Improve or maintain mental fitness of older adults through educational activities promoting critical thinking and cognitive skills.
Course Schedule

OAD ELL05 Lifelong Learning for Older Adults - Current Events
0 Units
Lab: 12-54
Cognitive fitness for older adults with emphasis on local, national and global issues.
Course Schedule

OAD ENG8A Creative Writing - Fiction
0 Units
(May be taken four times for credit)
Lecture: 54
Elements, processes and techniques of fiction writing.
Course Schedule

OAD ENG8B Creative Writing - Poetry
0 Units
(May be taken four times for credit)
Lecture: 54
Emphasis the student’s development as a poet.
Course Schedule

OAD FKA04 Quilting
0 Units
Lab: 12-54
Hand or machine patchwork, applique and various ways to form quilt patterns to create a quilt for home or retail for the older adult population.
Course Schedule

OAD FNA01 China Painting
0 Units
Lab: 12-54
China painting, including basic understanding of the color wheel, design, etching on china, gold work, luster, raised paste for gold, matte colors and use of the kiln for the older adult population.
Course Schedule

OAD FNA03 Oil Painting
0 Units
Lab: 12-54
Principles of drawing, design, color and composition for oil painting emphasizing creative skill development for the older adult population.
Course Schedule

OAD FNA04 Watercolor Painting
0 Units
Lab: 12-54
Principles of watercolor painting for the older adult population. Emphasis will be on creative expression to develop primary skills for watercolor as they relate to composition and technique.
Course Schedule

OAD FNA05 Creative Writing (Writing Your Autobiography)
0 Units
Lab: 12-54
For all writing levels. Creation of articles, memoirs and life-based essays for the older adult population.
Course Schedule

OAD FNA32 Drawing - Beginning through Advanced
0 Units
Lab: 12-54
Perceptual and technical skills of drawing. Includes dry and fluid media for the older adult population. Focus on single objects, still life, and landscape.
Course Schedule

OAD HTH02 Healthy Cooking/Older Adults
0 Units
Lab: 12-54
Healthy meals for older adults, including microwave use, cuisine for singles or doubles, and meals to cook once and eat twice. Includes dietary guidelines and food safety.
Course Schedule

OAD MOX01 Healthy Aging
0 Units
(May be taken three times for credit)
(May be taken for Pass/No Pass only)
Lab: 80
Healthy aging, including diet, nutrition, disease prevention, and application of physical fitness principles to maintain health while aging.
Course Schedule

OAD MOX02 Healthy Aging - Principles of Slow Movement
0 Units
(May be taken three times for credit)
(May be taken for Pass/No Pass only)
Lab: 80
Heath aging, including diet, nutrition, disease prevention, and application of Tai Chi principles to maintain health while aging for the older adult population.
Course Schedule
OAD MOX04  Healthy Aging - Principles of Posture and Flexibility
0 Units
(May be taken three times for credit)
(May be taken for Pass/No Pass only)
Lab: 80

Health aging, including diet, nutrition, disease prevention, and application of Yoga principles to maintaining health while aging for the older adult population.

Course Schedule

OAD MOX06  Healthy Aging - Principles of Aquatic Resistance
0 Units
(May be taken three times for credit)
(May be taken for Pass/No Pass only)
Lab: 80

Healthy aging, including diet, nutrition, disease prevention, and application of aquatic resistance principles to maintaining health while aging for the older adult population.

Course Schedule

OAD MOX07  Mobility through Exercise - Physical Fitness Using Music to Enhance Skill Development
0 Units
Lecture: 1-48

Enables students to increase balance, coordination, strength, flexibility and memory function through a progressive fitness program using music to enhance skill development.

Course Schedule

OAD MOX09  Mobility through Exercise - Strength Training
0 Units
Lecture: 1-48

Resistance training for isolation of targeted muscle groups to increase strength, range of motion, flexibility, and increase bone density using toner bands. Designed to challenge all major muscles. Students are encouraged to participate at their own level. In addition, low stretching and breathing techniques will be taught.

Course Schedule

OAD MOX10  Beg Self-Defense for OAD
0 Units
Lecture: 1-80

Effective self-defense techniques for older adults to use at home, work, traveling or just out-and-about on a daily basis. The focus is on techniques that are highly effective and easy to learn, with no prior experience necessary. Learn self-defense techniques and gain knowledge to reduce your risk of becoming a victim of crime.

Course Schedule

OAD MOX11  Fall Prevention - Balance and Mobility
0 Units
Lab: 24-80

Risks and fears associated with falling for older adults. Includes setting realistic goals, minimizing environmental risks and balance exercises.

Course Schedule

OAD MUSCE  Creative Expression through Music
0 Units
Lecture: 1-48

Music appreciation including discussion, singing, listening and interaction for the older adult population. Concentration will be on various musical styles and historical periods in which music plays specific roles.

Course Schedule

Vocational (VOC)

VOC ADJ01  The Administrative Justice System
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54

History and philosophy of the justice system, subsystems, roles, relationships and theories of crime causation and correction.

Course Schedule

VOC ADJ02  Principles and Procedures of the Justice System
0 Units
(May be taken three times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54

Due process in criminal proceedings from pre-arrest through trial and appeal using statutory law and legal precedent.

Course Schedule

VOC ADJ03  Concepts of Criminal Law
0 Units
(May be taken three times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54

Classification of crime, elements of crimes, common and statutory law, and evidence as observed through the study of case law decisions by state and federal courts.

Course Schedule

VOC ADJ04  Legal Aspects of Evidence
0 Units
(May be taken four times for credit)
Lecture: 54

Criminal evidence, including admissibility, witness competency, privileged communication, heresay, and collection and preservation of evidence.

Course Schedule

VOC ADJ05  Community Relations
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54

Examines the complex, dynamic relationship between communities and the justice system in addressing crime and conflict with an emphasis on the challenges and prospects of administering justice within a diverse multicultural population.

Course Schedule
VOC ADJ06  Concepts of Enforcement Services
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54

Responsibilities, techniques and methods of police patrol with emphasis on the knowledge required in handling common police occurrences. Course Schedule

VOC ADJ13  Concepts of Traffic Services
0 Units
(May be taken four times for credit)
Lecture: 54

Traffic management, collision reconstruction, collision factors including law violations and human factors, collision evidence, traffic enforcement techniques and specialization in traffic management. Emphasis is placed on service to the motoring public. Course Schedule

VOC ADJ20  Principles of Investigation
0 Units
(May be taken four times for credit)
Lecture: 54

Investigation; 4th Amendment issues including crime scene search and recording; collection and preservation of physical evidence; modus operandi; suspect profiling; scientific aids; sources of information; use of informants; interviews and interrogation; follow up and case preparation. Course Schedule

VOC ADJ38  Narcotics Investigation
0 Units
(May be taken four times for credit)
Lecture: 54

Investigation and arrest techniques for drug enforcement. Drug effects, use of informants, constitutional issues, and handling of evidence. Course Schedule

VOC ADJ59  Gangs and Corrections
0 Units
(May be taken four times for credit)
Lecture: 54

Contemporary street and prison gang issues, including historical and current perspectives, gang dynamics, identification of characteristics, and cultural differences of gang philosophy. Includes law enforcement/corrections role in intervention/suppression. Course Schedule

VOC ADJ68  Administration of Justice Report Writing
0 Units
(May be taken four times for credit)
Lecture: 54

Techniques for proper documentation of crime reports and related law enforcement records. Use of simulations and role-playing. Course Schedule

VOC ADJ74  Vice Control
0 Units
(May be taken four times for credit)
Lecture: 54

Code and case law dealing with vice; detection and suppression; apprehension and prosecution of violators; gambling, prostitution and sex crimes. Course Schedule

VOC AGG01  Food Production, Land Use and Politics - A Global Perspective
0 Units
(May be taken four times for credit)
Lecture: 54

Surveys the world's food producing systems in terms of economic, political and cultural forces. Emphasizes ethical, sustainable food producing agriculture. Course Schedule

VOC AGL12  Exotic Animal Management
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54 (May be taken for Pass/No Pass only)
Lab: 54

Care and management of exotic and alternative livestock species with emphasis on identification, health maintenance, handling techniques, nutrition and reproduction. Includes analysis of industry trends and principal marketing uses of exotic animals. Course Schedule

VOC AGL14  Swine Production
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 36  Lab: 54

Swine enterprises and the ways and means of entering them. Swine management, including handling, feeding, breeding, farrowing, butchering, and marketing. Practical skills are taught using the college farm. Course Schedule

VOC AGL16  Horse Production and Management
0 Units
(May be taken two times for credit)
Lecture: 54  Lab: 54

Selection, utilization, and management of the light horse. Emphasis is on evaluation, health care, and handling skills. Course Schedule

VOC AGL17  Sheep Production
0 Units
(May be taken two times for credit)
Lecture: 36  Lab: 54

Survey of the sheep and goat industries; management of commercial, purebred and small farm flocks; selection, feeding, breeding, and basic care of small ruminants plus marketing of sheep, goats and their products. Laboratory and field trips required. Course Schedule
Mt. San Antonio College  379

VOC AGL18  Horse Ranch Management
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54  Lab: 54

Skills and procedures used in the management of an equine business. Includes business plans and record keeping, staff and financial management, horse care and training, and farm design for a variety of horse operations.
Course Schedule

VOC AGL19  Horse Hoof Care
0 Units
(May be taken two times for credit)
Lecture: 18  Lab: 54

Proper horse hoof care; shoeing, trimming and disease recognition and control.
Course Schedule

VOC AGL20  Horse Behavior and Training
0 Units
(May be taken three times for credit)
(May be taken for Pass/No Pass only)
Lecture: 18  Lab: 54

Breaking and starting young horses. Concentrates on halter training of foals, ground work on yearlings, and green-breaking two-year-olds and up. Includes lunging techniques, driving, and breaking to a saddle. Training in collection, turning, backing, leads and trailer loading.
Course Schedule

VOC AGL30  Beef Production
0 Units
(May be taken two times for credit)
Lecture: 36  Lab: 54

Purebred and commercial beef cattle production; emphasis on the importance of breeds, breeding principles, selection, nutrition, environmental management, health, marketing, and recordkeeping to ensure scientifically based management decisions and consumer product acceptance as applied to beef cattle. Laboratory required. Field trips required.
Course Schedule

VOC AGL34  Livestock Judging and Selection
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 18  Lab: 54

Study of form and appearance of farm animals as related to their function. Includes judging of breeding and terminal livestock as well as carcass evaluation.
Course Schedule

VOC AGL96  Animal Sanitation and Disease Control
0 Units
(May be taken two times for credit)
Lecture: 54

Prevention and control of infectious diseases affecting domestic animals including basic disease concepts, transmission of infectious diseases, principles of sanitation, and fundamentals of immunology.
Course Schedule

VOC AGL97  Artificial Insemination of Livestock
0 Units
(May be taken two times for credit)
Lecture: 18  Lab: 54

Theory and application of artificial insemination of domestic animals, including semen evaluation and processing, heat synchronization, and pregnancy diagnosis.
Course Schedule

VOC AGN01  Animal Science
0 Units
(May be taken three times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54

Fundamental problems and essential concepts of animal production. Types of domestic animals and their utilization by humans.
Course Schedule

VOC AGN02  Animal Nutrition
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54

Composition of feeds and their utilization by domestic animals, including digestive physiology, animal assessment, feed appraisal and compiling of rations.
Course Schedule

VOC AGN51  Animal Handling & Restraint
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54

Methods of proper handling large and small animals, including chemical and physical techniques of restraint. Field trips Required.
Course Schedule

VOC AGN94  Animal Breeding
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54

The science of animal breeding, including fundamentals of inheritance, reproduction and breeding systems for domestic animals. Artificial insemination, embryo manipulation and current topics in reproductive biotechnology will also be included.
Course Schedule
VOC AGP70 Pet Shop Management
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54
Pet shop operations and the economic aspects of the pet industry. Organization and operation of pet shops, animal care practices, and sound business management practices.
Course Schedule

VOC AGP71 Canine Management
0 Units
(May be taken two times for credit)
Lecture: 36 Lab: 54
Selection, feeding, housing, breeding and management of dogs, including commercial aspects of the dog as a domestic pet. Laboratory work will include practical experience in the handling, training and grooming of dogs. May include field trips.
Course Schedule

VOC AGP72 Feline Management
0 Units
(May be taken two times for credit)
Lecture: 54
Care and management of cats, including breed identification and characteristics, grooming, showing, nutrition, practical care, behavior, breeding and housing.
Course Schedule

VOC AGP73 Tropical & Coldwater Fish Management
0 Units
(May be taken two times for credit)
Lecture: 36
Care and keeping of marine and freshwater aquarium fishes, plants, and invertebrates. Guidance on setting up aquariums, choosing compatible species, feeding, health care, breeding and raising fish.
Course Schedule

VOC AGP74 Reptile Management
0 Units
(May be taken two times for credit)
Lecture: 36
Care and maintenance of reptiles and amphibians, including snakes, lizards, turtles, toads, newts, salamanders and frogs. Identification and characteristics of reptiles commonly kept as pets. Housing, feeding, health maintenance, breeding and raising reptiles.
Course Schedule

VOC AGP76 Aviculture - Cage and Aviary Birds
0 Units
(May be taken two times for credit)
Lecture: 54
Cage and aviary birds marketed in the wholesale and retail pet trade. Identification, nutrition, breeding, disease prevention and control, aviary construction. Psittacines, soft bills, finches, game birds, poultry and ornamental waterfowl.
Course Schedule

VOC AGR-G Home Gardening
0 Units
Lecture: 1-54
Organic gardening, plants, fruit orchards, and traditional gardening for the older adult population, including design, propagation methods, pruning and pest control.
Course Schedule

VOC AGR01 Horticultural Science
0 Units
(May be taken two times for credit)
Lecture: 54
Course Schedule

VOC AGR02 Plant Propogation/Greenhouse Management
0 Units
(May be taken four times for credit)
Lecture: 36 Lab: 54
Plant propagation and production practices with emphasis on florists’ plants, woody ornamentals and fruits. Commercial techniques include seed propagation, cuttings, grafting and budding, layering, fern sporing and division. Stresses greenhouses and other environmental structures for plant propagation and production.
Course Schedule

VOC AGR04 Park Management
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54
Management and operation of municipal park departments. Includes the development of budgets, purchasing, park policies, planning and scheduling.
Course Schedule

VOC AGR05 Park Facilities
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54
Management and operation of different types of park facilities. Includes the management of sports fields, recreation centers, campgrounds, aquatic facilities and golf courses.
Course Schedule

VOC AGR13 Landscape Design
0 Units
(May be taken four times for credit)
Lecture: 36 Lab: 54
Landscape design for residential and small commercial sites including the design process, drafting, graphics, site evaluation, landscaping materials, and plant usage. Field trips and off-campus assignments required.
Course Schedule
VOC AGR15  Interior Landscaping
0 Units
(May be taken four times for credit)
Lecture: 54

Design, installation and maintenance practices used in interior landscaping. Includes identification, culture and care of plants suitable for interior use. Field trip required.
Course Schedule

VOC AGR24  Integrated Pests Management
0 Units
(May be taken two times for credit)
Lecture: 36  Lab: 54

Common agricultural pests in Southern California and physical, biological, and chemical pest control principles and practices, including integrated pest management (IPM). Stresses use, safety, equipment, laws, and regulations of pesticides. Field trips are required.
Course Schedule

VOC AGR25  Floral Design 1
0 Units
(May be taken four times for credit)
Lecture: 24  Lab: 44

Principles of floral design: form, style, and composition. Includes designing of floral arrangements, wreaths, sprays, baskets, bouquets, wedding flowers and corsages.
Course Schedule

VOC AGR26  Floral Design 2
0 Units
(May be taken four times for credit)
Lecture: 24  Lab: 44

Contemporary floral design theory emphasizing creativity, self-expression and professional design situations.
Course Schedule

VOC AGR27  Floral Design 3
0 Units
(May be taken four times for credit)
Lecture: 24  Lab: 44

Advanced principles of floral design and florist operations management. Includes designs and operations related to holidays, parties, weddings, and sympathy.
Course Schedule

VOC AGR29  Ornamental Plants - Herbaceous
0 Units
(May be taken three times for credit)
(May be taken for Pass/No Pass only)
Lecture: 36  Lab: 54

Identification, growth habits, culture and ornamental use of landscape annuals, biennials, perennials, ferns, indoor plants, groundcovers and vines adapted to climates of California. Plants emphasized will come from the California Association of Nurseries and Garden Centers (CANGC) and California Landscape Contractors Association (CLCA) certification test plant lists.
Course Schedule

VOC AGR30  Ornamental Plants - Trees and Woody Shrubs
0 Units
(May be taken two times for credit)
Lecture: 36  Lab: 54

Identification, growth habits, culture and ornamental use of landscape trees and shrubs adapted to climates of California. Plants emphasized will come from the California Association of Nurseries and Garden Centers (CANGC) and California Landscape Contractors Association (CLCA) certification test plant lists. Off campus meetings required.
Course Schedule

VOC AGR32  Landscaping and Nursery Management
0 Units
(May be taken two times for credit)
Lecture: 36  Lab: 54

Operation and management of wholesale and retail nurseries. Includes site location and layout of areas; greenhouse management; soil mixes and proper use of fertilizers, insecticides, fungicides, herbicides and growth regulators; irrigation; mechanization; financing; personnel management; retail displays, advertising and customer relationships; federal, state and local laws and regulations. Field trips are required.
Course Schedule

VOC AGR39  Turf Grass Management and Maintenance
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54

Introduction to cultivation, maintenance and management of turf grasses utilized for athletic fields, golf courses, parks, cemeteries, commercial and residential lawns. Identification, installation, cultural requirements and maintenance practices are emphasized.
Course Schedule

VOC AGR40  Sports Turf Management
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54

Prepares students to work in the sports turf industry. Emphasizes turf cultural techniques used in sports turf management. Includes turf surfaces used on baseball, football, soccer, tennis, golf courses, driving ranges and other sports fields in both professional and amateur sports. Field trips are included.
Course Schedule

VOC AGR50  Soil Science and Management
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54

Principles of proper soil management to optimize plant growth, including management of air, water, nutrients and organic matter. Physical and chemical properties of soil that govern soil reactions and interactions. Field trips are included.
Course Schedule
VOC AGR51  Tractor and Landscape Equipment Operations
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54
Selection, operation, repair and maintenance of power equipment used in the landscape industry.
Course Schedule

VOC AGR52  Hydraulics
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54
Operation, maintenance, and repair of hydraulic systems used on agriculture and industrial equipment.
Course Schedule

VOC AGR53  Small Engine Repair
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54
Principles and repair of small engines used in landscape, industrial and agricultural applications.
Course Schedule

VOC AGR55  Diesel Engine Repair
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54
Repair and maintenance of diesel engines used to power industrial, landscape and agricultural equipment. Students gain actual hands-on experience maintaining, servicing and repairing diesel engines.
Course Schedule

VOC AGR56  Engine Diagnostics
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54
Analysis and evaluation of tractor power failure. Students gain actual experience in the proper diagnostic procedures of power equipment. Service, maintenance and repair of tractor electrical systems: electrical wiring, voltage regulators, generators, alternators, switches, gauges, batteries and test equipment.
Course Schedule

VOC AGR57  Power Train Repair
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54
Service, maintenance and repair of power trains. Students gain experience with clutches, transmissions, differentials, power take-off units, and final drive used to transmit power on tractors and other outdoor power equipment.
Course Schedule

VOC AGR62  Irrigation Principles and Design
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54
Principles of irrigation, design techniques, sprinkler system components, and hydraulic principles used in nursery management, interior design, residential, and commercial landscapes. Special emphasis is given to water conservation. Field trips are required.
Course Schedule

VOC AGR63  Landscape Irrigation - Systems Management
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54
A systematic approach to water conservation in the landscape. Repair techniques that will allow a current system to efficiently operate to its initial design. Trouble-shooting procedures including field testing of valves and controllers. Irrigation efficiency testing will be incorporated to demonstrate proper methods of water audits and system.
Course Schedule

VOC AGR64  Irrigation - Drip and Low Volume
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54
Conservation of water in landscapes by utilization of drip and low-flow irrigation practices. Design, installation techniques, operation, and maintenance of drip and low-flow irrigation systems, including determination of irrigation requirements, selection of emitters and low-flow devices, and uniformity of water distribution. Includes hands-on experience in design and installation techniques. Field trips are required.
Course Schedule

VOC AGR71  Construction Fundamentals
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54
Construction techniques and tools used in landscaping with construction projects that include surveying techniques, utilities (gas, water, and electricity), woodworking, and masonry.
Course Schedule

VOC AGR72  Landscape Hardscape Applications
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54
Landscape construction pertaining to hardscape featured in the landscape. Estimation and installation of fences, walks, planters, patios, lighting, barbecues, gazebos, decks, ponds, spas, fountains and pools. Students will gain hands-on experience through laboratory activities.
Course Schedule
VOC AGR73  Landscaping Laws, Contracting and Estimating  
0 Units  
(May be taken four times for credit)  
Lecture: 54  
Landscape laws, contracting and estimating as they pertain to landscape construction.  
Course Schedule  

VOC AGR75  Urban Arboriculture  
0 Units  
(May be taken two times for credit)  
(May be taken for Pass/No Pass only)  
Lecture: 36  Lab: 54  
Care and management of ornamental trees. Includes pruning techniques, fruit tree care, bracing, cabling, and pest control. Safe practices in the use of equipment including the use of ropes, chippers, boom trucks, chain saws, and identification and evaluation of common trees. Prepares students for the tree worker and arborist certification exams.  
Course Schedule  

VOC ANA50  Basic Anatomy/Physiology  
0 Units  
(May be taken four times for credit)  
Lecture: 54  
Introduction to human anatomy and physiology by systems, with brief descriptions of biochemistry, cell biology and molecular biology. Upon completion, students will understand normal functions and be able to recognize pathologies.  
Course Schedule  

VOC ARC11  Architectural Drawing  
0 Units  
(May be taken four times for credit)  
Lecture: 36  Lab: 72  
Architectural drawing techniques, including graphic standards, scales, orthographic, paraline and perspective projections.  
Course Schedule  

VOC ARC16  Basic CAD and Computer Applications  
0 Units  
(May be taken four times for credit)  
Lecture: 54  Lab: 54  
Basic CAD (Computer Aided Design and Drafting) and computer application in architecture, engineering and related fields (including basic word processing, spreadsheet, CAD and presentation applications).  
Course Schedule  

VOC ARC18  Architectural CAD and BIM  
0 Units  
(May be taken four times for credit)  
Lecture: 36  Lab: 72  
3-D Computer Aided Design and Drafting (CAD) and Building Information modeling (BIM) for architectural design and design development. Portfolio of 3-D building models and extracted 2-D drawings will be produced.  
Course Schedule  

VOC ARC26  Advanced Architecture Computer  
0 Units  
(May be taken four times for credit)  
Lecture: 36  Lab: 72  
Advanced architectural CAD drawings. Portfolio of working drawing and presentation applications of integrated 2-D and 3-D CAD models will be produced.  
Course Schedule  

VOC ARC28  Architectural CAD Illustration and Animation  
0 Units  
(May be taken two times for credit)  
(May be taken for Pass/No Pass only)  
Lecture: 36  Lab: 71  
Architectural CAD in 3-D illustration, rendering and animation. Virtual "walk-through" and "fly through" of interior and exterior 3-D models with photo-realistic materials and lighting will be produced.  
Course Schedule  

VOC BA07  Principles of Accounting - Financial  
0 Units  
(May be taken four times for credit)  
(May be taken for Pass/No Pass only)  
Lecture: 90  
Financial accounting required of Business Administration and Accounting majors. Defines financial accounting and its relevance to business decision-makers, accounting concepts and techniques, analysis and recording of financial transactions, and preparation, analysis and interpretation of financial statements focusing on application of generally accepted accounting practices. Includes asset, liability, and equity valuation, revenue and expense recognition, cash flow, internal controls, ethics, and financial statement analysis. General Ledger Accounting Software program is integrated throughout and used to complete various homework assignments.  
Course Schedule  

VOC BA11  Fundamentals of Accounting  
0 Units  
(May be taken two times for credit)  
Lecture: 54  
Accounting vocabulary and theory, equations to solve word problems, simple and compound interest, present value, consumer and business credit, mortgages, financial statements and ratios, inventory, depreciation, business taxes, investments.  
Course Schedule  

VOC BA68  Business Mathematics  
0 Units  
(May be taken four times for credit)  
Lecture: 54  
Addition, subtraction, multiplication, division, decimals, percentages, fractions, sign numbers, equations and problem solving.  
Course Schedule
VOC BA70  Payroll and Tax Accounting
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54

On-the-job payroll accounting. Surveys the various tax procedures required by the employer and employee in filing the correct forms for Social Security, federal, and state income taxes and their reconciliation. Laws related to Worker's Compensation, State Disability Benefit Laws and Fair Employment Practices are discussed.

Course Schedule

VOC BA71  Financial Planning
0 Units
(May be taken four times for credit)
Lecture: 54

Personal financial planning for students who wish to understand their own finances or assist others in money management. Topics include income taxes, consumer credit, budgeting, home ownership, banking functions, insurance, retirement planning, investing and time value of money.

Course Schedule

VOC BA72  Bookkeeping - Accounting
0 Units
(May be taken two times for credit)
Lecture: 90

Bookkeeping and accounting principles including the accounting cycle for service and merchandising companies, cash management, payroll and special journals. Computerized simulations and completion of an accounting project for a company.

Course Schedule

VOC BA75 Using Microcomputers in Financial Accounting
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 18

Accounting concepts utilizing a computerized ledger software program. Hands-on use of a microcomputer to process accounting transactions, prepare statements and reports, and complete accounting cycle tasks. Completion of a computerized accounting practice set will be required.

Course Schedule

VOC BA76 Using Microcomputers in Managerial Accounting
0 Units
(May be taken four times for credit)
Lecture: 18

Analysis of financial data and preparation of managerial accounting reports using Excel software. Development of what-if formulas to be used as an aid in decision-making. Includes manufacturing and consolidation worksheets, financial statement analysis, and statement of cash flow.

Course Schedule

VOC BCDP  Basic Computing - Desktop Publ
0 Units
(May be taken three times for credit)
Lab: 18

Basic desktop publishing to create and produce professional-looking publications.

Course Schedule

VOC BCPP1  PowerPoint Basics 1
0 Units
(May be taken three times for credit)
(May be taken for Pass/No Pass only)
Lecture: 18

Basic use of PowerPoint to create slide presentations.

Course Schedule

VOC BCPP2  PowerPoint Basics 2
0 Units
(May be taken three times for credit)
(May be taken for Pass/No Pass only)
Lecture: 18

Create PowerPoint presentations using text and object animation, video, audio and hyperlinks.

Course Schedule

VOC BM10 Principles of Continuous Quality Improvement
0 Units
(May be taken two times for credit)
Lecture: 54

History and evolution of thought in Continuous Quality Improvement, including the theories and methods of Deming, Juran, and Crosby. Quality management process and tools for the continuous improvement of quality are presented. Relevant case studies are included.

Course Schedule

VOC BM12 CQI Team Building
0 Units
(May be taken four times for credit)
Lecture: 54

Comprehensive instruction in building and using Continuous Quality Improvement project teams including selection of team members and evaluation of team performance. Includes creating and evaluating problem solutions, applying tools for improvement planning, team decision making and building an effective improvement plan.

Course Schedule

VOC BM20 Principles of Business
0 Units
(May be taken two times for credit)
Lecture: 54


Course Schedule
VOC BM51  Principles of International Business
0 Units
(May be taken two times for credit)
Lecture: 54

International business environment with a global perspective. Introduces
global viewpoints across the full spectrum of business functions,
including, but not limited to: accounting, finance, human resources,
management, operations, production, purchasing and strategic planning.
Course Schedule

VOC BM52  Principles of Exporting and Importing
0 Units
(May be taken two times for credit)
Lecture: 54

Practical information needed to participate in activities related to the
exporting and importing of goods and services. Includes vocabulary,
acronyms and information needed for an understanding of and
participating in the exporting of goods and services.
Course Schedule

VOC BM60  Human Relations in Business
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54

Inter-disciplinary study of how people work and relate at the individual,
group and organizational level. Topics include motivation, team work,
leadership skill and how to handle organizational change.
Course Schedule

VOC BM61  Business Organization and Management
0 Units
(May be taken four times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54

Functions of management, techniques of decision making and problem
solving, and methods used by managers to achieve organizational goals.
Theories of management, lines of authority, functions of departments,
and the importance of policies, procedures and controls.
Course Schedule

VOC BM62  Human Resource Management
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54

Direction of people including guidance, control supervisory problems,
training, job analysis, interviewing, testing, rating and other functions
involving human resources. Designed to improve the overall
understanding of the relationship between the individual and the
business organization.
Course Schedule

VOC BM66  Small Business Management
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54

Organizing, starting, and operating a small business enterprise. Emphasis
on entrepreneurial applications in a small business environment.
Course Schedule

VOC BM85  Special Issues in Business
0 Units
(May be taken four times for credit)
Lecture: 36

Provide business majors with a forum to gain knowledge, develop
techniques, problem solve and implement an actual business plan.
Special emphasis will be placed on the particular project of the actual
business used as the class project.
Course Schedule

VOC BO05  Business English
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54

Skills and techniques of English, as applied to business situations.
emphasis on effective document structure.
Course Schedule

VOC BO25  Business Communication
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54

Written communications including letters and memos meeting a variety
of situations in the business environment. Includes writing of good news,
bad news, sales, claims, and persuasive correspondence; letters and
resumes appropriate to job seeking and application; and practicing oral
skills as applied to job interviews and business reports.
Course Schedule

VOC BO26  Oral Communications in Business
0 Units
(May be taken four times for credit)
Lecture: 54

Designed to help business people communicate more effectively
in spoken communication situations such as training sessions,
presentations and professional discussions.
Course Schedule

VOC BR52  Real Estate Practice
0 Units
(May be taken four times for credit)
Lecture: 54

Office procedures and practices in listings, advertising, prospecting,
financing, exchanges, property management, salesmanship, land
utilization and public relations. A course in real estate practice must be
completed within 18 months of licensure.
Course Schedule
VOC BS35 Professional Selling
0 Units
(May be taken four times for credit)
Lecture: 54

Principles of selling and the role of a salesperson in the marketing process. Includes characteristics and skills necessary for a successful salesperson, techniques for prospecting and/or qualifying buyers, buyer behavior and critical steps in the selling process. Students develop and offer a sales presentation for a selected product, service or concept.
Course Schedule

VOC BS36 Principles of Marketing
0 Units
(May be taken two times for credit)
Lecture: 54

Organization and function of system of distributing goods and services from the point of production to the consumer. Preparation of a marketing plan using product, distribution, promotional, and pricing strategies.
Course Schedule

VOC BS50 Retail Store Management and Merchandising
0 Units
(May be taken two times for credit)
Lecture: 54

Principles and practices used in the management and merchandising of retail stores. Includes critical buying function, merchandising, promotional techniques, sit selection, layout, staffing, market positioning, and customer service.
Course Schedule

VOC BS70 International Marketing Concepts
0 Units
(May be taken four times for credit)
Lecture: 54

Factors unique to foreign economics, cultural environments, political/legal problems, marketing intelligence procedures, international product policy, distribution and market channels, promotion and pricing decisions.
Course Schedule

VOC BS85 Special Issues in Marketing
0 Units
(May be taken four times for credit)
Lecture: 36

Provides marketing majors with a forum to gain knowledge, develop techniques, problem-solve and implement an actual business marketing plan. Special emphasis will be placed on the particular project of the actual business used as the class project.
Course Schedule

VOC CNT52 PC Operating Systems
0 Units
(May be taken two times for credit)
Lecture: 54 Lab: 54

Current operating systems required for A+ and Network+ Certification and general computer servicing. Includes: identification of major components, installation, configuration, upgrading, and troubleshooting.
Course Schedule

VOC CNT54 PC Troubleshooting
0 Units
(May be taken two times for credit)
Lecture: 54 Lab: 54

Personal computer (PC) servicing. Includes isolating, identifying, and repairing specific problems in the computer environment at the hardware level. Prepares students for the A+ Certification Exam.
Course Schedule

VOC CNT60 A+ Certification Preparation
0 Units
(May be taken four times for credit)
Lecture: 54

Prepares the student and qualified computer technician for the A+ Certification Examination. All aspects of the A+ Essentials and A+ Practical Application test modules will be stressed through both lecture review and test simulation software.
Course Schedule

VOC CNT62 Network+ Certification Preparation
0 Units
(May be taken four times for credit)
Lecture: 54

Prepares the student and/or A+ certified technician for the Network+ Certification Examination. Individuals preparing for a job in the computer networking industry or who wish to become Network+ certified will find this course invaluable.
Course Schedule

VOC CP01 Computer Keyboarding
0 Units
(May be taken four times for credit)
Lecture: 54 Lab: 54

Basic alpha/numeric keyboarding skills on a personal computer; develops a straight-copy rate of 25 to 40 gross words a minute with a predetermined error limit; includes keyboarding of letters, tables and manuscripts.
Course Schedule

VOC CP02 Int Computer Keyboarding
0 Units
(May be taken four times for credit)
Lecture: 54 Lab: 54

Develops computer keyboarding speed and accuracy with a proficiency standard upon completion of 35-55 gross words a minute with a predetermined error limit. Using word processing software, extensive instruction given for formatting of letters, memos, reports, tables and other related business documents.
Course Schedule
VOC CP12 Office Computer Applications
0 Units
(May be taken four times for credit)
Lecture: 54  Lab: 54

Overview of computer applications utilized in the office environment.
Includes extensive hands-on instruction in word processing, spreadsheet,
data management and business graphics. Intended for the student who
needs to upgrade or acquire office computer skills.
Course Schedule

VOC CPBC1 Basic Computing - Level 1
0 Units
(May be taken three times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54

Introduction to the personal computer, including terminology and basic
computer operations in a Windows environment.
Course Schedule

VOC CPBC2 Basic Computing - Level 2
0 Units
(May be taken three times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54

Create documents in applications such as Microsoft Word; includes
basic computer maintenance and problem-solving techniques. Advisory
Preprerequisite: VOC CPBC1
Course Schedule

VOC CPBC3 Basic Computing - Level 3
0 Units
Lecture: 48

Software application skills including creative projects which introduce
computer graphics. Advisory Prerequisite: VOC CPBC2, Basic Computing -
Level 2
Course Schedule

VOC CPBE1 Basic Excel 1
0 Units
(May be taken four times for credit)
Lecture: 18

Introduction to Excel, including terminology and working with data in a
spreadsheet application.
Course Schedule

VOC CPBE2 Basic Excel 2
0 Units
(May be taken three times for credit)
Lecture: 18

Basic functions in excel including formulas, sorting, filtering data and
formatting tables.
Course Schedule

VOC CPBE3 Basic Excel 3
0 Units
(May be taken three times for credit)
Lecture: 18

Basic Excel including storing, manipulating and analyzing data in
spreadsheets and displaying data graphically using charts.
Course Schedule

VOC CPCC Creative Computing
0 Units
(May be taken three times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54

Creative skills in utilizing graphic designs for projects such as business
cards, letterhead, labels, flyers, posters, greeting cards and computer-
generated fabric designs. Advisory Prerequisite: VOC CPBC3 - Basic
Computing, Level 3
Course Schedule

VOC CPCL Computer Laboratory
0 Units
Lab: 1-320

A laboratory study program designed to complement the lecture
materials presented in computer program instructional courses.
Course Schedule

VOC CPDI Digital Photography for the Beginner
0 Units
(May be taken three times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54

Digital camera operations, image management, composition and use of
graphics software.
Course Schedule

VOC CPNET Internet Research - an Introduction
0 Units
(May be taken three times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54

Fundamental internet functions including terminology, email, search
engines and research tools.
Course Schedule

VOC CPR01 BLS Heartsaver Course - Adult
0 Units
Lecture: 3-5

CPR techniques for choking emergencies and responses to general life-
threatening emergency situations. Successful completion will provide
the student with an American Heart Association Heartsaver CPR Level 1
Completion card, renewable every two years.
Course Schedule
VOC CRS10  Intro to Correctional Science  
0 Units  
(May be taken four times for credit)  
Lecture: 54  
The field of corrections: county jail, probation, the California Youth Authority and the Department of Corrections as members of the Criminal Justice System. Includes philosophy, past and present practices and the criminal justice and correctional processes.  
Course Schedule

VOC CRS15  Control and Supervision of the Offender  
0 Units  
(May be taken four times for credit)  
Lecture: 54  
Examine methods of controlling and supervising inmates. Emphasizes California’s methods in rapidly-expanding institutions. Students will visit an offsite facility.  
Course Schedule

VOC CRS20  Correctional Law  
0 Units  
(May be taken four times for credit)  
Lecture: 54  
Legal and due process rights for inmates. Inmate rights vs. needs of society, State, federal and appellate court decisions.  
Course Schedule

VOC CRS25  Probation and Parole  
0 Units  
(May be taken four times for credit)  
Lecture: 54  
Historical development of probation and parole with emphasis on current California programs. Defines the roles of courts, parole boards and the duties and responsibilities of the staff of probation and parole agencies.  
Course Schedule

VOC CRS30  Ethnic Relations in Correction  
0 Units  
(May be taken four times for credit)  
Lecture: 54  
Historical survey of racial, cultural, and gender biases in the American corrections system. Impact of cultural, racial and gender differences on correctional staff and client interaction.  
Course Schedule

VOC CRS35  Interviewing and Counseling in Corrections  
0 Units  
(May be taken four times for credit)  
Lecture: 54  
Techniques of interviewing and counseling with emphasis on practical application. Needs of the client and agency will be stressed.  
Course Schedule

VOC CRS40  Crime and Delinquency  
0 Units  
(May be taken two times for credit)  
(May be taken for Pass/No Pass only)  
Lecture: 54  
Criminal theories, criminal offender traits, crime prevention strategies, juvenile delinquency, and the impact of crime on society.  
Course Schedule

VOC CRS45  Violent Offender  
0 Units  
(May be taken four times for credit)  
Lecture: 54  
Violent crimes of felony assault, robbery, rape, the various types of homicide, and the characteristics of both the offender and the victim.  
Course Schedule

VOC CS11  Computer Keyboarding  
0 Units  
(May be taken four times for credit)  
Lecture: 54  
Formerly VOC CP01 Develops alpha and numeric keyboarding skills on a personal computer at a straight-copy rate of 25 to 40 gross words a minute, with a predetermined error limit. Includes keyboarding of letters, tables and manuscripts.  
Course Schedule

VOC CS12  Intermediate Computer Keyboarding  
0 Units  
(May be taken four times for credit)  
Lecture: 54  
Develops computer keyboarding speed and accuracy with a proficiency standard upon completion of 35-55 gross words a minute with a predetermined error limit. Uses word processing software to format letters, memos, reports, tables and other related business documents.  
(Formerly VOC CP02)  
Course Schedule

VOC CSB10  Office Skills  
0 Units  
(May be taken two times for credit)  
Lecture: 54  
Skills necessary to work in an office setting including: alpha and numeric keyboarding, email etiquette and standards, electronic calendaring, ten-key, composing, formatting and storing business documents, telephone techniques.  
Course Schedule
VOC CSB11 Computer Information Systems
0 Units
(May be taken two times for credit)
Lecture: 54  Lab: 27
Overview of computer information systems including computer hardware, software, networking, programming, databases, Internet, security, systems analysis, ethics, and problem solving using business applications.
Course Schedule

VOC CSB15 Microcomputer Applications
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54  Lab: 27
Windows operating system and applications; simple business examples using up-to-date browser; word processing, spreadsheet, database management and presentation software; and integration of software applications.
Course Schedule

VOC CSB16 Macintosh Applications
0 Units
(May be taken four times for credit)
Lecture: 27
Macintosh computer skills including the operating system and word-processing, database, spreadsheet and multimedia applications.
Course Schedule

VOC CSB31 Microsoft Word
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54
Word processing with Microsoft Word and its editing, formatting, and language tools to create, edit and format business and publication documents. Includes creating flyers, newsletters and other publications documents using advanced formatting techniques and tools.
Course Schedule

VOC CSB51 Microsoft PowerPoint
0 Units
(May be taken four times for credit)
Lecture: 54
Formerly VOC CP50 Using PowerPoint to plan, design and produce effective presentations. Includes creating charts, diagrams and storyboards; developing appropriate text content, adding sound, animation and movies.
Course Schedule

VOC CSW15 Web Site Development
0 Units
(May be taken four times for credit)
Lecture: 54  Lab: 54
Use of professional visual Web-authoring application to plan, develop, implement publish and maintain Web sites.
Course Schedule

VOC EDT16 Basic CAD and Computer Applications
0 Units
(May be taken four times for credit)
Lecture: 54  Lab: 54
Basic CD (Computer Aided Design and Drafting) and computer application in engineering and related fields (including basic word processing, spreadsheet, CAD and presentation applications.
Course Schedule

VOC EDT18 Engineering CAD Applications
0 Units
(May be taken four times for credit)
Lecture: 54  Lab: 54
Intermediate CAD for engineering, explores the 2-D and 3-D environments, 3-D parametric solid modeling.
Course Schedule

VOC EDT24 Engineering CAD 3-D Solids and Surfaces
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 72
Advanced engineering CAD for developing detailed working drawings in 3-D environments, incorporating 3-D parametric solid modeling, bill of materials, and surface development.
Course Schedule

VOC EL10 Introduction to Mechatronics
0 Units
(May be taken four times for credit)
Lecture: 18  Lab: 54
An introduction to the field of mechatronics, a combination of conventional electronic technology with mechanical and computer technology. Special emphasis is on robotics. Hands-on activities include the building of a robot.
Course Schedule

VOC EL11 Technical Applications in Microcomputers
0 Units
(May be taken two times for credit)
Lecture: 36  Lab: 54
Personal computer (PC) applications used in electronics technology. Includes word processing, spreadsheets, database, computer presentation methods, and internet research specifically designed for electronics technology.
Course Schedule
VOC EL12  Computer Simulation and Troubleshooting
0 Units
(May be taken four times for credit)
Lecture: 18  Lab: 54

Use of the personal computer for simulation and troubleshooting of analog and digital circuits. National Instruments Multisim software will be used for circuit analysis, value substitution and fault diagnostics.
Course Schedule

VOC EL50A  Electronic Circuits (DC)
0 Units
(May be taken two times for credit)
Lecture: 54  Lab: 54

Direct Current (DC) electrical circuits and their applications. Covers DC sources, analysis, test equipment, measurements and troubleshooting of resistive devices and other basic components. Includes Ohm's Law, Kirchhoff's Law and network theorems. (Students seeking a survey course in electronics should take VOC EL10, Introduction to Mechatronics, rather than VOC EL50A or 50B.)
Course Schedule

VOC EL50B  Electronic Circuits (AC)
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 54  Lab: 54

Alternating Current (AC) electrical circuits and their applications. Covers AC sources, analysis (using complex numbers), test equipment, measurements, and troubleshooting of basic circuits with capacitors, inductors, and resistors. Includes impedance, resonance, filters, and decibels.
Course Schedule

VOC EL51  Semiconductor Devices/Circuits
0 Units
(May be taken four times for credit)
Lecture: 54  Lab: 54

Solid-state devices and circuits, including bipolar-junction and field-effect transistors, rectifier diodes, operational amplifiers, and thyristors. Analog circuits studied include discrete and integrated circuit amplifiers, voltage regulators, oscillators and timers. Emphasizes configurations, classes, load lines, characteristic curves, gain, troubleshooting, measurements and frequency response.
Course Schedule

VOC EL53  Communications Circuits
0 Units
(May be taken four times for credit)
Lecture: 54  Lab: 54

Analog and digital communications circuits. Emphasizes analog and digital modulation principles, fiber optics, multiplexing and telecommunications circuits.
Course Schedule

VOC EL54A  Industrial Electronics
0 Units
(May be taken four times for credit)
Lecture: 54  Lab: 54

Industrial electronic components and basic control circuits.
Course Schedule

VOC EL54B  Industrial Electronic Systems
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 36  Lab: 54

Systems application of industrial electronics including industrial production and processes, automation, and programmable and motor controllers. Emphasis is on programmable logic controllers (PLCs)
Course Schedule

VOC EL55  Microwave Communications
0 Units
(May be taken four times for credit)
Lecture: 54  Lab: 54

Microwave components, circuit theory and their applications.
Course Schedule

VOC EL56  Digital Electronics
0 Units
(May be taken four times for credit)
Lecture: 54  Lab: 54

Combinational and sequential logic circuits emphasizing number systems, binary math, basic gates, and Boolean algebra.
Course Schedule

VOC EL61  Electronic Assembly and Fabrication
0 Units
(May be taken four times for credit)
Lecture: 18  Lab: 54

Assembly and fabrication techniques in basic soldering, de-soldering and surface mount technology.
Course Schedule

VOC EL62  Advanced Surface Mount Assembly
0 Units
(May be taken two times for credit)
Lecture: 18  Lab: 54

Advanced course in assembly and repair (soldering) on surface mount assemblies (SMT). Prepares for the IPC surface mount assembly and rework certifications.
Course Schedule

VOC EL74  Microcontroller Systems
0 Units
(May be taken four times for credit)
Lecture: 54  Lab: 54

Emphasizes the software/hardware architecture for the typical microprocessor environment.
Course Schedule
VOC EL76  FCC GROL Preparation
0 Units
(May be taken four times for credit)
Lecture: 54
Prepares qualified electronics and aviation technicians for the FCC commercial general radiotelephone operator license (GROL).
Course Schedule

VOC EL81  Lab Studies in Electronics
0 Units
(May be taken four times for credit)
Lab: 54
Extended laboratory experience supplementary to those available in the regular program. Allows the student to pursue more advanced and complex laboratory projects and experiments.
Course Schedule

VOC EM65A  Math of Electronics (DC)
0 Units
(May be taken four times for credit)
Lecture: 36
Mathematics of DC circuits analyzing passive circuits including Ohm's Law, Kirchoff's Law, voltage dividers, current dividers and network theorems.
Course Schedule

VOC EM65B  Math of Electronics (AC)
0 Units
(May be taken four times for credit)
Lecture: 36
Mathematics of AC circuits and analyzing passive circuits including resistance, reactance, impedance, resonance and complex numbers (polar and rectangle).
Course Schedule

VOC ESD02  Production of Boutique Crafts for Retail Sales
0 Units
Lab: 1-54
Design and production of boutique crafts for the older adult population. Includes marketing, pricing and cost analysis and emerging technology.
Course Schedule

VOC ESD03  Lettering Styles and Advertising Calligraphy
0 Units
(May be taken three times for credit)
(May be taken for Pass/No Pass only)
Lab: 54
Styles of calligraphy as they are used in art, media and advertising for the older adult population. Includes size, placement, styles and emerging technology.
Course Schedule

VOC ESD05  Intermediate Ceramic Productions
0 Units
Lab: 1-54
Ceramic painting techniques to create finished ceramic pieces for the older adult population. Pricing and display will be covered.
Course Schedule

VOC ESD06  Craft Painting for Business Opportunities
0 Units
Lab: 1-54
Paint on various types of surfaces including fabric, glass, wood, plaster and plastic. Includes product design, marketing and proper use of equipment and maintenance and emerging technology.
Course Schedule

VOC ESD07  Handcrafted Needlework for Retail Sales and Boutique
0 Units
Lab: 1-54
Needlework technique including knitting, crocheting, embroidery, needlepoint for plastic canvas and emerging technology to construct finished products for sale.
Course Schedule

VOC ESD08  Jewelry Production and Design for Retail Sales
0 Units
Lab: 1-54
Design and construct wire-worked jewelry using beads & stones with various methods of wire wrapping, coiling, hammering and emerging technology.
Course Schedule

VOC ESD09  Sewing and Design
0 Units
Lab: 1-54
Basic sewing techniques for the older adult population, including basic tailoring, pattern reading, cutting and style design to construct professional-looking garments.
Course Schedule

VOC ESD10  Beginning Decorative Production for Retail Sales
0 Units
Lab: 1-54
Introduction to decorative painting and associated mediums for the older adult population, including painting on a variety of surfaces using tole art brush strokes used in folk art, stenciling and other design applications and emerging technology.
Course Schedule

VOC ESD11  Intermediate Decorative Art Production for Retail Sales
0 Units
Lab: 1-54
Intermediate tole art brush strokes on a variety of surfaces using acrylic paints, associated mediums and emerging technology to create finished products for the older adult population.
Course Schedule

VOC ESD15  Jewelry / Lapidary Production Design
0 Units
Lab: 1-108
Jewelry making, stone cutting, polishing and lapidary work and emerging technology for the older adult population.
Course Schedule
VOC EST50 Electrical Fundamentals for Cable Installations  
0 Units  
(May be taken two times for credit)  
(May be taken for Pass/No Pass only)  
Lecture: 54  Lab: 54  
Electrical fundamentals for cable and wire installations, and other  
low voltage systems. Includes DC/AC, solid-state devices, digital and  
microprocessor devices and their application to cable installations.  
Prepares students for the California State Contractors C-7 low voltage  
systems license.  
Course Schedule

VOC EST51 Electrical & Tool Fundamentals  
0 Units  
(May be taken three times for credit)  
Lecture: 54  Lab: 54  
Electrical and tool (hand and power) fundamentals for low voltage  
systems used in residential, and commercial security, networks, and  
audio/video systems. Topics include tool fundamentals, DC/AC sources  
and components, solid-state devices, digital devices, and their application  
to low voltage systems.  
Course Schedule

VOC EST52 Fabrication Techniques for Cable Installations  
0 Units  
(May be taken two times for credit)  
(May be taken for Pass/No Pass only)  
Lecture: 54  Lab: 54  
Fabrication techniques used in the installation of home theater, computer  
networks, home automation, and other low voltage system applications.  
Emphasis on hand and power tools, construction methods and materials  
as they apply to cable and wire installations. Prepares students for the  
California State Contractors C-7 low voltage systems license.  
Course Schedule

VOC EST53 Residential/Office System Installations  
0 Units  
(May be taken three times for credit)  
Lecture: 54  Lab: 54  
Residential/office systems and their installations. Emphasis on security,  
audio/video systems, wiring and cable standards and the installation  
techniques required for such systems.  
Course Schedule

VOC EST54 Cable and Wiring Standards  
0 Units  
Lecture: 54  Lab: 54  
Cable and wire standards of video, voice, and data wiring for home  
thater, computer networks, home automation, telecommunications, and  
other low voltage system installations. Emphasis on copper wire, coax,  
fiber optic, and structured cables. Prepares students for the California  
State Contractors C-7 low voltage systems license.  
Course Schedule

VOC EST56 Home Theater, Home Integration & Home Security Systems  
0 Units  
(May be taken two times for credit)  
(May be taken for Pass/No Pass only)  
Lecture: 54  Lab: 54  
Home theater, home integration, home management Power Line Carriers  
(PLCs), security hardware and programming, and the installation and  
servicing of such systems. Prepares students for the California State  
Contractors C-7 low voltage systems license.  
Course Schedule

VOC EST56 Home Theater, Home Integration & Home Security Systems  
0 Units  
(May be taken two times for credit)  
(May be taken for Pass/No Pass only)  
Lecture: 54  Lab: 54  
Home theater, home integration, home management Power Line Carriers  
(PLCs), security hardware and programming, and the installation and  
servicing of such systems. Prepares students for the California State  
Contractors C-7 low voltage systems license.  
Course Schedule

VOC EST61 Electronic Circuits/Systems Troubleshooting  
0 Units  
(May be taken three times for credit)  
Lecture: 54  Lab: 54  
Troubleshooting basic electronic circuits and systems to component  
level. Circuits include power supplies, amplifiers, audio circuits, and video  
systems.  
Course Schedule

VOC EST62 Electronic Troubleshooting 1  
0 Units  
(May be taken two times for credit)  
(May be taken for Pass/No Pass only)  
Lecture: 54  Lab: 54  
Troubleshooting basic electronic circuits and systems to component  
level. Circuits include: power supplies, amplifiers, audio circuits, home  
theater audio (Dolby 5.1), and video circuits (analog TV).  
Course Schedule

VOC EST64 Electronic Troubleshooting 2  
0 Units  
(May be taken four times for credit)  
Lecture: 54  Lab: 54  
Troubleshooting advanced electronic video circuits and systems to  
component level. Includes digital TV and HDTV (plasma, LCD, DLP).  
Course Schedule

VOC EST70 C-7 Low Voltage Systems License Preparation  
0 Units  
(May be taken four times for credit)  
Lecture: 36  
Prepares students for the California State Contractors C-7 Low Voltage  
systems license examination.  
Course Schedule

VOC FDB1 Financial and Database Management 1  
0 Units  
(May be taken three times for credit)  
Lecture: 4:288  
Short-term introduction to small business and database software to  
introduce elementary computer literacy. Data entry in small business  
accounting management software. Create customers, vendors, and basic  
transactions. Design simple databases and explore database objects  
including simple forms, reports, and queries.  
Course Schedule
VOC FDB2  Financial and Database Management 2
0 Units
(May be taken three times for credit)
Lecture: 4-288

Further instruction in basic computer literacy for small business and database software. Process sales tax, refunds, discounts, and credits using small business accounting software. Create classes and basic estimates. Modify reports, queries, and forms.
Course Schedule

VOC FSH08  Introduction to Fashion
0 Units
(May be taken four times for credit)
Lecture: 54

Fashion industry from concept to consumer: industry background and technology. Includes design, manufacturing, distribution, sales and promotion with emphasis on career opportunities and qualifications.
Course Schedule

VOC FSH09  History Costume and Fashion
0 Units
(May be taken two times for credit)
Lecture: 54

Survey of Western costume and fashion from antiquity to contemporary times. Emphasis is placed on style development as it relates to social, economic and political forces, and the relationship of historic styles to current fashion.
Course Schedule

VOC FSH10  Clothing Construction 1
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54

Essentials of industry standard apparel construction techniques using a variety of machines and equipment. Students will be given instruction in single needle machine operation, industrial overlock operation and garment assembly.
Course Schedule

VOC FSH12  Clothing Construction 2
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54

Advanced industry construction techniques using overlock and single needle machines.
Course Schedule

VOC FSH15  Aesthetic Design
0 Units
(May be taken four times for credit)
Lecture: 54

Design principles and influences in apparel selection and fashion design. Projects applying design elements and principles using CAD software.
Course Schedule

VOC FSH17  Textiles
0 Units
(May be taken two times for credit)
Lecture: 54

Manufacturing of textiles and fabrics and the factors that determine the suitability for end use. Topics include natural and synthetic fibers, yams, fabric construction, dyes, finishes, legislation, and care. Emphasis is on selection criteria for textile product design and recent developments in the textile field.
Course Schedule

VOC FSH20  Illustration for Fashion and Costume Design
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54

Drawing techniques for fashion and theatrical costume design. Application of the basic techniques used in drawing a well-proportioned male and female figure and in rendering garment flats using texture, fabric and design detail. Students will explore a variety of mediums.
Course Schedule

VOC FSH21  Patternmaking 1
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54

Theory and application of basic flat patternmaking techniques to create garment designs using industry standards. By means of dart and seam manipulation, patterns will be created, constructed and fitted.
Course Schedule

VOC FSH22  Fashion Design by Draping
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54

Three-dimensional dress design through draping fabrics directly to a dress form to create original designs and patterns to interpret fashion illustrations and technical flats.
Course Schedule

VOC FSH23  Patternmaking 2
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54

Intermediate pattern drafting and flat patternmaking, with the introduction to the sizing of patterns/grading. Development of patternmaking skills to include two-way stretch knits, swimwear and complex construction. Students apply commercial manufacturing standards in producing size ranges for misses’ and women’s wear, to include skirts, pants, bodices, sleeves and collars.
Course Schedule
VOC FSH62  Retail Store Management and Merchandising
0 Units
(May be taken four times for credit)
Lecture: 54
Principles and practices used in the retail buying and merchandising environment. This course emphasizes the buyer’s role in merchandising management, pricing strategies, promotion, retail formulas and costing calculations.
Course Schedule

VOC GOG10  Introduction to Geographic Information Systems (GIS)
0 Units
(May be taken four times for credit)
Lecture: 54
An introduction to the fundamentals of a geographic information system (GIS), including history of automated mapping; introduction to cartographic principles; overview of software, such as ArcView; hardware; application of GIS technology in environmental sciences, government, business, terminology, data and spatial analysis.
Course Schedule

VOC GRP10  Photoshop Imagery
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54
Adobe Photoshop software skills, techniques and digital workflow practices from digital image editing and retouching to the composited imagery commonly created for using photography, commercial design, printing and publishing, the internet and multimedia authoring production.
Course Schedule

VOC GRP12  Advanced Photo Editing with Photoshop
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54
Adobe Photoshop Extended software skills and techniques for the creative photorealistic imagery commonly used in photography, commercial design, printing and publishing, the Internet and multimedia authoring production.
Course Schedule

VOC GRP16  Illustrator Graphics
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54
Adobe Illustrator software skills, techniques and digital workflow from essential digital drawing basics to creatively conceived illustrative imagery and renderings commonly created for use in commercial design, printing and publishing, the Internet and multimedia authoring production.
Course Schedule

VOC GRP18  Advanced Image Design - 3D Modeling Techniques
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54
3D graphics modeling software skills and production techniques from 2D orthographic drawing to the creatively conceived 3D imagery and animated environments commonly created for self-expression, entertainment, commercial design, printing and publishing, the Internet and multimedia authoring production.
Course Schedule

VOC GRP20  Applying Photos and Images in Multimedia
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54
Multimedia graphics software skills and production techniques for combining text, image, audio, video, animation and scripting media to author multimedia projects commonly created for self-expression, entertainment, commercial design, the Internet and multimedia production.
Course Schedule

VOC GRP8  Digital Media
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54
Introductory course for all disciplines interested in learning scientific concepts, terminology and basic techniques used to produce digital media content. Includes software such as Adobe Photoshop, Apple iPhoto and iMovie, and computer and other electronic hardware techniques necessary to acquire, store, edit, transfer or output digital media files.
Course Schedule

VOC HBBUS  Starting a Home-Based Business
0 Units
(May be taken four times for credit)
Lecture: 24
Starting a home-based business to become self-employed. Includes basic marketing, finance and management skills.
Course Schedule

VOC HHA  Home Health Aide
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 20  Lab: 20
Preparation to work in a skilled nursing facility and to pass the California Long-Term Care CNA Exam.
Course Schedule

VOC HTH01  Certified Nursing Assistant
0 Units
(May be taken four times for credit)
Lecture: 68  Lab: 102
Preparation to work in a skilled nursing facility and to pass the California Long-Term Care CNA exam.
Course Schedule
VOC HTH04  Acute Care CNA
0 Units
(May be taken four times for credit)
Lecture: 32  Lab: 64
Preparation of CNA to provide basic personal care to patients in acute care facilities and hospitals.
Course Schedule

VOC HTH05  Health Careers Skills Lab (HCRC)
0 Units
(May be taken two times for credit)
Lab: 1-320
Health occupational training and experience using instructional equipment and simulators for health occupation competencies.
Course Schedule

VOC HTH12  Medical Terminology
0 Units
(May be taken two times for credit)
Lecture: 54
Medical terminology used in various allied health fields.
Course Schedule

VOC HTH16  Geriatric Resource Specialist
0 Units
Lecture: 10
Identify the needs of older adults and develop action plans to access appropriate services.
Course Schedule

VOC HTH18  In-Home Care of Alzheimer's and Dementia Patients
0 Units
Lecture: 1-54
Information and educational activities with techniques to enhance one's ability to work with Alzheimer's/Dementia consumers, with an emphasis on effective communication skills and appropriate activities when working with consumers and delivering direct care.
Course Schedule

VOC ID10  Intro to Interior Design
0 Units
(May be taken four times for credit)
Lecture: 36
Provides a foundation for further training in careers including Interior Design, Furnishings and Maintenance; Interior Decorating; and Environmental Interior Design & Architecture.
Course Schedule

VOC ID100  Fundamentals of Interior Design
0 Units
(May be taken four times for credit)
Lecture: 54
Application of design principles and elements in planning of total interior environments that meet individual, functional, legal and environmental needs. Selection of all materials and products used in interior environments will be emphasized for the functional aesthetic quality. (Recommend concurrent enrollment in ID 105)
Course Schedule

VOC ID10L  Introduction to Interior Design Laboratory
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lab: 54
Application of the interior design practice and the planning of total interior environments that meet individual, functional and environmental needs. Field trips may be required.
Course Schedule

VOC ID12  Materials and Products for Interior Design
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 36  Lab: 54
Analysis, application, and evaluation of products and materials used in interior design. Field trips required.
Course Schedule

VOC ID14  History of Furniture and Decorative Arts
0 Units
(May be taken four times for credit)
Lecture: 54
Historic development of structure, interior spaces, furniture and decorative arts throughout the world.
Course Schedule

VOC IHSS  In-Home Support Service
0 Units
(May be taken four times for credit)
Lecture: 120-150
Preparation to assist elderly, disabled and ill persons living at home. Communication skills, maintenance of a healthy environment, and procedures for emergencies. Physical, emotional and developmental characteristics of the patients served, personal hygiene, safe transfer techniques and basic nutrition.
Course Schedule

VOC MF10  Mathematics & Blueprint
0 Units
(May be taken four times for credit)
Lecture: 54
Applications of mathematical principles, including fractions, decimals, ratio and proportion, geometry and trigonometry to manufacturing problems and their solutions. Reading and interpreting part drawings, assembly drawings and sketches used in the manufacturing industry.
Course Schedule

VOC MF11  Manufacturing Processes 1
0 Units
(May be taken four times for credit)
Lecture: 18  Lab: 54
Course Schedule
VOC MF12 Manufacturing Processes 2  
0 Units  
(May be taken four times for credit)  
Lecture: 18  Lab: 54  

The study of manufacturing equipment and manufacturing processes. Theory and practice in milling operations, tooling setup, metallurgy, heat treatment, precision grinding and basic tool design.  
Course Schedule

VOC MF38 MasterCAM 1  
0 Units  
(May be taken four times for credit)  
Lecture: 18  Lab: 54  

Use MasterCAM software to create wire-frame part geometry, add tool paths and create CNC code for CNC mills and CNC lathes.  
Course Schedule

VOC MF38B Advanced MasterCAM  
0 Units  
(May be taken four times for credit)  
Lecture: 18  Lab: 54  

Use MasterCAM software to create wire-frame 3D/multi-axis part geometry, add tool paths, and create CNC code for CNC mills and CNC lathes.  
Course Schedule

VOC MF38C MasterCAM Solids  
0 Units  
(May be taken four times for credit)  
Lecture: 18  Lab: 54  

Using MasterCAM software to design wire drawings, translate to solids drawings, and generate code from a solids creation to meet industrial standards.  
Course Schedule

VOC MF58 Blueprint Reading for Manufacturing  
0 Units  
(May be taken four times for credit)  
Lecture: 36  

Blueprint reading as a means of interpreting and visualizing drawings used in manufacturing. Includes the basic print form, title block, notes, materials, machining specifications, application of principles to CNC, welding and sheet metal.  
Course Schedule

VOC MF70 Technical Mathematics - Manufacturing Applications  
0 Units  
(May be taken four times for credit)  
Lecture: 36  

Applications of mathematical principles in manufacturing. Includes arithmetic calculations, measurement, use of formulas, geometry and trigonometry.  
Course Schedule

VOC MF85 Manual CNC Operations  
0 Units  
(May be taken four times for credit)  
Lecture: 18  Lab: 54  

Theory and practice in manually developing CNC programs. Methods of transmitting data to CNC machines and physical set-up and operations of CNC equipment.  
Course Schedule

VOC NF81 Cooking for Your Heart and Health  
0 Units  
(May be taken two times for credit)  
(May be taken for Pass/No Pass only)  
Lecture: 12  Lab: 20  

Basic food preparation knowledge, skills, and experience. Principles and techniques of healthful food preparation and investigation of chronic disease prevention through dietary means. Includes laboratory experience in preparation of healthful foods and meals. Basic food preparation knowledge, skills, and experience is advised. Off-campus meetings may be required.  
Course Schedule

VOC NF82 Vegetarian Cuisine  
0 Units  
(May be taken two times for credit)  
(May be taken for Pass/No Pass only)  
Lecture: 12  Lab: 20  

Principles and techniques of vegetarian food preparation and investigation of issues related to vegetarian eating practices. Includes laboratory experience in preparation of vegetarian foods and meals. Basic food preparation knowledge, skills, and experience advised. Off-campus meetings may be required.  
Course Schedule

VOC PHO01 Laboratory Studies: Black and White Photography  
0 Units  
(May be taken two times for credit)  
(May be taken for Pass/No Pass only)  
Lab: 54  

Extended black and white laboratory experiences to supplement those available in the regular program. Provides students the opportunity to pursue and improve advanced projects and experiments.  
Course Schedule

VOC PHO02 Laboratory Studies - Color Photography  
0 Units  
(May be taken four times for credit)  
Lab: 54  

Extended color laboratory experiences to supplement those available in the regular program. Provides students the opportunity to pursue more advanced projects and experiments.  
Course Schedule
VOC PHO04 Digital Cameras and Composition
0 Units
(May be taken four times for credit)
Lecture: 18

Use of digital cameras, lenses, filters and exposure to compose quality photographs. Shooting assignments are given for analysis in class. Camera will be required after the second week.
Course Schedule

VOC PHO09 Digital Image Edit/Photographe
0 Units
(May be taken four times for credit)
Lecture: 36 Lab: 54

Software and techniques including digital workflow practices, digital image editing, enhancing and retouching methods commonly used in photography.
Course Schedule

VOC PHO10 Basic Digital and Film Photography
0 Units
(May be taken four times for credit)
Lecture: 36 Lab: 54

The basic mechanical, optical and chemical principles of photography, including digital image systems. Laboratory experience involves problems related to camera and image output techniques.
Course Schedule

VOC PHO11 Advanced Professional Photography
0 Units
(May be taken four times for credit)
Lecture: 36 Lab: 108

Current professional techniques and studio lighting. Includes studio and field assignments related to problems encountered while professionally photographing people and products. Topics include medium and large format film and digital cameras, computer basics for professional photographers and studio lighting. Students must furnish a digital single lens reflex (DSLR) camera. Field trips may be required.
Course Schedule

VOC PHO12 Photographic Alternatives
0 Units
(May be taken four times for credit)
Lecture: 36 Lab: 54

Alternative photographic processes. Instant films: lifts and transfers, specialized lighting, stain toning emulsion coating, scenography and hand-made camera construction will be applied to produce images not considered common to making photographic prints.
Course Schedule

VOC PHO14 Commercial Lighting
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 36 Lab: 54

Use of studio equipment, and studio and location lighting techniques used in all aspects of commercial photographic applications. Field trips may be required.
Course Schedule

VOC PHO15 History of Photography
0 Units
(May be taken four times for credit)
Lecture: 54

Survey of the history of photography from circa 1839 to present. An introduction to concepts of photographic representation and their impact on society.
Course Schedule

VOC PHO16 Fashion Photography
0 Units
(May be taken four times for credit)
Lecture: 36 Lab: 54

Professional illustrative, editorial and advertising fashion photography. Studio and location production in digital capture. Business aspects of operation and working with clients are presented. Off-campus assignments may be required.
Course Schedule

VOC PHO17 Photocommunication
0 Units
(May be taken two times for credit)
Lecture: 36 Lab: 54

Affects that camera controls have on visual communication with photographs. Includes message enhancement using optical and digital controls, depth of field, lenses, lighting, composition, book, black and white vs. color images, and documentary and journalistic styles.
Course Schedule

VOC PHO18 Portraiture and Wedding Photography
0 Units
(May be taken four times for credit)
Lecture: 36 Lab: 54

Professional studio and field techniques and procedures for informal, formal, and environmental portraits with an emphasis on wedding photography. Includes lighting, color correction, digital techniques, photographic critique, and posing for individuals, couples, families and groups in the studio and on location. Also includes business and legal issues for wedding and portrait photography businesses. Off-campus assignment required.
Course Schedule

VOC PHO19 Digital Color Management
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 36 Lab: 54

Digital color management software and hardware skills, techniques and digital workflow practices commonly used in photography.
Course Schedule
**VOC PHO1A  Laboratory Studies: Beginning Black and White Photography**

0 Units  
(May be taken four times for credit)  
(May be taken for Pass/No Pass only)  
Lab: 54

Extended black-and-white laboratory experiences to improve skills through further instruction and practice, as well as pursue more advanced projects and experiments.

Course Schedule

**VOC PHO1B  Laboratory Studies: Advanced Black and White Photography**

0 Units  
(May be taken four times for credit)  
(May be taken for Pass/No Pass only)  
Lab: 54

Extended advanced black and white laboratory experiences with medium and large format cameras to improve skills and pursue more advanced photographic printing, processing, and enlarging techniques.

Course Schedule

**VOC PHO1C  Laboratory Studies: Studio Photography**

0 Units  
(May be taken four times for credit)  
(May be taken for Pass/No Pass only)  
Lab: 54

Extended studio photography experiences to supplement those available through the regular program. Provides students the opportunity to improve skills through further instruction and practice, as well as pursue more advanced projects and experiments.

Course Schedule

**VOC PHO1D  Laboratory Studies: Computer Applications in Photography**

0 Units  
(May be taken four times for credit)  
(May be taken for Pass/No Pass only)  
Lab: 54

Extended computer laboratory experiences to supplement those available in the regular program. Provides students the opportunity to improve skills through further instruction and practice, as well as pursue more advanced projects and experiments.

Course Schedule

**VOC PHO20  Color Photography**

0 Units  
(May be taken four times for credit)  
Lecture: 36  Lab: 54

An introduction to current methods of producing color media, color negatives, positive transparencies and outputting color prints.

Course Schedule

**VOC PHO21  Exploring Color Photography**

0 Units  
(May be taken four times for credit)  
Lecture: 36  Lab: 54

Use of color principles as they relate to commercial and artistic styles and innovative use of color applications. Includes lighting and unusual techniques, exaggerated and unique color schemes, light-painting, lighting effects high dynamic range effects and oversize output.

Course Schedule

**VOC PHO24  Advanced Digital Image Editing for Photographers**

0 Units  
(May be taken two times for credit)  
(May be taken for Pass/No Pass only)  
Lecture: 36  Lab: 54

Advanced software and techniques for digital image editing, archiving, and retouching used in commercial photography.

Course Schedule

**VOC PHO28  Photography Portfolio Development**

0 Units  
(May be taken four times for credit)  
Lecture: 18  Lab: 54

Development of a photography portfolio and marketing materials for use in job application or gallery exhibition purposes. Field trips may be required.

Course Schedule

**VOC PHO30  Commercial and Illustrative Photography**

0 Units  
(May be taken four times for credit)  
Lecture: 36  Lab: 54

Overview of the commercial photographic industry. Exploration of the various commercial photography specialties including studio product and people photography, lifestyle, fashion and industrial/location photography with an emphasis on the development of a personal creative style. Field trips may be required.

Course Schedule

**VOC PT81  Physical Therapy Aide**

0 Units  
(May be taken four times for credit)  
(May be taken for Pass/No Pass only)  
Lecture: 54  Lab: 54

Role and skills of physical therapy aide. Includes terminology, procedures and interpersonal skills.

Course Schedule

**VOC RDTEC  Intravenous Therapy for Radiologic Technology**

0 Units  
Lecture: 10  Lab: 10

Principles and techniques of venipuncture. Includes anatomy and physiology of sites, instruments, intravenous (IV) solutions, equipment, puncture techniques, hazards and complications, emergency care, post-puncture care.

Course Schedule
Mt. San Antonio College

VOC SGL1  Beg Stained Glass
0 Units
Lab: 1-54

Basic steps of stained glass construction, both lead and copper-foil techniques.
Course Schedule

VOC SGL2  Adv Stained Glass
0 Units
Lab: 1-54

Advanced stained glass techniques including design, construction and three-dimensional items for the older adult population.
Course Schedule

VOC SGVAR  Assembly Repair Skills (San Gabriel Valley Training Center)
0 Units
Lecture: 505

Training in assembly operations, machine and maintenance repair; service occupations such as janitorial services, grounds keeping, etc. Develop and practice assembly skills through simulated and real-work situations.
Course Schedule

VOC SGVCP  Computer Operations (San Gabriel Valley Training Center)
0 Units
Lecture: 505

Training in basic computer skills such as starting a computer, setting up user preferences, mounting disc drives and practicing basic software application programs including word processing, simple spreadsheets and typing programs.
Course Schedule

VOC TCH60  Customer Relations for the Technician
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 36

Customer relations (soft skills) for the technician including benefits for knowing and using effective customer contact tools, proper customer interactions, ethics and maintaining customer satisfaction.
Course Schedule

VOC THR15  Play Rehearsal/Performance
0 Units
(May be taken four times for credit)
Lab: 108

Planning, preparation, and presentation of college-sponsored dramatic presentations. Emphasis on acting. Attendance at performances is required.
Course Schedule

VOC THR18  Technical Theater Practicum
0 Units
(May be taken four times for credit)
Lab: 54

Participation in the technical preparation and operation of productions presented to the community. The student will be involved in one or more of the following areas: stage scenery construction, stage lighting set-up, property construction, stage sound set-up, costume construction and makeup. Crew assignments will be given to the student upon enrollment. The availability of assignments is contingent upon the requirements of the production.
Course Schedule

VOC THR19  Theatrical Costuming
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 54

The study of costume history, principles of costume design, fibers and textiles, basic costume construction and design rendering techniques. Costume crew assignments for major productions will provide practical instruction in actual performance demands on costumes and their proper maintenance. Class is suitable for people interested in costuming for theater, dance, film, television and reenactments.
Course Schedule

VOC THR60  Children's Theater
0 Units
(May be taken four times for credit)
Lecture: 36  Lab: 72

A comprehensive study of theatre for the child audience in theory and practice. Specifically seeks to evaluate play production techniques and literature with an eye to the needs of an audience of children. Includes history of children's theatre, analysis of plays for children and actual experience in acting, directing and producing children's plays for public presentation.
Course Schedule

VOC TR10A  Introduction to Tutoring
0 Units
Lecture: 18

Introduction to tutoring, with an emphasis on tutoring strategies, problem solving and working with a diverse student population.
Course Schedule
VOC TR10B  Tutoring in English Language
0 Units
Lecture: 18
Tutoring in the English language with an emphasis on approaches to working with students on written drafts and addressing the needs of non-native speakers.
Course Schedule

VOC TR10C  Tutoring/Supplemental Instructor
0 Units
Lecture: 18
Tutoring as a Supplemental Instructor with an emphasis on tutoring in the classroom and in small groups under the supervision of a designated instructor.
Course Schedule

VOC TR10D  Tutoring in Mathematics
0 Units
Lecture: 18
Tutoring in mathematics with an emphasis on strategies to promote active learning and dealing with specific obstacles in developmental algebra.
Course Schedule

VOC TR10R  Tutoring in Reading
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 18
Application of strategic reading processes and approaches to reading tutoring. Prepares students to become tutors for reading.
Course Schedule

VOC WD01  Woodworking - Beginning
0 Units
Lab: 24-108
Skills, tools and techniques introducing woodworking and furniture making emphasizing shop safety and operation of hand and power tools.
Course Schedule

VOC WD02  Woodworking - Intermediate
0 Units
Lab: 24-108
Designing, cost analysis, craftsmanship and occupational opportunities in the field. Elementary joinery, adhesives, production technique and wood finishes. Advisory Prerequisite: VOC WD01 - Woodworking, Beginning
Course Schedule

VOC WD03  Cabinetmaking / Woodworking
0 Units
Lab: 24-108
Skills, tools and techniques used to fabricate custom wood pieces in wood finishing, architectural ill work and cabinet construction. Advisory Prerequisite: a beginning woodworking course
Course Schedule

VOC WL30  Metal Sculpture
0 Units
(May be taken two times for credit)
Lecture: 18  Lab: 54
Welding processes used in the metal sculpting industry to create three-dimensional art forms. Covers design, pre-construction analysis, and cost estimates for projects. Includes use of equipment for oxyfuel welding, gas metal arc welding (GMAW), gas tungsten arc welding (GTAW), shielded metal arc welding (SMAW), and flux-cored arc welding (FCAW). Includes demonstrations and exercises in welding as it relates to the art industry.
Course Schedule

VOC WL40  Introduction to Welding
0 Units
(May be taken two times for credit)
Lecture: 18  Lab: 54
Fundamentals of welding processes related to the areas of fabrication, construction, machine tool, aerospace and the transportation industries.
Course Schedule

VOC WL50  Oxyacetylene Welding
0 Units
(May be taken two times for credit)
Lecture: 18  Lab: 54
Oxyacetylene fusion welding, non-fusion welding and cutting. Develops understanding of and fundamental skills in modern welding practices.
Course Schedule

VOC WL51  Basic Electric Arc Welding
0 Units
(May be taken two times for credit)
Lecture: 18  Lab: 54
Electric arc welding, weld symbols, standard electrode and alloy electrode selection, American Welding Society (AWS) procedure for certification.
Course Schedule

VOC WL53A  Welding Metallurgy
0 Units
(May be taken two times for credit)
Lecture: 54
Designed for students seeking a career in welding and welding inspection. Covers structure of matter, chemical, physical and mechanical properties of metals, principles of alloying, solid state diffusion, plastic deformation and heat treatment.
Course Schedule

VOC WL60  Print Reading and Computations for Welders
0 Units
(May be taken two times for credit)
Lecture: 54
Reading prints and performing computations for welding fabrication operations. Interpreting and visualizing prints, title blocks, welding symbols, specifications, notes and bills of materials. Computations necessary to calculate materials, costs, sizes, and fractional, decimal and metric conversions.
Course Schedule
VOC WL70A  Beginning Arc Welding
0 Units
(May be taken two times for credit)
Lecture: 18  Lab: 108

Develops manipulative skills and techniques for Shielded Metal Arc (SMAW) and Flux Cored Arc (FCAW) welding processes in the flat and horizontal positions using AC and DC welding currents on carbon steel.
Course Schedule

VOC WL70B  Intermediate Arc Welding
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lecture: 18  Lab: 108

Welding high alloy steel with both Shielded Metal Arc (SMAW) and Flux Core Arc (FCAW) welding processes in the vertical and overhead positions with an introduction to Gas Metal Arc (GMAW) and gas Tungsten (GTAW) welding.
Course Schedule

VOC WL70C  Certification for Welders
0 Units
(May be taken two times for credit)
Lecture: 18  Lab: 108

Building construction for the advanced arc welding student. Special emphasis will be placed on welding symbols and the American Welding society’s (AWS) D1.1 and D1.3.
Course Schedule

VOC WL80  Fabrication and Construction Welding
0 Units
(May be taken four times for credit)
Lecture: 18  Lab: 108

Theory and practical applications of welding used in industry and construction. Designed to adapt and upgrade skills to industry standards and develop fabrication skills to supplement and augment welding skills. Includes project models such as ornamental iron gates and fences and material storage components.
Course Schedule

VOC WL81  Pipe and Tube Welding
0 Units
(May be taken four times for credit)
Lecture: 18  Lab: 108

Welding in all positions as applied to the pipe industry. Welding processes include shielded metal arc welding (SMAW), gas tungsten arc welding (GTAW), gas metal arc welding (GMAW), flux core arc welding (FCAW) using a variety of materials and configurations on subcritical and critical piping and tubing.
Course Schedule

VOC WL90A  Gas Tungsten Arc Welding
0 Units
(May be taken two times for credit)
Lecture: 18  Lab: 108

Advanced Gas Tungsten Arc Welding (GTAW) or tungsten inert gas (TIG) of steel, aluminum, corrosion resisting steel (CRES), and exotic metals. All position welds with many surfaces and transitions.
Course Schedule

VOC WL90B  Semi Automatic Arc Welding Process
0 Units
(May be taken two times for credit)
Lecture: 18  Lab: 108

Semiautomatic Welding Processes including Gas Metal Arc Welding (GMAW), Flux Cored Arc Welding (FCAW), Submerged Arc Welding (SAW) with solid and tubular wires with and without gas shielding. All position welds with many varying thicknesses will be covered.
Course Schedule

VOC WL91  Automotive Welding, Cutting and Modification
0 Units
(May be taken two times for credit)
Lecture: 18

Welding and cutting metals used in the automotive industry. Gas Metal Arc (GMAW/MIG), Gas Tungsten Arc (GTAW/TIG), Plasma Arc Butting (PAC) and Oxy-fuel Cutting (OFC) welding will be covered.
Course Schedule

VOC WL91L  Automotive Welding, Cutting and Modification Lab
0 Units
(May be taken two times for credit)
(May be taken for Pass/No Pass only)
Lab: 108

Practical lab applications for sheet metal forming, metal inert gas (MIG), tungsten inert gas (TIG), resistance spot (RSW), Oxy-fuel welding, Plasma arc cutting (PAC) and Oxy-fuel cutting. Includes design, fabrication and assembly of automotive suspension and chassis components.
Course Schedule
COLLEGE POLICIES AND NOTICES
COLLEGE POLICIES AND NOTICES

For detailed information regarding Mt. San Antonio College Board of Trustees Policies (BP) and Administrative Procedures (AP), go to Board Policies & Administrative Procedures (http://www.mtsac.edu/governance/trustees/apbp).

Accommodations and Academic Adjustments for Students with Disabilities

Under Federal and State laws, the College is required to make modifications to academic requirements and practices as necessary in order to ensure that they do not discriminate against a qualified student with a disability. The College is also required to have a policy and procedure for responding to students with verified disabilities who request academic adjustments. Students with disabilities have the right to receive reasonable academic adjustments in order to create an educational environment where they have equal access to instruction without fundamentally altering any course, educational program or degree. Board Policy (BP 5140) and Administrative Procedure (AP 5140) for Students with Disabilities may be found at Board Policies & Administrative Procedures (http://www.mtsac.edu/governance/trustees/apbp) (http://catalog.mtsac.edu/archive/2016-2017/governance/trustees/apbp) and in Disabled Student Programs & Services, (909) 274-4290.

Alcohol and Other Drugs

The possession or consumption of alcoholic beverages or illegal drugs prior to, or during any College-sponsored activity, on or off-campus, by any person attending, regardless of age, is forbidden by State law. The federal Drug-Free Schools and Communities Act Amendments of 1989, P. L. 101-226 has mandated that as of October 1, 1990, there will be no drug usage by students, staff, or faculty on college campuses anywhere in the United States. Please see the current Schedule of Classes for the College's Alcohol and Other Drugs Policy (BP 3550, AP 3550).

Animals on Campus

Board Policy does not allow for any animals on campus except as provided for by the California Penal Code, Section 365.5 (specially trained guide, signal, or service dogs and service animals, and/or therapy/comfort animals, as described within the requirements of AP 3440 "Service Animals"). Leaving a pet in a parked vehicle, no matter what provisions are made for its safety, may constitute unnecessary suffering or cruelty which is a violation of California Penal Code 597. (BP 3940)

Children on Campus

While on the campus of Mt. San Antonio College, children under 12 years of age who are not approved for enrollment must be directly supervised at all times by a responsible adult. Such children shall not be left unattended in College buildings, outdoor areas, or in private automobiles (BP 3930).

Classroom Visitors and Other Attendees

Classroom activities are intended to benefit those students officially registered for the class. Others are permitted to attend a regularly scheduled class meeting only in specific situations. The professor assigned to teach the class may grant permission to visit the class. Disabled Student Programs and Services (DSP&S) may authorize a person to be a Personal Care Attendant (PCA) when the need for such accommodation is authorized by DSP&S prior to beginning service as a PCA (BP 4700, AP 4700).

Dress Regulation

Students are expected to dress in accordance with commonly accepted standards of appropriateness. It is mandatory that shoes be worn as general campus attire.

Eye Protection

Pursuant to the Education Code, the following regulation regarding eye protective devices shall be observed: Students, teachers, and visitors shall wear approved eye protective devices in all classes, shops, and laboratories when they are engaging in or observing the use of hazardous materials likely to cause injury to the eyes. Such eye protective devices shall meet the requirements of the American National Standards Institute Safety Code.

Non-Discrimination Policy

Mt. San Antonio College is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities. The College provides an educational and employment environment in which no person shall be unlawfully denied full and equal access to, the benefits of, or be unlawfully subjected to discrimination on the basis of ethnic group identification, national origin, religion, age, sex or gender, sexual orientation, race, color, ancestry, medical condition, marital status, veteran status, or physical or mental disability (including HIV and AIDS), or on the basis of these perceived characteristics or based on association with a person or group with one or more of these actual or perceived characteristics, in any program or activity that is administered by the College. The lack of English language skills will not be a barrier to admission.

Students who believe they have been discriminated against may begin the process with the Director of EEO Programs, Human Resources Office, Building 4, Room 1460, (909) 274-4225. Harassment and discrimination investigation procedures are described in Administrative Procedure 3435. Formal complaint forms can be found at: http://extranet.cccco.edu Divisions/Legal/Discrimination.aspx. All complaints of unlawful discrimination or sexual harassment by students of the College will be fully investigated by Human Resources. College employees have similar rights which can be found in the College’s Board Policy and Administrative Procedures. (BP 3410, 3430, AP 3410, 3430, 3435)

Reserve Officer Training Corps (ROTC)

Students interested in a military career can join an approved Reserve Officer Training Corps (ROTC) program offered through local universities. These programs are open to community college students pursuing an
undergraduate degree, prior to transfer. Air Force ROTC programs are offered through Cal State San Bernardino, Loyola Marymount University, University of Southern California (USC) and UCLA; Army ROTC programs are offered at Claremont McKenna College, USC, UCLA and Cal State Fullerton; and Navy ROTC programs are offered through USC and UCLA. Competitive scholarships are available to qualified applicants as well as allowances for books and other costs. Students are advised to contact the ROTC program at the participating university.

**Sexual Harassment & Sexual Violence**

Sexual violence, including sexual assault, harassment, rape and stalking, are crimes that are not tolerated on this campus. Mt. San Antonio College has adopted Board policies and procedures to address sexual crimes, sanctions for offenders, and to outline access to treatment and general information for victims (BP 3430, 3500, 3540 and AP 3430, 3500, 3540). All applicable punishment, including criminal charges and disciplinary action, shall be applied whether the violator is an employee, student or member of the general public.

Services available to help assure student safety include:

- Public Safety Escorts are available during evening hours to escort students safely to their car. Escorts are stationed throughout campus or are provided upon request. Please call (909) 274-4233.
- Blue emergency telephone towers located throughout the campus and parking lots access Public Safety immediately for assistance.
- Public Safety can be reached at (909) 274-4555.
- Call 911 for any emergency. Be prepared to identify your exact location.
- Contact Student Life Office at (909) 274-4525 to report incidents.
- Student Health Services at (909) 274-4400 provides personal counseling and medical attention.

**Smoking on Campus**

Student, employee, and visitor health is a primary concern of Mt. San Antonio College. Smoking will be prohibited on Mt. San Antonio Community College District property except in designated smoking areas. Designated smoking areas can be found on campus maps and the College website. Violations of this policy will be subject to a citation and a fine, as allowed per Government Code 7597.1. Appeals may be submitted in writing to Public Safety within twenty-one (21) calendar days of issuance of the citation. (BP 3565, AP 3565)

**Student Complaints/Grievance Process**

Students are protected against capricious, arbitrary, unreasonable, unlawful, false, malicious or professionally inappropriate evaluations or behavior by a faculty member. Student complaints may be classified as grievances and fall into two categories: Academic, and Non-Academic. Academic grievances involve grades. To grieve a grade for a formal hearing process to seek clarification from the student or faculty/staff member. If the complaint is not resolved at that level, the student will meet with the division dean of the faculty defendant and parking lots access Public Safety immediately for assistance.

The process for filing and pursuing a grievance includes two levels: in Level I (informal level) the student picks up the grievance forms and official procedures from Student Life and attempts to resolve the problem by meeting first with the faculty member (or staff member/administrator for non-academic grievances) and then the faculty member's department chair or immediate supervisor. If the complaint is not resolved at that level, the student will meet with the division dean of the faculty defendant in an effort to resolve the problem. In the event that the problem cannot be resolved within 10 school days, the student may proceed to Level II (formal grievance) in which the student submits all signed forms and documents to the Student Life Office within the established deadlines.

A Grievance Review Committee chaired by the Dean of Student Services will review the grievance documents. This Committee may forward the grievance for a formal hearing process to seek clarification from the parties involved. If the student or faculty/staff member chooses to appeal the decision of the Committee, the appeal is submitted to the College President. The final appeal process resides with the Board of Trustees; their decision concludes the grievance process (AP 5530).

**Traffic and Parking**

Users of Mt. San Antonio College campus roads and parking areas must observe and obey all traffic laws of the State of California and the College traffic and parking rules and regulations adopted pursuant to Section 21113 of the California Vehicle Code and the Mt. San Antonio College Board of Trustees (BP 6750, AP 6750).

All vehicles parked in designated student lots must bear a valid parking permit. The Student Parking Permit is valid in designated student lots except pay lots or in spaces controlled by parking meters or reserved signage. Student Parking Permits are not valid in designated employee parking lots. Free 30-minute parking is available north of the Bookstore (Building 9A), west of the Administration Building (Building 4), and south...
of the Performing Arts Center. Permit parking regulations are strictly enforced 24 hours a day, 7 days a week.

### Public Safety Department Statistical Crime Report

<table>
<thead>
<tr>
<th>Violation</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
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<tr>
<td>Murder - Non-Negligent Manslaughter</td>
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<td>0</td>
<td>0</td>
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<tr>
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<tr>
<td>Sex Offenses - Non-Forcible</td>
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</tr>
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<tr>
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</tbody>
</table>

### Student Academic Honesty

All members of the academic community have a responsibility to ensure that scholastic honesty is maintained. Faculty have the responsibility of planning and supervising all academic work in order to encourage honest and individual effort, and of taking appropriate action if instances of academic dishonesty are discovered.

Honesty is primarily the responsibility of each student. The College considers cheating to be a voluntary act for which there may be reason, but for which there is no acceptable excuse.

### Cheating and Plagiarism

#### Cheating (Academic Dishonesty)

The term “Cheating” includes but is not limited to:

- Plagiarism
- Receiving or knowingly supplying unauthorized information
- Using unauthorized material or sources
- Changing an answer after work has been graded and presenting it as improperly graded
- Illegally accessing confidential information through a computer
- Taking an examination for another student or having another person take an examination for you
- Presenting another person’s work as your own
- Forging or altering registration or grade documents
- Submitting collectively developed work as your own, unless specifically allowed by the professor

A professor who determines that a student has cheated may give the student a failing grade for the assignment and should report the alleged academic dishonesty to the Student Life Office, which will maintain a record of the report and appropriate action under the provisions of the Administrative Procedures on Student Discipline (AP 5520).

Students are advised that allegations of dishonesty are serious, and can lead to disciplinary sanctions including suspension and expulsion. (BP 4290, AP 4290)

#### Plagiarism

“Plagiarism is a direct violation of intellectual and academic honesty. Although it exists in many forms, all plagiarism refers to the same act: representing somebody else’s words or ideas as one’s own. The most extreme forms of plagiarism are the use of material authored by another person or obtained from a commercial source, or the use of passages copied word for word without acknowledgment. Paraphrasing an author’s idea or quoting even limited portions of his or her text without proper citation is also an act of plagiarism. Even putting someone else’s ideas into one’s own words without acknowledgment may be plagiarism. In none of its forms can plagiarism be tolerated in an academic community. It may constitute grounds for a failing grade, probation, suspension, or expulsion.”

“...One distinctive mark of an educated person is the ability to use language correctly and effectively to express ideas. Faculty assign written work for the purpose of helping students achieve that mark. Each instructor will outline specific criteria, but all expect students to present work that represents the student’s understanding of the subject in the student’s own words. It is seldom expected that student papers will be based entirely or even primarily on original ideas or original research.”

“...Therefore, to incorporate the concepts of others may be appropriate with proper acknowledgment of sources, and to quote others directly by means of quotation marks and acknowledgments is proper. However, if a paper consists entirely of quotations and citations, the paper should be rewritten to show the student’s own understanding and expressive ability. The purpose of the written assignment (i.e., development of communication and analytic skills) should be kept in mind as each paper is prepared. It should not be evaded through plagiarism.”

Adopted, with permission of California State University, Los Angeles, from their policy printed in the 1987-88 General Catalog.

**Notices**

**Equal Opportunity Statement**

The Board of Trustees of Mt. San Antonio College has a commitment to establishing and maintaining a policy of equal educational and employment opportunities and prohibiting discrimination based on sex, race, color, religious creed, national origin, ancestry, age over 40, marital status, physical or mental disability (including HIV & AIDS), sexual orientation, or Vietnam Era Veteran Status. This commitment applies to educational programs, activities, service, and employment practices (BP 3410, AP 3410).

**Open Enrollment**

All classes are open to all students who meet the course prerequisites and enrollment requirements, unless specifically exempted by statute. The College provides open access to all program offerings, opportunities, and support services without regard to sex, race, color, religious creed, national origin, ancestry, age over 40, marital status, physical or mental disability (including HIV and AIDS), sexual orientation, or Vietnam Era Veteran Status (BP 5052, AP 5052).

**Public Safety**

In compliance with the Clery Act, the College publishes an annual security report which contains information regarding campus crime statistics. This information may also be found on the Mt. San Antonio College [website](http://www.mtsac.edu) by clicking on Public Safety. Copies of the annual report can be obtained from the Public Safety Department in Building 23. A Public Safety crime log is published bi-monthly in the student newspaper and Emergency Procedures are posted throughout the campus. (BP 3515, AP 3515)

**Emergency Procedures**

Students and staff should report serious crimes and emergencies, i.e., fire/medical, occurring on campus to the Public Safety Department or call 911. When using an on-campus extension, call 9-911. Incidents may be reported to Public Safety by calling (909) 274-4555, 24 hours a day, seven days a week. Public Safety may also be contacted during and after business hours from public telephone locations on campus by dialing 9-911. In the event of an emergency, students and staff are requested to make a prompt and accurate report to the Public Safety Department. The Public Safety Department is located at the southeast portion of the campus off Bonita Drive in Building 23. (AP 3503)

**Enforcement**

The Mt. San Antonio College Public Safety Department has the authority to enforce the Student Discipline Code of Conduct and the State of California Penal Code under Education Code Section 72330. The Mt. San Antonio College Board of Trustees has established the Public Safety Department as a community college police department under Education Code Section 72330(a), which authorizes the governing board of a community college district to establish a community college police department under the supervision of a community college chief of police. Although a designated police department, the Mt. San Antonio College Public Safety Department has a memorandum of understanding mandated by the “Crime Awareness and Campus Safety Act of 1990,” that the Los Angeles County Sheriff's Department has jurisdiction to investigate all crimes occurring on Mt. San Antonio College Campus. (BP 3520, AP 3520)

**Crime Prevention**

The Public Safety Department's primary responsibility is the safety and security of all members of the College community. Every effort is made to inform students and staff of criminal activity or any other concern that may be an immediate threat to the safety and security of those on campus. Information and workshops on crime prevention are made available to College students and staff. It is the responsibility of every member of the campus community to act in ways that promote the safety of self, others, and the protection of District property. (AP 3500)

**Campus Emergency Phone System**

Mt. San Antonio College has installed a campus-wide emergency phone system. This system is divided into two primary segments. The inner campus system consists of emergency phones that are placed on the outside of selected campus buildings and are identified by the familiar blue light affixed to the top of the phone housing.

The second segment of emergency phones consists of stand-alone emergency phone towers, located in open campus spaces, primarily in campus parking lots. These phone towers are identified by a blue light affixed to the top of the tower. Use of any of these emergency phones will connect the user to Campus Security during normal business hours, located in Building 23. During hours when the campus is closed, the Emergency phones will connect the user directly to a cell phone carried by Campus Security Officers who are on duty 24 hours a day, 7 days a week (BP 3505, AP 3500, 3503).

**Notice of Students’ Rights and Privacy Act**

Students at Mt. San Antonio College are notified annually of their rights under FERPA (Family Educational Rights and Privacy Act) within this section of the Catalog. More detailed information on student rights is available from [http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html](http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html) Following is a summary of the Mt. San Antonio College policy related to the Family Educational Rights and Privacy Act of 1974 (FERPA), P.L. 93-380 (also referred to as the Buckley Amendment) and [Chapter 1297, Statutes of 1976, State of California.]:

1. type of information and material contained within the student's educational record;
2. the official responsible for the maintenance of each type of record;
3. the procedure for student review and inspection of the educational record;
4. the procedure for challenging the contents of the educational record;
5. the charges to the student for reproducing copies of the record if requested;
6. the categories of information which the College has designated as Directory Information and to whom this information will be released unless the student objects and
7. the rights of a student to file a complaint with the

  Family Policy Compliance Office
  U.S. Department of Education
  400 Maryland Ave., S.W.
  Washington, D.C., 20202-5920

concerning alleged failure of the College to comply with the provisions of FERPA.

**Access to Educational Records**

All former and present students have the right to review and inspect their educational records in the Office of Admissions and Records
provided they make a written request fifteen (15) days in advance. Such a review will be under the direct supervision of a classified or certificated employee in the Admissions and Records Office. Expressly exempted from the right of review and inspection are the following materials:

1. Financial records of the parents of the student(s).
2. Confidential letters and statements of recommendation maintained by the College on or before January 1, 1975, provided that such letters or statements are not used for purposes other than those for which they were specifically intended.
3. Records of instructional, supervisory, counseling, and administrative personnel which are in the sole possession of such personnel and are not accessible or revealed to any other person except a substitute.
4. Records of employees of Mt. San Antonio College, made and maintained in the normal course of business which relate exclusively to such person in that person’s capacity as an employee, are not available for use for any other purpose.
5. Records of students made and maintained by the Student Health Services, the College nurse, the College physician, and the College therapist, which are used in the treatment of students and are not available to anyone other than persons providing such treatment. However, such a record may be personally reviewed by a physician or other appropriate professional of the student’s choice.

**Release of Educational Records Information**

1. Any release of a student’s educational records, with the exception listed below, must be made with the student’s written consent.
2. The College may release copies of or otherwise divulge material in the student’s educational records only to the official agencies, groups, officials, or individuals specifically mentioned below:
   a. College staff members; provided that such employees have a legitimate educational interest to inspect such a record.
   b. Representatives of the Comptroller General of the United States, the Secretary of Education, and administrative head of an educational agency, state education officials, and the United States Office of Civil Rights, where such information is necessary to audit a program.
   c. Accrediting organizations in order to carry out their accrediting functions.
   d. Organizations conducting studies on behalf of the institution.
   e. Officials of other schools or school systems in which the student seeks or intends to enroll subject to the rights of students.
   f. Agencies or organizations in connection with a student’s application for financial aid.
   g. Organizations conducting studies for, or on behalf of, educational agencies or institutions for the purpose of developing, validating, and administering predictive tests, administering student aid programs, and improving instruction, if such studies are conducted in such a manner as will not permit the personal identification of students or their parents by persons other than representatives of such organizations and such information will be destroyed when no longer needed for the purpose for which it is compiled.
   h. Appropriate persons in connection with an emergency if the knowledge of such information is necessary to protect the health and safety of the student or other persons.
   i. Courts or other agencies in compliance with a subpoena or judicial order. A reasonable effort will be made to notify the student in advance of the compliance by the College.

3. **Directory Information**
   a. “Directory Information” means a student’s name, community of residence, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous public or private school attended by the student.
   b. Any student desiring to withhold “Directory Information” may file a written request with the Dean, Enrollment Management, within fifteen (15) days of the opening day of each semester or session that the student does not want such information released.
   c. The College reserves the right to limit or deny the release of specific categories of directory information based upon a determination of the best interests of the student(s).

Students may file a complaint with the United States Department of Education regarding alleged institutional FERPA violations.

**The 1996 Solomon Amendment**

The 1996 Solomon Amendment is federal law that compels institutions that receive federal funding to provide (upon request) directory information, plus address, phone number, date and place of birth, level of education, degrees received, prior military experience, and/or the most recent previous educational institutions enrolled in by the student for the purposes of federal military recruitment.

**Transfer of Information to Third Parties**

Educational records or personal information transferred to other institutions or agencies will not be transferred to a third party without the written consent of the student (AP 5040).

**Student Right-to-Know Transfer Rates**

In compliance with the Student-Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of the Mt. San Antonio Community College District and Mt. San Antonio College to make available its completion and transfer rates to all current and prospective students. For this calculation, a fall cohort of all certificate-, degree-, and transfer-seeking first-time, full-time students are tracked over a three-year period. These rates do not represent the success rates of the entire student population at Mt. San Antonio College, nor do they account for student outcomes occurring after this three-year tracking period.

A Completer is a student who attained a certificate or degree or became “transfer-prepared” during a three-year period. Students who are “transfer-prepared” have completed 60 transferable units with a GPA of 2.0 or better. Transfer students are those who transferred to another postsecondary institution (UC, CSU or another California Community College) prior to attaining a degree, certificate, or becoming “transfer-prepared” during a five-semester period. For up-to-date rates please see http://srtk.cccco.edu/index.asp

**Standards of Conduct**

(BP 5500) Adopted 6/23/04

Copies of the Standard of Conduct Policy can be obtained in Building 9C.
The College President/CEO shall establish procedures for the imposition of discipline on students in accordance with the requirements for due process of the federal and State law and regulations.

The procedures shall clearly define the conduct that is subject to discipline, and shall identify potential disciplinary actions, including but not limited to the removal, suspension, or expulsion of a student.

The Board shall consider any recommendation from the College President/CEO for expulsion. The Board shall consider an expulsion recommendation in closed session unless the student requests that the matter be considered in a public meeting. Final action by the Board on the expulsion shall be taken at a public meeting.

The procedures shall be made widely available to students through the College catalog and other means.

The following conduct shall constitute good cause for discipline, including but not limited to the removal, suspension or expulsion of a student:

1. Causing, attempting to cause, or threatening to cause physical injury to another person.
2. Possession, sale or otherwise furnishing any firearm, knife, explosive or other dangerous object, including but not limited to any facsimile firearm, knife or explosive, unless, in the case of possession of any object of this type, the student has obtained written permission to possess the item from a College employee, which is concurred with by the College President/CEO.
3. Unlawful possession, use, sale, offer to sell, or furnishing, or being under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the California Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code Section 11014.5.
4. Committing or attempting to commit robbery or extortion.
5. Causing or attempting to cause damage to College property or to private property on campus.
6. Stealing or attempting to steal College property or private property on campus, or knowingly receiving stolen College property or private property on campus.
7. Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the College.
8. Committing sexual harassment as defined by law or by College policies and procedures.
9. Engaging in harassing or discriminatory behavior based on disability, gender, gender identity, gender expression, marital status, nationality, race or ethnicity, religion, sexual orientation, or any other status protected by law.
10. Engaging in intimidating conduct or bullying against another student through words or actions.
11. Willful misconduct that results in injury or death to a student or to College personnel or which results in cutting, defacing, or other injury to any real or personal property owned by the College or on campus.
12. Disruptive behavior, willful disobedience, habitual profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of, College personnel.
13. Cheating, plagiarism (including plagiarism in a student publication), or engaging in other academic dishonesty.
14. Dishonesty, forgery, alteration or misuse of College documents, records or identification; or knowingly furnishing false information to the College.
15. Unauthorized entry upon or use of College facilities.
16. Lewd, indecent or obscene conduct on College-owned or controlled property, or at College-sponsored or supervised functions.
17. Engaging in expression which is obscene, libelous or slanderous; or which so incites students as to create a clear and present danger of the commission of unlawful acts on College premises, or the violation of lawful College administrative procedures, or the substantial disruption of the orderly operation of the College.
18. Persistent, serious misconduct where other means of correction have failed to bring about proper conduct.
19. Unauthorized preparation, giving, selling, transfer, distribution, or publication, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, except as permitted by any College policy or Administrative Procedure.
20. Harassment of students and/or College employees that creates an intimidating, hostile, or offensive environment.
21. Violation of College rules and regulations including those concerning affiliate clubs and organizations, the use of College facilities, the posting and distribution of written materials, and College safety procedures.
INSTRUCTION AND STUDENT SERVICES DIVISIONS
INSTRUCTIONAL DIVISIONS

“There’s much to be said about an institution that students consistently choose because of its academic excellence. That’s what our students have told independent researchers when asked why they chose Mt. SAC to begin their undergraduate studies. We are proud of that vote of confidence, and our exceptional faculty members are committed to maintain our tradition of providing a superior quality of instruction to more than a million students.”

- Dr. Irene M. Malmgren, Vice President, Instruction.

Instruction at Mt. SAC is organized under a divisional structure with departments within each division. At present, the College has eight instructional divisions.

Arts Division

(909) 274-5200
Dr. Sue Long, Dean
Mark Lowentrout, Associate Dean

The Arts Division is comprised of four educational departments offering numerous degrees and certificates that provide students with the knowledge and training necessary for transferring to a university or fulfilling career opportunities in the arts. The division houses an acclaimed art gallery and supports the new state-of-the-art Design Technology Center. The division offers 6 Associate in Science degrees, 2 Associate in Arts degrees, 2 Associate in Arts for Transfer degrees, and 17 Certificates of Achievement.

The Arts Division’s educational departments and their program areas include:

- Fine Arts (Drawing, Figure, Painting, Sculpture, Ceramics)
- Commercial & Entertainment Arts (Animation & Gaming, Graphic Design & Illustration, Photography, Radio & Television)
- Music (Theory, Choral, Instrumental)
- Theater (Acting, Design & Technical, Playwriting)
- Art Gallery (Gallery Design and Operations)

Business Division

(909) 274-4600
Jennifer Galbraith, Dean
Dr. Fawaz Al-Malood, Associate Dean

The Business Division’s educational programs and services are designed to respond to the changing trends, needs, and job requirements of the community, state, and national economy while ensuring a high quality of education. The division offers 20 Associate in Science degrees, 2 Associate in Arts degrees, one Associate in Science for Transfer degree and 60 Certificates. The Business Division also includes the services of the new Child Development Center and the Center of Excellence.

The Business Division’s educational departments and their program areas include:

- Accounting and Management (Accounting, Business Management, Business Office Communications, and Marketing & Sales)
- Business Administration (Paralegal Studies, Real Estate, Economics, and Business Law)
- Child Development and Education

Humanities and Social Sciences Division

(909) 274-4570
James Jenkins, Dean
Dr. Jeanne Marie Velickovic, Associate Dean

The Humanities and Social Sciences Division provides students with a broad selection of general education courses in language arts, humanities, and social sciences. It offers 2 Associate in Science degrees, 4 Associate in Arts degrees, 8 Associate in Arts for Transfer degrees and one Certificate of Achievement. The Division publishes the student newspaper and magazine and houses the Honors program, the Study Abroad program, Teacher Preparation Institute, Writing Center, and Speech & Sign Success Center.

The Humanities and Social Sciences Division’s educational departments and their program areas include:

- American Language
- Communication (speech and forensics)
- English, Literature and Journalism (English, Journalism, Literature and Latin)
- World Languages (Arabic, Chinese, French, German, Italian, Japanese and Spanish)
- History and Art History (History, Art history and Humanities)
- Geography and Political Science
- Psychology
- Sign Language (American Sign Language and Interpreting)
- Sociology and Philosophy

Kinesiology, Athletics and Dance Division

(909) 274-4630
Joe Jennum, Dean / Athletics Director
Debbie Cavion, Associate Dean / Associate Athletics Director

The Kinesiology Athletics and Dance Division has been a leader among community colleges for over 60 years. Our division provides a wide range of opportunities within the disciplines of kinesiology, wellness, fitness, coaching, athletic training and dance, as well as fielding 20 competitive teams. The division offers one Associate in Science degree, one Associate in Arts degree and 7 Certificates. The Division also houses the WIN student athlete academic resource center, Exercise Science/Wellness Center and Athletics and Dance venues throughout the campus.

The Kinesiology Athletics and Dance Division’s educational departments and their program areas include:

- Dance (Theory and Activity)
- Kinesiology (Adaptive, Aquatics, Athletics, Fitness, Individual Activities, Team Sports, and Theory)

Library and Learning Resources Division

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The Library and Learning Resources Division offers services in the Learning Assistance Center, the Library, Tutorial Services and the Distance Learning Program which provide academic support for all students at the College. Faculty teaching distance learning courses are also supported by the division’s Online Learning Support Center.

Housed in the Learning Technology Center, the Library and Learning Resources Division’s educational departments and their program areas include:

- Learning Assistance (Basic Skills Math, Basic Skills Writing, Learning Communities, Reading, Study Skills and Tutoring)
- Library

Natural Sciences Division

(909) 274-4425
Matthew Judd, Dean
Karelyn Hoover, Associate Dean

The Natural Sciences Division provides diverse educational opportunities and programs within its six departments. Academic and vocational programs are available and provide students with state of the art equipment in modern lab settings. The Division offers 11 Associate in Science degrees, 2 Associate in Arts degrees, one Associate in Science for Transfer degree and 13 Certificates of Achievement. Natural Sciences houses a variety of facilities for learning and community outreach including the Math Activities Resource Center (MARC) and Transfer Math Activities Resource Center (T-MARC), the Jim and Eleanor Randall Planetarium, an Astronomy Observatory and a 25 acre Wildlife Sanctuary, the Science, Technology, Engineering, and Mathematics (STEM) Center, the Redinger Exploration Center and Meek Natural History Exhibit, and the Agriculture Literacy Trail.

The Natural Sciences Division’s educational departments and their program areas include:

- Agriculture (Horticulture, Animal Science and Registered Veterinary Technician)
- Biology (Anatomy & Physiology, Anthropology, Biological Sciences, Botany, Histotechnician Program and Microbiology)
- Chemistry (Inorganic Chemistry, Organic Chemistry and Biochemistry)
- Earth Sciences (Astronomy, Geology, Meteorology and Oceanography)
- Mathematics & Computer Science
- Physics and Engineering (Engineering, Physical Sciences, Physics and Surveying)

School of Continuing Education

(909) 274-4220
Dr. Madelyn Arballo, Dean
Dr. Liza Becker, Associate Dean
Dr. Tami Pearson, Associate Dean

The School of Continuing Education provides a variety of noncredit courses and certificates as well as a robust offering of fee-based, not-for-credit community services classes and contract training. The Division offers Certificates of Competency and Certificates in Occupational Training. Programs within the Division provide orientation, assessment, educational planning, and embedded counseling services.

The School of Continuing Education programs include:

- Adult Basic Education
- Adult High School Diploma (Secondary Education)
- GED/High School Equivalency
- Citizenship
- Education for Older Adults/Adults with Disabilities
- English as a Second Language
- Short-Term Vocational (Business, Health Careers, Technology, and other fields)

Technology and Health Division

(909) 274-4750
Jemma Blake-Judd, Dean
Sarah Plesetz, Associate Dean

The Technology and Health Division provides 24 Associate in Science degrees, one Associate in Science for Transfer degree, and 31 certificates in both occupational and vocational programs in the areas of technology, public services, and health care. Programs are driven by industry needs and many are governed by state and national accreditation agencies. The Technology and Health Division includes the services of the Health Careers Resource Center and the Mt. SAC Fire Academy.

The Technology and Health Division’s educational departments and their program areas include:

- Aeronautics, Transportation (Air Traffic Control, Commercial Flight, Transportation)
- Air Conditioning & Welding Technologies (Air Conditioning & Refrigeration, Building Automation Systems, Welding)
- Aircraft Maintenance Technology (Aircraft Maintenance Technician)
- Architecture, Industrial Design Engineering & Manufacturing
- Electronics & Computer Technology (Computer & Networking Technology, Electronics, Electronics Systems Technology)
- Medical Services (Paramedic)
- Mental Health (Alcohol and Drug Counseling, Psychiatric Technician)
- Nursing
- Public Safety (Administration of Justice, Fire Technology)
- Radiologic Technology
- Respiratory Therapy
STUDENT SERVICES DIVISIONS

"The Student Success Center brings together critical programs and support services that address the unique needs of our student to help them succeed and reach their goals in college." - Audrey Yamagata-Noji, Vice President, Student Services.

Located right next to the college's Student Services Center, the new facility affords 22,800 square feet for classrooms, study labs, offices, and a computer lab. It houses the Bridge Program, two TRiO Programs (ACES and Upward Bound), the Veterans Resource Center, the Accessible Technology Center for Disabled Student Programs and Services, and a Student Health Center satellite office.

Student Services

(909) 274-6909
Dr. Carolyn Keys, Dean

Mt. San Antonio College offers a number of support programs for students in all different types of situations. Whether you're a veteran, a foster youth, an international student or a DREAMer, we have a support program designed to help you as you work to achieve your educational goals.

• ACES: (http://www.mtsac.edu/aces) Helps students who are low-income, the first in their family to attend college, or disabled earn an associate degree and transfer from Mt. SAC to a four-year university to earn their bachelor's degree.

• Arise: (http://www.mtsac.edu/arise) Mt. SAC's newest support program, designed to help Asian American and Pacific Islander students boost their academic performance.

• ASPIRE: (http://www.mtsac.edu/aspire) Provides educational support to increase the academic success, degree completion, and transfer rates of African-American and other students.

• Bridge: (http://www.mtsac.edu/bridge) Offers different learning communities to increase students’ academic and personal success. Students participating in a learning community are enrolled in linked or clustered classes that are taught in a cooperative environment between instructors.

• CalWORKS: (http://www.mtsac.edu/calworks) Provides educational assistance to students who receive cash-aid through Temporary Assistance for Needy Families (TANF).

• CARE: (http://www.mtsac.edu/eops/care.html) Designed to help single parents who are CalWORKS recipients with children under the age of 14. This program is also known as Cooperative Agencies Resources for Education.

• Disabled Student Programs and Services: (http://www.mtsac.edu/dsp) Works to provide full and equal access to any facility, class, program, service, or activity on the Mt. SAC campus.

• EOPS: (http://www.mtsac.edu/eops) Also known as Extended Opportunity Programs and Services, EOPS is a state-funded program that provides educational and financial support to eligible students who have historically experienced economic and educational disadvantages.

• High School Outreach: (http://www.mtsac.edu/hsoc) Helps local high school graduating seniors successfully transition into life at Mt. San Antonio College.

• International Students: (http://www.mtsac.edu/international) Visit this page to learn about the application process, support programs, and resources available for international students.

• Re-Entry Center (http://www.mtsac.edu/reentry): Provides services to students who are 25+ years old, single parents, homemakers, and vocational majors.

• Veterans Services: (http://www.mtsac.edu/veterans) The Veterans Services Department offers a number of programs and opportunities that provide economic and financial support for veterans and their family members.

• WIN (http://www.mtsac.edu/continuinged/noncredit/abe/win.html): The WIN program is a student-athlete tutorial program that offers a variety of academic services.

Enrollment Management

(909) 274-4415
Dr. George Bradshaw, Dean

At Mt. San Antonio College, we make our application and enrollment process as easy as possible for our students. Explore the Admissions, Registration, and Financial Aid section (http://www.mtsac.edu/admissions-and-aid) of our website to get answers to any questions you have about applying, registering for classes, graduation procedures, or financial aid.

Counseling

(909) 274-4380
Thomas Mauch, Dean
Dr. Francisco Dorame, Associate Dean

Not sure how to chart your path to your academic and career goals? Need help in creating your educational plan? Do you just need someone to talk to? The Mt. SAC Counseling Department is here to help!

We deliver essential academic and career counseling services to our diverse student population. If you are experiencing personal issues that are affecting your academic performance, we can listen and direct you to the appropriate resources as needed. Additionally, we teach courses in student development including: Career and Life Planning, Student Success Strategies, Single Parent Academy, and Peer Counselor Training. See Counseling courses. (http://www.mtsac.edu/counseling/courses.html)

We also conduct new student orientations, probation workshops, and participate in community and high school outreach. We are involved in numerous programs that are designed to ensure your success: Bridge
Program, Teacher Preparation, International Students, Student Athletes, and Career Institutes. We are here to help you succeed!

**Disabled Students Programs and Services**

(909) 274-4290  
Ms. Grace Hanson, Dean

The mission of Mt. SAC’s Disabled Student Programs & Services (DSP&S) is equal access. We expect that you will enjoy full and equal access to any facility, class, program, service or activity on our campus. Your primary mission in attending College should be to receive a good education. With that in mind, our goal is to assist you to pursue your education at Mt. San Antonio College. As an adult college student, you enjoy certain rights and privileges, such as the right to confidentiality. Along with those rights and privileges also come responsibilities. One such responsibility is to request assistance as soon as you need it. You also are responsible for maintaining satisfactory progress and DSP&S is here to assist you (http://www.mtsac.edu/dsp).

Our vision is to assist our students to be successful. Success means different things to different people. Success for some is completing a course. For others, it means completing a program, a degree or obtaining a job. What does it mean for you? We can help you figure it out. We are happy to report students find our services helpful. In a survey conducted in 2009, students overwhelmingly found that DSP&S counseling services contributed to their academic success!
COLLEGE FACULTY, STAFF AND FACILITIES
Mt. San Antonio College’s professors and academic managers are some of the best in their fields. They graduate from top colleges and universities and have real world industry experience.

A

Albertson, Toni (2006)
*English, Literature & Journalism*
B.A., University of La Verne
M.A., University of Nebraska

Alexander, Carolyn (1991)
*Fine Arts*
B.A., Scripps College
M.F.A., Tyler School of Art, Temple University

Allende, Kristina (2001)
*English, Literature & Journalism*
A.A., Mt. San Antonio College
B.A., M.A., California State University, Fullerton

*Associate Dean, Business*
Diploma, Hotel Institute Montreux
B.S., University of South Carolina
M.B.A., Columbus University
Ph.D., Pacific Western University
DED., University of South Africa

Alvarez, Hansel (2007)
*English, Literature & Journalism*
B.A., California State University, San Bernardino
M.A., California State Polytechnic University, Pomona

Alvarez-Galvan, Maya (2000)
*English, Literature & Journalism*
B.A., M.A., California State University, Los Angeles
M.A., California State Polytechnic University, Pomona
Ph.D., University of Southern California

Anders, Tannia-Maria (2015)
*Earth Sciences & Astronomy*
Diploma (6 Year degree), University of Erlangen-Nuernberg,
Germany Ph.D., University of Kiel, Germany

Anderson, Alison (2006)
*Biological Sciences*
B.S., California State University, Bakersfield
M.S., California State Polytechnic University, San Luis Obispo

Anderson, Cynthia B. (1986)
*Biological Sciences*
B.S., Arizona State University
M.S., University of Illinois

*Physics, Engineering*
B.S., University of California, Los Angeles
M.S., California State Polytechnic University, Pomona

Anderson-Perry, Carolyn (2004)
*Nursing*
A.S.N., Los Angeles Southwest College
B.S.N., California State University, Dominguez Hills
M.S.N., University of Phoenix

Andrews, Barry (2001)
*Computer Information Systems*
B.S., Indiana University
M.S., California State University, Fullerton

Ano, Gene (2006)
*Psychology*
M.A., Ph.D., Bowling Green State University

Aquino, Lloyd (2007)
*English, Literature & Journalism*
B.A., M.A. California State Polytechnic University, Pomona

Arballo, Madelyn A. (1998)
*Dean, School of Continuing Education*
B.A., Pitzer College
M.A., California State University, Los Angeles
Ed.D., California State University, Long Beach

Archibald, Jeffrey D. (2000)
*Communication*
B.A., Cornell University
M.S., Illinois State University

Amtson, Roxan (2014)
*Communication*
B.A., Arizona State University West
M.A., California State University, Long Beach

Arterburn, Pamela (1986)
*English, Literature & Journalism*
B.A., M.A., California State Polytechnic University, Pomona

Arvidson-Perkins, Genene (1988)
*Nursing*
A.S.N., Mt. San Antonio College
B.S.N., California State University, Fullerton
M.S.N., California State University, Los Angeles
PHN Certificate
FPN, Azusa Pacific University

Augustus, Robert (2008)
*Sign Language*
B.A., California State University, Northridge
M.A., Gallaudet University

Avila, Rocio (2006)
*English, Literature & Journalism*
B.A., California State Polytechnic University, Pomona
M.A., California State University, Fullerton

Bacher, Alana A. (2015)
*Counseling*
B.A., University of California, Riverside
M.S., California State University, Los Angeles
Career Counseling Certificate, California State University, Los Angeles
Bacigalupi, Stacy (2006)
Psychology
B.A., University of California, Santa Barbara
M.A., California State University, Fullerton

Bartman, Sydney (1986)
English, Literature & Journalism
A.A., Mt. San Antonio College
B.A., University of La Verne
M.A., University of California, Riverside

Basurto-Gutierrez, Daisy (2015)
Counseling
B.S., California State University, Fullerton
M.S., University of La Verne

Beam, Teresa (1991)
Chemistry
B.S., Ohio University
M.S., California State University, Fullerton

Becker, Liza (1998)
Associate Dean, Continuing Education Programs & Services
B.A., California State University, Los Angeles
M.S., California State University, Fullerton
Ed.D., California State University, Long Beach

Chief Technology Officer
B.A., M.A., University of California, Los Angeles

Beydler, David (2011)
Mathematics, Computer Science
B.S., Harvey Mudd College
M.S., California State University, Los Angeles

Birca, Alina (2005)
Mathematics, Computer Science
B.S., University Alexandru Ioan Cuza of Iasi
M.A., California State University, San Bernardino

Psychology
B.A., M.A., California State University, Fullerton

Blake-Judd, Jemma (1990)
Dean, Technology & Health
B.A., M.A., California State Polytechnic University, Pomona

Blyzka, John V. (2001)
Computer Information Systems
B.S., University of California, Irvine
M.S., California State University, Fullerton

Boehner-Staylor, Maya (2001)
English, Literature & Journalism
B.A., California State University, Los Angeles
M.A., Northwest Missouri State University

Borella, Frances (1999)
Biological Sciences
A.A., Mt. San Antonio College
B.S., California State Polytechnic University, Pomona
M.A., Ph.D., University of California, Riverside

Boryta, Mark (2001)
Earth Sciences, Astronomy
B.A., Amherst College
M.S., Ph.D., New Mexico Institute of Mining and Technology

Bouskill, Brian (2015)
Commercial & Entertainment Arts
B.A., M.F.A., California State University, Fullerton

Bowen, Melinda (2006)
Kinesiology/Athletics/Head Coach, Women’s Soccer
B.A., California State Polytechnic, Pomona
M.A., Azusa Pacific University

Bowen, Robert (2006)
Music
B.A., M.A., University of California, Santa Barbara
M.F.A., Ph.D., Princeton University

Boyer, Michelle (2007)
Nursing
B.S., Plattsburgh State University
M.S.N., Syracuse University

Bradley, Julie (2005)
Disabled Student Programs & Services
B.A., University of California, Riverside
M.S., California State University, Los Angeles

Bradshaw, George R. (2007)
Dean, Enrollment Management
B.A., M.A., California State University, San Bernardino
Ph.D., University of Utah

Brantingham, John (2002)
English, Literature & Journalism
B.A., California State Polytechnic University, Pomona
M.F.A., California State University, Long Beach

Bray-Ali, Julie (2001)
Earth Sciences, Astronomy
B.A., California State Polytechnic University, Pomona
M.S., University of Southern California

Briggs, Christopher (2012)
Biological Sciences
B.S., University of California, Berkeley
M.S., University of California, Riverside

Brown, Ronald (2006)
Fine Arts
B.F.A., M.F.A., Art Center College of Design

Burgoon, Steve (2002)
Commercial & Entertainment Arts
B.A., University of Phoenix
M.A., California State Polytechnic University, Pomona

Burgos, Matthew (2010)
Theater
B.A., University of Wisconsin-LaCrosse
M.F.A., Florida State University

Burman, Ema (2007)
Learning Assistance
Burnes, Fatemeh (1992)
Fine Arts
B.A., Tehran University, Iran
B.A., M.F.A., California State University, Fullerton

Burnett, Cynthia D. (1997)
Counseling
B.S., Northern Illinois University
M.A., International Christian Graduate University
M.S., California State University, Long Beach

Library
A.S., Antelope Valley College
B.A., University of California, Los Angeles
M.S. University of North Texas

Butler, Thomas (2011)
Fine Arts
B.A., Laguna College of Art and Design
M.F.A., California State University, Long Beach

Calzada, Silver (1999)
Counseling
B.A., Pitzer College
M.A.T., Harvard University

Cannon, Holly (1988)
English, Literature & Journalism
B.A., M.A., California State University, Northridge

Cannon, Kathleen (2005)
History & Art History
B.A., M.A., M.F.A., Ph.D., University of California, Los Angeles

Cantrell, David (2011)
Communication
B.S., University of California, San Diego
M.S., California State University, Fullerton

Castillejos, Manuel (1989)
World Languages
B.A., California State University, San Diego
M.A., California State University, Fullerton

Cavion, Deborah (1994)
Associate Dean, Kinesiology/Athletics/Dance
Associate Athletics Director
B.S., California State Polytechnic University, Pomona
M.A., Azusa Pacific University

Cevallos-Castaneda, Susana (2005)
Learning Assistance
B.A., M.S., California State University, Fullerton

Chang, Chih-Ping (Andrew) (1997)
World Languages
B.Ed., National Changhwa University of Education
M.A., National Taiwan Normal University
Ph.D., University of Southern California

Charbonneau, David (2007)
Director, The Writing Center
M.A., Northern Illinois University
Ph.D., University of Wisconsin - Madison

Chavez, Dolores (2008)
Mathematics, Computer Science
B.A., University of California, Riverside
M.A., California State University, San Bernardino

Chavez, Raul S. (2000)
History & Art History
B.S., California State Polytechnic University, Pomona
M.A., California State University, Los Angeles
Ph.D., University of California, Riverside

Chemistry
B.S., University of California, Irvine
M.S., Ph.D., University of California, Los Angeles

Chen, Gou-Ling Susie (2003)
Nursing
A.D.N., National Taipei College of Nursing
B.S.N., Kaohsiung Medical College
M.A., Oklahoma City University
M.N., University of California, Los Angeles Lifetime Instructor Credential, National Taiwan Normal University
Ph.D., Western University of Health Sciences

Chen, Meghan M. (2000)
Dean, Library & Learning Resources
B.A., University of California, Los Angeles
M.P.A., California Lutheran University
M.A., California State University, Los Angeles

Childress, Scot (2014)
Mathematics
B.A., California State University Fullerton
Ph.D., University of California, Riverside

Christopher, Micol (2005)
Earth Sciences, Astronomy
B.A., Harvard University
M.S., Ph.D., California Institute of Technology

Churchill, Peter (2005)
English, Literature & Journalism
B.A., M.A., California State University, Fullerton

Clements, Todd (2012)
Chemistry
B.S., Harvey Mudd College
M.S., Ph.D., University of California, San Diego

Condra, Denise (2006)
Nursing
B.A., Whittier College
B.S.N., M.S.N., Azusa Pacific University

Cooper Mark J. (1997)
Biological Sciences
B.S., M.S., California State Polytechnic University, Pomona

Coreas, Kelly (2000)
Respiratory Therapy
A.S., East Los Angeles College
B.S., Loma Linda University
M.S., Western University Pomona

Crichlow, Brian (2013)
Kinesiology, Athletics & Dance
Head Coach, Women’s Basketball
A.A., Mt. San Antonio College
B.A., University of La Verne
M.S. California Baptist University

Daland, William (2005)
Counseling
B.A., California State University, Fullerton
M.S., California State University, Long Beach

Danson, Erin (2014)
English, Literature & Journalism
B.A., M.A., California State University, Fullerton

Davis, Maria (2005)
Consumer & Design Technologies
B.A., American InterContinental University
Ed.D., California State University, Fullerton

Degtyareva, Anna (1999)
Computer Information Systems
B.S., M.S., Leningrad University for Economics Engineers
M.S., California State University, San Bernardino

Deines, Craig B. (1997)
Fine Arts
B.A., M.F.A., Central Washington University

Denny, Joseph (2010)
Electronics & Computer Technology
B.A., Azusa Pacific University
B.S., California Polytechnic State University, Pomona
M.A., California State University, Fullerton

DePaola, Gina (1991)
English, Literature & Journalism
B.S., Metropolitan State College, Denver
M.S., California State University, Long Beach

Diem, Andrea (1991)
Sociology, Philosophy
B.A., University of California, San Diego
M.A., Ph.D., University of California, Santa Barbara

Di Mauro, Eileen (1991)
Chemistry
B.A., University of California, Santa Barbara
M.S., University of California, Irvine

Distante, Debbie (2000)
Librarian
B.A., Morningside College
M.A., University of Iowa

Domico, Brenda L. (1997)
Accounting & Management
B.S., M.B.A., California State Polytechnic University, Pomona
Certified Managerial Accountant

Doonan, Shelley (2015)
Consumer & Design Technologies - Hospitality Management
A.S., California Culinary Academy, San Francisco
B.S., Cal State Polytechnic University, Pomona

Dorame, Francisco (2014)
Associate Dean, Counseling
B.A.M.A., California State University, Northridge
Ed.D., California Lutheran University

Dorough, George D. (1991)
Sign Language
A.A., Rochester Institute of Technology
B.A., M.Ed., University of Massachusetts

Dougherty, Michelle (2007)
English, Literature & Journalism
B.A., M.A., California State Polytechnic University, Pomona

Dowdle, Michael (2005)
Psychology
A.A., Butte Community College
B.A., M.A., California State Polytechnic University, Chico

Dua, Amrik Singh (1990)
Business Administration
B.A., M.A., Panjab University
M.A., Dalhousie University
Ph.D., Southeastern University

Earhart, Kimberly (2005)
History & Art History
A.A., Riverside Community College
B.A., M.A., Ph.D., University of California, Riverside

Eatman, Elisabeth (2006)
Consumer & Design Technologies
B.F.A., California State University, Long Beach

Edson, Thomas (2006)
English, Literature & Journalism
B.A., University of California, Irvine
M.A., Chapman University

Edwards, William (2005)
Mathematics, Computer Sciences
B.S., M.S., California State Polytechnic University, Pomona

Ellwood, Jeffrey (2006)
Music
B.M., Berklee College of Music
M.M., California State University, Fullerton

Engisch, Paulette (2003)
Radiologic Technology
A.S., Mt. San Antonio College
B.S., University of St. Francis California
C.R.T., Certified Radiologic Technologist California
Certified Mammographer
R.T., American Registry of Radiologic Technology
R.T. (M), American Registry of Mammography
Engle, Tim (2006)
*Disabled Student Programs & Services*
B.S., Liberty University
M.A., Psy.D., Biola University

Enke, Gary D. (1990)
*English, Literature & Journalism*
B.A., St. Joseph College
M.A., Claremont Graduate School

Espy, Sheila (2015)
*Consumer Science and Design Technologies - Fashion*
B.A., California State University, Los Angeles
M.A., California State University, Long Beach

Esslinger, Sandra (2002)
*History & Art History*
M.A., University of Southern California
Ph.D., University of California, Los Angeles

Estes Jr., Edwin (2008)
*Business Administration*
A.B., University of Southern California
J.D., Pepperdine University School of Law
Member, State Bar of California

Estrada, Maria (2004)
*English, Literature & Journalism*
B.A., M.A., California State Polytechnic University, Pomona

Ezzell, Sun (2006)
*Learning Assistance*
B.A., M.A., Humboldt State University

Farve, Debra (1988)
*English, Literature & Journalism*
B.A., Xavier University
M.A., University of Notre Dame
Ed.D., University of Southern California

Felix, Diana (2011)
*Counseling*
B.A., University of California, Santa Barbara
M.S., California State University, Long Beach

Ferguson, Crystal Lane Swift
*Communication*
B.A., California Baptist University
M.A., Ball State University
Ph.D., Louisiana State University

Fiorito, Arleen M. (2000)
*Nursing*
A.S., A.A., Mt. San Antonio College
B.S.N., M.S.N., CNS, California State University, Dominguez Hills
FNP, Azusa Pacific University

Flameno, Bernadette (2016)
*Counseling*
B.S., California State University, Los Angeles
M.S., University of Virginia
M.A., Ohio University

Fowler, Jamaika (2011)
*Counseling*
B.S., California State Polytechnic University, Pomona
M.S., California State University, Long Beach

*English, Literature & Journalism*
B.A., State University College, Potsdam, New York
M.A., University of California, Irvine

Frickert, Allison (2008)
*History & Art History*
B.A., M.A., California State University, Fullerton

Fullbright Dennis, Wanda (1990)
*Counseling*
B.A., Fresno Pacific College
M.S., California State University, Los Angeles
Ed.D., University of La Verne

Galbraith, Jennifer (1988)
*Dean, Business*
A.A., Chaffey College
B.S., M.S., California State Polytechnic University, Pomona

Gallarde, Marlene (2007)
*Sociology, Philosophy*
B.A., M.A., California State University, Fullerton

Garcia, Daniel (2007)
*Air Conditioning and Welding*
B.S., Azusa Pacific University, Azusa

Garrett, Jean (1989)
*English, Literature & Journalism*
A.A., Mt. San Antonio College
B.A., M.A., California State Polytechnic University, Pomona

Garrett, LeAnn (2001)
*Librarian*
B.S., University of Wisconsin – Stout
M.L.I.S., Ph.D., University of Hawaii at Manoa

Garwick, Jennifer (2006)
*Agricultural Sciences*
B.S., California State Polytechnic University, Pomona

Gau, Jim (2000)
*Computer Information Systems*
B.E., Feng Chia University
M.B.A., California Lutheran University

Gilbert, Cheryl (2013)
*Mental Health*
B.S., University of La Verne

Golden, Dafna (2001)
*Geography & Political Science*
B.S., Humbolt State University
M.S., California State University, Los Angeles

Golestaneh, Kamran (2008)
*Chemistry*
B.S., B.S., M.S., California State Polytechnic University, Pomona

Gomez, Francisco (2011)
*English, Literature and Journalism*
B.A., California State University, Fullerton
M.F.A., Chapman University

Gonzales, Barbara (2002)
*Learning Assistance*
A.A., Mt. San Antonio College
B.A., M.Ed., University of La Verne

Graham, Chris Giles (1991)
*Mathematics, Computer Science*
B.A., Pomona College
M.S., Chadron State College
M.S., California State University, Los Angeles
Ph.D., Claremont Graduate University

Greco, Victoria (1999)
*Disabled Student Programs & Services*
B.A., California State University, Fullerton
M.A., California State University, San Bernardino

Gregoryk, Michael D. (2005)
*Vice President, Administrative Services*
M.S., University of California, Los Angeles

*Mathematics, Computer Science*
B.A., University of California, Berkeley
M.S., California State University, Los Angeles

*Psychology*
B.A., M.A., California State University, Fullerton

Grimstad, Ann Lee (2015)
*History and Art History*
B.A., University of Virginia
M.A., Ohio University

Guth, Scott A. (1990)
*Mathematics, Computer Science*
A.A., San Bernardino Valley College
B.S., M.S., California Polytechnic State University, San Luis Obispo

Guo, Hong (2013)
*Librarian*
B.A., M.L.I.S., University of California, Los Angeles
M.S., California State University, Los Angeles

Hagner, Dirk (2007)
*Fine Arts*
M.A., University of Essen, Duisburg, Germany

Halabi, Solene (2008)
*World Languages*
M.A., California State University, Fullerton

Hall, Martha (2007)
*Learning Assistance*
B.A., University of California, Riverside

Hallsted, Christopher (2015)
*English, Literature & Journalism*
B.A., M.A., La Sierra University

Hanson, Grace (1996)
*Dean, Disabled Student Programs & Services*
B.A., M.A., California State University, Long Beach
Transition Services for Individual with Disabilities Certificate

*English, Literature & Journalism*
B.A., M.A., San Diego State University

Hart, Jeremy (2012)
*Counseling*
B.A., California State University, Dominguez Hills
M.A., California State University, Dominguez Hills

Hartman, Laurie (2007)
*Commercial and Entertainment Arts*
B.F.A., Rochester Institute of Technology

Hatch, Rebecca (2001)
*Sociology, Philosophy*
B.A., California Lutheran University
M.S., Ph.D., University of Southern California

Heard, Lance (2008)
*Public Safety*
B.S., United States Military Academy, West Point
M.S., University of Cincinnati

Henry, Anthony (2007)
*Child Development*
B.A., Humbolt State University
M.A., California State University, Los Angeles
M.A., Azusa Pacific University

Hernandez, Alina (1988)
*Counseling*
A.A., Santa Ana Community College
B.A., M.A., California State University, Fullerton
Ph.D., University of Southern California

Hernandez, Corie (2011)
*Psychiatric Technician*
B.S., California State University, Fullerton

Hernandez, Cristina M. (1997)
*History & Art History*
B.A., M.A., University of California, Santa Barbara

Herrera, Irene (2000)
*Director, EOPS*
B.S., California State University, Fullerton
M.S., California State University, Los Angeles

Hight, Lynette C. (1971)
*English, Literature & Journalism*
B.A., M.A., California State University, Los Angeles

Hill-Enriquez, Evelyn (1991)
*American Language*
A.A., Mt. San Antonio College
B.A., M.A., California State University, Fullerton
TESOL Certificate

Hirsch, Jamie (2012)
Fire Technology
B.S., California State University, Long Beach

Hoffman, Harlan (2005)
History, Art History, Geography, Political Science
B.A., M.A., California State University, Fullerton
Ph.D., University of California, Riverside

Hood, Michael (2009)
Earth Sciences, Astronomy
B.S., University of Wisconsin-Madison
M.S., University of California, Irvine

Hooper, Jaime (2014)
Nursing
A.S., Rio Hondo Community College
B.S., M.S., California State University, Dominguez Hills

Hoover, Karelyn (1995)
Associate Dean, Natural Sciences
B.S., M.S., New Mexico Institute of Mining & Technology

Horton, Tamra (2000)
English, Literature & Journalism
B.A., University of California, Davis
M.A., University of Wyoming
Ph.D., Louisiana State University

Hosea, Phebe (2007)
Mathematics, Computer Science
B.S., M.S., University of California, Irvine

Howell, Luisa (2002)
World Languages
B.A., M.A., California State University, Sacramento

Huang, Kenneth (2006)
Chemistry
M.S., California State University, Long Beach
Ph.D., University of California, Santa Barbara

Hughey, Douglas (1999)
Child Development
A.A., San Diego City College
B.A., M.A., Pacific Oaks College

Hutchinson, James. (2011)
Respiratory Technology
B.A., University of Phoenix

Hymer, Jonathan (2005)
Electronics & Computer Technology
B.A., University of California, Davis

Impara, Carol (2005)
Consumer & Design Technologies
B.A., Davidson College
M.S., University of Maryland

Jackson, Christopher (2005)
Kinesiology/Athletics
Head Coach, Women’s Water Polo and Swimming
B.S., California State University, Fullerton
M.S., Azusa Pacific University

Jagodka, Ralph F. (1997)
Accounting & Management
B.S., Western Illinois University
M.B.A., Pepperdine University
Ed.D., University of La Verne

James, Stephen (2012)
Architecture, Industrial Design Engineering, and Manufacturing
B.A., California State University, Northridge

Jastrab, Robert (2001)
Kinesiology/Athletics
Head Coach, Men’s Football
B.A., University of Miami
M.S., University of Nevada

Jefferson, Paul (2001)
Public Safety
A.S., Los Angeles City College
B.S., Pepperdine University
M.A., John F. Kennedy University

Jenkins, James D. (1992)
Dean, Humanities & Social Sciences
B.A., M.A., California State Polytechnic University, Pomona

Dean, Kinesiology/Athletics/Dance
Athletics Director
B.S., California State Polytechnic University, Pomona
M.S., California State University, Fullerton

Johnson, Mary T. (1997)
Computer Information Systems
B.A., California State University, Fullerton
M.S., Azusa Pacific University

Johnson, Michelle (1998)
Mathematics, Computer Science
B.S., M.S., University of California, Irvine

Jones, William D. (1992)
History & Art History
A.A., Mt. San Antonio College
B.A., University of California, Los Angeles
M.A., Ph.D., Claremont Graduate School

Judd, Matthew T. (1990)
Dean, Natural Sciences
B.A., University of California, Berkeley
M.A., Claremont Graduate School

Biological Sciences
B.S., M.S., California State University, Los Angeles
Kaljumagi, Eric (1999)
Learning Assistance
B.S., University of California, Davis
M.A.T., University of California, Davis

Kamaka, Ron (2006)
Kinesiology/Athletics
Head Coach, Men’s Cross Country
and Men’s Track and Field
B.A., Sonoma State University
M.S., Azusa Pacific University

Karn, Tamara (2001)
English, Literature & Journalism
B.A., University of California, Los Angeles
M.A., Chapman University

Kemp, Kurt A. (2000)
Foreign Languages
A.A., Mt. San Antonio College
B.A., California State University, Fullerton
M.A., University of California, Los Angeles

Keys, S. Carolyn (2001)
Dean, Student Services
B.A., California State University, Fullerton
M.B.A., National University, La Jolla

Khan, M. Zahir (1990)
Physics & Engineering
B.E., University of Poona
M.S., Ohio State University
Registered Professional Engineer

Khoddam, Kambiz (1999)
Mathematics, Computer Science
B.S., M.A., California State University, Long Beach

Kido, Janine (2005)
Biological Sciences
B.A., M.S., California State University, Fullerton

Kim, Candice S. E. (2000)
Mathematics, Computer Science
B.S., M.S., California State University, San Diego

King, Nancy L. (1988)
Counseling
B.S., University of California, Los Angeles
M.S., University of Southern California

Kirchgraber, Albert (1999)
Mathematics, Computer Science
B.S., California State Polytechnic University, Pomona
M.A., California State University, Fullerton

Kittle, Paul (2004)
Librarian
B.A., University of California, Riverside
M.S., Loma Linda University
M.S.L.S., University of Southern California

Klawitter, Kenneth (1991)
Communication
B.S., Bradley University, Illinois

Knapp, Joshua (2000)
Psychology
B.A., University of California, Berkeley
Ph.D., University of California, Santa Barbara

Kobzoff, Fred (2015)
Air Conditioning and Welding
A.S., Mt. San Antonio College

Kojima, Tetsuro (2000)
Mathematics, Computer Science
B.A., M.S., California State University, Los Angeles
Ph.D., University of Southern California

Kolchakian, Misty (2005)
Psychology
B.S., University of Florida
M.A., Ph.D., University of Maryland, College Park

Kordich, Jason (2014)
English, Literature & Journalism
B.A., University of California, Berkeley
M.A., California State University, Fullerton

Kunkler, Constance (2006)
Nursing
A.S.N., A.A. Mt. San Antonio College
B.S.N., M.S.N., C.S.N., P.H.N., California State University, Dominguez Hills

Kuo, Tiffany (2011)
Music
B.A., Stanford University
M.A., The Juilliard School
Ph.D., New York University

Kuo, Tiffany (2011)
Music
B.A., Stanford University
M.A., The Juilliard School
Ph.D., New York University

Lackey, Hilary (2010)
Earth Sciences and Astronomy
B.A., Smith College
M.S., Ph.D., University of Wisconsin

Math & Computer Science
B.A., UC Berkeley
M.A., California State University, Fullerton
California Teaching Credential - National University

Lanaro, Giovanni (2015)
Kinesiology/Athletics/Assistant Coach,
Cross Country and Track and Field
B.A., California State University, Fullerton
M.A., Azusa Pacific University

Lancaster, Stephen (2011)
Mathematics
M.A., Ph.D., The University of Oklahoma

Landeros, Darlene (2001)
Child Development
A.A., Rio Hondo Community College
B.A., University of La Verne
Mt. San Antonio College

M.A., Pacific Oaks College
Lane, David C. (1989)
  Sociology, Philosophy
  A.A., Los Angeles Valley Community College
  B.A., California State University, Northridge
  M.A., Graduate Theological Union, Berkeley
  M.A., Ph.D., University of California, San Diego

Laverty, Julie (2014)
  Communication
  A.A., Cypress Community College
  B.A., M.A., California State University, Fullerton

Lawlor, Elizabeth (2000)
  Biological Sciences
  A.B., Brown University
  M.A., Ph.D., University of California, Riverside

Leader, Jennifer (2006)
  American Language
  M.A., Azusa Pacific University
  Ph.D., Claremont Graduate University

Ledeboer, Lisa (2006)
  Consumer Science & Design Technologies
  B.S., Iowa State University
  M.S., California State University, Northridge

Lee, Eddie (2006)
  Counseling
  B.A., California State Polytechnic, Pomona
  M.S., California State University, Long Beach
  Ed.D., California State University, Fullerton

Leung, Jenny (2006)
  Chemistry
  B.S., M.S., University of California, Irvine

  Geography & Political Science
  B.A., University of California, Berkeley
  M.A., University of Washington

Loera-Ramirez, Dionne (2001)
  English, Literature & Journalism
  B.A., M.A., California State University, Fullerton

Long, Susan (1998)
  Dean, Arts
  B.A., M.A., California State University, Long Beach
  Ed.D., Pepperdine University

Lopez, Audra (2001)
  Agricultural Sciences
  B.S., M.S., California State Polytechnic University, Pomona

Louie, Charis (2000)
  Psychology
  B.A., Pomona College
  M.A., University of Missouri
  Ph.D., University of Missouri, Columbia

Loyd, Rene (1999)
  Mathematics, Computer Science
  A.S., Crafton Hills Community College
  B.S., M.S., University of California, Riverside

Lujan, Angel (1999)
  Counseling
  B.A., M.S., California State University, Fullerton

Lynes, Billie (2006)
  Nursing
  A.S.N., Mt. San Antonio College
  B.S.N., M.S.N., FPN, University of Phoenix

Ma, Jannie (2008)
  Learning Assistance
  B.A., M.A., University of Southern California
  M.A., California State University, Fullerton

MacDonald, Jennifer (2001)
  Program Director, Histologic Technician
  Biological Sciences
  A.S., Canadore College, Canada

Macias, Melissa (2012)
  Fine Arts
  B.A., M.F.A., California State University, Long Beach

Madrigal, Paulo (2009)
  Director, Community & Career Education
  A.A., Mt. San Antonio College
  B.S., California State Polytechnic University, Pomona
  M.S., University of La Verne

Maestro, Patricia (2004)
  Counseling/Coordinator Learning Communities
  A.A., East Los Angeles Community College
  B.A., California State University, Long Beach
  M.S., University of La Verne

Mageean, Michael (2000)
  English, Literature & Journalism
  B.A., M.A., California State Polytechnic University, Pomona
  Ph.D., University of California, Irvine

Mahmoud, Eugene L.D. (2016)
  Physics - Engineering
  B.S., University of California, San Diego
  M.S., Caltech

Malmgren, Irene (2013)
  Vice President, Instructional Services
  B.A., M.A., California State University, Fullerton
  M.A., Chapman College
  Ed.D., University of La Verne

Maloney, Clark (2012)
  Kinesiology & Athletics
  Head Coach, Men’s Basketball
  B.A., Mid America Nazarene College
  M.Ed., Azusa Pacific University

Martinez, Regina (2014)
  Business Management
  B.S., M.B.A., University of La Verne
Mason, Martin (2002)
Physics, Engineering
B.S., University of California, Riverside
M.S., University of California, Riverside

Masoomian, Rasool (2001)
Business Administration
M.S., M.A., Ph.D., State University of New York

Mauch, Thomas (2005)
Dean, Counseling
B.A., California State Polytechnic University, Pomona
M.S., California State University, Fullerton

Counseling
A.A., Mt. San Antonio College
B.A., California State Polytechnic University, Pomona
M.S., California State University, Los Angeles

McCormick, Elizabeth (1991)
English, Literature & Journalism
B.A., Barnard College
M.A., Ph.D., Claremont Graduate University

McFarland, Thomas (1997)
Accounting & Management
B.S., M.B.A., California Polytechnic University, Pomona

McFaul, Jason (1999)
English, Literature & Journalism
B.A., M.A., University of the Pacific

McGeough, Daniel (1986)
Accounting & Management
B.A., California State University, Fullerton
M.B.A., California State University, Long Beach
Certified Public Accountant

McGowan, Joumana (2010)
Executive Dean, Instructional Services
A.A., Mt. San Antonio College
B.A., M.B.A., California State Polytechnic University, Pomona
Ed.D., University of Southern California

McGrady, Jill (1991)
Mental Health Technology
A.S., Santa Ana College
B.V.E., California State University, Long Beach

McGruder, Charles (1992)
Sociology, Philosophy
B.A., University of Redlands, Johnston College
M.A., Ph.D., Claremont Graduate School

McIntosh, William (1999)
Music
B.A., B.M., Biola University
M.M., California State University, Long Beach

McKee, Catherine (1995)
Business Administration
B.A., University of California, Berkeley
J.D., University of San Diego School of Law

Member, State Bar of California

McLaughlin, David L. (1997)
Radiologic Technology
A.A., A.S., Mt. San Antonio College
B.S., University of St. Francis
R.T., American Registry of Radiologic Technology
California Certified Radiologic Technologist
M.Ed., California State Polytechnic University, Pomona

McMullin, Janet (1990)
Mathematics, Computer Sciences
B.S., M.S., Northern Illinois University

Meggelin, Nancy (1998)
Mental Health Technology
B.S.N., University of Phoenix
M.S.N., Ed., University of Phoenix

Mehta, Jaishri (1999)
Computer Information Systems
B.A., M.A., Florida Institute of Technology

Mestas, Sara (2015)
Counseling
A.A., A.S., Mt. San Antonio College
B.S., California State University, Fullerton
M.S., California State University, Long Beach

Metter, Jean (1999)
Consumer Science & Design Technologies
B.S., California State Polytechnic University, Pomona
M.P.H., University of California, Berkeley

Meyer, Elizabeta (2001)
Biological Sciences
B.A., University of Pennsylvania
Ph.D., Michigan State University

Mezaki, Barbara (1990)
American Language
B.A., University of Buffalo
M.Ed., University of Buffalo\nJ.D., Southwestern University

Miho, Yoshiko (2014)
English as a Second Language
A.A., Grays Harbor Community College
B.A., Western Washington University
M.A., California State University, San Bernardino

Miller, Kenneth (2011)
Electronics
B.S., California State Polytechnic University, Pomona
M.S., California State University, Fullerton

Mirman, David (2000)
Biological Sciences
B.A., University of Pennsylvania
M.S., University of California, Davis

Mrofka, David (2011)
Earth Sciences
B.S., Ph.D., University of California, Riverside
Muniz, Edgar (2015)
*English, Literature, & Journalism*
B.A., M.A., California State University, Fullerton

Muñiz, Laura A. (2005)
*Counseling, EOP&S/CARE*
A.A., Mt. San Antonio College
B.S., California State University, Fullerton
M.S., University of La Verne

Munro, Matthew J. (1998)
*Mathematics, Computer Science*
B.S., University of Washington
M.A., University of Colorado

Myers, Richard (2011)
*English, Literature and Journalism*
B.S., University of La Verne
M.A., California State Polytechnic University, Pomona

Nakamura, Amy Bates (2005)
*Dance*
B.A., California State University, Fullerton
M.F.A., University of California, Irvine

Nassar, Sam (2007)
*Counseling*
B.A., California State Polytechnic University, Pomona
M.A., Azusa Pacific University

Nazzal, Jane (2012)
*Learning Assistance*
B.A., M.Ed., University of California, Los Angeles

Nejad, Iraj Behbahani (1992)
*Chemistry*
B.S., Jundi Shapur University, Iran
Ph.D., Michigan State University

Neel, Monique (2006)
*Radiologic Technology*
A.S., A.A., Mt. San Antonio College
B.A., University of Phoenix
Certified Radiology Technologist California
Certified Mammographer
R.T., American Registry of Radiologic Technology
R.T. (M), American Registry of Mammography

Newell, Allan (2015)
*Air Conditioning & Welding*
A.S., Sacramento State University
Certified Welding Inspector, American Welding Credential, California
CTA Teaching Credential, Sacramento State University

*Chemistry*
B.S., Northern Arizona University
Ph.D., University of California, San Diego

Nguyen, Bao-Chi (2010)
*Mathematics, Computer Sciences*
B.S., University of California, Los Angeles
Ph.D., Massachusetts Institute of Technology

*Biological Sciences*
B.A., University of California, San Diego
M.D., University of California, Irvine
Ph.D., University of California, Los Angeles

Nguyen, Thang X. (2014)
*Chemistry*
B.S., University of California, Irvine
Ph.D., California Institute of Technology

Nitta, Akira (Art) (2006)
*Mathematics, Computer Science*
B.A., University of Irvine
M.S., California State Polytechnic University, Pomona

Nixon, Bruce (1999)
*Mental Health Technology*
B.S., California State Polytechnic University, Pomona

O'Brien, Paul (1999)
*English, Literature & Journalism*
B.A., University of California, Los Angeles
M.A., San Jose State University

Ocampo, James (1990)
*Director, Assessment & Matriculation*
B.A., M.A., California State University, Northridge

Olds, Jennifer (2008)
*English, Literature & Journalism*
B.A., M.A., California State Polytechnic University, Pomona

Orr, Jondea (2004)
*Nursing*
A.D.N., Rio Hondo College
B.S.N., California State University, Dominguez Hills
M.S.N., University of Phoenix

Ott, Serena (2012)
*World Languages*
B.A., University of Bologna, Italy
M.A., University of Saarland, Germany

Padilla, Maya (2011)
*Registered Veterinary Technician*
A.A., Mt. San Antonio College
B.A., California State Polytechnic University, Pomona

Parker, Stacy (2001)
*Kinesiology/Athletics*
*Head Coach, Men's Baseball*
B.A., University of California, Irvine
M.Ed., Azusa Pacific University

Parra, Heidi R. (1992)
*Mathematics, Computer Science*
A.A., Cerritos College
B.A., M.A., California State University, Fullerton

Pascoe, Virginia (1995)
*Biological Sciences*
A.A., Cerritos College
B.S., B.A., M.S., California State University, Long Beach

Patterson, Richard (2002)
Computer Information Systems
B.S., California Polytechnic University, Pomona
M.Div. St. John's Theological Seminary

Pearson, Tami L. (2016)
Associate Dean, Career Education and Workforce Development
B.A., California Polytechnic University, Pomona
M.S., Florida State University
California Teaching Credential, Whittier College
M.A., California State University, Los Angeles
Ed.D., University of Southern California

Pedersen, Kirk (1998)
Fine Arts
B.A., Midland College
M.A., San Francisco State University
M.F.A., Claremont Graduate School

Pellitteri, John (1999)
Counseling, ESL
B.A., California Polytechnic University, Pomona
M.S., University of La Verne
M.A., Psy.D., California School of Professional Psychology

Perez, Anabel (2007)
Counseling, Bridge Program
B.A., University of California, Los Angeles
M.S., California State University, Long Beach

Perez, Christopher G. (2008)
Mathematics & Computer Science
B.S., California State University, San Bernardino
M.S., California State University, Los Angeles

Perez, Jason (2013)
Commercial and Entertainment Arts
B.F.A., Art Center College of Design

Perez-Garcia, Julie (1999)
Counseling
B.A., University of California, Santa Barbara
Ph.D., Washington State University

Phillips, Jamie (2008)
Agricultural Sciences
B.S., M.S., California State Polytechnic University, San Luis Obispo

Petersen, Craig A. (1981)
Biological Sciences
B.S., M.S., California State University, Los Angeles

Plesetz, Sarah (2008)
Associate Dean, Technology and Health
A.S., Los Angeles County School of Nursing
A.A., Mt. San Antonio College
B.S.N., M.S.N., P.H.N., Ed., California State University, Dominguez Hills

Mathematics, Computer Science
B.A., University of Bucharest
M.S., University of Iowa
M.A., Ph.D., University of Southern California

Potter, Don (2009)
Manages, Deaf and Hard of Hearing Services, DSP&S
B.A., University of Minnesota
RID, CI/CT, NADV

Poultier, Shane (2007)
Counseling
B.A., California State Polytechnic University, Pomona
M.A., California State University, Dominguez Hills

Powell, Chara (2015)
Psychology
B.A., University of Southern California
M.S., California Polytechnic University, Pomona

Presch, Melissa (2008)
Biological Sciences
B.A., California State University, Fullerton
M.S., California State University, San Bernardino

Purcell, Robert (2011)
Kinesiology/Athletics
Assistant Coach, Football
B.A., M.S., Azusa Pacific University

Quinn, Barbara (2006)
Disabled Student Programs & Services
B.A., California State University, Fullerton
M.S.W., University of Southern California

English, Literature & Journalism
A.A., Mt. San Antonio College
B.A., M.A., California State Polytechnic University, Pomona

Ramey, Martin A. (2011)
Business Administration
B.A., Arizona State University
J.D., University of San Diego
LL.M., Indiana University
Member, State Bar of California

Reinhart, Liesel (1997)
Communication
B.S., University of Colorado
M.P.S., Cornell University

Revell, Timothy (1999)
Biological Sciences
A.A., Ventura College
B.A., University of California, Santa Cruz
M.S., California State University, Fullerton
Ph.D., Loma Linda University

Rexach, Carmen (2005)
Biological Sciences
B.A., University of California, Los Angeles
M.S., California State University, Stanislaus
mt. san antonio college

Ph.D., University of California, Davis

Reyes, Eloise M. (2012)
Disabled Student Programs & Services
B.A., University of Nevada, Las Vegas
M.S., California State University, Los Angeles
Career Counseling Certificate

Reyes, Mary-Ellen (1998)
Mental Health Technology
A.A., Chaffey College

Richardson, Lanny (1995)
Air Conditioning and Welding
A.S., Mt. San Antonio College

Rickard, Malcolm (2008)
Physics and Engineering
B.A., M.S., San Francisco University
Ph.D., University of Colorado

Sociology, Philosophy
A.A., Pasadena City College
B.A., M.A., Ph.D., University of Southern California

Ritz, Karol E. (1997)
Dance
B.A., University of California, Irvine
M.A., California State University, Fullerton

Rivas, Hector (2007)
Commercial and Entertainment Arts
B.A., California Polytechnic University, Pomona
M.B.A., Keller Graduate School of Management

Rivas, Karla F. (2015)
Mathematics and Computer Sciences
B.A., University of California, Los Angeles
M.A., California State University San Bernardino

Rivas, Tony M. (2005)
Counseling, EOP&S/CARE
A.A., Santa Ana College
B.A., San Jose State University
M.S., California State University, Long Beach

Rivers, Deborah (1992)
Mathematics, Computer Science
B.S., California State Polytechnic University, Pomona
M.A., California State University, Fullerton

Robinson, Carolyn (2006)
Learning Assistance
B.S., California State Polytechnic University, Pomona
M.S.Ed., University of Southern California

Roche, William (2012)
Computer Information Sciences
B.S., M.S., California State University, Fullerton

Rogers, Bruce (1994)
Music
B.S., University of Connecticut
M.A., Claremont Graduate University

Rogus, Linda (2005)
Aeronautics, Transportation
A.S., Mt. San Antonio College
B.S., California State University, Los Angeles
F.A.A. Certificates: Flight Instructor, Airplanes & Instruments; Airline Transport Pilot

Rogus, Robert (2001)
Aeronautics, Transportation
A.S., Mt. San Antonio College
B.S., California State University, Los Angeles
F.A.A. Certificates: Flight Instructor; Airplanes & Instruments; Commercial Pilot

Rojas, Rubilena (2014)
Kinesiology, Athletics and Dance
B.A., University of Virginia
M.A., California State University, Long Beach

Romero, Oscar (2007)
Nursing
A.S., Mt. San Antonio College
R.N., Los Angeles County - University of Southern California School of Nursing
MSN, California State University, Fullerton
University of California, Irvine

Rowley, Dianne (2012)
Learning Assistance
B.A., California State Polytechnic University, Pomona
M.Ed., Azusa Pacific University

Rubenstein, Susie (2005)
Fine Arts
B.A., University of California, Santa Cruz
B.F.A., Kansas City Art Institute
M.F.A., Cranbrook Academy

Ruh, Marc T. (1997)
Kinesiology/Athletics
Head Coach, Men’s Water Polo and Swimming
A.A., Mt. San Antonio College
B.A., University of California, Santa Barbara
M.A., Azusa Pacific University

Russell, Paul (1988)
Learning Assistance
B.S., California State Polytechnic University, Pomona
M.Ed., California Lutheran College

Salinger, Aaron (2011)
World Languages
B.A., University of California, Santa Cruz
M.A., University of New Mexico

Sampat, Michelle (2007)
Learning Assistance
B.A., Pomona College
M.A., Claremont Graduate School
J.D., Whittier Law School

Sanchez, Andrew (2001)
Mental Health Technology
Sanchez, Hector (2006)
Counseling, EOP&S/CARE
A.A., Glendale Community College
B.A., University of California, Los Angeles
M.S., University of La Verne

Sanchez, Lisbet (2008)
World Languages
B.A., B.A., California State University, Los Angeles
M.A., New Mexico State University

Sanchez, Juan (2005)
Kinesiology/Athletics
Head Coach, Men’s Soccer
B.S., California State University, Los Angeles
M.Ed., University of La Verne

Sardinas, Ignacio (2008)
Architecture, Industrial Design Engineering and Manufacturing
B.A., California State Polytechnic University, Pomona

Schmidt, Sherry (1985)
Biological Sciences
B.A., University of Montana
M.A., California State University, Fullerton

Schnurbusch, Karen (2002)
Physics & Engineering
B.S., University of California, Santa Barbara
M.S., University of Illinois, Urbana-Champaign

Sciore, Donald (1999)
Associate Dean, Instructional Services
B.F.A., California State University, Fullerton
M.S., Capella University

Scott, Brian (2001)
Agricultural Sciences
A.S., Mt. San Antonio College
B.S., California State Polytechnic University, Pomona

Scott, Sarah (2007)
Biological Sciences
B.S., University of Massachusetts, Amherst
M.S., University of Connecticut, Storrs

Scroggins, William T. (2011)
President & CEO
B.S., University of California, Los Angeles
Ph.D., University of California, Riverside

Shackelford, Stephen (2010)
Aeronautics, Transportation
B.A., University of San Francisco
M.A.S., Embry-Riddle Aeronautical University

Shannon, Cynthia (1991)
Biological Sciences
A.A., Fullerton College
B.A., California State University, Fullerton
B.S., M.S., California State Polytechnic University, Pomona
Ph.D., University of California, Riverside

Sherwood, Kelly (2009)
Medical Services Department
A.A., Lake Tahoe Community College
B.S., Excelsior College

Sholars, Joan (1991)
Mathematics, Computer Science
B.A., M.A., California State University, Fullerton

Shull, Stephen (2006)
Fire Technology
B.S., Southern Illinois University
M.S., California State University, Long Beach

Silva, Lawrence (2005)
Learning Assistance
B.A., California State Polytechnic University, Pomona
M.A., Chapman University

Simon, Curtis (2009)
Geography & Political Science
B.A., California State University, Chico
M.A., University of California, Riverside
Ph.D., University of California, Davis

Sloan, Sayedeh Omideh (2008)
Assistant Director, Adult Basic Education
B.A., George Washington University
M.A., Ph.D., University of California, Santa Barbara

Smith, Bailey K. (2009)
Director, Learning Assistance Center
B.A., University of California, Santa Cruz
M.A., University of Wisconsin - Milwaukee

Smith, Daniel E. (1998)
Commercial and Entertainment Arts
B.A., California State University, Fullerton

Smith, Jim (1998)
Counseling
A.A., Fullerton College
B.A., M.A., California State University, Fullerton

Smith, John K. (2001)
Public Services
B.A., M.S.W., Indiana University
Ph.D., International University for Graduate Studies

Soares, Darrow (1992)
Air Conditioning & Welding
A.A., Riverside City College
B.A., University of California, Riverside
M.A., California State University, San Bernardino

Soto, Lina (2001)
Counseling
B.A., University of California, San Diego
M.A., San Diego State University

Stewart-Thomas, Michelle (2007)
Sociology, Philosophy
M.S., Purdue University
M.S., M.A., Fuller Theological Seminary
Stokes, Nona (1990)
American Language
B.S., Howard University
M.S., Ph.D., Georgetown University

Stone, James (2008)
Geography & Political Science
M.A., University of Kentucky
M.F.A., Ph.D., Chapman University

Theater
B.S., Eastern Michigan University
M.F.A., University of Iowa

Strope, Byron (1990)
Aircraft Maintenance Technology
A.S., Chaffey College
B.S., California State Polytechnic University, Pomona
F.A.A. Certificates, Airframe and Powerplant, Inspection Authorization
Private Pilot, F.C.C.
F.A.A. Safety Counselor
F.A.A. Designated Mechanic Examiner

Stuard, Bob (1986)
Sign Language
A.A., San Diego Mesa College
B.A., University of California, San Diego
M.B.A., California State University, Dominguez Hills

Summers, Melody (2006)
Mathematics, Computer Science
B.S., M.S., California State Polytechnic University, Pomona

Sun, Christine (2001)
Mathematics, Computer Science
B.S., National Taiwan University
M.A., Ph.D., University of South Carolina

Swartz, Pauline (2006)
Librarian
B.A., University of California, Santa Cruz
MLIS, University of California, Los Angeles

Swift, Crystal Lane (2008)
Communication
B.A., California Baptist University
M.A., Ball State University
Ph.D., Louisiana State University

Takahashi, Shelley (2014)
Architecture, Industrial Design Engineering & Manufacturing
B.S., California State University, Long Beach
M.B.A., Pepperdine University

Takashima, Timothy (2000)
Mathematics, Computer Science
B.S., M.S., California State University, Long Beach

Tamayo, Santiago (Jimmy) (2002)
Mathematics, Computer Science
B.S., California State Polytechnic University, Pomona
M.S., University of California, Riverside

Tatoian, Vahe (1990)
Physics, Engineering
B.S., Yerevan University, Armenia
M.S., Drexel University

Tellez, April (2008)
History & Art History
B.A., M.A., University of California, Riverside

Terreri, Joseph P. (1989)
Mathematics, Computer Science
B.S., M.S., California State Polytechnic University, Pomona

Teske, Margaret (2002)
Manager, ESL Instructional Support
B.S., University of Northern Colorado
M.S., Colorado State University

Thankamushy, Sreekanth (2014)
Commercial and Entertainment Arts
B.S., Mahatma Gandhi University, India
M.F.A., University of California, Los Angeles

Thay, Cecilia (2012)
Child Development
B.A., Institute of Education, Rangoon, Burma
M.S., University of La Verne

Thomas, Antoine (2006)
Counseling
B.A., University of California, Riverside
M.S., California State University, Long Beach

Thomas, James D. (1998)
English, Literature & Journalism
B.A., Westmont College
M.A., Ph.D., Claremont Graduate University

Todd, Douglas (1995)
Kinesiology/Athletics
Head Coach, Women's Cross Country
Assistant Coach, Men's and Women's Track and Field
A.A., El Camino College
B.A., California State University, Long Beach
M.A., California State University, Dominguez Hills

Ton, Chan-Phuong (2005)
Counseling
B.A., University of California, San Diego

Tran, Frank (2002)
Mathematics, Computer Science
B.S., University of California, Davis
M.A., University of California, Santa Barbara

Tran, Niki (2011)
Interior Design
B.F.A., California State University, Long Beach

Trejo, Lyssette (2009)
Counseling
B.A., California State University, Fullerton
M.S., University of La Verne

Troxell, Cameron (2001)
Mathematics, Computer Science
B.A., Gonzaga University
M.S., University of La Verne

Trujillo, Tammy (1999)
Commercial and Entertainment Arts
A.A., Long Beach City College
B.A., California State University, Fullerton

Trull, Stephen Tyler (2001)
History, Art History, Geography, Political Science
A.A., Mt. San Antonio College
B.A., California State University, Fullerton
M.A., University of California, Santa Barbara

Truttmann, Janet (2002)
Chemistry
B.A., University of California, San Diego
Ph.D., California Institute of Technology

Tunstall, Christine M. (1990)
Disabled Student Programs & Services
B.A., M.S., University of Michigan
M.S., Capella University

Uiagalelei, Iona (2010)
Kinesiology/Athletics
Assistant Football Coach
B.S., Southern Utah
M.A., New Mexico Highlands University

Uranga, Jaime (2007)
Electronics & Computer Technology
A.A., Mt. San Antonio College

Uyeki, Elizabeth Chisato (2007)
Librarian
B.A., Earlham College
M.L.I.S., University of California, Los Angeles

Uyeno, Gary (1999)
Registered Veterinary Technology
B.S., University of California, Davis
D.V.M., Iowa State University

Vail, Deidre Tucker (1991)
Biological Sciences
B.S., California State Polytechnic University, Pomona
M.S., University of California, Irvine

Velickovic, Jeanne Marie (2012)
Associate Dean, Humanities and Social Sciences
B.A., M.A., University of South Africa
Ph.D., University of Texas

Versace, Emily (2015)
Counseling
A.A., Citrus College
B.A., University of California, Irvine

M.S., California State University, San Bernardino

Vitullo, John (2002)
Communication
B.A., Southern Utah University
M.A., Ball State University

Vo, Tuan A. (2000)
Mathematics, Computer Science
A.A., San Bernardino Valley College
B.S., M.S., California State Polytechnic University, Pomona

Wakefield, Jeffrey W. (2000)
Mathematics, Computer Science
B.S., University of California, Los Angeles
M.S., California State University, Long Beach

Walker, Christopher N. (1980)
Disabled Student Programs & Services
B.A., California Lutheran College
M.A., California State University, Northridge
Ph.D., University of Iowa

Walker, Christopher N. (1983)
Disabled Student Programs & Services
B.A., California Lutheran College
M.A., California State University, Northridge
Ph.D., University of Iowa

Walker, Lori (2000)
Learning Assistance
B.S., University of California, Riverside
M.A., Ph.D., Claremont Graduate University

Wakefield, Jeffrey W. (2001)
Earth Sciences, Astronomy
B.A., Hamilton College
M.S., University of Arizona

Ward, Elizabeth (1999)
Kinesiology/Athletics
B.A., California State University, Long Beach
M.A., California State Polytechnic University, Pomona

Wasson, Sheri (2011)
Fine Art
B.F.A., California State University, Fullerton
M.F.A., University of New Mexico

Waters, Dawn (2008)
Agricultural Sciences
B.S., California State Polytechnic University, Pomona
M.Ed., University of La Verne

Weatherilt, Sandra (2001)
Consumer Science & Design Technologies
B.A., M.A., California State University, Long Beach

Earth Sciences, Astronomy
B.A., B.S., Syracuse University, New York
M.S., Duke University

Whalen, Margaret F. (1989)
English, Literature & Journalism
B.S., Jacksonville University
M.A., University of Maine at Orono

Wheeler, Daniel (2011)
Learning Assistance

B.A., University of California, Berkeley
M.S., California State University, Fullerton

Whitmore, Gregory (2014)
Music
B.M., University of Michigan
M.M., California State University, Fullerton

Wiesner, Mary Rose (2002)
Respiratory Therapy
B.S., Northeastern University

Wilkerson, Jill K. (2001)
Disabled Student Programs & Services
B.A., University of South Dakota
M.S., Arizona State University

Williams Tyler, Jody (2002)
Chemistry
B.S., University of Evansville
M.S., Ph.D., University of California, Irvine

Williamson, Kisha (2007)
Child Development
B.A., California State University, Long Beach
M.S., University of La Verne

Willis, Roger (2013)
Communication
B.A., California State University, Long Beach
M.A., California State University, Long Beach
B.A., M.A., California State University, Fullerton

Wilson, Randall (1988)
Counseling
B.A., B.S., California State University, Fullerton
M.A., University of California, Los Angeles

Wolde-Yohannes, Samuel (2001)
Sociology, Philosophy
B.A., M.A., Ph.D., Pontifical Gregorian University, Rome, Italy

Wolf, Phillip (1995)
Physics & Engineering
B.S., Harvey Mudd College
M.S., California State University, Los Angeles

Wood, Abby (2014)
Business Administration/Paralegal
B.A., Wake Forest University
J.D., Wake Forest University of Law
Member, State Bar of California

Woolery, Emily (2000)
Librarian
B.A., Occidental College
M.L.I.S., University of California, Los Angeles

Wright, Carola Z. (2001)
Biological Sciences
B.S., Pharmacy School Minden, Germany
Ph.D., University of California, Irvine

Wright, Jill Y. (1998)
English, Literature & Journalism
B.A., University of California, Irvine

6M.A., Ph.D., Claremont Graduate University

Wright, Joan Susan (2005)
Counseling, Adult Basic Education
B.A., M.S., California State University, Fullerton

Y

Yamagata-Noji, Audrey (1996)
Vice President, Student Services
B.A., M.S., California State University, Long Beach
Ph.D., Claremont Graduate University

Yost, David (2010)
Aircraft Maintenance & Manufacturing Technology
B.S., Southern Illinois University

Young, Paula (2008)
Mathematics, Computer Science
B.S., M.S., University of California, Riverside

Z

Computer Information Systems
B.A., California State University, Los Angeles

Zicree, Steven (2006)
Mathematics
B.A., Hamilton College
M.S., University of Arizona, Tucson

Ziolkowski, Tina (2006)
Medical Services
A.S., Mt. San Antonio College
M.S.H.S.-H.P.E., Western University
C.E.N. - Certified Emergency Nurse
C.F.R.N. - Certified Flight Registered Nurse
CAMPUS MAP & FACILITIES

Campus Map
To view the map on the Mt. SAC website, please visit Maps (http://www.mtsac.edu/maps)

Art Gallery
Building 1B, (909) 274-4328
Art Gallery (http://www.mtsac.edu/artgallery)

The Mt. San Antonio College Art Gallery has a long history of outstanding Gallery Exhibitions highlighting prominent international and national artists as well as outstanding faculty and student artists.

The Gallery offers four to five exhibitions per year. Among these are the Faculty Exhibition featuring the works of Mt. San Antonio College faculty artists and the annual Student Exhibition featuring student work from the fine arts, animation, graphic design, illustration, and photography.

Athletic Facilities
(909) 274-4630

Hilmer Lodge Stadium, a 13,500-seat football and track facility, is located in the southeast section of the College campus. This is the home of the world famous “Mt. SAC Relays.” Other athletic facilities include tennis courts, volleyball courts, cross-country course, baseball field, softball field, soccer field, a 1,500-seat gymnasium, wrestling gym, strength-training facilities, an Olympic size swimming pool, and an Exercise Science/Wellness Center.

Bookstore (SacBookRac)
Building 9A, (909) 274-4475
SacBookRac (http://www.mtsac.edu/bookstore)

SacBookRac offers textbooks, school supplies, Mt. SAC apparel, general trade and paperback books, gift items, greeting cards, Metro and Foothill bus passes and houses the Mt. SAC photo ID area. SacBookRac also provides ordering and distribution of faculty caps and gowns.

Students are responsible for obtaining their own textbooks and supplies. Costs for books and supplies for a full-time student average $300-$600 per semester, depending upon the program of study. Students are encouraged to purchase books early, especially to save money by purchasing used books. Books are sold on a first-come, first-served basis. Students may order books online at SacBookRac (http://www.sacbookrac.com). Orders can be picked up at the bookstore or shipped to the student’s home.

Refund Policy
Refunds are allowed within a limited time period when classes are changed and officially dropped. The refund policy is posted and available in the bookstore and printed on a bookmark given at the time of purchase.

Farm
F Buildings, (909) 274-4540

The Farm is located in the northeast area of campus, near the intersection of Bonita and Walnut Drives. The Farm offers an unrivaled opportunity for hands-on student learning serving as a laboratory and supervised farm. Students interested in stock breeding, veterinary science, agri-business, horse production, horticulture, or farm products gain valuable experience by working with their own animals and crops while attending Mt. SAC. Contact the Campus Events office at Ext. 4794 for information on guided tours.

Agricultural Science Building
Building 80, (909) 274-4540

The new Agriculture Science building houses a fully operational, state of the art Animal Hospital, which serves as a training environment for the Registered Veterinary Technician program. Students gain practical experience working alongside veterinarians and assisting in operations/procedures.

Performing Arts Center
Building 2, (909) 274-2050

The Mt. San Antonio College Performing Arts Center is a 66,770 square foot facility that provides instructional and performance accommodations to the three main discipline areas of Theatre, Music, and Dance. The Performing Arts Center is designed as a technological, state-of-the-art instructional facility to prepare Mt. San Antonio College students for careers in the performing arts.

The Sophia B. Clarke Theater is a formal 415-seat, full proscenium theater that wraps the audience around a performance. By providing a circular form and box seats at the perimeter, audience intimacy with the stage is maximized. The stage and fly tower are at a professional scale and contain equipment equal to the finest state-of-the-art theaters both regionally and internationally.

The Music Recital Hall provides for intimate musical performances. The Recital Hall is a 250-seat space richly articulated with reflective surfaces of maple wood and acoustical plaster; it is acoustically shaped with a 43’ high ceiling. Sound reflectors above the stage further support acoustical distribution.

The Studio Theater adjacent to the Clarke Theater is surrounded by a scene shop, costume shop, dressing rooms, and faculty offices. The 40’ x 50’ x 40’ theater allows for total dramatic performance flexibility. An 18’ lighting grid allows light and scene flexibility. The Studio Theater is such a flexible facility that it can accommodate most any seating and scene configuration.

The Dance Studio is a 56’ x 85’ x 30’ high mirrored room that allows for a grand level of physical movement. With its ceiling and upper walls painted white and bathed in natural lighting, it is an appealing and brilliant space.

Each venue is designed to provide state-of-the-art acoustical quality and technical performance capabilities that put the Mt. SAC Performing Arts Center on a level with the finest theaters in the region.

Performing Arts Center Box Office
Box Office Phone: (909) 274-2050
Box Office Fax: (909) 274-2055
Online Box Office (https://tickets.mtsac.edu)
The current season of events is available on the Box Office website. Ticket orders are accepted online, by telephone or in person. Major credit cards are accepted. All sales are final. Ticket exchanges may be available depending upon the event.

Randall Planetarium

Building 26C, (909) 274-4425
Randall Planetarium (http://www.mtsac.edu/instruction/sciences/planetarium)

The Randall Planetarium offers instructional support for college classes as well as a wide variety of public programs on a regular basis. The Planetarium facility has a 35-foot-diameter hemispherical dome and seating for up to 75 people.

Wellness Center

Building 27A, North Door, (909) 274-4625

This modern, multi-dimensional facility offers health and lifestyle screening, health, fitness, and performance physical fitness assessments, all levels of aerobic exercise, circuit/strength training and cardiorespiratory exercise.

Programs and services include stress management, nutrition, diet/weight control, metabolic testing, athletic performance testing, individual health/fitness programming. Activities are offered for all age groups.

Offerings will be provided to graded students and for staff and faculty through the Employee Wellness Program. Please see Wellness Center (http://www.mtsac.edu/wellness) for more information and course offerings.

Wildlife Sanctuary

(909) 274-4425

This 25-acre parcel, located on the southwestern portion of the Mt. San Antonio College campus includes a stream, lake, pond, swamp, meadow, and woodland. The sanctuary has been set aside as a place where plants and animals exist in a natural balance and serves as an outdoor laboratory for Biological Sciences classes. Paths through the sanctuary provide access for visitors. For guided tours, contact the Campus Events office at (909) 274-4794.

Child Development Center

Buildings 70-73, (909) 274-4920
Child Development Center (http://www.mtsac.edu/cdc)

Admission Policy

Childcare and education services for children from 3 months through 5 years of age are provided between the hours of 7:00 a.m. and 7:00 p.m., Monday through Thursday and 7:00 a.m. until 5 p.m. on Fridays for student-parents, staff and faculty, and community parents. Closing hours are subject to change based on enrollment need. The Child Development Center welcomes all children regardless of sex, ethnicity, religion, or physical handicap.

According to State Law, children must meet general health requirements to enroll/attend. Parents requesting funding assistance for full-time services must demonstrate a basic need for care.

Types of Funding Assistance Available

State Preschool Program

State Preschool Program funding is available for eligible student-parents of 3 and 4 year old children (4 year-old children have priority). A minimum daily fee, established by the State, may apply.

General Childcare Funding

General Childcare funding is available for income and need eligible families. This funding applies to infants up to 3-year-olds and before/after school kindergarten. A minimum daily fee, established by the State, may apply.

Child Care Access Grant Funding

Student-parents who receive or are eligible to receive a Pell Grant may qualify for this childcare/early education funding. Funds are limited to Mt. SAC students only.

Alternative Payment Program (CalWORKS)

The Child Development Center accepts “Alternative Payments” or fees from community agencies and programs such as CalWORKS for childcare. Interested parents must inquire with their individual CalWORKS Eligibility Worker or GAIN Worker.

Fee Program

Families ineligible for childcare/early education subsidies may enroll in the Fee-based program. The fee schedule is available by contacting the Child Development Center at (909) 274-4920.

Enrollment

Formal application must be made in person at the Child Development Center. Final acceptance into the program will be determined when eligibility has been established, all paperwork has been completed, and all applicable fees are paid. State law requires that an orientation be completed.

For further information, contact the Center by phone or visit the website.

Food Services

Dining Services (http://www.mtsacdining.com)

The Food Services Department provides the campus community with a cafeteria, coffeehouse, and four convenience stores.

Mountie Café

Building 8, (909) 274-5284

The Mountie Café is located on the west side of campus next to the SacBookRac. Catering is available for small meetings and large banquets.

Mein owl — Asian Cuisine, beef bowls, and fresh sushi
OBC Grill — fresh formed burgers made to order
Pandini’s — Artisan style pizza
Simply to Go — made fresh “in-house” sandwiches, salads, wraps, healthy snacks, and cookies.
SubConnection — sub sandwiches, soups, wraps, healthy options, and daily specials.
Common Grounds featuring Starbucks — we proudly brew hot and cold coffee drinks, frappuccino, fresh baked muffins, scones, and brownies.
WOW at Mountie Grill
Building 19C, (909) 274-4624

WOW Cafe and Wingery - breakfast, wings, chicken, hamburgers, salads and rice bowls.

Convenience Stores
All stores offer a variety of snack foods, beverages and school and test supplies.

<table>
<thead>
<tr>
<th>Mountie Stop</th>
<th>Express Stop</th>
<th>Prime Stop</th>
<th>Short Stop</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building 9A</td>
<td>Building 16A</td>
<td>Building 61</td>
<td>Building 66</td>
</tr>
</tbody>
</table>

Vending Machines
Buildings 2, 3, 9C, 23, 26, 28, 30, 31, 40, 45, 47, 50G, 60, 67, 80
**COLLEGE DIRECTORY**

The main College telephone number is (909) 274-7500.

For direct access to the offices see list below:

<table>
<thead>
<tr>
<th>College Directory</th>
<th>Number</th>
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<tbody>
<tr>
<td>Academic Counselor for Student Athletes</td>
<td>(909) 274-5929</td>
</tr>
<tr>
<td>Academic Senate</td>
<td>(909) 274-5436</td>
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<tr>
<td>Accounting &amp; Management</td>
<td>(909) 274-4909, (909) 274-4910</td>
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<tr>
<td>ACES Program</td>
<td>(909) 274-4411</td>
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<tr>
<td>Adult Basic Education Center</td>
<td>(909) 274-4845</td>
</tr>
<tr>
<td>Administrative Services</td>
<td>(909) 274-4230</td>
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<tr>
<td>Admissions &amp; Records</td>
<td>(909) 274-4415</td>
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<tr>
<td>Aeronautics &amp; Transportation</td>
<td>(909) 274-5008</td>
</tr>
<tr>
<td>Affirmative Action</td>
<td>(909) 274-4225</td>
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<td>Agricultural Sciences</td>
<td>(909) 274-4540</td>
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<td>Air Conditioning &amp; Welding</td>
<td>(909) 274-5107, (909) 274-4638</td>
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<td>Aircraft Maintenance Technology</td>
<td>(909) 274-4762, (909) 274-4770</td>
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<tr>
<td>Alumni Association</td>
<td>(909) 274-5443</td>
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<td>American Language</td>
<td>(909) 274-4587</td>
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<tr>
<td>Architecture, Industrial Design Engineering, &amp; Manufacturing</td>
<td>(909) 274-4803</td>
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<tr>
<td>Art Gallery</td>
<td>(909) 274-4328</td>
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<tr>
<td>Arts Division</td>
<td>(909) 274-5200</td>
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<td>Aspire</td>
<td>(909) 274-6396</td>
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<td>Assessment Center</td>
<td>(909) 274-4265</td>
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<td>Associated Students</td>
<td>(909) 274-4526</td>
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<tr>
<td>Athletics</td>
<td>(909) 274-4630</td>
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<tr>
<td>Auxiliary Services</td>
<td>(909) 274-4470</td>
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<tr>
<td>Biological Sciences</td>
<td>(909) 274-4013</td>
</tr>
<tr>
<td>Bookstore (SacBookRac)</td>
<td>(909) 274-4475</td>
</tr>
<tr>
<td>Bridge Program</td>
<td>(909) 274-5392</td>
</tr>
<tr>
<td>Broadcast Services</td>
<td>(909) 274-4274</td>
</tr>
<tr>
<td>Business Administration</td>
<td>(909) 274-4612</td>
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<tr>
<td>Business Division</td>
<td>(909) 274-4600</td>
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<tr>
<td>Bursar’s Office</td>
<td>(909) 274-4960</td>
</tr>
<tr>
<td>CalWORKs</td>
<td>(909) 274-4755</td>
</tr>
<tr>
<td>Campus Cafe (Sodexo - for all food service locations)</td>
<td>(909) 274-5284</td>
</tr>
<tr>
<td>Campus Security</td>
<td>(909) 274-4555, (909) 274-4299</td>
</tr>
<tr>
<td>Campus Tours</td>
<td>(909) 274-4293</td>
</tr>
<tr>
<td>CARE</td>
<td>(909) 274-4500</td>
</tr>
<tr>
<td>Career &amp; Transfer Services</td>
<td>(909) 274-4510</td>
</tr>
<tr>
<td>Center of Excellence</td>
<td>(909) 274-6106</td>
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<tr>
<td>Chemistry</td>
<td>(909) 274-4533</td>
</tr>
<tr>
<td>Child Development</td>
<td>(909) 274-4632, (909) 274-4902</td>
</tr>
<tr>
<td>Child Development Center</td>
<td>(909) 274-4920</td>
</tr>
<tr>
<td>Communication</td>
<td>(909) 274-6302, (909) 274-6304</td>
</tr>
<tr>
<td>Computer Information Systems</td>
<td>(909) 274-4943, (909) 274-4512</td>
</tr>
<tr>
<td>Continuing Education Division</td>
<td>(909) 274-4220</td>
</tr>
<tr>
<td>Consumer Science &amp; Design Technologies</td>
<td>(909) 274-4139</td>
</tr>
<tr>
<td>Contract Education</td>
<td>(909) 274-4210</td>
</tr>
<tr>
<td>Counseling</td>
<td>(909) 274-4380, (909) 274-4293</td>
</tr>
<tr>
<td>CSEA 262</td>
<td>(909) 274-4413</td>
</tr>
<tr>
<td>Custodial Services</td>
<td>(909) 274-4850</td>
</tr>
<tr>
<td>Dance</td>
<td>(909) 274-4635</td>
</tr>
<tr>
<td>Disabled Student Programs &amp; Services (DSP&amp;S)</td>
<td>(909) 274-4290</td>
</tr>
<tr>
<td>Distance Learning</td>
<td>(909) 274-5658</td>
</tr>
<tr>
<td>Dream</td>
<td>(909) 274-5596</td>
</tr>
<tr>
<td>Earth Sciences &amp; Astronomy</td>
<td>(909) 274-4148</td>
</tr>
<tr>
<td>Electronics &amp; Computer Technology</td>
<td>(909) 274-4978, (909) 274-5614</td>
</tr>
<tr>
<td>English as a Second Language (ESL)</td>
<td>(909) 274-4736</td>
</tr>
<tr>
<td>English, Literature &amp; Journalism</td>
<td>(909) 274-4706, (909) 274-4966</td>
</tr>
<tr>
<td>Event Services</td>
<td>(909) 274-4797</td>
</tr>
<tr>
<td>Exercise Science/Wellness Center</td>
<td>(909) 274-4625</td>
</tr>
<tr>
<td>Extended Opportunity Programs &amp; Serv. (EOPS)</td>
<td>(909) 274-4500</td>
</tr>
<tr>
<td>Facilities Planning &amp; Management</td>
<td>(909) 274-4850</td>
</tr>
<tr>
<td>Faculty Association</td>
<td>(909) 274-4531</td>
</tr>
<tr>
<td>Farm Tours</td>
<td>(909) 274-4794</td>
</tr>
<tr>
<td>Fashion Merchandising &amp; Design</td>
<td>(909) 274-4967</td>
</tr>
<tr>
<td>Financial Aid</td>
<td>(909) 274-4450</td>
</tr>
<tr>
<td>Fine Arts</td>
<td>(909) 274-4155, (909) 274-4752</td>
</tr>
<tr>
<td>Fire Technology</td>
<td>(909) 274-5146</td>
</tr>
<tr>
<td>Fiscal Services</td>
<td>(909) 274-4234</td>
</tr>
<tr>
<td>Foundation Office</td>
<td>(909) 274-4215</td>
</tr>
<tr>
<td>Geography &amp; Political Science</td>
<td>(909) 274-3619</td>
</tr>
<tr>
<td>Global Opportunities</td>
<td>(909) 274-6321</td>
</tr>
<tr>
<td>Grants Office</td>
<td>(909) 274-5418</td>
</tr>
<tr>
<td>Grounds Service Requests</td>
<td>(909) 274-4850</td>
</tr>
<tr>
<td>Help Desk (IT)</td>
<td>(909) 274-4357</td>
</tr>
<tr>
<td>High School Outreach</td>
<td>(909) 274-5906</td>
</tr>
<tr>
<td>History &amp; Art History</td>
<td>(909) 274-4754, (909) 274-4321</td>
</tr>
<tr>
<td>Histotechnology</td>
<td>(909) 274-4884</td>
</tr>
<tr>
<td>Honors Program</td>
<td>(909) 274-4665</td>
</tr>
<tr>
<td>Horticulture Unit</td>
<td>(909) 274-4893</td>
</tr>
<tr>
<td>Hospitality Management Coordinator</td>
<td>(909) 274-4139</td>
</tr>
<tr>
<td>Housing Information</td>
<td>(909) 274-5959</td>
</tr>
<tr>
<td>Humanities &amp; Social Sciences Division</td>
<td>(909) 274-4570</td>
</tr>
<tr>
<td>Human Resources</td>
<td>(909) 274-4225</td>
</tr>
<tr>
<td>Information Technology</td>
<td>(909) 274-4365</td>
</tr>
<tr>
<td>Instruction Office</td>
<td>(909) 274-4200</td>
</tr>
<tr>
<td>Kinesiology, Athletics &amp; Dance Division</td>
<td>(909) 274-4630</td>
</tr>
<tr>
<td>KSAK Studio</td>
<td>(909) 274-4678</td>
</tr>
<tr>
<td>Language Learning Center</td>
<td>(909) 274-4580</td>
</tr>
<tr>
<td>Learning Assistance Center</td>
<td>(909) 274-4300</td>
</tr>
<tr>
<td>Learning Lab</td>
<td>(909) 274-5666</td>
</tr>
<tr>
<td>Library</td>
<td>(909) 274-4260</td>
</tr>
<tr>
<td>Department</td>
<td>Phone Number</td>
</tr>
<tr>
<td>------------------------------------------------</td>
<td>------------------------------</td>
</tr>
<tr>
<td>Library &amp; Learning Resources Division</td>
<td>(909) 274-5659</td>
</tr>
<tr>
<td>Lost &amp; Found (Student Life)</td>
<td>(909) 274-4525</td>
</tr>
<tr>
<td>Mail Services</td>
<td>(909) 274-4212</td>
</tr>
<tr>
<td>Maintenance &amp; Operations</td>
<td>(909) 274-4850</td>
</tr>
<tr>
<td>Marketing &amp; Public Affairs Office</td>
<td>(909) 274-4259</td>
</tr>
<tr>
<td>Mathematics, Computer Sciences 1</td>
<td>(909) 274-5309, (909) 274-4652</td>
</tr>
<tr>
<td>Medical Services Department 1</td>
<td>(909) 274-4750</td>
</tr>
<tr>
<td>Mental Health Technology 1</td>
<td>(909) 274-4750</td>
</tr>
<tr>
<td>Mountaineer</td>
<td>(909) 274-6123</td>
</tr>
<tr>
<td>Music 1</td>
<td>(909) 274-4330</td>
</tr>
<tr>
<td>Natural Sciences Division 1</td>
<td>(909) 274-4425</td>
</tr>
<tr>
<td>Noncredit Programs 1</td>
<td>(909) 274-4220</td>
</tr>
<tr>
<td>Nursing Department 1</td>
<td>(909) 274-4560</td>
</tr>
<tr>
<td>Online Learning Support Center</td>
<td>(909) 274-4378</td>
</tr>
<tr>
<td>Parking Office</td>
<td>(909) 274-4233</td>
</tr>
<tr>
<td>Parking Services Cashier</td>
<td>(909) 274-4299</td>
</tr>
<tr>
<td>Paralegal 1</td>
<td>(909) 274-4907, (909) 274-5189</td>
</tr>
<tr>
<td>Payroll</td>
<td>(626) 274-4240</td>
</tr>
<tr>
<td>Performing Arts Center Box Office</td>
<td>(909) 468-4050, (909) 274-2050</td>
</tr>
<tr>
<td>Performing Arts Operations</td>
<td>(909) 274-5623</td>
</tr>
<tr>
<td>Photographics</td>
<td>(909) 274-4444</td>
</tr>
<tr>
<td>Photo I.D.</td>
<td>(909) 274-4960</td>
</tr>
<tr>
<td>Physical Therapy Aide 1</td>
<td>(909) 274-4750</td>
</tr>
<tr>
<td>Physics, Engineering 1</td>
<td>(909) 274-4421</td>
</tr>
<tr>
<td>Planetarium Shows</td>
<td>(909) 274-2050</td>
</tr>
<tr>
<td>Planetarium Tour</td>
<td>(909) 274-4794</td>
</tr>
<tr>
<td>Presentation Services</td>
<td>(909) 274-4273</td>
</tr>
<tr>
<td>President &amp; Board of Trustees</td>
<td>(909) 274-4250</td>
</tr>
<tr>
<td>Printing Services</td>
<td>(909) 274-4255</td>
</tr>
<tr>
<td>Professional &amp; Organizational Development</td>
<td>(909) 274-4504</td>
</tr>
<tr>
<td>Psychology</td>
<td>(909) 274-5369</td>
</tr>
<tr>
<td>Psychiatric Technician 1</td>
<td>(909) 274-4750</td>
</tr>
<tr>
<td>Public Safety</td>
<td>(909) 274-4555</td>
</tr>
<tr>
<td>Public Services 1</td>
<td>(909) 274-4654</td>
</tr>
<tr>
<td>Purchasing</td>
<td>(909) 274-4245</td>
</tr>
<tr>
<td>Radiologic Technology 1</td>
<td>(909) 274-4750</td>
</tr>
<tr>
<td>REACH (Foster Youth Support)</td>
<td>(909) 274-6528</td>
</tr>
<tr>
<td>Real Estate</td>
<td>(909) 274-6428</td>
</tr>
<tr>
<td>Re-Entry Center</td>
<td>(909) 274-4392</td>
</tr>
<tr>
<td>Registered Veterinary Technology 1</td>
<td>(909) 274-4544</td>
</tr>
<tr>
<td>Registration</td>
<td>(909) 274-4415</td>
</tr>
<tr>
<td>Research &amp; Institutional Effectiveness</td>
<td>(909) 274-4109</td>
</tr>
<tr>
<td>Respiratory Therapy 1</td>
<td>(909) 274-4750</td>
</tr>
<tr>
<td>Risk Management</td>
<td>(909) 274-4230, (909) 274-5508</td>
</tr>
<tr>
<td>SacBookRac</td>
<td>(909) 274-4475</td>
</tr>
<tr>
<td>Scholarship Program Office</td>
<td>(909) 274-4457</td>
</tr>
<tr>
<td>Security (Campus)</td>
<td>(909) 274-4555</td>
</tr>
<tr>
<td>Service Learning 1</td>
<td>(909) 274-4656</td>
</tr>
<tr>
<td>Sign Language 1</td>
<td>(909) 274-4443</td>
</tr>
<tr>
<td>Sociology &amp; Philosophy 1</td>
<td>(909) 274-3054</td>
</tr>
<tr>
<td>Sodexo (Campus Cafe - for all food service locations)</td>
<td>(909) 274-5284</td>
</tr>
<tr>
<td>Special Events</td>
<td>(909) 274-4840</td>
</tr>
<tr>
<td>Speech/Sign Success Center</td>
<td>(909) 274-6297</td>
</tr>
<tr>
<td>Stadium Ticket Office</td>
<td>(909) 274-4880</td>
</tr>
<tr>
<td>Student Center</td>
<td>(909) 274-5959</td>
</tr>
<tr>
<td>Student Health Services</td>
<td>(909) 274-4400</td>
</tr>
<tr>
<td>Student Life &amp; Student Clubs</td>
<td>(909) 274-4525</td>
</tr>
<tr>
<td>Student Services, Dean</td>
<td>(909) 274-5909</td>
</tr>
<tr>
<td>Student Services, V.P. Office</td>
<td>(909) 274-4505</td>
</tr>
<tr>
<td>Teacher Prep Institute 1</td>
<td>(909) 274-4190</td>
</tr>
<tr>
<td>Technical Services</td>
<td>(909) 274-4799</td>
</tr>
<tr>
<td>Technology &amp; Health Division 1</td>
<td>(909) 274-4750</td>
</tr>
<tr>
<td>Technology Education Resource Center</td>
<td>(909) 274-4597</td>
</tr>
<tr>
<td>Theater 1</td>
<td>(909) 274-4337</td>
</tr>
<tr>
<td>Transfer Center</td>
<td>(909) 274-6388</td>
</tr>
<tr>
<td>Transportation</td>
<td>(909) 274-4854</td>
</tr>
<tr>
<td>Tutorial Services</td>
<td>(909) 274-6605</td>
</tr>
<tr>
<td>Upward Bound</td>
<td>(909) 274-4411</td>
</tr>
<tr>
<td>Veterans' Resource Center</td>
<td>(909) 274-4520</td>
</tr>
<tr>
<td>Warehouse</td>
<td>(909) 274-4870</td>
</tr>
<tr>
<td>Wellness Center</td>
<td>(909) 274-4625</td>
</tr>
<tr>
<td>Wildlife Sanctuary Tours</td>
<td>(909) 274-4794</td>
</tr>
<tr>
<td>Writing Center</td>
<td>(909) 274-5325</td>
</tr>
<tr>
<td>World Languages 1</td>
<td>(909) 274-3443, (909) 274-4968</td>
</tr>
</tbody>
</table>

1 Instructional programs and departments
INDEX

#
100 Unit Appeal .................................................. 20
A
A.A. And A.S. Degree Requirements ......................................... 46
A.S. Student Activities Fee ............................................... 37
AA Degrees Index .................................................... 166
AA-T / AS-T Degrees Index ............................................ 178
ABE Certificates of Competency ......................................... 345
Ability to Benefit ..................................................... 35
Academic Freedom ...................................................... 19
Academic Honors ........................................................ 30
Academic Policies and Requirements .................................. 19
Academic Renewal ...................................................... 31
Academic Standards .................................................... 19
Acceptance of Domestic Coursework from Accredited Colleges & Universities in the U.S. ........................................ 13
Acceptance of International Coursework from Accredited Colleges & Universities outside the U.S. ......................... 13
Access to Educational Records ........................................ 406
Accommodations and Academic Adjustments for Students with Disabilities ....................................................... 403
Accounting .................................................................. 53
Accounting - Bookkeeping .............................................. 53
Accounting - Bookkeeping .............................................. 351
Accounting - Computerized ............................................ 53
Accounting - Computerized ............................................ 351
Accounting - Financial Planning ..................................... 54
Accounting - Managerial ................................................ 54
Accounting - Payroll ..................................................... 54
Accounting, AS ............................................................ 351
Accounting, AS ............................................................ 124
Achieving in College, Ensuring Success (ACES) Program ............. 40
Administration of Justice ................................................. 55
Administration of Justice, AS ............................................. 124
Administrative Assistant - Level I ....................................... 55
Administrative Assistant - Level II ..................................... 55
Administrative Assistant - Level III ................................... 56
Administrative Assistant, AS ............................................. 124
Admission and Registration ............................................. 12
Admission of International Students ................................ 15
Admissions and Records ................................................ 33
Adult & Continuing Ed. Programs A-Z Index ......................... 350
Adult & Continuing Education ........................................ 345
Adult & Continuing Education Courses A-Z Index .................. 366
Adults with Disabilities ................................................. 345
Advanced placement Credits for Mt. SAC General Education Requirements for the Associate Degree ........................ 24
Advanced Placement Examinations in CSU/UC General Education - Breadth Certification ................................. 190
Agri-Technology, AS ..................................................... 125
Agricultural Science Building ........................................... 432
Air Conditioning and Refrigeration, AS ................................ 125
Air Conditioning and Refrigeration Certificate ........................ 56
Aircraft Powerplant Maintenance Technology - Day - Certificate ... 56
Aircraft Powerplant Maintenance Technology - Evening - Certificate .... 57
Airframe and Aircraft Powerplant Maintenance Technology - Day, AS ...................................................... 126
Airframe and Aircraft Powerplant Maintenance Technology - Evening, AS ...................................................... 127
Airframe Maintenance Technology - Day - Certificate ............ 58
Airframe Maintenance Technology - Evening - Certificate .... 59
Alcohol and Other Drugs .................................................. 403
Alcohol/Drug Counseling, AS .......................................... 127
Alcohol/Drug Counseling Certificate .................................. 59
Alpha Gamma Sigma ...................................................... 30
American Language (AMLA) ............................................. 40
Android Programming .................................................... 60
Animal Science Fundamentals Certificate ............................ 60
Animals on Campus ....................................................... 403
Animation - 3D and CG Gaming ....................................... 61
Animation - Game & Interactive Multimedia Design I .............. 61
Animation - Game & Interactive Multimedia Design II .......... 61
Animation - Tradigital Level I ......................................... 62
Animation - Tradigital Level II ........................................ 62
Animation, AS .............................................................. 128
Appeal of Dismissal ...................................................... 19
Appeals Process .......................................................... 16
Application for Graduation .............................................. 44
Application to the College ............................................... 12
Applied Laboratory Science Technology (ALST), AS .................. 129
Architectural Design Concentration, AS ............................. 129
Architectural Design Concentration Level I .......................... 63
Architectural Design Concentration Level II ........................ 63
Architectural Design Concentration Level III ......................... 63
Architectural Technology Concentration, AS ......................... 130
Architectural Technology Concentration Level I ........................................ 64
Architectural Technology Concentration Level II ........................................ 64
Architecture Foundational Skills Certificate ............................................. 65
Art Gallery .................................................................................................... 432
Articulation with High Schools, ROPs, and Adult Schools ......................... 13
Arts Division .............................................................................................. 410
Assessment and Placement ....................................................................... 16
Assessment Center ..................................................................................... 33
Associate Degrees Index .......................................................................... 123
Associate in Arts Degree in Liberal Arts and Sciences - Emphasis in Business .................................................. 167
Associate in Arts Degree in Liberal Arts and Sciences - Emphasis in Communications .................................................. 167
Associate in Arts Degree in Liberal Arts and Sciences - Emphasis in Environmental Studies ........................................ 168
Associate in Arts Degree in Liberal Arts and Sciences - Emphasis in Fine Arts .................................................. 169
Associate in Arts Degree in Liberal Arts and Sciences - Emphasis in Humanities .................................................. 170
Associate in Arts Degree in Liberal Arts and Sciences - Emphasis in Information Technology ........................................ 171
Associate in Arts Degree in Liberal Arts and Sciences - Emphasis in Kinesiology and Wellness ........................................ 172
Associate in Arts Degree in Liberal Arts and Sciences - Emphasis in Language Arts .................................................. 173
Associate in Arts Degree in Liberal Arts and Sciences - Emphasis in Mathematics .................................................. 174
Associate in Arts Degree in Liberal Arts and Sciences - Emphasis in Music .................................................. 174
Associate in Arts Degree in Liberal Arts and Sciences - Emphasis in Natural Sciences .................................................. 175
Associate in Arts Degree in Liberal Arts and Sciences - Emphasis in Social & Behavioral Sciences .................................................. 176
Associate in Arts in Art History for Transfer ............................................ 179
Associate in Arts in Communication Studies for Transfer ........................ 179
Associate in Arts in English for Transfer ................................................... 180
Associate in Arts in Geography for Transfer .......................................... 180
Associate in Arts in History for Transfer ................................................... 181
Associate in Arts in Journalism for Transfer ............................................ 182
Associate in Arts in Music for Transfer ..................................................... 183
Associate in Arts in Political Science for Transfer .................................... 183
Associate in Arts in Psychology for Transfer .......................................... 184
Associate in Arts in Studio Arts for Transfer .......................................... 185
Associate in Arts in Theater Arts for Transfer ........................................ 186
Associate in Science in Administration of Justice for Transfer ................... 186
Associate in Science in Early Childhood Education for Transfer .............. 187
Associate in Science in Mathematics for Transfer .................................... 188
Associated Student (A.S.) Student Government ........................................ 37
Athletic Facilities ....................................................................................... 432
Athletic Trainer Aide I .............................................................................. 65
Attendance ................................................................................................ 20
Attendance and Enrollment .................................................................... 20
Auditing Courses ..................................................................................... 20
Aviation Science, AS .............................................................................. 130

B

Basic Career Readiness ........................................................................... 352
Basic Skills ............................................................................................... 352
Basic Skills Limitations .......................................................................... 20
Bookstore (SacBookRac) ......................................................................... 432
Bridge Program ....................................................................................... 33
Building Automation, AS ........................................................................ 130
Building Automation Certificate .............................................................. 65
Burden of Proof ....................................................................................... 15
Bursar’s Office ........................................................................................ 33
Business Division ..................................................................................... 410
Business Management - Level 1 ............................................................... 352
Business Management - Level 2 ............................................................... 352
Business Management - Level 3 ............................................................... 353
Business: Human Resource Management - Level I ................................ 65
Business: International - Level I ............................................................... 67
Business: International - Level II ............................................................. 67
Business: International - Level III ........................................................... 67
Business: Management - Level I ............................................................. 68
Business: Management - Level II ........................................................... 68
Business: Management - Level III .......................................................... 69
Business: Management, AS ................................................................... 131
Business: Retail Management - Level I .................................................... 69
Business: Retail Management - Level II .................................................. 69
Business: Retail Management - Level III ............................................... 70
Business: Retail Management, AS ........................................................... 131
Business: Small Business Management - Level I ................................... 70
Business: Small Business Management - Level II .................................. 71
Business: Small Business Management - Level III ................................ 71

C

California Dream Act ............................................................................... 35
California Independent Colleges and Universities ................................... 191
CalWORKs .............................................................................................. 33
<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Policies and Notices</td>
<td>403</td>
</tr>
<tr>
<td>Campus Disturbances</td>
<td>403</td>
</tr>
<tr>
<td>Campus Emergency Phone System</td>
<td>406</td>
</tr>
<tr>
<td>Campus Hours</td>
<td>403</td>
</tr>
<tr>
<td>Campus Map &amp; Facilities</td>
<td>432</td>
</tr>
<tr>
<td>Cancelled Classes</td>
<td>14</td>
</tr>
<tr>
<td>CARE (Cooperative Agencies Resources for Education)</td>
<td>34</td>
</tr>
<tr>
<td>Career and Transfer Services</td>
<td>34</td>
</tr>
<tr>
<td>Catalog Rights</td>
<td>20</td>
</tr>
<tr>
<td>Certificates Index</td>
<td>51</td>
</tr>
<tr>
<td>Certified Nursing and Acute Care Nursing Assistant</td>
<td>353</td>
</tr>
<tr>
<td>Challenge of Educational Records</td>
<td>30</td>
</tr>
<tr>
<td>Challenging Prerequisites and Corequisites</td>
<td>17</td>
</tr>
<tr>
<td>Cheating and Plagiarism</td>
<td>405</td>
</tr>
<tr>
<td>Child Development</td>
<td>131</td>
</tr>
<tr>
<td>Child Development Center</td>
<td>432</td>
</tr>
<tr>
<td>Children on Campus</td>
<td>403</td>
</tr>
<tr>
<td>Children's Program Certificate: Administration</td>
<td>72</td>
</tr>
<tr>
<td>Children's Program Certificate: General - Level I</td>
<td>72</td>
</tr>
<tr>
<td>Children's Program Certificate: General - Level II</td>
<td>73</td>
</tr>
<tr>
<td>Children's Program Certificate: General - Level III</td>
<td>73</td>
</tr>
<tr>
<td>Children's Program Certificate: Teaching</td>
<td>74</td>
</tr>
<tr>
<td>CIS Professional Certificate in C++ Programming</td>
<td>75</td>
</tr>
<tr>
<td>CIS Professional Certificate in Excel and Access</td>
<td>75</td>
</tr>
<tr>
<td>CIS Professional Certificate in Java Programming</td>
<td>76</td>
</tr>
<tr>
<td>CIS Professional Certificate in LINUX</td>
<td>76</td>
</tr>
<tr>
<td>CIS Professional Certificate in Network Security</td>
<td>77</td>
</tr>
<tr>
<td>CIS Professional Certificate in Networking</td>
<td>77</td>
</tr>
<tr>
<td>CIS Professional Certificate in Object-Oriented Design &amp; Programming</td>
<td>77</td>
</tr>
<tr>
<td>CIS Professional Certificate in SQL</td>
<td>78</td>
</tr>
<tr>
<td>CIS Professional Certificate in Telecommunications</td>
<td>78</td>
</tr>
<tr>
<td>CIS Professional Certificate in Visual Basic Programming</td>
<td>79</td>
</tr>
<tr>
<td>CIS Professional Certificate in Web Programming</td>
<td>79</td>
</tr>
<tr>
<td>CIS Professional Certificate in Windows Operating System Administration</td>
<td>79</td>
</tr>
<tr>
<td>Class locations</td>
<td>345</td>
</tr>
<tr>
<td>Classification of Students</td>
<td>22</td>
</tr>
<tr>
<td>Classroom Visitors and Other Attendees</td>
<td>403</td>
</tr>
<tr>
<td>Clearing Probation</td>
<td>19</td>
</tr>
<tr>
<td>Coaching Certificate</td>
<td>80</td>
</tr>
<tr>
<td>College Calendar</td>
<td>6</td>
</tr>
<tr>
<td>College Directory</td>
<td>435</td>
</tr>
<tr>
<td>College Organization</td>
<td>9</td>
</tr>
<tr>
<td>College Policies and Notices</td>
<td>403</td>
</tr>
<tr>
<td>Commercial Flight</td>
<td>132</td>
</tr>
<tr>
<td>Computerized Tomography</td>
<td>80</td>
</tr>
<tr>
<td>Computer - Database Management Systems</td>
<td>133</td>
</tr>
<tr>
<td>Computer and Networking Technology</td>
<td>133</td>
</tr>
<tr>
<td>Computer and Networking Technology - Level I</td>
<td>82</td>
</tr>
<tr>
<td>Computer and Networking Technology - Level I</td>
<td>354</td>
</tr>
<tr>
<td>Computer Network Administration and Security Management</td>
<td>134</td>
</tr>
<tr>
<td>Computer Programming</td>
<td>135</td>
</tr>
<tr>
<td>Computer Systems Technology</td>
<td>354</td>
</tr>
<tr>
<td>Computer Systems Technology Certificate</td>
<td>83</td>
</tr>
<tr>
<td>Concurrent Enrollment for K-12 Students</td>
<td>12</td>
</tr>
<tr>
<td>Construction Inspection</td>
<td>135</td>
</tr>
<tr>
<td>Construction Inspection Certificate</td>
<td>83</td>
</tr>
<tr>
<td>Consumer Relations Certificate</td>
<td>84</td>
</tr>
<tr>
<td>Counseling</td>
<td>412</td>
</tr>
<tr>
<td>Counseling Center</td>
<td>34</td>
</tr>
<tr>
<td>Counseling/Advisement</td>
<td>16</td>
</tr>
<tr>
<td>Course Descriptions</td>
<td>203</td>
</tr>
<tr>
<td>Credit by Examination</td>
<td>25</td>
</tr>
<tr>
<td>Credit for Current License Holders</td>
<td>24</td>
</tr>
<tr>
<td>Credit for Extra Institutional Learning</td>
<td>23</td>
</tr>
<tr>
<td>Credit for Military Training</td>
<td>24</td>
</tr>
<tr>
<td>Credits and Grades</td>
<td>22</td>
</tr>
<tr>
<td>Crime Prevention</td>
<td>406</td>
</tr>
<tr>
<td>Criteria for Determination of Legal Residence</td>
<td>15</td>
</tr>
<tr>
<td>CSU GE Requirements 2016-17</td>
<td>192</td>
</tr>
<tr>
<td>CSU/UC Cross Enrollment</td>
<td>191</td>
</tr>
<tr>
<td>Culinary Arts</td>
<td>84</td>
</tr>
<tr>
<td>D</td>
<td></td>
</tr>
<tr>
<td>Dance Teacher Certificate</td>
<td>84</td>
</tr>
<tr>
<td>Dance Teacher II Certificate</td>
<td>85</td>
</tr>
<tr>
<td>Definition of a Unit of Credit</td>
<td>22</td>
</tr>
<tr>
<td>Definition of Educational Records</td>
<td>30</td>
</tr>
<tr>
<td>Definition of Terms</td>
<td>201</td>
</tr>
<tr>
<td>Definitions</td>
<td>20</td>
</tr>
<tr>
<td>Disabled Student Programs &amp; Services (DSPS)</td>
<td>34</td>
</tr>
<tr>
<td>Disabled Students Programs and Services</td>
<td>413</td>
</tr>
<tr>
<td>Distance Learning Program</td>
<td>40</td>
</tr>
<tr>
<td>Domestic Violence Certification</td>
<td>85</td>
</tr>
<tr>
<td>Dress Regulation</td>
<td>403</td>
</tr>
<tr>
<td>Dropping Courses and Withdrawing from the College</td>
<td>20</td>
</tr>
</tbody>
</table>
E
Education for Older Adults .............................................345
Educational Paraprofessional (Instructional Assistant) ........136
Electronic Assembly and Fabrication ................................355
Electronic Assembly and Fabrication Certificate ...............85
Electronic Systems Technology - Level 1 ........................355
Electronic Systems Technology - Level 2 ........................355
Electronic Systems Technology - Level I ........................86
Electronic Systems Technology - Level II ........................86
Electronics and Computer - Engineering Technology ..........86
Electronics and Computer - Engineering Technology ........356
Electronics and Computer Engineering Technology ........136
Electronics Communications .........................................87
Electronics Communications .........................................356
Electronics Technology ..............................................356
Electronics: Industrial Systems .....................................357
Electronics: Industrial Systems Certificate .................88
Emergency Medical Services .......................................137
Emergency Medical Technician - Paramedic (EMT-P) ........88
Emergency Medical Technician EMT 90 Certificate ...........90
Emergency Medical Technician EMT 95 Certificate ...........91
Emergency Procedures ..............................................406
Enforcement ....................................................................406
English as a Second Language ......................................346
English as a Second Language ......................................357
Enrollment Fees and Expenses ......................................14
Enrollment Management .............................................412
EOPS Tutoring ................................................................40
Equal Opportunity Statement .......................................406
Equipment Technology ...............................................138
ESL - Advanced Level ...............................................354
ESL - Beginning Level ...............................................354
ESL - Intermediate Level ...........................................355
Evaluation of Other College Coursework .........................13
Extended Opportunity Programs & Services (EOPS) ..........35
Eye Protection ................................................................403
F
FAA Aircraft Dispatcher .................................................92
Faculty and Academic Administrators .............................415
Farm ...........................................................................432
Fashion Computer Aided Design ...................................92
Fashion Design - Level I ................................................92
Fashion Design - Level II ................................................92
Fashion Design and Technologies ...............................139
Fashion Merchandising .................................................139
Fashion Merchandising - Level I ..................................93
Fashion Merchandising - Level II ..................................93
Final Examinations .......................................................23
Financial Aid ..................................................................36
Fire Officer Certification .................................................93
Fire Technology ............................................................94
Fire Technology ............................................................94
Fitness Specialist/Personal Trainer .................................139
Floral Design ................................................................358
Food Services ............................................................432
Full 16-week courses ...................................................21
G
Gallery Design/Operation and Art Profession .................95
Game Programming Development ................................95
GED Preparation ........................................................358
General Business .........................................................140
General Education Philosophy Statement ......................44
General Education Requirements for 2016-17 .................46
General Policy Statement ..............................................24
Grading System ...........................................................22
Graduation Honors .......................................................30
Graphic Design ..........................................................140
Graphic Design Level I ................................................96
Graphic Design Level II ................................................96
H
Health Careers ...........................................................347
High School Equivalency/GED ......................................348
High School Programs ...................................................349
Histologic Technician Training ....................................141
History ..........................................................................8
Honors ...........................................................................30
Honors Program ...........................................................30
Horse Ranch Management ............................................141
Horse Ranch Management ............................................358
Horse Ranch Management - Level I ...............................96
Horse Ranch Management - Level II ...............................96
Horticulture Science .....................................................97
Hospitality and Restaurant Management .......................142
Hospitality: Event Planning and Catering ............................................ 97
Hospitality: Food Services ............................................................. 97
Hospitality: Hospitality Management - Level I .................................. 97
Hospitality: Hospitality Management - Level II ..................................98
Hospitality: Restaurant Management - Level I ...................................98
Hospitality: Restaurant Management - Level II ..................................99
How to Complete a Certificate .........................................................349
Human Resource Management .......................................................142
Human Resource Management .......................................................358
Humanities and Social Sciences Division ...........................................410

I
IGETC .................................................. 197
In Home Support Services ............................................................358
Industrial Design Engineering ........................................................143
Industrial Design Engineering - Level I .............................................99
Industrial Design Engineering - Level II ..........................................99
Industrial Design Engineering - Level III ............................................100
Infant/Toddler Development Certificate ..........................................100
Information and Operating Systems Security .....................................101
Institutional Level Outcomes (ILOs) ..................................................45
Instructional Divisions .................................................................410
Integrated Pest Management ..........................................................143
Interior Design .............................................................................144
Interior Design - Kitchen and Bath ..................................................144
Interior Design - Level 1 ..................................................................358
Interior Design - Level I ..................................................................101
Interior Design - Level II ...............................................................101
Interior Design - Level III ...............................................................102
Interior Design Kitchen and Bath Specialization ..................................103
Interior Landscaping .......................................................................103
International Baccalaureate Credits for Mt. SAC General Education Requirements for the Associate Degree .................................29
International Business .................................................................145
International Business - Level 1 .......................................................359
International Business - Level 2 .......................................................359
Intersessions and other short term classes .........................................21
Introduction to Computer Information Technology ............................104
iOS Programming ............................................................................104

L
Kinesiology, Athletics and Dance Division ............................................410

Landscape and Park Maintenance ....................................................104
Landscape Construction ..................................................................104
Landscape Design - Level I .............................................................105
Landscape Design - Level II .............................................................105
Landscape Equipment Technology ...................................................106
Landscape Irrigation .......................................................................106
Language Learning Center ..............................................................347
Language Learning Center (LLC) .....................................................40
Learning Assistance Center (LAC) ...................................................40
Library ..........................................................................................40
Library and Learning Resources .......................................................40
Library and Learning Resources Division ...........................................410
Licensed Vocational Nurse to RN .....................................................145
Licensed Welder .............................................................................359
Limitations on Repeating Courses ...................................................21
Livestock Management ..................................................................147
Livestock Production Management ................................................106
Livestock Production Management ................................................359
LVN 30-Unit Option - Career Mobility Track .....................................106
M
Machine Operator ...........................................................................108
Mammography ...............................................................................108
Manufacturing Technology ..............................................................110
MasterCAM .....................................................................................110
MasterCAM .....................................................................................360
Math Activities Resource Center (MARC) ........................................40
Mental Health Technology - Psychiatric Technician ..........................110
Mental Health Technology - Psychiatric Technician ..........................148
Microcomputer Productivity Software ..............................................112
Mission, Vision and Values ............................................................. 8
Multiple Degrees ..........................................................................44
N
Natural Sciences Division ..............................................................411
Non-Discrimination Policy ..............................................................403
Notice of Students’ Rights and Privacy Act .......................................406
Notices .........................................................................................406
Nursery Management ......................................................................360
Nursery Management ......................................................................112
Nursing .........................................................................................150
Nutrition .........................................................................................112
<table>
<thead>
<tr>
<th><strong>O</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Office Computer Applications</td>
</tr>
<tr>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Orientation - Credit Students</td>
</tr>
<tr>
<td>Ornamental Horticulture</td>
</tr>
<tr>
<td>Out-of-State Colleges and Universities</td>
</tr>
<tr>
<td><strong>P</strong></td>
</tr>
<tr>
<td>Paralegal/Legal Assistant</td>
</tr>
<tr>
<td>Park and Sports Turf Management</td>
</tr>
<tr>
<td>Park Management</td>
</tr>
<tr>
<td>Pass/No Pass Grades</td>
</tr>
<tr>
<td>Performing Arts Center</td>
</tr>
<tr>
<td>Pet Science</td>
</tr>
<tr>
<td>Pet Science</td>
</tr>
<tr>
<td>Pet Science</td>
</tr>
<tr>
<td>Petitions for Exceptional Action</td>
</tr>
<tr>
<td>Phi Theta Kappa</td>
</tr>
<tr>
<td>Photography</td>
</tr>
<tr>
<td>Photography - Level I</td>
</tr>
<tr>
<td>Photography - Level I</td>
</tr>
<tr>
<td>Photography - Level II</td>
</tr>
<tr>
<td>Photography Digital Technician</td>
</tr>
<tr>
<td>Pilates Professional Teacher Training Phase I: Mat and Reformer</td>
</tr>
<tr>
<td>Pilates Professional Teacher Training: Cadillac, Chair, Auxiliary</td>
</tr>
<tr>
<td>Placement Test and Eligibility Time Limits</td>
</tr>
<tr>
<td>Placement Tests</td>
</tr>
<tr>
<td>Prerequisites, Corequisites, and Advisories</td>
</tr>
<tr>
<td>Probation and Dismissal</td>
</tr>
<tr>
<td>Probation and Dismissal Status</td>
</tr>
<tr>
<td>Program and Course Student Learning Outcomes (SLOs)</td>
</tr>
<tr>
<td>Programming In C++</td>
</tr>
<tr>
<td>Programming In Visual Basic</td>
</tr>
<tr>
<td>Psychiatric Technician to RN</td>
</tr>
<tr>
<td>Public Safety</td>
</tr>
<tr>
<td>Public Safety Department Statistical Crime Report</td>
</tr>
<tr>
<td>Public Safety Escort Service</td>
</tr>
<tr>
<td>Public Works/Landscape Management</td>
</tr>
<tr>
<td><strong>R</strong></td>
</tr>
<tr>
<td>Radio Broadcasting: On-Air</td>
</tr>
<tr>
<td>Radio Broadcasting: On-Air - Level I</td>
</tr>
<tr>
<td>Radiologic Technology</td>
</tr>
<tr>
<td>Randall Planetarium</td>
</tr>
<tr>
<td>Real Estate</td>
</tr>
<tr>
<td>Real Estate Broker Certificate</td>
</tr>
<tr>
<td>Real Estate Sales</td>
</tr>
<tr>
<td>Records</td>
</tr>
<tr>
<td>Refund of Fees</td>
</tr>
<tr>
<td>Registered Veterinary Technology</td>
</tr>
<tr>
<td>Registration</td>
</tr>
<tr>
<td>Reinstatement after Dismissal</td>
</tr>
<tr>
<td>Repeatable Courses</td>
</tr>
<tr>
<td>Repeating Courses Previously Passed</td>
</tr>
<tr>
<td>Requirements for Associate Degree</td>
</tr>
<tr>
<td>Reserve Officer Training Corps (ROTC)</td>
</tr>
<tr>
<td>Residence Classification</td>
</tr>
<tr>
<td>Residence Classification Appeal</td>
</tr>
<tr>
<td>Residency Guidelines</td>
</tr>
<tr>
<td>Residency Requirement</td>
</tr>
<tr>
<td>Respiratory Therapy</td>
</tr>
<tr>
<td>Retail Management - Level 1</td>
</tr>
<tr>
<td>Retail Management - Level 2</td>
</tr>
<tr>
<td>Retail Management - Level 3</td>
</tr>
<tr>
<td><strong>S</strong></td>
</tr>
<tr>
<td>Schedule of Classes</td>
</tr>
<tr>
<td>School Age Child - Specialization</td>
</tr>
<tr>
<td>School of Continuing Education</td>
</tr>
<tr>
<td>Science, Technology, Engineering, and Mathematics (STEM) Center</td>
</tr>
<tr>
<td>Secondary Education</td>
</tr>
<tr>
<td>Sign Language/Interpreting</td>
</tr>
<tr>
<td>Sign Language/Interpreting</td>
</tr>
<tr>
<td>Small Business Management</td>
</tr>
<tr>
<td>Small Business Management - Level 1</td>
</tr>
<tr>
<td>Small Business Management - Level 2</td>
</tr>
<tr>
<td>Small Business Management - Level 3</td>
</tr>
<tr>
<td>Smoking on Campus</td>
</tr>
<tr>
<td>Speech and Sign Success Center (SSSC)</td>
</tr>
<tr>
<td>Sports Turf Management</td>
</tr>
<tr>
<td>Standards of Conduct</td>
</tr>
<tr>
<td>Student Academic Honesty</td>
</tr>
<tr>
<td>Student Clubs and Organizations</td>
</tr>
</tbody>
</table>