

# MARCH 2019

Mt. San Antonio College  
**CAREER SERVICES**  
 Calendar of Activities

Student Services Center, 2nd floor  
 (909) 274-4510  
 ctc@mtsac.edu  
<http://careerservices.mtsac.edu>

**MOUNTIE CareerSource:**  
 Mt. SAC's online job posting and career resource site allows students and alumni to search current job postings, post their resumes, and more. Visit <http://careerservices.mtsac.edu> to register today!

**INDIVIDUAL APPOINTMENTS:**  
 Make an appointment with Career Services Specialists for individual assistance with your job search, applications, resumes, and interviews.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
4	5 <b>Microsoft Word Workshop</b> 10:00am - 11:30am Bldg. 6, Rm. 263	6 <b>Time Management Workshop</b> 11:00am - 12:00pm Bldg. 6, Rm. 264	7 <b>Money Management Workshop</b> 1:00pm - 2:00pm Bldg. 6, Rm. 264	8
11	12	13 <b>Microsoft Word Workshop</b> 10:00am - 11:30am Bldg. 6, Rm. 263	14 <b>Resume Workshop</b> 12:00pm - 1:00pm Career & Transfer Center	15
18	19 <b>Tax Preparation Workshop</b> 1:00pm - 2:00pm Bldg. 6, Rm. 264	20	21 <b>Money Management Workshop</b> 1:00pm - 2:00pm Bldg. 6, Rm. 264	22 <b>Time Management Workshop</b> 2:00pm - 3:00pm Bldg. 6, Rm. 263
25 <b>Interview Workshop</b> 1:00pm - 2:20pm Career & Transfer Center	26 <b>Resume Workshop</b> 11:00am - 12:00pm Career & Transfer Center	27	28	29 <b>Mock Interviews</b> 9:00am - 3:00pm BY APPOINTMENT ONLY Call (909) 274-4510

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MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 Cesar Chavez Day <b>CAMPUS CLOSED</b>	2 <b>Microsoft Excel Workshop</b> 10:00am-11:00am Bldg. 6, Rm. 263	3	4	5
8	9	10 <b>Microsoft Excel Workshop</b> 10:00am-11:00am Bldg. 6, Rm. 263	11 <b>Resume Workshop</b> 1:00pm-2:00pm Career & Transfer Center	12 <b>Money Management Workshop</b> 2:00pm-3:00pm Bldg. 10 (Founders Hall)
15	16	17 <b>Interview Preparation Workshop</b> 10:00am-11:00pm Career & Transfer Center	18	19
22	23	24	25	26 <b>Mock Interviews</b> 9:00am-3:00pm <i>BY APPOINTMENT ONLY</i> Call (909) 274-4510
29	30	May 1	2	3