



# Academic Student Progress Report



Student Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_ Phone#: \_\_\_\_\_

Email: \_\_\_\_\_ PA/Advisor/Counselor Name: \_\_\_\_\_ Date: \_\_\_\_\_

**To the Student:** Take a moment and reflect on your progress so far this semester. What grade do you believe to be earning at this point of the semester? How many absences do you think you have in all of your classes? Fill in the columns for all of your classes. **Must be filled in prior to giving to your professors.**

**To the Instructor:** The student named above has requested that his/her progress in class be made available. Please complete the information below indicated "Instructor" and return this form to the student. A counselor from the student support program(s) they are participating in will be following up with them to discuss their current grades.

Course	(STUDENT) Grade I think I am earning	(STUDENT) Number of absences I think I have	Student grade to date (INSTRUCTOR)	Number of Absences (INSTRUCTOR)	Comments/Recommendations	Instructor Signature	Date
					<input type="checkbox"/> Keep up good work <input type="checkbox"/> Tutoring <input type="checkbox"/> Drop Class <input type="checkbox"/> Turn-in Homework <input type="checkbox"/> Other: _____		
					<input type="checkbox"/> Keep up good work <input type="checkbox"/> Tutoring <input type="checkbox"/> Drop Class <input type="checkbox"/> Turn-in Homework <input type="checkbox"/> Other: _____		
					<input type="checkbox"/> Keep up good work <input type="checkbox"/> Tutoring <input type="checkbox"/> Drop Class <input type="checkbox"/> Turn-in Homework <input type="checkbox"/> Other: _____		
					<input type="checkbox"/> Keep up good work <input type="checkbox"/> Tutoring <input type="checkbox"/> Drop Class <input type="checkbox"/> Turn-in Homework <input type="checkbox"/> Other: _____		
					<input type="checkbox"/> Keep up good work <input type="checkbox"/> Tutoring <input type="checkbox"/> Drop Class <input type="checkbox"/> Turn-in Homework <input type="checkbox"/> Other: _____		

CalWORKs students are required to submit a progress report AND meet with a CalWORKs Counselor at least once a semester (Fall: Oct 1 and Spring: April 1). Please submit this completed form electronically to the following email address: [calworks@mtsac.edu](mailto:calworks@mtsac.edu) no later than Oct 1, 2021 (Fall 2021) and April 1, 2022 (Spring 2022) and ensure your counseling appointment is also scheduled by the specified deadlines.