

Business Division
DEPARTMENT CHAIRS & COORDINATORS MEETING
Thursday, September 26, 2013
3 p.m. 19B-3

MINUTES

Department Chairs & Coordinators Attendance:

<input checked="" type="checkbox"/> Fawaz Al-Malood	<input checked="" type="checkbox"/> Ed Estes	<input checked="" type="checkbox"/> Tom McFarland	<input checked="" type="checkbox"/> Doug Hughey
<input checked="" type="checkbox"/> Lis Eatman	<input checked="" type="checkbox"/> Martin Ramey	<input checked="" type="checkbox"/> Brenda Domico	<input type="checkbox"/> Kathy Watanabe
<input checked="" type="checkbox"/> Maria Davis	<input checked="" type="checkbox"/> Vic Zamora	<input checked="" type="checkbox"/> Carol Impara	<input type="checkbox"/> Tony Henry
<input checked="" type="checkbox"/> Lisa Ledeboer	<input type="checkbox"/> Barry Andrews		

Guest(s):

☐ Mary Ann Mulvihill
☐ Linda Monteilh

Facilitators:

☒ Joumana McGowan
☐ Jennifer Galbraith

Recorder:

☒ Karen Johnson Newsome

ITEM	DISCUSSION
1. NEW FT Faculty Position Requests for 2014-15	<p>Joumana called this meeting specifically to determine the Business Division ranking of the nine new FT faculty position requests submitted for hiring for 2014-15. Each Department Chair/Co-Chair or Program Coordinator presented the rationale and justification for their new FT Faculty Position request, as well as the department ranking for each position. Of the nine positions requested, 7 were for replacement of faculty who had retired and 2 were growth positions.</p> <p>After each presentation, Chairs and Coordinators were given the opportunity to ask additional questions regarding the specific position/program. When the presentations were finished, the Chairs/Coordinators met in groups by department to discuss and determine their Department's ranking of each position, from 1-9. Each of the five departments submitted one ballot.</p> <p>Joumana will tally the department votes after the meeting and send out an email to Chairs/Coordinators with the Business Division ranking of the 9 requests. This will be forwarded to the Vice President of Instruction Office, with the original Request for Faculty Position forms received.</p>