



Consumer Sciences & Design Technologies Department

Disciplines: FASH, FCS, HRM, ID, NF

Department Minutes

November 14, 2013

Attendees:					
X	Dr. Fawaz Al-Malood: HRM	X	Prof. Terri Faraone: FASH	X	Prof. Jean Metter: NF
X	Dr. Maria Davis: FASH	X	Prof. Carol Impara: NF	X	Prof. Niki Tran: ID
	Prof. Elisabeth Eatman: ID		Prof. Lisa Ledebouer: FCS	X	Prof. Sandra Weatherilt: NF
Item		Discussion			Outcomes/Next Steps
Minutes Approval		Approved as presented			October 2013 Minutes Approved
Academic Senate Report		<ul style="list-style-type: none"> • Eric K stepping down , Dan Smith will be AS Prez. 2 nominations for VP • AP 5010: clarify residents vs int'l as written • Modify AS to remove student recommendation and add rubric • Support BP 3255 (Priority Registration) • On Course training offered Feb 4-6 • Managers rec'd training money; apply • Modifications that can be made in Oct: lecture outline, lab outline, textbook, measurable objectives. 			<ul style="list-style-type: none"> • Approved • Approved • CSDT in support
Faculty Association Report		<ul style="list-style-type: none"> • Election results: Eric Kaljumagi VP • Insurance: old plan approved. We are 1 of 5 groups affected. Open Enrollment Nov 20-Dec 6 for Dental • Commencement Task Force approved • Faculty POD "Know Your Contract" Nov 19 2-3:45 in 4-2440 • Take the Negotiations Survey by November 18: http://www.tinyurl.com/mtsac-evals • Puttin' on the Hits tickets now on sale. Performances March 7-8 • Pension Reform Act of 2014 ballot initiative – threatens pensions of all employees. See calstrs.com • CTA State Council Report - attached 			
Perkins/Statewide Advisory Committee Reports		No report			
		<p><u>Distance Learning:</u> College purchased Adobe license. Contact IT to install. Mock review this spring for DL courses to prepare for ACCJC accreditation Discussion forum: can't fail a student from one cheating event. <u>Lab Parity:</u> Courses up for review – list attached</p>			<ul style="list-style-type: none"> • Contact Sandra if you are interested in POD training for Adobe or if you want to participate in the mock review.



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	<p><u>Outcomes:</u> http://www.mtsac.edu/instruction/outcomes/financial_support/ Link to apply for funding to pay adjunct faculty to attend SLO meetings "What we envision is that departments will report their assessment, what data was collected, and how they would like to proceed (use of results). This is to encourage conversations and to discourage chairs from just putting info into TracDat without engaging the department in some type of follow up conversation. We imagine, however, that the conversations will look different for each department...Nobody needs to approve anything. However, when entering info into TracDat, it should state that the department discussed the data created the use of results info on ____ (date)."</p>	
Curriculum and Hiring Equivalencies	None	
Book Orders	Due November 22 – please get to me earlier	
Adjunct Evaluations	Discuss evals with Joumana or Jennifer before delivering the evaluation; they will sign the H8 form after you have delivered the eval	<ul style="list-style-type: none"> Adjuncts with Rehire Rights submit own tally of student evals to dept chair as per contract. Dept chair creates H8, checks with dean, then delivers to adjunct.
Adopt a Family	We adopted a family last year. How about this year?	<ul style="list-style-type: none"> Please give your donation to Sandra or Terri
Business Division Holiday Party	December 5, 2:30-4:30, 19B-3. It's free!	
Announcements	<ul style="list-style-type: none"> Hospitality Club volunteered at Breeder's Cup at Santa Anita Nutrition Forum November 22 3-part Employee Wellness Program Wellness Series - "Brain, Body and Belly: Being Healthy Inside & Out." Sandra presenting "Belly" Friday 11/15 at 12:30 p.m., Bldg. 11-2402 *Register through POD NF in beginning stages of working with Kinesiology on a Sports Nutrition Education Program (SNEP) for student athletes. Geared to helping athletes reach their performance potential with sound nutrition practices. 	
Future Meeting Dates -- Fall 2013 -- 3:00PM-4:30PM December 12		