



## Computer Information Systems

### Department Meeting Agenda

Thursday, October 2, 2014

Barry Andrews	John Blyzka	Anna Degtyareva	Elaine Emanuel	Jim Gau
Shui-lien Huang	Mary Johnson	Rich Patterson	Bill Roche	
Vic Zamora	Paul Mercier			

Approval of September 4, 2014 Meeting Minutes		Anna
Action Items	Description	
Shui-lien Huang	Vic gave an update on Shui-lien's condition	Vic
Jim's new equipment	Barry distributed the list of equipment that was approved for Jim's classes and Jim explained its uses.	Barry
NCL	MtSAC is participating in the pre seasonal game. There are 15 students on the team. Faculty should send students who want to join the team to Jim.	Jim
Adjunct evaluation classroom visits	Faculty was assigned to evaluate part timers.	Barry
Finalize Industry Advisory Committee meeting agenda	Bill distributed the agenda	Bill
All course modifications + 4-year reviews + changes to Programming degree sent to Bill	Department approved changes to CISS29 and CISB16.	Bill
Adult education seats for CISB 15	There will be one CISB15 in the Winter and two in the Spring with adult education seats.	Barry/Elaine
Should CISB 10 be on credit by exam list	Department voted "No"	Barry
Department Chair meeting summary	CIS ranked last in the list of departments that need new hires. If faculty is not available for their office hours they must get approval from the division dean to reschedule the missed hours. Office hours need to be rescheduled during the same week they were missed.	Barry
CIS Meeting 3-5 p.m. but on 2nd Thursday?	Department meetings will be held on Thursdays from 12:30-2:30 the rest of the fall semester and on Thursdays from 1:00-3:00 in the spring.	Vic

Winter/Spring Schedule	Per the division office Barry added CISP31 in Winter and two additional CISB 11s and two additional CISB 15s in the Spring	Barry
Office 360 - available online	Faculty should announce during classes that students can use Office 360.	Mary/Elaine
CIS Budget:	\$3763 - Instructional Supplies; \$800 - Software; \$1625 - Supplies	Vic
State CTE grant - hardware and training and curriculum development stipend. Business Division participants - CIS & HRM. Need industry and high school connections	Faculty should email Vic with any suggestions or requests	Vic
Online Educational Initiative	The Governor awarded money for developing online courses. MtSAC is participating in the program	Mary
Next meetings: Nov. 6 & Dec. 11		Vic
<b>Announcements / Reports</b>		
VTEA	Money is available for the conferences.	Anna
<b>Monthly Reports</b>		
FA Report	Negotiations will be open in the spring. Everybody who is interested in training for negotiations should contact FA.	john
CIS Club	Jim asked everybody to send students to participate in the competition	Jim
Senate	The international student's initiative is on hold.	Barry