



Computer Information Systems
Department Meeting Minutes
 Thursday, November 7, 2013

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| Barry Andrews | John Blyzka | Anna Degtyareva | Elaine Emanuel | Jim Gau |
| Shui-lien Huang | Mary Johnson | Rich Patterson | Bill Roche | Vic Zamora |

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| Approval of Sept. 18, 2013 Meeting Minutes | | Anna |
| Action Items | | |
| Lab report/Virtualization | Robert installed a lot of software that faculty needed. | All |
| Business Division Request for hardware/software web page. | New web page for software and hardware requests is up and running. All faculty requests for new hardware or software should be submitted via this web page. | Barry |
| Department Chair Meeting summary | Faculty have to RSVP for the Business Division Holiday luncheon. | Barry |
| CISB15 articulation exam issues | The question was asked by the high schools representatives if we will include in the exam questions specific to Office 2010. Shui-lien will look at the test and will let department know how difficult it is to change the test. | All |
| Mock Review | There is an opportunity to preview DL courses by independent evaluators. Those who are interested should send Mary an email. Vic, John and Bill have volunteered their courses. | Mary |
| Course Technology Conference. | Shui-lien, Elaine and Anna want to go to the conference. Since only two people suppose to go, we should ask Joumana for the permission. | Elaine |
| Spring book order forms | Barry handed out Book orders. They should be returned by November 15 | Barry |
| Adjunct evaluations | Barry reminded the faculty to conduct class visits for our adjunct faculty | Barry |
| SLO | SLOs for all courses including Labs have to be conducted and input to TracDat by the end of the semester. | Barry |
| IAC Agenda | Department made some modifications to the Agenda. | Barry |
| CISB11/CISB15 certificate | Barry will work with Joumana on the scheduling group for CISB11 and CISB15 that will lead to a certificate. | Barry |
| Courses Approval | <ol style="list-style-type: none"> 1. New course CISW 17 - HTML5, CSS3, and JavaScript. 2. Modify CISP 21 to remove CISB 11 and CISB | |

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| | <p>15 prerequisites.</p> <ol style="list-style-type: none"> 3. Modify contents and name of CISS 27 - Cyber Defense. 4. Modify contents of CISW 41 - Secure XML Programming. 5. Inactivate CISB 61 - Desktop Publishing. 6. Split of Mobile Applications Development into two courses and two new certificates in Android development and IOS Development | |
| Next meeting: December 5 | | |
| Monthly Reports | | |
| FA Report | Eric Kajumagi was elected as a FA vice president FA voted to keep current dental insurance Commencement task Force was approved. | Shui-lien |
| CIS Club | Jim will send emails to the department with updates of the competition. | Jim |
| Senate | There were 64 requests for new full-time faculty. Only 7 or 8 will be approved. There are openings in several committees. | Barry |